



**Events Committee
Meeting Agenda
May 2, 2024 3:30 PM
Community Center: Large Meeting Room**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodations to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: James Friedrich; Vice-Chair: Marty Hughes; Secretary: Brittani Farmer

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Approval of the April 4, 2024 meeting minutes.
- 3. Announcements/ Public Comment**
- 4. New Business**
 - A. 2024 Summit Church Community Appreciation Event
 - B. 2024 BASSH, Adult Field Day
 - C. 2024 Unity in the Community Juneteenth Event, Sponsored by the Kennesaw Police Department.
- 5. Old Business**

A. Review and Discuss Upcoming Events, May - July 2024

6. Adjourn