

**MINUTES OF THE CAPITAL IMPROVEMENT ELEMENT AND SHORT TERM WORK
PROGRAM OVERVIEW/ REVIEW MEETING
City Hall Conference Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
March 28, 2024
3:30 PM**

Present	Mayor Pro Tem Antonio Jones Councilmember Madelyn Orochena Councilmember Pat Ferris Planning and Zoning Administrator Darryl Simmons City Clerk Lea Alvarez City Manager Jeff Drobney Assistant to the City Manager James Friedrich
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1. Call to Order

The meeting began at 3:30 p.m.

2. Review / Overview Discussion

A. Capital Improvement Element and Short Term Work Program Reports

Planning and Zoning Administrator Darryl Simmons explained the purpose of the Capital Improvement Element and Short Term Work Program reports to members present.

General discussion followed about the various projects listed in the reports.

Councilmember Ferris referred to the Annual Fee Financial Report and mentioned the fees are split between Parks and Recreation and Police. He asked where the impact fees come from to which Mr. Simmons responded new developments. Councilmember Orochena asked what the split was between the two departments. City Manager Jeff Drobney shared the calculation is set by ordinance.

Mayor Pro Tem Jones asked if the split could be changed by the Council. Dr. Drobney cautioned that if it is changed, the process would be incredibly long, including the establishment of an impact fee committee, approval from the Atlanta Regional Commission and Department of Community Affairs, etc. Further, there are only seven areas to which the fees can go to, and the City already has funding for those remaining areas, which was why Parks and Recreation and the Police Department were chosen.

Dr. Drobney explained that the fees have to be used to expand capacity, so they cannot be used for general upkeep or maintenance. It is easy to show justification for the fees going to Parks and Recreation and the Police Department to be able to handle a growing population. To illustrate his point, Dr. Drobney mentioned the City uses impact fees for neighborhood parks because we add capacity.

Mayor Pro Tem Jones asked how much of the fees were going to Parks and Recreation this fiscal year. Dr. Drobney shared that the numbers are guesstimates and estimates. Mayor Pro Tem Jones wondered if impact fees could be waived for developers as an incentive. Dr. Drobney stated the fees could not be waived.

After reviewing the reports, two proposed amendments were made. Dr. Drobney shared that he received the cost of the safety cameras today for Depot Park, so he would be adding it to the list of projects. Additionally, the project titled, "Add space for flag," on the Short Term Work Project list was removed because it had already been completed.

3. Adjourn

The meeting ended at 4:36 p.m.