



**Cemetery Preservation Commission
Meeting Agenda
January 11, 2024 4:00 PM
City Hall Training Room**

1. Call to Order / Roll Call

2. Approval of the Meeting Minutes

- A. Approval of the November 9, 2023 Cemetery Preservation Commission minutes.

3. Financial Report

- A. Receipt of the November 2023 and December 2023 financial reports for the Cemetery Trust Fund.

4. Cemetery Preservation Foundation Update

5. Old Business

6. New Business

- A. Approval of updated Master Plan for Kennesaw City Cemetery.
- B. Approval to replace the Crêpe Myrtles in the Kennesaw City Cemetery with Thuja Emerald Green Arborvitae and relocate the trees planted in front of Section III to the left side of Cemetery Street past the entrance gates.
- C. Approval to grind the stump of the Water Oak in Historic A and to reset the headstone affected by its roots.
- D. Approval to spend the \$1,900 donated by the Cemetery Preservation Foundation to reset hazardous headstones as indicated in the estimate provided by FixMyHeadstone.
- E. Approval to proceed with removing trees and bushes planted within plots in the Kennesaw City Cemetery.

F. Approval to remove Eagle Scout chair in Historic B.

7. Staff Comment

8. Adjourn

MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
City Hall Training Room
November 9, 2023
4:00 PM

1. Call to Order / Roll Call

Chair Lewis Bramlett called the meeting to order at 4:02 p.m. All members were present, including Vice Chair Lizz Gray, Commissioner Judi Burrell, and Honorary Member Andrew Bramlett. City liaisons present included Assistant Public Works Director Tim Cox and Councilmember Pat Ferris. Kennesaw Cemetery Foundation President Stephen King and City Clerk Lea Alvarez were absent. Assistant to the City Manager, James Friedrich was present to take the minutes.

2. Approval of the Meeting Minutes

A. Approval of the October 12, 2023 regular meeting minutes.

Motion by Commissioner Burrell to approve the October 12, 2023 regular meeting minutes. Seconded by Vice Chair Gray.

Vote taken, motion unanimously approved 2-0. Motion passed.

3. Financial Report

A. Receipt of the October 2023 financials.

Motion by Vice Chair Gray to receive the October 2023 financials, as presented. Seconded by Commissioner Burrell.

Vote taken, motion unanimously approved 2-0. Motion passed.

4. Cemetery Preservation Foundation Update

In Mr. King's absence, Chair Bramlett provided a brief update about the successful Life in the Cemetery event, which raised about \$5,000.

5. Old Business

A. REMINDER: Wreaths Across America event on December 16, 2023 at 10:00 a.m. in the Kennesaw City Cemetery.

Chair Bramlett reminded the Commission about the upcoming Wreaths Across America event on December 16, 2023 at 10:00 a.m. in the Kennesaw City Cemetery, which is put together by the Daughters of the American Revolution, Kennesaw Mountain Chapter. Honorary Member Andrew Bramlett will be representing the Kennesaw Historical Society at the event, and Chair Bramlett will be representing the Cemetery Preservation Commission.

6. New Business

A. Election of Chair and Vice Chair for 2024.

Motion by Commissioner Burrell to leave the current Chair as Lewis Bramlett and the current Vice Chair as Lizz Gray. Seconded by Vice Chair Gray.

Vote taken, motion unanimously approved 2-0. Motion passed.

B. Recap of Mayor and City Council presentation on November 6, 2023

Chair Bramlett provided a brief recap regarding the annual presentation he gave to the Mayor and Council about the accomplishments of the Cemetery Preservation Commission on November 6, 2023. The Mayor and Council had no questions or comments. Commissioner Burrell mentioned the Cemetery Preservation Commission was recognized for keeping the cemetery in good condition through a post she found on NextDoor.

C. Discuss and create signage for "No Dogs Allowed" after entering the cemetery through the gates.

Vice Chair Gray asked how great of an issue dogs are in the cemetery. Assistant Public Works Director Tim Cox stated they were not an issue. Chair Bramlett said no action will be taken on this item.

D. Discussion of the 2024 schedule of events:

- 1) March 2024: Meet with the Daughters of the American Revolution to discuss the 2024 schedule of requested events.
- 2) March 2024: Begin planning for 2024-2025 FY budget requests.
- 3) April 12 - 13 2024: "Symbols of the Cemetery" tours by Andrew Bramlett
- 4) May 4, 2024: Gravestone Cleaning (Decoration Day)
- 5) October 5, 2024: Gravestone Cleaning (Clean Up Day)
- 6) October 18 -20, 2024: "Life in the Cemetery" by the Kennesaw Cemetery Preservation Foundation
- 7) November 4, 2024: Cemetery Preservation Commission Annual Update to the Mayor and City Council (@ 6:30 p.m. in the Council Chambers)

Councilmember Ferris suggested emphasizing the "decoration" aspect of the May 4, 2024 event instead of emphasizing the cleaning of headstones. Vice Chair Gray agreed. Councilmember Ferris requested the members think about other events that could be included in the annual Decoration Day. Honorary Member Bramlett asked about having Smith-Gilbert Gardens come out to sell or provide flowers during the event. Mr. Friedrich stated he or Ms. Alvarez could reach out to the Smith-Gilbert Gardens about the request.

E. Discuss and create maintenance plan for existing structures within the Kennesaw City Cemetery, including but not limited to the gazebo, pergola, bridge, and gate posts.

F. Authorization to cancel the December 2023 regular meeting.

Motion by Commissioner Burrell to cancel the December 2023 meeting. Seconded by Vice Chair Gray.

Vote taken, motion unanimously approved 2-0. Motion passed.

7. Staff Comment

Mr. Cox stated he received a quote for \$750 to grind and remove the stump from Historic A. He will try to get another quote for the project. Further, Mr. Cox shared that the Crepe Myrtles are dying. Lisa Bartlett at Smith-Gilbert Gardens provided some suggestions, but Mr. Cox would like to look at alternate options. Vice Chair Gray expressed she would not want any cypress trees.

8. Adjourn

Chair Bramlett adjourned the meeting at 4:30 p.m. The next regularly scheduled meeting of the Cemetery Preservation Commission will be held on Thursday, January 11, 2024.

DRAFT



City of Kennesaw

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND						
Revenue						
285-0000-34-910000-00000	CEMETERY FEES	8,000.00	8,000.00	100.00	4,600.00	3,400.00
285-0000-34-911500-00000	CEMETERY TREES REVENUE	500.00	500.00	0.00	0.00	500.00
285-0000-36-100000-00000	INTEREST REVENUES	1,030.00	1,030.00	0.00	0.00	1,030.00
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00	500.00
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA...	3,000.00	3,000.00	0.00	1,962.63	1,037.37
285-0000-39-400000-00000	USE OF PY RESERVE	44,835.00	44,835.00	0.00	0.00	44,835.00
	Revenue Total:	57,865.00	57,865.00	100.00	6,562.63	51,302.37
Expense						
285-4950-52-325000-00000	POSTAGE	250.00	250.00	0.00	0.00	250.00
285-4950-52-350000-00000	TRAVEL	300.00	300.00	0.00	0.00	300.00
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00	350.00
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	44,293.00	44,293.00	767.75	35,582.75	8,710.25
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	12,258.00	-376.00	0.00	12,258.00
285-4950-53-118500-00000	CEMETERY TREES	414.00	414.00	0.00	0.00	414.00
	Expense Total:	57,865.00	57,865.00	391.75	35,582.75	22,282.25
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	-291.75	-29,020.12	
Total Surplus (Deficit):		0.00	0.00	-291.75	-29,020.12	

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	57,865.00	57,865.00	100.00	6,562.63	51,302.37
Expense	57,865.00	57,865.00	391.75	35,582.75	22,282.25
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	-291.75	-29,020.12	29,020.12
Total Surplus (Deficit):	0.00	0.00	-291.75	-29,020.12	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUND	0.00	0.00	-291.75	-29,020.12	29,020.12
Total Surplus (Deficit):	0.00	0.00	-291.75	-29,020.12	



City of Kennesaw

Balance Sheet

Account Summary

As Of 11/30/2023

Account	Name	Balance	
Fund: 285 - CEMETERY TRUST FUND			
Assets			
285-0000-11-112100-00000	OPERATING ACCOUNT	22,873.22	
285-0000-11-311100-00000	DUE FROM/TO GENERAL FUND	-67.99	
	Total Assets:	22,805.23	<u>22,805.23</u>
Liability			
	Total Liability:	0.00	
Equity			
285-0000-13-120000-00000	ENCUMBRANCE	-743.60	
285-0000-13-411500-00000	F/B RES FOR ENCUMBRANCES	743.60	
285-0000-13-422000-00000	F/B UNRES - UNDESIGNATED	51,825.35	
	Total Beginning Equity:	51,825.35	
Total Revenue		6,562.63	
Total Expense		35,582.75	
Revenues Over/Under Expenses		-29,020.12	
	Total Equity and Current Surplus (Deficit):	22,805.23	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>22,805.23</u>

Cemetery Fund
Operating Cash Activity
For the Month Ended November 30, 2023

Beginning Cash	\$ 23,405.97
Cash Receipts:	
Cemetery Fees	100.00
Reimbursement from Cemetery Preservation Foundation	<u>376.00</u>
Total Cash Receipts	<u>476.00</u>
Cash Disbursements:	
Atlanta Arbor Tree Care Specialist, LLC	357.75
Signs & More, Inc	241.00
Chaunce Braun	<u>410.00</u>
Total Cash Disbursements	<u>1,008.75</u>
Ending Cash	<u><u>\$ 22,873.22</u></u>



City of Kennesaw

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND						
Revenue						
285-0000-34-910000-00000	CEMETERY FEES	8,000.00	8,000.00	2,600.00	7,200.00	800.00
285-0000-34-911500-00000	CEMETERY TREES REVENUE	500.00	500.00	0.00	0.00	500.00
285-0000-36-100000-00000	INTEREST REVENUES	1,030.00	1,030.00	0.00	0.00	1,030.00
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00	500.00
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA...	3,000.00	3,000.00	0.00	1,962.63	1,037.37
285-0000-39-400000-00000	USE OF PY RESERVE	44,835.00	44,835.00	0.00	0.00	44,835.00
	Revenue Total:	57,865.00	57,865.00	2,600.00	9,162.63	48,702.37
Expense						
285-4950-52-325000-00000	POSTAGE	250.00	250.00	0.00	0.00	250.00
285-4950-52-350000-00000	TRAVEL	300.00	300.00	0.00	0.00	300.00
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00	350.00
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	44,293.00	44,293.00	0.00	35,582.75	8,710.25
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	12,258.00	0.00	0.00	12,258.00
285-4950-53-118500-00000	CEMETERY TREES	414.00	414.00	0.00	0.00	414.00
	Expense Total:	57,865.00	57,865.00	0.00	35,582.75	22,282.25
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	2,600.00	-26,420.12	
Total Surplus (Deficit):		0.00	0.00	2,600.00	-26,420.12	

Income Statement

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	57,865.00	57,865.00	2,600.00	9,162.63	48,702.37
Expense	57,865.00	57,865.00	0.00	35,582.75	22,282.25
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	2,600.00	-26,420.12	26,420.12
Total Surplus (Deficit):	0.00	0.00	2,600.00	-26,420.12	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUND	0.00	0.00	2,600.00	-26,420.12	26,420.12
Total Surplus (Deficit):	0.00	0.00	2,600.00	-26,420.12	

Cemetery Fund
Operating Cash Activity
For the Month Ended December 31, 2023

Beginning Cash	\$ 22,873.22
Cash Receipts:	
Cemetery Fees	<u>2,600.00</u>
Total Cash Receipts	<u>2,600.00</u>
Cash Disbursements:	
Signs & More, Inc	<u>179.50</u>
Total Cash Disbursements	<u>179.50</u>
Ending Cash	<u><u>\$ 25,293.72</u></u>



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: January 11, 2024
TITLE: Approval of updated Master Plan for Kennesaw City Cemetery.

Summary:

City staff reviewed the latest version of the master plan from October 2023 and updated it to reflect additional needs to be addressed in the Kennesaw City Cemetery. Several additional projects were added, including the removal and relocation of all Crêpe Myrtle trees, removing trees and shrubs from cemetery lots to protect surrounding gravesides, and removal of the gravel road to be replaced with sod.

Recommendation:

City staff recommends approving the updated master plan for the Kennesaw City Cemetery.

Fiscal Impact:

Attachments:

1. Copy of Master Plan Worksheet - 2024 January

Project Name	Priority	Cost	Est. Cost	Funding Source	Level of Effort	Timing	Notes
Pave streets throughout cemetery	Highest	High	\$ 100,000	City	High	FY '24 & '25	Small paving contractor should be utilized, include bollards with paving project to remove chain barriers
Control erosion (on Revival side between Lewis family and Pauper section)	Highest	Medium	\$ 50,000	City	High	FY '24 & '25	Completed
Add Space Force flag	Medium	Medium	\$ 20,000	City	Medium	FY '26	Completed
Remove trees along back of Section III to reclaim lots	Medium	High	\$ 30,000	City	High	FY' 25	

Project Name	Project Type	Priority	Cost	Est. Cost	Funding Source	Level of Effort
Install kiosk signage				Paid 2022		
Pave streets throughout cemetery, include Bollard with paving project to remove chain barrier	City Capital Improvement	Highest	High	\$ 100,000	City	High
Control erosion (on Revival side between Lewis family and Pauper section)	City Capital Improvement	Highest	Medium	\$ 50,000	City	High
Add Space Force flags	City Capital Improvement	Medium	Medium	\$ 20,000	City	Medium
Remove gravel road and reclaim burial lots	City Capital Improvement	High	Medium	UNK	City	High
Replace 6 benches	Capital Improvement	Medium	Medium	\$ 15,000	Private Funding	Low
Replace trashcans	Capital Improvement	Medium	Medium	UNK	City	Low
Repair and restore gravestones and coping (in Historic A & B sections)	Capital Improvement	High	Medium	\$ 8,000	Private Funding	Medium
Structure Maintenance	Improvement	Medium	Medium	UNK	City	Low
Insert round pavers to secure survey pins	Improvement	High	Medium	UNK	City	High
Removing trees and shrubs from Cemetery Lots	Improvement	High	Low	\$ 100	City	Medium
Replace Crepe Myrtles (Memorial Trees)	Improvement	Medium	Medium	\$ 5,271	City	Medium
Create Prayer/Remembrance Trail	Capital Improvement	Low	High	\$ 5,000	Private Funding	High
Promote tours of Cemetery and events	Education	High	Low			Medium
Promote list of Veterans (brochure/booklet)	Education	High	Low			Medium
Promote self-guided walking tour (brochure & online) with 15-20 markers	Education	High	Low			Medium
Plan CPC field trips & tours of other cemeteries	Education	Low	Low			Low
Gravestone cleaning workshops		Low	Low			Medium
Promote "Trees of the Kennesaw Cemetery" (brochure and signage at 10-12 trees)	Education	Low	Low			Medium



Item Report

TO: The Cemetery Preservation Commission

FROM: Lea Alvarez, City Clerk

DATE: January 11, 2024

TITLE: Approval to replace the Crêpe Myrtles in the Kennesaw City Cemetery with Thuja Emerald Green Arborvitae and relocate the trees planted in front of Section III to the left side of Cemetery Street past the entrance gates.

Summary:

Over the last six months, the Crêpe Myrtles sold as memorial trees throughout the cemetery have succumbed to disease. These trees must be replaced with a species that is easy to maintain and will not pose a threat due to a broad root system. Public Works has suggested replacing the existing trees with "Thuja Emerald Green Arborvitae," which are already present on either side of the entrance gates at the front of the cemetery and the mini park located at the back of the cemetery.

City staff also recommend relocating the memorial trees along Section III to the left side of Cemetery Street, creating a natural buffer between the cemetery and the proposed Kennesaw Square. This recommendation is in an effort to alleviate any potential disturbance to surrounding gravesites due to roots, branches, etc. and ease access to the same for funeral homes.

The cost to replace the trees is \$5,000.08, which will be covered by the city's Tree Permit Fund. The cost of supplies is \$270.90, which will be covered by the Cemetery Trust Fund.

Recommendation:

City staff recommends replacing the Crêpe Myrtles in the Kennesaw City Cemetery with Thuja Emerald Green Arborvitae, including relocating the memorial trees along Section III to the left side of Cemetery Street past the entrance at a cost of \$5,270.98 (\$5,000.08 will be covered by the city's Tree Permit Fund and \$270.90 will be covered by the Cemetery Trust Fund).

Fiscal Impact:

Tree Permit Fund 100-0000-32-221800-00000: \$5,000.08
 Cemetery Trust Fund 100-0000-32-221800-00000: \$270.90

Attachments:

1. Site One Quote
2. Emerald Green Arborvitae
3. Trees - Beside Mini Park
4. Trees - Outside of Columns
5. Proposed Relocation

Working Order



Stronger Together

Kennesaw GA #673
1320 Lockhart Dr NW
Kennesaw, GA 30144-7047
W: (770)974-3575

Sold To:

City Of Kennesaw (#55269)
2529 J O Stephenson Ave NW
Kennesaw, GA 30144-2780
W: (770)424-8274 ext 3209 F: (770)429-4559

Ship To:

City Of Kennesaw (#55269)
2529 J O Stephenson Ave NW
Kennesaw, GA 30144-2780
F: (770)429-4559 F: (770)429-4559

**For Chemical Emergency Spill, Leak, Fire,
Exposure, or Accident Emergency Response
Assistance, call: CHEMTREC
Day or Night- 1 (800) 424-9300**

Ordered	Master Order#	PO#
11/16/2023	M136568561	cemetery
Printed	Customer Contact	Sales Associate
01/03/2024	markques givens	Shane Belcher



Order#: 136568561-001		Ship Via: Customer Pick up							
LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price	
1	73397-306	Thuja Occidentalis Emerald Arborvitae 6 ft. Height Ball and Burlap	40	0	0	40	125.002 / EA	5000.08	
2	24-01-224	Tree Stake Untreated Oak 2 in. x 2 in. x 2 ft.	120	0	0	120	1.450 / EA	174.00	
3	ATW-500	Arborbrace Tree Tie Green 3/4 in. x 500 ft.	2	0	0	2	48.450 / EA	96.90	

Subtotal: \$5270.98
Sales Tax: \$0.00
Freight: \$0.00
Estimated Total: \$5270.98

This working order is for reviewing purposes only. This is not a receipt.

CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

SiteOne Landscape Supply does not offer a warranty, expressed or implied, on the purchase of plant products, which are sold "AS IS". All plant products sold by SiteOne are true to variety and size within recognized industry specifications and are in good health at the time of delivery. Please notify your SiteOne branch of any concerns within 24 hours of receipt of products.

Note: Returns subject to 25% restock charge.

NURSERY CERTIFICATE

GEORGIA DEPARTMENT OF AGRICULTURE

This is to certify that the horticultural products which this Certificate accompanies have been produced and maintained under a regular program administered by the Georgia Department of Agriculture in accordance with the Entomology Act of 1937 and the regulations promulgated thereunder.

Gary Black Commissioner of Agriculture
MIKE EVANS Plant Production Programs











Item Report

TO: The Cemetery Preservation Commission

FROM: Lea Alvarez, City Clerk

DATE: January 11, 2024

TITLE: Approval to grind the stump of the Water Oak in Historic A and to reset the headstone affected by its roots.

Summary:

At the end of 2023, a large Water Oak was removed from the edge of Historic A along Cemetery Street. The root system of the tree has significantly impacted the headstone of Ollie Hilderbrand Collins. City staff received a quote for \$350 to grind the stump and the Cemetery Preservation Foundation has generously donated \$1,900 to help fund the repair and reset of hazardous headstones throughout the cemetery. FixMyHeadstone quoted the reset of the aforementioned headstone at \$300. In accordance with the newly adopted code, staff will attempt to notice next of kin regarding the need to reset the headstone.

Recommendation:

City staff recommend approving the grinding of the Water Oak stump in Historic A and resetting the headstone affected by its roots at a total cost of \$650.

Fiscal Impact:

Cemetery Trust Fund 285-4950-52-460000-00000: \$650

Attachments:

1. Collins Headstone and FMH Quote



5. (Large - helper needed) Remove w/ chain hoist, cut back roots (unless stump removed) & reset w/ lime mortar - \$300



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: January 11, 2024
TITLE: Approval to spend the \$1,900 donated by the Cemetery Preservation Foundation to reset hazardous headstones as indicated in the estimate provided by FixMyHeadstone.

Summary:

The Cemetery Preservation Foundation donated \$1,900 to the Cemetery Trust Fund to cover the cost of resetting headstones that have been deemed in hazardous condition, primarily in the Historic B section. City Staff will make attempts to contact the last known next of kin, if possible.

Recommendation:

City staff recommends approval.

Fiscal Impact:

Attachments:

1. Copy of FMH KCC

FixMyHeadstone - KCC Estimates

General Notes -

89 stone & fill dirt for reset

Akemi Akepox 2010 for epoxy

Stainless steel or fiber glass for pins

Limeworks historic lime mortar for pointing

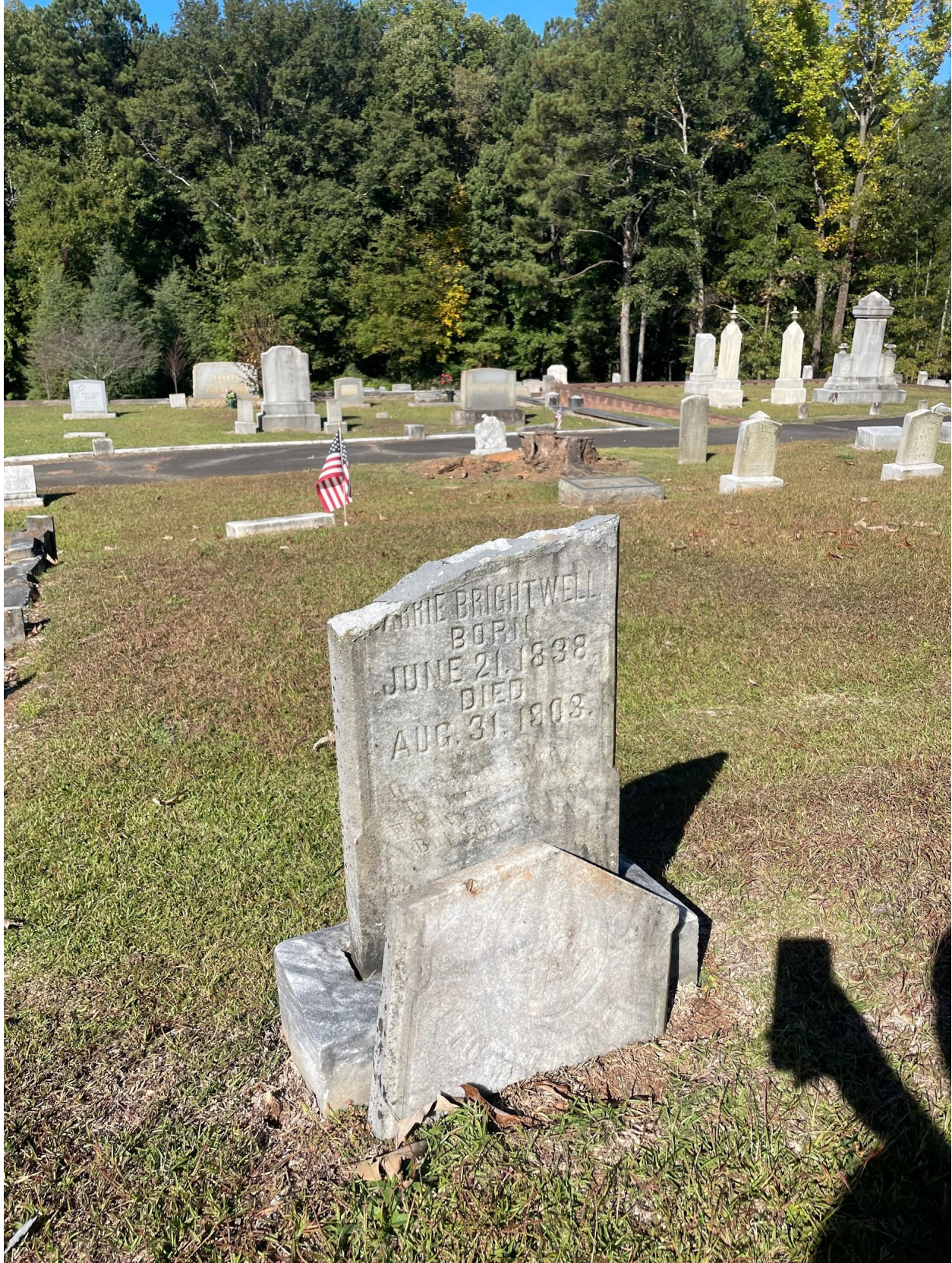
Cathedral stone Jahn lime mortar for infills



1. Repair, infill, reset - \$200



2. Remove old mortar + reset w/ lime mortar - \$150



3. Repair, infill + reset in socket w/ fresh lime mortar - \$250



4. Concrete foundation + reset w/ lime mortar - \$225



5. (Large - helper needed) Remove w/ chain hoist, cut back roots (unless stump removed) & reset w/ lime mortar - \$300



6. Infant reset + replace pins + point both levels w/ lime mortar - \$125



7. Make concrete socket + reset w/ lime mortar - \$125



8. Priority* (large monument - helper needed) reset w/ lime mortar - \$200



9. Priority* Remove old base, reset w/ 89 stone + point w/ lime mortar - \$150



10. Remove old pins + repin, reset + repoint w/ lime mortar - \$150

Total ~ \$1,875 on labor + materials

~ \$25 on travel

~ \$1,900 grand total

**ideally the concrete jobs together, chain hoist jobs together, etc - happy to break it down it multiple \$400-\$500 projects or whatever is needed - just would like to strategize which ones we group together



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: January 11, 2024
TITLE: Approval to proceed with removing trees and bushes planted within plots in the Kennesaw City Cemetery.

Summary:

In accordance with Section 30-4 (j), which states, "no objects are allowed on graves. All objects or forms of decoration will be removed from gravesites without notice and with no responsibility for return to the owner; this includes trees, shrubs, plantings, flags, statuary, toys, cans, ornaments, all glass, crockery, Styrofoam, balloons, and any similar items," city staff requests approval to remove any trees, shrubs, or plantings within plots in the cemetery. City staff have received numerous calls from concerned lot owners regarding the planting of trees and shrubs near their loved ones' graves. City staff will send letters to lot owners or last known next of kin allowing 10 calendar days for the party to remove the objects. After 10 calendar days, Public Works will remove the trees and shrubbery.

Recommendation:

City staff recommend approval.

Fiscal Impact:

Attachments:

None



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: January 11, 2024
TITLE: Approval to remove Eagle Scout chair in Historic B.

Summary:

There are three Eagle Scout projects located in the Kennesaw City Cemetery, all of which are 10 years or older. City staff would like to remove the chair in Historic B as it has not been maintained. If also desired, the remaining plaques regarding Eagle Scout projects can be removed as well. Photos of said projects are attached to the agenda packet.

Recommendation:

City staff recommends removing the Eagle Scout chair located in Historic B.

Fiscal Impact:

Attachments:

1. Eagle Scout Project - Cemetery Street 1.6.2024 2
2. Eagle Scout Project - Cemetery Street 1.6.2024
3. Eagle Scout Project - Red Oak bench 1.6.2024 2
4. Eagle Scout Project - Red Oak bench 1.6.2024
5. Eagle Scout Project - Summer family fence 1.6.2024 2
6. Eagle Scout Project - Summer family fence 1.6.2024

EAGLE SCOUT PROJECT

Troop 220

Mark Jackson

Spring 2007





EAGLE SCOUT PROJECT

Boy Scout Troop 220

IAN CAIN

2009





King David's Temple 120
IAN CAIN
2009

EAGLE SCOUT PROJECT

2012



Troop 540 KFBC

Joseph R. Ellison



