



Leslie Patton - Chair
Angelo Brown – Vice Chair
Dana Johnson
James Auld
Neil Brunetz
Travice Obas
Sheb True

**Kennesaw Sister Cities Commission
Special Called Meeting Agenda
May 9, 2023 6:00 PM
City Hall Conference Room**

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. March 14, 2023 Meeting Minutes
- 3. Financial Report**
- 4. Old Business**
 - A. New Meeting Date
- 5. New Business**
 - A. Discuss Updates to 1 Year Strategic Plan
- 6. Staff Comment**
- 7. Adjourn**



Item Report

TO: The Kennesaw Sister Cities Commission
FROM: James Friedrich, Assistant to the City Manager
DATE: May 9, 2023
TITLE: March 14, 2023 Meeting Minutes

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 03-14-23 KSCC Minutes Special Called - Draft



City of Kennesaw
2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

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KENNESAW SISTER CITIES COMMISSION (KSCC)

March 14, 2023 – 6:00 P.M. Special Called Meeting Minutes City Hall Training Room

I. Call to Order / Roll Call

Ms. Patton called the meeting of the Kennesaw Sister Cities Commission to order at 6:04 P.M. in the City Hall Training Room, 2529 J.O. Stephenson Ave, Kennesaw, GA.

Commission Members Present: Leslie Patton, Sheb True, Angelo Brown, Neil Brunetz, James Auld and Travice Obas
Commission Members Absent: Dana Johnson

II. Approval of Meeting Minutes

1. February 21st Minutes

Motion by Mr. Brunetz to approve the February 21st meeting minutes, seconded by Ms. Obas. Vote taken, motion approved, 6-0-1 (Mr. Johnson was absent).

III. Financial Report

IV. Old Business

V. New Business

1. Officer Election

Ms. Patton opened the floor for nominations to select the Chair. Ms. Obas nominated Ms. Patton and she accepted the nomination. Motion by Ms. Obas to nominate Leslie Patton as Chair of the Kennesaw Sister Cities Commission, seconded by Mr. True. Vote taken, motion approved 6-0-1 (Mr. Johnson was absent).

Ms. Patton opened the floor for nominations to select the Vice Chair. Mr. Brown nominated himself. Motion by Mr. True to nominate Angelo Brown as Vice Chair to the Kennesaw Sister Cities Commission, seconded by Ms. Obas. Vote taken, motion approved 6-0-1 (Mr. Johnson was absent).

1. Discuss Strategic Plan

Mr. Friedrich floated the idea of having the commission outline a short-term strategic plan for the next three years. After further discussion, the commission would like to start with a comprehensive one-year plan. First steps include addressing Mayor and Council's expectations for this commission, creating a list a business contacts that could be shared with prospective cities, and increasing interaction/awareness with local schools. The commission also came up with three tasks to meet these goals. The first task is to look into creating a website for the purpose of displaying the list of business contacts as well as other general information about the commission. The second task is to hold an open forum to gather feedback from the public on what programs they would like to see with a future sister city. Lastly, the third task is to reach out to other cities with successful sister city programs and see what the first 6-12 months of implementation look like.

Mr. Friedrich said he would follow up with the Communication and Planning and Zoning Departments to inquire about how commissions can set up their own websites and how to best set up for a public forum. Mr. Friedrich can also reach out to his contact at the City of Atlanta and other smaller cities to see how they implement the first 6-12 months of their sister city programs. Another point of discussion was adding a 60 day deadline for potential sister cities to respond to KSCC reciprocating their interest.

VI. Staff Comments

Mr. Friedrich shared that he received the green light from the Mayor to translate the introduction letter to Siena and would begin the process of getting it translated and paid for.

VII. Adjourn

Motion by Mr. Auld to adjourn the meeting, seconded by Mr. True. Vote taken, motion approved, 6-1-0 (Mr. Johnson was absent). The meeting adjourned at 6:35 P.M. The next meeting will be held on Tuesday, April 11, 2023 in the City Hall Conference Room at 6:00 P.M.



Item Report

TO: The Kennesaw Sister Cities Commission
FROM: James Friedrich, Assistant to the City Manager
DATE: May 9, 2023
TITLE: New Meeting Date

Summary:

Recommendation:

Fiscal Impact:

Attachments:

None



Item Report

TO: The Kennesaw Sister Cities Commission
FROM: James Friedrich, Assistant to the City Manager
DATE: May 9, 2023
TITLE: Discuss Updates to 1 Year Strategic Plan

Summary:

1. Selecting a Sister City - Ongoing
2. Incorporating the Program
3. Building Membership
4. Designing the Budget
5. Generating Publicity

Recommendation:

Fiscal Impact:

Attachments:

None