

**MINUTES OF CITY COUNCIL MEETING
CITY OF KENNESAW
Council Chambers
November 6, 2023
6:30 PM**

Present	Mayor Derek Easterling Mayor Pro Tem Tracey Viars Councilmember Lynette Burnette Councilmember Pat Ferris Councilmember Antonio Jones City Clerk Lea Alvarez City Manager Jeff Drobney City Attorney Randall Bentley, Sr.
Absent	Councilmember Trey Sinclair

1. Invocation

City Attorney Randall Bentley, Sr. led the Invocation.

2. Pledge of Allegiance

Nicholas, a freshman at North Cobb High School, led the Pledge of Allegiance.

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed. Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>
- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

- A. Kennesaw 101: Citizens Government Academy Graduation, Class of 2023.

Assistant to the City Manager James Friedrich introduced the 2023 class of Kennesaw 101. Mr. Friedrich explained the class consisted of 10 residents who eagerly participated to learn more about the day-to-day operations of local government. He thanked them all for their time and hoped they would continue to spread the great word about Kennesaw.

Mayor Easterling recognized each participant and presented them with a certificate of completion.

6. Public Comment/Business from the Floor

MADELYN OROCHENA [City resident and Candidate for City Council, Post 1]: Ms. Orochena reminded everyone that tomorrow was Election Day. She thanked everyone for their support, regardless of who they supported. All of the words of encouragement, the donations, and volunteers make all the difference. She wanted to express her gratitude tonight as well as for all the work that came before her to ensure this right to vote. She hoped no one would take it for granted tomorrow.

ANTHONY GUTIERREZ [City resident and Candidate for City Council, Post 2]: Mr. Gutierrez shared if anyone would like to learn about his campaign, they can visit his website, anthony4kennesaw.com. Usually, when he stands up to speak, those listening are prepared for him to recite a well researched and cited speech about the issues. The day before the election, Mr. Gutierrez wanted to take a step back and ask those who are listening if they are satisfied with the direction Kennesaw is going. He asked the following: when you drive down Cherokee Street, how do you feel? When you see high-density living going on downtown, does that spark comfort? When you are doing your finances and you compare the cost of living here in Kennesaw to a few years ago, is it where you wanted it to be? When you think about our infrastructure, like our internet and cellular service, do you believe it is where it needs to be? Mr. Gutierrez emphasized that if you do not like the direction it is going, there needs to be a change in leadership. We need new voices on our Council. We have two seats, two opportunities to bring back the Kennesaw we thought we lost. He concluded by sharing that is why he is running.

6:39 p.m. Floor Open for Public Comments

No comments.

6:40 p.m. Floor Closed for Public Comments

7. Old Business

8. New Business

9. Committee and Board Reports

- A. UPDATE: Cemetery Preservation Commission from Chair Lewis Bramlett at the November 6, 2023 regular meeting.

Cemetery Preservation Commission Chair Lewis Bramlett presented an annual update on the accomplishments of the Cemetery Preservation Commission (See **Exhibit A**).

10. Public Hearing(s)

- A. Approval of ORDINANCE to amend Chapter 30, "Cemeteries," of the Code of Ordinances.

Mayor Easterling introduced an ordinance to amend Chapter 30, "Cemeteries," of the Code of Ordinances. He mentioned changes had been made in response to Councilmember Jones' requests at the work session. The public hearing was advertised in the October 27, 2023 and November 3, 2023 editions of the Marietta Daily Journal.

Motion by Councilmember Ferris to approve [ORDINANCE NO. 2023-18, 2023](#) to amend Chapter 30, "Cemeteries," of the Code of Ordinances. Seconded by Mayor Pro Tem Viars.

6:52 p.m. Floor Open for Public Comments

No comments.

6:53 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion passed.

- B. Approval of ORDINANCE to amend Chapter 2, "Administration," Article 1. "In General," Section 2-3, "Records," of the Code of Ordinances.

City Clerk Lea Alvarez presented an ordinance to amend Chapter 2, "Administration, Article 1. "In General," Section 2-3, "Records," of the Code of Ordinances. Ms. Alvarez explained the proposed changes will allow the Kennesaw Police Department and the Kennesaw Acworth 911 department to handle their own open records requests, respectively. The City Clerk's office will still handle general City Hall open records requests. JustFOIA forms will be split up accordingly. This public hearing was advertised in the November 27, 2023 and October 3, 2023 editions of the Marietta Daily Journal.

Motion by Mayor Pro Tem Viars to approve [ORDINANCE NO. 2023-19, 2023](#) to amend Chapter 2, "Administration, Article 1. "In General," Section 2-3, "Records," of the Code of Ordinances, as presented. Seconded by Councilmember Burnette.

6:54 p.m. Floor Open for Public Comments

No comments

6:55 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion

passed.

- C. Approval of ORDINANCE to amend Article II, "Recognition and Adoption of Standard Codes," of Chapter 18, "Buildings and Building Regulations," of the Code of Ordinances to enact a local amendment to the Georgia State Minimum Standard Plumbing Code.

City Manager Jeff Drobney presented an ordinance to amend Article II, "Recognition and Adoption of Standard Codes," of Chapter 18, "Buildings and Building Regulations," of the Code of Ordinances to enact a local amendment to the Georgia State Minimum Standard Plumbing Code. This public hearing was advertised in the November 27, 2023 and October 3, 2023 editions of the Marietta Daily Journal.

Motion by Councilmember Jones to approve [ORDINANCE NO. 2023-20, 2023](#) to amend Article II, "Recognition and Adoption of Standard Codes," of Chapter 18, "Buildings and Building Regulations," of the Code of Ordinances to enact a local amendment to the Georgia State Minimum Standard Plumbing Code, as presented. Seconded by Councilmember Burnette.

6:55 p.m. Floor Open for Public Comments

No comments.

6:56 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion passed.

11. Consent Agenda

- A. Approval of the October 9, 2023 City Council work session minutes.
- B. Approval of the October 9, 2023 City Council executive session minutes.
- C. Approval of the October 16, 2023 City Council regular meeting minutes.
- D. Consideration to Authorize Purchase of Vehicles Approved in the FY24 Budget.
- E. Approval of RESOLUTION authorizing the Mayor and Council to approve an additional \$35,151 for final repairs to complete the restoration of the Kennesaw Depot Building as part of the Depot Park Master Plan.

[RESOLUTION NO. 2023-47, 2023](#)

- F. Amendment to approved Public Art Exhibit #PA 2023-02

Motion by Mayor Pro Tem Viars to approve the Consent Agenda. Seconded by Councilmember Jones.

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion

passed.

12. General and Administrative

- A. Consideration for approval of an Alcohol Retail Package License for Beer, Wine, Liquor, and Sunday Sales for The Jack C. Phoenix Corp d/b/a Monte Cristo located at 1635 Old 41 Hwy Ste 110 Kennesaw, GA 30152. Applicant: Cedric Jackson and Jason Norris.

Business License Manager LaMaya Edmonds presented an alcohol retail package license for beer, wine, liquor, and Sunday sales for The Jack C. Phoenix Corp d/b/a Monte Cristo located at 1635 Old 41 Highway, Suite 110. Ms. Edmonds mentioned the application is completed and on file in the Business License office, and all signs were properly posted and advertised. Further, she stated this is an existing license at the location.

Motion by Councilmember Jones to approve an alcohol retail package license for beer, wine, liquor, and Sunday sales for The Jack C. Phoenix Corp d/b/a Monte Cristo located at 1635 Old 41 Highway, Suite 110, as presented. Seconded by Councilmember Burnette.

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion passed.

13. Public Safety

14. Information Technology

15. Public Works

16. Recreation and Culture

17. Community Development

18. Public Comment/Business from the Floor

6:58 p.m. Floor Open for Public Comments

ANDREW BRAMLETT [City Resident]: Mr. Bramlett spoke about a local veteran, Wayne Leonard (See **Exhibit B**).

Mayor Easterling asked the Kennesaw 101 class to stand and share something that they learned about the City of Kennesaw, and what they love about their city.

DONALD PEREZ: Mr. Perez shared he grew up in a Council-Manager town, and he had forgotten how critical a City Manager is to the functioning of a city. He thanked Dr. Drobney for the work that he does, and for a very competent and engaged team. Every director made the group feel comfortable that the City of Kennesaw is well managed and that everyone who works here wants to work here. What he likes about the City of Kennesaw is that he can go anywhere in the city and feel safe.

TAVARES CHAMBLESS: Mr. Chambless learned a lot about the City of Kennesaw. One of the greatest things he learned was about the Kennesaw Police Department. Everything from the effort the department goes through for accreditation to how much training the officers receive. He feels safe here. Mr. Chambless moved to the city a couple of months ago, and his biggest concern is whether he can get through downtown because of all the events and races going on.

CARLEY COLE: Ms. Cole learned about the state of the city's finances. She shared that it was interesting to hear about how the finances turned around after the City Manager was hired and about the reserves we have now. It is good to know our city is financially healthy. Ms. Cole loves the feeling of living in a small community, but with big amenities.

JOHN POWELL: Something interesting that Mr. Powell learned during the course was the number of different programs the city offers to its citizens, including the Kennesaw 101 class itself and all the various boards and commissions. Additionally, he found the organizational structure fascinating and didn't realize how much the City Manager does. Mr. Powell loves the growth and development that is going on here in the city. He left to serve in the armed forces for over a decade, and when he came back, the city had changed tremendously.

BILL AND JUDY SNYDER: Mr. Snyder shared that he and his wife moved here from Woodstock last year. They thought Kennesaw 101 would be a great way to learn about Kennesaw to see if it was a place they would like to stay. The course confirmed what they thought: that Kennesaw is a very unique city compared to surrounding communities. He learned a lot about how the Mayor and Council function. Mr. Snyder and his wife always thought Kennesaw was a great place to live and hope that the City of Kennesaw will be their home forever. Mrs. Snyder mentioned everyone seemed to love working here in the City of Kennesaw and care about their jobs.

ANTOINETTE GRIFFIN: Ms. Griffin shared that her husband was an alum of the Kennesaw 101 program two years ago when they moved here from California. He came home with a lot of information. Over the last couple of years, a lot has changed, so she wanted to have her own opportunity to engage with the different departments. Ms. Griffin enjoyed Chief Westenberger's presentation the most. In this day and age, we find the relationship between law enforcement and the community is not always positive. When Chief Westenberger stepped up, she felt comfortable and he made sure everyone felt comfortable with what he shared. She appreciated how candid and vulnerable he was. What Ms. Griffin loves the most about the City of Kennesaw is that it is a small place with a big feel.

7:11 p.m. Floor Closed for Public Comments

19. City Manager's Report

A. Reports, Discussions, and Updates

City Manager Jeff Drobney congratulated the Kennesaw 101 class. He shared a lot of people ask him why he does what he does because the city gets a lot of unfounded criticism. The participants of Kennesaw 101 are an example of why he does what he does. Dr. Drobney mentioned he received a lot of compliments tonight, but it is really the staff across the city. He has the benefit of standing on their shoulders. He is grateful for what all the participants bring to the city and the opportunity to continue forging relationships with them.

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Motion by Councilmember Jones to ratify the appointment of Tavares Chambless to the License Review Board with a term ending in December 2023. Seconded by Mayor Pro Tem Viars.

Vote taken, motion unanimously approved 4-0 (Councilmember Sinclair absent). Motion passed.

21. Council Reports & Discussions

Councilmember Jones thanked the city staff for a successful Taste of Kennesaw event. He also thanked James Friedrich for inviting the Council to be a part of Kennesaw 101. Councilmember Jones said it is a great feeling to be in a community where you can raise your family with tons of opportunity. He has been up on the dais for two years now and learns something different every week. He asked the community to keep his family in their prayers as they would be going to Texas tomorrow to take care of his twins.

Councilmember Ferris mentioned he is a lifetime resident. When he ran for this post six years ago, he was speaking with a man who asked what Mr. Ferris was going to do to make Kennesaw like it was 40 years ago. Councilmember Ferris responded that it is history. He is worried about tomorrow. He shared that that is what you will find with this Council. They are not looking backwards, they are looking forward. They have a common vision and follow a five-year plan. They are not sitting there thinking about yesterday, they are thinking about tomorrow. Councilmember Ferris emphasized the City of Kennesaw is so much better now than it was 40 years ago. He congratulated everyone for graduating from Kennesaw 101 and asked them to step up and get involved in the city.

Councilmember Burnette shared she enjoyed listening to what the Kennesaw 101 students had to say. Tomorrow is Election Day. She said her family has lived here for over 30 years, so Kennesaw is home to each of them. She has worked out of the Cobb County airport for over 20 years. Councilmember Burnette said her experience speaks for itself in making decisions for the city. The outpouring of support has been overwhelming for this election. She looks forward to dedicating the next four years to this city.

Mayor Pro Tem Viars congratulated everyone in Kennesaw 101. She first ran in 2018 to fill a vacated seat. Prior to that, she spent seven years of service to the city in volunteer and appointed roles. She is a 27-year resident with a 12-year history of service to the city. She has the experience, knowledge, and relationships to keep the city moving forward, as Councilmember Ferris said. Mayor Pro Tem Viars has worked hard and has been accessible to everyone she can, and she has never faltered on that. Kennesaw is a wonderful place to live. She concluded by saying "Vote Viars" when you hit the polls tomorrow.

Mayor Easterling's favorite holiday is Veterans Day, which is this Saturday, to proudly celebrate his brothers and sisters. The City of Kennesaw holds a Veterans Day luncheon at the Ben Robertson Community Center at 12:00 p.m.

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 7:23 p.m. The next regularly scheduled meeting will be held Monday, November 13, 2023 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.

Lea Alvarez, City Clerk

Exhibit A

KENNESAW CEMETERY PRESERVATION COMMISSION

YEAR IN REVIEW 2022-23



Commission Members 2023

Chairman: Lewis Bramlett

Vice Chair: Lizz Gray

Members: Judi Burrell

Honorary Member: Andrew Bramlett

City Liaisons: City Clerk's office - Lea Alvarez

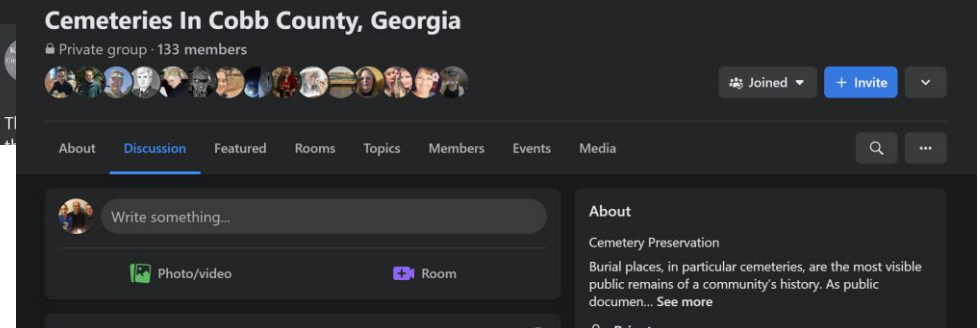
Public Works - Tim Cox

City Council – Pat Ferris

Cemetery Foundation Liaison – Stephen King

Social Media - Ongoing

Andrew Bramlett videos, events and other information shared on Cemetery Foundation, Kennesaw Historical Society, Cemeteries of Cobb County and other relevant Facebook pages



TWO INFORMATION KIOSKS

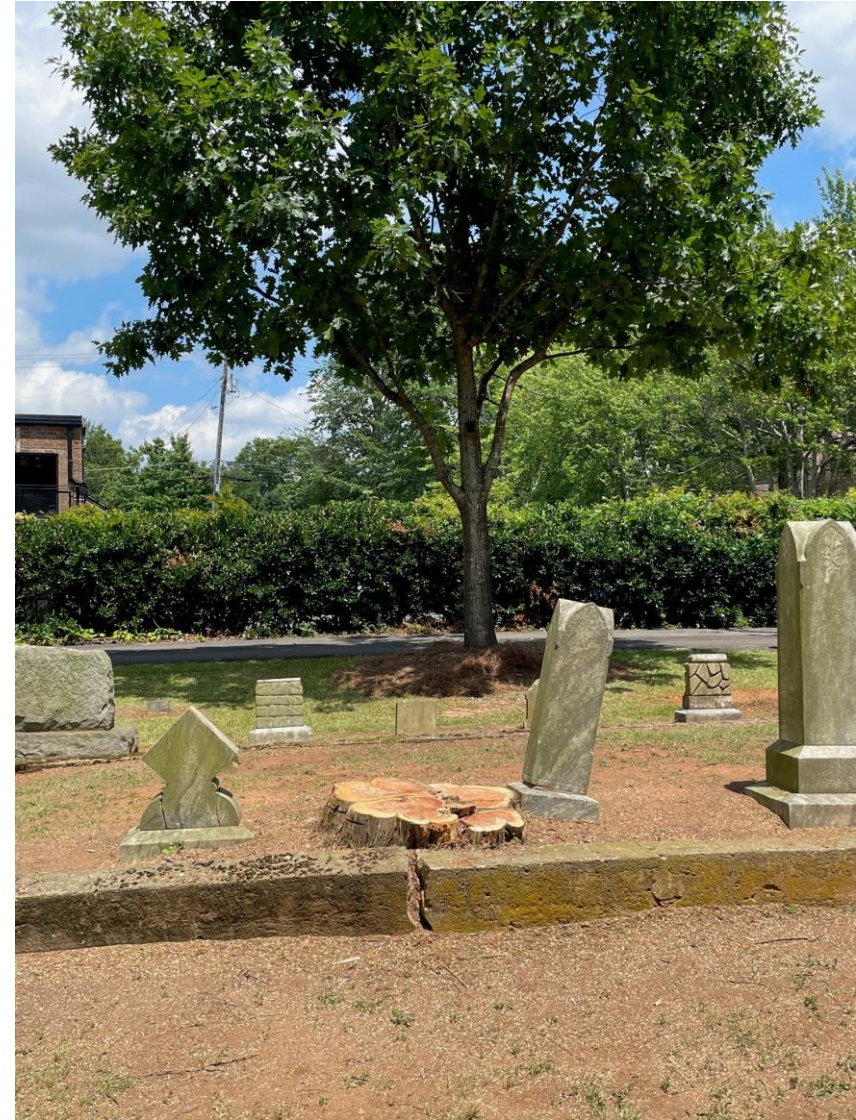
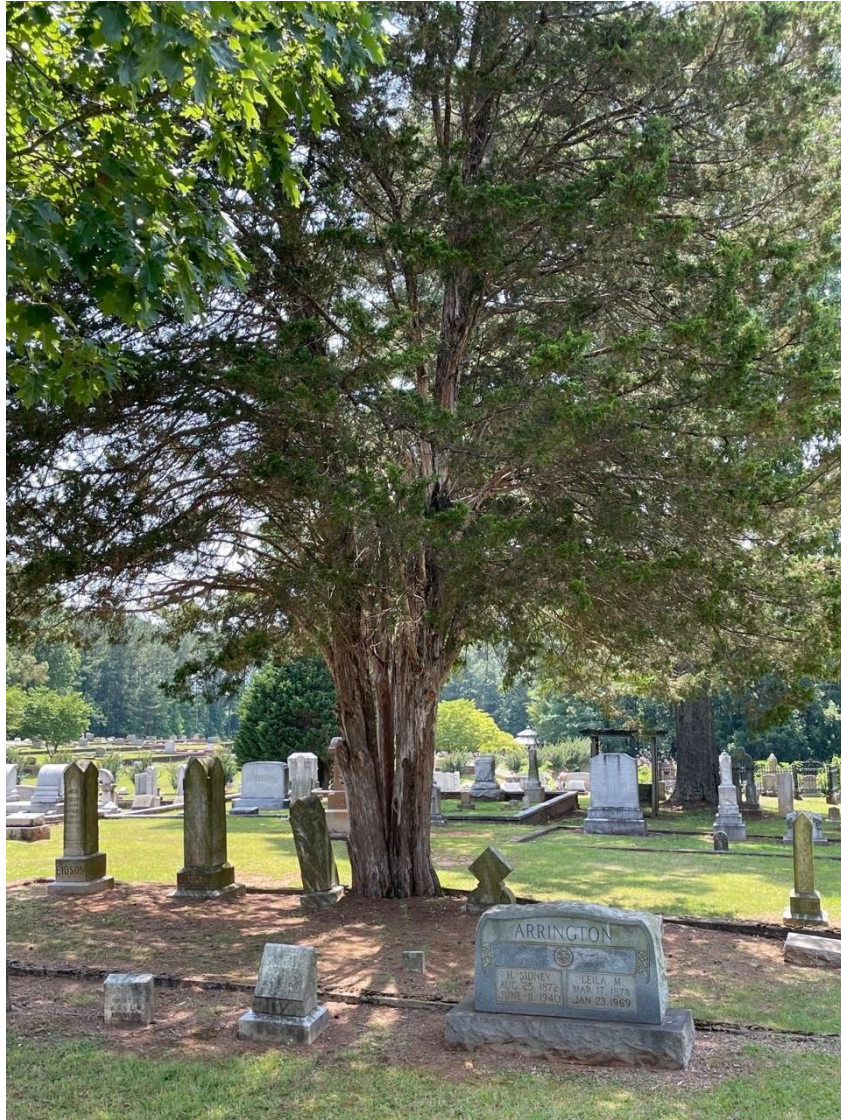
Installed by Public Works Dept.



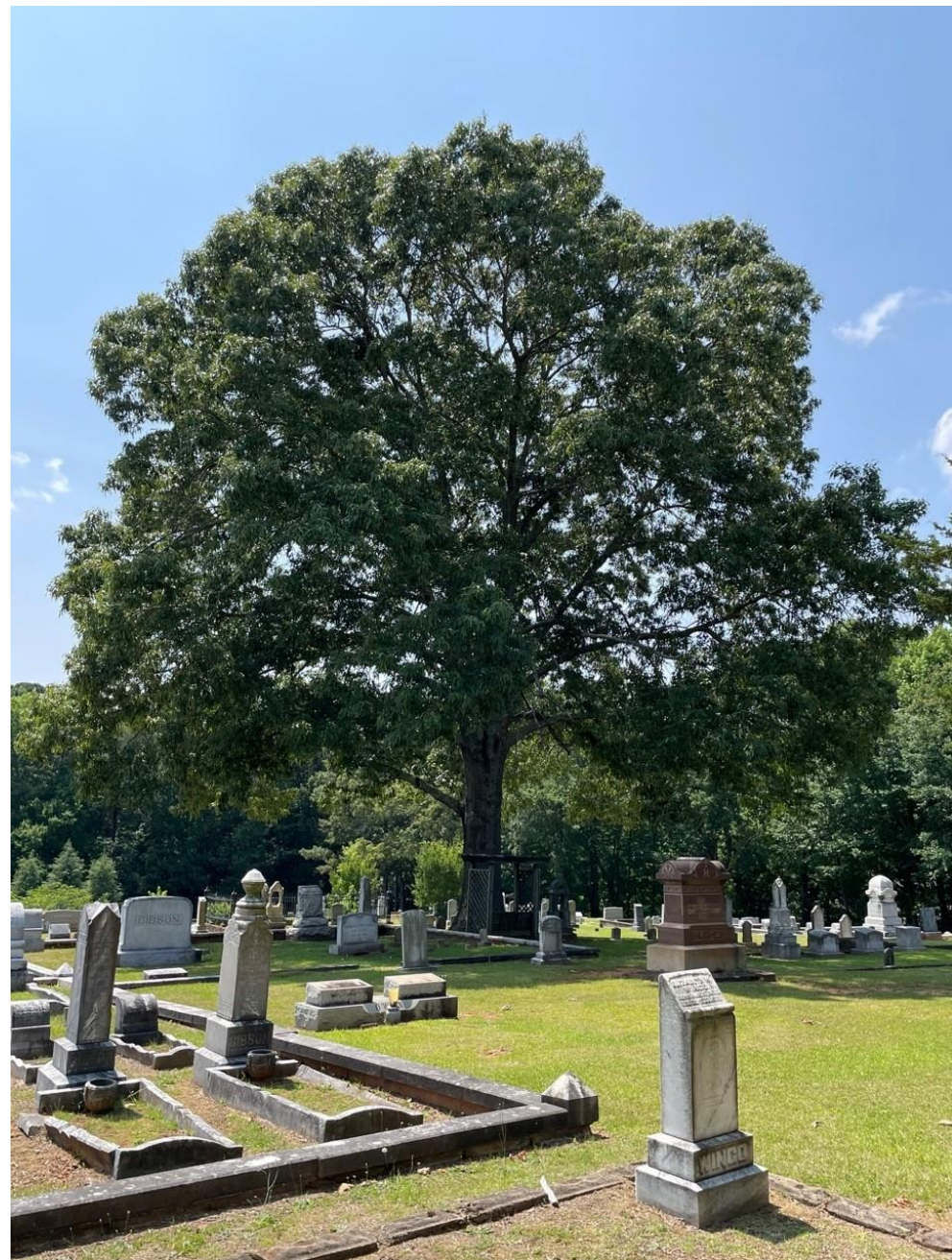
TREES REMOVED – June 2023



TREES REMOVED - June 2023



**RED OAK
TREATMENT
June 2023**



TWO NEW FLAG POLES

**Installed by Public Works Dept.
September 2023**

**Space Force, Army, Navy, Marines,
Air Force, Coast Guard, POA/MIA
flags surround a center pole
that has the United States
above the State of Georgia**



BENCHES

**3 new installed by Public
Works Dept. September 2022**

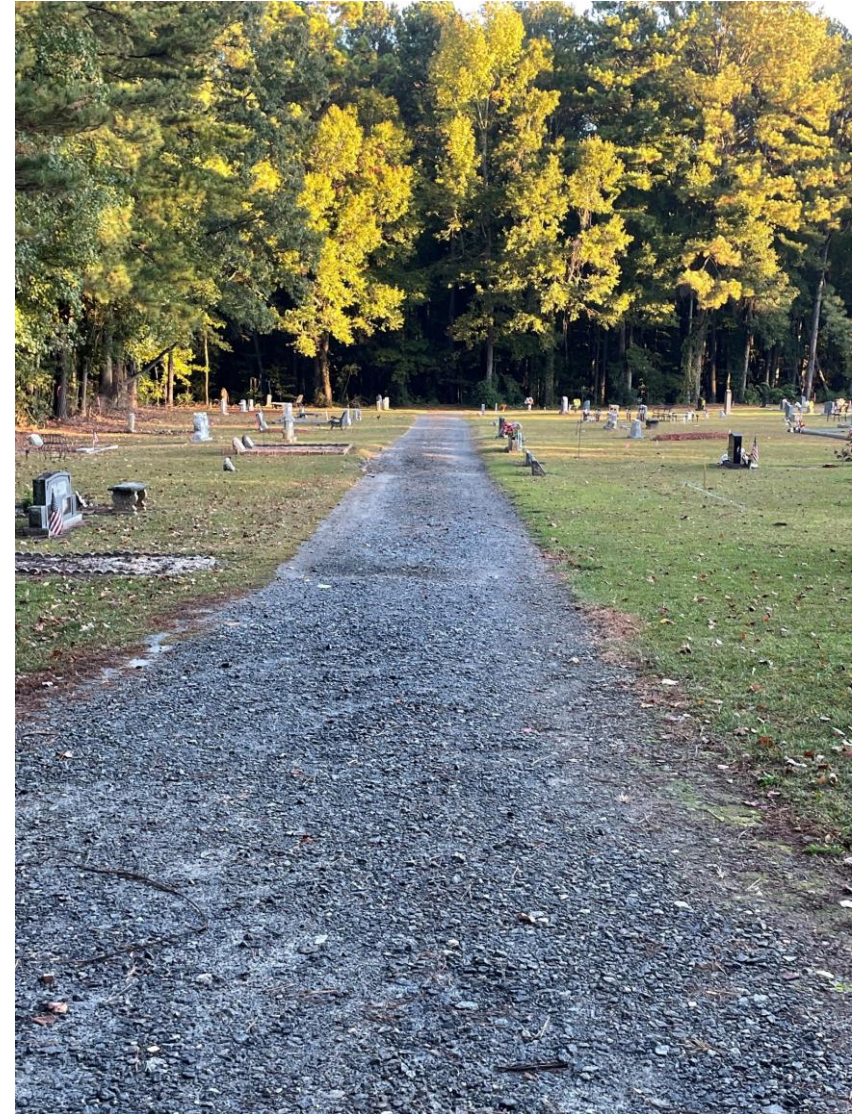


SECTION 3 - SURVEY



SECTION 3

Close gravel road in rear of Cemetery – DATE TBD



SECTION 3 – SURVEY

Legal Descriptions

LEGAL DESCRIPTION

All of that tract or parcel of land lying and being in Land Lot 139 of the 20th District, 2nd Section, in the City of Kennesaw, Cobb County, Georgia, being Lot F, of Plot 17 of Section III, of the City of Kennesaw Cemetery and being more particularly described as follows:

To find the **Point of Beginning** commence at an iron pin found (1/2 inch open top pipe) marking the common corner of Land Lots 138, 139, 166 & 167 and proceed N73°23'54"W from said Land Lot corner a distance of 247.15 feet to the southeast corner of said Lot F which is the **Point of Beginning**.

From the **Point of Beginning** thus established, proceed N86°46'12"W for a distance of 10.05 feet to a point; thence N03°09'25"E for a distance of 5.02 feet to a point; thence S86°41'17"E for a distance of 10.03 feet to a point; thence S02°54'44"W for a distance of 5.00 feet to the **Point of Beginning**.

Said tract or parcel containing ±50.3 square feet.

ONE WAY SIGNS

Installed by Public Works Dept.
October 2023



REVIVAL SIDE TREES - BEFORE

September 21



REVIVAL SIDE TREES

Being removed - October 2



REVIVAL SIDE TREES - AFTER

October 5



BEFORE



AFTER



Amendments to CODE OF ORDINANCES

CITY OF KENNESAW
GEORGIA

ORDINANCE NO. 2023-__, 2023

AN ORDINANCE TO AMEND CHAPTER 30, ENTITLED “CEMETERIES,”
ARTICLE 1, ENTITLED “IN GENERAL,” OF THE CODE OF ORDINANCES OF THE
CITY OF KENNESAW, GEORGIA

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:

SECTION 1. Chapter 30 of the Code of Ordinances of the City of Kennesaw, Georgia, is hereby amended so as to repeal Article 1 of said Chapter and replace it n its entirety by striking and replacing the following:

~~Sec. 30-1—Deeds for lots~~

~~The city clerk shall be authorized to take applications for cemetery lots according to the master plan drawn by the city engineer. The mayor or the mayor pro tem shall be authorized to execute deeds to cemetery lots in the city cemetery.~~

~~(Code 1986, § 5-3-1)~~

Sec. 30-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Burial service means any service other than a funeral service offered or provided by any person in connection with the final disposition, memorialization, interment, entombment, or inurnment of human remains.

Care and maintenance means the perpetual process of keeping a cemetery and its lots, graves, grounds, landscaping, roads, paths, parking lots, fences, utilities, and other improvements, structures, and embellishments in a well-cared for and dignified condition, so that the cemetery does not become a nuisance or place of reproach and desolation in the community. Care and maintenance may include, but is not limited to, any or all of the following activities: mowing the grass at reasonable intervals; raking and cleaning the grave spaces and adjacent areas; pruning of shrubs and trees; suppression of weeds and

CEMETERY EVENTS

DECORATION DAY - May 6, 2023

Decoration Day PROGRAM OF events

10:00 AM REGISTRATION

11:00 AM WELCOMING REMARKS

LEWIS BRAMLETT, CHAIR
CEMETERY PRESERVATION
COMMISSION

STEPHEN KING, PRESIDENT
CEMETERY PRESERVATION
FOUNDATION

MEMORIAL TREE
DEDICATION CEREMONY

11:30 PM LUNCH

12:00 PM WALKING TOUR

ANDREW BRAMLETT, HM
CEMETERY PRESERVATION
COMMISSION



CLEAN UP DAY – October 7, 2023

Work done in Old Section



CEMETERY FOUNDATION

Life in the Cemetery Tour



UPCOMING EVENT

Wreaths Across America

December 16, 2023

**Kennesaw Mountain Chapter of the
Daughters of the American Revolution
in cooperation with
City of Kennesaw and the Kennesaw
Cemetery Preservation Commission**



CEMETERY FOUNDATION
meets 3rd Wednesday of every month

Chairman: Stephen King

Vice Chair: Randy Akers

**Members: Jacque Cullins, Dale Meeks, Joyce Yung,
Joe Morris, Michelle Newman, Ron Chalker**

City Liaison: City Clerk - Lea Alvarez

Cemetery Commission Liaison: Lewis Bramlett

CEMETERY FOUNDATION Updated Bylaws

Amended By-laws of the Kennesaw Cemetery Preservation Foundation, Inc.

(A Non Profit Corporation)

The address of the registered office of the Corporation is 11200 Atlantic Place, Alpharetta, Georgia 30022, and the name of the registered agent at this address is Ronald F. Chalker.

Purpose and Objectives

The Kennesaw City Cemetery, hereinafter called "the Cemetery", is owned by the City of Kennesaw, Georgia. The City of Kennesaw Cemetery Preservation Foundation, Inc., hereinafter called "the Foundation," is a private, not-for-profit corporation created to support the Cemetery and for other charitable purposes permitted by law. The Foundation is to work responsibly to fulfill the long-range objectives of the Kennesaw City Cemetery. The following are areas in which the Foundation will function:

1. Provide opportunities and materials for the furtherance of the preservation of such cemetery history to the public.
2. Nurture community awareness from local individuals and businesses in local culture and history to encourage the preservation of the physical remnants of the City's heritage while promoting proper use.
3. Recommend infrastructure enhancements as well as environmental, educational, artistic, and other program enhancements to the Cemetery Commission for consideration.
4. Establish appropriate investment policies for all assets of the Foundation.
5. Conduct its financial business in a manner that maintains its nonprofit status.

Article 4: Removal from Office

1. An officer or trustee may be removed with or without cause by a majority vote of the Trustees whenever it is determined to be in the best interest of the Foundation. Any Trustee may resign at any time by delivering notice in writing or by electronic transmission to the Foundation. A resignation is effective when the notice is delivered unless the notice specifies a later effective date or at the Executive Committee's discretion.

Article 5: Meetings

1. Regular meetings of the Foundation will be held monthly.
2. The President may call special meetings from time to time. In addition, special meetings shall be called by the President at the request of three (3) Trustees, or within one month upon the written request of a majority of the Executive Committee delivered to the President.
3. Fifty percent (50%) of the members of the Executive Committee, in addition to one (1) other active Trustee, shall constitute a quorum at any meeting. Attendance of Trustees who constitute a quorum may be in person or by electronic means that allow the Trustee and other members full real-time, two-way communication during the entirety of the discussion and vote on any given issue. A majority of the quorum present may take any action the Trustees are authorized to take. Notice of regular Foundation meetings will be provided not less than five (5) business days prior to the date of the meeting.
4. Notice of annual or special meetings for the Foundation shall be provided to each Trustee not less than five (5) business days prior to the meeting date.

Article 6: Administration of Business

1. The business and property of the Foundation shall be managed by the Trustees.
2. The Trustees shall have full power and authority to alter or amend the Articles of Incorporation for this Foundation. They also have full power and authority to make, alter, or repeal all bylaws of the Foundation.
3. The immediate past President shall be an ex-officio member of the Executive Committee for a period of one(1) year following the expiration of the term as President.
4. The Trustees shall elect a Chairperson for each committee at its last meeting of the year, if applicable. These Trustees shall hold office for one(1) year beginning on the first day of the next calendar year until their successors are elected. All vacancies on the Executive Committee shall be filled at any regular or special meeting the Foundation.
5. The Trustees may appoint and/or employ agents or representatives, as is necessary, to carry out the work of the Foundation, prescribe their duties, fix their compensation, and dismiss them, as necessary.
6. All standing committees shall report and present for file their proceedings to the Foundation at its next occurring meeting.
7. Written records of any meeting of the Trustees shall be kept in a permanent Book of the Foundation Minutes.
8. The Foundation shall create policies and protocols to assist with its Trustees and agents to properly accomplish the purposes of the Foundation.
9. Any Trustee may resign at any time by delivering notice in writing or by electronic transmission to the Foundation. A resignation is effective when the notice is delivered unless the notice specifies a future effective date. If a resignation is made effective at a future date and the Foundation accepts the future effective date, the Trustees may fill the pending vacancy before the effective date if the Foundation provides that the successor does not take office until the effective date.

Article 1: Membership of the Foundation

The Foundation shall be comprised of no more than 25 Trustees.

New Trustees will be nominated and elected by the Trustees of the Foundation. If there is ever a need for a committee to be formed for a specific project or purpose, the following statements will apply in regards to committees: each Trustee of the Foundation, with the exception of the President of the Foundation, may serve on one or more of the committees of the Foundation.

The term of service of the Trustees shall be one(1) year. Trustees who are completing a one(1) year term may be recommended for election to a subsequent term.

The Kennesaw City Clerk shall be an ex-officio member of the Foundation. Ex-officio Members will not have voting powers within the Foundation.

The Trustees are empowered to appoint Emeritus Members. Emeritus Members will be included in the membership roster of the Trustees and will have no term limitations. Emeritus Members will not have voting powers within the Foundation.

Article 2: Executive Committee

The Executive Committee is a group of persons vested in the daily management of the business of the Foundation and are subject to the bylaws and articles of incorporation. The Executive Committee shall consist of the following members:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer
- E. Chair of each standing committee of the Foundation (if applicable)
- F. Past President

Article 7: Selection and Election of Foundation Members

1. The Trustees shall approve new members. Selection of new members will only be by nomination and election of current Trustees. Newly elected Trustees' term of service shall be for one(1) year. If any Trustee is unable to complete his or her term of service for any reason, the Trustees shall nominate and elect a replacement.
2. The normal election of Trustees shall be conducted during the last meeting of the calendar year.
3. An orientation will be conducted for each new Trustee. The orientation shall be conducted by the Nominating Committee Chair or the President's delegate.

Article 8: Gifts and Donations

1. Any person may make gifts to the Foundation without designation, specification, condition, or limitation. These shall be known as unrestricted gifts. These gifts to the Foundation may be added to or merged with other gifts.
2. Any person making gifts to the Foundation may designate how the gifts shall be administered and used. These gifts shall be known as restricted gifts. These gifts to the Foundation may only be used for the designated purpose.
3. The Foundation reserves the right to refuse gifts of any kind, whether restricted or unrestricted, if it is deemed to be in the best interest of the Foundation.
4. The name of the donor contributing gifts or donations will be included on all Foundation financial reports unless anonymity is requested.

Article 9: Fund Management

1. All necessary operating expenses of the Foundation shall be paid out of the funds acquired and held by the Foundation.
2. Only the President, Vice President, Secretary, and Treasurer shall have signature power. Any credit card expenditures or payments will be approved by the Treasurer.

Article 3: The Powers and Duties of the Officers

1. The President, Vice President, Secretary, Treasurer shall be known as the Officers of the Foundation and shall have prescribed duties and responsibilities.
2. The President shall preside over all meetings of the Foundation, shall serve as Chair of the Executive Committee, and shall be an ex-officio member of all standing committees. The President shall manage and supervise all business of the Foundation, shall see that all orders and resolutions are put into effect, and shall execute all necessary documentation as may be ordered by the Trustees. The President shall appoint the Chair of each standing committee.
3. In the event the President cannot serve, the Vice President shall have the power to perform all the duties for the President until the vacancy is filled. The Vice President shall preside over meetings of the Foundation or Executive Committee in the absence of the President. The Vice President shall perform such other duties as may be delegated by the Trustees or by the Executive Committee.
4. The Secretary shall preserve in the Book of the Foundation Minutes, the proceedings of all meetings. The Secretary shall be the custodian of the seal of the Foundation and shall attest the seal when it is affixed by order of the Foundation. The Secretary shall perform such other duties as may be delegated by the Trustees or by the Executive Committee.
5. The Treasurer shall provide oversight for the collection, receiving, and holding of the moneys for the Foundation and shall be responsible for all funds, securities, and financial assets. The Treasurer shall make full and accurate accounts of all receipts and disbursements. The Treasurer shall direct the depositing of moneys, securities, and other valuables in the name of the Foundation as ordered by the Trustees. The Treasurer shall serve as Chair of the Budget and Finance Committee. The Treasurer shall perform such other duties as may be delegated by the Trustees or the Executive Committee.

3. No funds or assets of the Foundation, including loans, gifts, donations, or scholarships, shall ever be transferred to any Trustee or to any member of the family of a Trustee.
4. The fiscal Year shall begin January 1 of each year unless otherwise determined by the Foundation.
5. An annual budget may be presented to the Trustees by the Executive Committee for consideration and approval prior to the first meeting in any fiscal year.
6. The Foundation should hold at least one fundraising event every calendar year to ensure proper funding of Foundation operations and the programming listed in the objectives.

Article 10: Audit

1. The books of the Foundation and its fiscal agent shall be audited annually or as directed by the Trustees.

Article 11: Insurance

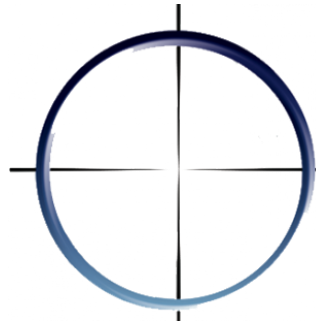
1. The Foundation should purchase liability insurance on an annual basis as approved by the Trustees.

Article 12: Amendments

1. Amendments to the Articles of Incorporation or to the Bylaws can be made in a regular, annual, or special meeting. If done at a special meeting, the purpose of the meeting with a copy of the proposed amendment must be stated in the written notice of the meeting. The vote of two-thirds (2/3) of the Trustees is required to amend the Articles of Incorporation or the Bylaws. Votes regarding amendments must be made by Trustees who are attending the meeting. Attendance may be in person or by electronic means that allows the trustees and Foundation full real-time, two-way communication during the entirety of the discussion and vote.

NATIONAL REGISTER OF HISTORIC PLACES DESIGNATION

Kennesaw Cemetery Foundation Project – IN PROGRESS



NEW SOUTH ASSOCIATES

PROVIDING PERSPECTIVES ON THE PAST



CEMETERY FOUNDATION

Helped to fund bench project



**Bench generously
donated by the
Friends of Camp McDonald**

CEMETERY FOUNDATION

Life in the Cemetery Tour



CEMETERY FOUNDATION






KENNESAW CITY CEMETERY
PRESERVATION COMMISSION




KENNESAW HISTORY

Wayne Leonard

In honor of Veterans Day, I wanted to take this opportunity to share how a local soldier has been memorialized by our community.

Ernest Wayne Leonard, who went by Wayne, was born on March 21, 1928. According to local historian Joe Bozeman, he was an incredible baseball player and might have been able to make a career out of it. After graduating high school, he went to work for General Motors in Atlanta.

Leonard was drafted into the US Army in 1950 for the Korean War. He trained in South Carolina, before going overseas in 1951.

On July 29, 1951, he was killed at the Battle of Taeusan Hill. This battle was on the western edge of what was known as the Punchbowl.

In December 1951, a funeral service was held at the Methodist Church and he was laid to rest in the Kennesaw City Cemetery. In 1969, the Baptist Church dedicated their then-new sanctuary in memory of Leonard. A plaque about Wayne Leonard can be found just outside the front door of sanctuary.



Top: Wayne Leonard
Bottom: 1969 Sanctuary at Kennesaw First Baptist Church

Presented by Andrew J. Bramlett
at the November 6, 2023,
City of Kennesaw Mayor &
Council Meeting

**KENNESAW
HISTORICAL
SOCIETY**