

MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
Kennesaw City Cemetery
October 4, 2023
9:00 AM

1. Call to Order / Roll Call

Chair Lewis Bramlett called the meeting to order at 6:05 p.m. Chair Bramlett and Vice Chair Lizz Gray were present. Commissioner Judi Burrell was absent. Staff present included City Clerk Lea Alvarez, Assistant Public Works Director Tim Cox, and Downtown/Main Street Manager Miranda Taylor.

2. Approval of the Meeting Minutes

3. Financial Report

4. Cemetery Preservation Foundation Update

5. Old Business

A. Discuss Storyboard Installation Site and Review Bench Installation Sites.

Members and staff looked at potential installation sites for the proposed story board illustrating the history of the Kennesaw City Cemetery. Ms. Taylor suggested choosing two locations for the installation company to choose from, since there are few flat surfaces within the cemetery. The members present decided on an installation site beside the Tribute Wall and an installation site beside the kiosk before the entrance to the cemetery.

Due to the grade beside the kiosk, staff is recommending the first installation option be the site to the right of the Tribute Wall, as presented. A vote will be taken at the regular meeting on Thursday, October 12, 2023.

Additionally, the newly installed benches were reviewed. Members discussed the potential replacement of the benches within the mini-park in Section III. The benches are six-feet and would cost anywhere between \$2,000 and \$2,500. Ms. Alvarez said she would look at the budget and see if their replacement was possible this fiscal year.

6. New Business

A. Review and Discuss Maintenance of Existing Structures in the Kennesaw City Cemetery.

Members and staff discussed the need for a maintenance plan regarding the existing wooden structures within the cemetery. Mr. Cox stated the mini-park structure and the gazebo would need to be looked at by a professional regarding maintenance of the

wood. The trim around the gazebo is beginning to rot and because the mini-park structure is cedar and unpainted, it could begin to rot due to the elements as well.

7. Staff Comment

8. Adjourn

Chair Bramlett adjourned the meeting at 9:39 a.m.

DRAFT