

Mayor

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**Council**

Mayor Pro-Tem Tracey Viars

Lynette Burnette

Pat Ferris

Antonio Jones

Trey Sinclair

**City Council
Meeting Agenda
September 5, 2023 6:30 PM
Council Chambers**

1. Invocation**2. Pledge of Allegiance****3. Call to Order****4. Announcements**

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed. Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>
- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

- A. A PROCLAMATION declaring the month of September 2023 as Childhood Cancer Awareness Month in the City of Kennesaw.

6. Public Comment/Business from the Floor**7. Old Business****8. New Business**

9. Committee and Board Reports

10. Public Hearing(s)

- A. FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the Fiscal Year 2023-2024 Operating Budget for the City of Kennesaw and adopt the organizational chart.
- B. FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the Fiscal Year 2023-2024 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

11. Consent Agenda

- A. Approval of the August 14, 2023 City Council work session minutes.
- B. Approval of the August 21, 2023 City Council regular meeting minutes.
- C. Adopt and implement the recommendation of the 2023 Evergreen Reclassification and Compensation Study.
- D. Approval of RESOLUTION amending Section 10.1 of the Personnel Policy and Procedures Manual to add Juneteenth and Veterans Day as recognized City holidays.
- E. Approval of road closure for 2023 Candy Crawl Event.

12. General and Administrative

13. Public Safety

- A. Approval of a RESOLUTION authorizing a contract with Fusus and the Mayor to execute the agreement.

14. Information Technology

15. Public Works

16. Recreation and Culture

17. Community Development

- A. Consideration for approval of a public art exhibit application submitted by El Taco Azteca for the property located at 2689 Summers Street. Case #PA2023-05.

18. Public Comment/Business from the Floor

19. City Manager's Report

- A. Reports, Discussions, and Updates

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn



Item Report

TO: The Honorable Mayor and City Council
FROM: Lily Smith, Deputy City Clerk
DATE: September 5, 2023
TITLE: A PROCLAMATION declaring the month of September 2023 as Childhood Cancer Awareness Month in the City of Kennesaw.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. Proclamation - Sept 2023 Childhood Cancer Awareness Month



**PROCLAMATION
SEPTEMBER 2023 AS
CHILDHOOD CANCER AWARENESS MONTH**

WHEREAS: Childhood cancer affects 47 new children each day nationwide, a battle which impacts entire communities including parents, grandparents, siblings, friends, and neighbors. This disease impacts hundreds of children each year in the state of Georgia, including some of Kennesaw's youngest and most courageous citizens; and

WHEREAS: *Childhood Cancer Awareness Month (CCAM)* is recognized in September with the goal to increase awareness of childhood cancer, the need for more funding and research, and to support those families in Kennesaw affected by childhood cancer, in honor and in memory of their children; and

WHEREAS: Families who have a son or daughter who are fighting or have fought active childhood cancer treatment often experience long term effects from the treatments that has helped them survive, and need additional emotional and medical care long after the final treatments are completed; and

WHEREAS: Families who have had a son or daughter pass away from childhood cancer often choose to honor their loved children by continuing to fight against childhood cancer, like community member Millie Mracek who passed away at age 3.5 years old in 2021. Her family started the Mighty Millie Foundation to continue funding research as well as spreading joy and awareness for families fighting childhood cancer; and

WHEREAS: Family support, research and advancements in childhood cancer are often funded by private charities run by individuals who have personally witnessed the long term effects and outcomes of childhood cancer; and

WHEREAS: Many health care providers, charitable organizations, religious, and social groups come together during the month of September to host events, raise funds for research, and offer families physical, emotional, spiritual, and financial support. These groups are committed supporting families and children through and after the uniquely difficult treatment process; now

NOW, THEREFORE BE IT PROCLAIMED, I, Derek Easterling, Mayor of the City of Kennesaw, honor our youngest Kennesaw residents, who have or are courageously battling pediatric cancer, as we proclaim September 2023 as Childhood Cancer Awareness Month. I encourage all residents of Kennesaw to join us in supporting the activities and events throughout the month of September to honor families walking through this journey at every step of the way to let them know that they are brave and they are not alone.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kennesaw, Georgia to be affixed this 5th day of September, 2023.

ATTEST:

APPROVED:

Lily Smith, Deputy City Clerk

Derek Easterling, Mayor



Item Report

TO: The Honorable Mayor and City Council

FROM: Jennifer Gordy, Assistant Finance Director

DATE: September 5, 2023

TITLE: FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the Fiscal Year 2023-2024 Operating Budget for the City of Kennesaw and adopt the organizational chart.

Summary:

In accordance with Section 4.02 and 4.03 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. The budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The budget book which includes the organization charts is attached. The first and second advertisements in the Marietta Daily Journal were on August 25, 2023 and September 1, 2023, respectively. The final advertisement will be on September 8, 2023. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for September 18, 2023 at the regularly scheduled meeting.

Recommendation:

Fiscal Impact:

Attachments:

1. RESOLUTION - FY 2023-24 Operating Budget
2. FY24 Draft Oper Budget Book for Public Hearing Exh A Final
3. 08-25-23 Fiscal Budget Ad
4. 09-01-23 Fiscal Budget Ad
5. 2023-24 BUDGET PRESENTATION 9.5.2023

**CITY OF KENNESAW,
GEORGIA**

RESOLUTION NO. 2023- , 2023

**A RESOLUTION TO ADOPT THE PROPOSED
OPERATING BUDGET FOR THE CITY OF KENNESAW FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2023; and

WHEREAS, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2023 in detail and has made modifications as the City Council considers necessary and desirable to same; and

WHEREAS, Public Hearings regarding the Fiscal Year 2023-2024 Operating Budget for the City of Kennesaw were held on September 5, 2023 and September 18, 2023: and

WHEREAS, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2023 to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE
CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

SECTION 1. The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2023 is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

SECTION 2. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2023:

FUND	APPROPRIATION
General Fund ---Operations (Including Transfers Out of \$1,497,762)	\$ 29,395,743
Sanitation Fund	\$ 3,665,500
Storm Water Utility Fund	\$ 1,450,395
Streetlight Fund	\$ 393,862
Museum Fund	\$ 1,030,716
Smith Gilbert Gardens	\$ 770,049
Asset Forfeiture Fund	\$ 21,200
Treasury Equitable Sharing	\$ 20,500
911 Operating Fund	\$ 1,534,400
American Rescue Plan Act Fund	\$ 1,997,154
Cemetery Fund	\$ 57,865
Impact Fee Fund	\$ 232,412
Hotel/Motel Fund	\$ 110,920
Urban Redevelopment Agency	\$ 395,524
Kennesaw Downtown Development Authority	\$ 49,743
Kennesaw Development Authority	\$ 134,150
Partially Self Insured Benefits Fund	\$ 3,432,687

SECTION 3. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2023:

DEPT #	DEPARTMENT	APPROPRIATION
1100	Mayor And Council	\$ 522,391
1320	City Manager	\$ 915,654
1510	Finance	\$ 1,210,761
1530	Legal	\$ 346,500
1535	Information Technology	\$ 1,689,693
1540	Human Resources	\$ 429,925
1565	Building Maintenance	\$ 1,660,906
2000	Court	\$ 484,220
3200	Police	\$ 8,961,011
3800	911 funded by General Fund	\$ 1,000
4000	Public Works	\$ 1,151,805
4200	Streets	\$ 1,633,731
6100	Parks & Recreation	\$ 3,314,259
7200	Building & Construction	\$ 810,331

7400	Planning & Zoning	\$ 269,255
7500	Economic Development	\$ 416,836
8000	Debt Service	\$ 1,058,812
Various	Capital Outlay	\$ 852,300
9000	Reserves	\$ 2,168,591

SECTION 4. BE IT FURTHER RESOLVED THAT this RESOLUTION shall become effective from and after October 1, 2023.

PASSED AND ADOPTED by the Kennesaw City Council on this __ day of September, 2023.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT OPERATING BUDGET

Exhibit A

FISCAL YEAR 2023-2024

Mayor Derek Easterling
Mayor Pro Tem Tracey Viars
Lynette Burnette
Pat Ferris
Antonio Jones
Trey Sinclair

MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tem Tracey Viars

Lynette Burnette

Pat Ferris

Antonio Jones

Trey Sinclair

Memo

To: Mayor and Council

From: Jeff Drobney, City Manager
Gina Auld, Finance Director

Date: June 30, 2023

Re: FY 2024 Recommended Budget

Mayor and Council,

Staff is presenting for your consideration the FY 2024 Recommended Budget totaling \$29,395,743 for Fiscal Year 2024. This refers to the period of time between October 1, 2023 and September 30, 2024. This submittal is based on information obtained and revised throughout the initial phases of the budgeting process.

Revenue projections are based on historical data, collections year-to-date, property assessments performed by the Cobb County Tax Assessor's Office, and other sources. Expenditures are based on departmental requests and adjustments consistent with the adopted Strategic Plan, community priorities, city goals and each department's function, needs and goals.

Property taxes remain the City's largest source of revenue. A projected increase in property tax revenue is driven by new development and re-valuations by the Cobb County Tax Assessor. In most cases, residents with the Floating Homestead Exemption will not see an increase. Steady growth and conservative budgeting has allowed Kennesaw to keep the same millage rate of 8 mills since FY 08 while building a healthy fund balance. As a result this budget anticipates the millage rate will be reduced from 8 mills to 7.75 mills.

The City's fiscal stewardship has helped it to achieve a solid bond rating. Kennesaw's financial position has improved significantly within the last five fiscal years. On June 26th, Standard & Poor's upgraded the city's general obligation unlimited tax (GOULT) rating to Aa2 from Aa3, the second such upgrade in two years and assigned a positive outlook.

As detailed in Moody's credit opinion the City of Kennesaw, GA (Aa2) will continue to benefit from ongoing development, proximity to Atlanta, strong financial management, and low long-term liabilities. The positive outlook reflects the expectation that the county's financial position will remain strong in the next 12 to 18 months despite potential expenditure pressures associated with a competitive labor market.

Moody's noted that our credit strengths include a trend of surplus operations and maintenance of very healthy reserves with concurrent economic and population growth fueling strong revenue growth.

Highlights from the most recent Moody's Investor Report include but are not limited to:

- The City of Kennesaw's credit quality will continue to benefit from new residential development and population growth, trends that are supported by its location within the expanding Atlanta metro area.
- The city has routinely posted surplus operations, with tax revenue growth comfortably offsetting expenditure growth.
- While fiscal 2023 doesn't conclude until September 30, city officials expect another healthy surplus and addition to general fund balance.
- The city's ESG Credit Impact Score is CIS-1, reflecting positive governance.
- The city's S issuer profile score is S-1, reflecting positive exposure to demographic trends associated with a young and growing workforce; solid employment and labor force participation trends; a beneficial location within the rapidly growing Atlanta MSA; strong educational attainment rates; and favorable health and safety metrics.

The State of Georgia requires every local government to adopt a balanced operating budget. This process includes setting the millage rate, advertising and conducting public hearings, and adhering to Generally Accepted Accounting Principles (GAAP). This recommended budget has been balanced.

**FY 2023-2024
Draft Budget Book
Table of Contents**

FUND/DEPT		SECTION TITLE	PAGE #
GENERAL FUND DEPARTMENTS			
FUND	100	GENERAL FUND REVENUE	10
DEPT	1100	MAYOR & COUNCIL	15
DEPT	1320	CITY MANAGER	23
DEPT	1510	FINANCE	30
DEPT	1530	LEGAL SERVICES	37
DEPT	1535	INFORMATION TECHNOLOGY	40
DEPT	1540	HUMAN RESOURCES	49
DEPT	1565	BUILDING MAINTENANCE	56
DEPT	2000	COURT SERVICES	65
DEPT	3200	POLICE	73
DEPT	3800	911 EMERGENCY FUNDED BY GENERAL FUND	85
DEPT	4000	PUBLIC WORKS	86
DEPT	4200	STREETS	94
DEPT	6100	PARKS & RECREATION	99
DEPT	7200	BUILDING SERVICES	109
DEPT	7400	PLANNING & ZONING	115
DEPT	7500	ECONOMIC DEVELOPMENT	122
DEPT	8000	DEBT SERVICE	129
DEPT	9100	OPERATING TRANSFERS	131
DEPT	9000	RESERVES	133
DEPT	1010-1055	CAPITAL OUTLAY	135
OTHER FUNDS			
FUND	210	ASSET FORFEITURE	137
FUND	211	TREASURY EQUITABLE SHARING	139
FUND	215	911 EMERGENCY	141
FUND	230	AMERICAN RESCUE PLAN ACT	151
FUND	275	HOTEL/MOTEL	154
FUND	276	IMPACT FEES	155
FUND	285	CEMETERY	157
FUND	540	SANITATION	161
FUND	556	SOUTHERN MUSEUM	165
FUND	557	SMITH-GILBERT GARDENS	175
FUND	560	STORM WATER	186
FUND	565	STREET LIGHTS	193
FUND	600	PSIF	195
FUND	700	URA	198
FUND	760	KDDA	200
FUND	780	KDA	203

FY 2024 Proposed Budget Assumptions

Budget Highlights

- Recommend millage rate decrease of .25 mills
- Real, Bond and Personal Tax Revenue budgeted at 2% increase over Current Year Actual
- \$1,808,591 to fund City's reserve account
- There is a 3% COLA proposed in the FY 24 budget
- Salary budgets in all departments include budgeting the cost of employees selling sick & vacation time as allowed by City policy, based on historic trends
- Vehicle Repair and Maintenance & Energy and Gasoline budgeted expenses for each department, except for Storm Water and SGG (fuel only), have been consolidated in separate line items (Vehicle Repair and Maintenance & Energy and Gasoline) under Public Works for better tracking and management oversight
- FY 24 projected benefit and health care costs (medical/pharmacy claims, dental claims, stop loss premiums, short term and long term disability, etc) increased by approximately \$314,000 and retirement contributions increased by approximately \$59,434 – both are allocated throughout each department
- Increase of overall budget between FY 23 and FY 24 is approximately 6%

Revenue Highlights

- Building Services revenues have continued a recent trend in exceeding all expectations in the current fiscal year or in this case FY 23. This is a strong indicator of the continued redevelopment and growth boom under way in the City of Kennesaw the last several years. Eight (8) months into FY 23 building permit revenues are 221% above projected revenues, architectural plan review services 163%, electrical permits 125%, plumbing permits 180% and HVAC permits 42%. Annual revenues for these five (5) budget lines were projected to be \$550,000. Actual revenue at eight (8) months into FY 23 is \$1,597,496.
- The State and Local Fiscal Funds (SLFRF), part of the American Rescue Plan, delivered over \$350 billion to state, local and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The SLFRF program provides substantial flexibility for each jurisdiction to meet local needs, including using the funds on government services up to the revenue loss amount, whether that be the standard allowance of \$10,000,000 or the calculated amount. The City of Kennesaw received an allocated amount of approximately \$12.8 million dollars. Previously approved projects include replacement of police radios, paving of city streets, restoring the historic railroad depot and adding/upgrading crosswalk signals in downtown. The proposed FY 24 budget recommends usage of approximately \$780,500 dollars of SLFRF funds for enhancing and improving public safety, code enforcement and parks and recreation.
- Senior Tax Exemption – Any resident over 65 years of age is exempt from City of Kennesaw ad valorem property tax for the property on which they reside. This exemption has been in place since 1959 and for FY 24 the total dollar amount not being collected into the General Fund is projected to total \$1,534,445. This is approximately a 15.3% increase over the FY 23 amount of \$1,329,847 and approximately a 40% increase over the FY 22 amount of \$1,093,851. This is a 379% increase since 2012 when the amount totaled \$320,576. With the youngest baby boomers (age 56) being born in 1965 and with 10,000 people a day turning 65 years of age, the impact of the 100% senior exemption will continue to grow and have a larger impact on the General Fund. The dollar surpassed \$1 million in FY 2022 and will continue to grow ultimately surpassing \$2 million within the next 4 years if current trends continue.

FY 2024 Proposed Budget Assumptions

Expenditure Highlights

Personnel

Requests for nine (9) new full time positions and one (1) part time position were received from the departments. There were additional requests to unfreeze one (1) full-time position and ten (10) reclassification requests due to change in job responsibilities.

Positions that are being recommended for funding are listed below. It is being recommended to add four (4) new fulltime positions: Assistant Special Events Coordinator in Parks and Recreation to help support the ever growing number of special events, including those associated with the upcoming Amphitheatre opening in spring 2024, Crime Analyst Public Safety to support public safety and pro-active crime prevention, Code Enforcement Inspector to support city priority for enforcement of city codes and to provide for improved coverage and a Horticultural Technician at Smith-Gilbert Gardens to provide much needed manpower for plant bed maintenance and upkeep. The chart below is showing the unfreezing of one (1) fulltime position (IT Director) as previously authorized. The total budgeted impact of salary and benefits of new fulltime positions, including unfreezing one position, for FY 2024 is approximately \$376,000.

It is being recommended to add one (1) part-time position, an Education and Program Assistant at the Smith-Gilbert Gardens to provide additional support and growth of programs and education outreach. The total budgeted salary impact of this position is \$20,000.

It is also being recommended to re-classify nine (9) positions due to change in job responsibilities as shown below: The total budgeted impact for salary and benefits on the General Fund is approximately \$39,000.

Position changes/additions:

New Positions:	Unfreezing of Approved Position:
Parks and Recreation - Assistant Special Events Coordinator Police - Crime Analyst Building Services - Code Enforcement Inspector SGG - Horticulture Technician - Education and Program Assistant (PT)	IT Director

Department	Reclassification/Org Chart Updates due to change in job responsibilities
Finance	Accounting Manager to Senior Accountant
Finance	Payroll Specialist to Payroll Specialist/Utility Billing Supervisor
Smith-Gilbert Gardens	Garden and Education Manager to Garden Manager

FY 2024 Proposed Budget Assumptions

Facilities	Facilities Manager to Facilities Director
IT	IT Systems Administrative Specialist to IT Network Manager
911	Shift supervisor to Assistant 911 Director
911	Shift supervisor to 911 Emergency Communications Officer
Building Services	Building Services Coordinator to Building Services Supervisor
Building Services	Community Development Administrative Assistant previously listed under Planning and Zoning
Smith-Gilbert Gardens	Guest Services Manager to Education and Exhibits Manager

Use of Court Project Fund, Court Services Improvement Fund, State and Local Fiscal Recovery Fund, Stormwater Fund and Cemetery Fund as outlined:

Court Project Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Police	Flock Camera	\$2,800
Police	Finger Printing Machine	\$9,500
Police	Curaplex Active Assailant Kit with CAT Tourniquet	\$3,000
Police	V-Line Closet Vault in Wall Gun Safe	\$1,530
Police	Olight Weapon Lights	\$7,400
Police	Ballastic Shields - \$5,000 x 4	\$20,000
Police	Camera and Equipment for Evidence Tech	\$4,500
IT	Cell Hawk CID	\$5,500
IT	Crime Analyst IT equipment	\$5,000
Court Services Improvement Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
IT	Replacement Computers Years 15-19	\$65,000
IT	Office 365 Office Upgrade City Wide	\$78,000

FY 2024 Proposed Budget Assumptions

IT	Remote Building UPS's	\$12,500
IT	Data Center Hard Drive Replacement	\$14,000
Police	Vehicle radar 4 units	\$20,400
City Clerk	Just FOIA Pro	\$14,000
Building Services	Chevy Malibu for Code Enforcement	\$35,000
State and Local Fiscal Recovery Fund		
Police	Ford Interceptor Utility (1 of 4)	\$80,000
Police	Ford Interceptor Utility (2 of 4)	\$80,000
Police	Ford Interceptor Utility (3 of 4)	\$80,000
Police	Ford Interceptor Utility (4 of 4)	\$80,000
Police	Chevy Tahoe Public Safety	\$80,000
Police	Ford Explorer XLT SUV PD	\$55,000
Police	Ford F-150 Quad Cab Code Enforcement	\$60,000
Smith-Gilbert Gardens	Irrigation System	\$45,000
Public Works	Vinyl Plotter for PW sign shop	\$33,000
Parks and Recreation	Ford Passenger Van 350 XL	\$34,500
Parks and Recreation	Ford F-250 4x4 Crew Cab	\$53,000
Parks and Recreation	Parks and Recreation Ford Explorer 4 door	\$40,000
Parks and Recreation	Baseball and Softball Scoreboards	\$60,000

Stormwater Fund	
2024 Ford Explorer for Stormwater Department	\$45,000
Inventory Consultant for inventory of storm water system	\$150,000
MS 4 Consultant to perform annual MS4 report	\$10,000

FY 2024 Proposed Budget Assumptions

Cemetery Fund	
Tree Removal	\$30,835

- Impact Fees

- **Parks & Recreation Impact Fees:**

- New and expanded playground at Terry Lane Neighborhood Park

\$50,000

- Additional Fitness Station at Swift-Cantrell Park

\$150,000

Capital Improvement Plan

Highlights:

- Other General Fund Capital Outlay not funded by CPF, CSIF, Stormwater and SLFRF:
 - \$16,00 Grasshopper Zero Turn Mower with bagger (Parks and Recreation)
 - \$16,200 Zero Turn Mower (Streets)
 - \$16,200 Zero Turn Mower (Streets)
- General Fund Grants:
 - CDBG \$300,000 (*100% grant – no match required*)
 - LMIG \$297,500 (*total project cost \$425,000; 30% match of \$127,500 budgeted*)

City of Kennesaw

Account Number
Fund: 100 - GENERAL FUND
Revenue

100-0000-31-110000-00000	REAL PROP-CUR YEAR
100-0000-31-110100-00000	BOND MILLAGE PROPERTY TAX
100-0000-31-111000-00000	REAL PROP-PUB UTIL-CUR Y
100-0000-31-120000-00000	REAL PROP-PRIOR YEAR
100-0000-31-120100-00000	BOND MILLAGE PROP TAX-PY
100-0000-31-130000-00000	PERS PROP-CUR YEAR
100-0000-31-130500-00000	ALTERNATIVE AD VALOREM TAX
100-0000-31-131000-00000	PERS PROP-MOTOR VEH-CUR
100-0000-31-132000-00000	PERS PROP-MOBILE HM-CUR
100-0000-31-134000-00000	INTANGIBLE
100-0000-31-135000-00000	RAILROAD EQUIPMENT TAX
100-0000-31-139000-00000	TITLE AD VALOREM TAX
100-0000-31-140000-00000	PERS PROP-PRIOR YEAR
100-0000-31-150000-00000	PROPERTY NOT ON DIGEST
100-0000-31-150100-00000	PROPERT TAX NOD BOND
100-0000-31-160000-00000	REAL ESTATE TRANSFER
100-0000-31-171000-00000	FRANCHISE TAX-GA POWER
100-0000-31-171100-00000	FRANCHISE TAX-COBB EMC
100-0000-31-173000-00000	FRANCHISE TAX-GAS
100-0000-31-175000-00000	FRANCHISE TAX-TELV CABLE
100-0000-31-176000-00000	FRANCHISE TAX-TELEPHONE
100-0000-31-178000-00000	FRANCHISE TAX-VIDEO
100-0000-31-420000-00000	BEER/WINE ALCOHOL BEVERAGE EXCISE
100-0000-31-425000-00000	DISTILLED SPIRIT BEVERAGE EXCISE
100-0000-31-430000-00000	MIXED DRINK EXCISE
100-0000-31-610000-00000	BUSINESS & OCCUPATION
100-0000-31-620000-00000	INSURANCE PREMIUM TAX
100-0000-31-630000-00000	FINANCIAL INSTITUTIONS
100-0000-31-910000-00000	PEN & INT-GENERAL PROP
100-0000-31-940000-00000	PEN & INT-BUSINESS
100-0000-31-950000-00000	PEN & INT-FIFA
	Total Taxes
100-0000-32-111000-00000	BEER - ON-PREMISE CONSUMPTION
100-0000-32-111100-00000	SUNDAY SALES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase/(Decrease)	
\$ 10,115,944	\$ 10,893,602	\$ 777,658	7.69%
2,338,000	2,692,334	354,334	15.16%
142,000	149,188	7,188	5.06%
42,000	42,000	-	0.00%
15,000	15,000	-	0.00%
1,132,882	1,159,936	27,054	2.39%
11,500	14,000	2,500	21.74%
71,000	62,969	(8,031)	-11.31%
8,000	13,078	5,078	63.48%
370,000	208,000	(162,000)	-43.78%
430	-	(430)	-100.00%
1,100,000	1,500,000	400,000	36.36%
15,000	15,000	-	0.00%
100	100	-	0.00%
50	50	-	0.00%
132,000	115,000	(17,000)	-12.88%
640,000	680,000	40,000	6.25%
550,000	580,000	30,000	5.45%
225,000	250,000	25,000	11.11%
275,000	250,000	(25,000)	-9.09%
50,000	42,000	(8,000)	-16.00%
60,000	45,000	(15,000)	-25.00%
323,000	318,756	(4,244)	-1.31%
31,000	27,894	(3,106)	-10.02%
102,000	111,008	9,008	8.83%
1,380,000	1,510,000	130,000	9.42%
2,500,000	2,700,000	200,000	8.00%
94,000	94,000	-	0.00%
25,000	25,000	-	0.00%
12,000	25,000	13,000	108.33%
2,200	1,800	(400)	-18.18%
21,763,106	23,540,715	1,777,609	8.17%
20,940	22,550	1,610	7.69%
25,815	27,800	1,985	7.69%

		Comparison 1 Budget	Comparison 1 to Parent Budget	
Parent Budget				%
2022-2023 APPROVED		2023-2024 REQUESTED	Increase/(Decrease)	
100-0000-32-111500-00000	BEER RETAIL SALES	6,407	6,900	493 7.69%
100-0000-32-112000-00000	WINE ON PREMISES CONSUMP	19,919	21,450	1,531 7.69%
100-0000-32-112500-00000	WINE RETAIL SALES	6,129	6,600	471 7.69%
100-0000-32-113000-00000	LIQUOR ON PREMISES CONSUMP	66,860	72,000	5,140 7.69%
100-0000-32-113500-00000	LIQUOR RETAIL SALES	7,429	8,000	571 7.69%
100-0000-32-115500-00000	BREWERY	2,786	3,000	214 7.69%
100-0000-32-116000-00000	WINERY	1,857	2,000	143 7.69%
100-0000-32-118000-00000	DISTILLERY	1,857	2,000	143 7.69%
100-0000-32-150000-00000	ENTERTAINMENT	-	650	650 0.00%
100-0000-32-190000-00000	OTHER (REGULATORY FEES)	4,000	2,450	(1,550) -38.75%
100-0000-32-220100-00000	BUILDING PERMITS	330,000	330,000	- 0.00%
100-0000-32-220200-00000	REINSPECTION FEES	4,100	4,000	(100) -2.44%
100-0000-32-220400-00000	NPDES EROSION PERMITS	3,000	1,700	(1,300) -43.33%
100-0000-32-220500-00000	TECHNOLOGY FEE	23,000	20,000	(3,000) -13.04%
100-0000-32-220600-00000	ARCHITECTURAL PLAN REVIEW SERVICES	160,000	165,000	5,000 3.13%
100-0000-32-221000-00000	ZONING & LAND USE	9,500	4,800	(4,700) -49.47%
100-0000-32-221100-00000	ELECTRICAL PERMITS	28,000	27,500	(500) -1.79%
100-0000-32-221200-00000	PLUMBING PERMITS	10,000	12,200	2,200 22.00%
100-0000-32-221300-00000	HVAC PERMITS	22,000	22,000	- 0.00%
100-0000-32-221400-00000	GRADING PERMITS	2,700	2,400	(300) -11.11%
100-0000-32-221500-00000	OCCUPANCY PERMITS	2,800	3,900	1,100 39.29%
100-0000-32-221600-00000	DRIVEWAY PERMITS	150	350	200 133.33%
100-0000-32-221700-00000	FENCING PERMITS	2,300	2,200	(100) -4.35%
100-0000-32-221800-00000	TREE PERMITS	5,000	5,000	- 0.00%
100-0000-32-221900-00000	UTILITY PERMITS	18,000	18,000	- 0.00%
100-0000-32-222100-00000	MOBILE HOME MOVING	300	300	- 0.00%
100-0000-32-223000-00000	SIGN	4,000	3,500	(500) -12.50%
100-0000-32-292100-00000	DEMOLITION PERMITS	300	1,500	1,200 400.00%
	Total Licenses and Permits	789,150	799,750	10,600 1.34%
100-0000-33-705000-00000	COBB CO.--489 PAYMENT	800,000	855,000	55,000 6.88
100-0000-33-706000-00000	COBB CO--CDBG GRANT	200,000	300,000	100,000 50.00
100-0000-33-709000-00000	LMIG REVENUE	300,000	297,500	(2,500) -0.83
100-0000-33-800000-00000	LOCAL GRANT	11,159	-	(11,159) -100.00
	Total Intergovernmental	1,311,159	1,452,500	141,341 10.78%
100-0000-34-133000-00000	ENGINEER/PLAN REVIEW FEES	3,000	6,500	3,500 116.67%
100-0000-34-134000-00000	ARBORIST REVIEW FEES	400	3,000	2,600 650.00%
100-0000-34-139000-00000	BUSINESS DEVELOPMENT EVENT FEES	-	3,000	3,000 0.00%
100-0000-34-191000-00000	OTHER-ELECTION QUAL FEE	1,296	1,296	- 0.00%
100-0000-34-212000-00000	SPEC POL SVC-ACCIDNT REP	35,000	34,000	(1,000) -2.86%

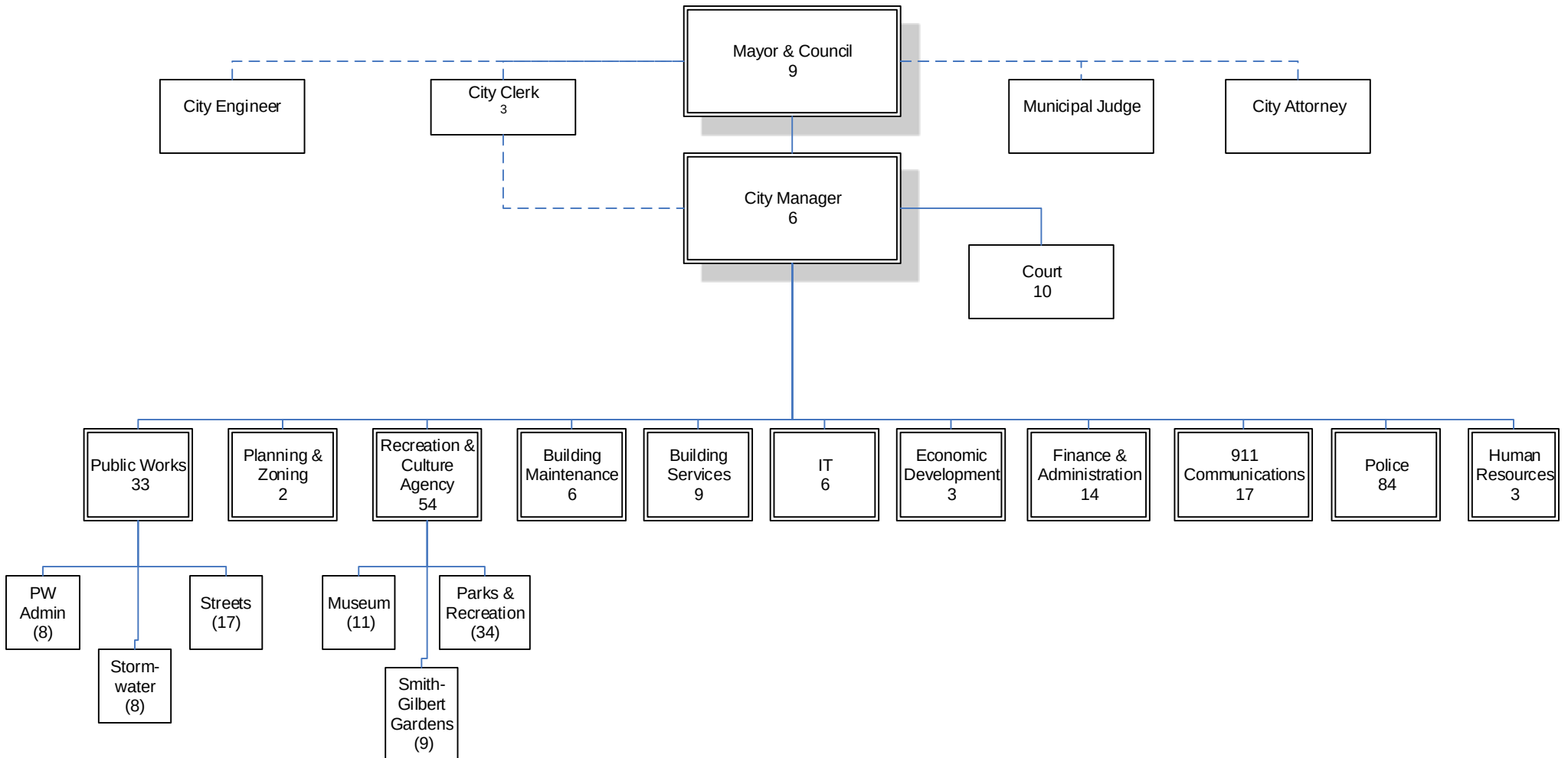
		Comparison 1 Budget	Comparison 1 to Parent Budget	
Parent Budget				%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase/(Decrease)		
100-0000-34-231000-00000	DET & COR SVC-FINGERPRNT	100	100	- 0.00%
100-0000-34-290000-00000	OTHER (PUBLIC SAFETY)	5,500	12,000	6,500 118.18%
100-0000-34-315000-00000	CHARGEPOINT REVENUE	1,000	1,000	- 0.00%
100-0000-34-736000-00000	RENTAL	15,600	9,600	(6,000) -38.46%
100-0000-34-750000-00000	PROGRAM FEES	200,000	215,000	15,000 7.50%
100-0000-34-751000-00000	CONCESSION	-	1,600	1,600 0.00%
100-0000-34-751500-00000	CAMP FEES-SPORTS, SUMMER, SCHOOL BREAKS	222,000	232,000	10,000 4.50%
100-0000-34-752500-00000	ACTIVITY USER FEES	8,500	6,000	(2,500) -29.41%
100-0000-34-754000-00000	MEMBERSHIP FEES	35,000	62,400	27,400 78.29%
100-0000-34-754500-00000	BASEBALL USER FEES	37,000	30,000	(7,000) -18.92%
100-0000-34-756500-00000	YOUTH ATHLETICS FEES	90,375	62,100	(28,275) -31.29%
100-0000-34-757000-00000	YOUTH ATHLECTICS-USER FEES	5,000	-	(5,000) -100.00%
100-0000-34-757500-00000	ADULT ATHLETICS-PROGRAM FEES	32,000	9,600	(22,400) -70.00%
100-0000-34-770000-00000	SPLASH PAD USER FEES	26,000	26,000	- 0.00%
100-0000-34-790000-00000	EVENT INCOME	185,000	185,000	- 0.00%
100-0000-34-792000-00000	GRAND PRIX SERIES	7,500	40,000	32,500 433.33%
100-0000-34-930000-00000	BAD CHECK FEES	500	500	- 0.00%
	Total Charges for Services	910,771	940,696	29,925 3.29%
100-0000-35-117000-00000	COURT-MUNICIPAL	500,000	550,000	50,000 10.00%
100-0000-35-191000-00000	CT. SERVICES IMPROV FUND	160,000	160,000	- 0.00%
100-0000-35-191500-00000	COURT PROJECT FUND	65,000	65,000	- 0.00%
	Total Fines & Forfeitures	725,000	775,000	50,000 6.90%
100-0000-36-100000-00000	INTEREST REVENUES	525,000	545,000	20,000 3.81%
100-0000-36-103000-00000	INTEREST KDDA LOAN	70	-	(70) -100.00%
	Total Investment Income	525,070	545,000	19,930 3.80%
100-0000-38-100200-00000	COMMUNITY CTR RENTAL	63,000	65,000	2,000 3.17%
100-0000-38-100400-00000	SWIFT RENTALS	25,000	38,300	13,300 53.20%
100-0000-38-100500-00000	WATER TNK CELL TOWER RENT	36,000	39,552	3,552 9.87%
100-0000-38-100700-00000	RECREATION CENTER RENTALS	27,000	60,000	33,000 122.22%
100-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	10,000	11,000	1,000 10.00%
100-0000-38-920000-00000	INSURANCE RECOVERIES	5,000	10,000	5,000 100.00%
100-0000-38-941500-00000	KDA SUPPORT FOR ED STAFF	10,000	10,000	- 0.00%
100-0000-39-210000-00000	SALE OF GEN FIXED ASSETS	10,000	10,000	- 0.00%
100-0000-39-230000-00000	SALE OF SCRAP METAL	100	100	- 0.00%
	Total Miscellaneous	186,100	243,952	57,852 31.09%
100-0000-39-350000-00000	CAPITAL LEASES	35,000	-	(35,000) -100.00%
	Total Capital Leases	35,000	-	(35,000) -100.00%
100-0000-39-110000-00000	TRANSFERS IN-KDA	70,000	70,000	- 0.00%
100-0000-39-112000-00000	TRANSFER IN-SANITATION FD	340,000	350,000	10,000 2.94%

[100-0000-39-112100-00000](#) TRANSFER IN - STORM WATER FUND
[100-0000-39-113500-00000](#) TRANSFER IN - E911
Total Transfers In
[100-0000-39-110500-00000](#) TRANSFERS IN/OUT - CSIF
[100-0000-39-110600-00000](#) TRANSFER IN - CPF
[100-0000-39-400000-00000](#) USE OF PY RESERVES
 Use of PY Reserves
Total Revenues

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase/(Decrease)	
379,000	380,000	1,000	0.26%
184,149	-	(184,149)	-100.00%
973,149	800,000	(173,149)	-17.79%
376,000	238,900	(137,100)	-36.46%
50,760	59,230	8,470	16.69%
141,121	-	(141,121)	-100.00%
567,881	298,130	(269,751)	-47.50%
\$ 27,786,386	\$ 29,395,743	\$ 1,609,357	5.79%

City of Kennesaw

Organization Chart- City Wide- 259



Fiscal Year 2024 Budget Briefing Paper

Department: Mayor & Council

Operating Budget Comments

Fiscal Year 2023 Budget: \$453,763

Fiscal Year 2024 Budget: \$522,391

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- A decrease of \$6,800 in Other Maintenance due to the completion of the second phase scanning project from FY 23
- An increase of \$700 in Professional Memberships to accommodate rising annual dues from GMA
- An increase of \$57,000 in Election Expense for the General Election of Mayor, Post 1, and Post 2
- An increase of \$1,350 in Professional Development to accommodate newly elected official training mandated by the State

Position Summary

Fiscal Year 2023 Total Authorized Positions: 9

Fiscal Year 2023 Total Funded Positions: 9

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 9



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1100-51-110000-00000](#)
[100-1100-51-120000-00000](#)
[100-1100-51-145000-00000](#)
[100-1100-51-210000-00000](#)
[100-1100-51-220000-00000](#)
[100-1100-51-240000-00000](#)
[100-1100-51-270000-00000](#)
[100-1100-52-224000-00000](#)
[100-1100-52-310000-00000](#)
[100-1100-52-325000-00000](#)
[100-1100-52-340000-00000](#)
[100-1100-52-350000-00000](#)
[100-1100-52-361000-00000](#)
[100-1100-52-362000-00000](#)
[100-1100-52-363000-00000](#)
[100-1100-52-371000-00000](#)
[100-1100-52-393000-00000](#)
[100-1100-52-395000-00000](#)
[100-1100-52-510000-00000](#)
[100-1100-52-530000-00000](#)
[100-1100-52-620000-00000](#)
[100-1100-53-111000-00000](#)
[100-1100-53-111100-00000](#)
[100-1100-53-117100-00000](#)
[100-1100-53-119000-00000](#)
[100-1100-53-140000-00000](#)
[100-1100-53-160000-00000](#)
[100-1100-53-180000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
OTHER MAINTENANCE
INS, OTHER THAN EMP BEN
POSTAGE
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH
PROFESSIONAL MEMBERSHIPS
MEETING EXPENSES
PROFESSIONAL DEVELOPMENT
ELECTION EXPENSE
MILEAGE REIMBURSEMENT
SUPPORT FOR COMM ORGANI
YOUTH COUNCIL
AWARDS
OFFICE SUPPLIES
COPY PAPER
GENERAL CLOTHING
OTHER MATERIAL & SUPPLY
BOOKS & PERIODICALS
SMALL EQUIPMENT
MISCELLANEOUS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
213,638.00	223,700.00	10,062.00	4.71%
1,800.00	0.00	-1,800.00	-100.00%
450.00	400.00	-50.00	-11.11%
25,564.00	29,373.00	3,809.00	14.90%
16,515.00	17,150.00	635.00	3.84%
42,792.00	44,407.00	1,615.00	3.77%
513.00	554.00	41.00	7.99%
9,800.00	3,000.00	-6,800.00	-69.39%
18,121.00	20,777.00	2,656.00	14.66%
400.00	400.00	0.00	0.00%
500.00	500.00	0.00	0.00%
16,500.00	15,900.00	-600.00	-3.64%
15,550.00	16,250.00	700.00	4.50%
720.00	730.00	10.00	1.39%
9,700.00	9,700.00	0.00	0.00%
13,700.00	15,050.00	1,350.00	9.85%
13,000.00	70,000.00	57,000.00	438.46%
500.00	500.00	0.00	0.00%
6,150.00	6,150.00	0.00	0.00%
1,950.00	1,950.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
100.00	100.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00%
Total Expense:		453,763.00	522,391.00	68,628.00	15.12%
Total Fund: 100 - GENERAL FUND:		453,763.00	522,391.00	68,628.00	15.12%
Report Total:		453,763.00	522,391.00	68,628.00	15.12%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1100-51-110000-00000	REGULAR EMPLOYEES	223,700.00	223,700.00	0.00	0.00	223,700.00	100.00 %
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	400.00	0.00	0.00	400.00	100.00 %
100-1100-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00	29,373.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	29,373.00	29,373.00			
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,150.00	17,150.00	0.00	0.00	17,150.00	100.00 %
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS	44,407.00	44,407.00	0.00	0.00	44,407.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	650.00			
GMEBS PENSION		0.00	0.00	43,757.00			
100-1100-51-270000-00000	WORKER'S COMPENSATION	554.00	554.00	0.00	0.00	554.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	554.00			
100-1100-52-224000-00000	OTHER MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
State Records Center - off-site records storage		1.00	3,000.00	3,000.00			
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN	20,777.00	20,777.00	0.00	0.00	20,777.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	20,777.00			
100-1100-52-325000-00000	POSTAGE	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	400.00	400.00			
100-1100-52-340000-00000	PRINTING & BINDING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing & Binding		1.00	500.00	500.00			
100-1100-52-350000-00000	TRAVEL	15,900.00	15,900.00	0.00	0.00	15,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel		1.00	15,900.00	15,900.00			
Budget Notes							
Subject	Description						
CALEA Conference - Bellevue, WA	\$1,500 (airfare and hotel)						
Clerk Travel	\$1,000 per CC & DC = \$2,000						
Cobb Chamber Fly-In - Mayor	\$2,500						
M&C Travel	\$1,500 per EO = \$9,000 (GMA Hotel + Parking - \$1,350)						

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Newly Elected Training (Possible for 3 EO) \$300 per EO = \$900							
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	16,250.00	16,250.00	0.00	0.00	16,250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organizational Membership		1.00	16,250.00	16,250.00			
Budget Notes							
Subject	Description						
CMA Dues	\$500 - billed annually						
Cobb Chamber Dues	\$1,250 (\$2,500 is split 50/50 with CM office)						
Cobb Travel and Tourism	\$2,500 (\$5,000 split 50/50 with CM office)						
GMA Dues	\$12,000 - (2022 dues were \$11,374.04 + 5% escalator for this year)						
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS	730.00	730.00	0.00	0.00	730.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Memberships		1.00	730.00	730.00			
Budget Notes							
Subject	Description						
Costco	\$180.00 - annually						
GMCA Dues	Deputy City Clerk: \$85.00 City Clerk: \$115.00						
IIMC Dues	Deputy City Clerk: \$125.00 City Clerk: \$215.00						
100-1100-52-363000-00000	MEETING EXPENSES	9,700.00	9,700.00	0.00	0.00	9,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Meeting Expenses		1.00	9,700.00	9,700.00			
Budget Notes							
Subject	Description						
CMA Meetings	\$2,350 - hosting \$150 - gifts						
M&C Retreat	\$3,000 - UGA Carl Vinson Facilitator \$500 - food/drinks						
Mayor's Business Meetings	\$1,000						
Meeting Supplies	\$1,500						
State of the City	\$1,200 - Mayor's guests						
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT	15,050.00	15,050.00	0.00	0.00	15,050.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Development		1.00	15,050.00	15,050.00			
Budget Notes							
Subject	Description						
CALEA	\$800						
Clerk Training Classes	\$2,200 (bi-annual conferences + regional trainings)						
EO Leadership Cobb	\$3,500 (cost of tuition)						
M&C Training Classes	\$1,200 per EO = \$7,200 (GMA Conference + classes is approx. \$1,000)						
Newly Elected Training (Possible for 3 EO)	\$450 per EO = \$1,350						
100-1100-52-393000-00000	ELECTION EXPENSE	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Election Expense				1.00	70,000.00	70,000.00			
Budget Notes									
Subject		Description							
Cobb Elections Quote		\$65,718.23 (historically, invoice has been approximately \$4,000 higher than quote).							
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT			500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Mileage Reimbursement				1.00	500.00	500.00			
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANIZ			6,150.00	6,150.00	0.00	0.00	6,150.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Support for Community Organizations				1.00	6,150.00	6,150.00			
Budget Notes									
Subject		Description							
Chamber Dinner		\$500 for Mayor and Guest							
City Events		\$800 per EO = \$4,800							
		(SGG, Museum, KBA, and Chamber)							
Miscellaneous		\$850 for invitations to events re: Mayor							
100-1100-52-530000-00000	YOUTH COUNCIL			1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Youth Council				1.00	1,950.00	1,950.00			
100-1100-52-620000-00000	AWARDS			2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Awards				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Awards		Pins / Lillie Glass awards / plaques							
100-1100-53-111000-00000	OFFICE SUPPLIES			2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Office Supplies				1.00	2,500.00	2,500.00			
100-1100-53-111100-00000	COPY PAPER			600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Copy Paper				1.00	600.00	600.00			
100-1100-53-117100-00000	GENERAL CLOTHING			1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
General Clothing				1.00	1,200.00	1,200.00			
Budget Notes									
Subject		Description							
Clothing		\$200 per EO							
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY			1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Other Material & Supply				1.00	1,500.00	1,500.00			

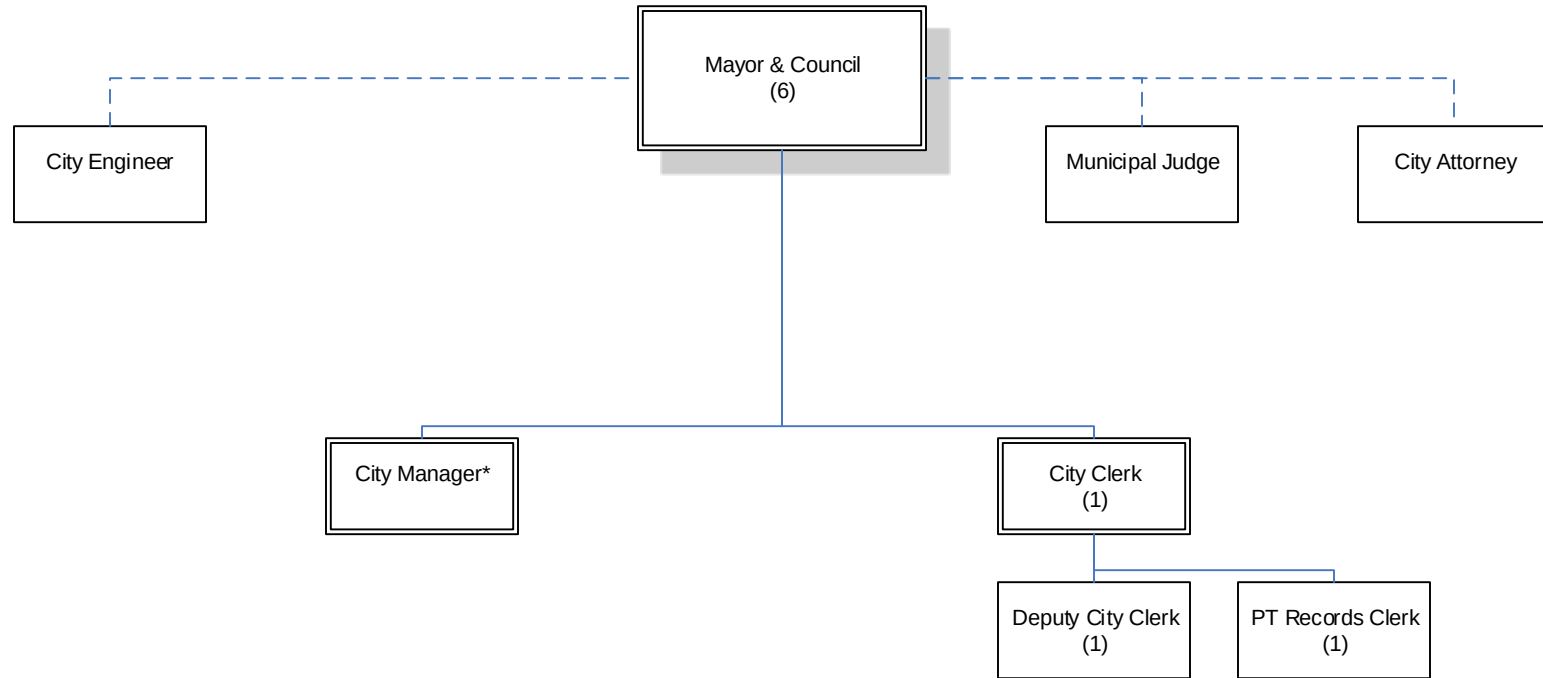
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Supplies	Headshots / business cards / name tags / name plates / mats / frames / etc.						
100-1100-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Books & Periodicals		1.00	100.00	100.00			
100-1100-53-160000-00000	SMALL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Small Equipment		1.00	2,000.00	2,000.00			
100-1100-53-180000-00000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Miscellaneous		1.00	1,000.00	1,000.00			
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Contingency		1.00	35,000.00	35,000.00			
Expense Total:		522,391.00	522,391.00	0.00	0.00	522,391.00	100.00%
Fund: 100 - GENERAL FUND Total:		522,391.00	522,391.00	0.00	0.00	522,391.00	100.00%
Report Total:		522,391.00	522,391.00	0.00	0.00	522,391.00	100.00%

Mayor & Council Organization

Authorizations- 9



*positions broken out on separate organizational chart

Updated 22 June 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the City. Responsible for directing the day to day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media.

Goals & Objectives

- Implementing the City's strategic plan: The City's new three year Strategic Plan (adopted in December 2021) includes five strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Departmental goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects is a top priority for the City Manager's Office. SPLOST provides funding for much needed transportation and capital improvement projects, and allows the City to implement these projects quicker than if they had to be planned using only General Fund dollars. Projects from the 2011 SPLOST have been completed except for Cherokee Street which will be bid in summer 2022. All 2016 projects are under construction, land acquisition or have been completed. With the passage of the 2022 SPLOST the City Manager's office has begun to focus on planning and development of the approved projects.
- Effective budget development: Budget development continues to be a challenging priority for the City Manager. It is our goal annually to develop a fiscally responsible budget while effectively managing the city's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the City Manager evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 3 year Strategic Plan
- Supervising and coordinating the operation of all city departments

- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2023 Budget: \$996,654

Fiscal Year 2024 Budget: \$915,654

The highlights of the recommended budget include the following:

- An increase Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$2,300 in Marketing due to increased rates in email marketing software
- An increase of \$4,100 in Travel for increased hotel costs, airfare and additional conference attendees
- An increase of \$2,000 in Meeting Expenses to reflect actual usage
- A decrease of \$9,750 in various budget lines due to GIS moving from the City Manager Department to the I.T. Department.

Position Summary

Fiscal Year 2023 Total Authorized Positions: 8

Fiscal Year 2023 Total Funded Positions: 8

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

- Two positions (GIS Coordinator and GIS Specialist) were moved to I.T.



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1320-51-110000-00000](#) REGULAR EMPLOYEES
[100-1320-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1320-51-210000-00000](#) GROUP INSURANCE
[100-1320-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1320-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1320-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1320-51-250000-00000](#) TUITION REIMBURSEMENTS
[100-1320-51-270000-00000](#) WORKER'S COMPENSATION
[100-1320-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1320-52-325000-00000](#) POSTAGE
[100-1320-52-332000-00000](#) MARKETING
[100-1320-52-340000-00000](#) PRINTING & BINDING
[100-1320-52-350000-00000](#) TRAVEL
[100-1320-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-1320-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1320-52-363000-00000](#) MEETING EXPENSES
[100-1320-52-364000-00000](#) SUBSCRIPTIONS
[100-1320-52-370000-00000](#) EDUCATION & TRAINING
[100-1320-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-1320-52-395000-00000](#) AUTO ALLOWANCE
[100-1320-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-1320-53-111000-00000](#) OFFICE SUPPLIES
[100-1320-53-111100-00000](#) COPY PAPER
[100-1320-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-1320-53-119200-00000](#) SIGNAGE
[100-1320-53-140000-00000](#) BOOKS & PERIODICALS
[100-1320-53-171000-00000](#) FLOWERS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
639,274.00	551,000.00	-88,274.00	-13.81%
1,400.00	950.00	-450.00	-32.14%
83,469.00	95,905.00	12,436.00	14.90%
500.00	750.00	250.00	50.00%
49,012.00	42,500.00	-6,512.00	-13.29%
72,416.00	73,908.00	1,492.00	2.06%
15,000.00	15,000.00	0.00	0.00%
836.00	904.00	68.00	8.13%
6,822.00	7,822.00	1,000.00	14.66%
625.00	525.00	-100.00	-16.00%
67,700.00	70,000.00	2,300.00	3.40%
1,400.00	1,400.00	0.00	0.00%
8,950.00	9,850.00	900.00	10.06%
7,085.00	7,250.00	165.00	2.33%
3,775.00	3,500.00	-275.00	-7.28%
8,800.00	10,800.00	2,000.00	22.73%
490.00	490.00	0.00	0.00%
7,300.00	2,500.00	-4,800.00	-65.75%
7,200.00	7,400.00	200.00	2.78%
6,000.00	6,000.00	0.00	0.00%
1,800.00	1,800.00	0.00	0.00%
1,200.00	800.00	-400.00	-33.33%
1,000.00	300.00	-700.00	-70.00%
1,000.00	700.00	-300.00	-30.00%
3,000.00	3,000.00	0.00	0.00%
100.00	100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
996,654.00	915,654.00	-81,000.00	-8.13%
996,654.00	915,654.00	-81,000.00	-8.13%
996,654.00	915,654.00	-81,000.00	-8.13%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1320-51-110000-00000	REGULAR EMPLOYEES	551,000.00	551,000.00	0.00	0.00	551,000.00	100.00 %
100-1320-51-145000-00000	HOLIDAY BONUS PAYMENT	950.00	950.00	0.00	0.00	950.00	100.00 %
100-1320-51-210000-00000	GROUP INSURANCE	95,905.00	95,905.00	0.00	0.00	95,905.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	95,905.00	95,905.00			
100-1320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
100-1320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	42,500.00	42,500.00	0.00	0.00	42,500.00	100.00 %
100-1320-51-240000-00000	RETIREMENT CONTRIBUTIONS	73,908.00	73,908.00	0.00	0.00	73,908.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Deferred Comp.		0.00	0.00	19,211.00			
GMEBS PENSION		0.00	0.00	54,697.00			
100-1320-51-250000-00000	TUITION REIMBURSMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TUITION REIMB		1.00	15,000.00	15,000.00			
100-1320-51-270000-00000	WORKER'S COMPENSATION	904.00	904.00	0.00	0.00	904.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	904.00			
100-1320-52-310000-00000	INS, OTHER THAN EMP BEN	7,822.00	7,822.00	0.00	0.00	7,822.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	7,822.00			
100-1320-52-325000-00000	POSTAGE	525.00	525.00	0.00	0.00	525.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM OFFICE STANDARD POSTAGE		1.00	300.00	300.00			
US MAIL PRESORT/BULK PERMIT		1.00	225.00	225.00			
100-1320-52-332000-00000	MARKETING	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY MARKETING		1.00	39,000.00	39,000.00			
CONSTANT CONTACT		1.00	3,300.00	3,300.00			
DIGITAL PAFR		1.00	5,000.00	5,000.00			
MEDIA TRACKING		1.00	5,000.00	5,000.00			
PROMOTIONAL ADS		1.00	1,000.00	1,000.00			
SOCIAL MEDIA HUB/TRACKING		1.00	3,000.00	3,000.00			
VIDEO/PHOTO EQUIPMENT		1.00	4,500.00	4,500.00			
WEBSITE ENHANCEMENTS		1.00	8,000.00	8,000.00			
WEBSITE MAINTENANCE		1.00	1,200.00	1,200.00			
100-1320-52-340000-00000	PRINTING & BINDING	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MARKETING BROCHURES		1.00	600.00	600.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
PRINTING OF PAFR		1.00	800.00	800.00			
100-1320-52-350000-00000	TRAVEL	9,850.00	9,850.00	0.00	0.00	9,850.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BG & DMS GA COMMUNICATORS CONF TRAVEL	1.00	1,200.00	1,200.00				
BG 3CMA CONFERENCE TRAVEL	1.00	1,500.00	1,500.00				
JD & MH ICMA HOTEL, MEALS	1.00	2,000.00	2,000.00				
JD CALEA CONFERENCE TRAVEL	1.00	1,500.00	1,500.00				
JD FUEL STATE CONFERENCE TRAVEL	1.00	200.00	200.00				
JD GCCMA FALL/SPRING HOTEL, MEALS	1.00	1,000.00	1,000.00				
JF GCCMA FALL/SPRING HOTEL, MEAL	1.00	1,000.00	1,000.00				
MH GCCMA FALL/SPRING HOTEL, MEALS	1.00	1,000.00	1,000.00				
MISC DEPARTMENT TRAVEL	1.00	450.00	450.00				
100-1320-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BG HONORARY COMMAND ALUMNI	1.00	75.00	75.00				
COBB CHAMBER MEMBERSHIP DUES	1.00	3,000.00	3,000.00				
COBB TRAVEL/TOURISM DUES	1.00	3,000.00	3,000.00				
JD LEADERSHIP COBB ALUMNI	1.00	75.00	75.00				
KBA MEMBERSHIP - ANNUAL RENEWAL	1.00	100.00	100.00				
MH HONORARY COMMAND ALUMNI	1.00	75.00	75.00				
MH LEADERSHIP COBB ALUMNI	1.00	75.00	75.00				
SISTER CITIES MEMBERSHIP DUES	1.00	850.00	850.00				
100-1320-52-362000-00000	PROFESSIONAL MEMBERSHIPS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BG 3CMA DUES	1.00	400.00	400.00				
JD GCCMA DUES	1.00	200.00	200.00				
JD ICMA DUES	1.00	1,300.00	1,300.00				
JF GCCMA DUES	1.00	200.00	200.00				
MH GCCMA DUES	1.00	200.00	200.00				
MH ICMA DUES	1.00	1,200.00	1,200.00				
100-1320-52-363000-00000	MEETING EXPENSES	10,800.00	10,800.00	0.00	0.00	10,800.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DCA/ARC/CHAMBER MEETINGS	1.00	1,070.00	1,070.00				
GOV 101 CITIZENS ACADEMY	1.00	1,000.00	1,000.00				
HOST CCMA LUNCHEON	1.00	500.00	500.00				
KBA MONTHLY JD, MH, BG	1.00	520.00	520.00				
MISC MEETINGS/EVENTS	1.00	210.00	210.00				
STATE OF THE CITY	1.00	7,000.00	7,000.00				
WAKE UP KBA	1.00	500.00	500.00				
100-1320-52-364000-00000	SUBSCRIPTIONS	490.00	490.00	0.00	0.00	490.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ANNUAL FEE - DEPT COSTCO VISAS	1.00	50.00	50.00				
ANNUAL FEE - DEPT CREDIT CARDS	1.00	40.00	40.00				
DIGITAL SUBSCRIPTION (MDJ & AJC)	1.00	400.00	400.00				
100-1320-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GENERAL DEPT TRAINING	1.00	500.00	500.00				
PR EDUCATION TRAINING	1.00	2,000.00	2,000.00				

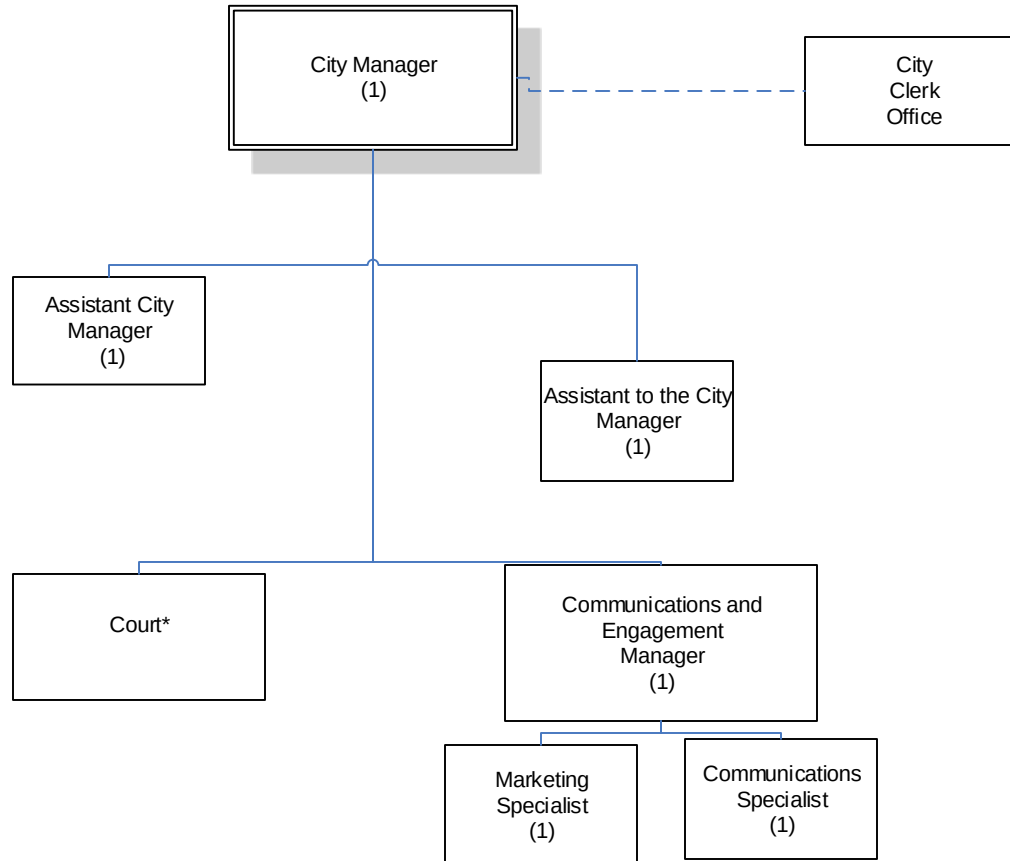
Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1320-52-371000-00000	PROFESSIONAL DEVELOPMENT	7,400.00	7,400.00	0.00	0.00	7,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BG 3CMA CONF REGISTRATION		1.00	800.00	800.00			
GA COMMUNICATORS CONF REGISTRATION		1.00	1,200.00	1,200.00			
JD CALEA CONF REGISTRATION		1.00	800.00	800.00			
JD GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
JD ICMA CONF REGISTRATION		1.00	800.00	800.00			
JF GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
MH GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
MH ICMA CONF REGISTRATION		1.00	800.00	800.00			
100-1320-52-395000-00000	AUTO ALLOWANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM AUTO ALLOWANCE		1.00	6,000.00	6,000.00			
100-1320-52-610000-00000	EMPLOYEE TEAM BUILDING	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM BIRTHDAY CARDS		1.00	300.00	300.00			
CM CARDS FOR NEW HIRES		1.00	300.00	300.00			
DEPT HEAD PLANNING RETREAT		1.00	1,200.00	1,200.00			
100-1320-53-111000-00000	OFFICE SUPPLIES	800.00	800.00	0.00	0.00	800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL DEPT SUPPLIES - STOCK		1.00	800.00	800.00			
100-1320-53-111100-00000	COPY PAPER	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM OFFICE COPY PAPER		1.00	300.00	300.00			
100-1320-53-118000-00000	OPERATING MATERIALS/SUPP	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MARQUEE SITE LEASE GDOT		1.00	100.00	100.00			
MISC DEPT SUPPLIES		1.00	300.00	300.00			
WATER - CM OFFICE MEETINGS		1.00	300.00	300.00			
100-1320-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SIGNAGE		1.00	3,000.00	3,000.00			
100-1320-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEPARTMENT REFERENCE MATERIALS		1.00	100.00	100.00			
100-1320-53-171000-00000	FLOWERS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FUNERAL/ILLNESS FLOWER ARRANGEMENT		1.00	500.00	500.00			
Expense Total:		915,654.00	915,654.00	0.00	0.00	915,654.00	100.00%
Fund: 100 - GENERAL FUND Total:		915,654.00	915,654.00	0.00	0.00	915,654.00	100.00%
Report Total:		915,654.00	915,654.00	0.00	0.00	915,654.00	100.00%

City Manager

Authorizations- 6



*positions broken out on separate organizational chart

Fiscal Year 2024 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Finance Director. The department includes six divisions with five funded through the General Fund. These six divisions are Accounting, Utility Billing, Payroll, Property Tax, Business License and Accounts Payable. The Utility Billing division is funded through the Sanitation, Stormwater and Streetlight Funds. All six divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State/City Purchasing Laws and Risk Management.

Goals & Objectives

- Maintain financial integrity of accounting records and transactions
- Compliance with GASB reporting requirements
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance)
- Maintain and/or improvement of Bond Rating
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective
- Provide timely and transparent information for both financial and purchasing transactions
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting each year by the Government Finance Officers Association (GFOA)
- Continue to maintain General Fund reserves at a level in accordance with Government Finance Officers Association (GFOA) standards
- Convert to new time & attendance and business license software to improve efficiency and customer service
- Offer vendors the option to be paid via ACH

Department Highlights

- Moody's upgraded the City's Bond Rating to Aa2 from Aa3 and assigned a positive outlook
- Collected 99.9% of Property Taxes within the fiscal year of the levy
- Issued the Annual Comprehensive Financial Report timely with no audit findings
- Oversaw the financial accounting and reporting of the American Rescue Plan Act Grant Funding with no Single Audit findings
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the 22nd consecutive year
- Converted to new financial accounting and utility billing software
- Began the implementation process of converting to new time & attendance and business license software
- Increased General Fund reserves by \$6.3 million

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,151,294

Fiscal Year 2024 Budget: \$1,210,761

The highlights of the recommended budget include the following:

- An increase in Retirement contributions due to increased retirement contributions spread throughout each department
- An increase of \$8,000 in Merchant/CC Fees due to increased credit card usage and to reallocate funds to Parks and Recreation

Position Summary

Fiscal Year 2023 Total Authorized Positions: 14

Fiscal Year 2023 Total Funded Positions: 14

Fiscal Year 2024 Total Authorized Positions: 14

Fiscal Year 2024 Total Funded Positions: 14

- Two positions (Utility Billing Clerk and Utility Billing Support Clerk) are funded through the Sanitation Fund



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1510-51-110000-00000](#) REGULAR EMPLOYEES
[100-1510-51-130000-00000](#) OVERTIME
[100-1510-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1510-51-210000-00000](#) GROUP INSURANCE
[100-1510-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1510-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1510-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1510-51-270000-00000](#) WORKER'S COMPENSATION
[100-1510-52-122000-00000](#) ACCOUNTING AUDITING SERV
[100-1510-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-1510-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1510-52-325000-00000](#) POSTAGE
[100-1510-52-340000-00000](#) PRINTING & BINDING
[100-1510-52-350000-00000](#) TRAVEL
[100-1510-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1510-52-363000-00000](#) MEETING EXPENSES
[100-1510-52-370000-00000](#) EDUCATION & TRAINING
[100-1510-52-395500-00000](#) PROP TAX COLLECTION EXP
[100-1510-52-396000-00000](#) MERCHANT/CC FEES
[100-1510-52-397000-00000](#) DISCOUNTS
[100-1510-53-111000-00000](#) OFFICE SUPPLIES
[100-1510-53-111100-00000](#) COPY PAPER
[100-1510-53-117200-00000](#) UNIFORMS
[100-1510-53-160500-00000](#) GENL OFFICE SMALL EQUIP
[100-1510-53-180000-00000](#) MISCELLANEOUS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
704,442.00	728,000.00	23,558.00	3.34%
7,300.00	7,300.00	0.00	0.00%
2,100.00	2,250.00	150.00	7.14%
130,258.00	149,665.00	19,407.00	14.90%
250.00	500.00	250.00	100.00%
54,609.00	56,460.00	1,851.00	3.39%
66,840.00	70,912.00	4,072.00	6.09%
944.00	1,020.00	76.00	8.05%
60,000.00	60,000.00	0.00	0.00%
11,522.00	11,570.00	48.00	0.42%
11,429.00	13,104.00	1,675.00	14.66%
16,000.00	16,000.00	0.00	0.00%
5,200.00	5,225.00	25.00	0.48%
3,320.00	3,320.00	0.00	0.00%
1,070.00	1,125.00	55.00	5.14%
1,160.00	1,160.00	0.00	0.00%
4,950.00	4,950.00	0.00	0.00%
40,000.00	40,000.00	0.00	0.00%
25,000.00	33,000.00	8,000.00	32.00%
-600.00	-600.00	0.00	0.00%
3,000.00	2,600.00	-400.00	-13.33%
1,000.00	1,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
900.00	1,600.00	700.00	77.78%
100.00	100.00	0.00	0.00%
1,151,294.00	1,210,761.00	59,467.00	5.17%
1,151,294.00	1,210,761.00	59,467.00	5.17%
1,151,294.00	1,210,761.00	59,467.00	5.17%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1510-51-110000-00000	REGULAR EMPLOYEES	728,000.00	728,000.00	0.00	0.00	728,000.00	100.00 %
100-1510-51-130000-00000	OVERTIME	7,300.00	7,300.00	0.00	0.00	7,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	7,300.00	7,300.00			
100-1510-51-145000-00000	HOLIDAY BONUS PAYMENT	2,250.00	2,250.00	0.00	0.00	2,250.00	100.00 %
100-1510-51-210000-00000	GROUP INSURANCE	149,665.00	149,665.00	0.00	0.00	149,665.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	149,665.00	149,665.00			
100-1510-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-1510-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	56,460.00	56,460.00	0.00	0.00	56,460.00	100.00 %
100-1510-51-240000-00000	RETIREMENT CONTRIBUTIONS	70,912.00	70,912.00	0.00	0.00	70,912.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	5,276.00			
GMEBS PENSION		0.00	0.00	65,636.00			
100-1510-51-270000-00000	WORKER'S COMPENSATION	1,020.00	1,020.00	0.00	0.00	1,020.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,020.00			
100-1510-52-122000-00000	ACCOUNTING AUDITING SERV	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL AUDIT ESTIMATE		1.00	45,000.00	45,000.00			
SINGLE AUDIT ESTIMATE		1.00	15,000.00	15,000.00			
Budget Notes							
Subject		Description					
ANNUAL AUDIT ESTIMATE		ANNUAL AUDIT ESTIMATE FROM MAULDIN&JENKINS INCLUDING SINGLE AUDIT					
100-1510-52-125000-00000	OTHER PROFESSIONAL SERV	11,570.00	11,570.00	0.00	0.00	11,570.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL OPEB VALUATION FEE		1.00	8,000.00	8,000.00			
CERT OF ACH IN FIN REPORTING FEE		1.00	530.00	530.00			
INTERN		1.00	2,500.00	2,500.00			
MONTHLY DOCUMENT SHREDDING		1.00	240.00	240.00			
SAVE VERIFICATION		1.00	300.00	300.00			
100-1510-52-310000-00000	INS, OTHER THAN EMP BEN	13,104.00	13,104.00	0.00	0.00	13,104.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	13,104.00			
100-1510-52-325000-00000	POSTAGE	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FIN DEPT MAIL		1.00	11,000.00	11,000.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
PROP TAX BILLS/DEL NOTICES		1.00	5,000.00	5,000.00			
100-1510-52-340000-00000	PRINTING & BINDING	5,225.00	5,225.00	0.00	0.00	5,225.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ALCOHOL SIGNS	1.00	100.00	100.00				
CHECK STOCK - 7 BOXES	7.00	175.00	1,225.00				
ENVELOPES - NO WINDOW QTY 3000	1.00	300.00	300.00				
ENVELOPES - RETURN QTY 3000	1.00	250.00	250.00				
ENVELOPES - WINDOW QTY 3000	1.00	300.00	300.00				
LIQ BY DRINK AND HOTEL/MOTEL TAX FORM	1.00	250.00	250.00				
OCCUP TAX CERTIF - 2500/BOX 2 BOXES	2.00	400.00	800.00				
PROPERTY TAX BILLS	1.00	2,000.00	2,000.00				
100-1510-52-350000-00000	TRAVEL	3,320.00	3,320.00	0.00	0.00	3,320.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DC FALL GABTO CONF	1.00	460.00	460.00				
DC SPRING GABTO CONF	1.00	460.00	460.00				
GA/JG FALL GOVT CONF	1.00	600.00	600.00				
LK FALL GLGPA CONF	1.00	550.00	550.00				
LK SPRING GLGPA CONF	1.00	550.00	550.00				
PTAX SPRING GATO CONF	1.00	700.00	700.00				
100-1510-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,125.00	1,125.00	0.00	0.00	1,125.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AICPA	1.00	285.00	285.00				
DC GATO	1.00	35.00	35.00				
GA HONORARY COMM ALUMNI	1.00	75.00	75.00				
GA STATE BOARD LICENSE	1.00	100.00	100.00				
GFOA	1.00	225.00	225.00				
GSCPA	1.00	355.00	355.00				
LK GLGPA	1.00	50.00	50.00				
100-1510-52-363000-00000	MEETING EXPENSES	1,160.00	1,160.00	0.00	0.00	1,160.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
CONFERENCE DOOR PRIZES	1.00	200.00	200.00				
KBA STATE OF THE CITY MEETING	1.00	60.00	60.00				
SOFTWARE CONVERSION MEALS/SNACKS	1.00	300.00	300.00				
STAFF RECOGNITION LUNCHES	1.00	500.00	500.00				
VARIOUS	1.00	100.00	100.00				
100-1510-52-370000-00000	EDUCATION & TRAINING	4,950.00	4,950.00	0.00	0.00	4,950.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DC GABTO FALL CONF FEE	1.00	125.00	125.00				
DC GABTO FALL CONF FEE	1.00	125.00	125.00				
FALL CONF FEE	1.00	300.00	300.00				
GA FALL CONF FEE	1.00	300.00	300.00				
GA GSCPA/KSU AA FORUM FEE	1.00	175.00	175.00				
GMA MUNICIPAL REV TRAINING \$125 PER	6.00	125.00	750.00				
LEADERSHIP TRAINING	1.00	1,000.00	1,000.00				
LEADERSHIP TRAINING DC	1.00	1,000.00	1,000.00				
LK GLGPA FALL CONF FEE	1.00	400.00	400.00				
LK GLGPA SPRING CONF FEE	1.00	425.00	425.00				
PROP TAX GATO CONF FEE	1.00	350.00	350.00				
100-1510-52-395500-00000	PROP TAX COLLECTION EXP	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %

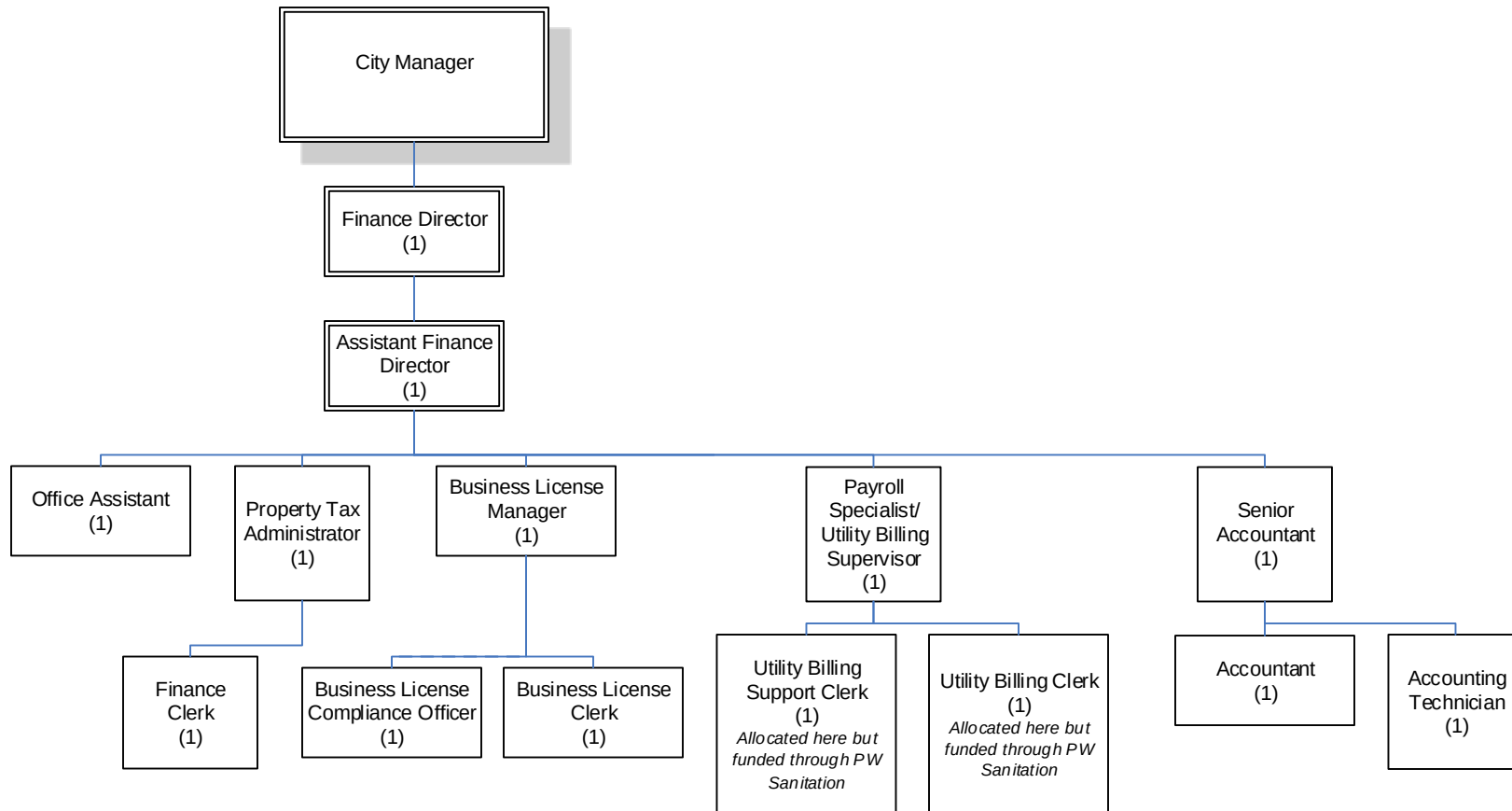
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
COBB CTY COLLECTION EXP				1.00	40,000.00	40,000.00	
100-1510-52-396000-00000	MERCHANT/CC FEES	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
MERCHANT FEES				0.00	0.00	33,000.00	
100-1510-52-397000-00000	DISCOUNTS	-600.00	-600.00	0.00	0.00	-600.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
VENDOR DISCOUNTS				1.00	-600.00	-600.00	
100-1510-53-111000-00000	OFFICE SUPPLIES	2,600.00	2,600.00	0.00	0.00	2,600.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
OFFICE SUPPLIES				1.00	2,600.00	2,600.00	
100-1510-53-111100-00000	COPY PAPER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
COPY PAPER				1.00	1,000.00	1,000.00	
100-1510-53-117200-00000	UNIFORMS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
BL COMPLIANCE OFFICER				1.00	500.00	500.00	
100-1510-53-160500-00000	GENL OFFICE SMALL EQUIP	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
OFFICE EQUIPMENT AS NEEDED				1.00	1,600.00	1,600.00	
100-1510-53-180000-00000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
CONTINGENCY				1.00	100.00	100.00	
Expense Total:		1,210,761.00	1,210,761.00	0.00	0.00	1,210,761.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,210,761.00	1,210,761.00	0.00	0.00	1,210,761.00	100.00%
Report Total:		1,210,761.00	1,210,761.00	0.00	0.00	1,210,761.00	100.00%

Finance Department

Authorizations- 14



Fiscal Year 2024 Budget Briefing Paper

Department: Legal

Operating Budget Comments

Fiscal Year 2023 Budget: \$346,500

Fiscal Year 2024 Budget: \$346,500

The highlights of the recommended budget include the following:

- No change from FY 23 to FY 24 – budgeted amount reflects historic trends.

Position Summary

Fiscal Year 2023 Total Authorized Positions: 0

Fiscal Year 2023 Total Funded Positions: 0

Fiscal Year 2024 Total Authorized Positions: 0

Fiscal Year 2024 Total Funded Positions: 0



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1530-52-121000-00000](#)

LEGAL SERVICES

[100-1530-52-331000-00000](#)

LEGAL PUBLICATION

[100-1530-52-365000-00000](#)

ORDINANCE CODIFICATION

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
325,000.00	325,000.00	0.00	0.00%
7,500.00	7,500.00	0.00	0.00%
14,000.00	14,000.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1530-52-121000-00000	LEGAL SERVICES	325,000.00	325,000.00	0.00	0.00	325,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services		1.00	325,000.00	325,000.00			
100-1530-52-331000-00000	LEGAL PUBLICATION	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Publication		1.00	7,500.00	7,500.00			
100-1530-52-365000-00000	ORDINANCE CODIFICATION	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Codification		1.00	14,000.00	14,000.00			
Expense Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%
Fund: 100 - GENERAL FUND Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%
Report Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%

Fiscal Year 2024 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge and affordable technologies and technology-based services in a timely manner to all internal and external customers of the City. Information Technology is a vital component in every department's service delivery methods. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective. The Department of Information Technology also include GIS. The City of Kennesaw's Geographic Information Systems (GIS) supports a wide-range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets.

Goals & Objectives

- Maintain 99.7% "up rate" of all computer and phone systems across the city
- Enhance the city's disaster recovery back-up program to include capacity at 1 Petabyte and 7 days of live data, one quarterly and one yearly backup that meets industry standards for municipal governments within 24 hours.
- Work with the following departments to evaluate, install, and maintain new technologies – Police (drones and body cams) / Building & Code (body cams) / City Clerk (open records software) / HR (UltiPro) / Community & Engagement (All city websites) / Finance (GEMS replacement) / City-wide (security systems) / GIS (Drone)
- Create a 100% virtual server environment by the end of FY25
- Enhance the city's local storage capacity to 1-3 Petabytes for live data.

Department Highlights

- Replacement of outdated servers
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the ease of recovery in case of disaster
- Cyber Security enhancement include Crowd Strike anti-virus.
- Moving to a new phone vendor to realize cost savings as well as better long-term support. FY23 \$2800 in savings FY24 and beyond \$8,600 from our current vendor's price.

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,322,244

Fiscal Year 2024 Budget: \$1,689,693

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$3,410 in Connectivity Fees related to rate increases and maintaining a disaster recovery site to ensure continuity of operations
- A decrease of \$500 in Travel to reflect actual usage
- An increase of \$38,243 in Software Maintenance due to rate increases for existing software and need for new software
- An increase of \$9,750 in various budget lines due to GIS moving from the City Manager Department to the I.T. Department

Capital Outlay items funded by Court Service Improvement Fund include:

- \$13,585 Just FOIA Pro Open Records Software Upgrade
- \$66,000 Replacement Computers from 2015-2019
- \$78,000 Office 365 Upgrade
- \$12,500 Remote Sites UPS Replacements
- \$14,000 Data Center Storage HD Replacements

Capital Outlay items funded by Court Project Fund include:

- \$5,495 Cell Hawk Cell Tower Data Software
- \$5,000 Crime Analyst I.T. Equipment

Position Summary

Fiscal Year 2023 Total Authorized Positions: 4

Fiscal Year 2023 Total Funded Positions: 4

- One position (IT Director) was unfrozen

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

- Two positions (GIS Coordinator and GIS Specialist) were moved to I.T.



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number
Fund: 100 - GENERAL FUND
Expense

100-1535-51-110000-00000	REGULAR EMPLOYEES
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT
100-1535-51-210000-00000	GROUP INSURANCE
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-1535-51-270000-00000	WORKER'S COMPENSATION
100-1535-52-133000-00000	OTHER TECHNICAL SERVICES
100-1535-52-232100-00000	COPIER LEASE
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN
100-1535-52-321000-00000	TELEPHONE EXPENSES
100-1535-52-322000-00000	PORTABLE PHONE
100-1535-52-324200-00000	CONNECTIVITY FEES
100-1535-52-325000-00000	POSTAGE
100-1535-52-340000-00000	PRINTING & BINDING
100-1535-52-350000-00000	TRAVEL
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-1535-52-363000-00000	MEETING EXPENSES
100-1535-52-370000-00000	EDUCATION & TRAINING
100-1535-52-420000-00000	HARDWARE MAINTENANCE
100-1535-52-420500-00000	SOFTWARE MAINTENANCE
100-1535-52-421000-00000	WEB SITE HOSTING
100-1535-52-450000-00000	RADIO REPAIRS & MAINT
100-1535-53-111000-00000	OFFICE SUPPLIES
100-1535-53-111100-00000	COPY PAPER
100-1535-53-113000-00000	COMPUTER SUPPLIES
100-1535-53-117000-00000	CLOTHING
100-1535-53-118000-00000	OPERATING MATERIALS/SUPP

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
209,970.00	470,000.00	260,030.00	123.84%
600.00	600.00	0.00	0.00%
25,564.00	29,373.00	3,809.00	14.90%
16,897.00	36,000.00	19,103.00	113.06%
17,690.00	18,232.00	542.00	3.06%
378.00	408.00	30.00	7.94%
36,268.00	22,100.00	-14,168.00	-39.06%
43,032.00	47,000.00	3,968.00	9.22%
4,519.00	5,182.00	663.00	14.67%
65,183.00	65,183.00	0.00	0.00%
108,524.00	108,524.00	0.00	0.00%
83,400.00	86,810.00	3,410.00	4.09%
600.00	700.00	100.00	16.67%
11,000.00	11,000.00	0.00	0.00%
4,000.00	6,700.00	2,700.00	67.50%
500.00	750.00	250.00	50.00%
263.00	60.00	-203.00	-77.19%
7,000.00	11,800.00	4,800.00	68.57%
37,145.00	37,145.00	0.00	0.00%
485,813.00	524,056.00	38,243.00	7.87%
4,875.00	4,870.00	-5.00	-0.10%
13,200.00	13,200.00	0.00	0.00%
200.00	600.00	400.00	200.00%
200.00	900.00	700.00	350.00%
37,100.00	63,600.00	26,500.00	71.43%
300.00	500.00	200.00	66.67%
34,100.00	34,400.00	300.00	0.88%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-1535-53-159500-00000	COMPUTERS	73,923.03	90,000.00	16,076.97	21.75%
	Total Expense:	1,322,244.03	1,689,693.00	367,448.97	27.79%
	Total Fund: 100 - GENERAL FUND:	1,322,244.03	1,689,693.00	367,448.97	27.79%
	Report Total:	1,322,244.03	1,689,693.00	367,448.97	27.79%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1535-51-110000-00000	REGULAR EMPLOYEES	470,000.00	470,000.00	0.00	0.00	470,000.00	100.00 %
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-1535-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00	29,373.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	29,373.00	29,373.00			
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS	18,232.00	18,232.00	0.00	0.00	18,232.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,823.00			
GMEBS PENSION		0.00	0.00	16,409.00			
100-1535-51-270000-00000	WORKER'S COMPENSATION	408.00	408.00	0.00	0.00	408.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	408.00			
100-1535-52-133000-00000	OTHER TECHNICAL SERVICES	22,100.00	22,100.00	0.00	0.00	22,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANDI SITES MONTHLY WEBSITE SUPPORT		1.00	3,100.00	3,100.00			
Vendor Assistance		1.00	19,000.00	19,000.00			
100-1535-52-232100-00000	COPIER LEASE	47,000.00	47,000.00	0.00	0.00	47,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CANON COPIER LEASE w COST PER COPY		1.00	47,000.00	47,000.00			
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN	5,182.00	5,182.00	0.00	0.00	5,182.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	5,182.00			
100-1535-52-321000-00000	TELEPHONE EXPENSES	65,183.00	65,183.00	0.00	0.00	65,183.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ATT/BIRCH/WINDSTREAM POTS LINES		1.00	19,764.00	19,764.00			
LogMeIn new Phone Vendor		1.00	26,400.00	26,400.00			
NET2 ATLANTA		1.00	2,000.00	2,000.00			
Telesystem non-emergency lines		1.00	12,528.00	12,528.00			
WINDSTREAM TEL/INTERNET NEW CONTRACT		1.00	4,491.00	4,491.00			
100-1535-52-322000-00000	PORTABLE PHONE	108,524.00	108,524.00	0.00	0.00	108,524.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY WIDE CELL PHONE BILL W/ PD Jetpacks		1.00	108,524.00	108,524.00			
100-1535-52-324200-00000	CONNECTIVITY FEES	86,810.00	86,810.00	0.00	0.00	86,810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COMCAST 2 GB CONECTIVITY 1gb PD internet		1.00	82,250.00	82,250.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
VERIZON CELL IPADS PD RAPID ID's		1.00	4,560.00	4,560.00			
100-1535-52-325000-00000	POSTAGE	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
FEDEX/POSTAGE	1.00	600.00	600.00				
GIS POSTAGE	1.00	100.00	100.00				
100-1535-52-340000-00000	PRINTING & BINDING	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
TONER FOR SMALL PRINTERS	1.00	11,000.00	11,000.00				
100-1535-52-350000-00000	TRAVEL	6,700.00	6,700.00	0.00	0.00	6,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS - ESRI CONFERENCE	1.00	3,200.00	3,200.00				
SPILLMAN CONFERENCE	1.00	3,500.00	3,500.00				
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS GGA DUES	1.00	250.00	250.00				
SPILLMAN CONFERENCE	1.00	500.00	500.00				
100-1535-52-363000-00000	MEETING EXPENSES	60.00	60.00	0.00	0.00	60.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ATTENDANCE FOR STATE OF THE CITY (HLPDSK ANLYST)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (IT DIRECTOR)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (JOSHUA)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (OPER SPEC)	1.00	15.00	15.00				
100-1535-52-370000-00000	EDUCATION & TRAINING	11,800.00	11,800.00	0.00	0.00	11,800.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS EDUCATION AND TRAINING	1.00	4,800.00	4,800.00				
TRAINING FOR IT STAFF	1.00	7,000.00	7,000.00				
100-1535-52-420000-00000	HARDWARE MAINTENANCE	37,145.00	37,145.00	0.00	0.00	37,145.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
3 YR MAINT BARRACUDA EMAIL FILTER	1.00	3,000.00	3,000.00				
3 YR MAINT BARRACUDA WEB FILTER	1.00	3,000.00	3,000.00				
ASTROPHYSICS ANUAL MAINT CONTRACT X-RAY	1.00	4,200.00	4,200.00				
CISCO SMARTNET MAINTENANCE	1.00	7,220.00	7,220.00				
ENTERPRISE STORAGE MAINTENANCE	1.00	5,700.00	5,700.00				
INTERDEV BARRACUDA BACKUP DATA TO WEB	1.00	1,100.00	1,100.00				
INTERDEV BARRACUDA INSTANT REPLACEMENT WEB FILTER	1.00	2,400.00	2,400.00				
L3 YEARLY MAINT. WARRANTY (RECORDER)	1.00	8,000.00	8,000.00				
MORPHOTRUST SUPPORT FINGERPRINTING (IDEN	1.00	2,525.00	2,525.00				
100-1535-52-420500-00000	SOFTWARE MAINTENANCE	524,056.00	524,056.00	0.00	0.00	524,056.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
FLEET MAINT S/W (FUELMASTER) Cloud	1.00	4,498.00	4,498.00				
2 ADOBE CREATIVE CLOUD for COMMUNICATIO	1.00	2,000.00	2,000.00				
50 MS EXCHANGE LICENSES	1.00	3,000.00	3,000.00				
ANNUAL FLEX MAINT IT	1.00	70,278.00	70,278.00				
ANNUAL L3 S/W MAINT. CONTRACT	1.00	4,200.00	4,200.00				
ANNUAL LF MAINT FOR CODE MCCI	1.00	1,000.00	1,000.00				

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
ANNUAL VEEAM BACKUP S/W MAINT CONTRACT	1.00	1,650.00	1,650.00			
AOD ANNUAL SUPPRT w/HOSTING	1.00	13,856.00	13,856.00			
AP TECH MAINT SECURE CHECK	1.00	1,500.00	1,500.00			
BACKUP EXEC 2012 MAINT	1.00	1,215.00	1,215.00			
Cell Hawk CID (CPF)	0.00	0.00	5,500.00			
CIVIC REC SOFTWARE	1.00	15,000.00	15,000.00			
Clear Thomson Reuters	1.00	4,400.00	4,400.00			
COBB COUNTY CITY AERIAL PHOTOS	1.00	5,500.00	5,500.00			
CROWDSTRIKE ANTIVIRUS	1.00	7,140.00	7,140.00			
DUDE SOLUTION ANNUAL MAINT	1.00	34,788.00	34,788.00			
ESRI MAINT CONTRACT	1.00	19,025.00	19,025.00			
FILEMAKER GIS	1.00	3,200.00	3,200.00			
FIXED ASSET MAINTENANCE	1.00	400.00	400.00			
GEMS S/W SUPPORT	1.00	20,000.00	20,000.00			
GFI LAN GUARD	1.00	2,000.00	2,000.00			
GFI MAIL ARCHIVER MAINTENANCE	1.00	1,200.00	1,200.00			
IP CONFIGURE 100 CAMERAS (CDWG)	1.00	6,345.00	6,345.00			
IWORQ	1.00	17,600.00	17,600.00			
LF LICENSES - MAINT (MCCI)	1.00	5,800.00	5,800.00			
LOGIC CONCEPT MAINT CONTRACT	1.00	5,300.00	5,300.00			
MCCI ANNUAL SOFMTWARE SUPPORT	1.00	900.00	900.00			
MCCI JUST FOIA OPENRECORDS SW	1.00	7,600.00	7,600.00			
NOVUS SOLUTIONS SUPPORT (NOVUS AGENDA)	1.00	4,700.00	4,700.00			
NXTSoft Cyber security software	1.00	12,000.00	12,000.00			
OFFICE 365 UPGRADE (CSIF)	1.00	78,000.00	78,000.00			
ONSOLVE CITY ALERT SOFTWARE	1.00	6,374.00	6,374.00			
PAST PERFECT SUPPORT & UPDATES	1.00	600.00	600.00			
PHOTO SHOP LICENSE UPGRADE (GOVC)	1.00	8,000.00	8,000.00			
Pix4d Drone Software	1.00	5,000.00	5,000.00			
PONTEM CEMETARY WEBPORTAL and ANNUAL SUP	1.00	1,500.00	1,500.00			
PROOFPOINT ANNUAL MAINT	1.00	35,110.00	35,110.00			
REACH SOFTWARE COOMUNICATIONS	1.00	2,500.00	2,500.00			
RSI SHADOW	1.00	2,500.00	2,500.00			
SCHNEIDER ELEC. (TELEVENT) WEATHER S/W	1.00	8,700.00	8,700.00			
SOFT INTELLIGENCE (COUNTER POINT)	1.00	950.00	950.00			
SPECTOR SOFT ANNUAL LICENSE RENEWAL	1.00	7,500.00	7,500.00			
TOWER SUPPORT	1.00	8,894.00	8,894.00			
Tyler incode Suite	1.00	67,873.00	67,873.00			
UNISYS (GEMS FILE MAINT)	1.00	3,200.00	3,200.00			
VM WARE YEARLY SUPPORT	1.00	5,760.00	5,760.00			
100-1535-52-421000-00000 WEB SITE HOSTING	4,870.00	4,870.00	0.00	0.00	4,870.00	100.00 %
Budget Detail						
Description	Units	Price	Amount			
DOT GOV.GOV	1.00	425.00	425.00			
GODADDY DOMAIN NAMES AND SERVICES	1.00	2,000.00	2,000.00			
HOST GATOR WEBHOSTING	1.00	225.00	225.00			
SITEGROUND KENNESAW WEB HOSTING	1.00	1,620.00	1,620.00			
SMALL ORANGE SKATEPARK	1.00	600.00	600.00			
100-1535-52-450000-00000 RADIO REPAIRS & MAINT	13,200.00	13,200.00	0.00	0.00	13,200.00	100.00 %
Budget Detail						
Description	Units	Price	Amount			
L-3 REPAIR OF RECORDERS	1.00	3,200.00	3,200.00			
L-3 REPLACEMENTS DVR "CPF"	1.00	10,000.00	10,000.00			
100-1535-53-111000-00000 OFFICE SUPPLIES	600.00	600.00	0.00	0.00	600.00	100.00 %

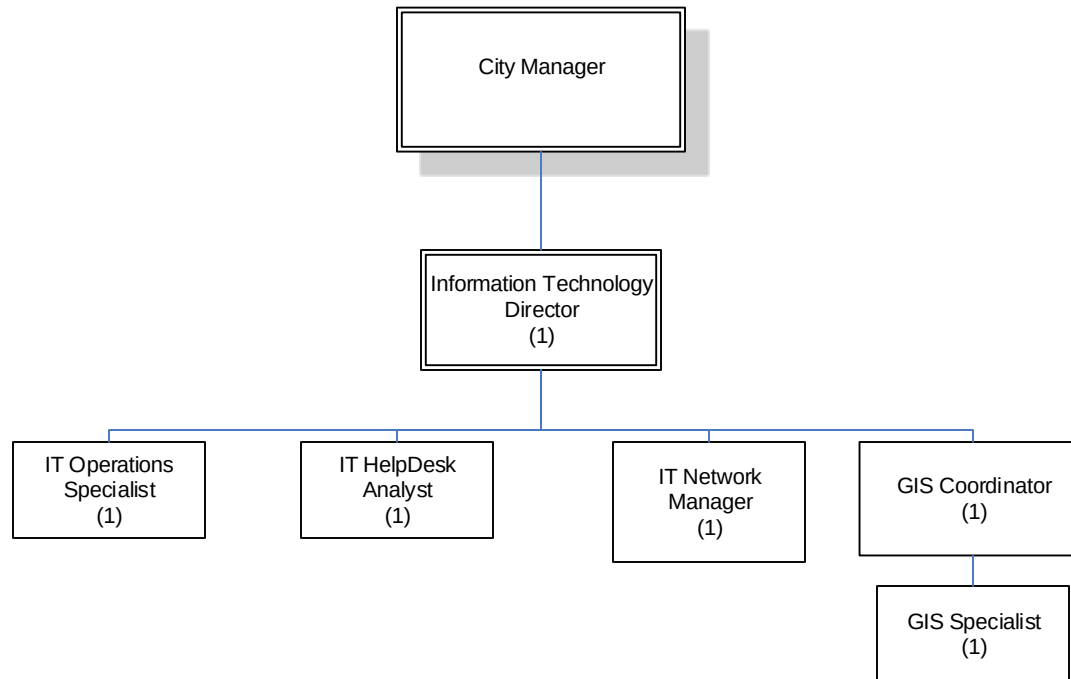
Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
GIS OFFICE SUPPLIES		1.00	400.00	400.00			
MISC. OFFICE SUPPLIES		1.00	200.00	200.00			
100-1535-53-111100-00000	COPY PAPER	900.00	900.00	0.00	0.00	900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	200.00	200.00			
GIS 11X17 PAPER		1.00	100.00	100.00			
GIS PLOTTER PAPER		1.00	600.00	600.00			
100-1535-53-113000-00000	COMPUTER SUPPLIES	63,600.00	63,600.00	0.00	0.00	63,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
10 REPLACEMENT MONITORS @ \$200 EACH		1.00	2,000.00	2,000.00			
4 REPLACEMENT SWITCHES		1.00	7,600.00	7,600.00			
DATA CENTER HARD DRIVES (CSIF)		1.00	14,000.00	14,000.00			
FINANCE AFD 2 Monitorsw/desk phone		1.00	700.00	700.00			
FINANCE BL PRINTER REPLACEMENT		1.00	1,500.00	1,500.00			
HARD DRIVES & SERVER MEMORY		1.00	17,800.00	17,800.00			
PC PARTS		1.00	2,500.00	2,500.00			
REMOTE BUILDING UPS' (CSIF)		1.00	12,500.00	12,500.00			
TOUGHBOOK PARTS		1.00	5,000.00	5,000.00			
100-1535-53-117000-00000	CLOTHING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLOTHING WITH CITY LOGO		1.00	500.00	500.00			
100-1535-53-118000-00000	OPERATING MATERIALS/SUPP	34,400.00	34,400.00	0.00	0.00	34,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
4 OUTDOOR CAMERAS		1.00	2,500.00	2,500.00			
CABLING, CD, LABELS MISC SUPPLIES		1.00	5,000.00	5,000.00			
COMCAST INT/TV BOXES (ALL BUILDINGS)		1.00	21,000.00	21,000.00			
DESK PHONES 2 SPARES		1.00	700.00	700.00			
GIS SUPPLIES		1.00	300.00	300.00			
INTERNET FOR RICK AND JOSHUA		1.00	1,900.00	1,900.00			
MISC. REPAIRS		1.00	3,000.00	3,000.00			
100-1535-53-159500-00000	COMPUTERS	90,000.00	90,000.00	0.00	0.00	90,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
For Assistant Special Event Coordinator		0.00	0.00	5,000.00			
For Code Enforcement Inspector		0.00	0.00	5,000.00			
For Crime Analyst (CPF)		0.00	0.00	5,000.00			
Replacement Computers from 2015-2019 (CSIF)		1.00	65,000.00	65,000.00			
Replacement Laptops		1.00	10,000.00	10,000.00			
Expense Total:		1,689,693.00	1,689,693.00	0.00	0.00	1,689,693.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,689,693.00	1,689,693.00	0.00	0.00	1,689,693.00	100.00%
Report Total:		1,689,693.00	1,689,693.00	0.00	0.00	1,689,693.00	100.00%

Information Technology (Central Services)

Authorizations- 6



Updated 22 August 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

Department Highlights

- Conducted a comprehensive employee benefits and compensation survey

Operating Budget Comments

Fiscal Year 2023 Budget: \$474,548

Fiscal Year 2024 Budget: \$429,925

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$300 in Education & Training to continue to support and require mandatory city wide implementation of non-harassment/discrimination training and continuing education/training/professional development for HR staff
- A decrease of \$51,750 in Other Professional Services due to the completion of an updated Classification and Compensation Study in FY 23
- An increase of \$2,500 in Employee Team Building due to increased cost of holiday lunch
- A decrease of \$3,700 in Wellness to be reallocated in other lines

Position Summary

Fiscal Year 2023 Total Funded Positions: 3

Fiscal Year 2023 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3

Fiscal Year 2024 Total Authorized Positions: 3



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		2021-2022 Total Activity	Comparison 1 Budget		Comparison 1	%
			Parent Budget		to Parent	
			2022-2023 APPROVED	2023-2024 REQUESTED	Budget Increase / (Decrease)	
Fund: 100 - GENERAL FUND						
Expense						
100-1540-51-110000-00000	REGULAR EMPLOYEES	197,195.78	232,331.00	231,560.00	-771.00	-0.33%
100-1540-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	550.00	600.00	50.00	9.09%
100-1540-51-170000-00000	VACATION PAY	10,882.92	0.00	0.00	0.00	0.00%
100-1540-51-210000-00000	GROUP INSURANCE	8,652.93	40,837.00	46,921.00	6,084.00	14.90%
100-1540-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	15,797.84	17,815.00	17,760.00	-55.00	-0.31%
100-1540-51-240000-00000	RETIREMENT CONTRIBUTIONS	26,690.57	28,353.00	29,572.00	1,219.00	4.30%
100-1540-51-270000-00000	WORKER'S COMPENSATION	285.07	297.00	321.00	24.00	8.08%
100-1540-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	4,275.09	6,000.00	7,200.00	1,200.00	20.00%
100-1540-52-125000-00000	OTHER PROFESSIONAL SERVICE	36,600.61	98,600.00	46,850.00	-51,750.00	-52.48%
100-1540-52-310000-00000	INS, OTHER THAN EMP BENEFIT	2,233.55	2,303.00	2,641.00	338.00	14.68%
100-1540-52-325000-00000	POSTAGE	119.42	200.00	200.00	0.00	0.00%
100-1540-52-332000-00000	MARKETING	522.97	1,000.00	1,000.00	0.00	0.00%
100-1540-52-350000-00000	TRAVEL	2,256.26	2,000.00	2,000.00	0.00	0.00%
100-1540-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,294.00	1,370.00	1,300.00	-70.00	-5.11%
100-1540-52-363000-00000	MEETING EXPENSES	1,927.86	2,500.00	2,500.00	0.00	0.00%
100-1540-52-370000-00000	EDUCATION & TRAINING	6,273.73	10,200.00	10,500.00	300.00	2.94%
100-1540-52-610000-00000	EMPLOYEE TEAM BUILDING	10,671.19	11,000.00	13,500.00	2,500.00	22.73%
100-1540-52-620000-00000	AWARDS	4,881.17	6,000.00	6,000.00	0.00	0.00%
100-1540-52-630000-00000	WELLNESS	343.00	10,000.00	6,300.00	-3,700.00	-37.00%
100-1540-53-111000-00000	OFFICE SUPPLIES	1,653.77	3,192.00	3,200.00	8.00	0.25%
Total Expense:		333,157.73	474,548.00	429,925.00	-44,623.00	-9.40%
Total Fund: 100 - GENERAL FUND:		333,157.73	474,548.00	429,925.00	-44,623.00	-9.40%
Report Total:		333,157.73	474,548.00	429,925.00	-44,623.00	-9.40%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1540-51-110000-00000	REGULAR EMPLOYEES	231,560.00	231,560.00	0.00	0.00	231,560.00	100.00 %
100-1540-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-1540-51-210000-00000	GROUP INSURANCE	46,921.00	46,921.00	0.00	0.00	46,921.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	46,921.00	46,921.00			
100-1540-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,760.00	17,760.00	0.00	0.00	17,760.00	100.00 %
100-1540-51-240000-00000	RETIREMENT CONTRIBUTIONS	29,572.00	29,572.00	0.00	0.00	29,572.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,224.00			
GMEBS PENSION		0.00	0.00	27,348.00			
100-1540-51-270000-00000	WORKER'S COMPENSATION	321.00	321.00	0.00	0.00	321.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	321.00			
100-1540-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Checkr Background Checks and Drug Screens		0.00	0.00	7,200.00			
Budget Notes							
Subject		Description					
Increase offset		Increase from \$6000 last FY due to pattern of increased expenses. This \$1200 increase is offset by decrease to Wellness of \$1200 since have wellness funds from carrier.					
100-1540-52-125000-00000	OTHER PROFESSIONAL SERVICES	46,850.00	46,850.00	0.00	0.00	46,850.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA Reporting		0.00	0.00	1,000.00			
Eversign		0.00	0.00	400.00			
Jellyvision Benefits Subscription		0.00	0.00	5,000.00			
Leadership Academy		0.00	0.00	33,000.00			
Shredding		0.00	0.00	250.00			
Zoho Recruiting Services		0.00	0.00	7,200.00			
Budget Notes							
Subject		Description					
Decrease Relative to Last Year		Last year included budgeting for salary study which will be paid for and completed in FY22-23					
100-1540-52-310000-00000	INS, OTHER THAN EMP BENEFITS	2,641.00	2,641.00	0.00	0.00	2,641.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	2,641.00			
100-1540-52-325000-00000	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc Postage		0.00	0.00	200.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1540-52-332000-00000	MARKETING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Recruiting Ads/Marketing Materials		0.00	0.00	1,000.00			
100-1540-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Conference Hotel and Airfare		0.00	0.00	2,000.00			
100-1540-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Brian Acker SHRM National and Atlanta Memberships		0.00	0.00	400.00			
Brian SHRM Recertification Fee		0.00	0.00	250.00			
GLGPA Annual Membership		0.00	0.00	150.00			
SHRM National Kendall and Rochelle		0.00	0.00	500.00			
100-1540-52-363000-00000	MEETING EXPENSES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide Orientation Lunch		0.00	0.00	700.00			
Leadership Academy Lunches		0.00	0.00	1,800.00			
100-1540-52-370000-00000	EDUCATION & TRAINING	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Kantola Harrassment Training Module		0.00	0.00	5,000.00			
Kendall, Rochelle, and Brian Misc Training Oppts		0.00	0.00	4,000.00			
SHRM National Conference		0.00	0.00	1,500.00			
100-1540-52-610000-00000	EMPLOYEE TEAM BUILDING	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Fall Picnic		0.00	0.00	1,500.00			
Holiday Lunch		0.00	0.00	9,000.00			
Misc Team Building/Employee Appreciation		0.00	0.00	1,500.00			
Open Enrollment Food Truck		0.00	0.00	1,500.00			
Budget Notes							
Subject	Description						
Increase Offset	Increase from \$11,000 last FY due to pattern of increased expenses. This \$2500 increase is offset by decrease to Wellness of \$2500 since have wellness funds from carrier.						
100-1540-52-620000-00000	AWARDS	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Retiree Awards		0.00	0.00	6,000.00			
100-1540-52-630000-00000	WELLNESS	6,300.00	6,300.00	0.00	0.00	6,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Employee Wellness Initiatives		0.00	0.00	6,300.00			
Budget Notes							
Subject	Description						
Decrease to offset Team Building and Pre Emp Phys	Decrease of \$3700 from last FY to offset increases in Team Building and Pre Employment Physicals due to pattern of increased expenses in these areas. Sufficient Wellness funds are otherwise available through our carrier.						
100-1540-53-111000-00000	OFFICE SUPPLIES	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %

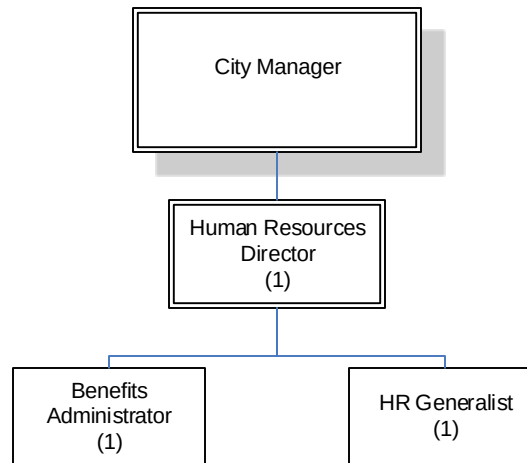
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Detail							
Description		Units	Price	Amount			
Misc Office Supplies		0.00	0.00	3,200.00			
Expense Total:		429,925.00	429,925.00	0.00	0.00	429,925.00	100.00%
Fund: 100 - GENERAL FUND Total:		429,925.00	429,925.00	0.00	0.00	429,925.00	100.00%
Report Total:		429,925.00	429,925.00	0.00	0.00	429,925.00	100.00%

Human Resources

Authorizations- 3



Fiscal Year 2024 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consist of six (6) facilities maintenance personnel who handle major projects of various sizes. The team functions are to perform a variety of non-technical maintenance duties in City owned and leased buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw's real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City's space needs by planning, designing and constructing operationally efficient properties.

Department Highlights

- Painted the City Water Tower
- Began construction of the Depot Park Amphitheater
- Coordinated build out the 2nd floor of Public Works facility to provide a better citizen experience
- Painted and installed new flooring in City Hall
- Replaced all lighting fixtures in Community Center to LED fixtures (190 total)
- Installed New HVAC unit in the Admin area of the Southern Museum
- Replace tennis court lights to LED fixtures
- Painted and updated the Jolly Education Pierce Room at the Southern Museum
- Painted and updated the Jolly Education Center Class rooms
- Purchased 15 new AED's for City Facilities
- Purchased new fire extinguishers for all patrol vehicles for PD
- Renovated old jail kitchen into a Crime Lab for PD
- Created new Police Department break room for officers and staff

- Starting processes to build new Public Safety Facility

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,597,144

Fiscal Year 2024 Budget: \$1,660,906

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$75,560 in Cleaning to add two additional custodians to the Recreation Center and renovated 2nd floor of the Public Works building
- An increase of \$15,253 in Water/Sewage utilities to reflect current trends and to add five (5) more meters to Depot Park
- A decrease of \$37,500 in the Safety Committee for the purchase of 15 new AEDs that replaced out dated models in FY 23
- A decrease of \$22,400 in Small Equipment due to one-time purchases of furniture in FY 23
- A decrease of \$4,606 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs with Public Works for better tracking and management oversight
- A decrease of \$2,890 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet with Public Works for better tracking and management oversight

Position Summary

Fiscal Year 2023 Total Authorized Positions: 6

Fiscal Year 2023 Total Funded Positions: 6

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1565-51-110000-00000](#) REGULAR EMPLOYEES
[100-1565-51-130000-00000](#) OVERTIME
[100-1565-51-130500-00000](#) BUILDING MAINT. - ONCALL
[100-1565-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1565-51-210000-00000](#) GROUP INSURANCE
[100-1565-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1565-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-1565-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1565-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1565-51-270000-00000](#) WORKER'S COMPENSATION
[100-1565-52-210000-00000](#) CLEANING
[100-1565-52-211000-00000](#) DISPOSAL
[100-1565-52-220500-00000](#) REPAIRS/MAINT--BUILDINGS
[100-1565-52-232000-00000](#) RENTAL OF EQUIP & VEHICLE
[100-1565-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1565-52-370000-00000](#) EDUCATION & TRAINING
[100-1565-52-371500-00000](#) SAFETY COMMITTEE
[100-1565-52-430000-00000](#) VEHICLE REPAIRS & MAINT
[100-1565-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-1565-53-111000-00000](#) OFFICE SUPPLIES
[100-1565-53-112000-00000](#) JANITORIAL SUPPLIES
[100-1565-53-116000-00000](#) EQUIPMENT PARTS
[100-1565-53-117200-00000](#) UNIFORMS
[100-1565-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-1565-53-121000-00000](#) WATER/SEWERAGE
[100-1565-53-121500-00000](#) NATURAL GAS
[100-1565-53-122500-00000](#) STORMWATER UTILITY
[100-1565-53-123000-00000](#) ENERGY-ELECTRICITY
[100-1565-53-123100-00000](#) STREET LIGHTING
[100-1565-53-127000-00000](#) ENERGY-GASOLINE/DIESEL
[100-1565-53-132000-00000](#) GENERAL FOOD EXPENSE

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
291,950.00	306,810.00	14,860.00	5.09%
4,825.00	4,825.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,000.00	1,150.00	150.00	15.00%
119,258.00	137,026.00	17,768.00	14.90%
500.00	500.00	0.00	0.00%
0.00	2,196.00	2,196.00	0.00%
22,818.00	23,990.00	1,172.00	5.14%
47,431.00	49,657.00	2,226.00	4.69%
7,527.00	8,132.00	605.00	8.04%
109,240.00	184,800.00	75,560.00	69.17%
250.00	0.00	-250.00	-100.00%
187,400.00	187,400.00	0.00	0.00%
3,300.00	3,300.00	0.00	0.00%
13,428.00	15,396.00	1,968.00	14.66%
3,000.00	3,000.00	0.00	0.00%
62,500.00	25,000.00	-37,500.00	-60.00%
2,890.00	0.00	-2,890.00	-100.00%
3,750.00	3,750.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
70,000.00	70,000.00	0.00	0.00%
2,950.00	2,950.00	0.00	0.00%
3,525.00	3,525.00	0.00	0.00%
60,132.00	60,132.00	0.00	0.00%
44,693.00	59,946.00	15,253.00	34.13%
26,972.00	26,972.00	0.00	0.00%
22,200.00	22,000.00	-200.00	-0.90%
410,149.00	410,149.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
4,606.00	0.00	-4,606.00	-100.00%
800.00	800.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-1565-53-160000-00000	SMALL EQUIPMENT	56,400.00	34,000.00	-22,400.00	-39.72%
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00%
100-1565-53-180000-00000	MISCELLANEOUS	150.00	0.00	-150.00	-100.00%
Total Expense:		1,597,144.00	1,660,906.00	63,762.00	3.99%
Total Fund: 100 - GENERAL FUND:		1,597,144.00	1,660,906.00	63,762.00	3.99%
Report Total:		1,597,144.00	1,660,906.00	63,762.00	3.99%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1565-51-110000-00000	REGULAR EMPLOYEES	306,810.00	306,810.00	0.00	0.00	306,810.00	100.00 %
100-1565-51-130000-00000	OVERTIME	4,825.00	4,825.00	0.00	0.00	4,825.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		0.00	0.00	4,825.00			
100-1565-51-130500-00000	BUILDING MAINT. - ONCALL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Maint. Tech. On Call		1.00	500.00	500.00			
100-1565-51-145000-00000	HOLIDAY BONUS PAYMENT	1,150.00	1,150.00	0.00	0.00	1,150.00	100.00 %
100-1565-51-210000-00000	GROUP INSURANCE	137,026.00	137,026.00	0.00	0.00	137,026.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	137,026.00	137,026.00			
100-1565-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-1565-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00	2,196.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	2,196.00	2,196.00			
100-1565-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	23,990.00	23,990.00	0.00	0.00	23,990.00	100.00 %
100-1565-51-240000-00000	RETIREMENT CONTRIBUTIONS	49,657.00	49,657.00	0.00	0.00	49,657.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	430.00			
GMEBS PENSION		0.00	0.00	49,227.00			
100-1565-51-270000-00000	WORKER'S COMPENSATION	8,132.00	8,132.00	0.00	0.00	8,132.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	8,132.00			
100-1565-52-210000-00000	CLEANING	184,800.00	184,800.00	0.00	0.00	184,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide Contracted Cleaning		1.00	184,800.00	184,800.00			
100-1565-52-220500-00000	REPAIRS/MAINT--BUILDINGS	187,400.00	187,400.00	0.00	0.00	187,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	5,750.00	5,750.00			
Ben Robertson Community Center		1.00	5,750.00	5,750.00			
Bobby Grant		1.00	5,750.00	5,750.00			
City Hall		1.00	11,750.00	11,750.00			
City Wide Repairs		1.00	50,000.00	50,000.00			
Contracted Projects		1.00	68,900.00	68,900.00			
General Maint. & Repairs		1.00	17,250.00	17,250.00			
Museum		1.00	10,750.00	10,750.00			
SGG		1.00	5,750.00	5,750.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Swift Cantrell Park		1.00	5,750.00	5,750.00			
100-1565-52-232000-00000	RENTAL OF EQUIP & VEHICLE	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rental Lifts		1.00	1,650.00	1,650.00			
Rental Tools		1.00	1,650.00	1,650.00			
100-1565-52-310000-00000	INS, OTHER THAN EMP BEN	15,396.00	15,396.00	0.00	0.00	15,396.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	15,396.00			
100-1565-52-370000-00000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Electrical Training Course		1.00	1,000.00	1,000.00			
HVAC Training Course		1.00	1,000.00	1,000.00			
Misc. Training for Staff		1.00	1,000.00	1,000.00			
100-1565-52-371500-00000	SAFETY COMMITTEE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facilities Safety Items		1.00	2,000.00	2,000.00			
First Aid Kit for Public Work		1.00	5,400.00	5,400.00			
First Aid Kits for City Facilities		1.00	2,100.00	2,100.00			
Park & Rec Safety Items		1.00	3,000.00	3,000.00			
Personal Safety Boots		1.00	9,000.00	9,000.00			
Public Works Safety Items		1.00	3,500.00	3,500.00			
100-1565-52-440000-00000	EQUIPMENT REPAIRS & MAINT	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Equipment Repairs		1.00	3,750.00	3,750.00			
100-1565-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,000.00	1,000.00			
100-1565-53-112000-00000	JANITORIAL SUPPLIES	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	7,000.00	7,000.00			
Bobby Grant		1.00	1,000.00	1,000.00			
City Hall		1.00	5,000.00	5,000.00			
Depot Park		1.00	5,000.00	5,000.00			
Museum		1.00	6,000.00	6,000.00			
Parks & Rec.		1.00	25,000.00	25,000.00			
Public Works		1.00	4,000.00	4,000.00			
Recreation Center		1.00	5,000.00	5,000.00			
SGG		1.00	3,000.00	3,000.00			
Swift Cantrell Park		1.00	9,000.00	9,000.00			
100-1565-53-116000-00000	EQUIPMENT PARTS	2,950.00	2,950.00	0.00	0.00	2,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide HVAC Filters		1.00	2,950.00	2,950.00			
100-1565-53-117200-00000	UNIFORMS	3,525.00	3,525.00	0.00	0.00	3,525.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
				Original	Current		
				Total Budget	Total Budget		
Budget Detail							
Description		Units	Price	Amount			
Building & Maint. Staff Uniforms		1.00	3,525.00	3,525.00			
100-1565-53-118000-00000	OPERATING MATERIALS/SUPP	60,132.00	60,132.00	0.00	0.00	60,132.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park Pest Control		1.00	250.00	250.00			
Annual Backflow Preventor Testing		1.00	1,000.00	1,000.00			
Bobby Grant Pest Control		1.00	540.00	540.00			
City Hall Annual Fire Inspection		1.00	4,200.00	4,200.00			
City Hall Elevator Maint Agreement		1.00	3,000.00	3,000.00			
City Hall Generator Maint. Agreement		1.00	2,750.00	2,750.00			
City Hall HVAC Maint. Agreement		1.00	3,750.00	3,750.00			
City Hall Pest Control		1.00	1,000.00	1,000.00			
Community Center HVAC Maint. Agreement		1.00	2,500.00	2,500.00			
Communtiy Center Annual Fire Inspection		1.00	1,100.00	1,100.00			
Depot Pest Control		1.00	780.00	780.00			
Depot Termite Bond		1.00	850.00	850.00			
Fire Ext. Inspections		1.00	2,500.00	2,500.00			
Museum Annual Fire Inspection		1.00	1,800.00	1,800.00			
Museum Elevator Maint. Agreement		1.00	3,300.00	3,300.00			
Museum Pest Control		1.00	2,100.00	2,100.00			
Museum Security System Annual Inspection		1.00	300.00	300.00			
Museum Security System Monitoring		1.00	1,000.00	1,000.00			
Museum Termite Bond		1.00	1,440.00	1,440.00			
Museum HVAC Agreement		1.00	4,250.00	4,250.00			
Public Works Annual Fire Inspections		1.00	1,100.00	1,100.00			
Public Works Elevator Maint. Agreement		1.00	3,040.00	3,040.00			
Public Works Generator Maint. Agreement		1.00	2,500.00	2,500.00			
Public Works Pest Control		1.00	5,032.00	5,032.00			
Recreation Center Elevator Maint. Agreement		1.00	3,000.00	3,000.00			
Scout Hut Termite Bond		1.00	1,920.00	1,920.00			
SGG Pest Control		1.00	1,080.00	1,080.00			
State Elevator Inspections		1.00	3,450.00	3,450.00			
Swift Cantrell Pest Control		1.00	600.00	600.00			
100-1565-53-121000-00000	WATER/SEWERAGE	59,946.00	59,946.00	0.00	0.00	59,946.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bobby Grant		1.00	726.00	726.00			
City Hall		1.00	13,474.00	13,474.00			
Community House		1.00	1,523.00	1,523.00			
Depot Park		1.00	10,572.00	10,572.00			
P&R		1.00	14,215.00	14,215.00			
Public Works		1.00	4,183.00	4,183.00			
Recreation Center		1.00	15,253.00	15,253.00			
100-1565-53-121500-00000	NATURAL GAS	26,972.00	26,972.00	0.00	0.00	26,972.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bobby Grant		1.00	1,592.00	1,592.00			
City Hall		1.00	5,573.00	5,573.00			
Community House		1.00	473.00	473.00			
P&R		1.00	4,217.00	4,217.00			
Public Works		1.00	6,190.00	6,190.00			
Recreation Center		1.00	6,302.00	6,302.00			
SGG		1.00	2,625.00	2,625.00			
100-1565-53-122500-00000	STORMWATER UTILITY	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00 %

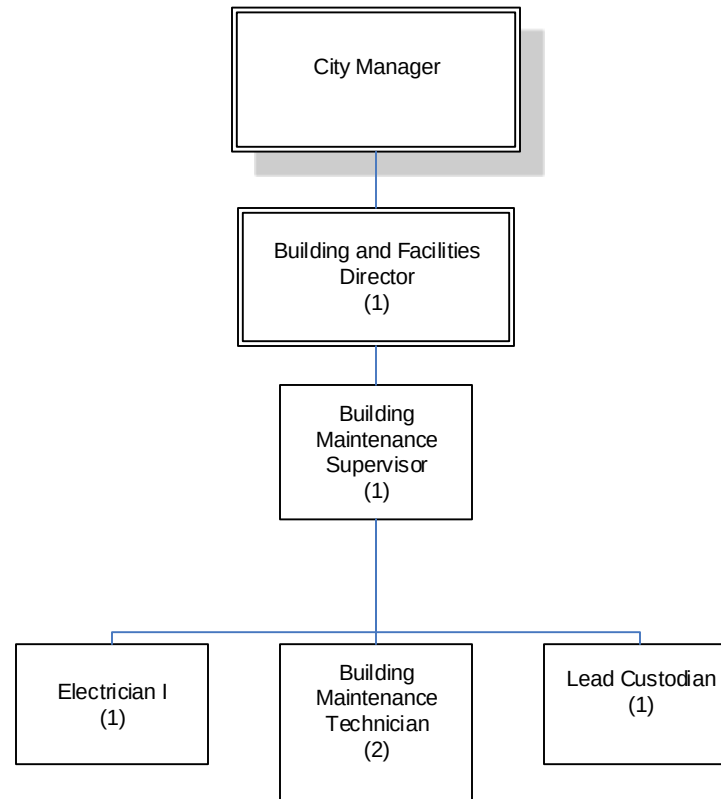
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
SW Utility Per COK Billing Dept.		1.00	22,000.00	22,000.00			
100-1565-53-123000-00000	ENERGY-ELECTRICITY	410,149.00	410,149.00	0.00	0.00	410,149.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	100,209.00	100,209.00			
Bobby Grant		1.00	7,729.00	7,729.00			
City Hall		1.00	98,135.00	98,135.00			
Commuinty House		1.00	1,472.00	1,472.00			
Community Center		1.00	30,730.00	30,730.00			
Depot/Underpass		1.00	16,041.00	16,041.00			
Parking Lots/Maquee Signs		1.00	10,154.00	10,154.00			
Plaza		1.00	1,428.00	1,428.00			
Pottery House		1.00	3,563.00	3,563.00			
Public Works		1.00	20,017.00	20,017.00			
Recreation Center		1.00	90,000.00	90,000.00			
Swift		1.00	30,320.00	30,320.00			
Thompson House		1.00	351.00	351.00			
100-1565-53-123100-00000	STREET LIGHTING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Light Power		1.00	2,000.00	2,000.00			
100-1565-53-132000-00000	GENERAL FOOD EXPENSE	800.00	800.00	0.00	0.00	800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Food Expense		1.00	800.00	800.00			
100-1565-53-160000-00000	SMALL EQUIPMENT	34,000.00	34,000.00	0.00	0.00	34,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
For Assistant Special Event Coordinator		0.00	0.00	2,000.00			
For Crime Analyst		0.00	0.00	2,000.00			
Misc Furniture		1.00	30,000.00	30,000.00			
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cleaning Equipment		1.00	2,500.00	2,500.00			
Electrical Hand Tools and Equipment		1.00	2,500.00	2,500.00			
HVAC Tools and Equipment		1.00	2,500.00	2,500.00			
Shop Tools		1.00	2,500.00	2,500.00			
Expense Total:		1,660,906.00	1,660,906.00	0.00	0.00	1,660,906.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,660,906.00	1,660,906.00	0.00	0.00	1,660,906.00	100.00%
Report Total:		1,660,906.00	1,660,906.00	0.00	0.00	1,660,906.00	100.00%

Building Maintenance

Authorizations- 6



Fiscal Year 2024 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely, and impartial prosecution of misdemeanor and ordinance violations in accordance with local and state law. The Kennesaw Municipal Court also conforms to the standards set by the Uniform Rules for Municipal Courts of the State of Georgia regarding conduct and procedure. The staff of Kennesaw Municipal Court are committed to promoting excellence, integrity, and competency while ensuring the public's trust in the Judicial System and the City of Kennesaw.

Goals & Objectives

- Improve the use of City resources through networking and staff training
- Increase the use of technology to improve caseload management, coordinate efforts with appropriate jurisdictions, and meet state and local laws
- Improve the management of case records, develop ways for citizens to have electronic access, and to comply with state record retention laws

Department Highlights

- Received and processed approximately 7,662 citations written by the Kennesaw Police Department from October 1, 2022 to May 1, 2023
- Collected over \$475,000 in fines and surcharges during that same period
- The staff of Kennesaw Municipal Court have endeavored to decrease court delays, improve records management and technology, and provide better access to citizens

Operating Budget Comments

Fiscal Year 2023 Budget: \$427,094

Fiscal Year 2024 Budget: \$484,220

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$2,760 in Bailiffs to match market rates and account for amended responsibilities
- An increase of \$905 in Other Professional Services to match market rates for interpreter services
- An increase of \$40,000 in Legal Services to account for the City Solicitor's rising caseload
- A decrease of \$500 in Printing & Binding due to a reduction in the demand for paper forms
- A decrease of \$500 in Office Supplies and a decrease of \$400 in Other Material & Supply, respectively, to eliminate redundancies of shared supplies and materials
- An increase of \$150 in both Organizational Membership and Professional Development to accommodate the need for continual education
- An increase of \$10,000 in Software Fee due to a rise in costs for service

Position Summary

Fiscal Year 2023 Total Authorized Positions: 10

Fiscal Year 2023 Total Funded Positions: 10

Fiscal Year 2024 Total Authorized Positions: 10

Fiscal Year 2024 Total Funded Positions: 10



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-2000-51-110000-00000](#) REGULAR EMPLOYEES
[100-2000-51-130000-00000](#) OVERTIME
[100-2000-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-2000-51-160000-00000](#) BALIFFS
[100-2000-51-210000-00000](#) GROUP INSURANCE
[100-2000-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-2000-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-2000-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-2000-51-270000-00000](#) WORKER'S COMPENSATION
[100-2000-52-121000-00000](#) LEGAL SERVICES
[100-2000-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-2000-52-221000-00000](#) EQUIPMENT MAINTENANCE
[100-2000-52-224000-00000](#) OTHER MAINTENANCE
[100-2000-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-2000-52-325000-00000](#) POSTAGE
[100-2000-52-340000-00000](#) PRINTING & BINDING
[100-2000-52-350000-00000](#) TRAVEL
[100-2000-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-2000-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-2000-52-395000-00000](#) ENERGY-GASOLINE
[100-2000-52-420000-00000](#) SOFTWARE FEE
[100-2000-53-110000-00000](#) GENERAL SUPPLIES & MAT
[100-2000-53-111000-00000](#) OFFICE SUPPLIES
[100-2000-53-111100-00000](#) COPY PAPER
[100-2000-53-117100-00000](#) GENERAL CLOTHING
[100-2000-53-118500-00000](#) COURT MATERIALS/SUPPLIES
[100-2000-53-119000-00000](#) OTHER MATERIAL & SUPPLY
[100-2000-53-140000-00000](#) BOOKS & PERIODICALS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
184,885.00	180,000.00	-4,885.00	-2.64%
2,000.00	2,000.00	0.00	0.00%
600.00	600.00	0.00	0.00%
14,160.00	16,920.00	2,760.00	19.49%
38,346.00	44,059.00	5,713.00	14.90%
250.00	250.00	0.00	0.00%
15,896.00	16,175.00	279.00	1.76%
27,499.00	28,134.00	635.00	2.31%
405.00	437.00	32.00	7.90%
80,000.00	120,000.00	40,000.00	50.00%
10,975.00	11,880.00	905.00	8.25%
250.00	300.00	50.00	20.00%
200.00	0.00	-200.00	-100.00%
15,948.00	18,285.00	2,337.00	14.65%
3,600.00	3,600.00	0.00	0.00%
3,500.00	3,000.00	-500.00	-14.29%
3,200.00	3,200.00	0.00	0.00%
430.00	580.00	150.00	34.88%
1,450.00	1,600.00	150.00	10.34%
300.00	200.00	-100.00	-33.33%
17,000.00	27,000.00	10,000.00	58.82%
1,000.00	1,000.00	0.00	0.00%
2,500.00	2,000.00	-500.00	-20.00%
800.00	800.00	0.00	0.00%
300.00	300.00	0.00	0.00%
500.00	1,000.00	500.00	100.00%
400.00	0.00	-400.00	-100.00%
400.00	400.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-2000-53-180000-00000	MISCELLANEOUS	300.00	500.00	200.00	66.67%
Total Expense:		427,094.00	484,220.00	57,126.00	13.38%
Total Fund: 100 - GENERAL FUND:		427,094.00	484,220.00	57,126.00	13.38%
Report Total:		427,094.00	484,220.00	57,126.00	13.38%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-2000-51-110000-00000	REGULAR EMPLOYEES	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00 %
100-2000-51-130000-00000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	2,000.00	2,000.00			
100-2000-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-2000-51-160000-00000	BALIFFS	16,920.00	16,920.00	0.00	0.00	16,920.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAILIFF PAY		3.00	5,640.00	16,920.00			
Budget Notes							
Subject		Description					
BAILIFF PAY INCREASE		BAILIFF PAY INCREASE REQUESTED. BAILIFF POSITION NOT INCLUDED IN COMPENSATION & CLASSIFICATION STUDY CONDUCTED BY CITY. INCREASE REQUESTED TO MATCH MARKET RATES AND JOB RESPONSIBILITIES.					
100-2000-51-210000-00000	GROUP INSURANCE	44,059.00	44,059.00	0.00	0.00	44,059.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	44,059.00	44,059.00			
100-2000-51-211400-00000	HSA EMPLOYERS SHARE	250.00	250.00	0.00	0.00	250.00	100.00 %
100-2000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	16,175.00	16,175.00	0.00	0.00	16,175.00	100.00 %
100-2000-51-240000-00000	RETIREMENT CONTRIBUTIONS	28,134.00	28,134.00	0.00	0.00	28,134.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	786.00			
GMEBS PENSION		0.00	0.00	27,348.00			
100-2000-51-270000-00000	WORKER'S COMPENSATION	437.00	437.00	0.00	0.00	437.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	437.00			
100-2000-52-121000-00000	LEGAL SERVICES	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT APPOINTED ATTORNEYS		2.00	5,000.00	10,000.00			
SOLICITOR SERVICES		1.00	110,000.00	110,000.00			
100-2000-52-125000-00000	OTHER PROFESSIONAL SERV	11,880.00	11,880.00	0.00	0.00	11,880.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OTHER LANGUAGE INTERPRETERS		1.00	5,000.00	5,000.00			
SPANISH INTERPRETER		1.00	6,580.00	6,580.00			
ZOOM ACCOUNTS- 2		2.00	150.00	300.00			
Budget Notes							
Subject		Description					
SPANISH INTERPRETER PAY INCREASE		SPANISH INTERPRETER PAY INCREASE REQUESTED. INTERPRETER POSITION NOT INCLUDED IN COMPENSATION & CLASSIFICATION STUDY CONDUCTED BY CITY. INCREASE REQUESTED TO MATCH MARKET RATES AND JOB RESPONSIBILITIES.					

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-2000-52-221000-00000	EQUIPMENT MAINTENANCE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
METAL DETECTOR/SCANNER RENEWAL		1.00	300.00	300.00			
100-2000-52-310000-00000	INS, OTHER THAN EMP BEN	18,285.00	18,285.00	0.00	0.00	18,285.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	18,285.00			
100-2000-52-325000-00000	POSTAGE	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
POSTAGE		1.00	3,600.00	3,600.00			
100-2000-52-340000-00000	PRINTING & BINDING	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINTING & BINDING		1.00	3,000.00	3,000.00			
100-2000-52-350000-00000	TRAVEL	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT CLERK TRAINING		2.00	800.00	1,600.00			
JUDGES TRAINING		2.00	800.00	1,600.00			
100-2000-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	580.00	580.00	0.00	0.00	580.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COUNCIL OF MUNI COURT JUDGES		3.00	100.00	300.00			
COURT CLERKS ASSOCIATIONS		1.00	250.00	250.00			
GCIC-TAC ASSOC		1.00	30.00	30.00			
100-2000-52-371000-00000	PROFESSIONAL DEVELOPMENT	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT CLERKS TRAINING		2.00	400.00	800.00			
JUDGES TRAINING		2.00	400.00	800.00			
100-2000-52-395000-00000	ENERGY-GASOLINE	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GASOLINE FOR WARRANT OFFICER		1.00	200.00	200.00			
100-2000-52-420000-00000	SOFTWARE FEE	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURTWARE & TECHNOLOGY COSTS		1.00	27,000.00	27,000.00			
100-2000-53-110000-00000	GENERAL SUPPLIES & MAT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL SUPPLIES & MATERIALS		1.00	1,000.00	1,000.00			
100-2000-53-111000-00000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	2,000.00	2,000.00			
100-2000-53-111100-00000	COPY PAPER	800.00	800.00	0.00	0.00	800.00	100.00 %

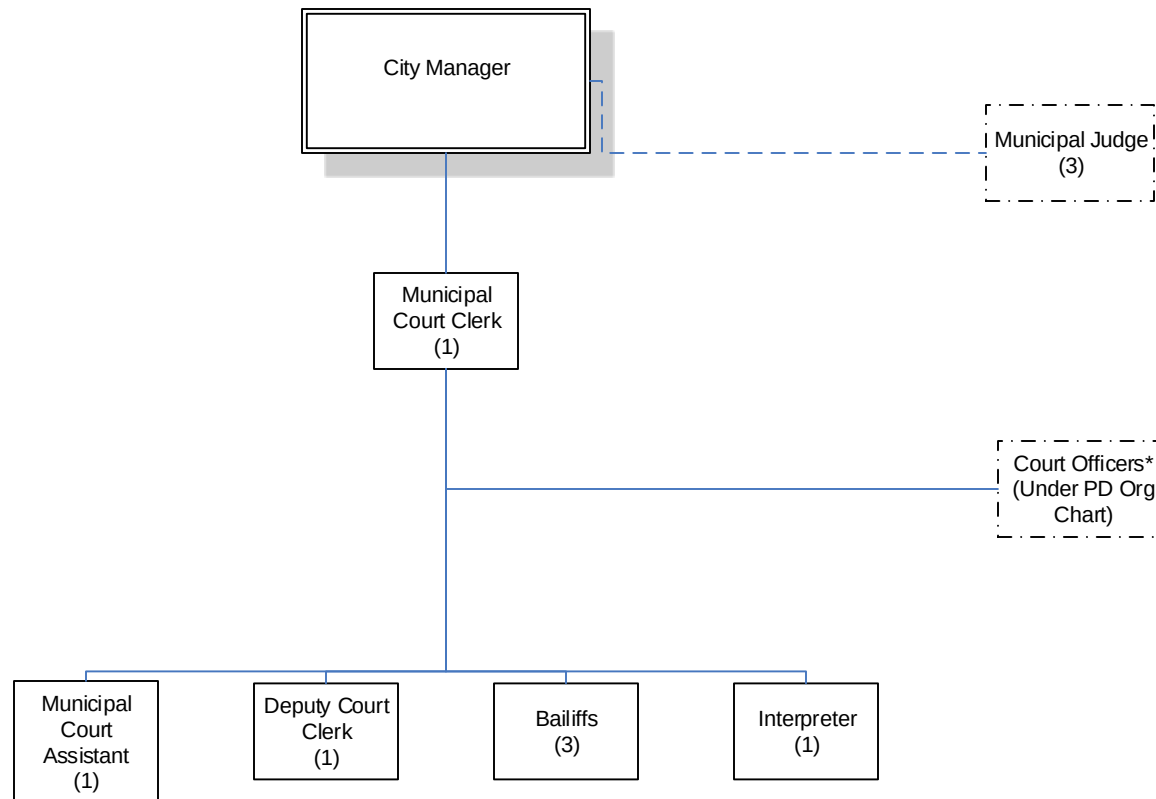
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	800.00	800.00			
100-2000-53-117100-00000	GENERAL CLOTHING	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL CLOTHING		1.00	300.00	300.00			
100-2000-53-118500-00000	COURT MATERIALS/SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT MATERIALS/SUPPLIES		1.00	1,000.00	1,000.00			
100-2000-53-140000-00000	BOOKS & PERIODICALS	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CODE BOOK UPDATES		1.00	400.00	400.00			
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MISCELLANEOUS		1.00	500.00	500.00			
Expense Total:		484,220.00	484,220.00	0.00	0.00	484,220.00	100.00%
Fund: 100 - GENERAL FUND Total:		484,220.00	484,220.00	0.00	0.00	484,220.00	100.00%
Report Total:		484,220.00	484,220.00	0.00	0.00	484,220.00	100.00%

Municipal Court

Authorizations- 10



Updated 22 June 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Police

The Kennesaw Police Department is staffed by sixty-eight full time Police Officers, ten Civilian support staff, and five Reserve Officers. Each member is charged with meeting the department's mission. *"It is the mission of the Kennesaw Police Department to assure that our community is safe from crime and disorder by focusing on the prevention of crime along with reducing the fear of crime."* Each year the Command Staff establishes annual department goals congruent with our mission and the current trends.

Goals and Objectives

- Provide the highest quality level of public safety and professionalism to all that we serve
- Focus on better community engagement with diverse fringes of the community
- Provide in house leadership training annually to each supervisor, manager and training officer
- Provide an exceptional agency succession plan coupled with career growth opportunities
- Remain focused on hiring and retention

Department Highlights

- The City of Kennesaw Police Department continues to experience a lower number of Group A Offenses. Our agency attributes this success to several factors, including our utilization of technology, progressive criminal intelligence methods and effective patrol in high-crime areas of the city. Additional success is driven by actively building partnerships and relationships with residents, businesses and other Law Enforcement partners.
- The Kennesaw Police Department has focused on crime prevention this year by focusing on Crime Analysis and collaborating with surrounding agencies to solve criminal activity. These partnerships have aided the department in solving criminal cases.
- In conjunction with the Citizen's Advisory Board, Kennesaw Police hosted our second annual Juneteenth Unity in the Community event. Donated funds that exceeded costs were donated back into the community at Pine Mountain Middle to assist with pre-designated programs for children in need.
- The Kennesaw Police Department held the second annual Walk a Mile in Her Shoes event to raise money to help reduce domestic abuse. Members of the Kennesaw Police Department, Community Leaders, and citizens walked around the track of Swift-Cantrell Park wearing high heel shoes. Over \$2,500 was raised.
- Once again, during the holiday season, the Kennesaw Police Department raised funds to buy gifts for children of families in need. The Jerry Worthan Memorial Christmas Fund has been in place for many decades and continues to serve our community. During the 2022 holiday season, the Kennesaw Police Department accepted and provided clothing and gifts for eight families, with a total of eighteen children. A total of \$9,250 was raised for this fund.
- The Kennesaw Police Department fundraises for the Special Olympics of Georgia and raised \$8,000 this year before the event began.

Operating Budget Comments

Fiscal Year 2023 Budget: \$8,700,211

Fiscal Year 2024 Budget: \$8,961,011

The highlights of the recommended budget include the following:

- Increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$5,000 in User Fees – 800MZH Radio to Cobb County for rising costs
- An increase of \$8,000 in Advertising due to reallocation of funds
- An increase of \$500 in Organizational Membership to continue better engagement with the community
- An increase of \$15,595 in Education & Training due to the rising cost of ammunition
- A decrease of \$165,000 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs with Public Works for better tracking and management oversight
- A decrease of \$78,360 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet with Public Works for better tracking and management oversight
- An increase of \$9,064 in Equipment Repairs & Maintenance due to rising costs of maintenance contracts
- An increase of \$46,000 in Uniforms due to the cost of body armor
- A decrease of \$4,000 in Inmate Medical to better align with historical trends
- A decrease of \$50,000 in Inmate Housing due to agreement with Cobb County Sheriff's Office
- A decrease of \$2,000 in Radio Repairs & Maintenance to reflect a reduction in the purchase of new mobile and portable radios from Motorola
- A decrease of \$2,000 in Employee team building
- A decrease of \$4,000 in Police Materials & Supplies due to reallocation of funds
- A decrease of \$5,500 in General Office Small Equipment
- A decrease of \$1,000 in Miscellaneous due to reallocation of funds

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- \$320,000 Ford Interceptor Utility SUV replacements (4)
- \$55,000 Ford Explorer XLT SUV – Admin (1)
- \$60,000 Ford F-150 Quad Cab – Code Enforcement (1)
- \$80,000 Chevy Tahoe (1)

Capital Outlay items funded by Court Service Improvement Fund include:

- \$20,387 Vehicle Mounted Radar Units (4)

Capital Outlay items funded by Court Project Fund include:

- \$9,468 Finger Print Machine replacement (1)
- \$20,000 Ballistic Shields (4)

Non-Capital Outlay items funded by Court Project Fund include:

- \$ 2,750 Flock Camera
- \$4,431 Camera and Equipment for Evidence Technician
- \$1,530 V-Line Closet in Wall Gun Safe
- \$2,881 Curaplex Active Assailant Kit Med Kits With CAT Tourniquet
- \$7,350 Olight Weapon Lights (70)

Position Summary

Fiscal Year 2023 Total Authorized Positions: 83

Fiscal Year 2023 Total Funded Positions: 83

Fiscal Year 2024 Total Authorized Positions: 84

Fiscal Year 2024 Total Funded Positions: 84



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3200-51-110000-00000](#) REGULAR EMPLOYEES
[100-3200-51-130000-00000](#) OVERTIME
[100-3200-51-130500-00000](#) POLICE ONCALL
[100-3200-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-3200-51-210000-00000](#) GROUP INSURANCE
[100-3200-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-3200-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-3200-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-3200-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-3200-51-270000-00000](#) WORKER'S COMPENSATION
[100-3200-52-110000-00000](#) INMATE MEDICAL
[100-3200-52-123100-00000](#) PRE-EMPLOYMENT PHYSICALS
[100-3200-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-3200-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-3200-52-311000-00000](#) CLAIM DEDUCTIBLES
[100-3200-52-324100-00000](#) USER FEES--800 MHZ RADIO
[100-3200-52-325000-00000](#) POSTAGE
[100-3200-52-330000-00000](#) ADVERTISING
[100-3200-52-340000-00000](#) PRINTING & BINDING
[100-3200-52-350000-00000](#) TRAVEL
[100-3200-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-3200-52-363000-00000](#) MEETING EXPENSES
[100-3200-52-370000-00000](#) EDUCATION & TRAINING
[100-3200-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-3200-52-394000-00000](#) INMATE HOUSING
[100-3200-52-430000-00000](#) VEHICLE REPAIRS & MAINT
[100-3200-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-3200-52-450000-00000](#) RADIO REPAIRS & MAINT
[100-3200-52-601500-00000](#) HONOR GUARD TEAM
[100-3200-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-3200-53-111000-00000](#) OFFICE SUPPLIES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
5,042,401.00	5,252,650.00	210,249.00	4.17%
135,000.00	148,500.00	13,500.00	10.00%
85,000.00	95,000.00	10,000.00	11.76%
14,800.00	13,800.00	-1,000.00	-6.76%
944,071.00	1,090,749.00	146,678.00	15.54%
5,625.00	5,625.00	0.00	0.00%
8,972.00	26,352.00	17,380.00	193.71%
403,706.00	421,530.00	17,824.00	4.42%
606,648.00	632,110.00	25,462.00	4.20%
102,520.00	110,764.00	8,244.00	8.04%
28,000.00	24,000.00	-4,000.00	-14.29%
10,000.00	10,000.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
144,879.00	166,113.00	21,234.00	14.66%
5,000.00	5,000.00	0.00	0.00%
60,000.00	65,000.00	5,000.00	8.33%
2,700.00	2,200.00	-500.00	-18.52%
10,000.00	18,000.00	8,000.00	80.00%
5,000.00	4,000.00	-1,000.00	-20.00%
20,000.00	20,000.00	0.00	0.00%
4,500.00	5,000.00	500.00	11.11%
3,500.00	3,500.00	0.00	0.00%
85,000.00	100,595.00	15,595.00	18.35%
8,000.00	8,000.00	0.00	0.00%
170,000.00	120,000.00	-50,000.00	-29.41%
78,360.00	0.00	-78,360.00	-100.00%
102,067.00	111,131.00	9,064.00	8.88%
9,000.00	7,000.00	-2,000.00	-22.22%
2,000.00	2,000.00	0.00	0.00%
5,500.00	3,500.00	-2,000.00	-36.36%
4,500.00	4,500.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-3200-53-111100-00000	COPY PAPER	2,000.00	2,000.00	0.00	0.00%
100-3200-53-116500-00000	TIRES	12,000.00	15,000.00	3,000.00	25.00%
100-3200-53-117200-00000	UNIFORMS	111,500.00	157,500.00	46,000.00	41.26%
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP	5,000.00	5,000.00	0.00	0.00%
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES	52,000.00	48,000.00	-4,000.00	-7.69%
100-3200-53-127000-00000	ENERGY-GASOLINE/DIESEL	165,000.00	0.00	-165,000.00	-100.00%
100-3200-53-132000-00000	WATER	2,000.00	1,500.00	-500.00	-25.00%
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	216,462.00	234,392.00	17,930.00	8.28%
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	7,500.00	2,000.00	-5,500.00	-73.33%
100-3200-53-171000-00000	FLOWERS	1,000.00	1,000.00	0.00	0.00%
100-3200-53-180000-00000	MISCELLANEOUS	1,000.00	0.00	-1,000.00	-100.00%
Total Expense:		8,700,211.00	8,961,011.00	260,800.00	3.00%
Total Fund: 100 - GENERAL FUND:		8,700,211.00	8,961,011.00	260,800.00	3.00%
Report Total:		8,700,211.00	8,961,011.00	260,800.00	3.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-3200-51-110000-00000	REGULAR EMPLOYEES	5,252,650.00	5,252,650.00	0.00	0.00	5,252,650.00	100.00 %
100-3200-51-130000-00000	OVERTIME	148,500.00	148,500.00	0.00	0.00	148,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Over time		1.00	148,500.00	148,500.00			
100-3200-51-130500-00000	POLICE ONCALL	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police On Call		1.00	95,000.00	95,000.00			
100-3200-51-145000-00000	HOLIDAY BONUS PAYMENT	13,800.00	13,800.00	0.00	0.00	13,800.00	100.00 %
100-3200-51-210000-00000	GROUP INSURANCE	1,090,749.00	1,090,749.00	0.00	0.00	1,090,749.00	100.00 %
100-3200-51-211400-00000	HSA EMPLOYERS SHARE	5,625.00	5,625.00	0.00	0.00	5,625.00	100.00 %
100-3200-51-215000-00000	GROUP INSURANCE-RETIREE	26,352.00	26,352.00	0.00	0.00	26,352.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	26,352.00	26,352.00			
100-3200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	421,530.00	421,530.00	0.00	0.00	421,530.00	100.00 %
100-3200-51-240000-00000	RETIREMENT CONTRIBUTIONS	632,110.00	632,110.00	0.00	0.00	632,110.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	24,977.00			
GMEBS PENSION		0.00	0.00	607,133.00			
100-3200-51-270000-00000	WORKER'S COMPENSATION	110,764.00	110,764.00	0.00	0.00	110,764.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	110,764.00			
100-3200-52-110000-00000	INMATE MEDICAL	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Inmate Medical		1.00	24,000.00	24,000.00			
Budget Notes							
Subject	Description						
Inmate Medical	Inmate medical nexessitates (i.e. Inmate Doctor, hospital, dental visits), DUI Blood alcohol testing.						
100-3200-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pre Employment Screening of Police Department		1.00	10,000.00	10,000.00			
Budget Notes							
Subject	Description						
Pre employment Screening	Pre employment screening for Police Department Candidates to include: Physical, psychological, medical, and drug testing evaluations. This also includes Guardian Alliance applicant tracking						
100-3200-52-125000-00000	OTHER PROFESSIONAL SERV	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Professional Services Lt. Assessment				1.00	9,000.00	9,000.00			
Professional Services Sgt. Assessment				1.00	9,000.00	9,000.00			
Budget Notes									
Subject		Description							
Professional Services		Cost associated with process to facilitate promotiona assessments for the ranks of Sergeant and Lieutenants							
100-3200-52-310000-00000	INS, OTHER THAN EMP BEN	166,113.00	166,113.00	0.00	0.00	166,113.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE				0.00	0.00	166,113.00			
100-3200-52-311000-00000	CLAIM DEDUCTIBLES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
CLAIM DEDUCTIBLES				1.00	5,000.00	5,000.00			
100-3200-52-324100-00000	USER FEES--800 MHZ RADIO	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
User Fees 800Mhz Radio				1.00	65,000.00	65,000.00			
Budget Notes									
Subject		Description							
User Fees - 800 MHZ Radio		Funding utilized to maintain user agreement between the City of Kennesaw and Cobb County for use of 800 mhz radio frequencies.							
100-3200-52-325000-00000	POSTAGE	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Postage for Official Department Usagee				1.00	2,200.00	2,200.00			
Budget Notes									
Subject		Description							
Postage		Funding utilized for postage for Official Department Mail							
100-3200-52-330000-00000	ADVERTISING	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Cadet Program				1.00	2,000.00	2,000.00			
Citizen's Police Academy				1.00	1,000.00	1,000.00			
Community Engagement Events and merchandise				1.00	6,000.00	6,000.00			
Recruiting event with Georgia and other states				1.00	2,000.00	2,000.00			
Recruitment Advertisement				1.00	2,000.00	2,000.00			
Recruitment giveaways				1.00	2,000.00	2,000.00			
Recruitment Meetings with Candidates				1.00	1,000.00	1,000.00			
Recruitment Video Update				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Recruitment and Community Engagement		Funding from this line supports Recruitment and Community Engagement Efforts.							
100-3200-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Printing and Binding				1.00	4,000.00	4,000.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Printing and Binding	Funding from this line is utilized for professional printing of department manuals and publications; including forms, citations for code enforcement, door hangers, and business cards						
100-3200-52-350000-00000	TRAVEL	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel		1.00	20,000.00	20,000.00			
Budget Notes							
Subject	Description						
Travel	Travel for staff to attend training and conferences						
100-3200-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organizational Memberships		1.00	5,000.00	5,000.00			
Budget Notes							
Subject	Description						
Organizational Membership Dues	Funds from this line support memberships to professional and civi associations, which offer resources and training for department personnel in their individual job assignments adn specialties. IACP, FBINA, GACP, NNACP, ROCCIC						
100-3200-52-363000-00000	MEETING EXPENSES	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Meeting Expenses		1.00	3,500.00	3,500.00			
Budget Notes							
Subject	Description						
Meeting Expenses	Chiefs lunches, Meetings, KBA, CCLEA, Cobb Chamber						
100-3200-52-370000-00000	EDUCATION & TRAINING	100,595.00	100,595.00	0.00	0.00	100,595.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
.223 cal range ammo		1.00	22,000.00	22,000.00			
.308 cal range ammo		1.00	1,420.00	1,420.00			
9mm duty ammo		1.00	6,000.00	6,000.00			
9mm training ammo		1.00	16,500.00	16,500.00			
Brazilian Jiu-Jitsu Training		12.00	1,000.00	12,000.00			
Education and Training		1.00	23,000.00	23,000.00			
Taser training supplies / Less Leathal Training		1.00	15,000.00	15,000.00			
Training Targets		1.00	1,500.00	1,500.00			
Weapon Light Batteries		1.00	3,175.00	3,175.00			
Budget Notes							
Subject	Description						
Education and Training	Funding from this line supports standards of professional development and training for department personnel. With firearms training being one of the highest liability areas for a police department it is necessary to provide adequate live fire and simulation training to all sworn personnel. The requested allotment of ammo will allow each officer to complete the required semi-annual firearms qualification along with completion of additional training such as Officer Survival and Advanced Firearms Course as well as TASER training.						
100-3200-52-371000-00000	PROFESSIONAL DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Development		1.00	8,000.00	8,000.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Professional Development	Funding to allow for material for advanced training classes lunches,CCLEA lunches, Safe Path Events, and GACP						
100-3200-52-394000-00000	INMATE HOUSING	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Inmate Housing	1.00	120,000.00	120,000.00				
Budget Notes							
Subject	Description						
Inmate Housing	Funding pays for the housing of Inmates sentenced under the city of kennesaw.						
100-3200-52-440000-00000	EQUIPMENT REPAIRS & MAINT	111,131.00	111,131.00	0.00	0.00	111,131.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
3SI	1.00	432.00	432.00				
Cell Brite	1.00	5,000.00	5,000.00				
CID Cyber Crime Suites	1.00	8,000.00	8,000.00				
Data Works	1.00	5,800.00	5,800.00				
Equipment Services and Contracts	1.00	8,300.00	8,300.00				
Flock Camera (CPF)	0.00	0.00	2,800.00				
Flock Maintenance (6 Cameras)	6.00	2,500.00	15,000.00				
Griffeye	1.00	2,000.00	2,000.00				
GTA	1.00	600.00	600.00				
Guardian Tracking	1.00	8,700.00	8,700.00				
IdiCore	1.00	15,000.00	15,000.00				
Leads On Line	1.00	6,100.00	6,100.00				
LEFTA PTO Software	1.00	2,500.00	2,500.00				
LINX	1.00	5,500.00	5,500.00				
Loud Sercurity Monitoring	1.00	432.00	432.00				
Pairin	1.00	2,400.00	2,400.00				
Palatine	1.00	1,495.00	1,495.00				
Power DMS	1.00	6,300.00	6,300.00				
QISOFT (Police Intel)	1.00	500.00	500.00				
ROCIC	1.00	300.00	300.00				
Spillman Command Central Inv.	1.00	8,300.00	8,300.00				
Survey Monkey	1.00	672.00	672.00				
Virtual Academy	1.00	5,000.00	5,000.00				
Budget Notes							
Subject	Description						
Equipment Contracts	Funding used to maintain department contracts and equipment service repairs.						
100-3200-52-450000-00000	RADIO REPAIRS & MAINT	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Radio Repair and Maintenance	1.00	7,000.00	7,000.00				
Budget Notes							
Subject	Description						
Radio Repair and Maintenance	Funding utilized to maintain and repair department speed detection devices, and both portable adn mobile radios.						
100-3200-52-601500-00000	HONOR GUARD TEAM	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Honor Guard	1.00	2,000.00	2,000.00				

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

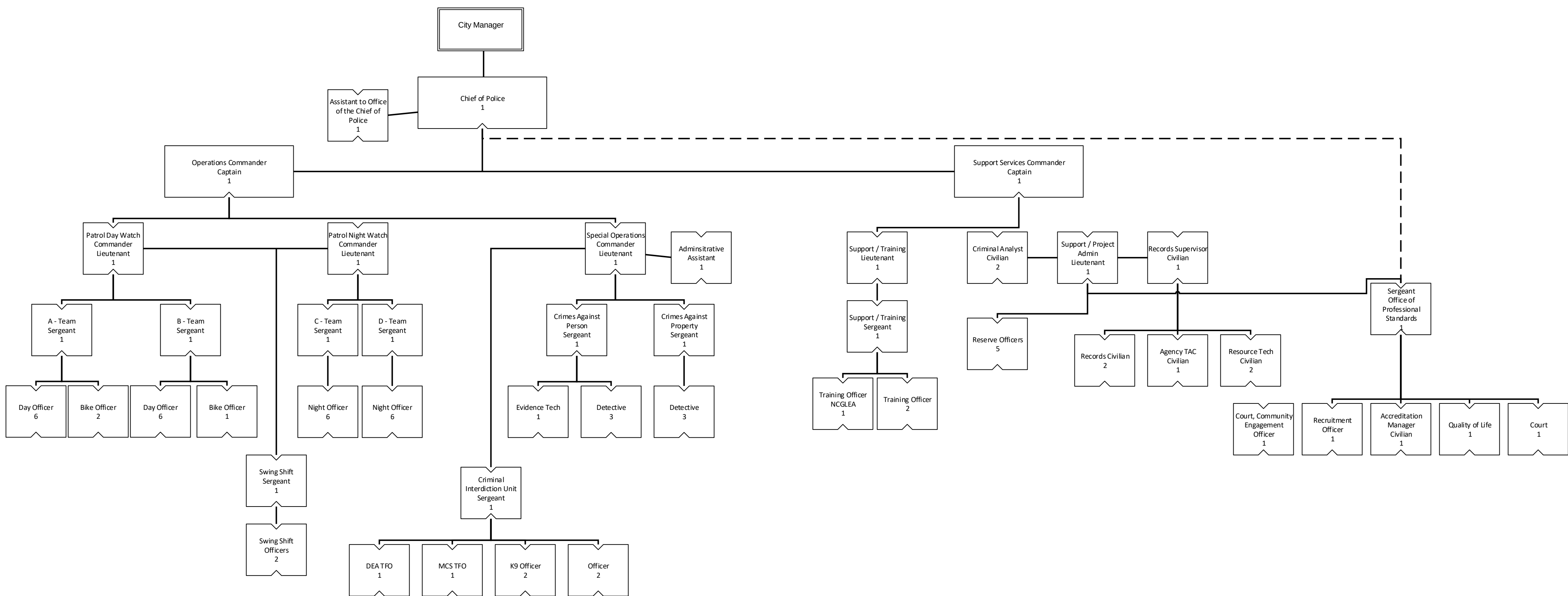
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Honor Guard	Honor Guard upkeep and supplies						
100-3200-52-610000-00000	EMPLOYEE TEAM BUILDING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Employee Team Building	1.00	3,500.00	3,500.00				
Budget Notes							
Subject	Description						
Employee Team Building	Team building exercises, training, team gatherings, exercise equipment						
100-3200-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Office Supplies	1.00	4,500.00	4,500.00				
Budget Notes							
Subject	Description						
General Office Supplies	Police Department share of office supplies received through central purchasing						
100-3200-53-111100-00000	COPY PAPER	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Copy Paper	1.00	2,000.00	2,000.00				
Budget Notes							
Subject	Description						
Copy Paper	Funding allows for purchase of copy paper to be utilized by department staff.						
100-3200-53-116500-00000	TIRES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Tires	1.00	15,000.00	15,000.00				
Budget Notes							
Subject	Description						
Tires	Purchase tires for Police Department fleet vehicles as needed.						
100-3200-53-117200-00000	UNIFORMS	157,500.00	157,500.00	0.00	0.00	157,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Body Armor and Outter Carriers	20.00	1,900.00	38,000.00				
Command Staff and CID Clothing Allowance	11.00	900.00	9,900.00				
New Hires	9.00	4,500.00	40,500.00				
Uniforms	1.00	21,500.00	21,500.00				
UPD replacement	68.00	700.00	47,600.00				
Budget Notes							
Subject	Description						
Uniforms	Funding utilized to purchase uniforms for police personnel, including leather goods, body armor, and boots.						
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Operating Material / Supplies	1.00	5,000.00	5,000.00				
Budget Notes							
Subject	Description						
Operating Materials / Supplies	Purchases of supplies for Police projects, retirement ceremony supplies and gifts.						
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Evidence Supplies		1.00	10,000.00	10,000.00			
For Crime Analyst		0.00	0.00	5,000.00			
Police Material / Supplies		1.00	33,000.00	33,000.00			
Budget Notes							
Subject	Description						
Police Materials / Supplies	Funds from this line are utilized to purchase specialized police materials and supplies as follows. Intoxilyzer supplies—gas for the intox 9000, mouthpieces, crimes scene supplies, support for canine, dog food, forms, cellphone subpoenas, and other related supplies						
100-3200-53-132000-00000	WATER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Water		1.00	1,500.00	1,500.00			
Budget Notes							
Subject	Description						
Water	Water Cooler, bottled water to support officers working outside details, events, and training.						
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	234,392.00	234,392.00	0.00	0.00	234,392.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Balistic Shields (CPF)		4.00	5,000.00	20,000.00			
Body Camera Contract Year 4		1.00	46,125.00	46,125.00			
Curaplex Active Assailant med Kits (CPF)		0.00	0.00	3,000.00			
Evidence Camera and Equipment (CPF)		1.00	4,500.00	4,500.00			
Lidar laser Speed detection devices		4.00	2,500.00	10,000.00			
Narcan Replacements		1.00	7,200.00	7,200.00			
olight weapon lights (CPF)		0.00	0.00	7,400.00			
Police Small Equipment		1.00	100,000.00	100,000.00			
Taser Contract year 5		1.00	34,637.00	34,637.00			
V-Line Closet Vault Wall Gun Safe (CPF)		0.00	0.00	1,530.00			
Budget Notes							
Subject	Description						
Police Small Equipment	Funds from this line are utilized to purchase alco-sensors, asp batons, badges, laser, radios, oc spray, radio batteries, etc... This funding also includes funding for active shooter response kits.						
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Office Small Equipment		1.00	2,000.00	2,000.00			
Budget Notes							
Subject	Description						
General Office Small Equipment	Funds from this line are utilized to purchase small office equipment.						
100-3200-53-171000-00000	FLOWERS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Breavement Flowers		1.00	1,000.00	1,000.00			
Budget Notes							
Subject	Description						
Purchase explanation	Purchase flowers to extend the departments expression of concern, care, and compassion to city personnel, and or other agencies.						
Expense Total:		8,961,011.00	8,961,011.00	0.00	0.00	8,961,011.00	100.00%
Fund: 100 - GENERAL FUND Total:		8,961,011.00	8,961,011.00	0.00	0.00	8,961,011.00	100.00%
Report Total:		8,961,011.00	8,961,011.00	0.00	0.00	8,961,011.00	100.00%

Police Department
Authorizations – 84





City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3800-52-363000-00000](#)

MEETING EXPENSES

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
1,300.00	1,000.00	-300.00	-23.08%
1,300.00	1,000.00	-300.00	-23.08%
1,300.00	1,000.00	-300.00	-23.08%
1,300.00	1,000.00	-300.00	-23.08%

Fiscal Year 2024 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed.
- Conduct operational analysis of service levels and budget objectives including comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's streets based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST projects.

Department Highlights

- CDBG – Continued to install sidewalks in Woodland Acres
- LMIG – Resurfaced Legacy Park Blvd, Legacy Park Circle, Butler Creek Rd, Laurel Ln, Hillsborough Chase, English Oaks Dr, Westover Ln and Big Shanty Dr.
- Completed 500' of sidewalk replacement
- Continued design and land acquisition for Cherokee St, Ben King Rd and Sardis St projects

Operating Budget Comments

Fiscal Year 2023 Budget: \$754,497

Fiscal Year 2024 Budget: \$1,151,805

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$141,230 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet across departments, except for Stormwater and SGG, which allows for better tracking and management oversight.
- An increase of \$222,606 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs across departments, except Stormwater and SGG, which allows for better tracking and management oversight.

Position Summary

Fiscal Year 2023 Total Authorized Positions: 8

Fiscal Year 2023 Total Funded Positions: 7

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 7

- One position (Fleet Lead Mechanic) is frozen



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

100-4000-51-110000-00000	REGULAR EMPLOYEES
100-4000-51-130000-00000	OVERTIME
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT
100-4000-51-210000-00000	GROUP INSURANCE
100-4000-51-211400-00000	HSA EMPLOYERS SHARE
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-4000-51-270000-00000	WORKER'S COMPENSATION
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN
100-4000-52-325000-00000	POSTAGE
100-4000-52-340000-00000	PRINTING & BINDING
100-4000-52-350000-00000	TRAVEL
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-4000-52-363000-00000	MEETING EXPENSES
100-4000-52-370000-00000	EDUCATION & TRAINING
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORC
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING
100-4000-53-111000-00000	OFFICE SUPPLIES
100-4000-53-117200-00000	UNIFORMS
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL
100-4000-53-130000-00000	FOOD
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMAL

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
443,612.00	454,900.00	11,288.00	2.54%
7,000.00	7,000.00	0.00	0.00%
1,400.00	1,400.00	0.00	0.00%
76,693.00	88,119.00	11,426.00	14.90%
500.00	500.00	0.00	0.00%
0.00	2,196.00	2,196.00	0.00%
34,579.00	35,450.00	871.00	2.52%
52,926.00	56,066.00	3,140.00	5.93%
19,290.00	20,841.00	1,551.00	8.04%
35,000.00	35,000.00	0.00	0.00%
20,467.00	23,467.00	3,000.00	14.66%
300.00	300.00	0.00	0.00%
300.00	300.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
450.00	450.00	0.00	0.00%
150.00	150.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
500.00	500.00	0.00	0.00%
17,080.00	158,310.00	141,230.00	826.87%
1,500.00	1,500.00	0.00	0.00%
4,550.00	4,550.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
7,200.00	7,200.00	0.00	0.00%
8,000.00	8,000.00	0.00	0.00%
11,000.00	233,606.00	222,606.00	2,023.69%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
Total Expense:		754,497.00	1,151,805.00	397,308.00	52.66%
Total Fund: 100 - GENERAL FUND:		754,497.00	1,151,805.00	397,308.00	52.66%
Report Total:		754,497.00	1,151,805.00	397,308.00	52.66%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4000-51-110000-00000	REGULAR EMPLOYEES	454,900.00	454,900.00	0.00	0.00	454,900.00	100.00 %
100-4000-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		0.00	0.00	7,000.00			
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
100-4000-51-210000-00000	GROUP INSURANCE	88,119.00	88,119.00	0.00	0.00	88,119.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	88,119.00	88,119.00			
100-4000-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00	2,196.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	2,196.00	2,196.00			
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	35,450.00	35,450.00	0.00	0.00	35,450.00	100.00 %
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS	56,066.00	56,066.00	0.00	0.00	56,066.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,369.00			
GMEBS PENSION		0.00	0.00	54,697.00			
100-4000-51-270000-00000	WORKER'S COMPENSATION	20,841.00	20,841.00	0.00	0.00	20,841.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	20,841.00			
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Property abatement		0.00	0.00	25,000.00			
Repair fleet equipment and PW yard		0.00	0.00	10,000.00			
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN	23,467.00	23,467.00	0.00	0.00	23,467.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	23,467.00			
100-4000-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Satmps for Departmental mail		0.00	0.00	300.00			
100-4000-52-340000-00000	PRINTING & BINDING	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc printing and scanning needs		0.00	0.00	300.00			
100-4000-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Expenses for training/conferences				0.00	0.00	2,000.00	
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS	450.00	450.00	0.00	0.00	450.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
APWA, ASE, ASFM				0.00	0.00	450.00	
100-4000-52-363000-00000	MEETING EXPENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Food, drink, etc				0.00	0.00	150.00	
100-4000-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Fees for seminars/conferences				0.00	0.00	2,500.00	
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Meeting expenses				0.00	0.00	500.00	
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT	158,310.00	158,310.00	0.00	0.00	158,310.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
BLDG & FAC MT				0.00	0.00	2,890.00	
BLDG SERV				0.00	0.00	3,000.00	
P&R				0.00	0.00	15,340.00	
POLICE				0.00	0.00	75,000.00	
PW				0.00	0.00	17,080.00	
STREETS				0.00	0.00	45,000.00	
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Preventive maintenance				0.00	0.00	1,000.00	
Repairs				0.00	0.00	500.00	
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORGA	4,550.00	4,550.00	0.00	0.00	4,550.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Arbor Day				0.00	0.00	50.00	
Big Shanty Sponsorship				0.00	0.00	250.00	
Board training/retreat				0.00	0.00	300.00	
KAB affiliate dues				0.00	0.00	200.00	
KAB conference registration				0.00	0.00	550.00	
KAB conference travel				0.00	0.00	1,500.00	
KGB affiliate dues				0.00	0.00	250.00	
Marketing/Promo material				0.00	0.00	500.00	
Shredder for event				0.00	0.00	600.00	
Volunteer refreshments				0.00	0.00	350.00	
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Food/drink for Departmental events				0.00	0.00	1,000.00	
100-4000-53-111000-00000	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

Budget Report

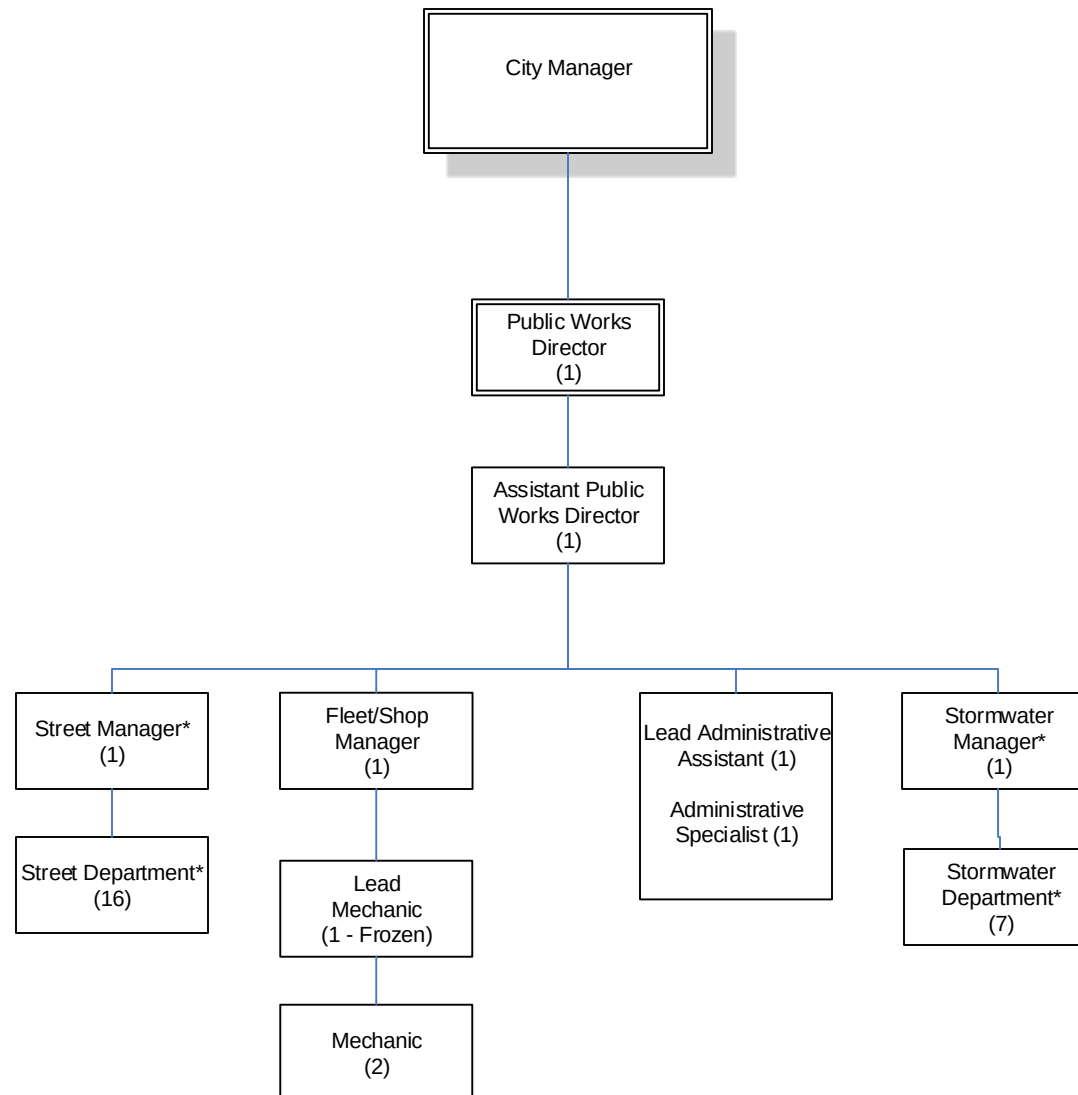
For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	1,500.00			
100-4000-53-117200-00000	UNIFORMS	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Supply and laundering		0.00	0.00	7,200.00			
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Tools, welding material, scanner updates		0.00	0.00	8,000.00			
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL	233,606.00	233,606.00	0.00	0.00	233,606.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BLDG & FAC MT		0.00	0.00	4,606.00			
BLDG SERV		0.00	0.00	6,000.00			
P&R		0.00	0.00	12,000.00			
POLICE		0.00	0.00	165,000.00			
PW		0.00	0.00	11,000.00			
STREETS		0.00	0.00	35,000.00			
100-4000-53-130000-00000	FOOD	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Department meetings and overtime meals		0.00	0.00	2,000.00			
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMALL EQ...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Hand tools, saws, drills, etc		0.00	0.00	1,500.00			
Shovels, rakes, brooms, etc		0.00	0.00	1,000.00			
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc expenses		0.00	0.00	500.00			
Expense Total:		1,151,805.00	1,151,805.00	0.00	0.00	1,151,805.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,151,805.00	1,151,805.00	0.00	0.00	1,151,805.00	100.00%
Report Total:		1,151,805.00	1,151,805.00	0.00	0.00	1,151,805.00	100.00%

Public Works Department

Authorizations- 33 total

Administration - 8



*positions broken out on separate organizational chart

Updated 22 August 2023 FY 2024

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Fiscal Year 2024 Budget Briefing Paper

Department: Public Works – Streets

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,668,457

Fiscal Year 2024 Budget: \$1,633,731

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- A decrease of \$2,654 in Landscaping Materials/Supply
- A decrease of \$35,000 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs with Public Works for better tracking and management oversight
- A decrease of \$45,000 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet with Public Works for better tracking and management oversight
- A decrease of \$1,500 in Uniforms to reflect actual usage

Capital Outlay items include:

- \$425,000 Street construction and \$300,000 CDBG: local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will be used in the City's disadvantaged neighborhoods.
- \$32,400 Zero Turn Lawn Mowers (x2 - \$16,000 per lawnmower)

Capital Outlay items funded by State and Local Fiscal Recovery Funds include:

- \$33,000 Vinyl Plotter for PW sign shop

Position Summary

Fiscal Year 2023 Total Authorized Positions: 21

Fiscal Year 2023 Total Funded Positions: 21

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17

- Four positions were moved from Street Department to Parks and Recreation



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-4200-51-110000-00000](#)
[100-4200-51-130000-00000](#)
[100-4200-51-130500-00000](#)
[100-4200-51-145000-00000](#)
[100-4200-51-210000-00000](#)
[100-4200-51-211400-00000](#)
[100-4200-51-215000-00000](#)
[100-4200-51-220000-00000](#)
[100-4200-51-240000-00000](#)
[100-4200-51-270000-00000](#)
[100-4200-52-310000-00000](#)
[100-4200-52-311000-00000](#)
[100-4200-52-362000-00000](#)
[100-4200-52-370000-00000](#)
[100-4200-52-430000-00000](#)
[100-4200-53-111000-00000](#)
[100-4200-53-117200-00000](#)
[100-4200-53-118000-00000](#)
[100-4200-53-118100-00000](#)
[100-4200-53-119200-00000](#)
[100-4200-53-123000-00000](#)
[100-4200-53-127000-00000](#)
[100-4200-53-160000-00000](#)
[100-4200-53-180000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STREET - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
INS, OTHER THAN EMP BEN
CLAIM DEDUCTIBLES
PROFESSIONAL MEMBERSHIPS
EDUCATION & TRAINING
VEHICLE REPAIRS & MAINT
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIALS/SUPP
LANDSCAPING MATERIALS/SUF
SIGNAGE
ENERGY-ELECTRICITY
ENERGY-GASOLINE/DIESEL
SMALL EQUIPMENT
MISCELLANEOUS

Total Expense:	1,668,457.00	1,633,731.00	-34,726.00	-2.08%
Total Fund: 100 - GENERAL FUND:	1,668,457.00	1,633,731.00	-34,726.00	-2.08%
Report Total:	1,668,457.00	1,633,731.00	-34,726.00	-2.08%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
713,435.00	700,000.00	-13,435.00	-1.88%
7,000.00	7,000.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
2,650.00	2,250.00	-400.00	-15.09%
273,645.00	314,415.00	40,770.00	14.90%
250.00	500.00	250.00	100.00%
3,534.00	6,588.00	3,054.00	86.42%
55,545.00	54,400.00	-1,145.00	-2.06%
163,966.00	171,350.00	7,384.00	4.50%
71,387.00	77,127.00	5,740.00	8.04%
49,191.00	56,401.00	7,210.00	14.66%
2,000.00	2,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
45,000.00	0.00	-45,000.00	-100.00%
200.00	200.00	0.00	0.00%
9,400.00	7,900.00	-1,500.00	-15.96%
50,000.00	50,000.00	0.00	0.00%
137,654.00	135,000.00	-2,654.00	-1.93%
20,000.00	20,000.00	0.00	0.00%
9,000.00	9,000.00	0.00	0.00%
35,000.00	0.00	-35,000.00	-100.00%
15,000.00	15,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4200-51-110000-00000	REGULAR EMPLOYEES	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00 %
100-4200-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	7,000.00			
100-4200-51-130500-00000	STREET - ONCALL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	3,000.00			
100-4200-51-145000-00000	HOLIDAY BONUS PAYMENT	2,250.00	2,250.00	0.00	0.00	2,250.00	100.00 %
100-4200-51-210000-00000	GROUP INSURANCE	314,415.00	314,415.00	0.00	0.00	314,415.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	314,415.00	314,415.00			
100-4200-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-4200-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00	6,588.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	6,588.00	6,588.00			
100-4200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	54,400.00	54,400.00	0.00	0.00	54,400.00	100.00 %
100-4200-51-240000-00000	RETIREMENT CONTRIBUTIONS	171,350.00	171,350.00	0.00	0.00	171,350.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,791.00			
GMEBS PENSION		0.00	0.00	169,559.00			
100-4200-51-270000-00000	WORKER'S COMPENSATION	77,127.00	77,127.00	0.00	0.00	77,127.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	77,127.00			
100-4200-52-310000-00000	INS, OTHER THAN EMP BEN	56,401.00	56,401.00	0.00	0.00	56,401.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	56,401.00			
100-4200-52-311000-00000	CLAIM DEDUCTIBLES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIM DEDUCTIBLES		1.00	2,000.00	2,000.00			
100-4200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA dues		0.00	0.00	500.00			
100-4200-52-370000-00000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00	600.00	100.00 %

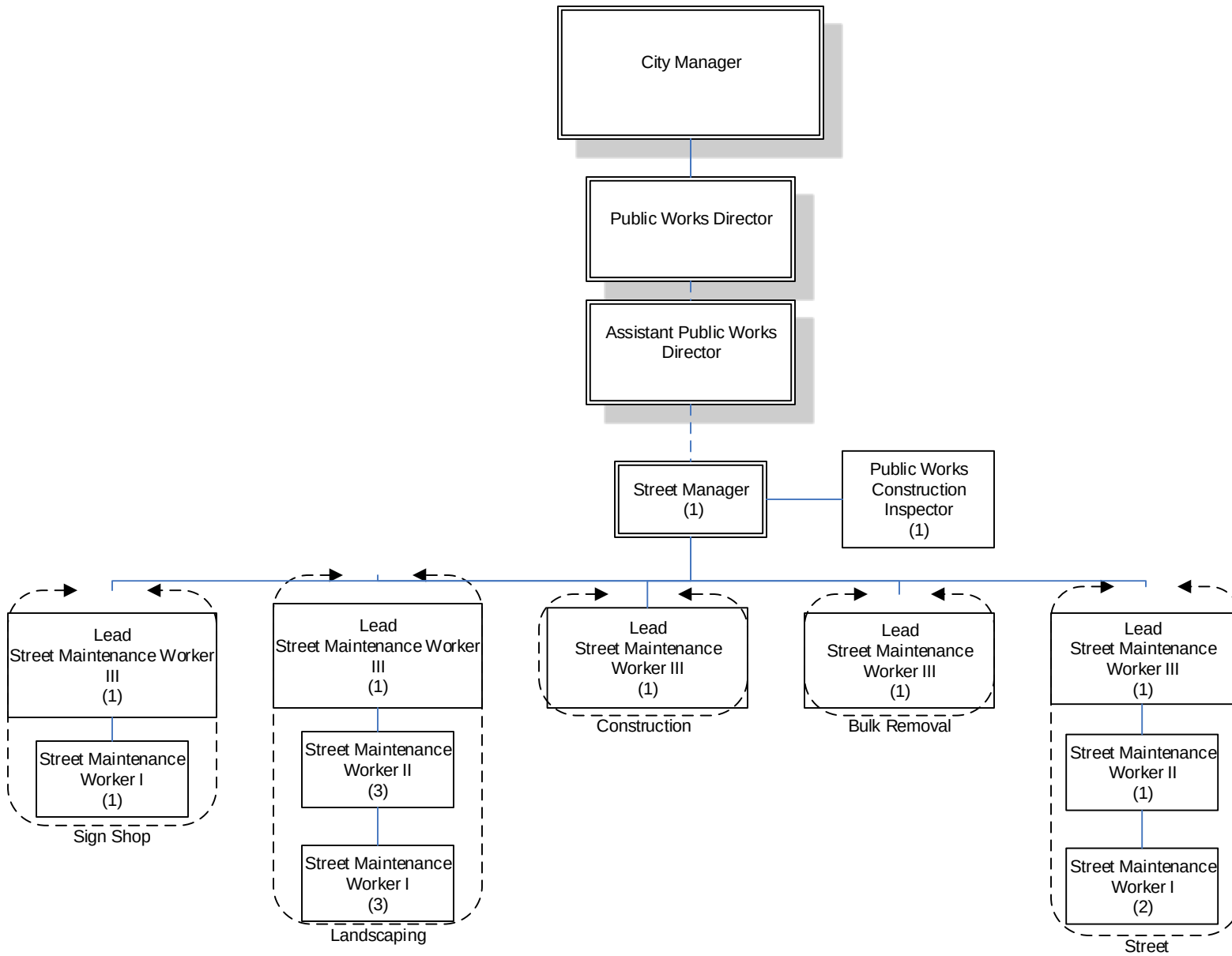
Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
APWA conference		0.00	0.00	600.00			
100-4200-53-111000-00000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	200.00			
100-4200-53-117200-00000	UNIFORMS	7,900.00	7,900.00	0.00	0.00	7,900.00	100.00 %
100-4200-53-118000-00000	OPERATING MATERIALS/SUPP	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Asphalt for road repairs		0.00	0.00	25,000.00			
Concrete for sidewalk/curb repairs		0.00	0.00	25,000.00			
100-4200-53-118100-00000	LANDSCAPING MATERIALS/SUPPLIE	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mulch and pine straw		0.00	0.00	45,000.00			
Spring and Fall annuals		0.00	0.00	35,000.00			
Tree removal as needed		0.00	0.00	10,000.00			
Turf chemicals		0.00	0.00	45,000.00			
100-4200-53-119200-00000	SIGNAGE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Regulatory and advisory signs		0.00	0.00	10,000.00			
Sign posts		0.00	0.00	5,000.00			
Vinyl supplies		0.00	0.00	5,000.00			
100-4200-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Outdoor lighting Main St, Cherokee St		0.00	0.00	9,000.00			
100-4200-53-160000-00000	SMALL EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Chainsaws, trimmers, blowers, etc		0.00	0.00	2,000.00			
Downtown Benches		0.00	0.00	13,000.00			
100-4200-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Shovels, rakes, brooms, etc		0.00	0.00	500.00			
Expense Total:		1,633,731.00	1,633,731.00	0.00	0.00	1,633,731.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,633,731.00	1,633,731.00	0.00	0.00	1,633,731.00	100.00%
Report Total:		1,633,731.00	1,633,731.00	0.00	0.00	1,633,731.00	100.00%

Public Works- Streets Department

Authorizations- 17



Fiscal Year 2024 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, and general interest programs.

Goals & Objectives

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service and employee development
- Continue to expand and promote large community events
- Expand programming for youth and adults, by utilizing the Recreation Center to offer new sports leagues and camps
- Expand outdoor fitness classes for adults and children
- To build and start programming the new Amphitheater at Depot Park

Department Highlights

- The City maintains over 100 acres of parks, 4 community parks and 12 neighborhood parks.
- There are a total of 13 playgrounds, splash pad, dog park, skate park, 2 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Park was named the "Best of Cobb" for 2022, 2021, 2020, 2019 and 2018.
- Swift-Cantrell Park is named by Atlanta Parent Magazine list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 22nd year will reach over 65,000 people over the 2 days.
- Offers over 200 classes to youth and adults.
- Offers more than 10 camps throughout the year.
- Our Summer Camp will serve over 1100 kids, along with another 500 kids with our partnering camps such as the Challenger Soccer Camp, STEAM Camp, Cooking Camp, etc.
- Recreation Center topped 11,000 members this year.
- Opened the We-Go-Swing at the inclusive playground.
- Over 700 youth and adult participated in the inaugural youth basketball, youth volleyball, and adult basketball seasons.

Operating Budget Comments

Fiscal Year 2023 Budget: \$2,772,955

Fiscal Year 2024 Budget: \$3,314,259

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$5,045 in Advertising to promote the amphitheater and Kennesaw Grand Prix race series
- A decrease of \$1,975 in Travel to reflect actual usage
- An increase of \$2,280 in Organizational Memberships due to rate increases and to join new organizations
- An increase of \$4,000 in Equipment Repairs & Maintenance due escalation of current costs
- An increase of \$120,701 in Special Events needed for the amphitheater grand opening and concert series
- An increase of \$1,500 in Office Supplies to reflect actual usage
- An increase of \$7,150 in Recreation Center to separate funds used by the Community Center
- An increase of \$32,000 in Merchant/CC Fees due to increased credit card usage
- A decrease of \$12,000 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs with Public Works for better tracking and management oversight
- A decrease of \$15,340 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet with Public Works for better tracking and management oversight
- An increase of \$1,500 in Uniforms to reflect actual usage

Impact Fees include:

- \$50,000 for an expanded playground in Terry Lane Park
- \$150,000 for additional exercise station at Swift-Cantrell Park

Capital Outlay items funded by State Local Fiscal Recovery Fund:

- \$52,455 Ford F-250 4x4 (1)
- \$34,310 Ford Passenger Van 350 XL (1)
- \$38,355 Ford Explorer (1)
- \$59,977 Baseball/Softball Scoreboards (10)

Other Capital Outlay items:

- \$15,987 Zero Turn Lawn Mower (1)

SPLOST projects under Parks and Recreation for FY 2024 include finishing the Depot Park Amphitheater and restroom facility

Position Summary

Fiscal Year 2023 Total Authorized Positions: 29

Fiscal Year 2023 Total Funded Positions: 29

Fiscal Year 2024 Total Authorized Positions: 34

Fiscal Year 2024 Total Funded Positions: 34

- Four positions were moved from Street Department to Parks and Recreation



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-6100-51-110000-00000](#) REGULAR EMPLOYEES
[100-6100-51-120000-00000](#) TEMPORARY EMPLOYEES
[100-6100-51-130000-00000](#) OVERTIME
[100-6100-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-6100-51-210000-00000](#) GROUP INSURANCE
[100-6100-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-6100-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-6100-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-6100-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-6100-51-270000-00000](#) WORKER'S COMPENSATION
[100-6100-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-6100-52-125100-00000](#) FUNDRAISING & PARTNERSHIP
[100-6100-52-135000-00000](#) CONTRACTED PROGROMATIC S
[100-6100-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-6100-52-325000-00000](#) POSTAGE
[100-6100-52-330000-00000](#) ADVERTISING
[100-6100-52-340000-00000](#) PRINTING & BINDING
[100-6100-52-350000-00000](#) TRAVEL
[100-6100-52-360000-00000](#) DUES & FEES
[100-6100-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-6100-52-363000-00000](#) MEETING EXPENSES
[100-6100-52-370000-00000](#) EDUCATION & TRAINING
[100-6100-52-395000-00000](#) MILEAGE REIMBURSEMENT
[100-6100-52-396000-00000](#) MERCHANT/CC FEES
[100-6100-52-410000-00000](#) OFFICE EQUIPMENT MAINT
[100-6100-52-430000-00000](#) VEHICLE REPAIRS & MAINT
[100-6100-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-6100-52-600000-00000](#) SPECIAL EVENTS
[100-6100-53-111000-00000](#) OFFICE SUPPLIES
[100-6100-53-111100-00000](#) COPY PAPER
[100-6100-53-117200-00000](#) UNIFORMS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
1,088,252.00	1,416,900.00	328,648.00	30.20%
97,765.00	97,765.00	0.00	0.00%
25,000.00	27,000.00	2,000.00	8.00%
5,000.00	5,050.00	50.00	1.00%
230,081.00	264,361.00	34,280.00	14.90%
500.00	1,500.00	1,000.00	200.00%
5,438.00	6,588.00	1,150.00	21.15%
93,025.00	118,785.00	25,760.00	27.69%
225,940.00	231,191.00	5,251.00	2.32%
13,085.00	14,137.00	1,052.00	8.04%
66,128.00	66,128.00	0.00	0.00%
7,000.00	6,750.00	-250.00	-3.57%
230,650.00	230,650.00	0.00	0.00%
47,801.00	54,806.00	7,005.00	14.65%
300.00	300.00	0.00	0.00%
49,875.00	54,920.00	5,045.00	10.12%
9,000.00	9,000.00	0.00	0.00%
9,836.00	7,861.00	-1,975.00	-20.08%
3,229.00	3,415.00	186.00	5.76%
2,430.00	4,710.00	2,280.00	93.83%
2,500.00	2,500.00	0.00	0.00%
3,995.00	4,095.00	100.00	2.50%
500.00	500.00	0.00	0.00%
35,000.00	67,000.00	32,000.00	91.43%
100.00	100.00	0.00	0.00%
15,340.00	0.00	-15,340.00	-100.00%
6,600.00	10,600.00	4,000.00	60.61%
235,351.00	356,052.00	120,701.00	51.29%
3,000.00	4,500.00	1,500.00	50.00%
1,150.00	1,150.00	0.00	0.00%
11,000.00	12,500.00	1,500.00	13.64%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
100-6100-53-118600-00000	PARKS/REC MATERIAL/SUPPLY	114,539.00	109,139.00	-5,400.00	-4.71%
100-6100-53-119100-00000	REC PROG OPER SUPPLIES	119,545.01	114,156.00	-5,389.01	-4.51%
100-6100-53-119200-00000	SIGNAGE	1,000.00	2,000.00	1,000.00	100.00%
100-6100-53-119300-00000	RECREATION CENTER	0.00	7,150.00	7,150.00	0.00%
100-6100-53-119500-00000	SKATEPARK	1,000.00	1,000.00	0.00	0.00%
100-6100-53-127000-00000	ENERGY-GASOLINE/DIESEL	12,000.00	0.00	-12,000.00	-100.00%
Total Expense:		2,772,955.01	3,314,259.00	541,303.99	19.52%
Total Fund: 100 - GENERAL FUND:		2,772,955.01	3,314,259.00	541,303.99	19.52%
Report Total:		2,772,955.01	3,314,259.00	541,303.99	19.52%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-6100-51-110000-00000	REGULAR EMPLOYEES	1,416,900.00	1,416,900.00	0.00	0.00	1,416,900.00	100.00 %
100-6100-51-120000-00000	TEMPORARY EMPLOYEES	97,765.00	97,765.00	0.00	0.00	97,765.00	100.00 %
100-6100-51-130000-00000	OVERTIME	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Events Overtime		1.00	27,000.00	27,000.00			
100-6100-51-145000-00000	HOLIDAY BONUS PAYMENT	5,050.00	5,050.00	0.00	0.00	5,050.00	100.00 %
100-6100-51-210000-00000	GROUP INSURANCE	264,361.00	264,361.00	0.00	0.00	264,361.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	264,361.00	264,361.00			
100-6100-51-211400-00000	HSA EMPLOYERS SHARE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-6100-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00	6,588.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	6,588.00	6,588.00			
100-6100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	118,785.00	118,785.00	0.00	0.00	118,785.00	100.00 %
100-6100-51-240000-00000	RETIREMENT CONTRIBUTIONS	231,191.00	231,191.00	0.00	0.00	231,191.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,466.00			
GMEBS PENSION		0.00	0.00	229,725.00			
100-6100-51-270000-00000	WORKER'S COMPENSATION	14,137.00	14,137.00	0.00	0.00	14,137.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	14,137.00			
100-6100-52-125000-00000	OTHER PROFESSIONAL SERV	66,128.00	66,128.00	0.00	0.00	66,128.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Alarm System For Swift and Adams Park		1.00	2,000.00	2,000.00			
Grease Trap Cleaning		1.00	2,128.00	2,128.00			
Referees for Basketball and Volleyball		1.00	50,000.00	50,000.00			
Replacement of Ball Field Lights		1.00	5,000.00	5,000.00			
Tree Removal		1.00	7,000.00	7,000.00			
100-6100-52-125100-00000	FUNDRAISING & PARTNERSHIPS	6,750.00	6,750.00	0.00	0.00	6,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KBA/ Optimist Luncheons		1.00	500.00	500.00			
Cobb Chamber Event Registrations		1.00	150.00	150.00			
Meals with Prospective Partners		1.00	1,100.00	1,100.00			
Promotional Items		1.00	1,000.00	1,000.00			
Recognition for Sponsors		1.00	1,500.00	1,500.00			
Recognition for Volunteers		1.00	2,000.00	2,000.00			
Sales Kits (folder,inserts)		1.00	500.00	500.00			
100-6100-52-135000-00000	CONTRACTED PROGROMATIC SERV	230,650.00	230,650.00	0.00	0.00	230,650.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Instructor Payments		1.00	225,000.00	225,000.00			
Service Agreement - Bob McAllister		1.00	2,000.00	2,000.00			
Service Agreement - DC Pools		1.00	3,650.00	3,650.00			
100-6100-52-310000-00000	INS, OTHER THAN EMP BEN	54,806.00	54,806.00	0.00	0.00	54,806.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	54,806.00			
100-6100-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Postage		1.00	300.00	300.00			
100-6100-52-330000-00000	ADVERTISING	54,920.00	54,920.00	0.00	0.00	54,920.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Amphitheater Concert Series		1.00	4,000.00	4,000.00			
Amphitheater Grand Opening		1.00	4,000.00	4,000.00			
Athletic Leagues		1.00	3,500.00	3,500.00			
Backyard Campout		1.00	130.00	130.00			
Book Swap		1.00	250.00	250.00			
Bunny Breakfast		1.00	235.00	235.00			
Camps		1.00	2,000.00	2,000.00			
Day with Santa		1.00	4,800.00	4,800.00			
Events Misc.		1.00	4,000.00	4,000.00			
Fall-O-Ween		1.00	180.00	180.00			
General Awareness		1.00	5,275.00	5,275.00			
Go Skate Day		1.00	105.00	105.00			
Grand Prix Series		1.00	1,000.00	1,000.00			
Holiday Gift Shop		1.00	80.00	80.00			
Outdoor Movie Series		1.00	180.00	180.00			
Pigs and Peaches		1.00	10,175.00	10,175.00			
Program Showcase		1.00	580.00	580.00			
Programs		1.00	5,000.00	5,000.00			
Salute to America		1.00	5,300.00	5,300.00			
Summer Camp Expo		1.00	580.00	580.00			
Touch a Truck		1.00	3,200.00	3,200.00			
Valentines Day Dance		1.00	180.00	180.00			
Veterans Lunch		1.00	170.00	170.00			
100-6100-52-340000-00000	PRINTING & BINDING	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Playbook Design & Printing		1.00	6,000.00	6,000.00			
Sidekick Printing		1.00	3,000.00	3,000.00			
100-6100-52-350000-00000	TRAVEL	7,861.00	7,861.00	0.00	0.00	7,861.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GRPA Conference Food		1.00	1,640.00	1,640.00			
GRPA Conference Hotel		1.00	2,800.00	2,800.00			
NRPA Congress Airfare		1.00	1,000.00	1,000.00			
NRPA Congress Car Rental		1.00	500.00	500.00			
NRPA Congress Food		1.00	621.00	621.00			
NRPA Congress Hotel		1.00	1,200.00	1,200.00			
NRPA Congress Parking		1.00	100.00	100.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-6100-52-360000-00000	DUES & FEES	3,415.00	3,415.00	0.00	0.00	3,415.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Canva Pro Fee		1.00	250.00	250.00			
Annual Motion Picture Licensing Corp.		1.00	700.00	700.00			
Licensing Fee - SESAC		1.00	593.00	593.00			
Licensing Fee-ASCAP		1.00	450.00	450.00			
Licensing Fee-BMI		1.00	414.00	414.00			
Licensing For Reach Content Management		1.00	828.00	828.00			
Southeast Festivals and Event Assoc		1.00	180.00	180.00			
100-6100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	4,710.00	4,710.00	0.00	0.00	4,710.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GRPA Agency & Individual Membership		1.00	1,000.00	1,000.00			
GRPA District 5 Membership		1.00	200.00	200.00			
NRPA Agency Membership Renewal		1.00	900.00	900.00			
NRPA Certification of Professionals Renewals		1.00	210.00	210.00			
Optimist Club Mememrship		1.00	500.00	500.00			
Professional Development:IFEA Membership		1.00	800.00	800.00			
Rotary Membership		1.00	1,100.00	1,100.00			
100-6100-52-363000-00000	MEETING EXPENSES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Administrative Staff Training		1.00	400.00	400.00			
Department Workshop		1.00	700.00	700.00			
Front Desk Staff Training		1.00	400.00	400.00			
Team Building		1.00	1,000.00	1,000.00			
100-6100-52-370000-00000	EDUCATION & TRAINING	4,095.00	4,095.00	0.00	0.00	4,095.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GRPA Conference		1.00	1,600.00	1,600.00			
GRPA Programmers Workshop		1.00	500.00	500.00			
IFEA Classes		1.00	800.00	800.00			
NRPA Congress		1.00	1,195.00	1,195.00			
100-6100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	500.00	500.00			
100-6100-52-396000-00000	MERCHANT/CC FEES	67,000.00	67,000.00	0.00	0.00	67,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Global Fees Charges		0.00	0.00	67,000.00			
100-6100-52-410000-00000	OFFICE EQUIPMENT MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Equipment Maintenance		1.00	100.00	100.00			
100-6100-52-440000-00000	EQUIPMENT REPAIRS & MAINT	10,600.00	10,600.00	0.00	0.00	10,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Equipment Repairs and Maintennace		1.00	10,000.00	10,000.00			
Kiln Service/Repair		1.00	600.00	600.00			
100-6100-52-600000-00000	SPECIAL EVENTS	356,052.00	356,052.00	0.00	0.00	356,052.00	100.00 %

For Fiscal: 2023-2024 Period Ending: 08/31/2024

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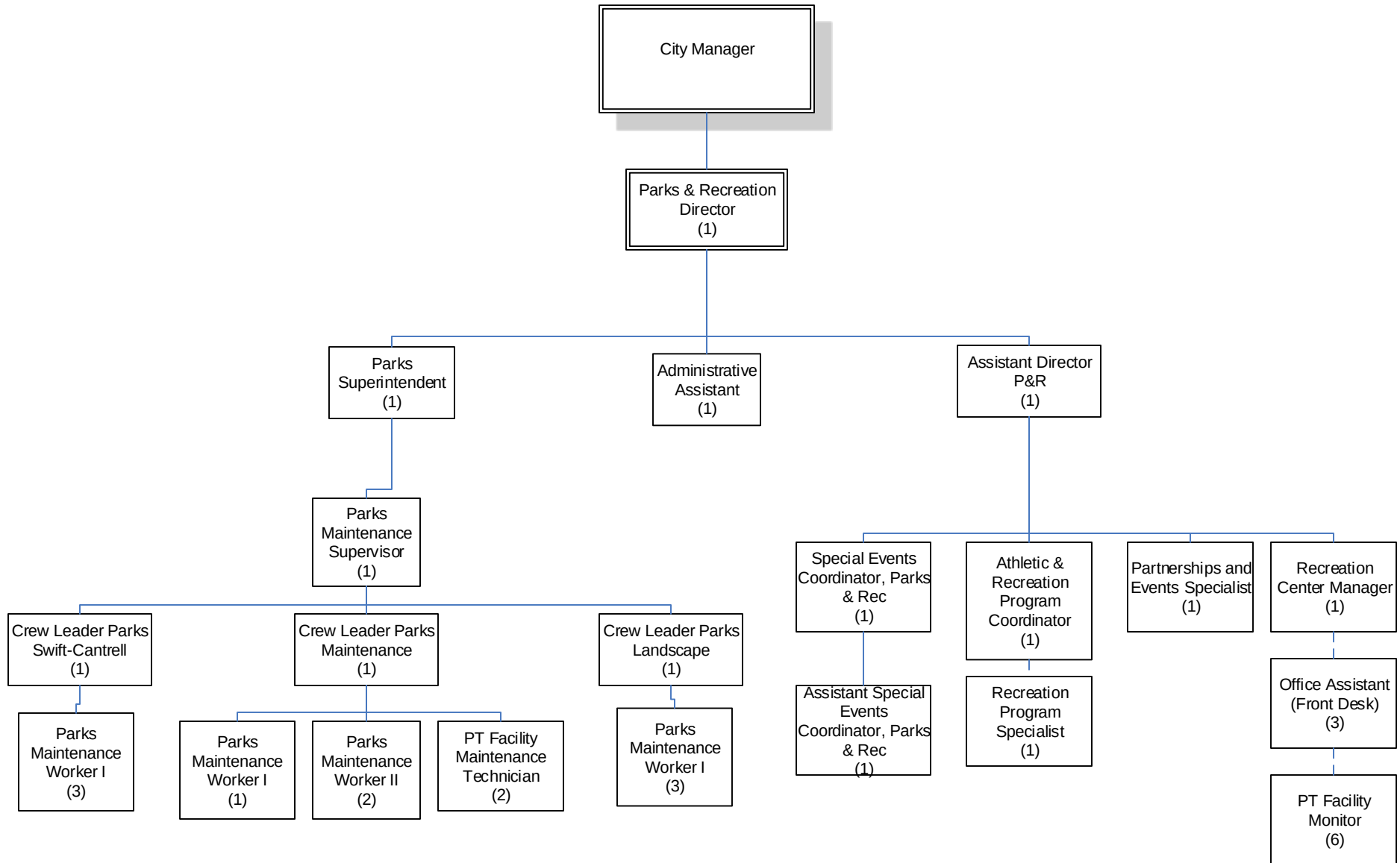
Budget Report

For Fiscal: 2023-2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Splash Pad Repair and Maint.		1.00	2,500.00	2,500.00			
Supplies		1.00	600.00	600.00			
Tools and Materials		1.00	7,000.00	7,000.00			
100-6100-53-119100-00000	REC PROG OPER SUPPLIES	114,156.00	114,156.00	0.00	0.00	114,156.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adult Basketball League Supplies		1.00	1,700.00	1,700.00			
Adult Volleyball		1.00	1,410.00	1,410.00			
Back to School Event		1.00	1,710.00	1,710.00			
Camp Venture		1.00	30,537.00	30,537.00			
Cornhole Tournament		1.00	250.00	250.00			
Fence Gallery		1.00	425.00	425.00			
Golden Aces		1.00	2,000.00	2,000.00			
Pickleball Outdoor Nets		1.00	5,000.00	5,000.00			
Pickleball Tornado		1.00	5,500.00	5,500.00			
Silver Servers		1.00	2,860.00	2,860.00			
Special Needs Programs		1.00	2,250.00	2,250.00			
Splash Pad Supplies		1.00	2,400.00	2,400.00			
Summer Teen Programs		1.00	7,000.00	7,000.00			
Teen After School Program		1.00	16,000.00	16,000.00			
Todler Tuesdays		1.00	500.00	500.00			
Tumbling Mats		1.00	2,300.00	2,300.00			
Youth Basketball Supplies		1.00	17,354.00	17,354.00			
Youth Volleyball Supplies		1.00	14,960.00	14,960.00			
100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Park Signage		1.00	1,000.00	1,000.00			
Skate Park Repairs		1.00	1,000.00	1,000.00			
100-6100-53-119300-00000	RECREATION CENTER	7,150.00	7,150.00	0.00	0.00	7,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bi-Annual Program Instructor Meetings		1.00	500.00	500.00			
Holiday Decorations		1.00	1,000.00	1,000.00			
Open Play Equipment		1.00	3,500.00	3,500.00			
Staff Apparel		1.00	1,000.00	1,000.00			
Staff Meeting and Training		1.00	400.00	400.00			
Table Clothes and Rental Equipment		1.00	750.00	750.00			
100-6100-53-119500-00000	SKATEPARK	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Skatepark Repairs		1.00	1,000.00	1,000.00			
Expense Total:		3,314,259.00	3,314,259.00	0.00	0.00	3,314,259.00	100.00%
Fund: 100 - GENERAL FUND Total:		3,314,259.00	3,314,259.00	0.00	0.00	3,314,259.00	100.00%
Report Total:		3,314,259.00	3,314,259.00	0.00	0.00	3,314,259.00	100.00%

Parks & Recreation

Authorizations- 34



Fiscal Year 2024 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city, as well as Code Enforcement assisting in the property maintenance by enforcement of the City Ordinance to the citizens of the city. Building Services encourages every owner and tenant to maintain their premises in a clean, sanitary and safe condition where properties are kept in a fashion that emphasizes an aesthetically pleasing city.

Goals and Objectives

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely, more streamlined manner including on line plan review and permitting.
- Review plans for proposed projects and work with customers to ensure high level of customer service and making recommendations.
- Inspect work-in-progress to meet building code regulations and standards.
- Maintain next day inspections by utilizing online inspection portal during non-business hours, which includes everything from framing to the final stage of construction immediately before occupation. Staff conducts an average of 18 inspections for every permit issued.
- Earn and maintain the required certifications for all building inspectors, code inspectors and office staff.
- Conduct patrols to ensure property maintenance compliance within the City.
- Respond to concerns about property maintenance in single-family dwellings, weeds, litter, sign violations, junk vehicles and the like.
- Service code complaints and assists violators to achieve the ultimate goal of compliance.
- Work in partnership with Kennesaw Police Department to identify code enforcement violations, work towards compliance or assist in court cases.
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work with all city departments to advise on construction and capital improvements.
- Continue to implement clear, concise written policies and procedures, while maintaining a customer friendly environment through excellent communication, high integrity, and professionalism in the office and in the field.

Department Highlights

Building Services created a new roadmap of permitting by implementing an online option to accommodate customer's needs throughout the pandemic. We also created a document instructing applicants through the process to make it as efficient and effective as possible while providing better customer service through simplified use.

Since Oct 1, 2022- May 19, 2023:

- Permits issued – 2026

- Inspections performed – 3,155
- Plan Reviews performed – 201 (site); 1,370 (zoning and building)
- Code cases opened – 2,549

Operating Budget Comments

Fiscal Year 2023 Budget: \$707,580

Fiscal Year 2024 Budget: \$810,331

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- A decrease of \$11,500 in Other Professional Services due to reduced need for third party inspector services
- A decrease of \$4,125 in Travel to reflect actual usage
- A decrease of \$1,100 in Education in Training to reflect actual usage
- A decrease of \$9,000 in Energy-Gasoline/Diesel due to consolidation of vehicle fleet fuel costs with Public Works for better tracking and management oversight
- A decrease of \$3,240 in Vehicle Repairs & Maintenance due to consolidation of vehicle fleet with Public Works for better tracking and management oversight

Capital Outlay items funded by the Court Service Improvement Fund

- \$35,000 Chevy Malibu (Code Enforcement)

Position Summary

Fiscal Year 2023 Total Authorized Positions: 7

Fiscal Year 2023 Total Funded Positions: 7

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 9



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7200-51-110000-00000](#) REGULAR EMPLOYEES
[100-7200-51-130000-00000](#) OVERTIME
[100-7200-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7200-51-210000-00000](#) GROUP INSURANCE
[100-7200-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7200-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-7200-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7200-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7200-51-270000-00000](#) WORKER'S COMPENSATION
[100-7200-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7200-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7200-52-325000-00000](#) POSTAGE
[100-7200-52-340000-00000](#) PRINTING & BINDING
[100-7200-52-350000-00000](#) TRAVEL
[100-7200-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7200-52-363000-00000](#) MEETING EXPENSES
[100-7200-52-370000-00000](#) EDUCATION & TRAINING
[100-7200-52-430000-00000](#) VEHICLE REPAIRS & MAINT
[100-7200-53-111000-00000](#) OFFICE SUPPLIES
[100-7200-53-111100-00000](#) COPY PAPER
[100-7200-53-117000-00000](#) CLOTHING
[100-7200-53-127000-00000](#) ENERGY-GASOLINE/DIESEL
[100-7200-53-140000-00000](#) BOOKS & PERIODICALS
[100-7200-53-160000-00000](#) SMALL EQUIPMENT
[100-7200-53-160500-00000](#) GENL OFFICE SMALL EQUIP

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
426,693.00	534,780.00	108,087.00	25.33%
3,000.00	0.00	-3,000.00	-100.00%
1,400.00	1,950.00	550.00	39.29%
104,748.00	120,354.00	15,606.00	14.90%
250.00	250.00	0.00	0.00%
1,903.00	0.00	-1,903.00	-100.00%
32,979.00	41,100.00	8,121.00	24.62%
39,505.00	41,529.00	2,024.00	5.12%
7,473.00	8,074.00	601.00	8.04%
22,500.00	11,000.00	-11,500.00	-51.11%
11,429.00	13,104.00	1,675.00	14.66%
810.00	810.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
7,050.00	2,925.00	-4,125.00	-58.51%
1,480.00	1,280.00	-200.00	-13.51%
530.00	530.00	0.00	0.00%
3,600.00	2,500.00	-1,100.00	-30.56%
3,240.00	0.00	-3,240.00	-100.00%
1,500.00	1,275.00	-225.00	-15.00%
650.00	650.00	0.00	0.00%
3,500.00	3,500.00	0.00	0.00%
9,000.00	0.00	-9,000.00	-100.00%
1,800.00	1,600.00	-200.00	-11.11%
1,040.00	1,020.00	-20.00	-1.92%
20,000.00	20,600.00	600.00	3.00%
707,580.00	810,331.00	102,751.00	14.52%
707,580.00	810,331.00	102,751.00	14.52%
707,580.00	810,331.00	102,751.00	14.52%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7200-51-110000-00000	REGULAR EMPLOYEES	534,780.00	534,780.00	0.00	0.00	534,780.00	100.00 %
100-7200-51-145000-00000	HOLIDAY BONUS PAYMENT	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
100-7200-51-210000-00000	GROUP INSURANCE	120,354.00	120,354.00	0.00	0.00	120,354.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	120,354.00	120,354.00			
100-7200-51-211400-00000	HSA EMPLOYERS SHARE	250.00	250.00	0.00	0.00	250.00	100.00 %
100-7200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	41,100.00	41,100.00	0.00	0.00	41,100.00	100.00 %
100-7200-51-240000-00000	RETIREMENT CONTRIBUTIONS	41,529.00	41,529.00	0.00	0.00	41,529.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	3,241.00			
GMEBS PENSION		0.00	0.00	38,288.00			
100-7200-51-270000-00000	WORKER'S COMPENSATION	8,074.00	8,074.00	0.00	0.00	8,074.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	8,074.00			
100-7200-52-125000-00000	OTHER PROFESSIONAL SERV	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Blue Beam		1.00	5,000.00	5,000.00			
Plan Review		1.00	6,000.00	6,000.00			
100-7200-52-310000-00000	INS, OTHER THAN EMP BEN	13,104.00	13,104.00	0.00	0.00	13,104.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	13,104.00			
100-7200-52-325000-00000	POSTAGE	810.00	810.00	0.00	0.00	810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	810.00	810.00			
100-7200-52-340000-00000	PRINTING & BINDING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing		1.00	1,500.00	1,500.00			
100-7200-52-350000-00000	TRAVEL	2,925.00	2,925.00	0.00	0.00	2,925.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Boag		1.00	1,850.00	1,850.00			
ICC Building Official Conference		1.00	1,075.00	1,075.00			
100-7200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,280.00	1,280.00	0.00	0.00	1,280.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BOAG		1.00	500.00	500.00			
Gace		1.00	300.00	300.00			
ICC		1.00	250.00	250.00			

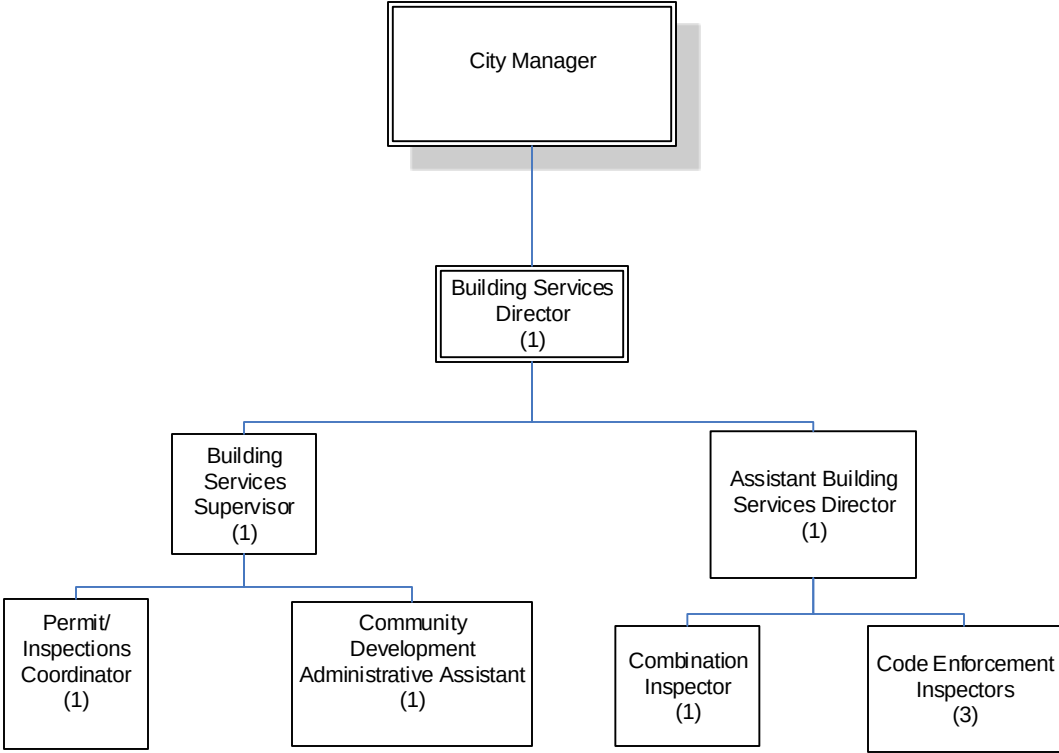
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
NWGIA		1.00	230.00	230.00			
100-7200-52-363000-00000	MEETING EXPENSES	530.00	530.00	0.00	0.00	530.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
State of the City KBA		1.00	530.00	530.00			
100-7200-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education and Training		1.00	2,500.00	2,500.00			
100-7200-53-111000-00000	OFFICE SUPPLIES	1,275.00	1,275.00	0.00	0.00	1,275.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,275.00	1,275.00			
100-7200-53-111100-00000	COPY PAPER	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	650.00	650.00			
100-7200-53-117000-00000	CLOTHING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill Hand		1.00	500.00	500.00			
Lee Penton		1.00	500.00	500.00			
Mariyah Nall		1.00	500.00	500.00			
Mike Oneal		1.00	500.00	500.00			
New Code Employee		1.00	1,000.00	1,000.00			
Scott Banks		1.00	500.00	500.00			
100-7200-53-140000-00000	BOOKS & PERIODICALS	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ICC Code Books		1.00	500.00	500.00			
ICC Online		1.00	500.00	500.00			
NEC		1.00	300.00	300.00			
NFPA		1.00	300.00	300.00			
100-7200-53-160000-00000	SMALL EQUIPMENT	1,020.00	1,020.00	0.00	0.00	1,020.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Thermal Paper		1.00	800.00	800.00			
Tools		1.00	220.00	220.00			
100-7200-53-160500-00000	GENL OFFICE SMALL EQUIP	20,600.00	20,600.00	0.00	0.00	20,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gen Off small equip		0.00	0.00	600.00			
Tech Fund Proceeds		1.00	20,000.00	20,000.00			
Expense Total:		810,331.00	810,331.00	0.00	0.00	810,331.00	100.00%
Fund: 100 - GENERAL FUND Total:		810,331.00	810,331.00	0.00	0.00	810,331.00	100.00%
Report Total:		810,331.00	810,331.00	0.00	0.00	810,331.00	100.00%

Building Services

Total Authorizations- 9



Fiscal Year 2024 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department analyzes and enforces land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the City's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the City.

Goals and Objectives

- Administer the adopted City comprehensive plan and provide short and long-term City planning strategy and proposals to the Mayor & Council and the City Management team
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site plan review, and ordinance and Comprehensive Plan amendments
- Plan for the efficient and attractive future development of the City
- Provide research and expertise for the planning process and assist in region-wide planning
- Serves as a conduit for community outreach activities that deal with development planning, new projects and master plan activities
- Seek annexation opportunities to resolve "island" situations
- Provides technical assistance as staff liaison to the Planning Commission, Historic Preservation Commission and the Art and Culture Commission

Department Highlights

- Successful adoption of annual CIE/ STWP report scheduled for June 2022 to ensure extension of Qualified Local Government (QLG)
- Adoption of the 2023 City of Kennesaw Zoning map
- Further Enhancements to GIS Zoning Map and Zoning Application Map dashboard
- Collaborated with Kennesaw State University Master Craftsman program to achieve art installation approval in Veterans Park. Installation scheduled for 2023/2024
- Please refer to department quarterly report for first quarter of 2023 which summarizes all land use activity
- Art and Culture Commission collaboration for Art Exhibit approvals for private and public properties

Operating Budget Comments

Fiscal Year 2023 Budget: \$306,897

Fiscal Year 2024 Budget: \$269,255

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- A decrease of \$12,000 in Planning Services due to completion of historic district audit, boundary change proposal, and SHPO filing in FY 23
- An increase of \$840 in Travel to reflect current trends
- A decrease of \$503 in Organizational Memberships to reflect actual usage

Position Summary

Fiscal Year 2023 Authorized Positions: 3

Fiscal Year 2023 Total Funded Positions: 3

Fiscal Year 2024 Total Authorized Positions: 2

Fiscal Year 2024 Funded Positions: 2



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		2021-2022 Total Activity	Comparison 1 Budget		Comparison 1 to Parent Budget	%
			2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Fund: 100 - GENERAL FUND						
Expense						
100-7400-51-110000-00000	REGULAR EMPLOYEES	172,067.99	183,342.00	150,670.00	-32,672.00	-17.82%
100-7400-51-130000-00000	OVERTIME	465.29	300.00	0.00	-300.00	-100.00%
100-7400-51-145000-00000	HOLIDAY BONUS PAYMENT	550.00	500.00	400.00	-100.00	-20.00%
100-7400-51-170000-00000	VACATION PAY	8,969.83	0.00	0.00	0.00	0.00%
100-7400-51-210000-00000	GROUP INSURANCE	26,773.58	39,116.00	44,944.00	5,828.00	14.90%
100-7400-51-211400-00000	HSA EMPLOYERS SHARE	0.00	0.00	250.00	250.00	0.00%
100-7400-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	13,173.69	14,087.00	11,560.00	-2,527.00	-17.94%
100-7400-51-240000-00000	RETIREMENT CONTRIBUTIONS	10,972.08	11,318.00	12,488.00	1,170.00	10.34%
100-7400-51-270000-00000	WORKER'S COMPENSATION	7,702.98	8,013.00	8,657.00	644.00	8.04%
100-7400-52-125000-00000	OTHER PROFESSIONAL SERV	6.66	0.00	0.00	0.00	0.00%
100-7400-52-126000-00000	PLANNING SERVICES	8,135.00	15,000.00	3,000.00	-12,000.00	-80.00%
100-7400-52-310000-00000	INS, OTHER THAN EMP BEN	12,178.08	12,558.00	14,399.00	1,841.00	14.66%
100-7400-52-325000-00000	POSTAGE	863.78	600.00	600.00	0.00	0.00%
100-7400-52-331000-00000	LEGAL PUBLICATION	1,317.40	1,800.00	1,800.00	0.00	0.00%
100-7400-52-340000-00000	PRINTING & BINDING	582.96	200.00	200.00	0.00	0.00%
100-7400-52-350000-00000	TRAVEL	1,068.69	2,160.00	3,000.00	840.00	38.89%
100-7400-52-350500-00000	TRAVEL - HPC	0.00	1,313.00	1,200.00	-113.00	-8.61%
100-7400-52-361000-00000	ORGANIZATIONAL MEMBERSH	817.00	1,313.00	810.00	-503.00	-38.31%
100-7400-52-363000-00000	MEETING EXPENSES	272.75	252.00	252.00	0.00	0.00%
100-7400-52-370000-00000	EDUCATION & TRAINING	3,216.60	3,775.00	3,775.00	0.00	0.00%
100-7400-52-515000-00000	HISTORIC PRES COMM EXP	90.00	1,000.00	1,000.00	0.00	0.00%
100-7400-53-111000-00000	OFFICE SUPPLIES	662.34	350.00	350.00	0.00	0.00%
100-7400-53-111100-00000	COPY PAPER	101.84	600.00	600.00	0.00	0.00%
100-7400-53-140000-00000	BOOKS & PERIODICALS	152.46	300.00	300.00	0.00	0.00%
100-7400-53-180000-00000	ART & CULTURE COMMISSION	6,102.02	9,000.00	9,000.00	0.00	0.00%
Total Expense:		276,243.02	306,897.00	269,255.00	-37,642.00	-12.27%
Total Fund: 100 - GENERAL FUND:		276,243.02	306,897.00	269,255.00	-37,642.00	-12.27%
Report Total:		276,243.02	306,897.00	269,255.00	-37,642.00	-12.27%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7400-51-110000-00000	REGULAR EMPLOYEES	150,670.00	150,670.00	0.00	0.00	150,670.00	100.00 %
100-7400-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	400.00	0.00	0.00	400.00	100.00 %
100-7400-51-210000-00000	GROUP INSURANCE	44,944.00	44,944.00	0.00	0.00	44,944.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	44,944.00	44,944.00			
100-7400-51-211400-00000	HSA EMPLOYERS SHARE	250.00	250.00	0.00	0.00	250.00	100.00 %
100-7400-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	11,560.00	11,560.00	0.00	0.00	11,560.00	100.00 %
100-7400-51-240000-00000	RETIREMENT CONTRIBUTIONS	12,488.00	12,488.00	0.00	0.00	12,488.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,549.00			
GMEBS PENSION		0.00	0.00	10,939.00			
100-7400-51-270000-00000	WORKER'S COMPENSATION	8,657.00	8,657.00	0.00	0.00	8,657.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	8,657.00			
100-7400-52-126000-00000	PLANNING SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
cconsultants fees		1.00	3,000.00	3,000.00			
Budget Notes							
Subject	Description						
Consultants	Historic district compliance consulting to retain QLG status						
100-7400-52-310000-00000	INS, OTHER THAN EMP BEN	14,399.00	14,399.00	0.00	0.00	14,399.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	14,399.00			
100-7400-52-325000-00000	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage expenses		1.00	600.00	600.00			
Budget Notes							
Subject	Description						
postage expenses	City initiated projects and notification expenses						
100-7400-52-331000-00000	LEGAL PUBLICATION	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Ads		1.00	1,800.00	1,800.00			
Budget Notes							
Subject	Description						
Legal Ads	Projected expenses for running legal ads for text amendments,required State reprt submittals, staff projects						
100-7400-52-340000-00000	PRINTING & BINDING	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

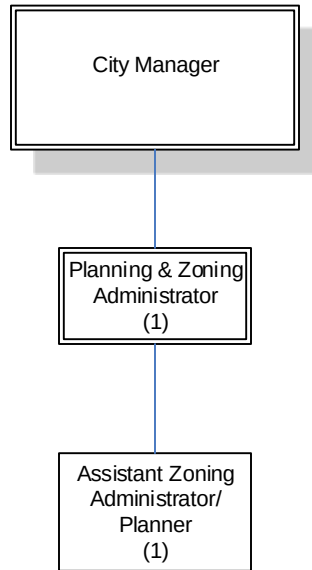
For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Printing costs		1.00	200.00	200.00			
Budget Notes							
Subject		Description					
Printing and binding		Costs for printed materials for programs, staff projects and initiatives, code hardcopy distribution, map reproductions as requested and any promotional materials for projects and initiatives.					
100-7400-52-350000-00000	TRAVEL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
travel for traing and seminars		1.00	3,000.00	3,000.00			
Budget Notes							
Subject		Description					
travel for staff		projected costst for staff travel to seminars, conferences and training venues. Zoning and assisstant Zoning Administrator staff person					
100-7400-52-350500-00000	TRAVEL - HPC	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel for HPC members		1.00	1,200.00	1,200.00			
Budget Notes							
Subject		Description					
travel hpc		expenses for travel to training venues for seven HPC commissioners					
100-7400-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	810.00	810.00	0.00	0.00	810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organization memberships for staff		1.00	810.00	810.00			
Budget Notes							
Subject		Description					
Memberships		American Planning Association dues, Georgia Association of Zoning Administartors mebership-\$30.00/person=\$270.00(9) APA memebership for professional staff two people \$270x2=\$540.00					
100-7400-52-363000-00000	MEETING EXPENSES	252.00	252.00	0.00	0.00	252.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Meeting Expenses		1.00	252.00	252.00			
Budget Notes							
Subject		Description					
Meeting Expenses		costs associated with professional meetings, community meetings, roundtable panel forums					
100-7400-52-370000-00000	EDUCATION & TRAINING	3,775.00	3,775.00	0.00	0.00	3,775.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education&Training		1.00	3,775.00	3,775.00			
Budget Notes							
Subject		Description					
Education and Training		Planning and Zoning conferences, webinars, leadership training series, Regional planning conferences, management training courses for staff and Historic Preservation Commission , seven members					
100-7400-52-515000-00000	HISTORIC PRES COMM EXP	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Historic Preserv comm expenses		1.00	1,000.00	1,000.00			

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Historic Preservation Commission	Costs for Georgia Trust oprograms, city program expense for sponsorship of walking tours and any educational promotion of the historic districts.						
100-7400-53-111000-00000	OFFICE SUPPLIES	350.00	350.00	0.00	0.00	350.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Office Supplies	1.00	350.00	350.00				
Budget Notes							
Subject	Description						
Office Supplies	supplies for office operation including paper, files, machinery						
100-7400-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Copy Paper	1.00	600.00	600.00				
Budget Notes							
Subject	Description						
Copy Paper	paper costs for printing, for repoerts, public reports						
100-7400-53-140000-00000	BOOKS & PERIODICALS	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Books and resources	1.00	300.00	300.00				
Budget Notes							
Subject	Description						
Books & periodicals	urban land institute, historic preservation periodicals, on line subscriptions to ebooks						
100-7400-53-180000-00000	ART & CULTURE COMMISSION	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Art and Culture programming	1.00	9,000.00	9,000.00				
Budget Notes							
Subject	Description						
Art and Culture programming	Expenses for Art and Culture events, art exhibit projects and education/advocacy.						
Expense Total:		269,255.00	269,255.00	0.00	0.00	269,255.00	100.00%
Fund: 100 - GENERAL FUND Total:		269,255.00	269,255.00	0.00	0.00	269,255.00	100.00%
Report Total:		269,255.00	269,255.00	0.00	0.00	269,255.00	100.00%

Planning and Zoning

Authorizations- 2



Updated 22 June 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw will continue to see economic growth in 2023 through industrial, commercial, residential projects. These projects are concentrated in identified redevelopment areas and corridors including Cobb Parkway, Cherokee Street and downtown as well as in the existing industrial parks. There is approximately \$500 million in new investment currently under construction.

Kennesaw is benefiting from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educated workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive.

Goals & Objectives

- Increase engagement with existing businesses to support retention and expansion
- Strategic recruitment of new businesses, development and capital investment
- Retain and create stable, quality jobs
- Strengthen Downtown and its connection to other local economic activity centers
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth

Department Highlights

- City's rate of growth in jobs, wages, and home prices continued to increase in FY 2023; Kennesaw's unemployment rate is 3%, with a 2% increase in jobs over the last year.
- The commercial & industrial land area to residential land area ratio has improved to 62% commercial & industrial/38% residential.
- \$23 million of new capital investment will add over 500,000 square feet of industrial space in 2023.
- The City continues to pursue strategic annexations that analysis demonstrates will have a positive impact on our economy and the City's finances.

Operating Budget Comments

Fiscal Year 2023: \$403,447

Fiscal Year 2024: \$416,836

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$840 in Subscriptions due to rate increase for Costar
- A decrease of \$10,000 in Kennesaw Development Authority Legal Fees based on actual usage
- A decrease of \$11,500 in Kennesaw Development Authority Other Professional Services based on actual usage
- An increase of \$15,000 in Kennesaw Downtown Development Authority Expenses to accommodate new flex grant program

Position Summary

Fiscal Year 2023 Total Authorized Positions: 3

Fiscal Year 2023 Total Funded Positions: 3

Fiscal Year 2024 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7500-51-110000-00000](#) REGULAR EMPLOYEES
[100-7500-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7500-51-210000-00000](#) GROUP INSURANCE
[100-7500-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7500-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7500-51-270000-00000](#) WORKER'S COMPENSATION
[100-7500-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7500-52-127000-00000](#) DESIGN & GRAPHIC DESIGN
[100-7500-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7500-52-325000-00000](#) POSTAGE
[100-7500-52-332000-00000](#) MARKETING
[100-7500-52-340000-00000](#) PRINTING & BINDING
[100-7500-52-350000-00000](#) TRAVEL
[100-7500-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-7500-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7500-52-363000-00000](#) MEETING EXPENSES
[100-7500-52-364000-00000](#) SUBSCRIPTIONS
[100-7500-52-370000-00000](#) EDUCATION & TRAINING
[100-7500-52-540000-00000](#) DOWNTOWN DEVELOP EXPEN!
[100-7500-53-111000-00000](#) OFFICE SUPPLIES
[100-7500-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-7500-53-140000-00000](#) BOOKS & PERIODICALS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
218,840.00	225,310.00	6,470.00	2.96%
600.00	600.00	0.00	0.00%
24,795.00	28,489.00	3,694.00	14.90%
16,787.00	17,285.00	498.00	2.97%
26,952.00	28,150.00	1,198.00	4.44%
324.00	350.00	26.00	8.02%
31,500.00	31,500.00	0.00	0.00%
5,000.00	5,000.00	0.00	0.00%
4,519.00	5,182.00	663.00	14.67%
300.00	300.00	0.00	0.00%
13,800.00	13,800.00	0.00	0.00%
290.00	290.00	0.00	0.00%
3,450.00	3,450.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
5,790.00	6,630.00	840.00	14.51%
2,550.00	2,550.00	0.00	0.00%
42,200.00	42,200.00	0.00	0.00%
400.00	400.00	0.00	0.00%
250.00	250.00	0.00	0.00%
100.00	100.00	0.00	0.00%
403,447.00	416,836.00	13,389.00	3.32%
403,447.00	416,836.00	13,389.00	3.32%
403,447.00	416,836.00	13,389.00	3.32%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7500-51-110000-00000	REGULAR EMPLOYEES	225,310.00	225,310.00	0.00	0.00	225,310.00	100.00 %
100-7500-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-7500-51-210000-00000	GROUP INSURANCE	28,489.00	28,489.00	0.00	0.00	28,489.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	28,489.00	28,489.00			
100-7500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,285.00	17,285.00	0.00	0.00	17,285.00	100.00 %
100-7500-51-240000-00000	RETIREMENT CONTRIBUTIONS	28,150.00	28,150.00	0.00	0.00	28,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	802.00			
GMEBS PENSION		0.00	0.00	27,348.00			
100-7500-51-270000-00000	WORKER'S COMPENSATION	350.00	350.00	0.00	0.00	350.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	350.00			
100-7500-52-125000-00000	OTHER PROFESSIONAL SERV	31,500.00	31,500.00	0.00	0.00	31,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Strategic Plan Implementation Items		1.00	6,500.00	6,500.00			
Engineering for parking/development agreements		1.00	15,000.00	15,000.00			
Property appraisals, surveys		1.00	8,400.00	8,400.00			
Wayfinding Signage Inspection/Maintenance		2.00	800.00	1,600.00			
100-7500-52-127000-00000	DESIGN & GRAPHIC DESIGN	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Downtown Development- Event/Branding		1.00	5,000.00	5,000.00			
100-7500-52-310000-00000	INS, OTHER THAN EMP BEN	5,182.00	5,182.00	0.00	0.00	5,182.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	5,182.00			
100-7500-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Mailings		1.00	300.00	300.00			
100-7500-52-332000-00000	MARKETING	13,800.00	13,800.00	0.00	0.00	13,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business Development Networking Events		3.00	3,000.00	9,000.00			
Business Development Tech Recycle/Shred Events		1.00	1,500.00	1,500.00			
Business Development Town Hall Meetings		1.00	1,000.00	1,000.00			
Promotional Products		1.00	2,000.00	2,000.00			
Ribbon Cutting Supplies		1.00	300.00	300.00			
100-7500-52-340000-00000	PRINTING & BINDING	290.00	290.00	0.00	0.00	290.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Business Cards		1.00	150.00	150.00			
City Branded Stationary		1.00	95.00	95.00			
Name Badges		1.00	45.00	45.00			
100-7500-52-350000-00000	TRAVEL	3,450.00	3,450.00	0.00	0.00	3,450.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GA Downtown/GEDA Lodging/PerDiem		1.00	3,250.00	3,250.00			
Mileage/Gas for conference travel		1.00	200.00	200.00			
100-7500-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GA Downtown Assoc		1.00	300.00	300.00			
GEDA - ED Staff		1.00	1,000.00	1,000.00			
National Main Street Dues		1.00	200.00	200.00			
Other ED Professional Orgs - Staff		1.00	500.00	500.00			
100-7500-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Director Professional Org Dues		1.00	800.00	800.00			
ICMA Dues - MT		1.00	200.00	200.00			
Misc Staff Professional Dues		1.00	500.00	500.00			
100-7500-52-363000-00000	MEETING EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cobb Chamber Meetings		1.00	630.00	630.00			
ED Forums, Roundtables, Etc		1.00	510.00	510.00			
KBA Luncheons		1.00	360.00	360.00			
100-7500-52-364000-00000	SUBSCRIPTIONS	6,630.00	6,630.00	0.00	0.00	6,630.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adobe Illustrator		1.00	255.00	255.00			
ATL Business Chronicle		1.00	95.00	95.00			
CoStar		12.00	495.00	5,940.00			
Economist		1.00	100.00	100.00			
Wall Street Journal		1.00	240.00	240.00			
100-7500-52-370000-00000	EDUCATION & TRAINING	2,550.00	2,550.00	0.00	0.00	2,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Conference Registrations		1.00	1,000.00	1,000.00			
Misc Dept Training		1.00	150.00	150.00			
TA-GCED Classes		1.00	1,400.00	1,400.00			
100-7500-52-540000-00000	DOWNTOWN DEVELOP EXPENSE	42,200.00	42,200.00	0.00	0.00	42,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Apotheos/1808 Parking Agreement		1.00	1,800.00	1,800.00			
Downtown Branding/Promotion		1.00	1,000.00	1,000.00			
Hester Parking Agreement		1.00	1,800.00	1,800.00			
KFBC Parking Agreement		1.00	1,800.00	1,800.00			
Other parking agreements		1.00	1,800.00	1,800.00			
Wayfinding Signage Project		1.00	34,000.00	34,000.00			
100-7500-53-111000-00000	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00 %

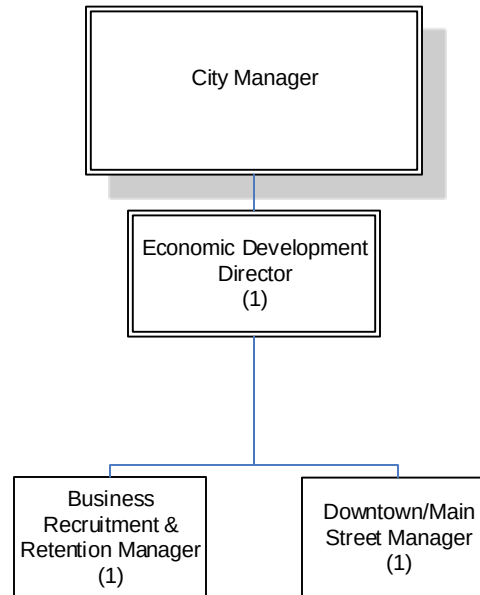
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
ED office supplies		1.00	400.00	400.00			
100-7500-53-118000-00000	OPERATING MATERIALS/SUPP	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Operating Supplies		1.00	250.00	250.00			
100-7500-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Books for department use		1.00	100.00	100.00			
Expense Total:		416,836.00	416,836.00	0.00	0.00	416,836.00	100.00%
Fund: 100 - GENERAL FUND Total:		416,836.00	416,836.00	0.00	0.00	416,836.00	100.00%
Report Total:		416,836.00	416,836.00	0.00	0.00	416,836.00	100.00%

Economic Development

Authorizations- 3



Updated 22 June 2023 FY 2024



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number	2021-2022 Total Activity	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Fund: 100 - GENERAL FUND					
Expense					
100-8000-58-110000-00000 PRINCIPAL-BONDS SERIES 202C	785,000.00	810,000.00	835,000.00	25,000.00	3.09%
100-8000-58-120000-00000 PRINCIPAL-CAPITAL LEASE	128,972.66	160,499.00	116,424.00	-44,075.00	-27.46%
100-8000-58-210600-00000 INTEREST - SERIES 2020	125,211.13	110,179.00	94,674.00	-15,505.00	-14.07%
100-8000-58-220000-00000 INTEREST-CAPITAL LEASE	16,812.88	15,394.00	12,714.00	-2,680.00	-17.41%
Total Expense:	1,055,996.67	1,096,072.00	1,058,812.00	-37,260.00	-3.40%
Total Fund: 100 - GENERAL FUND:	1,055,996.67	1,096,072.00	1,058,812.00	-37,260.00	-3.40%
Report Total:	1,055,996.67	1,096,072.00	1,058,812.00	-37,260.00	-3.40%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-8000-58-110000-00000	PRINCIPAL-BONDS SERIES 2020	835,000.00	835,000.00	0.00	0.00	835,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL - SERIES 2020		0.00	0.00	835,000.00			
100-8000-58-120000-00000	PRINCIPAL-CAPITAL LEASE	116,424.00	116,424.00	0.00	0.00	116,424.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
(1) 2020 Ford Explorer Police		0.00	0.00	7,671.00			
(1) 2020 SUV Interceptor (1) 2020 F-150 Police		0.00	0.00	15,796.00			
(1) 2022 Ford Maverick Truck PW		0.00	0.00	4,367.00			
(2) 2019 Chevy Malibu CM/BLD SERV		0.00	0.00	7,280.00			
(2) 2020 Frd Escpe Bld Maint		0.00	0.00	10,020.00			
(3) 2020 Ford Explorers Police		0.00	0.00	23,002.00			
1 2020 Frd Explr 1 2020 Malbu PW/Fin		0.00	0.00	10,023.00			
2 Interceptor Utility Vehicles POLICE		0.00	0.00	22,268.00			
2019 CHEVY IMPALA BLD SERV.		0.00	0.00	4,679.00			
2022 FORD EXPLR ASST. C.M.		0.00	0.00	6,628.00			
Ford F-250 Public Works		0.00	0.00	4,690.00			
100-8000-58-210600-00000	INTEREST - SERIES 2020	94,674.00	94,674.00	0.00	0.00	94,674.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2020		0.00	0.00	94,674.00			
100-8000-58-220000-00000	INTEREST-CAPITAL LEASE	12,714.00	12,714.00	0.00	0.00	12,714.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST-CAPITAL LEASE		0.00	0.00	12,714.00			
Expense Total:		1,058,812.00	1,058,812.00	0.00	0.00	1,058,812.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,058,812.00	1,058,812.00	0.00	0.00	1,058,812.00	100.00%
Report Total:		1,058,812.00	1,058,812.00	0.00	0.00	1,058,812.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-9100-61-107000-00000](#)

TRANSFERS OUT-MUSEUM

[100-9100-61-109000-00000](#)

TRANSFERS OUT SGG

[100-9100-61-109600-00000](#)

TRANSFERS OUT - URA

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
492,319.00	523,191.00	30,872.00	6.27%
484,332.00	579,049.00	94,717.00	19.56%
397,179.00	395,522.00	-1,657.00	-0.42%
1,373,830.00	1,497,762.00	123,932.00	9.02%
1,373,830.00	1,497,762.00	123,932.00	9.02%
1,373,830.00	1,497,762.00	123,932.00	9.02%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9100-61-107000-00000	TRANSFERS OUT-MUSEUM	523,191.00	523,191.00	0.00	0.00	523,191.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFER TO MUSEUM FY 023		0.00	0.00	523,191.00			
100-9100-61-109000-00000	TRANSFERS OUT SGG	579,049.00	579,049.00	0.00	0.00	579,049.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFER TO SMITH GILBERT GARDENS		0.00	0.00	579,049.00			
100-9100-61-109600-00000	TRANSFERS OUT - URA	395,522.00	395,522.00	0.00	0.00	395,522.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST SERIES 2014 A&B		0.00	0.00	395,522.00			
Expense Total:		1,497,762.00	1,497,762.00	0.00	0.00	1,497,762.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,497,762.00	1,497,762.00	0.00	0.00	1,497,762.00	100.00%
Report Total:		1,497,762.00	1,497,762.00	0.00	0.00	1,497,762.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 100 - GENERAL FUND		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Expense					
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	1,877,262.00	1,808,591.00	-68,671.00	-3.66%
100-9000-61-611500-00000	CSIF RESERVE	160,000.00	160,000.00	0.00	0.00%
100-9000-61-612000-00000	CPF RESERVE	65,000.00	65,000.00	0.00	0.00%
100-9000-61-612500-00000	CONTINGENCY	0.00	135,000.00	135,000.00	0.00%
Total Expense:		2,102,262.00	2,168,591.00	66,329.00	3.16%
Total Fund: 100 - GENERAL FUND:		2,102,262.00	2,168,591.00	66,329.00	3.16%
Report Total:		2,102,262.00	2,168,591.00	66,329.00	3.16%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	1,808,591.00	1,808,591.00	0.00	0.00	1,808,591.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		0.00	0.00	1,808,591.00			
100-9000-61-611500-00000	CSIF RESERVE	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINES RESERVE		0.00	0.00	160,000.00			
100-9000-61-612000-00000	CPF RESERVE	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINE RESERVE		0.00	0.00	65,000.00			
100-9000-61-612500-00000	CONTINGENCY	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CONTINGENCY		0.00	0.00	135,000.00			
Expense Total:		2,168,591.00	2,168,591.00	0.00	0.00	2,168,591.00	100.00%
Fund: 100 - GENERAL FUND Total:		2,168,591.00	2,168,591.00	0.00	0.00	2,168,591.00	100.00%
Report Total:		2,168,591.00	2,168,591.00	0.00	0.00	2,168,591.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1010-54-220000-00000](#)
[100-1015-54-245000-00000](#)
[100-1020-54-245000-00000](#)
[100-1020-54-250000-00000](#)
[100-1035-54-200000-00000](#)
[100-1035-54-221000-00000](#)
[100-1035-54-252000-00000](#)
[100-1050-54-141000-00000](#)
[100-1050-54-142000-00000](#)
[100-1050-54-200000-00000](#)
[100-1055-54-200000-00000](#)
[100-1060-54-220000-00000](#)

VEHICLES
SOFTWARE
SOFTWARE
EQUIPMENT
MACHINERY & EQUIPMENT
POLICE VEHICLES
POLICE EQUIPMENT
STREET CONST & IMPROVE
CDBG PROJECTS
MACHINERY & EQUIPMENT
MACHINERY & EQUIPMENT
VEHICLES

Total Expense:	1,139,637.36	852,300.00	-287,337.36	-25.21%
Total Fund: 100 - GENERAL FUND:	1,139,637.36	852,300.00	-287,337.36	-25.21%
Report Total:	1,139,637.36	852,300.00	-287,337.36	-25.21%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	

35,000.00	0.00	-35,000.00	-100.00%
16,380.00	0.00	-16,380.00	-100.00%
24,221.00	14,000.00	-10,221.00	-42.20%
19,000.00	0.00	-19,000.00	-100.00%
10,000.00	29,900.00	19,900.00	199.00%
433,486.36	0.00	-433,486.36	-100.00%
8,550.00	0.00	-8,550.00	-100.00%
365,000.00	425,000.00	60,000.00	16.44%
200,000.00	300,000.00	100,000.00	50.00%
0.00	32,400.00	32,400.00	0.00%
28,000.00	16,000.00	-12,000.00	-42.86%
0.00	35,000.00	35,000.00	0.00%
1,139,637.36	852,300.00	-287,337.36	-25.21%
1,139,637.36	852,300.00	-287,337.36	-25.21%
1,139,637.36	852,300.00	-287,337.36	-25.21%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1020-54-245000-00000	SOFTWARE	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Just FOIA Pro (CSIF)		0.00	0.00	14,000.00			
100-1035-54-200000-00000	MACHINERY & EQUIPMENT	29,900.00	29,900.00	0.00	0.00	29,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FINGER PRINT MACHINE REPLACEMENT (CPF)		1.00	9,500.00	9,500.00			
VEHICLE RADAR (CSIF)		4.00	5,100.00	20,400.00			
100-1050-54-141000-00000	STREET CONST & IMPROVE	425,000.00	425,000.00	0.00	0.00	425,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
LMIG		0.00	0.00	425,000.00			
100-1050-54-142000-00000	CDBG PROJECTS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CDBG Grant		0.00	0.00	300,000.00			
100-1050-54-200000-00000	MACHINERY & EQUIPMENT	32,400.00	32,400.00	0.00	0.00	32,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Two Zero Turn Mowers		2.00	16,200.00	32,400.00			
100-1055-54-200000-00000	MACHINERY & EQUIPMENT	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Grasshopper 61 Zero Turn Mower with Bagger		0.00	0.00	16,000.00			
100-1060-54-220000-00000	VEHICLES	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
For Code Enforcement Inspector Malibu (CSIF)		0.00	0.00	35,000.00			
Expense Total:		852,300.00	852,300.00	0.00	0.00	852,300.00	100.00%
Fund: 100 - GENERAL FUND Total:		852,300.00	852,300.00	0.00	0.00	852,300.00	100.00%
Report Total:		852,300.00	852,300.00	0.00	0.00	852,300.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Fund: 210 - ASSET FORFEITURE					
Revenue					
210-0000-35-130500-00000	INVESTIGATIVE FUNDS	655.00	0.00	-655.00	-100.00%
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE	20,000.00	20,000.00	0.00	0.00%
210-0000-36-100000-00000	INTEREST REVENUES	430.00	1,200.00	770.00	179.07%
210-0000-39-400000-00000	USE OF PY RESERVES	2,477.01	0.00	-2,477.01	-100.00%
Total Revenue:		23,562.01	21,200.00	-2,362.01	-10.02%
Expense					
210-9000-53-181000-00000	STATE FORFEITURE	22,907.01	21,200.00	-1,707.01	-7.45%
210-9000-53-181500-00000	INVESTIGATIVE FUNDS	655.00	0.00	-655.00	-100.00%
Total Expense:		23,562.01	21,200.00	-2,362.01	-10.02%
Total Fund: 210 - ASSET FORFEITURE:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - ASSET FORFEITURE							
Revenue							
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE ACC	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
	Revenue Total:	21,200.00	21,200.00	0.00	0.00	-21,200.00	100.00%
Expense							
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00	21,200.00	100.00 %
	Expense Total:	21,200.00	21,200.00	0.00	0.00	21,200.00	100.00%
	Fund: 210 - ASSET FORFEITURE Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%
	Report Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 211 - TREASURY EQUITABLE SHARING

Revenue

[211-0000-33-708000-00000](#)

DEPARTMENT OF TREASURY RE

[211-0000-36-100000-00000](#)

INTEREST REVENUES

Total Revenue:

Expense

[211-1035-54-231500-00000](#)

DEPT OF TREAS - POLICE EQUIP

[211-3200-51-110000-00000](#)

REGULAR EMPLOYEES

[211-3200-51-210000-00000](#)

GROUP INSURANCE

[211-3200-51-220000-00000](#)

SOCIAL SEC (FICA)CONTRIBUTI

[211-3200-51-240000-00000](#)

RETIREMENT CONTRIBUTIONS

[211-3200-51-270000-00000](#)

WORKERS COMPENSATION

[211-3200-52-231500-00000](#)

DEPT OF TREAS - OPERATING E

Total Expense:

Total Fund: 211 - TREASURY EQUITABLE SHARING:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
120,000.00	20,000.00	-100,000.00	-83.33%
6.00	500.00	494.00	8,233.33%
120,006.00	20,500.00	-99,506.00	-82.92%
20,000.00	20,500.00	500.00	2.50%
42,000.00	0.00	-42,000.00	-100.00%
5,240.00	0.00	-5,240.00	-100.00%
3,200.00	0.00	-3,200.00	-100.00%
2,500.00	0.00	-2,500.00	-100.00%
2,400.00	0.00	-2,400.00	-100.00%
44,666.00	0.00	-44,666.00	-100.00%
120,006.00	20,500.00	-99,506.00	-82.92%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 211 - TREASURY EQUITABLE SHARING							
Revenue							
211-0000-33-708000-00000	DEPARTMENT OF TREASURY REVEN	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-500.00			
Revenue Total:		20,500.00	20,500.00	0.00	0.00	-20,500.00	100.00%
Expense							
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIPME	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
Expense Total:		20,500.00	20,500.00	0.00	0.00	20,500.00	100.00%
Fund: 211 - TREASURY EQUITABLE SHARING Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2024 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for emergency calls and non-emergency calls that require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- Meet and exceed service demands as to provide the highest quality customer service to our citizens
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community

Department Highlights

	2021	2022
Non-emergency	61,886	51,892
911	23,342	24,758
Total calls	85,228	76,650
Open records	364	516

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,540,631

Fiscal Year 2024 Budget: \$1,534,400

The highlights of the recommended budget include the following:

- A decrease of \$6,770 in Software Maintenance due to completion of Text-to-911 Project in FY 23
- An increase of \$5,321 in Radio Repairs & Maintenance due to the need for new chargers, foot pedals, and external speakers for all three 911 consoles
- A decrease of \$2,724 in Uniforms line due to completion of creating new logo uniforms in FY 23
- A decrease of \$8,079 in Small Equipment for one time purchase of new office chairs in FY 23
- A decrease of \$7,431 due to replacement of 911 computers in FY 23

Position Summary

Fiscal Year 2023 Total Authorized Positions: 17

Fiscal Year 2023 Total Funded Positions: 17

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 215 - 911 OPERATIONS

Revenue

[215-0000-31-460000-00000](#)
[215-0000-34-291000-00000](#)
[215-0000-34-295500-00000](#)
[215-0000-34-296000-00000](#)
[215-0000-34-296500-00000](#)
[215-0000-36-100000-00000](#)
[215-0000-39-400000-00000](#)

CONSUMER FIREWORKS EXCISE
PREPAID WIRELESS - KENNESAW
PREPAID WIRELESS - ACWORTH
NON-PREPAID CHARGES ACWC
NON-PREPAID CHARGES KENN
INTEREST REVENUES
USE OF PY RESERVES

Total Revenue:

Expense

[215-3800-51-110000-00000](#)
[215-3800-51-130000-00000](#)
[215-3800-51-145000-00000](#)
[215-3800-51-210000-00000](#)
[215-3800-51-211400-00000](#)
[215-3800-51-215000-00000](#)
[215-3800-51-220000-00000](#)
[215-3800-51-270000-00000](#)
[215-3800-52-123100-00000](#)
[215-3800-52-310000-00000](#)
[215-3800-52-324000-00000](#)
[215-3800-52-325000-00000](#)
[215-3800-52-350000-00000](#)
[215-3800-52-360000-00000](#)
[215-3800-52-363000-00000](#)
[215-3800-52-364000-00000](#)
[215-3800-52-370000-00000](#)
[215-3800-52-420500-00000](#)
[215-3800-52-440000-00000](#)
[215-3800-52-450000-00000](#)
[215-3800-53-111000-00000](#)
[215-3800-53-111100-00000](#)

REGULAR EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
PRE-EMPLOYMENT PHYSICALS
INS,OTHER THAN EMP BEN
911 PSAP LINE
POSTAGE
TRAVEL
DUES & FEES
MEETING EXPENSES
SUBSCRIPTIONS
EDUCATION & TRAINING
SOFTWARE MAINTENANCE
EQUIPMENT REPAIRS & MAINT
RADIO REPAIRS & MAINT
OFFICE SUPPLIES
COPY PAPER

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
400.00	400.00	0.00	0.00%
144,000.00	144,000.00	0.00	0.00%
96,000.00	96,000.00	0.00	0.00%
420,000.00	420,000.00	0.00	0.00%
850,000.00	850,000.00	0.00	0.00%
22,800.00	24,000.00	1,200.00	5.26%
7,431.03	0.00	-7,431.03	-100.00%
1,540,631.03	1,534,400.00	-6,231.03	-0.40%
788,547.00	885,010.00	96,463.00	12.23%
120,000.00	102,528.00	-17,472.00	-14.56%
2,650.00	3,000.00	350.00	13.21%
191,665.00	220,221.00	28,556.00	14.90%
0.00	250.00	250.00	0.00%
15,358.00	16,179.00	821.00	5.35%
69,707.00	75,790.00	6,083.00	8.73%
1,376.00	1,487.00	111.00	8.07%
2,700.00	3,474.00	774.00	28.67%
22,640.00	25,958.00	3,318.00	14.66%
26,652.00	29,316.00	2,664.00	10.00%
25.00	25.00	0.00	0.00%
7,800.00	8,000.00	200.00	2.56%
4,755.00	4,894.00	139.00	2.92%
250.00	300.00	50.00	20.00%
2,997.00	2,906.00	-91.00	-3.04%
9,680.00	9,805.00	125.00	1.29%
53,770.00	47,000.00	-6,770.00	-12.59%
1,200.00	1,320.00	120.00	10.00%
10,079.00	15,400.00	5,321.00	52.79%
2,700.00	3,015.00	315.00	11.67%
1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
215-3800-53-117200-00000	UNIFORMS	5,100.00	2,376.00	-2,724.00	-53.41%
215-3800-53-160000-00000	SMALL EQUIPMENT	8,400.00	321.00	-8,079.00	-96.18%
215-3800-53-161000-00000	COMPUTERS - 911	7,431.03	0.00	-7,431.03	-100.00%
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	0.00	74,825.00	74,825.00	0.00%
215-9100-61-109000-00000	TRANSFERS OUT - GENERAL FU	184,149.00	0.00	-184,149.00	-100.00%
Total Expense:		1,540,631.03	1,534,400.00	-6,231.03	-0.40%
Total Fund: 215 - 911 OPERATIONS:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 215 - 911 OPERATIONS							
Revenue							
215-0000-31-460000-00000	CONSUMER FIREWORKS EXCISE TA	400.00	400.00	0.00	0.00	-400.00	100.00 %
215-0000-34-291000-00000	PREPAID WIRELESS - KENNESAW	144,000.00	144,000.00	0.00	0.00	-144,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELESS - KENNESAW		1.00	-144,000.0	-144,000.00			
215-0000-34-295500-00000	PREPAID WIRELESS - ACWORTH	96,000.00	96,000.00	0.00	0.00	-96,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELSS - ACWORTH		1.00	-96,000.00	-96,000.00			
215-0000-34-296000-00000	NON-PREPAID CHARGES ACWORTH	420,000.00	420,000.00	0.00	0.00	-420,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES ACWORTH		1.00	-420,000.0	-420,000.00			
215-0000-34-296500-00000	NON-PREPAID CHARGES KENNESAW	850,000.00	850,000.00	0.00	0.00	-850,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES KENNESAW		1.00	-850,000.0	-850,000.00			
215-0000-36-100000-00000	INTEREST REVENUES	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
Revenue Total:		1,534,400.00	1,534,400.00	0.00	0.00	-1,534,400.00	100.00 %
Expense							
215-3800-51-110000-00000	REGULAR EMPLOYEES	885,010.00	885,010.00	0.00	0.00	885,010.00	100.00 %
Budget Notes							
Subject		Description					
APPROX. REGULAR YEARLY SALARY		DIRECTOR - X1 - \$77,549 SUPERVISORS - X4 - \$199,680 ECOs - X12 - \$459,648 REDUCTION OF \$51,670					
215-3800-51-130000-00000	OVERTIME	102,528.00	102,528.00	0.00	0.00	102,528.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BUILT-IN OVERTIME		1.00	102,528.00	102,528.00			
Budget Notes							
Subject		Description					
APPROX. BUILT-IN OT PER YEAR PER EMPL		FORMULA USED: APPROX \$ PER HOUR X 8 HOURS PER PAY PERIOD X 2 PAY PERIODS PER MONTH X 12 MONTHS X NUMBER OF EMPLOYEES DIRECTOR - X1 - \$0 SUPERVISORS - X4 - \$39 = \$29,952 ECOs - X12 - \$31.50 = \$72,576 REDUCTION OF \$49,228 OR REDUCTION OF \$14.472 IF CM'S ORDER OF -\$32.256 IS RECOGNIZED					
215-3800-51-145000-00000	HOLIDAY BONUS PAYMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
APPROX HOLIDAY PAY	ADDED 10% TO PRIOR YEAR'S APPROVED NUMBER						
215-3800-51-210000-00000	GROUP INSURANCE	220,221.00	220,221.00	0.00	0.00	220,221.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GROUP INSURANCE	1.00	220,221.00	220,221.00				
215-3800-51-211400-00000	HSA EMPLOYERS SHARE	250.00	250.00	0.00	0.00	250.00	100.00 %
215-3800-51-215000-00000	GROUP INSURANCE-RETIREE	16,179.00	16,179.00	0.00	0.00	16,179.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GROUP INSURANCE - RETIREE	1.00	16,179.00	16,179.00				
Budget Notes							
Subject	Description						
APPROX GROUP INS - RETIREE	FORMULA USED:						
	FY 22 - \$17,000						
	FY 23 - \$15,358						
	AVG						
	EQUALS \$16.179						
215-3800-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	75,790.00	75,790.00	0.00	0.00	75,790.00	100.00 %
Budget Notes							
Subject	Description						
APPROX SS FICA CONTRIB	ADDED 10% TO FY 23						
215-3800-51-270000-00000	WORKER'S COMPENSATION	1,487.00	1,487.00	0.00	0.00	1,487.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
WORKERS COMPENSATION	0.00	0.00	1,487.00				
215-3800-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	3,474.00	3,474.00	0.00	0.00	3,474.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
PRE-EMPLOYMENT PHYSICALS	1.00	3,474.00	3,474.00				
Budget Notes							
Subject	Description						
APPROX PRE-EMPL PHYS	MEDICAL - \$79/EA						
	PSYCH - \$350/EA						
	POLY - \$150/EA						
	6 ECO OPENINGS						
215-3800-52-310000-00000	INS,OTHER THAN EMP BEN	25,958.00	25,958.00	0.00	0.00	25,958.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
PROPERTY & LIABILITY INSURANCE	0.00	0.00	25,958.00				
215-3800-52-324000-00000	911 PSAP LINE	29,316.00	29,316.00	0.00	0.00	29,316.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
911 PSAP LINE	1.00	29,316.00	29,316.00				
Budget Notes							
Subject	Description						
APPROX 911 PSAP LINE	ADDED 10% TO EACH LINE DETAILED IN FY23 BUDGET						
215-3800-52-325000-00000	POSTAGE	25.00	25.00	0.00	0.00	25.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
POSTAGE		1.00	25.00	25.00			
Budget Notes							
Subject	Description						
POSTAGE	NO CHANGE						
215-3800-52-350000-00000	TRAVEL	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRAVEL		1.00	8,000.00	8,000.00			
Budget Notes							
Subject	Description						
APPROX TRAVEL	INCREASE DUE TO: - INCREASE FROM ORGANIZERS/ORGANIZATIONS - REQ FOR ATTENDANCE AT NEW CONFERENCE						
215-3800-52-360000-00000	DUES & FEES	4,894.00	4,894.00	0.00	0.00	4,894.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DUES & FEES		1.00	4,894.00	4,894.00			
Budget Notes							
Subject	Description						
APPROX DUES & FEES	INCREASE OF \$1032 DUE TO INCREASED CHARGES BY VENDORS						
215-3800-52-363000-00000	MEETING EXPENSES	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MEETING EXPENSES		1.00	300.00	300.00			
Budget Notes							
Subject	Description						
MEETING EXPENSES	STATE OF THE CITY - KENNESAW - \$15 VARIOUS MTG EXP: - COFFEE, TEA, SNACKS, LUNCH, ETC. - WOULD LIKE TO HOST GA 911 ROUNDTABLE MTGS						
215-3800-52-364000-00000	SUBSCRIPTIONS	2,906.00	2,906.00	0.00	0.00	2,906.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SUBSCRIPTIONS		1.00	2,906.00	2,906.00			
Budget Notes							
Subject	Description						
APPROX SUBSCRIPTIONS	DECREASE OF \$91 DUE TO ORDERING ONE LESS AERO ATLAS						
215-3800-52-370000-00000	EDUCATION & TRAINING	9,805.00	9,805.00	0.00	0.00	9,805.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
EDUCATION & TRAINING		1.00	9,805.00	9,805.00			
Budget Notes							
Subject	Description						
APPROX ED & TRAINING	- INCREASE OF \$985 DUE TO OVER HALF OF STAFF IS BRAND NEW AND NEEDS CONTINUING EDUCATION IN 911 IN ORDER TO BOOST THEIR KNOWLEDGE, WHICH IN TURN WILL LESSEN LIABILITY. - OUR STAFFING IS GETTING BETTER IN ORDER TO ALLOW ATTENDANCE TO TRAINING CLASSES - ADDING IN \$900 TO BEGIN ORDERING ITEMS FOR RECRUITMENT/PUBLIC EDUCATION *SEE SCANNED DETAILS						
215-3800-52-420500-00000	SOFTWARE MAINTENANCE	47,000.00	47,000.00	0.00	0.00	47,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
SOFTWARE MAINTENANCE		1.00	47,000.00	47,000.00			
Budget Notes							
Subject		Description					
APPROX SOFTWARE MAINT		DECREASE OF \$6,770 DUE TO TEXT-TO-911 PROJECT COMPLETED, BUT NOT FULL \$10,000 DUE TO INDIVIDUAL LINES HAVING 10% ADDED TO ANTICIPATE RISING COSTS					
215-3800-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,320.00	1,320.00	0.00	0.00	1,320.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
EQUIPMENT REPAIRS & MAINT		1.00	1,320.00	1,320.00			
Budget Notes							
Subject		Description					
APPROX EQUIP REPAIRS & MAINT		INCREASE OF \$120 TO ANTICIPATE RISING COSTS					
215-3800-52-450000-00000	RADIO REPAIRS & MAINT	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RADIO REPAIRS & MAINT		1.00	15,400.00	15,400.00			
Budget Notes							
Subject		Description					
APPROX RADIO REPAIRS & MAINT		INCREASE OF \$5,321 DUE TO: - ASKING FOR NEW CHARGERS FOR ALL 3 CONSOLES - ASKING FOR NEW FOOT PEDALS FOR ALL 3 CONSOLES - ASKING FOR NEW EXTERNAL SPEAKERS FOR ALL 3 CONSOLES **SEE ATTACHED SCANNED EXPLANATIONS					
215-3800-53-111000-00000	OFFICE SUPPLIES	3,015.00	3,015.00	0.00	0.00	3,015.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	3,015.00	3,015.00			
Budget Notes							
Subject		Description					
APPROX OFC SUPPL		INCREASE OF \$315 DUE TO INCREASING COSTS OF PRODUCTS. WILL NEED SUPPLIES FOR ONBOARDING/TRAINING OF 6 NEW ECOS. **SEE ATTACHED SCANNED EXPLANATION					
215-3800-53-111100-00000	COPY PAPER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	1,000.00	1,000.00			
Budget Notes							
Subject		Description					
COPY PAPER		NO CHANGE					
215-3800-53-117200-00000	UNIFORMS	2,376.00	2,376.00	0.00	0.00	2,376.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
UNIFORMS		1.00	2,376.00	2,376.00			
Budget Notes							
Subject		Description					
APPROX UNIFORMS		DECREASE OF \$2,724 DUE TO NEW LOGO UNIFORMS ARE ESTABLISHED. JUST NEED ANNUAL REPLACEMENTS (X3/PER EMPL) AND FOR NEW HIRES (X6/NEW HIRE)					
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00	321.00	100.00 %

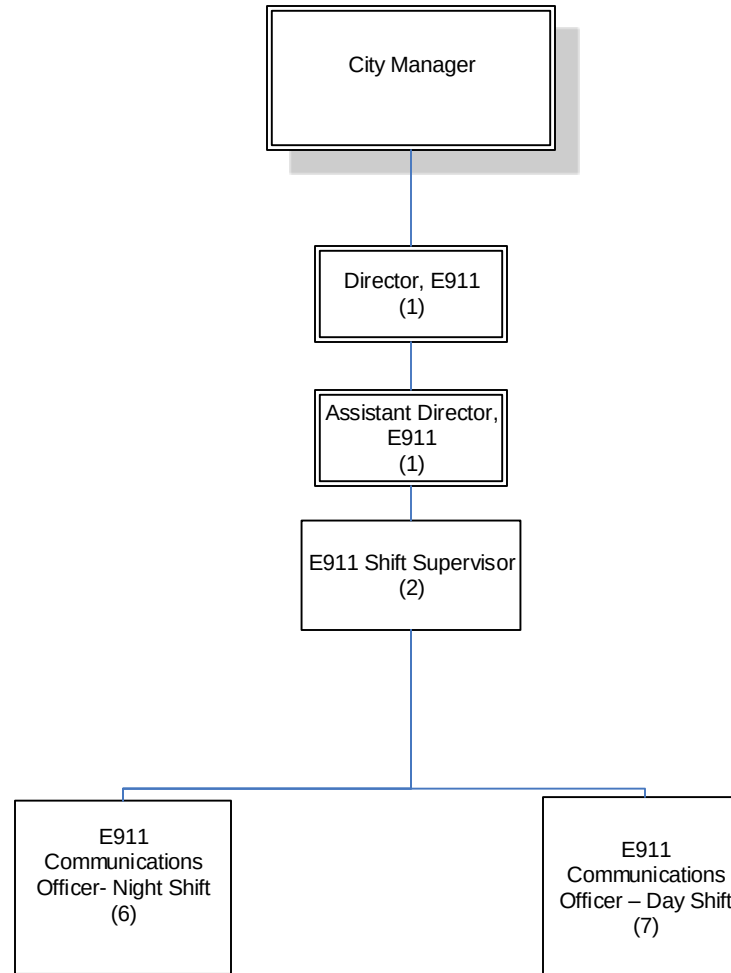
Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
SMALL EQUIPMENT				1.00	321.00	321.00			
Budget Notes									
Subject		Description							
VARIOUS SMALL EQUIPMENT		\$236.98 - HIGH PRICE FOR CLEANING TOOLS							
		\$214.78 - LOW PRICE FOR CLEANING TOOLS							
		\$83.93 - ELECTRONIC ORGANIZATION							
215-9000-61-611000-00000		WORKING CAPITAL RESERVE		74,825.00	74,825.00	0.00	0.00	74,825.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
WORKING CAPITAL				0.00	0.00	74,825.00			
Expense Total:				1,534,400.00	1,534,400.00	0.00	0.00	1,534,400.00	100.00%
Fund: 215 - 911 OPERATIONS Surplus (Deficit):				0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):				0.00	0.00	0.00	0.00	0.00	0.00%

911 Division

Authorizations- 17



Updated 22 June 2023 FY 2024



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 230 - ARP GRANT FUND		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Revenue					
230-0000-33-115000-00000	FED GRANT-OP/CAT-INDIRECT	3,188,560.00	1,991,454.00	-1,197,106.00	-37.54%
230-0000-36-100000-00000	INTEREST REVENUES	50.00	5,700.00	5,650.00	11,300.00%
Total Revenue:		3,188,610.00	1,997,154.00	-1,191,456.00	-37.37%
Expense					
230-1020-54-250000-00000	EQUIPMENT	100,000.00	0.00	-100,000.00	-100.00%
230-1035-54-221000-00000	POLICE VEHICLES	70,000.00	515,000.00	445,000.00	635.71%
230-1045-54-131000-00000	BLDG IMPROV-PW 2ND FLOOR	2,000,000.00	1,047,553.00	-952,447.00	-47.62%
230-1055-54-131000-00000	BLDG IMPROV-MUSEUM 2ND F	200,000.00	169,101.00	-30,899.00	-15.45%
230-1055-54-200000-00000	MACHINERY & EQUIPMENT	47,000.00	0.00	-47,000.00	-100.00%
230-1535-53-113000-00000	COMPUTER SUPPLIES	26,500.00	0.00	-26,500.00	-100.00%
230-3200-53-160100-00000	POLICE SMALL EQUIPMENT	185,610.00	0.00	-185,610.00	-100.00%
230-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	7,500.00	0.00	-7,500.00	-100.00%
230-4200-54-141000-00000	STREET CONST & IMPROVEME	232,000.00	0.00	-232,000.00	-100.00%
230-4200-54-200000-00000	MACHINERY & EQUIPMENT	90,000.00	33,000.00	-57,000.00	-63.33%
230-4500-54-200000-00000	MACHINERY & EQUIPMENT	200,000.00	0.00	-200,000.00	-100.00%
230-6100-53-160000-00000	SMALL EQUIPMENT	30,000.00	0.00	-30,000.00	-100.00%
230-6100-54-145000-00000	PARK IMPROVEMENTS	0.00	60,000.00	60,000.00	0.00%
230-6100-54-220000-00000	VEHICLES	0.00	127,500.00	127,500.00	0.00%
230-6171-54-120000-00000	SITE IMPROV-SGG	0.00	45,000.00	45,000.00	0.00%
Total Expense:		3,188,610.00	1,997,154.00	-1,191,456.00	-37.37%
Total Fund: 230 - ARP GRANT FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 230 - ARP GRANT FUND							
Revenue							
230-0000-33-115000-00000	FED GRANT-OP/CAT-INDIRECT	1,991,454.00	1,991,454.00	0.00	0.00	-1,991,454.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FED GRANT		0.00	0.00	-1,991,454.00			
230-0000-36-100000-00000	INTEREST REVENUES	5,700.00	5,700.00	0.00	0.00	-5,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		1.00	-5,700.00	-5,700.00			
Revenue Total:		1,997,154.00	1,997,154.00	0.00	0.00	-1,997,154.00	100.00%
Expense							
230-1035-54-221000-00000	POLICE VEHICLES	515,000.00	515,000.00	0.00	0.00	515,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2024 CHEVY TAHOE		1.00	80,000.00	80,000.00			
2024 FORD EXPLORER XLT SUV-ADMIN		1.00	55,000.00	55,000.00			
2024 FORD F 150 QUAD CAB-ADMIN		1.00	60,000.00	60,000.00			
2024 FORD INTERCEPTOR SUV 4@\$80,000		4.00	80,000.00	320,000.00			
230-1045-54-131000-00000	BLDG IMPROV-PW 2ND FLOOR	1,047,553.00	1,047,553.00	0.00	0.00	1,047,553.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PW 2ND FLOOR		1.00	1,047,553.0	1,047,553.00			
230-1055-54-131000-00000	BLDG IMPROV-MUSEUM 2ND FLOO	169,101.00	169,101.00	0.00	0.00	169,101.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MUSEUM 2ND FLOOR		1.00	169,101.00	169,101.00			
230-4200-54-200000-00000	MACHINERY & EQUIPMENT	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Vinyl Plotter for PW Sign Shop		0.00	0.00	33,000.00			
230-6100-54-145000-00000	PARK IMPROVEMENTS	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Baseball and Softball Scoreboards		0.00	0.00	60,000.00			
230-6100-54-220000-00000	VEHICLES	127,500.00	127,500.00	0.00	0.00	127,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2022-2023 Ford F-250 4x4 Gas Work Truck		0.00	0.00	53,000.00			
2023 Explorer 4 dr 4x2 Base (K7B)		0.00	0.00	40,000.00			
2023 Ford Passenger Van 350 XL		0.00	0.00	34,500.00			
230-6171-54-120000-00000	SITE IMPROV-SGG	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Detail							
Description		Units	Price	Amount			
Irrigation System		0.00	0.00	45,000.00			
Expense Total:		1,997,154.00	1,997,154.00	0.00	0.00	1,997,154.00	100.00%
Fund: 230 - ARP GRANT FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 275 - HOTEL/MOTEL TAX FUND		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Revenue					
275-0000-31-410000-00000	HOTEL/MOTEL	20,000.00	22,000.00	2,000.00	10.00%
275-0000-31-412000-00000	40% OF TAX REMITTED	13,520.00	20,870.00	7,350.00	54.36%
275-0000-31-413000-00000	4% COLLECTION FEE	1,300.00	2,200.00	900.00	69.23%
275-0000-32-000000-00000	SHORT TERM VACATION RENT/	60,000.00	65,000.00	5,000.00	8.33%
275-0000-36-100000-00000	INTEREST REVENUES	350.00	850.00	500.00	142.86%
Total Revenue:		95,170.00	110,920.00	15,750.00	16.55%
Expense					
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	50,000.00	54,375.00	4,375.00	8.75%
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	45,170.00	56,545.00	11,375.00	25.18%
Total Expense:		95,170.00	110,920.00	15,750.00	16.55%
Total Fund: 275 - HOTEL/MOTEL TAX FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 276 - IMPACT FEE

Revenue

[276-0000-32-195000-00000](#)
[276-0000-32-196000-00000](#)
[276-0000-32-197000-00000](#)
[276-0000-36-100000-00000](#)
[276-0000-39-400000-00000](#)

IMPACT FEES - PARKS & RECREATION
IMPACT FEES - POLICE DEPARTMENT
PARKS & REC EAST PARK RESIDUALS
INTEREST REVENUES
USE OF PRIOR YEAR RESERVES

Total Revenue:

Expense

[276-4225-54-145000-00000](#)
[276-4225-54-221000-00000](#)
[276-9000-61-611000-00000](#)

PARK IMPROVEMENTS
POLICE VEHICLES
WORKING CAPITAL RESERVE

Total Expense:

Total Fund: 276 - IMPACT FEE:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
69,900.00	61,512.00	-8,388.00	-12.00%
2,950.00	2,900.00	-50.00	-1.69%
0.00	138,000.00	138,000.00	0.00%
10,560.00	30,000.00	19,440.00	184.09%
16,590.00	0.00	-16,590.00	-100.00%
100,000.00	232,412.00	132,412.00	132.41%
30,000.00	200,000.00	170,000.00	566.67%
70,000.00	0.00	-70,000.00	-100.00%
0.00	32,412.00	32,412.00	0.00%
100,000.00	232,412.00	132,412.00	132.41%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 276 - IMPACT FEE							
Revenue							
276-0000-32-195000-00000	IMPACT FEES - PARKS & RECREATIO	61,512.00	61,512.00	0.00	0.00	-61,512.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Impact Fees		1.00	-61,512.00	-61,512.00			
276-0000-32-196000-00000	IMPACT FEES - POLICE DEPARTMEN	2,900.00	2,900.00	0.00	0.00	-2,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police Imapct		1.00	-2,900.00	-2,900.00			
276-0000-32-197000-00000	PARKS & REC EAST PARK RESIDENTI	138,000.00	138,000.00	0.00	0.00	-138,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Eastpark Impact		1.00	-138,000.0	-138,000.00			
276-0000-36-100000-00000	INTEREST REVENUES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-30,000.00			
Revenue Total:		232,412.00	232,412.00	0.00	0.00	-232,412.00	100.00%
Expense							
276-4225-54-145000-00000	PARK IMPROVEMENTS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Expanded playground Terry Lane Neighborhood Park		0.00	0.00	50,000.00			
Swift Cantrell workout station equipment		0.00	0.00	150,000.00			
276-9000-61-611000-00000	WORKING CAPITAL RESERVE	32,412.00	32,412.00	0.00	0.00	32,412.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		0.00	0.00	32,412.00			
Expense Total:		232,412.00	232,412.00	0.00	0.00	232,412.00	100.00%
Fund: 276 - IMPACT FEE Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2024 Budget Briefing Paper

Department: Cemetery Fund

Operating Budget Comments

Fiscal Year 2024 Budget: \$57,865

Highlights of recommended budget include the following:

- \$30,835 Tree Removal along Revival-side of Fence

Position Summary

Fiscal Year 2023 Total Authorized Positions: 0

Fiscal Year 2023 Total Funded Positions: 0

Fiscal Year 2024 Total Authorized Positions: 0

Fiscal Year 2024 Total Funded Positions: 0



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 285 - CEMETERY TRUST FUND

Revenue

285-0000-34-910000-00000	CEMETERY FEES	8,000.00	8,000.00	0.00	0.00%
285-0000-34-911500-00000	CEMETERY TREES REVENUE	700.00	500.00	-200.00	-28.57%
285-0000-36-100000-00000	INTEREST REVENUES	1,150.00	1,030.00	-120.00	-10.43%
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00%
285-0000-37-100000-00000	DONATION - CEM. PRESERVATI	3,000.00	3,000.00	0.00	0.00%
285-0000-39-400000-00000	USE OF PY RESERVE	14,266.00	44,835.00	30,569.00	214.28%
Total Revenue:		27,616.00	57,865.00	30,249.00	109.53%

Expense

285-4950-52-325000-00000	POSTAGE	650.00	250.00	-400.00	-61.54%
285-4950-52-350000-00000	TRAVEL	650.00	300.00	-350.00	-53.85%
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSH	100.00	350.00	250.00	250.00%
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINT	13,458.00	44,293.00	30,835.00	229.12%
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	12,258.00	0.00	0.00%
285-4950-53-118500-00000	CEMETERY TREES	500.00	414.00	-86.00	-17.20%
Total Expense:		27,616.00	57,865.00	30,249.00	109.53%

Total Fund: 285 - CEMETERY TRUST FUND:	0.00	0.00	0.00	0.00%
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Report Total:	0.00	0.00	0.00	0.00%
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City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 285 - CEMETERY TRUST FUND							
Revenue							
285-0000-34-910000-00000	CEMETERY FEES	8,000.00	8,000.00	0.00	0.00	-8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Fees		1.00	-8,000.00	-8,000.00			
285-0000-34-911500-00000	CEMETERY TREES REVENUE	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Tree Revenue		1.00	-500.00	-500.00			
285-0000-36-100000-00000	INTEREST REVENUES	1,030.00	1,030.00	0.00	0.00	-1,030.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-1,030.00	-1,030.00			
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Contributions/Donations		1.00	-500.00	-500.00			
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION F	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Donations from Cemetery Preservation Foundation		1.00	-3,000.00	-3,000.00			
285-0000-39-400000-00000	USE OF PY RESERVE	44,835.00	44,835.00	0.00	0.00	-44,835.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Tree Removal Along Revival-side Fence		1.00	-30,835.00	-30,835.00			
Use of PY Reserve		1.00	-14,000.00	-14,000.00			
Revenue Total:		57,865.00	57,865.00	0.00	0.00	-57,865.00	100.00%
Expense							
285-4950-52-325000-00000	POSTAGE	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	250.00	250.00			
285-4950-52-350000-00000	TRAVEL	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel - Conference		1.00	300.00	300.00			
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00	350.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organizational Membership		1.00	350.00	350.00			
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENA	44,293.00	44,293.00	0.00	0.00	44,293.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Repair and Maintenance		1.00	13,458.00	13,458.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Tree Removal Along Revival-side Fence		1.00	30,835.00	30,835.00			
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	12,258.00	0.00	0.00	12,258.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Material/Supplies		1.00	12,258.00	12,258.00			
285-4950-53-118500-00000	CEMETERY TREES	414.00	414.00	0.00	0.00	414.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Trees		1.00	414.00	414.00			
Expense Total:		57,865.00	57,865.00	0.00	0.00	57,865.00	100.00%
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2024 Budget Briefing Paper

Department: Public Works - Sanitation

Operating Budget Comments

Fiscal Year 2023 Budget: \$3,497,194

Fiscal Year 2024 Budget: \$3,665,500

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- An increase of \$130,876 in Other Professional Services due to a rise in contracted sanitation services

Position Summary

Fiscal Year 2023 Total Authorized Positions: 2*

Fiscal Year 2023 Total Funded Positions: 2*

Fiscal Year 2024 Total Authorized Positions: 2*

Fiscal Year 2024 Total Funded Positions: 2*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 540 - SANITATION FUND		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Revenue					
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHA	3,317,894.00	3,500,000.00	182,106.00	5.49%
540-0000-34-412000-00000	COMMERCIAL COLLECTION CH.	20,000.00	25,000.00	5,000.00	25.00%
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATEF	3,000.00	4,000.00	1,000.00	33.33%
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	40,000.00	36,000.00	-4,000.00	-10.00%
540-0000-34-419100-00000	SANITATION PENALTY	46,000.00	40,000.00	-6,000.00	-13.04%
540-0000-34-421200-00000	RESTART FEE	35,000.00	30,000.00	-5,000.00	-14.29%
540-0000-34-930000-00000	BAD CHECK FEES	300.00	500.00	200.00	66.67%
540-0000-36-100000-00000	INTEREST REVENUES	35,000.00	30,000.00	-5,000.00	-14.29%
Total Revenue:		3,497,194.00	3,665,500.00	168,306.00	4.81%
Expense					
540-4500-51-110000-00000	REGULAR EMPLOYEES	81,883.00	84,330.00	2,447.00	2.99%
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	400.00	0.00	0.00%
540-4500-51-210000-00000	GROUP INSURANCE	25,230.00	28,989.00	3,759.00	14.90%
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	7,340.00	4,392.00	-2,948.00	-40.16%
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	6,295.00	6,485.00	190.00	3.02%
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	31,757.00	33,256.00	1,499.00	4.72%
540-4500-51-270000-00000	WORKER'S COMPENSATION	81.00	87.00	6.00	7.41%
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	2,784,581.00	2,915,457.00	130,876.00	4.70%
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00%
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00%
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00%
540-4500-52-396000-00000	MERCHANT/CC FEES	70,000.00	40,000.00	-30,000.00	-42.86%
540-4500-54-245000-00000	SOFTWARE	6,630.00	0.00	-6,630.00	-100.00%
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	55,997.00	115,104.00	59,107.00	105.55%
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FU	340,000.00	350,000.00	10,000.00	2.94%
Total Expense:		3,497,194.00	3,665,500.00	168,306.00	4.81%
Total Fund: 540 - SANITATION FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 540 - SANITATION FUND							
Revenue							
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHARGE	3,500,000.00	3,500,000.00	0.00	0.00	-3,500,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESIDENTIAL COLLECTION CHARGES		0.00	0.00	-3,500,000.00			
540-0000-34-412000-00000	COMMERCIAL COLLECTION CHARG	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COMMERCIAL COLLECTION CHARGES		0.00	0.00	-25,000.00			
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATERIAL	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN-SALE OF RECYCLED MATERIAL		0.00	0.00	-4,000.00			
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	36,000.00	36,000.00	0.00	0.00	-36,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN - BULK PICKUP CHARGES		0.00	0.00	-36,000.00			
540-0000-34-419100-00000	SANITATION PENALTY	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SANITATION PENALTY		0.00	0.00	-40,000.00			
540-0000-34-421200-00000	RESTART FEE	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESTART FEE		0.00	0.00	-30,000.00			
540-0000-34-930000-00000	BAD CHECK FEES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAD CHECK FEES		0.00	0.00	-500.00			
540-0000-36-100000-00000	INTEREST REVENUES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-30,000.00			
Revenue Total:		3,665,500.00	3,665,500.00	0.00	0.00	-3,665,500.00	100.00%
Expense							
540-4500-51-110000-00000	REGULAR EMPLOYEES	84,330.00	84,330.00	0.00	0.00	84,330.00	100.00 %
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	400.00	0.00	0.00	400.00	100.00 %
540-4500-51-210000-00000	GROUP INSURANCE	28,989.00	28,989.00	0.00	0.00	28,989.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	28,989.00	28,989.00			
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	4,392.00	4,392.00	0.00	0.00	4,392.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	4,392.00	4,392.00			
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	6,485.00	6,485.00	0.00	0.00	6,485.00	100.00 %
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,256.00	33,256.00	0.00	0.00	33,256.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	438.00			
GMEBS PENSION		0.00	0.00	32,818.00			
540-4500-51-270000-00000	WORKER'S COMPENSATION	87.00	87.00	0.00	0.00	87.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	87.00			
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	2,915,457.00	2,915,457.00	0.00	0.00	2,915,457.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Republic contract		0.00	0.00	2,915,457.00			
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00	42,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage for billing		0.00	0.00	42,000.00			
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill printing		0.00	0.00	15,000.00			
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Disposal of bulk items		0.00	0.00	30,000.00			
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BANK FEES 2024		0.00	0.00	40,000.00			
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	115,104.00	115,104.00	0.00	0.00	115,104.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		0.00	0.00	115,104.00			
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FUND	350,000.00	350,000.00	0.00	0.00	350,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Transfer to General Fund		0.00	0.00	350,000.00			
Expense Total:		3,665,500.00	3,665,500.00	0.00	0.00	3,665,500.00	100.00%
Fund: 540 - SANITATION FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2024 Budget Briefing Paper

Department: Southern Museum of Civil War and Locomotive History

The Southern Museum of Civil War and Locomotive History collects, preserves, and displays objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic Southern economic and social issues. The Railroad Education Center Library & Archives offers researchers the opportunity to study collections. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the City and the Kennesaw Museum Foundation for the purpose of the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

Goals & Objectives

- The overall objective of the Southern Museum is to collect, preserve, and display artifacts pertaining to the Civil War, Southeastern railroads, and related Southern economic and social issues; in addition, the Museum seeks to inspire and enrich people of all ages and backgrounds through our educational initiatives and community partnerships.
- Sustain superior customer service as periodically reviewed through museum surveys, verbal feedback, and social media. The Museum will conduct more onsite program evaluations, while working with city communications department to determine additional methods in accurately capturing visitor feedback.
- Build upon our adult professional lecture and film series for adults. This series will begin implementation in mid-2023. We will continue to expand this offering to reach adult enthusiasts, history buffs, tourists, and community groups.
- On-going minor modifications of existing galleries to include additional and updated components and cases to address new topics and place more collections on display. Incorporate more multi-media components and hands-on interactives. Continue actively seeking out new donations and securing funds for acquisitions through continued collecting of relevant artifacts and archival materials.
- Sharpen web presence and growing digital accessibility of Southern Museum and Railroad Education Center Library and Archives. Add more content, from potential online exhibitions to posting low-resolution facsimiles of commonly requested research materials. Attract greater number of researchers and increase public knowledge of archival resources and availability.
- Conduct internal assessment of collection storage areas including potential preservation issues and improved space utilization. Edit and update existing Standard Operating Procedures: Department Rules and Regulations for Museum Team Members.
- Work with building maintenance, city management, and outside contractors to determine costs for exterior renovation of caboose. Likewise, determine costs for restoration of interior. Begin raising funds for restoration.

Department Highlights

- *Trains, Trains, Trains*, the premier family-friendly, model-railroading event in metropolitan Atlanta, featured the most model train layouts to date. We welcomed 3,398 visitors, totaling \$19,256 in admissions across the two-day event on Saturday, January 29, and Sunday, January

30. The gift shop sold \$17,616 in merchandise, which was the highest gift shop sales total in the history of the event.

- *All Aboard for Holiday Fun* was also successful this past year. The gift shop sold \$400 dollars more than the previous event and we had 493 more attendants. We added the Golden Bells Choir to the event schedule, which was particularly popular.
- The Jolley Education Center underwent minor improvements. Additions include a smart monitor and magnetic whiteboard in the classroom and an interactive electric train layout within the simulated station front. New chairs and décor were installed while the walls were repainted.
- The Museum continued exhibit upgrades. Improvements include a new monitor in the Foundry, installation of newly loaned artifacts from the Smithsonian inside the Railway Postal Service case, as well as acquisition and display of the Railway Express Agency cart acquired and gifted by the Kennesaw Museum Foundation.
- Continued innovative seasonal programming and events focusing on Black History and Women's History months with program offerings for visitors.
- Began promotion of the Southern Museum to Military families through Operation Military Membership.
- Successful completion of Southern Museum participation in the *Fostering Critical Conversations with Our Communities* program (one of only nine organizations selected nationwide) in collaboration with the International Coalition of Sites of Conscience and the Smithsonian Institution. Participating Southern Museum staff focused on promoting our *Silenced Voices* initiative, the objective of which is to make southern history relevant to our modern community and to encourage current dialogue by researching and sharing stories of individuals who have often been traditionally ignored or silenced.

Operating Budget Comments

Fiscal Year 2023 Budget: \$974,969

Fiscal Year 2024 Budget: \$1,030,716

The highlights of the recommended budget include the following:

- Reallocation of \$1,600 from Travel to Special Event Materials/Supply
- Reallocation of \$1,000 from Other Professional Services and Technical Design/Graphics to Building Maintenance Small Equipment
- An increase of \$7,498 in Furniture & Fixtures to purchase a specialized desk to bring interactive materials to guests

Position Summary

Fiscal Year 2023 Total Authorized Positions: 11

Fiscal Year 2023 Total Funded Positions: 11

Fiscal Year 2024 Total Authorized Positions: 11

Fiscal Year 2024 Total Funded Positions: 11



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 556 - SMCWLH MUSEUM

Revenue

[556-0000-31-440000-00000](#)
[556-0000-34-730000-00000](#)
[556-0000-34-732500-00000](#)
[556-0000-34-741000-00000](#)
[556-0000-34-741500-00000](#)
[556-0000-34-741600-00000](#)
[556-0000-34-750000-00000](#)
[556-0000-34-790000-00000](#)
[556-0000-36-100000-00000](#)
[556-0000-38-100500-00000](#)
[556-0000-38-101000-00000](#)
[556-0000-39-110000-00000](#)
[556-0000-39-113000-00000](#)

VEHICLE RENTAL TAX
SPECIAL EVENT ADMISSION FEI
ARCHIVE FEES
MUSEUM WALK IN ADMISSION
MUS. GIFT SHOP SALES
COST OF GOODS SOLD
EDUC, PROGRAM, GROUP TOU
FACILITY RENTAL
INTEREST REVENUES
MUSEUM DONATIONS
MUSEUM DONATIONS - ARTIF/
OPERATING TRANSFERS IN HO
TRANSFERS IN GENERAL FUND

Total Revenue:

Expense

[556-6172-51-110000-00000](#)
[556-6172-51-120000-00000](#)
[556-6172-51-130000-00000](#)
[556-6172-51-145000-00000](#)
[556-6172-51-210000-00000](#)
[556-6172-51-211400-00000](#)
[556-6172-51-220000-00000](#)
[556-6172-51-270000-00000](#)
[556-6172-52-125000-00000](#)
[556-6172-52-132000-00000](#)
[556-6172-52-232000-00000](#)
[556-6172-52-310000-00000](#)
[556-6172-52-325000-00000](#)
[556-6172-52-332000-00000](#)
[556-6172-52-340000-00000](#)
[556-6172-52-350000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
TECHNICAL DESIGN/GRAPHICS
RENTAL OF EQUIP & VEHCL
INS, OTHER THAN EMP BEN
POSTAGE
MARKETING
PRINTING & BINDING
TRAVEL

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
160,000.00	160,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
110,000.00	115,000.00	5,000.00	4.55%
135,000.00	140,000.00	5,000.00	3.70%
-72,000.00	-74,000.00	-2,000.00	2.78%
10,000.00	10,000.00	0.00	0.00%
30,000.00	25,000.00	-5,000.00	-16.67%
7,480.00	7,480.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
40,000.00	40,000.00	0.00	0.00%
34,670.00	56,545.00	21,875.00	63.09%
492,319.00	523,191.00	30,872.00	6.27%
974,969.00	1,030,716.00	55,747.00	5.72%
526,822.00	551,030.00	24,208.00	4.60%
1,800.00	1,800.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
2,050.00	2,200.00	150.00	7.32%
114,501.00	131,561.00	17,060.00	14.90%
0.00	250.00	250.00	0.00%
40,826.00	42,690.00	1,864.00	4.57%
2,050.00	2,215.00	165.00	8.05%
6,300.00	5,800.00	-500.00	-7.94%
500.00	0.00	-500.00	-100.00%
300.00	0.00	-300.00	-100.00%
36,502.00	41,852.00	5,350.00	14.66%
500.00	500.00	0.00	0.00%
81,712.00	81,712.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
3,000.00	1,400.00	-1,600.00	-53.33%

Budget Comparison Report

		Comparison 1	Comparison 1		
		Parent Budget	Budget	to Parent	%
		2022-2023	2023-2024	Increase /	
Account Number		APPROVED	REQUESTED	(Decrease)	
556-6172-52-360000-00000	DUES & FEES	500.00	500.00	0.00	0.00%
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSH	4,195.00	4,195.00	0.00	0.00%
556-6172-52-363000-00000	MEETING EXPENSES	500.00	600.00	100.00	20.00%
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00%
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	0.00	0.00%
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00%
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00%
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00%
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
556-6172-53-117000-00000	CLOTHING	700.00	700.00	0.00	0.00%
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	8,262.00	7,662.00	-600.00	-7.26%
556-6172-53-118700-00000	CURATORIAL SUPPLIES	13,000.00	13,000.00	0.00	0.00%
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	4,500.00	4,500.00	0.00	0.00%
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	12,000.00	13,600.00	1,600.00	13.33%
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00%
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00%
556-6172-53-123000-00000	ENERGY-ELECTRICITY	90,000.00	90,000.00	0.00	0.00%
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00%
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	300.00	1,300.00	1,000.00	333.33%
556-6172-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
556-6172-53-230000-00000	FURNITURE & FIXTURES	1,700.00	1,700.00	0.00	0.00%
556-6172-54-230000-00000	FURNITURE & FIXTURES	0.00	7,500.00	7,500.00	0.00%
Total Expense:		974,969.00	1,030,716.00	55,747.00	5.72%
Total Fund: 556 - SMCWLH MUSEUM:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 556 - SMCWLH MUSEUM							
Revenue							
556-0000-31-440000-00000	VEHICLE RENTAL TAX	160,000.00	160,000.00	0.00	0.00	-160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Vehicle Rental Tax		1.00	-160,000.0	-160,000.00			
556-0000-34-730000-00000	SPECIAL EVENT ADMISSION FEES	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Event Admission Fees		1.00	-25,000.00	-25,000.00			
556-0000-34-732500-00000	ARCHIVE FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Archive Fees		1.00	-1,000.00	-1,000.00			
556-0000-34-741000-00000	MUSEUM WALK IN ADMISSIONS	115,000.00	115,000.00	0.00	0.00	-115,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Walk In Admissions		1.00	-115,000.0	-115,000.00			
556-0000-34-741500-00000	MUS. GIFT SHOP SALES	140,000.00	140,000.00	0.00	0.00	-140,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Gift Shop Sales		1.00	-140,000.0	-140,000.00			
556-0000-34-741600-00000	COST OF GOODS SOLD	-74,000.00	-74,000.00	0.00	0.00	74,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of Goods Sold		1.00	74,000.00	74,000.00			
556-0000-34-750000-00000	EDUC, PROGRAM, GROUP TOURS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education, Program, Group Tours		1.00	-10,000.00	-10,000.00			
556-0000-34-790000-00000	FACILITY RENTAL	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facility Rental		1.00	-25,000.00	-25,000.00			
556-0000-36-100000-00000	INTEREST REVENUES	7,480.00	7,480.00	0.00	0.00	-7,480.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-7,480.00	-7,480.00			
556-0000-38-100500-00000	MUSEUM DONATIONS	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Donations		1.00	-1,500.00	-1,500.00			
556-0000-38-101000-00000	MUSEUM DONATIONS - ARTIFACTS	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Museum Donations - Artifacts		1.00	-40,000.00	-40,000.00			
556-0000-39-110000-00000	OPERATING TRANSFERS IN HOTEL/	56,545.00	56,545.00	0.00	0.00	-56,545.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Transfers in Hotel/Motel		0.00	0.00	-56,545.00			
556-0000-39-113000-00000	TRANSFERS IN GENERAL FUND	523,191.00	523,191.00	0.00	0.00	-523,191.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFERS IN GENERAL FUND		0.00	0.00	-523,191.00			
Revenue Total:		1,030,716.00	1,030,716.00	0.00	0.00	-1,030,716.00	100.00%
Expense							
556-6172-51-110000-00000	REGULAR EMPLOYEES	551,030.00	551,030.00	0.00	0.00	551,030.00	100.00 %
556-6172-51-120000-00000	TEMPORARY EMPLOYEES	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Summer Intern Program		1.00	1,800.00	1,800.00			
556-6172-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		1.00	3,000.00	3,000.00			
556-6172-51-145000-00000	HOLIDAY BONUS PAYMENT	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00 %
556-6172-51-210000-00000	GROUP INSURANCE	131,561.00	131,561.00	0.00	0.00	131,561.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	131,561.00	131,561.00			
556-6172-51-211400-00000	HSA EMPLOYERS SHARE	250.00	250.00	0.00	0.00	250.00	100.00 %
556-6172-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	42,690.00	42,690.00	0.00	0.00	42,690.00	100.00 %
556-6172-51-270000-00000	WORKER'S COMPENSATION	2,215.00	2,215.00	0.00	0.00	2,215.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	2,215.00			
556-6172-52-125000-00000	OTHER PROFESSIONAL SERV	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fontis Water		1.00	900.00	900.00			
Loud Security Systems		1.00	1,000.00	1,000.00			
Support Services		1.00	3,500.00	3,500.00			
Technology Maintenance		1.00	400.00	400.00			
556-6172-52-310000-00000	INS, OTHER THAN EMP BEN	41,852.00	41,852.00	0.00	0.00	41,852.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	41,852.00			
556-6172-52-325000-00000	POSTAGE	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	500.00	500.00			
556-6172-52-332000-00000	MARKETING	81,712.00	81,712.00	0.00	0.00	81,712.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
General - Billboards		1.00	20,000.00	20,000.00			
General - Eventective		1.00	2,052.00	2,052.00			
General - Photography		1.00	2,000.00	2,000.00			
General - Print Ads		1.00	15,200.00	15,200.00			
General - Printing		1.00	4,000.00	4,000.00			
General - Rack Card Production & Distribution		1.00	11,460.00	11,460.00			
General - Social Media Ad		1.00	2,000.00	2,000.00			
Holiday - Billboard		1.00	5,000.00	5,000.00			
Holiday - Mailing Insert		1.00	1,000.00	1,000.00			
Holiday - Print Ad		1.00	1,000.00	1,000.00			
Holiday - Printing		1.00	1,000.00	1,000.00			
Holiday - Social Media Ad		1.00	1,000.00	1,000.00			
Rendezvous - Print Ad		1.00	1,000.00	1,000.00			
Rendezvous - Printing		1.00	1,000.00	1,000.00			
Rendezvous - Social Media Ad		1.00	1,000.00	1,000.00			
Trains - Billboard		1.00	5,000.00	5,000.00			
Trains - Mailing Insert		1.00	1,000.00	1,000.00			
Trains - Print Ad		1.00	5,000.00	5,000.00			
Trains - Printing		1.00	1,000.00	1,000.00			
Trains - Social Media Ad		1.00	1,000.00	1,000.00			
556-6172-52-340000-00000	PRINTING & BINDING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Letterhead/Envelopes		1.00	600.00	600.00			
Miscellaneous Printing		1.00	400.00	400.00			
556-6172-52-350000-00000	TRAVEL	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Conference Travel		1.00	1,200.00	1,200.00			
Other Business		1.00	100.00	100.00			
Parking		1.00	100.00	100.00			
556-6172-52-360000-00000	DUES & FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Local/Regional Historical Society		1.00	300.00	300.00			
MDJ		1.00	200.00	200.00			
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	4,195.00	4,195.00	0.00	0.00	4,195.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
American Alliance of Museums		1.00	310.00	310.00			
American Association For State and Local History		1.00	220.00	220.00			
Annual Smithsonian Affiliation		1.00	3,000.00	3,000.00			
Georgia Association of Museums		1.00	270.00	270.00			
Museum Store Association		1.00	185.00	185.00			
Society of American Archivists		1.00	185.00	185.00			
Society of Georgia Archivists		1.00	25.00	25.00			
556-6172-52-363000-00000	MEETING EXPENSES	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Meeting Expense		1.00	200.00	200.00			
Team Development Meetings		1.00	400.00	400.00			
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Education & Training		1.00	500.00	500.00			
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Atlanta Mart Expo		1.00	200.00	200.00			
Education/Collections Conference		1.00	800.00	800.00			
Event & Rental Expos		1.00	300.00	300.00			
Smithsonain Conference Registration		1.00	200.00	200.00			
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00	125.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	125.00	125.00			
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bank Charges		1.00	6,000.00	6,000.00			
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,000.00	1,000.00			
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	500.00	500.00			
556-6172-53-117000-00000	CLOTHING	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Staff Shirts		1.00	700.00	700.00			
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	7,662.00	7,662.00	0.00	0.00	7,662.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Operation/Supply & Equipment		1.00	1,562.00	1,562.00			
Gift Shop Operations		1.00	1,500.00	1,500.00			
Jolley Education Center		1.00	1,500.00	1,500.00			
M&M/HSW Materials		1.00	3,000.00	3,000.00			
Miscellaneous		1.00	100.00	100.00			
556-6172-53-118700-00000	CURATORIAL SUPPLIES	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Display Maintenance		1.00	3,600.00	3,600.00			
Exhibit Improvements		1.00	8,000.00	8,000.00			
Organizational Supply		1.00	1,400.00	1,400.00			
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Archival Processing Supplies		1.00	4,000.00	4,000.00			
Preservation Supplies		1.00	500.00	500.00			
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	13,600.00	13,600.00	0.00	0.00	13,600.00	100.00 %

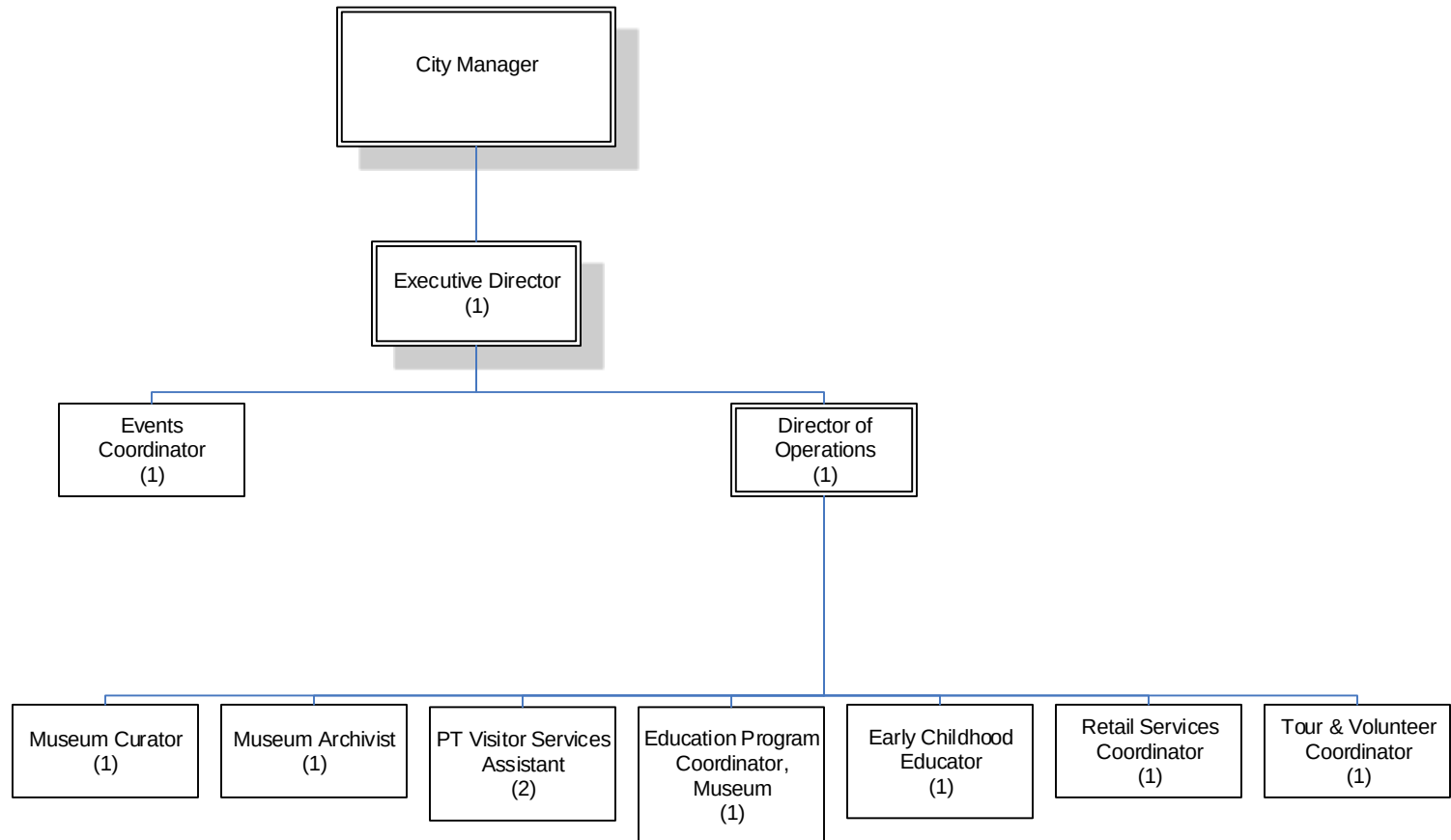
Budget Report

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description	Units	Price	Amount				
All Aboard For Holiday Fun	1.00	1,000.00	1,000.00				
Educational Events	1.00	3,500.00	3,500.00				
Railroad Rendezvous	1.00	2,000.00	2,000.00				
Seasonal Decor	1.00	600.00	600.00				
Trains, Trains, Trains!	1.00	6,500.00	6,500.00				
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Signage	1.00	1,000.00	1,000.00				
Museum Banners	1.00	1,000.00	1,000.00				
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Water/Sewage	1.00	5,000.00	5,000.00				
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00	1,239.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Stormwater/Utility	1.00	1,239.00	1,239.00				
556-6172-53-123000-00000	ENERGY-ELECTRICITY	90,000.00	90,000.00	0.00	0.00	90,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Energy-Electricity	1.00	90,000.00	90,000.00				
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00	85.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Street Lighting	1.00	85.00	85.00				
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Bldg Maint Small Equip	1.00	1,300.00	1,300.00				
556-6172-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Miscellaneous	1.00	500.00	500.00				
556-6172-53-230000-00000	FURNITURE & FIXTURES	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Event Furniture/Hardware	1.00	1,100.00	1,100.00				
Gallery	1.00	400.00	400.00				
Work Area	1.00	200.00	200.00				
556-6172-54-230000-00000	FURNITURE & FIXTURES	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
3BRANCH KURVE FIGURE 8 DESK	0.00	0.00	7,500.00				
Expense Total:		1,030,716.00	1,030,716.00	0.00	0.00	1,030,716.00	100.00%
Fund: 556 - SMCWLH MUSEUM Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Southern Museum of Civil War & Locomotive History

Authorizations- 11



Updated 22 August 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens is the City of Kennesaw's botanical garden and one of the City's most unique points of interest. Fifteen themed garden spaces, anchored by the reconstruction era Hiram Butler House, contain thousands of curated plants. In addition, a new camellia variety was recently discovered at SGG. The award-winning "Garden with Wings" butterfly house promotes conservation of beneficial Georgia native plants and insects providing visitors a wonderful opportunity to see all four stages of the butterfly lifecycle. The crevice garden displays a gardening style and plant collection rarely seen in the southeastern United States. Robust collections of hydrangeas, camellias, conifers and roses along with woodland and perennial gardens inspire visitors to explore variety for their own landscapes. Blending horticulture and art, the bonsai collection includes more than 70 trees, diligently trained during monthly work sessions that are open to garden visitors. SGG displays a world-class outdoor sculpture collection that includes sculptures by nationally and internationally known artists. Smith-Gilbert Gardens proudly boasts itself as a sustainable garden, using a minimal-toxicity approach to garden maintenance. This aligns with the mission of the Gardens as well as the American Public Garden Association (APGA) and their efforts to promote sustainable practices for future generations to enjoy the world's public gardens.

Goals and Objectives

- To raise awareness of Smith-Gilbert Gardens as a premier destination in Kennesaw, making it a household name to Kennesaw residents and a point of pride for the community
- Develop a plan to increase infrastructure for supporting education programs, making it a "rain or shine" venue for hosting school groups
- To increase the partnership opportunities with Cobb Travel and Tourism, Kennesaw State University, and artists in the Southeastern United States
- To assess aspects of the gardens to meet the American Disability Act Standards
- Identify and pilot programming that is mission-aligned while engaging new or diverse audiences in the Gardens
- To work with the SGG Foundation in raising funds for new and continued programming at the Gardens

Department Highlights

- The story of Art Blooms was recognized in APGA's Garden Magazine as its cover story for their Fall 2022 quarterly issue.
- The Gardens launched a new initiative – A Healthier You, kicking off with the Hummingbird Banding in September and continuing through the popular Garden Gallop 5K, we focused attention on health and wellness.
- Staff experienced an increase in attendance during the Summer months (July/August), making it the gardens busiest July ever, welcoming over 2,300 visitors.
- The Gardens secured funding from the Georgia Council of the Arts to support Art Blooms, by allowing us to provide stipends to local artists to display their work in the Gardens.

- Work began on creating a production area space for back-of-house horticulture storage and duties not open to the public. Phase 1 of a fence was installed in April 2023, and the nonfunctioning greenhouse was removed in March 2023.

Operating Budget Comments

Fiscal Year 2023 Budget: \$665,922

Fiscal Year 2024 Budget: \$770,049

The highlights of the recommended budget include the following:

- An increase of \$6,500 in Repairs & Maintenance to better maintain trees throughout the Garden
- A decrease of \$10,090 in Sculpture Conversation to reflect historic costs of funding two to four sculptures per year
- An increase of \$15,900 in Marketing to promote the Garden all year through different mediums of advertising
- An increase of \$2,750 in Clothing for a one-time purchase of new uniforms for all Garden employees
- A decrease of \$4,000 in Special Event Material/Supply due to reallocation of funds in Volunteer Program and Education Programs
- An increase of \$3,000 in Education Programs to develop, design, and print materials for a self-guided walking tour for K-12 school groups

Capital Outlay items funded through State and Local Fiscal Recovery Funds include:

- \$45,000 Phase I of Garden wide irrigation system

Position Summary

Fiscal Year 2023 Total Funded Positions: 7

Fiscal Year 2023 Total Authorized Positions: 7

Fiscal Year 2024 Total Funded Positions: 9

Fiscal Year 2024 Total Authorized Positions: 9



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 557 - SMITH GILBERT GARDENS

Revenue

[557-0000-33-410200-00000](#)
[557-0000-34-735000-00000](#)
[557-0000-34-736000-00000](#)
[557-0000-34-741500-00000](#)
[557-0000-34-741600-00000](#)
[557-0000-34-750000-00000](#)
[557-0000-34-791000-00000](#)
[557-0000-36-100000-00000](#)
[557-0000-38-100500-00000](#)
[557-0000-39-113000-00000](#)
[557-0000-39-400000-00000](#)

GRANT
SPECIAL EVENTS
RENTAL
GIFT SHOP SALES
COST OF GOODS SOLD
PROGRAM FEES
TOUR FEES
INTEREST REVENUES
DONATIONS
TRANSFER IN - GENERAL FUND
USE OF PY RESERVES

Total Revenue:

Expense

[557-6171-51-110000-00000](#)
[557-6171-51-120000-00000](#)
[557-6171-51-130000-00000](#)
[557-6171-51-145000-00000](#)
[557-6171-51-210000-00000](#)
[557-6171-51-211400-00000](#)
[557-6171-51-220000-00000](#)
[557-6171-51-270000-00000](#)
[557-6171-52-125000-00000](#)
[557-6171-52-211000-00000](#)
[557-6171-52-220000-00000](#)
[557-6171-52-232000-00000](#)
[557-6171-52-310000-00000](#)
[557-6171-52-325000-00000](#)
[557-6171-52-332000-00000](#)
[557-6171-52-340000-00000](#)
[557-6171-52-350000-00000](#)
[557-6171-52-361000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
DISPOSAL
REPAIRS & MAINTENANCE
SCULPTURE CONSERVATION
INS, OTHER THAN EMP BEN
POSTAGE
MARKETING
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
5,000.00	2,500.00	-2,500.00	-50.00%
8,000.00	5,000.00	-3,000.00	-37.50%
8,000.00	3,500.00	-4,500.00	-56.25%
35,000.00	45,000.00	10,000.00	28.57%
-15,000.00	-18,000.00	-3,000.00	20.00%
25,000.00	27,500.00	2,500.00	10.00%
65,000.00	78,500.00	13,500.00	20.77%
2,000.00	2,000.00	0.00	0.00%
45,000.00	45,000.00	0.00	0.00%
484,332.00	579,049.00	94,717.00	19.56%
3,590.00	0.00	-3,590.00	-100.00%
665,922.00	770,049.00	104,127.00	15.64%
362,722.00	435,150.00	72,428.00	19.97%
6,800.00	0.00	-6,800.00	-100.00%
3,000.00	3,000.00	0.00	0.00%
1,250.00	1,150.00	-100.00	-8.00%
102,607.00	117,894.00	15,287.00	14.90%
500.00	500.00	0.00	0.00%
28,594.00	33,610.00	5,016.00	17.54%
81.00	87.00	6.00	7.41%
20,000.00	20,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
12,000.00	18,500.00	6,500.00	54.17%
23,590.00	13,500.00	-10,090.00	-42.77%
1,564.00	1,794.00	230.00	14.71%
50.00	50.00	0.00	0.00%
25,575.00	41,475.00	15,900.00	62.17%
4,000.00	4,000.00	0.00	0.00%
8,000.00	8,000.00	0.00	0.00%
1,450.00	1,450.00	0.00	0.00%

Budget Comparison Report

		Comparison 1	Comparison 1		
		Parent Budget	Budget	to Parent	%
		2022-2023	2023-2024	Increase /	
Account Number		APPROVED	REQUESTED	(Decrease)	
557-6171-52-363000-00000	MEETING EXPENSES	500.00	500.00	0.00	0.00%
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00%
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00%
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00%
557-6171-53-117000-00000	CLOTHING	100.00	2,850.00	2,750.00	2,750.00%
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00%
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00%
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	15,000.00	11,000.00	-4,000.00	-26.67%
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00%
557-6171-53-119400-00000	VOLUNTEER PROGRAM	0.00	2,000.00	2,000.00	0.00%
557-6171-53-119500-00000	EDUCATION PROGRAMS	0.00	5,000.00	5,000.00	0.00%
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00	0.00%
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00	0.00%
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00	0.00%
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00%
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00	0.00%
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIP	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00%
Total Expense:		665,922.00	770,049.00	104,127.00	15.64%
Total Fund: 557 - SMITH GILBERT GARDENS:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 557 - SMITH GILBERT GARDENS							
Revenue							
557-0000-33-410200-00000	GRANT	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Stanley Smith Hort Trust - Grants to City		1.00	-2,500.00	-2,500.00			
557-0000-34-735000-00000	SPECIAL EVENTS	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Sponsorships to the City - CHOA		1.00	-5,000.00	-5,000.00			
557-0000-34-736000-00000	RENTAL	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rentals		1.00	-3,500.00	-3,500.00			
557-0000-34-741500-00000	GIFT SHOP SALES	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gift Shop Sales		1.00	-45,000.00	-45,000.00			
557-0000-34-741600-00000	COST OF GOODS SOLD	-18,000.00	-18,000.00	0.00	0.00	18,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of goods sold		1.00	18,000.00	18,000.00			
557-0000-34-750000-00000	PROGRAM FEES	27,500.00	27,500.00	0.00	0.00	-27,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
School Tours, Adult Tours, Workshops		1.00	-27,500.00	-27,500.00			
557-0000-34-791000-00000	TOUR FEES	78,500.00	78,500.00	0.00	0.00	-78,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Admissions, Group Tours, Group Admission		1.00	-78,500.00	-78,500.00			
557-0000-36-100000-00000	INTEREST REVENUES	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Fees		1.00	-2,000.00	-2,000.00			
557-0000-38-100500-00000	DONATIONS	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SGG Foundation Donation		1.00	-45,000.00	-45,000.00			
557-0000-39-113000-00000	TRANSFER IN - GENERAL FUND	579,049.00	579,049.00	0.00	0.00	-579,049.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Transfer General Fund		0.00	0.00	-579,049.00			
Revenue Total:		770,049.00	770,049.00	0.00	0.00	-770,049.00	100.00%
Expense							
557-6171-51-110000-00000	REGULAR EMPLOYEES	435,150.00	435,150.00	0.00	0.00	435,150.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
557-6171-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime for Hourly Staff		1.00	3,000.00	3,000.00			
557-6171-51-145000-00000	HOLIDAY BONUS PAYMENT	1,150.00	1,150.00	0.00	0.00	1,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Bonus		1.00	1,150.00	1,150.00			
557-6171-51-210000-00000	GROUP INSURANCE	117,894.00	117,894.00	0.00	0.00	117,894.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	117,894.00	117,894.00			
557-6171-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
557-6171-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	33,610.00	33,610.00	0.00	0.00	33,610.00	100.00 %
557-6171-51-270000-00000	WORKER'S COMPENSATION	87.00	87.00	0.00	0.00	87.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	87.00			
557-6171-52-125000-00000	OTHER PROFESSIONAL SERV	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Other Professional Services		1.00	20,000.00	20,000.00			
Budget Notes							
Subject		Description					
Notes for Other Professional Services		Monthly fees for Bonsai Maintenance, instructors for workshops and classes, any contracted work					
557-6171-52-211000-00000	DISPOSAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Disposal Fees		1.00	1,000.00	1,000.00			
Budget Notes							
Subject		Description					
Disposal		Tree Waste, Green Waste, Dump Fees					
557-6171-52-220000-00000	REPAIRS & MAINTENANCE	18,500.00	18,500.00	0.00	0.00	18,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Repairs & Maintenance		1.00	18,500.00	18,500.00			
Budget Notes							
Subject		Description					
Repairs and Maintenance		Tree removal and trimming, well maintenance and repairs, lawn services					
557-6171-52-232000-00000	SCULPTURE CONSERVATION	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Sculpture Conservation		1.00	13,500.00	13,500.00			
Budget Notes							
Subject		Description					
Sculpture Conservation		Conservation work on permanent sculptures; cleaning materials; contracted conservator work; repairs					
557-6171-52-310000-00000	INS. OTHER THAN EMP BEN	1,794.00	1,794.00	0.00	0.00	1,794.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	1,794.00			
557-6171-52-325000-00000	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	50.00	50.00			
557-6171-52-332000-00000	MARKETING	41,475.00	41,475.00	0.00	0.00	41,475.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Marketing		1.00	41,475.00	41,475.00			
Budget Notes							
Subject		Description					
Marketing notes		See attachment of breakdown by Seasonal spending					
557-6171-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing		1.00	4,000.00	4,000.00			
Budget Notes							
Subject		Description					
Printing Notes		Maps, Brochures, Rack Cards, general printing for daily operations					
557-6171-52-350000-00000	TRAVEL	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel		1.00	8,000.00	8,000.00			
Budget Notes							
Subject		Description					
Travel notes		APGA conference, local field trips for staff, webinars, symposiums					
557-6171-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	1,450.00	1,450.00	0.00	0.00	1,450.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organizational Memberships		1.00	1,450.00	1,450.00			
Budget Notes							
Subject		Description					
Professional Memberships		Professional organizations - benefit staff or gardens - APGA, Cobb Chamber, etc.					
557-6171-52-363000-00000	MEETING EXPENSES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Meetings		1.00	500.00	500.00			
Budget Notes							
Subject		Description					
Meeting Expenses		Meeting meals, meeting registrations					
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Radios		1.00	100.00	100.00			
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Office Supplies				1.00	700.00	700.00	
Budget Notes							
Subject				Description			
Office Supplies				General supplies for administrative use - pens, stapler, sticky notes, etc.			
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Copy Paper				1.00	500.00	500.00	
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00	50.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Janitorial Supplies				1.00	50.00	50.00	
557-6171-53-117000-00000	CLOTHING	2,850.00	2,850.00	0.00	0.00	2,850.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Clothing				1.00	100.00	100.00	
Uniform for new FT Hort Tech				1.00	500.00	500.00	
Uniform for new PT Hort Tech				1.00	500.00	500.00	
Uniforms				1.00	1,750.00	1,750.00	
Budget Notes							
Subject				Description			
Uniforms/Clothing				Staff uniform items			
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Operating Materials				1.00	10,000.00	10,000.00	
Budget Notes							
Subject				Description			
Operating Materials				Fertilizer, Pine Straw, Mulch, Tool Replacement under \$50, disposable supplies, wristbands, scavenger hunt prizes			
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Plant Development				1.00	15,000.00	15,000.00	
Budget Notes							
Subject				Description			
Plant Materials				Purchase of seasonal plantings			
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Special Events - Art Blooms				1.00	6,000.00	6,000.00	
Special Events - Supplies				1.00	5,000.00	5,000.00	
Budget Notes							
Subject				Description			
Art Blooms - Supplies				\$6,000 artist stipends			
Special Event Supplies				Plant Sale supplies, Easter, Earth Day, general events held by garden			
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %

Budget Report

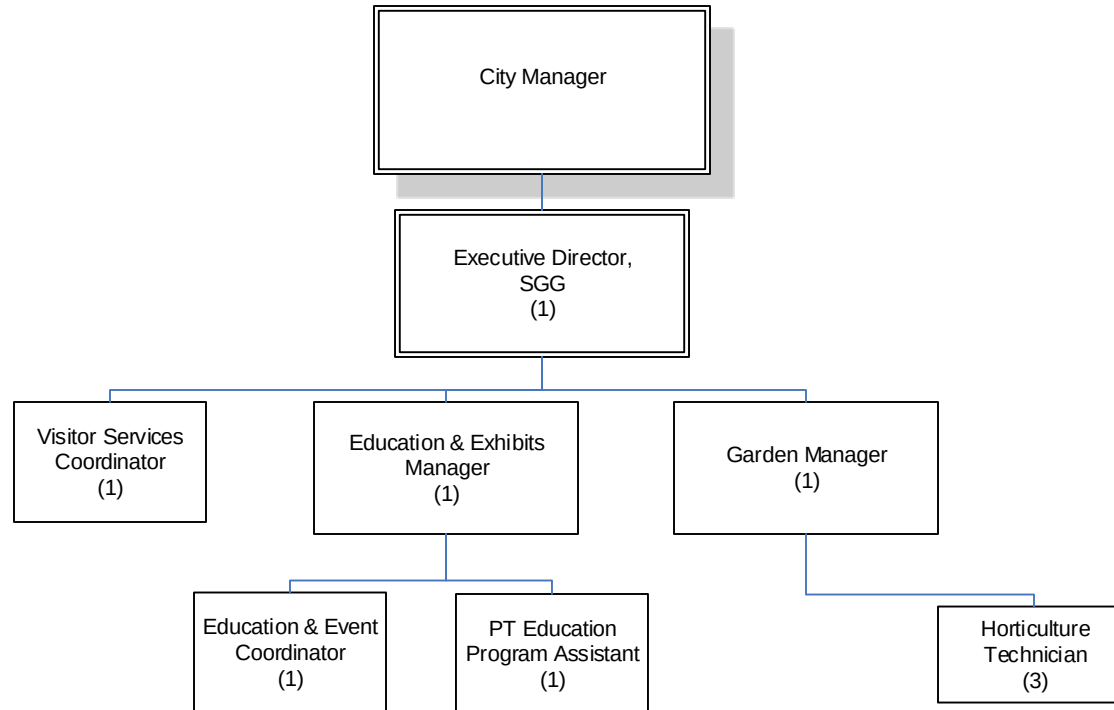
For Fiscal: 2023-2024 Period Ending: 09/30/2024

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail								
Description			Units	Price	Amount			
Signage			1.00	3,000.00	3,000.00			
Budget Notes								
Subject		Description						
Signage		Printing general signage - wayfinding, evergreen messages, static information						
557-6171-53-119400-00000	VOLUNTEER PROGRAM		2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Volunteers			1.00	2,000.00	2,000.00			
Budget Notes								
Subject		Description						
Volunteer Program		Fontis Water delivery, meeting/meal expenses for Volunteers, shirts and swag for volunteers						
557-6171-53-119500-00000	EDUCATION PROGRAMS		5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Education Programs			1.00	5,000.00	5,000.00			
Budget Notes								
Subject		Description						
Education Programs		Supples for education programs - including adult or youth programs; self-guided field trip materials; homeschool workshop materials						
557-6171-53-121000-00000	WATER/SEWERAGE		1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Water/Sewage			1.00	1,500.00	1,500.00			
557-6171-53-121500-00000	NATURAL GAS		3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Natural Gas			1.00	3,500.00	3,500.00			
557-6171-53-122500-00000	STORMWATER UTILITY		289.00	289.00	0.00	0.00	289.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Stormwater			1.00	289.00	289.00			
557-6171-53-123000-00000	ENERGY-ELECTRICITY		9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Electricity			1.00	9,000.00	9,000.00			
557-6171-53-123100-00000	STREET LIGHTING		700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Street Lighting			1.00	700.00	700.00			
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Energy - Gas/Diesel			1.00	1,000.00	1,000.00			
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIPMEN		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Garden Maintenance - Small Equipment			1.00	1,000.00	1,000.00			

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Garden Main. Small Equipt	Small tools (over \$50), weedeater, chainsaw						
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Office Small Equip	1.00	1,200.00	1,200.00				
Budget Notes							
Subject	Description						
General Office Equipment	Square accessories, small furniture and office machinery						
Expense Total:		770,049.00	770,049.00	0.00	0.00	770,049.00	100.00%
Fund: 557 - SMITH GILBERT GARDENS Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Smith-Gilbert Gardens

Authorizations- 9



Updated 22 June 2023 FY 2024

Fiscal Year 2024 Budget Briefing Paper

Department: Public Works - Stormwater

Department Highlights

- Approximately 900 construction site inspections
- Relined 1100 feet of storm line

Operating Budget Comments

Fiscal Year 2023 Budget: \$1,302,000

Fiscal Year 2024 Budget: \$1,450,395

The highlights of the recommended budget include the following:

- An increase in Retirement Contributions due to increased retirement contributions spread throughout each department
- A decrease of \$25,040 in Software related to purchase of new financial software completed in FY 23

Capital Outlay items funded by Stormwater Fund include:

- \$45,000 Ford Explorer (1)

Other Expenditure Highlights include:

- \$10,000 for consultant to perform annual MS4 report
- \$150,000 for consultant to perform an inventory survey of system wide storm water infrastructure

Position Summary

Fiscal Year 2023 Total Authorized Positions: 8

Fiscal Year 2023 Total Funded Positions: 8

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 8



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 560 - STORM WATER UTILITY FUND

Revenue

[560-0000-34-411000-00000](#)
[560-0000-34-412000-00000](#)
[560-0000-34-419100-00000](#)
[560-0000-36-100000-00000](#)
[560-0000-39-400000-00000](#)

STORM WATER UTILITY RESIDE
STORM WATER UTILITY COMM
STORMWATER PENALTY
INTEREST REVENUES
USE OF PRIOR YEAR RESERVE

Total Revenue:

Expense

[560-4320-51-110000-00000](#)
[560-4320-51-130000-00000](#)
[560-4320-51-130500-00000](#)
[560-4320-51-145000-00000](#)
[560-4320-51-210000-00000](#)
[560-4320-51-211400-00000](#)
[560-4320-51-215000-00000](#)
[560-4320-51-220000-00000](#)
[560-4320-51-240000-00000](#)
[560-4320-51-270000-00000](#)
[560-4320-52-125000-00000](#)
[560-4320-52-220000-00000](#)
[560-4320-52-310000-00000](#)
[560-4320-52-325000-00000](#)
[560-4320-52-340000-00000](#)
[560-4320-52-362000-00000](#)
[560-4320-52-370000-00000](#)
[560-4320-52-430000-00000](#)
[560-4320-53-111000-00000](#)
[560-4320-53-117200-00000](#)
[560-4320-53-118000-00000](#)
[560-4320-53-127000-00000](#)
[560-4320-53-180000-00000](#)
[560-4320-54-142000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STORMWATER - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE - RETIREE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKERS COMPENSATION
OTHER PROFESSIONAL
REPAIRS & MAINTENANCE
INS,OTHER THAN EMP BEN
POSTAGE
PRINTING & BINDING
PROFESSIONAL MEMBERSHIPS
EDUCATION & TRAINING
VEHICLE REPAIRS & MAINT
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIAL/SUPP
ENERGY-GASOLINE/DIESEL
MISCELLANEOUS
STORM WATER CONST & IMPR

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
585,000.00	585,000.00	0.00	0.00%
667,000.00	670,000.00	3,000.00	0.45%
0.00	5,000.00	5,000.00	0.00%
50,000.00	55,000.00	5,000.00	10.00%
0.00	135,395.00	135,395.00	0.00%
1,302,000.00	1,450,395.00	148,395.00	11.40%
308,188.00	323,830.00	15,642.00	5.08%
6,000.00	6,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
1,500.00	850.00	-650.00	-43.33%
89,056.00	102,324.00	13,268.00	14.90%
750.00	750.00	0.00	0.00%
8,402.00	0.00	-8,402.00	-100.00%
24,341.00	25,490.00	1,149.00	4.72%
33,320.00	33,827.00	507.00	1.52%
33,211.00	35,882.00	2,671.00	8.04%
18,000.00	178,000.00	160,000.00	888.89%
7,000.00	7,000.00	0.00	0.00%
10,429.00	11,958.00	1,529.00	14.66%
2,500.00	2,500.00	0.00	0.00%
1,100.00	1,100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,000.00	4,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,300.00	4,300.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
214,000.00	225,000.00	11,000.00	5.14%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
560-4320-54-220000-00000	VEHICLES	0.00	45,000.00	45,000.00	0.00%
560-4320-54-245000-00000	SOFTWARE	25,040.00	0.00	-25,040.00	-100.00%
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	2,048.00	584.00	-1,464.00	-71.48%
560-9100-61-109000-00000	TRANSFER - GENERAL FUND	379,000.00	380,000.00	1,000.00	0.26%
Total Expense:		1,234,185.00	1,450,395.00	216,210.00	17.52%
Total Fund: 560 - STORM WATER UTILITY FUND:		67,815.00	0.00	-67,815.00	-100.00%
Report Total:		67,815.00	0.00	-67,815.00	-100.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 560 - STORM WATER UTILITY FUND							
Revenue							
560-0000-34-411000-00000	STORM WATER UTILITY RESIDENTIA	585,000.00	585,000.00	0.00	0.00	-585,000.00	100.00 %
560-0000-34-412000-00000	STORM WATER UTILITY COMMERCI	670,000.00	670,000.00	0.00	0.00	-670,000.00	100.00 %
560-0000-34-419100-00000	STORMWATER PENALTY	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
560-0000-36-100000-00000	INTEREST REVENUES	55,000.00	55,000.00	0.00	0.00	-55,000.00	100.00 %
560-0000-39-400000-00000	USE OF PRIOR YEAR RESERVE	135,395.00	135,395.00	0.00	0.00	-135,395.00	100.00 %
Revenue Total:		1,450,395.00	1,450,395.00	0.00	0.00	-1,450,395.00	100.00%
Expense							
560-4320-51-110000-00000	REGULAR EMPLOYEES	323,830.00	323,830.00	0.00	0.00	323,830.00	100.00 %
560-4320-51-130000-00000	OVERTIME	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	6,000.00			
560-4320-51-130500-00000	STORMWATER - ONCALL	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	2,500.00			
560-4320-51-145000-00000	HOLIDAY BONUS PAYMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
560-4320-51-210000-00000	GROUP INSURANCE	102,324.00	102,324.00	0.00	0.00	102,324.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	102,324.00	102,324.00			
560-4320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
560-4320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	25,490.00	25,490.00	0.00	0.00	25,490.00	100.00 %
560-4320-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,827.00	33,827.00	0.00	0.00	33,827.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,009.00			
GMEBS PENSION		0.00	0.00	32,818.00			
560-4320-51-270000-00000	WORKERS COMPENSATION	35,882.00	35,882.00	0.00	0.00	35,882.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	35,882.00			
560-4320-52-125000-00000	OTHER PROFESSIONAL	178,000.00	178,000.00	0.00	0.00	178,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Engineering and consulting fees		0.00	0.00	18,000.00			
Inventory Consultant for inventory of S.W.		0.00	0.00	150,000.00			
MS4 Consultant perform annual MS4 report		0.00	0.00	10,000.00			
560-4320-52-220000-00000	REPAIRS & MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
REPAIRS TO EQUIPMENT		0.00	0.00	7,000.00			
560-4320-52-310000-00000	INS,OTHER THAN EMP BEN	11,958.00	11,958.00	0.00	0.00	11,958.00	100.00 %

Budget Report

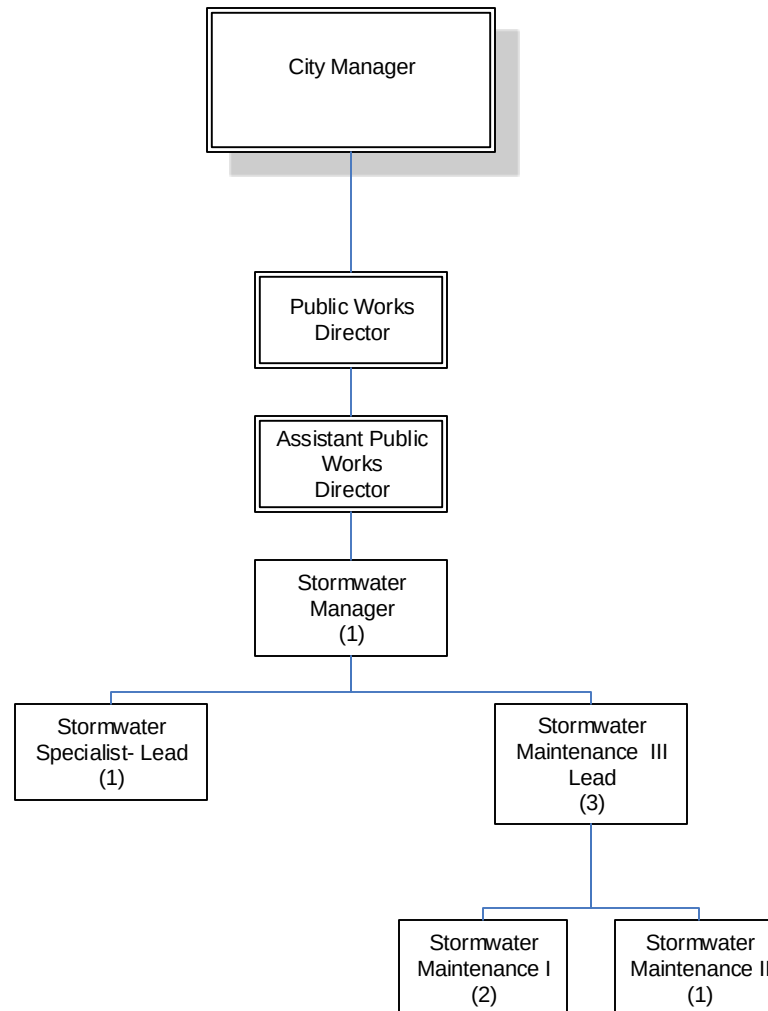
For Fiscal: 2023-2024 Period Ending: 09/30/2024

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE				0.00	0.00	11,958.00			
560-4320-52-325000-00000	POSTAGE			2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Postage for billing				0.00	0.00	2,500.00			
560-4320-52-340000-00000	PRINTING & BINDING			1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Bill printing				0.00	0.00	1,100.00			
560-4320-52-362000-00000	PROFESSIONAL MEMBERSHIPS			500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
APWA/ASFPM dues				0.00	0.00	500.00			
560-4320-52-370000-00000	EDUCATION & TRAINING			4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
APWA conference				0.00	0.00	1,300.00			
Erosion control certifications				0.00	0.00	1,300.00			
Flagging certifications				0.00	0.00	1,400.00			
560-4320-52-430000-00000	VEHICLE REPAIRS & MAINT			20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Preventive maintenance				0.00	0.00	15,000.00			
Tires and batteries				0.00	0.00	5,000.00			
560-4320-53-111000-00000	OFFICE SUPPLIES			500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Pens, paper, etc				0.00	0.00	500.00			
560-4320-53-117200-00000	UNIFORMS			4,300.00	4,300.00	0.00	0.00	4,300.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Uniform supplies and laundering				0.00	0.00	4,300.00			
560-4320-53-118000-00000	OPERATING MATERIAL/SUPP			20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Pipe, manholes, etc				0.00	0.00	15,000.00			
Small equipment, concrete, etc				0.00	0.00	5,000.00			
560-4320-53-127000-00000	ENERGY-GASOLINE/DIESEL			18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Fuel for vehicles and equipment				0.00	0.00	18,000.00			
560-4320-53-180000-00000	MISCELLANEOUS			500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Shovels, rakes, etc				0.00	0.00	500.00			
560-4320-54-142000-00000	STORM WATER CONST & IMPROVM			225,000.00	225,000.00	0.00	0.00	225,000.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Annual pipe reline project		0.00	0.00	225,000.00			
560-4320-54-220000-00000	VEHICLES	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2024 Ford Explorer		0.00	0.00	45,000.00			
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00	584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2018 Vactor Trailer Sewer Ramjet lease Interest		0.00	0.00	584.00			
560-9100-61-109000-00000	TRANSFER - GENERAL FUND	380,000.00	380,000.00	0.00	0.00	380,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Transfer to General Fund		0.00	0.00	380,000.00			
Expense Total:		1,450,395.00	1,450,395.00	0.00	0.00	1,450,395.00	100.00%
Fund: 560 - STORM WATER UTILITY FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Public Works Stormwater Department

Authorizations- 8





City of Kennesaw

Budget Comparison Report

Account Summary

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Fund: 565 - STREET LIGHTS FUND					
Revenue					
565-0000-34-419100-00000	STREETLIGHT PENALTY	0.00	1,400.00	1,400.00	0.00%
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	252,000.00	262,000.00	10,000.00	3.97%
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	114,000.00	129,000.00	15,000.00	13.16%
565-0000-36-100000-00000	INTEREST	1,340.00	1,500.00	160.00	11.94%
Total Revenue:		367,340.00	393,900.00	26,560.00	7.23%
Expense					
565-4260-53-123100-00000	STREET LIGHTING	361,635.00	393,862.00	32,227.00	8.91%
565-4260-54-245000-00000	SOFTWARE	1,950.00	0.00	-1,950.00	-100.00%
Total Expense:		363,585.00	393,862.00	30,277.00	8.33%
Total Fund: 565 - STREET LIGHTS FUND:		3,755.00	38.00	-3,717.00	-98.99%
Report Total:		3,755.00	38.00	-3,717.00	-98.99%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 565 - STREET LIGHTS FUND							
Revenue							
565-0000-34-419100-00000	STREETLIGHT PENALTY	1,400.00	1,400.00	0.00	0.00	-1,400.00	100.00 %
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	262,000.00	262,000.00	0.00	0.00	-262,000.00	100.00 %
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	129,000.00	129,000.00	0.00	0.00	-129,000.00	100.00 %
565-0000-36-100000-00000	INTEREST	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Revenue Total:		393,900.00	393,900.00	0.00	0.00	-393,900.00	100.00%
Expense							
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00	393,862.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street light costs		0.00	0.00	393,862.00			
Expense Total:		393,862.00	393,862.00	0.00	0.00	393,862.00	100.00%
Fund: 565 - STREET LIGHTS FUND Surplus (Deficit):		38.00	38.00	0.00	0.00	-38.00	100.00%
Report Surplus (Deficit):		38.00	38.00	0.00	0.00	-38.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 600 - PARTIALLY SELF INSURED FUND

Revenue

[600-0000-34-990500-00000](#)
[600-0000-36-100000-00000](#)

CITY/EMPLOYEE PAYMENTS
INTEREST REVENUES

Total Revenue:

Expense

[600-6000-52-120000-00000](#)
[600-6000-52-121000-00000](#)
[600-6000-52-123000-00000](#)
[600-6000-52-124000-00000](#)
[600-6000-52-125000-00000](#)
[600-6000-52-360000-00000](#)
[600-6000-55-220200-00000](#)
[600-6000-55-220600-00000](#)

ADMINISTRATIVE FEE
COMMISSIONS
AGGREGATE STOP/LOSS
SPECIFIC STOP/LOSS
OTHER PROFESSIONAL SERV
DUES & FEES
CLAIMS MEDICAL
CLAIMS PHARMACY

Total Expense:

Total Fund: 600 - PARTIALLY SELF INSURED FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
3,116,784.00	3,426,187.00	309,403.00	9.93%
2,000.00	6,500.00	4,500.00	225.00%
3,118,784.00	3,432,687.00	313,903.00	10.06%
75,188.00	77,189.00	2,001.00	2.66%
36,000.00	36,000.00	0.00	0.00%
86,768.00	88,475.00	1,707.00	1.97%
293,246.00	491,893.00	198,647.00	67.74%
650.00	650.00	0.00	0.00%
8,280.00	8,280.00	0.00	0.00%
1,960,668.00	2,182,440.00	221,772.00	11.31%
657,984.00	547,760.00	-110,224.00	-16.75%
3,118,784.00	3,432,687.00	313,903.00	10.06%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - PARTIALLY SELF INSURED FUND							
Revenue							
600-0000-34-990500-00000	CITY/EMPLOYEE PAYMENTS	3,426,187.00	3,426,187.00	0.00	0.00	-3,426,187.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY/EMPLOYEE PAYMENTS		0.00	0.00	-3,426,187.00			
600-0000-36-100000-00000	INTEREST REVENUES	6,500.00	6,500.00	0.00	0.00	-6,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-6,500.00			
Revenue Total:		3,432,687.00	3,432,687.00	0.00	0.00	-3,432,687.00	100.00%
Expense							
600-6000-52-120000-00000	ADMINISTRATIVE FEE	77,189.00	77,189.00	0.00	0.00	77,189.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADMIN FEE		1.00	77,189.00	77,189.00			
600-6000-52-121000-00000	COMMISSIONS	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ONE DIGITAL BROKER FEES		1.00	36,000.00	36,000.00			
600-6000-52-123000-00000	AGGREGATE STOP/LOSS	88,475.00	88,475.00	0.00	0.00	88,475.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
AGGREGATE SPECIFIC LIABILITY		1.00	65,000.00	65,000.00			
AGGREGATE STOP LOSS PREMIUM		1.00	23,475.00	23,475.00			
600-6000-52-124000-00000	SPECIFIC STOP/LOSS	491,893.00	491,893.00	0.00	0.00	491,893.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INDIVIDUAL STOP LOSS PREMIUM		1.00	491,893.00	491,893.00			
600-6000-52-125000-00000	OTHER PROFESSIONAL SERV	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA FEES/PRINTING FORMS		1.00	650.00	650.00			
600-6000-52-360000-00000	DUES & FEES	8,280.00	8,280.00	0.00	0.00	8,280.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
EMPLOYEE NAVIGATOR FEE		1.00	1,080.00	1,080.00			
WEX,DISC,COBRA,RETIREE,FSA/HSA		1.00	7,200.00	7,200.00			
600-6000-55-220200-00000	CLAIMS MEDICAL	2,182,440.00	2,182,440.00	0.00	0.00	2,182,440.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS MEDICAL		1.00	1,982,428.0	1,982,428.00			
DENTAL CLAIMS/ADMIN FEES		1.00	129,371.00	129,371.00			
LIFE INSUR/AD&D		1.00	19,275.00	19,275.00			
LT DISABILITY		1.00	17,699.00	17,699.00			
ST DISABILITY		1.00	33,667.00	33,667.00			

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
600-6000-55-220600-00000	CLAIMS PHARMACY	547,760.00	547,760.00	0.00	0.00	547,760.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS PHARMACY		1.00	685,712.00	685,712.00			
RX REBATES		1.00	-137,952.0	-137,952.00			
Expense Total:		3,432,687.00	3,432,687.00	0.00	0.00	3,432,687.00	100.00%
Fund: 600 - PARTIALLY SELF INSURED FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 700 - URBAN REDEVELOPMENT AGENCY		2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
Revenue					
700-0000-36-100000-00000	INTEREST REVENUES	2.00	2.00	0.00	0.00%
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUNI	397,179.00	395,522.00	-1,657.00	-0.42%
Total Revenue:		397,181.00	395,524.00	-1,657.00	-0.42%
Expense					
700-7300-52-396000-00000	PAYING AGENT FEES	5,500.00	5,300.00	-200.00	-3.64%
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	145,000.00	150,000.00	5,000.00	3.45%
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00%
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	85,362.00	78,905.00	-6,457.00	-7.56%
Total Expense:		397,181.00	395,524.00	-1,657.00	-0.42%
Total Fund: 700 - URBAN REDEVELOPMENT AGENCY:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 700 - URBAN REDEVELOPMENT AGENCY							
Revenue							
700-0000-36-100000-00000	INTEREST REVENUES	2.00	2.00	0.00	0.00	-2.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 2024		0.00	0.00	-2.00			
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUND	395,522.00	395,522.00	0.00	0.00	-395,522.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST FOR SERIES 2014 A&B		0.00	0.00	-395,522.00			
Revenue Total:		395,524.00	395,524.00	0.00	0.00	-395,524.00	100.00%
Expense							
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bond Escrow Agent Fees 2024		0.00	0.00	5,300.00			
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL - SERIES 2014 B		0.00	0.00	150,000.00			
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00	161,319.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 A		0.00	0.00	161,319.00			
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	78,905.00	78,905.00	0.00	0.00	78,905.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 B		0.00	0.00	78,905.00			
Expense Total:		395,524.00	395,524.00	0.00	0.00	395,524.00	100.00%
Fund: 700 - URBAN REDEVELOPMENT AGENCY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 760 - KDDA FUND

Revenue

[760-0000-34-756500-00000](#)
[760-0000-34-758000-00000](#)
[760-0000-34-758500-00000](#)
[760-0000-36-100000-00000](#)
[760-0000-38-100700-00000](#)
[760-0000-38-900000-00000](#)

FARMERS MARKET
HOLIDAY MARKET
BEER FESTIVAL REVENUE
INTEREST REVENUES
RENTS&ROYALTIES(BURGERFI)
OTHER (MISCELLANEOUS REV)

Total Revenue:

Expense

[760-7550-52-121000-00000](#)
[760-7550-52-125000-00000](#)
[760-7550-52-127000-00000](#)
[760-7550-52-231000-00000](#)
[760-7550-52-325000-00000](#)
[760-7550-52-330000-00000](#)
[760-7550-52-350000-00000](#)
[760-7550-52-360000-00000](#)
[760-7550-52-363000-00000](#)
[760-7550-52-371000-00000](#)
[760-7550-52-395000-00000](#)
[760-7550-52-550000-00000](#)
[760-7550-52-615000-00000](#)
[760-7550-52-615500-00000](#)
[760-7550-58-110100-00000](#)
[760-7550-58-230100-00000](#)
[760-9000-61-611000-00000](#)

LEGAL SERVICES
OTHER PROFESSIONAL SERV
DESIGN & GRAPHIC DESIGN
RENTAL OF LAND & BUILDNG
POSTAGE
ADVERTISING
TRAVEL
DUES & FEES
MEETING EXPENSES
PROFESSIONAL DEVELOPMENT
MILEAGE REIMBURSEMENT
DEVELOPMENT AUTH EXPENSE
FARMERS MARKET
HOLIDAY MARKET
PRINCIPAL -LOAN FROM CITY-B
INTEREST-\$300K LOAN FROM C
WORKING CAPITAL RESERVE

Total Expense:

Total Fund: 760 - KDDA FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
0.00	3,000.00	3,000.00	0.00%
0.00	2,500.00	2,500.00	0.00%
9,000.00	2,500.00	-6,500.00	-72.22%
260.00	1,200.00	940.00	361.54%
40,518.00	40,518.00	0.00	0.00%
0.00	25.00	25.00	0.00%
49,778.00	49,743.00	-35.00	-0.07%
15,000.00	15,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
500.00	250.00	-250.00	-50.00%
8,400.00	8,400.00	0.00	0.00%
100.00	100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
500.00	500.00	0.00	0.00%
165.00	0.00	-165.00	-100.00%
100.00	100.00	0.00	0.00%
600.00	600.00	0.00	0.00%
500.00	250.00	-250.00	-50.00%
0.00	15,000.00	15,000.00	0.00%
0.00	1,560.00	1,560.00	0.00%
0.00	2,500.00	2,500.00	0.00%
16,093.00	0.00	-16,093.00	-100.00%
71.00	0.00	-71.00	-100.00%
5,749.00	3,483.00	-2,266.00	-39.42%
49,778.00	49,743.00	-35.00	-0.07%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 760 - KDDA FUND							
Revenue							
760-0000-34-756500-00000	FARMERS MARKET	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Farmers Market vendor fees		1.00	-3,000.00	-3,000.00			
760-0000-34-758000-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market vendor fees		1.00	-2,500.00	-2,500.00			
760-0000-34-758500-00000	BEER FESTIVAL REVENUE	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Beer Festival Sponsors/Ticket Sales		1.00	-2,500.00	-2,500.00			
760-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-1,200.00			
760-0000-38-100700-00000	RENTS&ROYALTIES(BURGERFI) 2844	40,518.00	40,518.00	0.00	0.00	-40,518.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BurgerFi Rent		1.00	-40,518.00	-40,518.00			
760-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	25.00	25.00	0.00	0.00	-25.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc KDDA Revenue		1.00	-25.00	-25.00			
Revenue Total:		49,743.00	49,743.00	0.00	0.00	-49,743.00	100.00%
Expense							
760-7550-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services - KDDA		1.00	15,000.00	15,000.00			
760-7550-52-125000-00000	OTHER PROFESSIONAL SERV	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA surveys, appraisals, studies		1.00	1,500.00	1,500.00			
760-7550-52-127000-00000	DESIGN & GRAPHIC DESIGN	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA cards, nametags, stationary		1.00	250.00	250.00			
760-7550-52-231000-00000	RENTAL OF LAND & BUILDNG	8,400.00	8,400.00	0.00	0.00	8,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rent 2844 S. Main Street		12.00	700.00	8,400.00			
760-7550-52-325000-00000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
KDDA Mailings		1.00	100.00	100.00			
760-7550-52-330000-00000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Event/Program Ads		1.00	500.00	500.00			
760-7550-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Travel - Confernces or Training		1.00	500.00	500.00			
760-7550-52-363000-00000	MEETING EXPENSES	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Meeting Expenses		1.00	100.00	100.00			
760-7550-52-371000-00000	PROFESSIONAL DEVELOPMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA training		1.00	600.00	600.00			
760-7550-52-395000-00000	MILEAGE REIMBURSEMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Mileage		1.00	250.00	250.00			
760-7550-52-550000-00000	DEVELOPMENT AUTH EXPENSES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Flex Grants		1.00	15,000.00	15,000.00			
760-7550-52-615000-00000	FARMERS MARKET	1,560.00	1,560.00	0.00	0.00	1,560.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FM Portable Restroom		6.00	260.00	1,560.00			
760-7550-52-615500-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market Expenses		1.00	2,500.00	2,500.00			
760-9000-61-611000-00000	WORKING CAPITAL RESERVE	3,483.00	3,483.00	0.00	0.00	3,483.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		1.00	3,483.00	3,483.00			
Expense Total:		49,743.00	49,743.00	0.00	0.00	49,743.00	100.00%
Fund: 760 - KDDA FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Summary

Account Number

Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY

Revenue

[780-0000-36-100000-00000](#)

INTEREST REVENUES

[780-0000-39-310500-00000](#)

WALTON RIDENOUR APTS

[780-0000-39-400000-00000](#)

USE OF PY RESERVES

Total Revenue:

Expense

[780-7880-52-121000-00000](#)

LEGAL SERVICES

[780-7880-52-125000-00000](#)

OTHER PROFESSIONAL SERV

[780-7880-52-332000-00000](#)

MARKETING

[780-7880-52-350000-00000](#)

TRAVEL

[780-7880-52-363000-00000](#)

MEETING EXPENSES

[780-7880-52-370000-00000](#)

CONFERENCE FEES

[780-7880-52-395000-00000](#)

MILEAGE REIMBURSEMENT

[780-7880-52-600000-00000](#)

SPECIAL EVENTS

[780-7880-53-102000-00000](#)

ED STAFF SUPPORT

[780-7880-53-103000-00000](#)

BUSINESS DEVELOPMENT

[780-7880-61-108500-00000](#)

TRANSFER OUT - GENERAL FUN

Total Expense:

Total Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
4,800.00	4,800.00	0.00	0.00%
105,766.00	105,766.00	0.00	0.00%
45,084.00	23,584.00	-21,500.00	-47.69%
155,650.00	134,150.00	-21,500.00	-13.81%
25,000.00	15,000.00	-10,000.00	-40.00%
23,500.00	12,000.00	-11,500.00	-48.94%
250.00	250.00	0.00	0.00%
500.00	500.00	0.00	0.00%
200.00	200.00	0.00	0.00%
700.00	500.00	-200.00	-28.57%
200.00	200.00	0.00	0.00%
300.00	500.00	200.00	66.67%
10,000.00	10,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
70,000.00	70,000.00	0.00	0.00%
155,650.00	134,150.00	-21,500.00	-13.81%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY							
Revenue							
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00	-4,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Interest		1.00	-4,800.00	-4,800.00			
780-0000-39-310500-00000	WALTON RIDENOUR APTS	105,766.00	105,766.00	0.00	0.00	-105,766.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Admin Fee		1.00	-70,000.00	-70,000.00			
Annual Bond Issuer Fee		1.00	-35,766.00	-35,766.00			
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00	-23,584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
USE OF PY RESERVES		1.00	-23,584.00	-23,584.00			
Revenue Total:		134,150.00	134,150.00	0.00	0.00	-134,150.00	100.00%
Expense							
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Legal Fees		1.00	15,000.00	15,000.00			
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual website support/maintenance		1.00	4,000.00	4,000.00			
KDA appraisals, surveys		1.00	3,000.00	3,000.00			
KDA branding materials		1.00	5,000.00	5,000.00			
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Marketing		1.00	250.00	250.00			
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Travel		1.00	500.00	500.00			
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA meeting expenses		1.00	200.00	200.00			
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA conference fees		1.00	500.00	500.00			
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

For Fiscal: 2023-2024 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
KDA mileage		1.00	200.00	200.00			
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Special Event support		1.00	500.00	500.00			
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA staff support		1.00	10,000.00	10,000.00			
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business Development Support		1.00	25,000.00	25,000.00			
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUND	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Transfer to support city development projects		1.00	70,000.00	70,000.00			
Expense Total:		134,150.00	134,150.00	0.00	0.00	134,150.00	100.00%
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY Surplus (Defici		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

COBB COUNTY KENNESTONE HOSPITAL AUTHORITY

8:25-2023

MDJ-6724

GPN-16

**City of Kennesaw
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2023-2024 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 5, 2023 at 6:30 p.m. and the final hearing and adoption on Monday, September 18, 2023 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 25, 2023 in the City Clerks office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Leo Alvarez,
City Clerk

8:25;9:1,8-2023

MDJ-6757

8003 **Public Hearing**

MDJ-6724
GPN-16
City of Kennesaw
Public Notice

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2023-2024 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 5, 2023 at 6:30 p.m. and the final hearing and adoption on Monday, September 18, 2023 at 6:30 p.m.

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All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk

8:25;9:1,8-2023



City of Kennesaw, GA

September 5, 2023

FY 2024 PROPOSED BUDGET



FY 2024 BUDGET SCHEDULE

Public Hearing

- September 5, 2023 (6:30 p.m.)

Public Hearing

- September 18, 2023 (6:30 p.m.)

Adoption

- September 18, 2023 (6:30 p.m.)

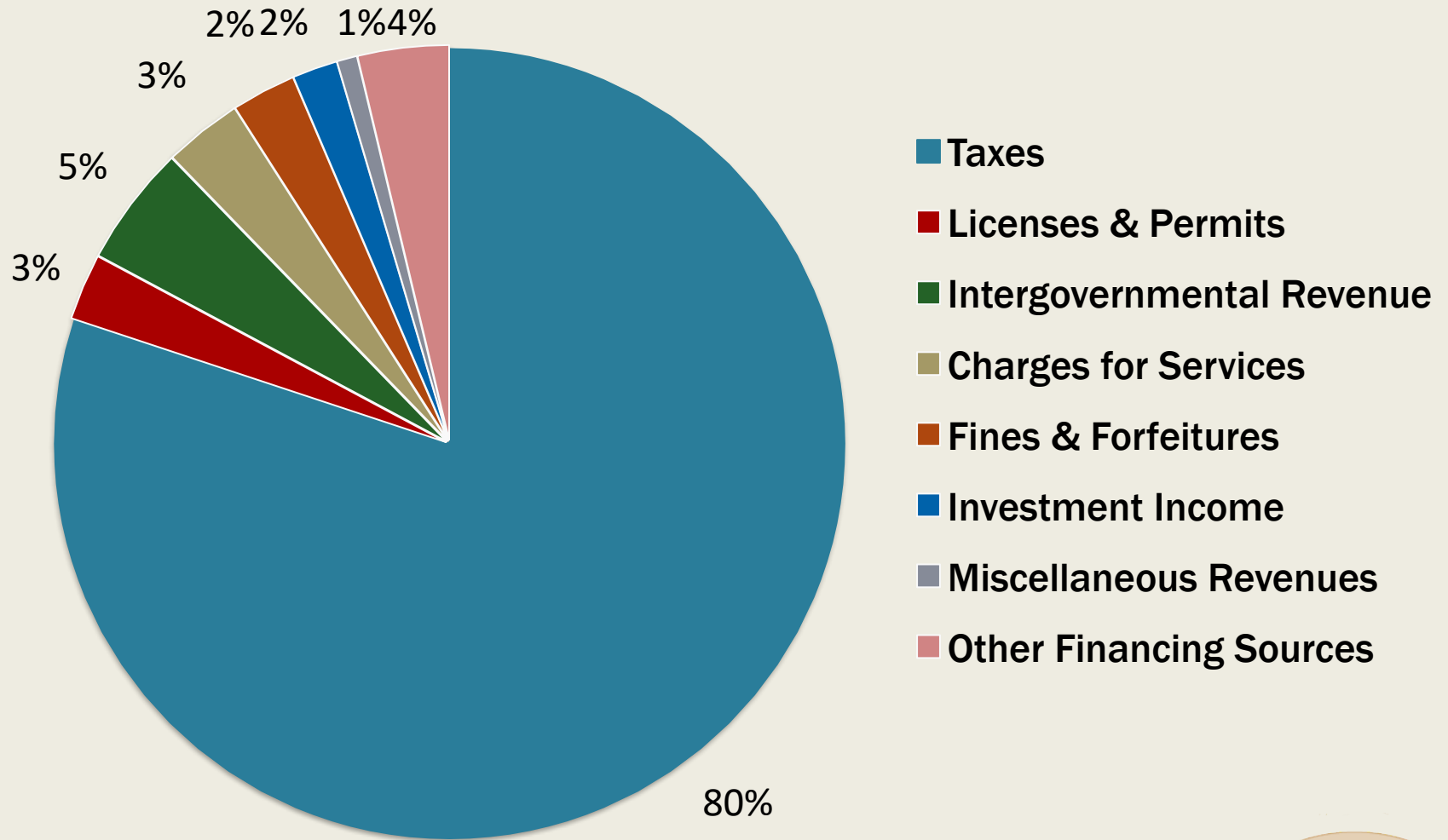


FY 2024 PROPOSED GENERAL FUND OPERATING REVENUES & OTHER SOURCES

CATEGORY	AMOUNT	PERCENTAGE
Taxes	\$23,540,715	80%
Licenses and Permits	\$799,750	3%
Intergovernmental	\$1,452,500	5%
Charges for Services	\$940,696	3%
Fines & Forfeitures	\$775,000	2%
Investment Income	\$545,000	2%
Miscellaneous Revenue	\$243,952	1%
Other Financing Sources	\$1,098,130	4%
TOTAL REVENUES	\$29,395,743	100%



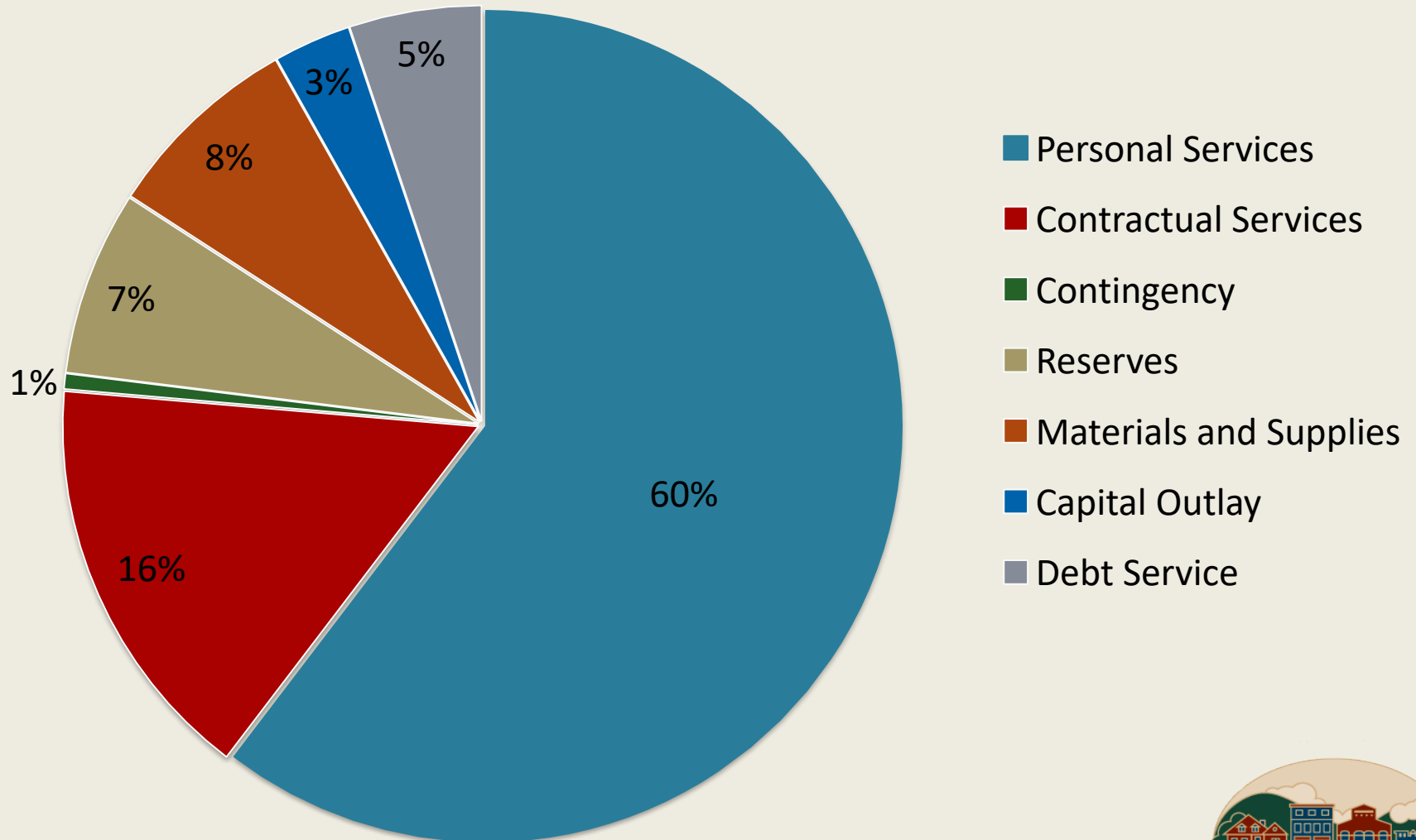
FY 2024 PROPOSED GENERAL FUND OPERATING REVENUES & OTHER SOURCES



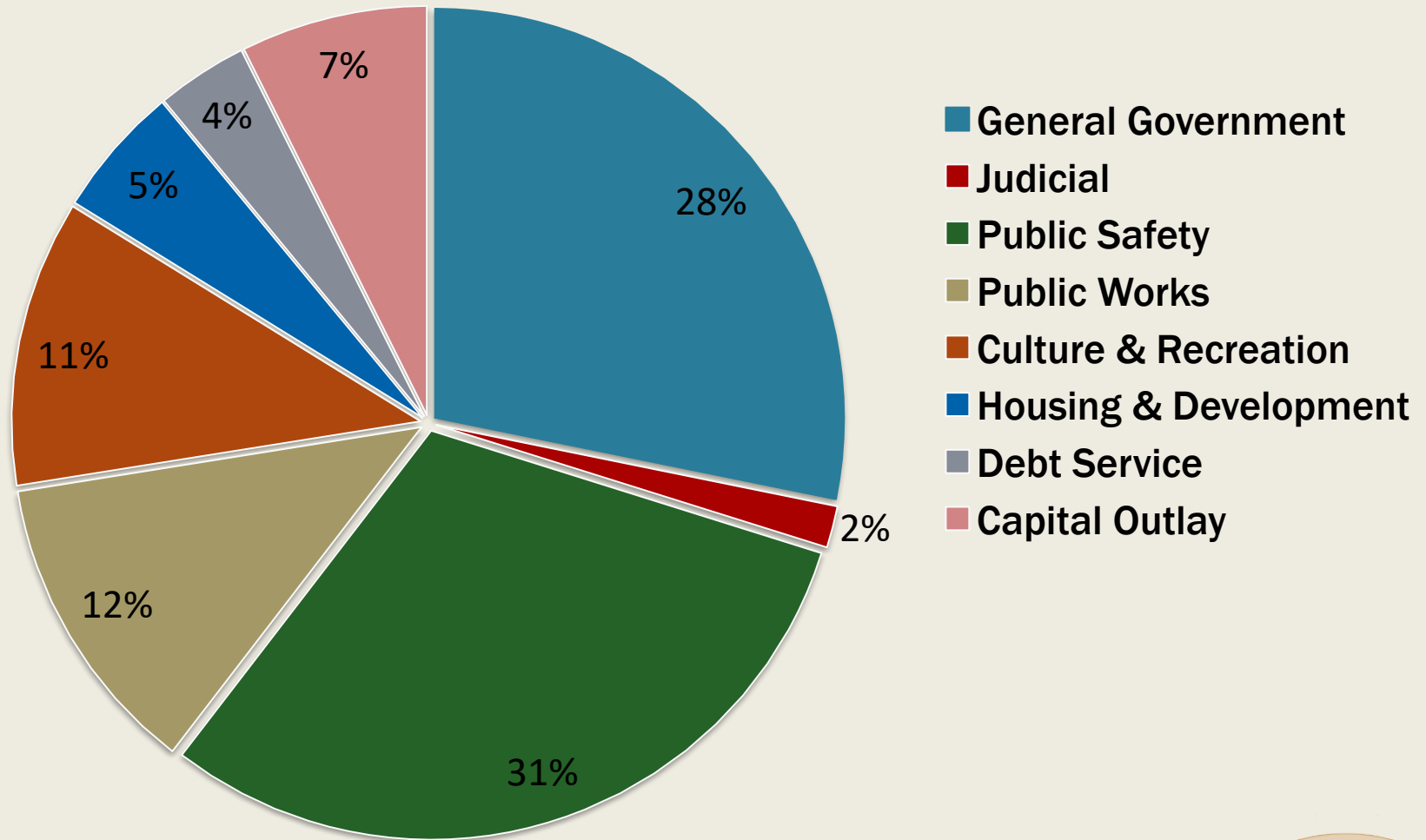
FY 2024 PROPOSED GENERAL FUND EXPENDITURES

CATEGORY	AMOUNT	PERCENTAGE
Personal Services	\$17,077,965	60%
Contractual Services	\$4,526,501	16%
Contingency	\$170,000	1%
Materials and Supplies	\$2,178,812	8%
Reserves	\$2,033,591	7%
Debt Service	\$1,454,334	5%
Capital Outlay	\$852,300	3%
TOTAL DEPT EXPENDITURES	\$28,293,503	
Transfers to Other Funds	\$1,102,240	
TOTAL EXPENDITURES	\$29,395,743	

FY 2024 PROPOSED GENERAL FUND EXPENDITURES (CATEGORIES)



FY 2024 PROPOSED GENERAL FUND EXPENDITURES (BY FUNCTION)



FY 2024 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 23 Adopted	FY 24 Proposed	% Change
Governmental Fund Types			
General Fund	\$27,634,105	\$29,395,743	6%
Asset Forfeiture	\$21,085	\$21,200	1%
Treasury Equitable	\$120,006	\$20,500	-83%
Emergency 911	\$1,533,200	\$1,534,400	1%
American Rescue Plan Act	\$3,188,610	\$1,997,154	-37%
Hotel Motel	\$67,170	\$110,920	65%
Impact Fee	\$100,000	\$232,412	132%
Cemetery	\$27,616	\$57,865	110%
Debt Service	\$1,493,251	\$1,454,334	-3%
Subtotal	\$34,185,043	\$34,824,528	2%



FY 2024 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 23 Adopted	FY 24 Proposed	% Change
Business - Type Funds			
Sanitation	\$3,497,194	\$3,665,500	5%
Museum	\$974,969	\$1,030,716	6%
Smith Gilbert Gardens	\$662,332	\$770,049	16%
Storm Water	\$1,234,185	\$1,450,395	18%
Streetlights	\$363,585	\$393,900	8%
Subtotal	\$6,732,265	\$7,310,560	9%
Total Operating Funds	\$40,917,308	\$42,135,088	3%



FY 2024 PROPOSED BUDGET

SPLOST FUND

SPLOST BY YEAR	
Remaining Dollars to be Spent	
2011 SPLOST	\$3,700,000
2016 SPLOST	\$4,600,000
2022 SPLOST	\$32,000,000
TOTAL	\$40,300,000

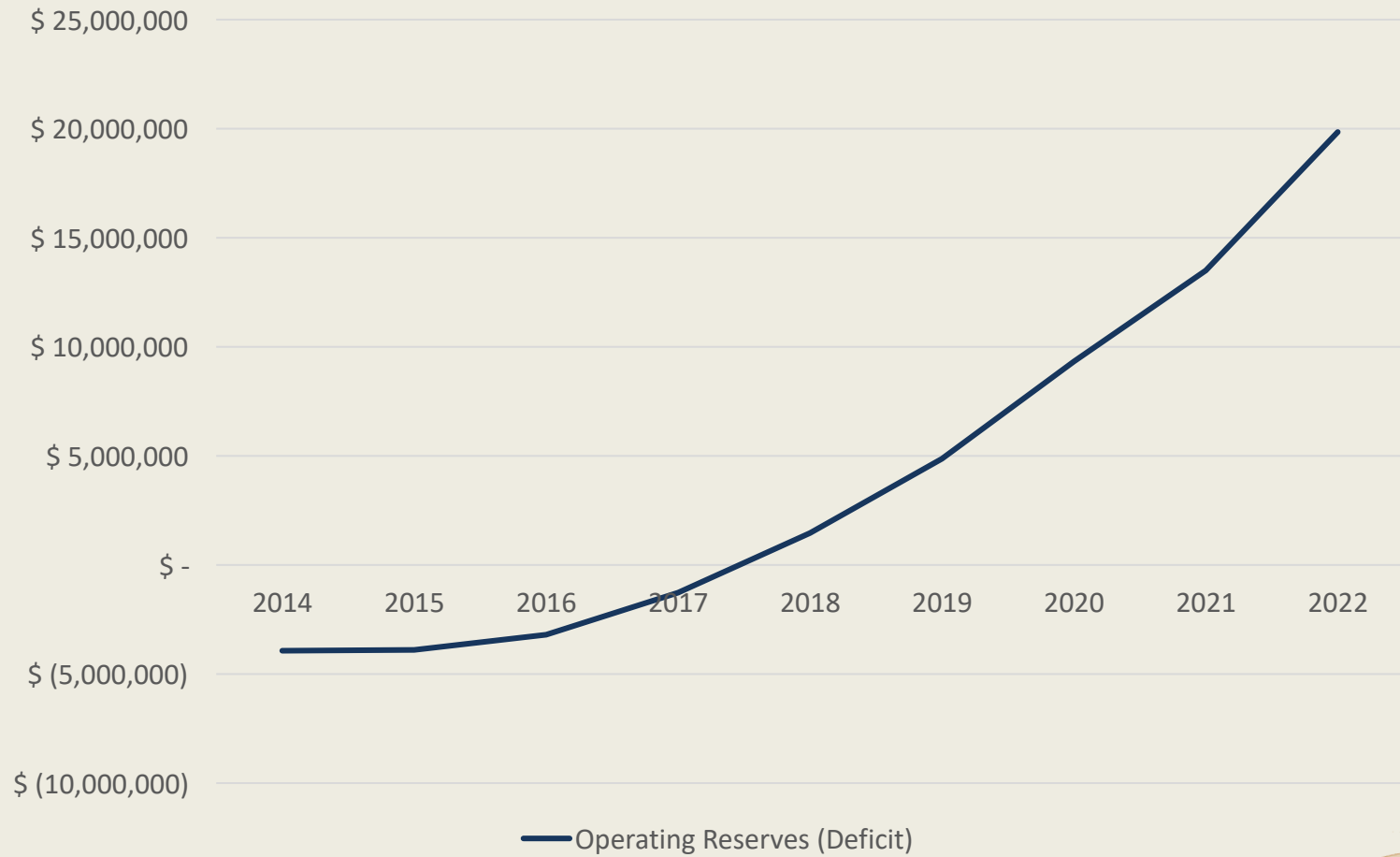


FY 2024 PROPOSED INTERNAL SERVICE FUND BUDGET

PARTIALLY SELF-INSURED HEALTH INSURANCE FUND	FY 23 Adopted	FY 24 Proposed	% Change
Fixed Cost	\$500,132	\$702,487	40%
Claims	\$2,618,652	\$2,730,200	4%
Total	\$3,118,784	\$3,432,687	10%



Operating Reserves



FY 2024 PERSONNEL RECOMMENDATIONS

New Full-time Positions (4)

Parks and Recreation

- Assistant Special Events Coordinator

Police

- Crime Analyst

Building Services

- Code Enforcement Inspector

Smith-Gilbert Gardens

- Horticulture Technician



FY 2024 PERSONNEL RECOMMENDATIONS

Unfreeze Positions (1)

Information Technology

- IT Director



FY 2024 PERSONNEL RECOMMENDATIONS

Reclassifications

- Accounting Manager to Senior Accountant
- Payroll Specialist to Payroll Specialist/Utility Billing Supervisor
- Garden and Education Manager to Garden Manager
- Facilities Manager to Facilities Director
- IT Systems Administrative Specialist to IT Network Manager
- Shift Supervisor to Assistant 911 Director
- Shift Supervisor to 911 Emergency Communications Officer
- Building Services Coordinator to Building Services Supervisor
- Community Development Administrative Assistant transferred to Building Services from Planning and Zoning
- Guest Services Manager to Education and Exhibits Manager



FY 2024 PROPOSED CAPITAL EXPENDITURES

- Police –Seven (7) vehicles, Flock Camera, Finger Printing Machine, Curaplex Active Assailant Kit, Gun Safe, O-light Weapon Lights, Ballistic Shields, Camera and Equipment for Evidence Tech, Crime Analyst equipment, Vehicle Radars
- Parks & Recreation – Three (3) vehicles, Baseball and Softball Scoreboards, Zero Turn Mower, Terry Lane Neighborhood Park upgrades, Additional fitness station as Swift-Cantrell Park
- IT – Cell Hawk CID, Remote UP's, Data Center Hard Drive Replacement, Replacement Computers, Office 365 upgrade City Wide



FY 2024 PROPOSED CAPITAL EXPENDITURES CONTINUED

- City Clerk- Just FOIA Pro
- Building Services – One (1) Vehicle
- Smith-Gilbert Gardens – Irrigation System
- Public Works – Vinyl Plotter
- Streets- Two (2) Zero Turn mowers
- Stormwater- One (1) vehicle, Inventory of stormwater system, MS4 report
- Cemetery – Tree Removal



QUESTIONS?

City of Kennesaw, GA

FY 2024 PROPOSED BUDGET





Item Report

TO: The Honorable Mayor and City Council
FROM: Jennifer Gordy, Assistant Finance Director
DATE: September 5, 2023
TITLE: FIRST PUBLIC HEARING: Consideration of RESOLUTION to adopt the Fiscal Year 2023-2024 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

Summary:

In accordance with Section 4.06 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. This budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The first and second advertisements in the Marietta Daily Journal were on August 25, 2023 and September 1, 2023, respectively. The final advertisement will be on September 8, 2023. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for September 18, 2023 at the regularly scheduled meeting.

Recommendation:

Fiscal Impact:

Attachments:

1. RESOLUTION - FY 2023-24 Capital Improvements Budget
2. FY24 Draft Capital Budget Book for Public Hearing
3. 08-25-23 Fiscal Budget Ad
4. 09-01-23 Fiscal Budget Ad
5. 2023-24 BUDGET PRESENTATION 9.5.2023

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2023-__, 2023

**A RESOLUTION TO ADOPT THE PROPOSED
CAPITAL IMPROVEMENT (SPLOST) BUDGET FOR THE CITY OF KENNESAW FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2023
AND ENDING SEPTEMBER 30, 2024**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvement (SPLOST) Budget to the City Council for review for the Fiscal Year beginning October 1, 2023; and

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2023; and

WHEREAS, Public Hearings regarding the Fiscal Year 2023-2024 Capital Improvement (SPLOST) Budget for the City of Kennesaw were held on September 5, 2023 and September 18, 2023; and

WHEREAS, the Mayor and Council considers the attached Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2023 to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE
CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.**

SECTION 1. The attached Capital Improvement (SPLOST) Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2023 are hereby adopted. Said detailed Capital Improvement (SPLOST) Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

FUND	APPROPRIATION
SPLOST Budget Revenue	\$ 40,320,000

SPLOST Budget Expenditures	\$ 40,320,000
-----------------------------------	----------------------

SECTION 2. BE IT FURTHER RESOLVED THAT this Resolution shall become effective from and after October 1, 2023.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2023.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT CAPITAL BUDGET

Exhibit B

FISCAL YEAR 2023-2024

Mayor Derek Easterling
Mayor Pro Tem Tracey Viars
Lynette Burnette
Pat Ferris
Antonio Jones
Trey Sinclair

**FY 2023-2024
Draft Capital Budget Book
Table of Contents**

<u>FUND/DEPT</u>	<u>FUND NAME</u>	<u>PAGE #</u>
310	SPLOST	3



City of Kennesaw

Budget Comparison Report

Account Number

Fund: 310 - SPLOST

Revenue

[310-0000-36-100000-00000](#)
[310-0000-39-115300-00000](#)
[310-0000-39-115500-00000](#)
[310-0000-39-115900-00000](#)
[310-0000-39-116000-00000](#)
[310-0000-39-116100-00000](#)
[310-0000-39-116200-00000](#)
[310-0000-39-116300-00000](#)
[310-0000-39-116400-00000](#)
[310-0000-39-116500-00000](#)
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[310-0000-39-117100-00000](#)
[310-0000-39-117200-00000](#)
[310-0000-39-117300-00000](#)
[310-0000-39-117400-00000](#)
[310-0000-39-117500-00000](#)
[310-0000-39-117700-00000](#)

INTEREST REVENUES
SPLOST 2011 REVENUE-CHEROKEE ST.
SPLOST 2011 REVENUE-PINE MTN ROAD @41
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 -BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 - PROPERTY ACQUISITION
SPLOST 2016 PARK IMPROVEMENTS
SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEM
SPLOST 2016 - FACILITY IMPROVEMENTS
SPLOST 2016 ECONOMIC DEVELOPMENT
SPLOST 2016 SMITH GILBERT GARDENS
SPLOST 2016 RESURFACING AND SIDEWALKS
SPLOST 2016 POLICE VEHICLES
RECREATIONAL CENTER
SPLOST 2022 FACILITY IMPROVEMENTS
SPLOST 2022 DEPOT PARK IMPROVEMENTS
SPLOST 2022 PUBLIC SAFETY FACILITY
SPLOST 2022 RUTLEDGE/CATHY LANE
SPLOST 2022 SARDIS STREET EXTENSION
SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS

Total Revenue:

Expense

[310-4228-54-148400-00000](#)
[310-4228-54-148600-00000](#)
[310-4228-54-149000-00000](#)
[310-4228-54-149100-00000](#)
[310-4228-54-149200-00000](#)
[310-4228-54-149300-00000](#)
[310-4228-54-149400-00000](#)
[310-4228-54-149500-00000](#)

SPLOST 2011 PROJ-CHEROKEE STREET
SPLOST 2011 PROJ-PINE MTN ROAD
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 PROPERTY ACQUISITION
SPLOST 2016 PARK IMPROVEMENTS
SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEM

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
400,000	500,000	100,000	25.00
3,602,295	3,349,000	(253,295)	(7.03)
298,678	298,000	(678)	(0.23)
621,855	343,000	(278,855)	(44.84)
2,187,682	2,052,000	(135,682)	(6.20)
1,308,138	585,000	(723,138)	(55.28)
38	-	(38)	(100.00)
276,993	146,000	(130,993)	(47.29)
189	-	(189)	(100.00)
3,299	3,000	(299)	(9.06)
2,063,270	1,087,000	(976,270)	(47.32)
598	4,000	3,402	568.90
368,986	368,000	(986)	(0.27)
58	-	(58)	(100.00)
133,370	-	(133,370)	(100.00)
3,441,725	3,309,000	(132,725)	(3.86)
5,993,778	5,991,000	(2,778)	(0.05)
8,500,000	8,500,000	-	0.00
4,000,000	4,000,000	-	0.00
9,000,000	9,000,000	-	0.00
785,000	785,000	-	0.00
42,985,952	40,320,000	(2,665,952)	(6.20)
3,602,295	3,349,000	(253,295)	(7.03)
298,678	298,000	(678)	(0.23)
621,855	343,000	(278,855)	(44.84)
2,187,682	2,052,000	(135,682)	(6.20)
1,308,138	585,000	(723,138)	(55.28)
38	-	(38)	(100.00)
276,993	146,000	(130,993)	(47.29)
189	-	(189)	(100.00)

Budget Comparison Report

Account Number

310-4228-54-149600-00000	SPLOST 2016 FACILITY IMPROVEMENTS
310-4228-54-149700-00000	SPLOST 2016 ECONOMIC DEVELOPMENT
310-4228-54-149800-00000	SPLOST 2016 SMITH GILBERT GARDENS
310-4228-54-149900-00000	SPLOST 2016 RESURFACING AND SIDEWALKS
310-4228-54-150000-00000	SPLOST 2016 POLICE VEHICLES
310-4228-54-150400-00000	RECREATIONAL CENTER
310-4228-54-150500-00000	SPLOST 2022 FACILITY IMPROVEMENTS
310-4228-54-150600-00000	SPLOST 2022 DEPOT PARK IMPROVEMENTS
310-4228-54-150700-00000	SPLOST 2022 PUBLIC SAFETY FACILITY
310-4228-54-150800-00000	SPLOST 2022 RUTLEDGE/CATHY LANE
310-4228-54-150900-00000	SPLOST 2022 SARDIS STREET EXTENSION
310-4228-54-151000-00000	SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS
310-9000-61-611500-00000	CONTINGENCY
310-9100-61-109000-00000	TRANSFER OUT - GENERAL FUND

Total Expense:
Total Fund: 310 - SPLOST:
Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2022-2023 APPROVED	2023-2024 REQUESTED	Increase / (Decrease)	
3,299	3,000	(299)	(9.06)
2,063,270	1,087,000	(976,270)	(47.32)
598	4,000	3,402	568.90
368,986	368,000	(986)	(0.27)
58	-	(58)	(100.00)
133,370	-	(133,370)	(100.00)
3,441,725	3,309,000	(132,725)	(3.86)
5,993,778	5,991,000	(2,778)	(0.05)
8,500,000	8,500,000	-	0.00
4,000,000	4,000,000	-	0.00
9,000,000	9,000,000	-	0.00
785,000	785,000	-	0.00
-	400,000	400,000	0.00
400,000	100,000	(300,000)	(75.00)
42,985,952	40,320,000	(2,665,952)	(6.20)
-	-	-	0.00
-	-	-	0.00

COBB COUNTY KENNESTONE HOSPITAL AUTHORITY

8:25-2023

MDJ-6724

GPN-16

**City of Kennesaw
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2023-2024 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 5, 2023 at 6:30 p.m. and the final hearing and adoption on Monday, September 18, 2023 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 25, 2023 in the City Clerks office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Leo Alvarez,
City Clerk

8:25;9:1,8-2023

MDJ-6757

8003 **Public Hearing**

MDJ-6724
GPN-16
City of Kennesaw
Public Notice

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Lea Alvarez,
City Clerk

8:25;9:1,8-2023



City of Kennesaw, GA

September 5, 2023

FY 2024 PROPOSED BUDGET



FY 2024 BUDGET SCHEDULE

Public Hearing

- September 5, 2023 (6:30 p.m.)

Public Hearing

- September 18, 2023 (6:30 p.m.)

Adoption

- September 18, 2023 (6:30 p.m.)

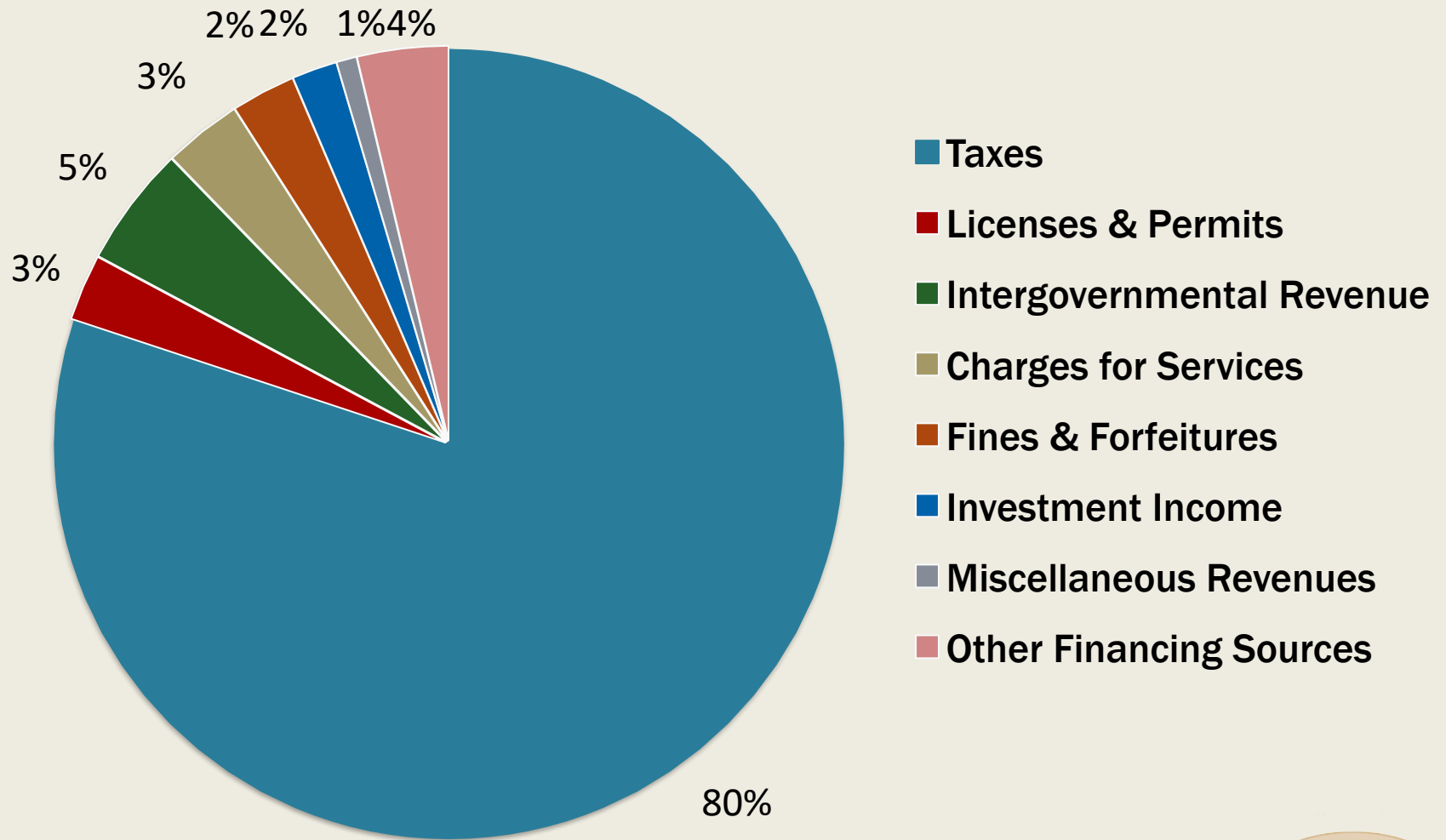


FY 2024 PROPOSED GENERAL FUND OPERATING REVENUES & OTHER SOURCES

CATEGORY	AMOUNT	PERCENTAGE
Taxes	\$23,540,715	80%
Licenses and Permits	\$799,750	3%
Intergovernmental	\$1,452,500	5%
Charges for Services	\$940,696	3%
Fines & Forfeitures	\$775,000	2%
Investment Income	\$545,000	2%
Miscellaneous Revenue	\$243,952	1%
Other Financing Sources	\$1,098,130	4%
TOTAL REVENUES	\$29,395,743	100%



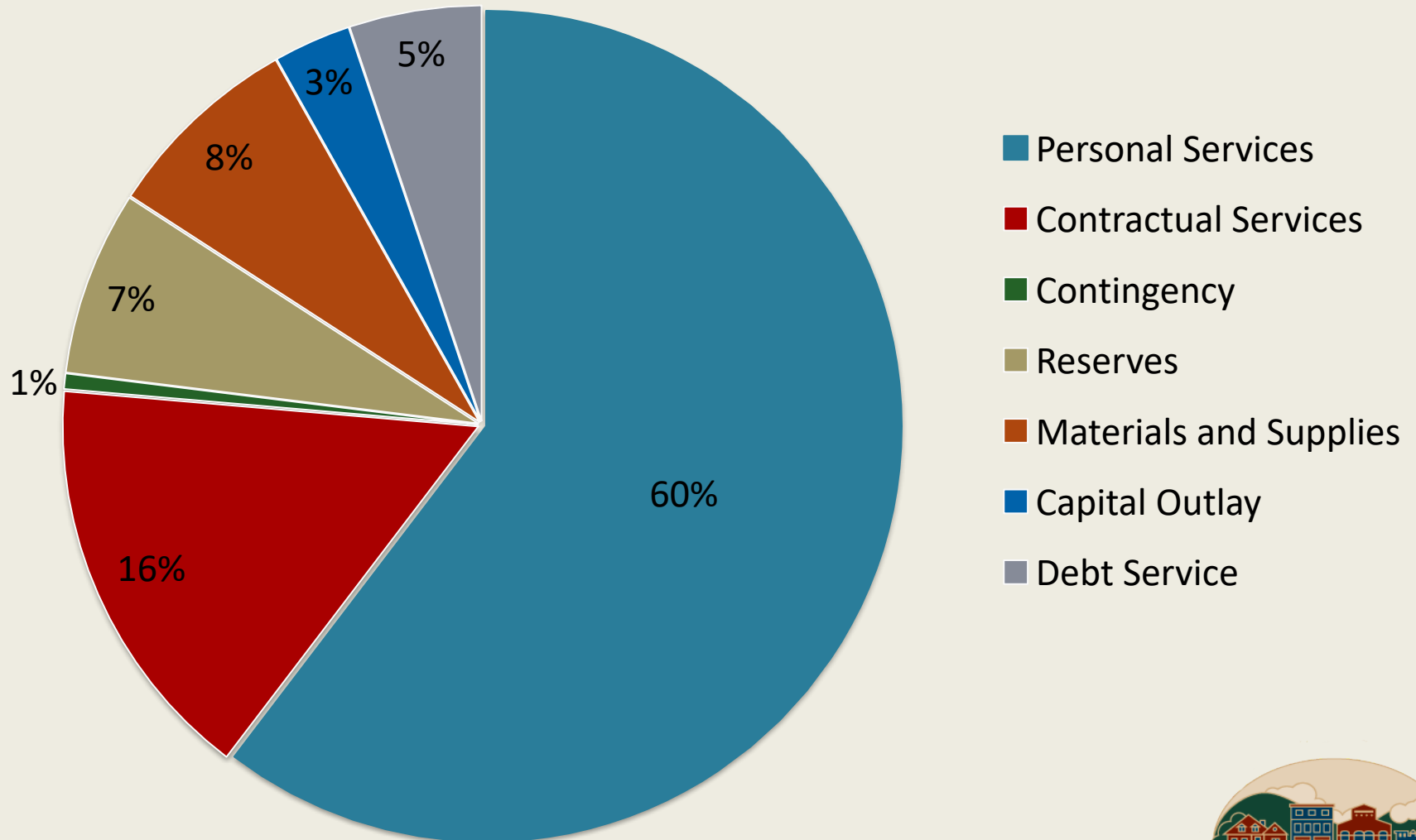
FY 2024 PROPOSED GENERAL FUND OPERATING REVENUES & OTHER SOURCES



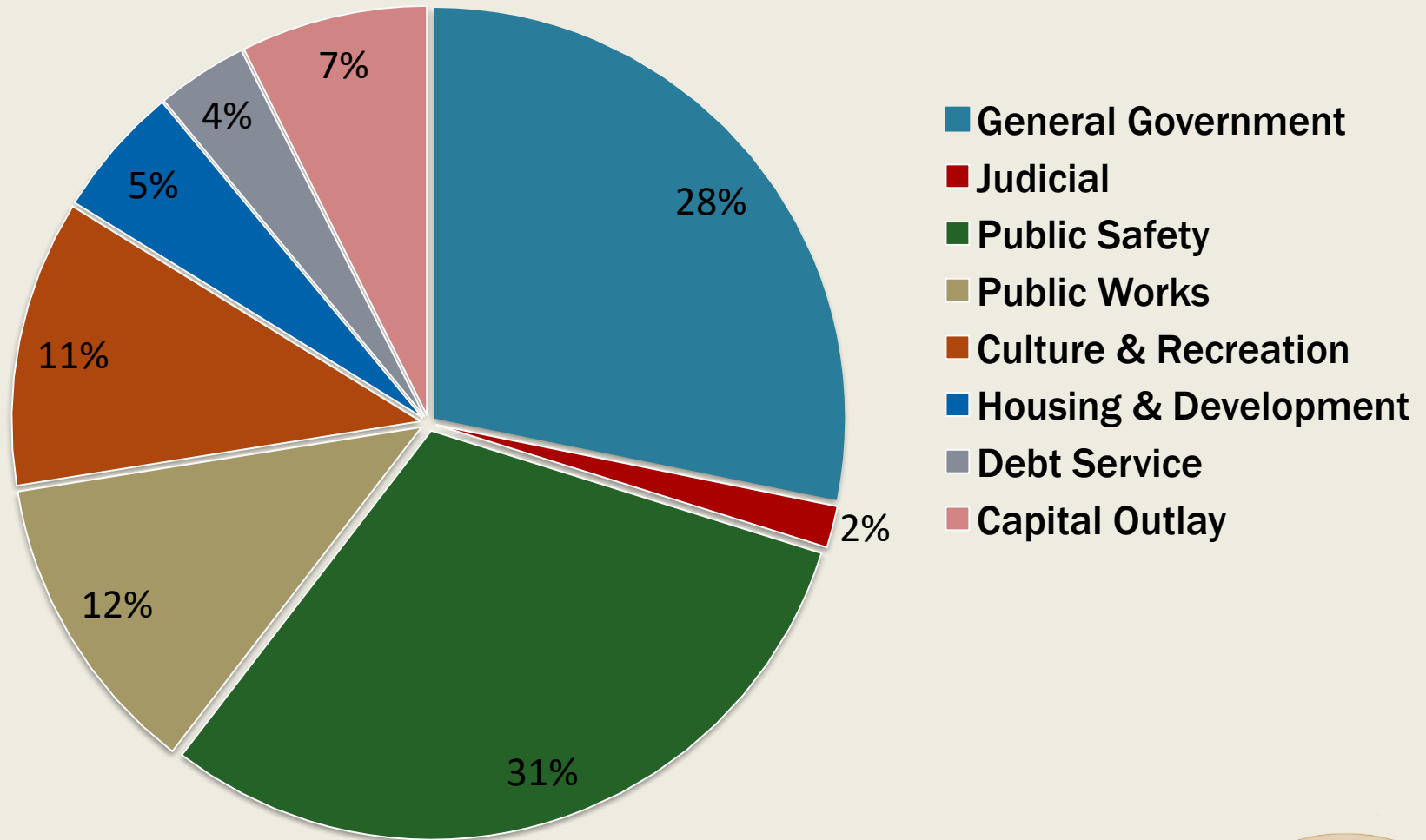
FY 2024 PROPOSED GENERAL FUND EXPENDITURES

CATEGORY	AMOUNT	PERCENTAGE
Personal Services	\$17,077,965	60%
Contractual Services	\$4,526,501	16%
Contingency	\$170,000	1%
Materials and Supplies	\$2,178,812	8%
Reserves	\$2,033,591	7%
Debt Service	\$1,454,334	5%
Capital Outlay	\$852,300	3%
TOTAL DEPT EXPENDITURES	\$28,293,503	
Transfers to Other Funds	\$1,102,240	
TOTAL EXPENDITURES	\$29,395,743	

FY 2024 PROPOSED GENERAL FUND EXPENDITURES (CATEGORIES)



FY 2024 PROPOSED GENERAL FUND EXPENDITURES (BY FUNCTION)



FY 2024 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 23 Adopted	FY 24 Proposed	% Change
Governmental Fund Types			
General Fund	\$27,634,105	\$29,395,743	6%
Asset Forfeiture	\$21,085	\$21,200	1%
Treasury Equitable	\$120,006	\$20,500	-83%
Emergency 911	\$1,533,200	\$1,534,400	1%
American Rescue Plan Act	\$3,188,610	\$1,997,154	-37%
Hotel Motel	\$67,170	\$110,920	65%
Impact Fee	\$100,000	\$232,412	132%
Cemetery	\$27,616	\$57,865	110%
Debt Service	\$1,493,251	\$1,454,334	-3%
Subtotal	\$34,185,043	\$34,824,528	2%



FY 2024 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 23 Adopted	FY 24 Proposed	% Change
Business - Type Funds			
Sanitation	\$3,497,194	\$3,665,500	5%
Museum	\$974,969	\$1,030,716	6%
Smith Gilbert Gardens	\$662,332	\$770,049	16%
Storm Water	\$1,234,185	\$1,450,395	18%
Streetlights	\$363,585	\$393,900	8%
Subtotal	\$6,732,265	\$7,310,560	9%
Total Operating Funds	\$40,917,308	\$42,135,088	3%



FY 2024 PROPOSED BUDGET

SPLOST FUND

SPLOST BY YEAR	
Remaining Dollars to be Spent	
2011 SPLOST	\$3,700,000
2016 SPLOST	\$4,600,000
2022 SPLOST	\$32,000,000
TOTAL	\$40,300,000

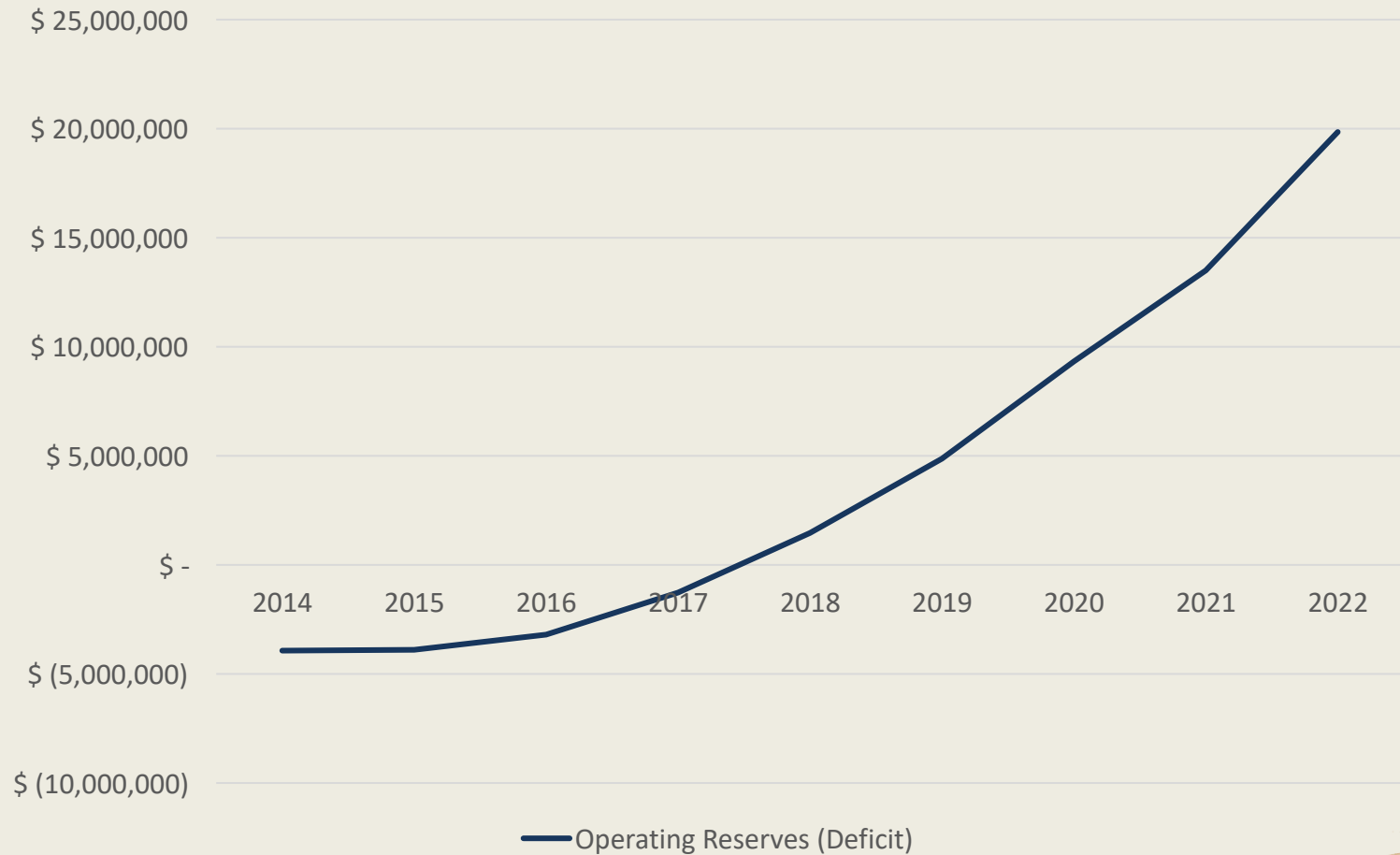


FY 2024 PROPOSED INTERNAL SERVICE FUND BUDGET

PARTIALLY SELF-INSURED HEALTH INSURANCE FUND	FY 23 Adopted	FY 24 Proposed	% Change
Fixed Cost	\$500,132	\$702,487	40%
Claims	\$2,618,652	\$2,730,200	4%
Total	\$3,118,784	\$3,432,687	10%



Operating Reserves



FY 2024 PERSONNEL RECOMMENDATIONS

New Full-time Positions (4)

Parks and Recreation

- Assistant Special Events Coordinator

Police

- Crime Analyst

Building Services

- Code Enforcement Inspector

Smith-Gilbert Gardens

- Horticulture Technician



FY 2024 PERSONNEL RECOMMENDATIONS

Unfreeze Positions (1)

Information Technology

- IT Director



FY 2024 PERSONNEL RECOMMENDATIONS

Reclassifications

- Accounting Manager to Senior Accountant
- Payroll Specialist to Payroll Specialist/Utility Billing Supervisor
- Garden and Education Manager to Garden Manager
- Facilities Manager to Facilities Director
- IT Systems Administrative Specialist to IT Network Manager
- Shift Supervisor to Assistant 911 Director
- Shift Supervisor to 911 Emergency Communications Officer
- Building Services Coordinator to Building Services Supervisor
- Community Development Administrative Assistant transferred to Building Services from Planning and Zoning
- Guest Services Manager to Education and Exhibits Manager



FY 2024 PROPOSED CAPITAL EXPENDITURES

- Police –Seven (7) vehicles, Flock Camera, Finger Printing Machine, Curaplex Active Assailant Kit, Gun Safe, O-light Weapon Lights, Ballistic Shields, Camera and Equipment for Evidence Tech, Crime Analyst equipment, Vehicle Radars
- Parks & Recreation – Three (3) vehicles, Baseball and Softball Scoreboards, Zero Turn Mower, Terry Lane Neighborhood Park upgrades, Additional fitness station as Swift-Cantrell Park
- IT – Cell Hawk CID, Remote UP's, Data Center Hard Drive Replacement, Replacement Computers, Office 365 upgrade City Wide



FY 2024 PROPOSED CAPITAL EXPENDITURES CONTINUED

- City Clerk- Just FOIA Pro
- Building Services – One (1) Vehicle
- Smith-Gilbert Gardens – Irrigation System
- Public Works – Vinyl Plotter
- Streets- Two (2) Zero Turn mowers
- Stormwater- One (1) vehicle, Inventory of stormwater system, MS4 report
- Cemetery – Tree Removal



QUESTIONS?

City of Kennesaw, GA

FY 2024 PROPOSED BUDGET



**MINUTES OF CITY COUNCIL WORK SESSION MEETING
CITY OF KENNESAW
Council Chambers
August 14, 2023
6:30 PM**

Present Mayor Derek Easterling
 Mayor Pro Tem Tracey Viars
 Councilmember Lynette Burnette
 Councilmember Pat Ferris
 Councilmember Trey Sinclair
 City Clerk Lea Alvarez
 City Manager Jeff Drobney
 City Attorney Randall Bentley, Sr.

Councilmember Antonio Jones arrived at 6:31 p.m.

1. Invocation

2. Pledge of Allegiance

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed. Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>
- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

6. Public Comment/Business from the Floor

7. Old Business

8. New Business

9. Committee and Board Reports

10. Public Hearing(s)

- A. Approval of ORDINANCE granting a rezoning modification request submitted by CF&G Enterprises, Inc. located at 0 Ellison Lakes Drive (PIN: 20017500170). The property is zoned as Planned Village Community (PVC) and lies in Land Lot 175, Tax Parcel 17 of the 20th District, 2nd Section, Cobb County Georgia and consists of 2.72 +/- acres. Case #RZ2023-03.

[Councilmember Jones arrived at 6:31 p.m.].

Zoning Administrator Darryl Simmons presented an ordinance granting a rezoning modification request submitted by CF&G Enterprises, Inc. located at 0 Ellison Lakes Drive. Mr. Simmons explained this is an amended zoning request for a master plan that was approved in 2001. This parcel is one of the few remaining parcels the applicant would like to change from office use to for-sale condominium units. The maximum number of units for the entire development, which includes townhomes and apartments, equals 898 units. There are currently 845 units in existence, so that would leave a 53 unit capacity before the property is maximized. Mr. Simmons said the application is to rezone the two-acre tract for 45-50 condos. He shared that the applicant would be present at the regular meeting to answer any questions.

Councilmember Ferris asked what could be built on the property as it exists today. Mr. Simmons replied it is currently designated for Office/Institutional. The parcel in front of it is a day care center, which is also designated Office/Institutional. The property owner owns both pieces. Mr. Simmons explained the city was approached on two or three occasions for other uses, such as high-density townhomes, which staff rejected, as well as retail. Because the parcel is not facing Cobb Parkway, staff did not think retail would be successful. The property owner wishes to change the parcel for residential units.

Councilmember Ferris stated his concern is that, once again, we have a multi-use, planned community, and the commercial piece is never actualized. Instead, the property sits for months or years, and the owners come back in asking for more residential space. He gets tired of getting fooled. Mr. Simmons replied that what the Council approved in 2001 was progressive for that time. The case was the first major mixed-use annexation the city had ever had. Unfortunately, what has happened over the years includes an economic bust, a pandemic, and continuously changing markets. Mr. Simmons emphasized that in 2001, no one could have foreseen where we would be 20 years later. He insisted that the property owner had tried everything to market this parcel for institutional use, including a senior care facility, senior condos, and specialty schools. This request is certainly not for a lack of trying. The property owner would like to try condos because we do not have residential condos in the city and it is a very good location with quick access to Cobb Parkway.

Councilmember Ferris shared that the garages included in the proposal will end up being storage units. He further explained that the idea of putting 25 garages to replace 25 parking spots on the property is misleading. Councilmember Ferris believes the city's parking requirements for neighborhoods are not sufficient. He used Pritchard Park as an example of the city needing to increase its parking requirements.

Assistant Zoning Administrator and Planner Albert Trevino suggested that staff could add a condition requiring the garages to be used for parking only and not storage. Councilmember Ferris stated there was not a way for that condition to be enforced.

Mayor Pro Tem Viars asked if the garages were going to be a premium. Mr. Simmons replied it would be an extra cost.

Councilmember Ferris said Pritchard Park looks like it has 8-foot wide garages, in which it would be difficult to park a mid-sized car. Councilmember Ferris does not understand how people put up with our minimum standards.

Councilmember Jones asked if the space could be used as a restaurant. Mr. Simmons responded no.

- B. Approval of a RESOLUTION for an amendment to the current 2022 Future Land Use Map submitted by the City of Kennesaw. The proposed 2023 Future Land Use Amendment Map includes various parcels city-wide. Case #MISC2023-06.

Assistant Zoning Administrator and Planner Albert Trevino presented a resolution for an amendment to the current 2022 Future Land Use Map submitted by the City of Kennesaw. The Future Land Use map is re-adopted every five years concurrently with the city's Comprehensive Plan Update. The last adoption of the map was in June 2022. Mr. Trevino explained the Future Land Use Map is one of the city's tools used for long range planning. The State of Georgia's Department of Community Affairs allows local jurisdictions to do annual updates as needed. Mr. Trevino stated there are six areas staff would like to propose changing their future land use categories. These changes are not rezonings, but are amendments to their future land use designations, which is a special category outlined in the city's Comprehensive plan that looks ahead to the future. Due to the nature of the request, staff recommends each item be voted on individually. Mr. Trevino shared that all property owners have been notified of their respective land use designation changes and signs were placed on each property as well.

Mayor Pro Tem Viars asked City Attorney Randall Bentley, Sr. if she needed to recuse herself from the vote on 2971 North Main Street because she was the listing agent. Mr. Bentley, Sr. responded yes. Mayor Easterling asked City Clerk Lea Alvarez if she would break down the agenda item into subsections for the regular meeting.

- C. Approval of an ORDINANCE to amend the Unified Development Code, Appendix A, Chapters 2, 3, 8 and 9. Case #MISC2023-07.

Zoning Administrator Darryl Simmons presented an ordinance to amend the Unified

Development Code, Appendix A, Chapters 2, 3, 8 and 9. Mr. Simmons shared these amendments are regarding the appellate process, aligning it with the changes made by the Georgia Legislature regarding Chapter 3, Title 5, which took effect on July 1, 2023.

11. Consent Agenda

- A. Approval of the July 31, 2023 Special Called First Property Tax Public Hearing minutes.
- B. Approval of the July 31, 2023 City Council work session minutes.
- C. Approval of the July 31, 2023 City Council executive session minutes.
- D. Approval of the August 7, 2023 Special Called Second Property Tax Public Hearing minutes.
- E. Approval of the August 7, 2023 City Council regular meeting minutes.

12. General and Administrative

- A. Consideration for approval of an Alcohol License for Beer, Wine, and Sunday Sales for Chioma's African Cuisine, LLC d/b/a/ Chioma's African Cuisine located at 2655 Cobb Pkwy, Kennesaw, GA 30152. Applicant: Chukwuemeka Ohaeri

Finance Director Gina Auld presented an alcohol license application for beer, wine, and Sunday sales for Chioma's African Cuisine, LLC dba Chioma's African Cuisine located at 2655 Cobb Parkway. This application is being presented because there is a new owner at the location. The location is within 300 feet of a private residence and within 600 feet of a church, but staff is not sure if it is still open. Both distance requirements were waived in the past. Ms. Auld shared the applicant will be present at the regular meeting to answer any questions.

13. Public Safety

- A. Receipt of the July 2023 crime statistics.

Chief Bill Westerberger presented the July 2023 crime statistics. He mentioned statistics on traffic accidents would be added to the crime statistics moving forward.

- B. DISCUSSION ONLY: Review the traffic study conducted by Public Works for Big Shanty Drive

Kennesaw Police Department Lieutenant Joseph Morgan reminded the Council of his previous discussion item back in May regarding a complaint from the Pine Hill community about vehicular traffic concerns on Big Shanty Drive and Duncan Drive. The Police Department began preliminary visual research, which yielded the conclusions that a majority of drivers were going above the posted speed limit and were not properly stopping at the stop sign. Lieutenant Morgan brought that information to the Council, and the Council recommended that a formal traffic study take place in that area. Lieutenant Morgan stated that Public Works conducted that traffic study on Big Shanty

Drive and Duncan Drive from June 13, 2023 to June 20, 2023.

Public Works Director Ricky Stewart presented the findings of the traffic study. For Duncan Drive, which has a 30 miles per hour posted speed limit, speed studies were run for both eastbound and westbound lanes. For the westbound lane, the study yielded a count of 9,995 vehicles in the seven-day period. The minimum speed for that lane was four miles per hour, and the maximum speed was 60 miles per hour. The counts are done with tubes, which are spaced to pick up axle length. So, 60 miles per hour could be a vehicle pulling a trailer or the speed of an emergency vehicle. The mean speed for the westbound lane was 31 miles per hour in a 30 miles per hour zone. As far as excessive speeds, only one percent of vehicles were going over 45 miles per hour. For the eastbound lane, the study yielded a count of 8,899 vehicles in the seven-day period. The minimum speed was 7.4 miles per hour, and the maximum speed was 76.1 miles per hour. Again, Mr. Stewart reiterated it could be a bad reading, a trailer, or an emergency vehicle. The mean speed for the eastbound lane was 32.8 miles per hour. Both directions were one to three miles over the posted speed limit. In Mr. Stewart's opinion, the results do not call for a reduced speed limit as most vehicles are obeying the posted speed limit.

For Big Shanty Drive, staff set up two different test points: one point between Sardis Street and Pine Hill Drive and one point between Pine Hill Drive and Ivey Park Drive. The test points were placed so staff could capture speeds before drivers got to the four-way stop. For the westbound lane, the test point between Sardis Street and Pine Hill Drive yielded a count of 21,000 vehicles in the seven-day period. The minimum speed was 5.1 miles per hour, and the maximum speed was 70.2 miles per hour. The mean speed was 35 miles per hour, which is the posted speed limit. There were less than three percent of vehicles that went over the posted speed limit. For the eastbound lane, the test point between Sardis Street and Pine Hill Drive yielded a count of 21,000 vehicles in the seven-day period. The minimum speed was 5 miles per hour and the maximum speed was 79.3 miles per hour. The mean speed was 35.3 miles per hour. For the westbound lane, the test point between Pine Hill Drive and Ivey Park Drive yielded a count of 26,000 vehicles in the seven-day period. The minimum speed was 0 miles per hour, which could be that someone stepped on one tube and not the other. The maximum speed was 67.8 miles per hour. The mean speed was 31.2 miles per hour, which is four miles below the posted speed limit. For the eastbound lane, the test point between Pine Hill Drive and Ivey Park Drive yielded a count of 35,000 vehicles in a seven-day period. The minimum speed was 4.9 miles per hour, and the maximum speed was 61.4 miles per hour. The mean speed was 31.7 miles per hour, which is roughly three miles below the posted speed limit. Less than two percent of vehicles drove 10 miles per hour over the posted speed limit.

Mr. Stewart stated that overall, in his opinion, most drivers are obeying the posted speed limit. Lieutenant Morgan said the Kennesaw Police Department will yield its informal, visual investigation to the formal study completed by Public Works.

Councilmember Ferris said that Mr. Stewart described what he has experienced living

on Sardis Street. He was surprised at the amount of traffic on Big Shanty Drive. Councilmember Ferris believes the city does not have a speeding problem. Based on what Mr. Stewart just laid out, the city has a stop sign problem. However, when looking at the numbers presented, the stop signs are doing what they are supposed to do as traffic calming devices. He does not see a reason to lower the speed limit on either street.

Councilmember Jones asked if a lighted stop sign could be installed. Mr. Stewart said there are different alternatives for lighting that area. Big Shanty Drive is a wide road that leads drivers to feel more comfortable speeding. A more intrusive alternative would be to narrow the roads to what they should be in a residential area. Overall, Mr. Stewart stated staff could increase the size of the stop sign to make it more visible.

Mayor Easterling said it comes down to people obeying the law and doing the right thing.

Mayor Pro Tem Viars thanked both Mr. Stewart and Lieutenant Morgan for the work they did.

Councilmember Ferris asked how long it had been since Public Works did a similar study on Main Street. Mr. Stewart responded the digital speed limit signs on Park Drive and Main Street log traffic counts and speed. The signs are not certified radar, but it is radar because that is what gives you the readout of your speed. Councilmember Ferris said he would be curious to see what the average speed would be on Main Street or in the downtown area.

Mr. Stewart said in downtown, staff could do what they did with this study with the tubes. The accuracy might be a little skewed because of the onstreet parking and the numerous driveways along the road. To verify true speeds, staff would have to go line by line and vet out those they would knowably assume are turn movements.

Councilmember Ferris would like to see what the mean speed limit is on Main Street and the downtown area.

14. Information Technology

15. Public Works

16. Recreation and Culture

17. Community Development

- A. Consideration for approval of a parcel combination plat application submitted by Cherokee Growth, LLC for 0 N Cobb Parkway (PIN: 20014100920) & 0 N Cobb Parkway (PIN: 20014100100). Case #PC2023-01.

Assistant Zoning Administrator and Planner Albert Trevino presented a parcel combination plat application submitted by Cherokee Growth, LLC for 0 North Cobb

Parkway (PIN: 20014100920) and 0 North Cobb Parkway (PIN: 20014100100). The property is the site of a future medical office facility, which is under construction. The request is to combine two parcels into one. The total acreage will be 3.68 acres. Staff have identified a new address for the combined parcel as 2985 Mack Dobbs Road. The entire site is zoned Office/Institutional. Staff, as well as Cobb Water and Cobb Fire, have reviewed the application and approved the plat.

Councilmember Ferris asked what kind of medicine would be practiced when construction is complete. Mr. Trevino replied primary care.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda.

- B. Consideration for approval of a public art exhibit application submitted by El Taco Azteca for the property located at 2689 Summers Street. Case #PA2023-05.

Zoning Administrator Darryl Simmons stated the public art exhibit application submitted by El Taco Azteca for the property located at 2689 Summers Street will have to be rescheduled until it can be heard by the Historic Preservation Commission, which will have to cancel their meeting this week due to a lack of quorum. A special meeting will be called on August 25, 2023. If that special meeting occurs, the Council will hear this item at the August 28, 2023 work session and the September 5, 2023 regular meeting.

Mayor Easterling asked the City Clerk Lea Alvarez to remove the item from the regular meeting agenda.

- C. Appeal Hearing for Edson Macedo located at 3101 Old 41 Highway (also known as 3101 North Main Street) (parcel number 20012700180) regarding denial of his site plan for chickens.

Zoning Administrator Darryl Simmons discussed the upcoming appeal hearing for Edson Macedo located at 3101 Old 41 Highway (also known as 3101 North Main Street) regarding the denial of his site plan for chickens. Mr. Simmons stated per Chapter 10, titled "Animals," in the Code of Ordinances, any person that disagrees with the decision of the Zoning Administrator or staff has the right to appeal to the Mayor and Council. The appeal hearing will be conducted at the regular meeting on August 21, 2023, and at that time, the applicant will have the opportunity to present his case.

18. Public Comment/Business from the Floor

19. City Manager's Report

- A. Reports, Discussions, and Updates

City Manager Dr. Jeff Drobney reminded everyone that Pigs and Peaches will be this Friday, August 18, 2023 and Saturday, August 19, 2023.

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is

for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

A. DISCUSSION ONLY: Main Street Crosswalks as requested by Councilmember Viars.

Mayor Pro Tem Viars discussed the need for solutions to improve safety for pedestrians within the crosswalks on Main Street.

Mayor Easterling asked staff to look at the average speed of cars on Main Street and provide ideas for solutions.

B. DISCUSSION ONLY: Topics as requested by Councilmember Jones.

1. Establish Juneteenth as an official paid city holiday. Employees will be allowed to use their paid holiday effective immediately. City employees will be allowed to use the holiday as a paid flex day off.

2. Interns for City Council members. Make edits to our current policy which only allow the city manager and department heads to have interns. The new policy will allow city council members to have either paid or unpaid interns at their discretion.

Councilmember Jones would like to make Juneteenth a city holiday, and, even though the holiday has passed, allow the employees to use this paid holiday effective immediately. Mayor Easterling stated if the Council is asking staff to look into making Juneteenth a paid holiday next year, he would also like to make Veterans Day a paid holiday as well. Mayor Pro Tem Viars agreed, but did not think the retroactive holiday would work because of budgeting.

Councilmember Ferris asked if Veterans Day was a federal holiday. Mayor Easterling said yes. Councilmember Ferris said he agrees with adding both holidays for next year, but did not agree with retroactively giving the holiday.

Councilmember Sinclair agreed and asked if staff had any floating days. Dr. Drobney responded that under our current leave policy, new employees get 80 hours in their first year, which is two weeks of vacation. Additionally, they get 40 sick hours after six months and begin to accumulate after that. Employees also receive two personal days.

Councilmember Jones noted that as our current policy stands, only department heads and the city manager are allowed to have interns. He would like to see the policy change to allow elected officials to have interns as well.

Mayor Pro Tem Viars asked what task he would see an intern doing. Councilmember Jones responded that Mayor Easterling has tasked him with the Youth Council, so he

would like some interns to help him make calls to get the program started next year. He thinks it would be a great opportunity for our local Kennesaw State University students. Mayor Pro Tem Viars could see a shadowing program, but she does not have anything to give to an intern. She also would be worried about sensitive information getting out. Councilmember Jones said the interns would not have access to the elected officials' emails, but should certainly have their own city emails for the duration of the internship. Further, Councilmember Jones stated whether it should be a paid or unpaid internship should be up to the elected official.

Mayor Easterling does not know of another municipality of our size having any interns for their elected officials. He is also worried about the liability of having an intern running around when an elected official is not there. Mayor Easterling stated if Councilmember Jones needs someone to help set up the Youth Council, the city should begin a leadership program, and let the students advocate for themselves. The purpose of the internship program is to see if that person is a good fit before they are hired. He does not think an elected official having an intern makes any sense, especially if they are paid because they work for the people.

Councilmember Ferris agrees with what everyone is saying. He is worried about liability and confidentiality. He asked about who would manage the interns, since the Council is not there during working hours. Councilmember Ferris pointed out that there are existing city staff that can help Councilmember Jones with the Youth Council.

Councilmember Sinclair is not opposed to the idea, but based on the concerns he is hearing, there are potentially other solutions than a formal internship. He would love to see the city get more involved with Kennesaw State University, so maybe the solution is more of a student group that completes projects as needed.

Councilmember Jones mentioned he would be open to sharing an intern with a department head.

Councilmember Burnette agreed with Mayor Easterling and Councilmember Ferris about the potential liability involved.

No further action from this discussion.

Councilmember Jones mentioned that the City of Marietta's mayor, Mayor Tumlin, is pulling away from the The Cobb-Marietta Coliseum & Exhibit Hall Authority agreement. He asked if Mr. Bentley, Sr. could look at the agreement and see what our terms are despite already signing it.

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 7:42 p.m. The regular meeting will be held Monday, August 21, 2023 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.

Lea Alvarez, City Clerk

DRAFT

**MINUTES OF CITY COUNCIL MEETING
CITY OF KENNESAW
Council Chambers
August 21, 2023
6:30 PM**

Present	Mayor Derek Easterling Mayor Pro Tem Tracey Viars Councilmember Lynette Burnette Councilmember Pat Ferris Councilmember Antonio Jones Councilmember Trey Sinclair City Clerk Lea Alvarez City Manager Jeff Drobney City Attorney Randall Bentley, Sr.
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1. Invocation

City Attorney Randall Bentley, Sr. led the invocation.

2. Pledge of Allegiance

City business owner Chukwuemeka Ohaeri's daughter led the Pledge of Allegiance.

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed. Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>
- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

Mayor Easterling opened the floor for all candidates who qualified for the November 7, 2023 general election earlier today.

6:33 p.m. Floor Open for Public Comments

MADELYN OROCHENA [City Resident and Candidate for Council, Post 1]: Ms. Orochena is running for City Council, Post 1. Her experience in the arts, community service and as a mother has prepared her well for this race. She is used to running towards a challenge, taking care of people, and prioritizing the needs of others and the most vulnerable members of a community. Ms. Orochena has the skills and experience needed for creative problem solving, and she looks forward to bringing a new perspective to the City Council. Ms. Orochena is ready to run, serve, and represent the people of Kennesaw.

ANTHONY GUTIERREZ [City Resident and Candidate for Council, Post 2]: Mr. Gutierrez shared that some might remember him from last year running on a platform of investing in and modernizing our city. While the results were not in his favor, he was hopeful that his campaign would begin new discussions on topics ranging from renewable energy sources to working with internet service providers in hopes of giving our citizens the opportunity to have fiber optic internet in their homes. Mr. Gutierrez stated he was leading conversations which others were not having. Between now and November 7, 2023, Mr. Gutierrez will be running a campaign on policy and substance. He will continue having the conversations others are not having, including the gentrification of the city we call home. He will protect the affordability and tranquility many citizens treasure and will fight the corporate greed trying to take the lives they have built here and replace them with \$2,000 studio apartments. Mr. Gutierrez shared if anyone would like to learn more about the campaign and what he stands for, visit anthony4kennesaw.com or email him at anthony4kennesaw@gmail.com.

6:34 p.m. Floor Closed for Public Comments

6. Public Comment/Business from the Floor

6:35 p.m. Floor Open for Public Comments

No comments.

6:36 p.m. Floor Closed for Public Comments

7. Old Business

8. New Business

9. Committee and Board Reports

10. Public Hearing(s)

- A. Approval of ORDINANCE granting a rezoning modification request submitted by CF&G Enterprises, Inc. located at 0 Ellison Lakes Drive (PIN: 20017500170). The property is zoned as Planned Village Community (PVC)

and lies in Land Lot 175, Tax Parcel 17 of the 20th District, 2nd Section, Cobb County Georgia and consists of 2.72 +/- acres. Case #RZ2023-03.

Zoning Administrator Darryl Simmons presented an ordinance granting a rezoning modification request submitted by CF&G Enterprises, Inc. located at 0 Ellison Lakes Drive (PIN: 20017500170). The property is zoned as Planned Village Community (PVC) and consists of 2.72 +/- acres. This request is an amendment to a master plan which was approved in 2001. The overall Ellison Lakes master-planned community incorporated townhomes, multi-family units, and commercial. As time went on, two apartment complexes were approved and constructed as well as three separate townhome communities. The Cobb Parkway portions were slowly created and developed. The applicant tonight owns two parcels within this master-planned community. The first parcel is a day care center located along Ellison Lakes Drive and the second is the parcel in question this evening. Over the last 20 years, staff have met with a number of applicants with proposals ranging from high-density townhomes to senior care. Either, due to market conditions and/or the proposal itself, the concepts never came to fruition. This proposal is for 50 for-sale condominium units. In the original master plan, 898 units were approved, with 845 units already completed. Planning and Zoning staff, as well as the Planning Commission, recommended approval with the 23 conditions as outlined in the staff analysis. The applicant was present to answer any questions.

Motion by Mayor Pro Tem Viars to approve [ORDINANCE NO. 2023-15, 2023](#) granting a rezoning modification request submitted by CF&G Enterprises, Inc. located at 0 Ellison Lakes Drive (PIN: 20017500170), as presented and with the amended condition #2. Seconded by Councilmember Burnette.

6:43 p.m. Floor Open for Public Comments

JONATHON BOTHERS [City Resident]: Mr. Bothers wanted to know the price and square footage for each unit. Mayor Easterling responded that the information was included in the agenda packet.

Councilmember Ferris asked Mr. Simmons to explain to him the parking requirements within the ordinance. Mr. Simmons explained that this master-planned community established the parking ratio as 1.75 per unit. Since its approval, staff have amended parking standards to add an additional 0.35 per unit for guest parking. In the staff analysis, three scenarios were illustrated by the standards previously mentioned. If the applicant constructed a 40-unit condominium project, it would require 84 parking spaces; if the applicant constructed a 45-unit condominium project, it would require 95 parking spaces; and if the applicant constructed a full 50-unit condominium project, it would require 105 parking spaces. Obviously, the site would have to house all of the parking spaces on-site. As mentioned by the Planning Commission, buyers have the option of purchasing garage parking on-site, which is considered a premium, and would go towards fulfilling the parking requirements. Staff believes the parking ratio would provide adequate parking.

Councilmember Ferris confirmed with staff the number of parking spaces shown in the concept plan. Mr. Simmons explained that a site plan would have to be submitted with all parking spaces shown and would have to go through Plan Review.

Councilmember Ferris recounted the applicant discussing 25 garages at the Planning Commission meeting. He asked if they were totally enclosed garages in which Mr. Simmons responded yes. Councilmember Ferris stated the parking garage could easily be wider than 8 1/2 feet, which is larger than a parking spot. He does not want the applicant to proceed with the garages.

ERIC FEDERSPIEL [Applicant]: Mr. Federspiel owns two parcels along Cobb Parkway in Ellison Lakes. He has owned the parcel with a day care on it for over 13 years. His intention with this application is to do as the Council sees fit. He is open to their suggestions and guidance. Mr. Federspiel stated he does not have to include garages.

Mayor Pro Tem Viars said the application mentioned four parking spaces per unit, which is too many, but she was curious if the application was open to more parking. Mr. Federspiel responded he was open to it.

Councilmember Ferris thinks the garages are a bad idea and noted they are not included in the concept plan. He asked the applicant how he felt about 2.5 parking spaces per unit. The applicant stated he was flexible as long as they fit on the site.

The Council came to the consensus of 2.3 parking spaces per unit, which would be 115 parking spaces for 50 units.

6:56 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

- B. Approval of a RESOLUTION for an amendment to the current 2022 Future Land Use Map submitted by the City of Kennesaw. The proposed 2023 Future Land Use Amendment Map includes various parcels city-wide. Case #MISC2023-06.

Assistant Zoning Administrator and Planner Albert Trevino presented a resolution for an amendment to the current 2022 Future Land Use Map submitted by the City of Kennesaw. Mr. Trevino stated the map gets updated every five years concurrently with the city's comprehensive plan update, which was completed last summer. As the city's zoning map determines how property owners can use their property in the present day, the city's future land use map determines how the city views those parcels in the future. There are six areas to which staff would like to propose making land use category changes, which are all in line with the city's comprehensive goals and vision. Mr. Trevino went through each property, and then after his presentation, the floor was opened for each item and voted on separately (see individual agenda items 10.B.1 - 10.B.6):

10.B.1. is regarding property located at 2985 Mack Dobbs Road. Mr. Trevino explained the site is currently split between two categories, including Planned Unity Development (PUD) and Community Activity Center (CAC). Now that staff knows there is a medical office being constructed at the location, their recommendation is to make the entire parcel CAC.

10.B.2 is regarding property located at 6045 Pine Mountain Road, which is currently categorized as Residential Low/Medium (RL). The Planning and Zoning staff is recommending a change to Public/Institution (PI) because the property was recently awarded a certificate of occupancy for a religious institution in April. PI is a common designation for schools, churches, cultural institutions, and cemeteries in our city.

10.B.3 is regarding property located at 2971 North Main Street, which is currently categorized as Downtown Activity Center (DAC). The Planning and Zoning Staff is recommending a change to Residential Low/Medium (RL) because there is a single family, historic home on the site. This change will keep it low-density residential into the future. Mayor Pro Tem Viars reminded everyone she would be abstaining from the vote for this item due to having been the listing agent for the home.

10.B.4 is regarding property located at 0 Kennesaw Due West Road, 2360 Kennesaw Due West Road, and 2404 Kennesaw Due West Road, which are currently categorized as Industrial (I) and are known as the "Columns" property. With the rezoning that was withdrawn last year, and after receiving numerous traffic studies, Planning and Zoning staff are aware that heavy tractor trailers are not conducive to entering onto and out of the site. Therefore, the Planning and Zoning staff are recommending to revert the categorization from Industrial back to Community Activity Center (CAC), which would allow for intense commercial use.

10.B.5 is regarding property located at 1973 Cobb Parkway. The Planning and Zoning staff recommended withdrawal of this category change because of how the property owner would like to use it in the future. Leaving its category as Community Activity Center (CAC) will not cause any harm to the city, but because of the property owner not agreeing to the proposed change, and the Planning Commission denying the change as well, staff will need to go back to the drawing board to further research whether this category is truly the best fit for this property.

10.B.6 is regarding property located at 1650 Cobb Parkway, which was recently annexed and rezoned into the city earlier this year. This property is adjacent to Kennesaw Marketplace and Ridenour, which are both major developments designated as a Regional Activity Center. Planning and Zoning staff would like to keep that designation for this property to remain as the economic hub of Kennesaw as well as a high density corridor in case any future activity could lead to that for this parcel.

Mr. Trevino stated this public hearing was advertised in the Marietta Daily Journal on July 14, 2023. Signs were posted on each owner and property owners were notified via certified letter. The Planning and Zoning staff recommended approval of items 10.B. 1,

2, 3, 4 and 6 and recommended withdrawing item 10.B.5.

Motion by Councilmember Jones to approve [RESOLUTION NO. 2023-39, 2023](#) for an amendment to the current 2022 Future Land Use Map submitted by the City of Kennesaw, as voted on independently. Seconded by Councilmember Burnette.

Vote taken, motion approved 4-0-1 (Mayor Pro Tem Viars abstained). Motion passed.

1. Approval to change the future land use category for property located at 2985 Mack Dobbs Road (parcel number 20014100100) from Planned Unit Development (PUD) to Community Activity Center (CAC).

Motion by Councilmember Ferris to approve changing the future land use category for property located at 2985 Mack Dobbs Road (parcel number 20014100100) from Planned Unit Development (PUD) to Community Activity Center (CAC), as presented. Seconded by Councilmember Sinclair.

7:05 p.m. Floor Open for Public Comments

No comments.

7:06 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

2. Approval to change the future land use category for property located at 6045 Pine Mountain Road (parcel number 20016601430) from Residential Low/Medium (RL) to Public/ Institutional (PI).

Motion by Mayor Pro Tem Viars to approve changing the future land use category for property located at 6045 Pine Mountain Road, (parcel number 20016601430), from Residential Low/Medium (RL) to Public/ Institutional (PI), as presented. Seconded by Councilmember Sinclair.

7:06 p.m. Floor Open for Public Comments

No comments.

7:07 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

3. Approval to change the future land use category for property located at 2971 North Main Street (parcel number 20013900200) from Downtown Activity Center (DAC) to Residential Low/Medium (RL).

(Mayor Pro Tem Viars abstained from the vote on this item).

Motion by Councilmember Jones to approve changing the future land use category for

property located at 2970 North Main Street, (parcel number 200139000200), from Downtown Activity Center (DAC) to Residential Low/Medium (RL), as presented. Seconded by Councilmember Burnette.

7:07 p.m. Floor Open for Public Comments

No comments.

7:08 p.m. Floor Closed for Public Comments

Vote taken, motion approved 4-0-1 (Mayor Pro Tem Viars abstained). Motion passed.

4. Approval to change the future land use category for property located at 0 Kennesaw Due West Road (parcel number 20017600460), 2360 Kennesaw Due West Road (parcel number 20017600450), and 2404 Kennesaw Due West Road (parcel number 20017600050) from Industrial (I) to Community Activity Center (CAC).

Motion by Councilmember Sinclair to approve changing the future land use category for property located at 0 Kennesaw Due West Road, (parcel number 20017600460), 2360 Kennesaw Due West Road, (parcel number 20017600450), and 2404 Kennesaw Due West Road, (parcel number 20017600050), from Industrial (I) to Community Activity Center (CAC), as presented. Seconded by Mayor Pro Tem Viars.

7:09 p.m. Floor Open for Public Comments

No comments.

7:10 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

5. Approval to change the future land use category for property located at 1973 Cobb Parkway (parcel number 20020700080) from Community Activity Center (CAC) to Park/Recreational/Conservation (PRC).

Motion by Councilmember Sinclair to withdraw changing the future land use category for property located at 1973 Cobb Parkway, (20020700080), from Community Activity Center (CAC) to Park/Recreational/Conservation (PRC), as presented. Seconded by Mayor Pro Tem Viars.

Councilmember Ferris asked if the item should be withdrawn without prejudice. Mr. Trevino stated this item is not a rezoning, and since it was submitted by the city, there is no six or 12 month window.

7:11 p.m. Floor Open for Public Comments

No comments.

7:12 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

6. Approval to change the future land use category for property located at 1650 Cobb Parkway (parcel number 20020801300) from unassigned to Regional Activity Center (RAC).

Motion by Mayor Pro Tem Viars to approve changing the future land use category for property located at 1650 Cobb Parkway, (parcel number 20020801300), from unassigned to Regional Activity Center (RAC), as presented. Seconded by Councilmember Ferris.

7:12 p.m. Floor Open for Public Comments

No comments.

7:13 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

- C. Approval of an ORDINANCE to amend the Unified Development Code, Appendix A, Chapters 2, 3, 8 and 9. Case #MISC2023-07.

Zoning Administrator Darryl Simmons presented an ordinance to amend the Unified Development Code, Appendix A, Chapters 2, 3, 8, and 9. The goal every year is for Planning and Zoning staff to go through the Unified Development Code and identify any language that is inconsistent. In this case, the city's legal team noted language that was outdated specific to appeals. Chapters 2, 3, 8, and 9 reference manners provided by law to appeal decisions by the Mayor and Council, which are now aligned with amendments made to Chapter 3, Title 5 in the Official Code of Georgia Annotated. Mr. Simmons stated this public hearing was advertised in the Marietty Daily Journal on July 14, 2023. At their regularly scheduled meeting, the Planning Commission approved the amendments, and staff recommended approval.

Motion by Mayor Pro Tem Viars to approve [ORDINANCE NO. 2023-16, 2023](#) to amend the Unified Development Code, Appendix A, Chapter 2, 3, 8, and 9, as presented. Seconded by Councilmember Sinclair.

7:18 p.m. Floor Open for Public Comments

No comments.

7:19 p.m. Floor Closed for Public Comments

Vote taken, motion unanimously approved 5-0. Motion passed.

11. Consent Agenda

Motion by Councilmember Jones to approve the Consent Agenda, engross. Seconded by Councilmember Sinclair.

Vote taken, motion unanimously approved 5-0. Motion passed.

- A. Approval of the July 31, 2023 Special Called First Property Tax Public Hearing minutes.
- B. Approval of the July 31, 2023 City Council work session minutes.
- C. Approval of the July 31, 2023 City Council executive session minutes.
- D. Approval of the August 7, 2023 Special Called Second Property Tax Public Hearing minutes.
- E. Approval of the August 7, 2023 City Council regular meeting minutes.
- F. Consideration for approval of a parcel combination plat application submitted by Cherokee Growth, LLC for 0 N Cobb Parkway (PIN: 20014100920) & 0 N Cobb Parkway (PIN: 20014100100). Case #PC2023-01.
- G. On August 11, 2023, Douglas and Toni Smith purchased four (4) cemetery lots in the Kennesaw City Cemetery. These lots are located in Section III, Plot 4, Lots A - D. Authorize the Mayor to sign the supporting deeds for the purchase of these lots.
- H. On August 17, 2023, Christopher Aut purchased one (1) lot in the Kennesaw City Cemetery. This lot is located in Section III, Plot 29, Lot H. Authorize the Mayor to sign the supporting deed for the purchase of this lot. The City Clerk recommends approval.

12. General and Administrative

- A. Consideration for approval of an Alcohol License for Beer, Wine, and Sunday Sales for Chioma's African Cuisine, LLC d/b/a/ Chioma's African Cuisine located at 2655 Cobb Pkwy, Kennesaw, GA 30152. Applicant: Chukwuemeka Ohaeri

Finance Director Gina Auld introduced Business License Manager LaMaya Edmonds. Ms. Edmonds worked for the city for almost two years as its Business License Compliance Officer before being promoted to this new role. Ms. Edmonds presented an Alcohol License for beer, wine, and Sunday sales for Chioma's African Cuisine, LLC d/b/a Chioma's African Cuisine located at 2655 Cobb Parkway. The applicant has completed the application and the required alcohol workshop. The property is within 300 feet of a private residence and a religious assembly, but those distance requirements have been waived previously.

Motion by Mayor Pro Tem Viars to approve an Alcohol License for beer, wine, and Sunday sales for Chioma's African Cuisine, LLC d/b/a Chioma's African Cuisine located at 2655 Cobb Parkway, as presented. Seconded by Councilmember Burnette.

Vote taken, motion unanimously approved 5-0. Motion passed.

13. Public Safety

A. Receipt of the July 2023 crime statistics.

Chief Bill Westenberger presented the July 2023 crime statistics. Chief Westenberger mentioned statistics on traffic accidents have been added to the report starting this month.

Motion by Councilmember Jones to receive the July 2023 crime statistics, as presented. Seconded by Councilmember Sinclair.

Vote taken, motion unanimously approved 5-0. Motion passed.

14. Information Technology

15. Public Works

16. Recreation and Culture

17. Community Development

A. Appeal Hearing for Edson Macedo located at 3101 Old 41 Highway (also known as 3101 North Main Street) (parcel number 20012700180) regarding denial of his site plan for chickens.

Attorney Randall Bentley, Sr. made an introductory statement: "Good evening Mayor and City Council. For the record, I am Randall Bentley, Kennesaw's City Attorney. This is an appeal hearing of the Zoning Administrator's decision pursuant to Unified Development Code (UDC) 10.05.01, requested by the applicant, Edson Macedo, who resides at 3101 Old 41 Highway (also known as 3101 North Main Street)(parcel number 20012700180) regarding denial of his site plan for chickens. The UDC 10.05.01 (C) states, in part, that 'the Mayor and City Council... is authorized to hear and shall hear and decide appeals where it is alleged that there is an error in any decision made by the Department Head in the administration or enforcement of the UDC or the City Code of Ordinances. The decision of the Mayor and City Council shall result in a violation or circumvention of any applicable conditions of zoning, provision of city zoning laws, subdivision regulations, or any other regulation and ordinance.' The relevant code section at issue here is UDC 1.09.02 for 'Livestock, Nondomestic and Wild Animals, and Poultry: Animals, nondomestic and wild animals, and species of the aviary family which are or may be raised for the purpose of providing food, transportation, or being resold or bred (excluding only dogs, cats, rabbits, fish, pet mice, hamsters, gerbils, parrots and parakeets). 1. Shall only be permitted on a lot containing not less than two acres; 2. All buildings used for animals shall be set back not less than 200 feet from any

property line; 3. All animals shall be maintained at least 25 feet from any residential property line; 4. There shall be not less than 5,000 square feet of fenced lot area not covered by the principal structure for each animal, unless the property is a bona fide farm.' Darryl Simmons, Zoning Administrator, shall present first on behalf of the city. The applicant, Edson Macedo, will present his evidence once the city rests."

Mr. Bentley, Sr. swore in all the witnesses.

Mr. Simmons presented the city's case. On behalf of the Planning and Zoning department, Mr. Simmons submitted their data for consideration of this appeal. To clarify the process, Mr. Simmons explained that because of the nature of this type of use, staff requires a review of a site plan and a narrative of the intent of what will be used on the property. The Planning and Zoning staff takes into consideration the zoning, its proximity, how large the property is, and how much it can yield as far as nondomestic and wild animals as defined in the UDC 1.09.02. Mr. Macedo submitted three site plans and narratives. The Planning and Zoning staff asked the applicant relevant questions, including the total square footage, the number of chickens, and a site plan depicting how the chickens would be contained. Mr. Simmons explained that staff had conversations both verbal and through email about the city's requirements and concerns regarding the property and surrounding areas. Though the property is zoned R-20 and has two acres, out of the four criteria, it only meets two. Throughout the staff's review process, they asked how the animals would be maintained and how the animals would be protected from predators and the elements. The site plan submitted did not include a structure or any type of protective covering for the 20 chickens proposed for the property, which is located on North Main Street, situated directly across from Swift Cantrell Park. Because it is residential in nature and in close proximity to residences, the Planning and Zoning staff understand there is a high probability of nuisance regarding odor and proper containment of the animals on the property. Mr. Simmons finished by saying the Planning and Zoning department's ultimate decision was that the final site plan did not meet all the criteria and denied the request. Staff went back to the property owner and fully explained the position, citing all code sections. Further, Planning and Zoning staff went through the proper review process and acted in the best interest of the city, community, and surrounding properties. Staff also acted in the interest of the safety of the animals in question as well as for pedestrian and traffic safety if the animals were left uncontained and unattended.

Edson Macedo presented his case to the City Council. He showed the City Council which parcels he owns, more specifically the parcel in question tonight, which is 2.6 acres. Mr. Macedo has had extensive conversations with Planning and Zoning staff, and the issue he is experiencing is the requirement for all buildings used for animals to be set back not less than 200 feet from any property line. He began referencing Cobb County's requirements, to which Mr. Bentley, Sr. objected as it was not relevant to the rules and standards in place in Kennesaw. Mr. Macedo stated that chickens are raised in cages only here in America. He asked if the Council would consider reducing the set back from 200 feet to 25 feet. The other issue he faces is if he does not want to place a structure for the chickens, he should not have to comply with the provision that requires

all buildings used for animals to be set back not less than 200 feet from any property line. Mr. Macedo wants to raise them free range and keep them 25 feet from surrounding property lines. He asked why the city would prohibit him from having chickens on his land if he was not planning to provide any structure for them. His family consumes over 300 eggs a month, which is incredibly expensive. Mr. Macedo stated this ordinance needs to change.

Mayor Pro Tem Viars asked if the city allows free range chickens. Mr. Simmons responded no. Councilmember Sinclair asked if the ordinance requires a structure for the chickens. Mr. Simmons stated it is not specific to this section. Mr. Simmons explained what the staff reviewed was all proposals they have had in the past and all have accompanying site plans that show some type of shelter. Without a shelter, it would be considered a nuisance to leave an animal out in the elements that is subject to weather, predators, and possibly leaving the property. Councilmember Sinclair asked if all the site plans that were rejected had a building on them. Mr. Simmons responded that Councilmember Sinclair was correct. Mayor Pro Tem Viars stated there is not anywhere you could have up to 20 chickens. In Acworth, the most is nine and in Marietta, the most is four. She asked if the city had a number. Mr. Simmons replied no, but the city's standards in comparison are not over-restrictive. The Planning and Zoning staff review is based on the fact that residents are being housed closer together and looking at it from a nuisance standpoint, whatever the animal is, as defined by our code, is it being protected, is it being contained on the property, and will not cause a nuisance to neighbors. Based on the site plan submitted, Planning and Zoning staff believe it would. Mayor Pro Tem Viars mentioned a couple years back, someone had chickens on Cherokee Street, and some of those chickens escaped and were hit by vehicles. Mr. Simmons also mentioned using the 20 chickens as a food source will attract predators.

Councilmember Jones mentioned the code states 200 feet from each property line, but there is no way to get 200 feet from all sides of Mr. Macedo's property. Mr. Simmons responded that Councilmember Jones was correct. The site does not conform with two out of the four standards. Councilmember Jones said it is a Catch 22 because Mr. Macedo owns other adjacent properties, but they are zoned differently. He believes the ordinance is too restrictive. Councilmember Jones would like to see the property fenced in. As far as the predators, his family has coyotes around his house, so he does not think the city should be in the business of keeping someone from providing for his family. Mr. Simmons responded that there is a delicate balance of what people can do with their property and what the ordinance states for the greater good. City staff are trying to protect property and make sure there is a consistent standard across the city.

Councilmember Sinclair stated standard four in the code section requires 5,000 square feet of fence. Mr. Simmons responded that the square footage is per animal. Councilmember Sinclair also asked for a point of clarification regarding where the animal has to stay 25 feet from the property line. He asked whether it was the animals or the fence that had to be 25 feet away. Mr. Simmons stated it was the animals.

Mr. Simmons summarized that Mr. Macedo's site plan does not meet all four standards

required in the adopted ordinance. With or without a building, he does not have enough square footage and fenced lot areas to maintain 20 chickens.

Mr. Macedo rebutted that it is not mentioned in the ordinance that he has to meet all four standards. He said the language is vague and needs to be changed.

Motion by Mayor Pro Tem Viars to deny the appeal of Edson's Macedo's site plan for chickens located at 3101 Old 41 Highway (also known as 3101 North Main Street), as presented. Seconded by Councilmember Burnette.

Vote taken, motion approved 4-1 (Councilmember Jones opposed). Motion passed.

18. Public Comment/Business from the Floor

7:58 p.m. Floor Open for Public Comments

MARTY HUGHES [Assistant City Manager]: Mr. Hughes read an email sent to kennesawcouncil@kennesaw-ga.gov from Micah Fincher about his dissatisfaction regarding "the public works director declining to endorse the change to speed limits on Duncan Drive and Big Shanty Drive." He asked the Council to reconsider (**See Exhibit A**).

ANDREW BRAMLETT [City Resident]: Mr. Bramlett talked about William Joseph Marion Hames, a private owner of Kennesaw Mountain in the 1880s (**See Exhibit B**).

8:00 p.m. Floor Closed for Public Comments

19. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney recognized Parks and Recreation for a wonderful Pigs & Peaches event.

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Motion by Mayor Pro Tem Viars to accept the resignations of John Greene from the Historic Preservation Commission and Anthony Gutierrez from the Cemetery Preservation Commission. Seconded by Councilmember Jones.

Vote taken, motion unanimously approved 5-0. Motion passed.

21. Council Reports & Discussions

Councilmember Pat Ferris had nothing to share tonight. He reminded everyone to look out for their neighbors in this extreme heat.

Councilmember Lynette Burnette said Pigs and Peaches was amazing this year.

Councilmember Antonio Jones had nothing to add tonight.

Councilmember Trey Sinclair congratulated everyone who qualified today and for everyone to qualify this week.

Mayor Pro Tem Viars qualified this morning for re-election and is ready to keep working for the people of Kennesaw.

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 8:03 p.m. The next regularly scheduled meeting will be held Tuesday, September 5, 2023 at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.

Lea Alvarez, City Clerk

DRAFT

Lea Alvarez

From: Micah Fincher [REDACTED]
Sent: Monday, August 21, 2023 8:44 AM
To: kennesawcouncil
Subject: Meeting 8/21

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I would like to express my dissatisfaction with the public works director declining to endorse the change to speed limits on Duncan drive and Big Shanty drive, and implore the city council to revisit this immediately.

Though a traffic study indicated that the average speeds were above the posted speed limits, and the posted speed limits are already out of line with the surrounding neighborhood streets and the majority of residents in this area have stated they endorsed this reduction, the public works director has, to my information "declined to endorse the speed limit reduction." Our neighborhood has for long been a cut thru where excessive speed, noise, improper vehicle type, volume of traffic, stop sign running and other traffic related issues have peace and quality of life in our neighborhood. We deal with everything from street racing to semi-trucks and other commercial vehicles that have no business in our neighborhood. When walking in our neighborhood we deal with drivers running the stop signs from at a roll to at speed. I personally have nearly been hit countless times, from in my vehicle turning onto my street to walking on the sidewalks, to crossing the street. Now we're getting more high density housing of renters that will drive into our neighborhood and the predominantly longtime residents (primarily owners) cannot get a simple speed limit reduction that the citizens and taxpayers are requesting???

When I brought this up within my neighborhood, going door to door to people who mostly do not know me, the two prevailing factors were that (1) most could not wait to sign to support this and (2) that most said "the city will **NEVER** do it [reduce the speed limit]." The overwhelming sentiment echoed my own in that we can complain which results in a short-term increased police presence **and no real action or change to prevent the overall issues**. The thought is that Kennesaw does not seem to care, long term, about this neighborhood and is willing to continue to take a wait and see attitude while traffic gets faster and volume increases, we get more bars and breweries that serve alcohol to drivers, and the quality of our neighborhood is eroded.

It took a traffic fatality of the owner of 1886 Big Shanty drive to get the stop sign added on Big Shanty Dr at Pine Hill Drive. That man, a resident of this neighborhood, lost his life in front of his own home due to the speed and carelessness of a driver on the street that he paid taxes to maintain. What will it take to get this simple, reasonable and warranted reduction of speed accomplished? Do we need more pets or wildlife killed? How about a child playing in the street on the sidewalk?

Lastly I would like to point out that it was somehow acceptable to reduce the speed limits of Main Street between McCollum Pkwy and Sardis street to 25mph. This is a predominantly industrial area, with a hard raised curb and sidewalks on both sides of the street and a turning lane which further serves to protect pedestrians from traffic dangers. Our streets are residential and have little if any of the same features. We also have a much greater volume of pedestrians here from walkers and cyclists to children being discharged from school buses, but we cannot get the same speed limit

reduction? What happened to building a pedestrian friendly city where all roads (and sidewalks) lead to downtown?

Micah Fincher
2806 Pine Hill Drive
Kennesaw GA 30144
[REDACTED]

~mf

DRAFT

KENNESAW HISTORY

William J. M. Hames

While Kennesaw Mountain NBP may seem a permanent fixture of our area, the park has only existed since the 1930s. Before then, it was in private hands.

One of the owners of the mountain was William Joseph Marion Hames, an eccentric farmer who owned a store on the square in Marietta. On the mountain in the 1880s, Hames had a grape vineyard with over 700 vines. He eventually turned to cantaloupe and later peaches. By 1893, Hames had 11,000 peach trees on the mountain's slopes. Today, the terracing from his peach orchard can still be seen along the summit trail.

Because of the mountain's historic nature, Hames was able to gather relics from the Civil War and sell them in his store. He also had an observation platform on the mountain top. Visitors to the mountain were charged \$.25.

In 1915, he sold the mountain to Marietta developers. Several years ago, my father and I researched Hames and compiled a book of newspaper articles about his unusual life.



William J. M. Hames
May 9, 1929 *Marietta Journal*

Presented by Andrew J. Bramlett
at the August 21, 2023,
City of Kennesaw Mayor &
Council Meeting

KENNESAW
HISTORICAL
SOCIETY

Names and Addresses will be disclosed in the Permanent Minutes of the
City of Kennesaw

PLEASE MAKE SURE YOUR NAME IS LEGIBLE AND CLEAR

Mayor & Council Regular Meeting

8/21/2023

Public Comment Sign-in

	Name	Address	Topic
1	Arthur J. D. Marshall	2990 Sunnyside Ct	Kennesaw history
2	Madelyn Orcher	2991 N Main	candidate
3	Anthony Gutierrez		
4	Jon Bathors		
5	Eric F. Folsom		
6			
7			
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19			

Classification and Compensation Study Project Summary Presentation City of Kennesaw, GA



**Presented by:
Peter Backhaus**



August 28th, 2023

Who We Are

- **National Public Sector Consulting Experience**
 - **Work in 46 States**
 - **Extensive Experience Working with Local Governments**
 - **Over 1,000 Classification and/or Compensation Studies**
 - **Full-Service Human Resources Consulting Practice**
- **Public Sector Expertise**
 - **Local Governments**
 - **State Governments**
 - **Colleges and Universities**
 - **School Districts**
 - **Quasi-Governmental Organizations**
 - **Non-Profits**



Georgia HR Experience

- City of Atlanta
- City of Alpharetta*
- City of Brookhaven*
- City of Calhoun
- City of Chamblee
- City of Commerce
- City of Dahlonega
- City of Dalton*
- City of Douglasville*
- City of Dublin
- City of Duluth*
- City of Dunwoody*
- City of Fairburn
- City of Fayetteville*
- City of Forest Park
- City of Garden City
- City of Griffin
- City of Hampton
- City of Johns Creek
- City of Kingsland
- City of Marietta/Board of LW
- City of Norcross
- City of Powder Springs
- City of Roswell*
- City of Sandy Springs
- City of Savannah
- City of Statesboro*
- City of Stockbridge
- City of Tybee Island*
- City of Woodstock
- Barrow County
- Cherokee County*
- Cobb County
- Columbus Consolidated Government
- Douglas County
- Effingham County
- Forsyth County*
- Habersham County
- Live Oak Public Libraries
- Lumpkin County*
- Madison County
- Worth County*
- Clayton County Water Authority
- Cobb County-Marietta Water Authority
- Douglasville-Douglas County Water and Sewer Authority
- Lumpkin County Water and Sewerage Authority*
- Forsyth County Public Library
- Brunswick-Glynn Joint WSC



Overview

- **Study Goals**
- **Project Phases**
- **Employee Meetings**
- **Current System Review**
- **JAT Responses**
- **Compensation Survey**
- **Key Findings & Recommendations**

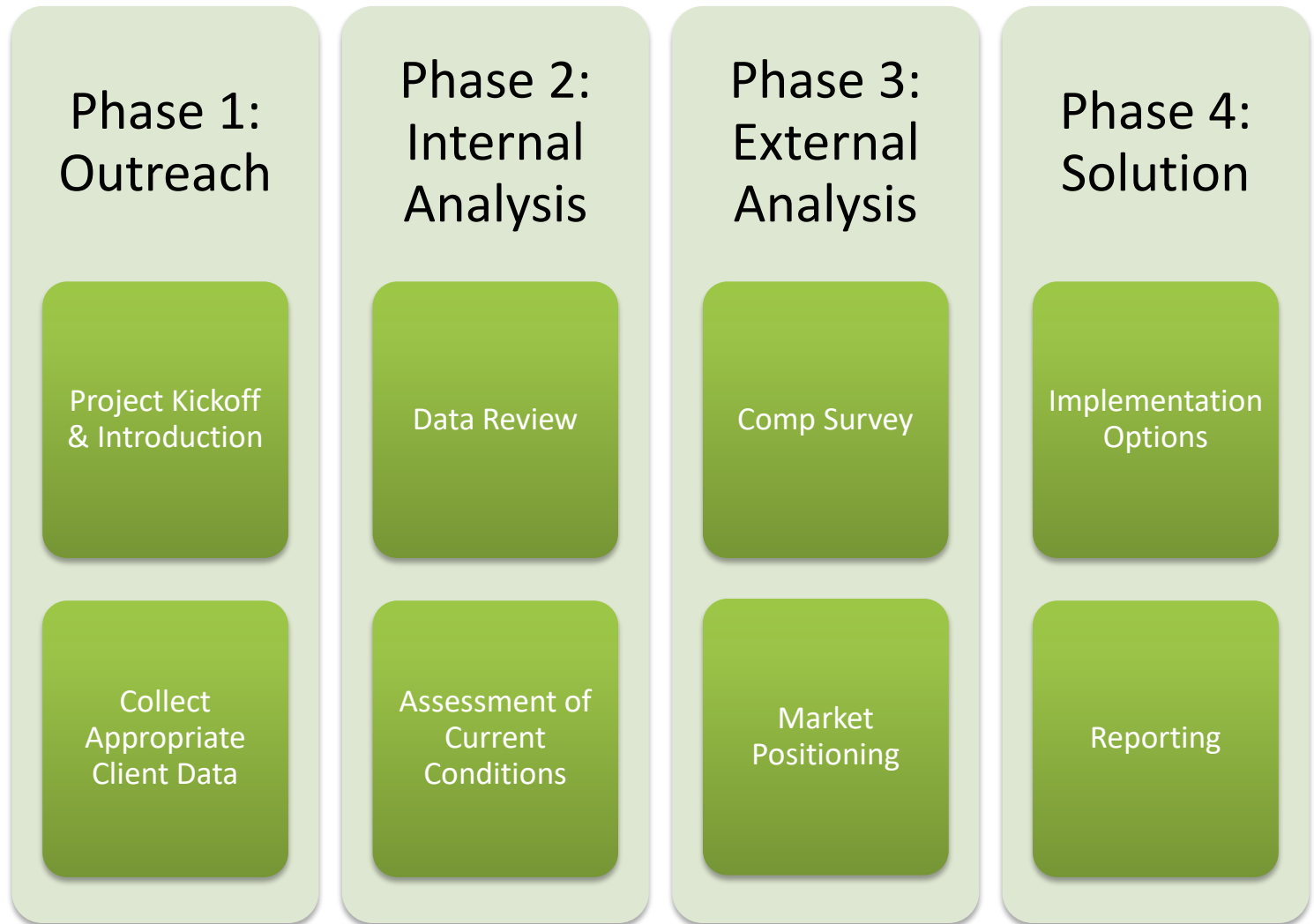


Study Goals

- **Review current classification and compensation system to ensure internal equity**
- **Survey peer organizations to ensure external equity**
- **Produce recommendations to provide the organization with a classification and compensation system that is equitable, both internally and externally**



Project Phases



Employee Meetings

Comments - Positive

- **Benefits** – The City’s employees expressed that the benefits package, was one of the leading reasons they initially decided to pursue employment with the City. Both Health and Retirement were cited as contributions to recruitment and retention.
- **Culture** – The pride in serving their own community was also a driving point that was mentioned. Employees also expressed a pride in following in their families footsteps.
- **Career Opportunities** – Several employees groups spoke on the opportunity available in growing in their career or promoting with the City.



Employee Meetings

Comments - Concerns

- **External Equity** – Feedback on the competitiveness of pay in Kennesaw, with some employees sharing that their starting pay is lower than in other municipalities and provides difficulty with retaining top talent.
- **Internal Equity** – There was concern across employee groups that levels of separation between classifications was generally low. There is also a consistent desire that was spoken on for a longevity based pay structure to be considered to separate employees based on the tenure they held.
- **Benefits** – While the benefits were viewed mostly positively, desires were expressed between employee groups for higher employer contributions to retirement and allowing employees to sell back leave as they encroach the maximum accruals.



Current System Review

- **Strength:**

- The City possesses a very customizable pay structure that can respond to market changes for individual classifications.
- The City has a fair, positive relationship between tenure and pay grade penetration.

- **Weakness:**

- There appears to be some compression throughout the pay plans.
- Midpoint progressions, or how one grade progresses from the previous, vary inconsistently throughout the pay plan.



Compression Analysis

- Pay compression can be defined as the lack of variation in salaries between employees with significantly different levels of experience and/or responsibility.
 - *Range Compression* – employees in the same job, but with different levels of experience not possessing sufficient pay variation.
 - *Rank Compression* – employees in a supervisor-supervisee relationship not possessing sufficient pay variation.



JAT Completion

- Number of JATs issued: 212
- Number of Classifications Represented: 127 (95.28%)
- Percent of Total Employees Participating: 92.92%

Classification Summary		
Total # of Classifications Surveyed	# of Classifications with a JAT	# of Classifications without a JAT
127	121	6
	% Complete	% Incomplete
	95.28%	4.72%



Comp Survey

- Salary and benefits survey resulted in 17 responses.
- All responses are adjusted for cost of living differentials.
- Salary ranges and average actuals were collected from the respondents.
- A total of 62 jobs were benchmarked and surveyed from the market.

Respondent Organizations

College Park

Columbus

Duluth

Dunwoody

East Point

Fayetteville

Marietta

Powder Springs

Roswell

Smyrna

Suwanee

Woodstock

Cherokee County

DeKalb County

Douglas County

Fayette County

Fulton County



Comp Survey Results

Market Comparison Results

Unadjusted Results (no cost-of-living adjustment)			Adjusted Results (cost-of-living adjusted)		
Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
-5.4%	-8.3%	-9.8%	-5.9%	-8.9%	-10.4%

1. A negative differential indicates the City is behind at that market position.
2. The results show the importance of range spread when comparing to the market. The City is behind the market at the minimum of the range but grows further behind the market at the maximum of the range.
3. Results shown are averages. Results will vary for individual classifications. Furthermore, results are reflective of published pay ranges and not individual salaries. Classifications were found to be competitive or even ahead of market, while others were found to be further behind than the average differential.



Key Recommendations

1. Adopt a unified, updated pay plan with new grades for general employees. Adopt a unified, updated step-based pay plan for police employees. The newly recommended pay plans have consistent range spreads and a logical progression between the grades.
2. Reassign positions to pay grades based on internal equity and the market results. Some positions will see larger adjustments than others due to the market response.
3. Modernize classification titles as needed based on industry standard and workforce progression.
4. Place employees within their newly recommended pay grades. Select an implementation methodology that aligns with the compensation philosophy and financial means of the City.



Presented Implementation Options

- Bring to Minimum/Bring to Closest Step:
 - Realigns employees who are below the minimum of their recommended pay range by bringing them up to the minimum, with no further adjustments made.
- Hybrid Parity (general employees):
 - Realigns employees along their salary range based on their “hybrid years.” A hybrid year would give full credit to an employee for each year they have been serving in their current classification and one-half credit for time they have spent in any other classification. This is done on a total 30-year basis.
- Compa Step (Police):
 - Realigns employees in their recommended salary ranges by maintaining the relationship to the midpoint that they have currently. For example, an employee currently at midpoint would move to midpoint in their recommended pay range, an employee currently 5% above midpoint would move to midpoint in their new range, and an employee currently 15% below midpoint would move to 15% below midpoint in their newly recommended range.



Implementation Costs

Implementation Option	Total Salary-Only Cost	Number of Employees Adjusted	Average Adjustment for Impacted Employees	% of Payroll
Bring to Min	\$ 66,294.49	25	\$ 2,651.78	0.9%
Hybrid Parity	\$274,694.93	61	\$ 4,503.20	3.9%
Police Implementation Option	Total Salary-Only Cost	Number of Employees Adjusted	Average Adjustment for Impacted Employees	% of Payroll
Bring to Closest Step	\$ 38,597.51	57	\$ 677.15	1.1%
Compa Step	\$218,715.76	57	\$ 3,837.12	6.1%



Recommended Implementations

➤ Hybrid Parity Pros

- Credits employees for time in classification and organizational tenure.
- Addresses compression on the bases of time in classification and organizational tenure.
- Adjusts for market.

➤ Compa Step Pros

- Mirrors current progression through grades.
- Can reward previous experience (to the extent it is rewarded now).
- Maintains performance gains.



Thank you

Peter Backhaus, Consultant
Evergreen Solutions, LLC

2528 Barrington Circle, Unit 201

Tallahassee, Florida 32308

850.383.0111 ph

850.383.1511 fax

www.ConsultEvergreen.com



Evergreen Solutions, LLC



Item Report

TO: The Honorable Mayor and City Council
FROM: Jeff Drobney, City Manager
DATE: September 5, 2023
TITLE: Approval of RESOLUTION amending Section 10.1 of the Personnel Policy and Procedures Manual to add Juneteenth and Veterans Day as recognized City holidays.

Summary:

As directed by the Mayor and Council, the City's Personnel Policy and Procedures Manual has been amended to include the observations of Juneteenth (June 19) and Veterans Day (November 11) as recognized City holidays. This amended policy will become effective January 1, 2024.

Recommendation:

Fiscal Impact:

Attachments:

1. RES 2023 - Personnel Policy Sec. 10
2. Exhibit A

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2023-__, 2023

**RESOLUTION TO APPROVE AMENDMENTS TO SECTION 10.1 OF THE
PERSONNEL POLICY AND PROCEDURES MANUAL ADDING JUNETEENTH AND
VETERANS DAY AS RECOGNIZED CITY HOLIDAYS**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB
COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, in 2021, Congress passed the bill that President Biden signed into law proclaiming June 19 as Juneteenth and designated it a federal holiday; and

WHEREAS, in 1954, Congress passed the bill that President Eisenhower signed into law proclaiming November 11 as Veterans Day and designated it a federal holiday; and

WHEREAS, effective January 1, 2024, Section 10.1 of the City's Personnel Policy and Procedures Manual has been amended to include Juneteenth and Veterans Day as observed holidays for full-time employees and appointed staff.

NOW, THEREFORE, BE IT RESOLVED the Kennesaw City Council and Mayor approve of the amendments to Section 10.1 as shown in Exhibit A.

PASSED AND ADOPTED by the Kennesaw City Council on this __ day of September, 2023.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor

SECTION 10 HOLIDAYS

10.1 SCHEDULE FOR CLASSIFIED SERVICE - OTHER THAN PUBLIC SAFETY

The observance of the following holidays shall be considered a part of a full-time employee's and appointed staff's normal work week, except commissioned police officers, ~~jail staff~~ and ~~police~~ emergency 911 dispatchers in the classified service:

New Year's Day	- January 1
Martin Luther King Nat'l Holiday	- 3rd Monday in January
Good Friday	- Friday before Easter
Memorial Day	- Last Monday in May
<u>Juneteenth</u>	- <u>June 19</u>
Independence Day	- July 4
Labor Day	- 1st Monday in September
<u>Veterans Day</u>	- <u>November 11</u>
Thanksgiving Day	- 4th Thursday in November
Day after Thanksgiving Day	- Friday after 4th Thursday in November
Christmas Eve	- December 24
Christmas Day	- December 25
Personal Days	-Employee Designated; requires approval

Day before/after Christmas depending on when it falls; if Christmas Eve or Christmas Day falls on a Saturday or Sunday, the holidays will be observed on Friday and Monday. If Christmas falls on Thursday, the City will be closed on Wednesday, Christmas Eve and Thursday, Christmas Day.

All regular, full-time employees and appointed staff of the City will be paid (holiday pay) for officially designated holidays.

In the event that any designated holiday falls on a Saturday, the same shall be observed on the Friday immediately preceding, and in the event any such holiday falls on a Sunday, the same shall be observed on the Monday immediately following such a holiday.

An eligible employee must work the day before **and** the day after a holiday (unless on authorized leave time) without regard to approved paid leave that he/she takes during the same pay period.

When a holiday falls or is scheduled to be observed on an employee's normal day off, other than a Saturday or Sunday, the employee will receive regular pay for that holiday.

10.2 HOLIDAY ON A SCHEDULED WORK DAY

No employee shall be required to work on a holiday except when it is necessary to maintain essential services. Non-public safety employees who must work or are called out to perform a job function on approved holidays shall be compensated with compensatory time or overtime pay for actual hours worked. Part-time employees required to work on a City observed holiday will be eligible for holiday incentive pay, which is time and a half (1.5) for actual hours worked. Holiday incentives will be paid on the paycheck following the holiday worked.

10.3 PERSONAL DAYS

A regular, full-time employee, who has successfully completed his/her probationary period, is eligible for two (2) working days off with pay, per calendar year, as a personal day (appointed staff are also eligible for the two personal days). The days are to be taken at the election of the employee, subject to the approval of his/her Department Head. Personal days do not accrue and must be taken in the year in which they are granted (typically referred to as 'use it or lose it'). No payout for unused personal days will occur at the time of termination.



Item Report

TO: The Honorable Mayor and City Council
FROM: Luke Howe, Economic Development Director
DATE: September 5, 2023
TITLE: Approval of road closure for 2023 Candy Crawl Event.

Summary:

The Kennesaw Downtown Development Authority (KDDA) and Kennesaw Downtown Merchants Association (KDMA) will host the annual Candy Crawl event in downtown Kennesaw on Friday, October 27, 2023. Staff proposes closing J.O. Stephenson Avenue between Dallas Street and Little General Cloggers Lane from 3:00 pm to 8:00 pm on Friday, October 29, 2023.

The Candy Crawl includes trick-or-treating with downtown merchants and a family-fun festival with games, live music, and kid-friendly activities. Moving the festival portion to J.O. Stephenson will reduce the number of event-specific pedestrians on Main Street during Friday rush hour, consolidate the festival/entertainment events in one location, and increase safety for event attendees. In addition, this closure will allow traffic flow to continue downtown in an efficient manner.

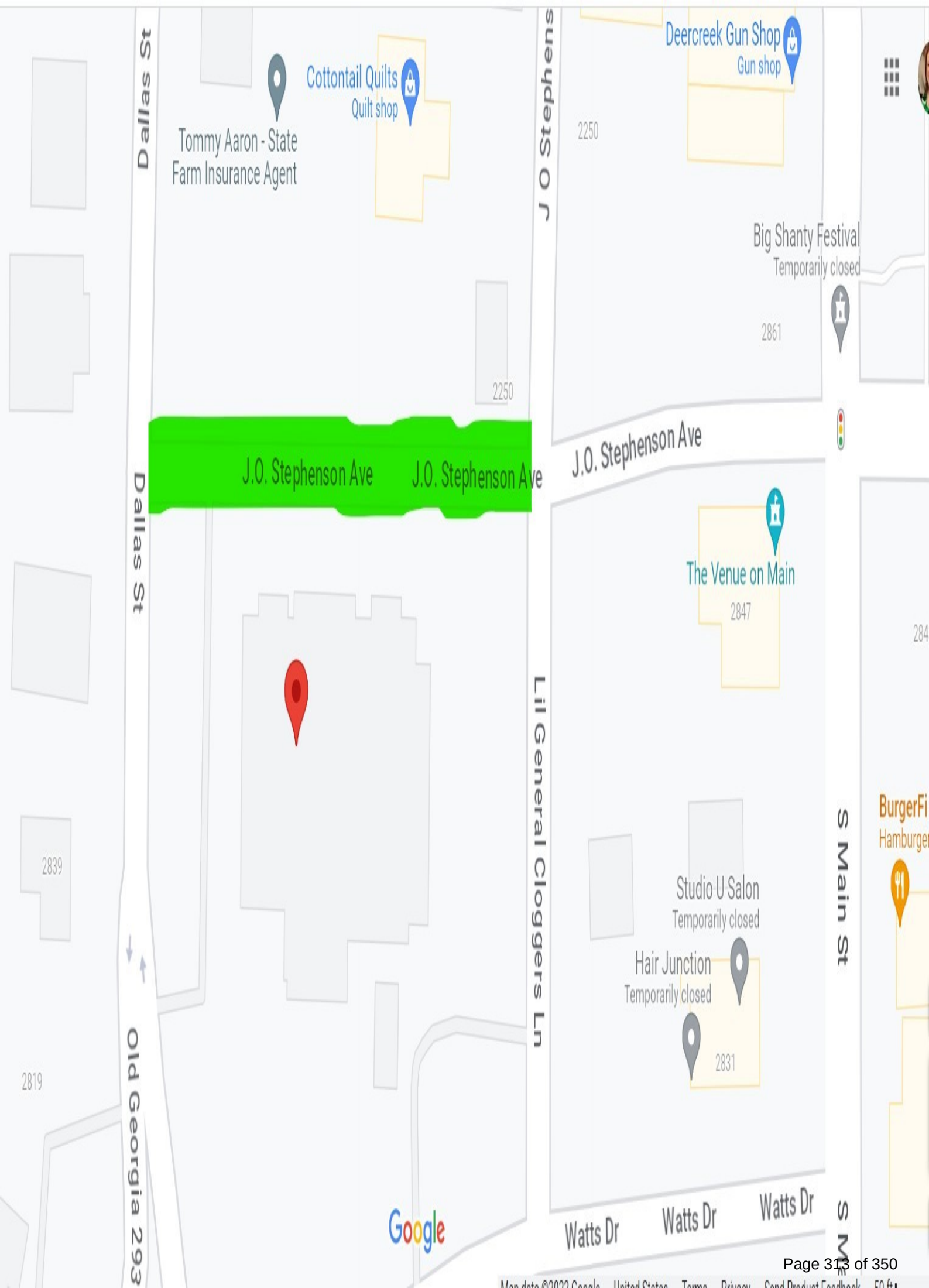
Recommendation:

The Economic Development Director recommends approval.

Fiscal Impact:

Attachments:

1. JOStephenson-ProposedClosure



Dallas St

Tommy Aaron - State Farm Insurance Agent

Cottontail Quilts
Quilt shop

J O Stephens

Deercreek Gun Shop
Gun shop

Big Shanty Festival
Temporarily closed

Dallas St

J.O. Stephenson Ave

J.O. Stephenson Ave

J.O. Stephenson Ave

The Venue on Main

Lil General Cloggers Ln

S Main St

Old Georgia 293

Google

Watts Dr

Watts Dr

Watts Dr

S Main St



Item Report

TO: The Honorable Mayor and City Council
FROM: Bill Westenberger, Chief of Police
DATE: September 5, 2023
TITLE: Approval of a RESOLUTION authorizing a contract with Fusus and the Mayor to execute the agreement.

Summary:

The Kennesaw Police Department (KPD) was awarded a Federal Funded Grant in the amount of \$326,000. This grant will fund the FUSUS program for a period of four (4) years. With the funds, KPD will enter into an agreement with FUSUS. FUSUS provides a video and data collaboration platform to expedite intelligence gathering and efficiency in response to situations as they unfold throughout the community. FUSUS will support the Kennesaw Police Department's community safety initiatives by providing a platform to view public and community video sources for situational awareness and investigation.

Recommendation:

The Chief of Police recommends approval.

Fiscal Impact:

Attachments:

1. RESOLUTION - Fusus Contract
2. Exhibit A - Proposal
3. Fusus Quote

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2023-__, 2023

**RESOLUTION AUTHORIZING A CONTRACT WITH FŪSUS AND THE MAYOR TO
EXECUTE THE AGREEMENT**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, the Kennesaw Police Department seeks to enter into an agreement with Fūsus; and

WHEREAS, Fūsus provides a video and data collaboration platform to expedite intelligence gathering and efficiency of response to situations as they unfold throughout the community; and

WHEREAS, the use of Fūsus will support the Kennesaw Police Department's community safety initiatives by providing a platform to view public and community video sources for situational awareness and investigations; and

WHEREAS, the Kennesaw Police Department was awarded a federal funded grant in the amount of \$326,000, which will fund the Fūsus program for a period of four (4) years; and

WHEREAS, the agreement for the solution is attached as Exhibit A.

NOW THEREFORE, BE IT RESOLVED, the Mayor and City Council authorize a contract with Fūsus and the Mayor to sign and execute the attached agreement.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2023.

ATTEST:

CITY OF KENNESAW:

Lily Smith, Deputy City Clerk

Derek Easterling, Mayor



July 25, 2023

Chief Bill Westenberger
Kennesaw Police Department
2539 J.O. Stephenson Ave
Kennesaw, Ga. 30144

Subject: Service Agreement Proposal

Dear Chief Westenberger,

Fusus is honored that the Kennesaw Police Department is considering our organization to support its community safety initiatives by providing a platform to view public and community video sources for incident situational awareness and investigations.

Fusus will provide a video and data collaboration platform to expedite intelligence gathering and efficiency of response to situations as they unfold throughout the community. Further, the platform is tied to a community-facing website portal for video camera registry, providing a tool for identifying the location of cameras in proximity to incidents, as well as a means for efficient outreach to collect recorded video and image files from camera owners both public and private.

This Service Agreement Proposal and related software subscription will become effective upon signing and continue for forty-eight (48) months.

1. Initial Scope of Work: The following fusus Pro Package software and associated hardware will be delivered and installed as part of this agreement.
 - a. fususONE™: Initial setup, access and training of users to include up to 500 data points and 500 public/private video feeds
 - b. fususCORE™: Installation and setup of:
 - i. Fifteen (15) fususCORE Pro™ Appliances
 - ii. One (1) fususCORE Elite AI™ Appliance
 - c. fususREGISTRY™: Creation of a custom website portal for community members to register privately owned cameras
 - d. fususVAULT™: Implementation of a CJIS compliant evidence vault for the storage of up to 5TB of videos and still images captured via the fususONE™ platform
 - e. fususOPS™: Implementation of our smart-phone app which provides viewing of live camera feeds and setting up and transmitting the location of teams for special events and critical incident management
 - f. fususTIPS™: Implementation of our SMS service that provides text communications of pictures, audio and video directly into fususVault™
 - g. fususNOTIFY™: Implementation of our SMS text service that provides text notifications to community members
 - h. fususAlert™: Implementation of our iOS/Android application which provides panic alerting to fususONE™ along with geolocation of persons in distress and automatic docking of nearby camera assets in the fususONE™ platform
 - i. fususANALYTICS™: Implementation of our crime and incident heat mapping and analysis platform

- j. **fūsusCONNECT Call-Out:** One (1) month fūsus call-out to businesses within the jurisdiction to assist with camera registration and integration
- k. **fūsusCONNECT Microsite:** Development of an agency specific website landing page to assist with building camera registration and integration of community video assets
- l. Remote Configuration of fūsus Core(s)
- m. Integration of all current and future video feeds
- n. Integration of Computer Aided Dispatch, AVL, drone feeds, covert cameras, and license plate readers as required

Note: fūsus™ will provide continuing data and IoT integrations at no additional charge for the life of the agreement

2. Payment and Subscription Terms:

- | | |
|---|-----------------|
| a. Payment 1: Due Upon Contract Signing | \$75,000 |
| b. Payment 2: Due Upon 1 st Anniversary of Contract Signing | \$75,000 |
| c. Payment 3: Due Upon 2 nd Anniversary of Contract Signing | \$75,000 |
| d. Payment 4: Due Upon 3 rd Anniversary of Contract Signing | \$75,000 |

Invoices for payments 2, 3 and 4 will be sent 60 days prior to their respective due dates.

Note: Additional fūsusCORE™ appliances may be purchased for the following per unit price schedule.

- | | |
|------------------------|--------------|
| a. CORE Lite: | \$200/each |
| b. CORE Lite Extended: | \$300/each |
| c. CORE Pro: | \$600/each |
| d. CORE Pro Extended: | \$1,000/each |
| e. CORE Elite: | \$4,000/each |
| f. CORE Elite AI: | \$5,000/each |

3. Bill of Materials Included with the Service: As part of the annual subscription price, each system will include the following:

- a. fūsusONE™ SaaS
- b. Unlimited video alerts, access, and video download
- c. fūsusCORE™ warranty and technical support for the life of the agreement
- d. Unlimited fūsusOPS Application for Android and iOS Devices

Subscription to fūsusONE™ includes all the following:

- a. Unlimited Users for Your Agency to fūsusONE™ – Real-Time Crime Center in the Cloud
- b. Unlimited Access for Your Agency to the fūsusONE™ Dashboard
- c. Floorplan Integration for designated locations in fūsusONE™
- d. Ongoing Integration Services with the CAD System
- e. Installation and Technical Phone Support
- f. Provide a Full Solution Warranty for the Life of the Agreement
- g. Live U.S.-Based Phone Technical Support for the Life of the Agreement

4. Technical Requirements:

- a. Camera live-sharing compatibility will be assessed for each location before CORE delivery.
- b. The customer will designate a primary POC for the deployment of the fūsus™ solution.
- c. Minimum network speed of .5 mb/s for live video sharing will be required for each CORE location.

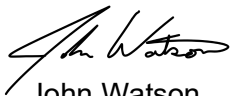
5. Terms and Conditions:

The use of and access to fūsus™ products and services is subject to the fūsus™ Terms of Service V08.30.2022 found at <https://www.fusus.com/fusus-terms-of-service>.

The Termination for Convenience Clause Asserts that the customer may, at its sole discretion, terminate the agreement with 30 days of written notice to Fūsus. Services will be reimbursed on a pro-rated basis from the last day of the term through the agreement's remainder. The cost of any unreturned or unserviceable fūsusCORE(s), as listed above in Section 2, will be deducted from the refund.

We are privileged to work with you on this project. Should you have any questions at any time, please feel free to call (765) 237-1769 or email me at jdww@fusus.com.

Respectfully,



John Watson
Vice President of Sales

Approved (Signature): _____

By (Print Name/Title): _____ Date _____



Kennesaw Police Department

Kennesaw Police Department

2529 J O Stephenson Avenue Northwest
Kennesaw, GA 30144

Bill Westenberger

Chief

wwestenberger@kennesaw-ga.gov

+14044050804

Reference: 20230725-141719321

Quote created: July 25, 2023

Quote expires: October 23, 2023

Quote created by: Jim Price

Public Safety Advisor

jp@fusus.com

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Pro Package SaaS	FUSE-	1	\$75,000.00	\$75,000.00 / year
SaaS Subscription to Include 500 Data	S-1-		/ year	for 4 years
Points/Video Streams and 5 TBs of Cloud Storage	1001			
Core Pro Appliance	CORE- P-2001	15	\$600.00	\$0.00 after \$9,000.00 discount
Core Elite AI Appliance	CORE- AI- 2001	1	\$5,000.00	\$0.00 after \$5,000.00 discount
			Total	\$75,000.00

Purchase terms

Questions? Contact me!



Jim Price

Public Safety Advisor

jp@fusus.com

Fusus, Inc.

5550 Triangle Parkway

Peachtree Corners, Georgia 30092

United States of America



Item Report

TO: The Honorable Mayor and City Council

FROM: Darryl Simmons, Zoning Administrator

DATE: September 5, 2023

TITLE: Consideration for approval of a public art exhibit application submitted by El Taco Azteca for the property located at 2689 Summers Street. Case #PA2023-05.

Summary:

The proposal is to install a permanent painted mural along a side yard fence. This mural will be visible primarily from the restaurant, more particularly, the outdoor side patio. However, it will also be able to be seen from the public right-of-way. The mural contains an image of Frida Kahlo who was a Mexican painter known for her self-portraits as well as iguanas and butterflies with a rainforest/tropical background theme. This public art application will go through the following public hearing process: the Historic Preservation Commission (Special Call) on August 25, 2023, the Kennesaw Art and Culture Commission (Special Call) on August 31, 2023 and Mayor and Council on September 5, 2023. The subject property is located within the Central Business District, has a designated contributing historic structure, contains approximately 0.885 acres and lies on Land Lot 167 Tax Parcel 24.

Recommendation:

The Zoning Administrator recommends approval of the public art exhibit application form as presented by the applicant.

Fiscal Impact:

Attachments:

1. Public Art Application - 2689 Summers Street
2. Mural Rendering and Location
3. Color Rendering for Public Art Application for Summer Street
4. Adjacent Property Owner Notification - 1st Letter
5. Adjacent Property Owner Notification - 2nd Letter
6. Public Notice Sign

7. Public Notice Sign Posted 080323
8. 08-25-23 Historical Preservation Commission Meeting Minutes -Special Call (1)
9. 08-31- 23 Kennesaw Arts and Culture Special Call Draft Minutes

Public Hearing Dates

HPC (Special Call) - 8/25/23

M&C Work Session - 8/28/23

KACC (Special Call) - 8/31/23

M&C Regular Meeting - 9/5/23



#PA2023-05

APPLICATION FOR PUBLIC ART EXHIBITS

Please complete and return to Kennesaw City Hall, 2529 J.O. Stephenson Avenue, Kennesaw, Georgia 30144, email dsimmons@kennesaw-ga.gov, or fax to (770-429-4548)

Contact the Planning & Zoning office for further information: 770-590-8268

Name: **Katty Sanchez**

Date Received: 07/25/2023

Business Name: **El Taco Azteca Mexican Bar and Grill**

Received by: AT

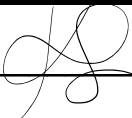
Address: **2689 Summers St. Kennesaw, Ga 30144**

Work Phone: [REDACTED]

Fax#:

Email Address: [REDACTED]

Cell Phone: [REDACTED]

Applicant Signature:  _____

2.03.05 Review and approval process of public art exhibits

A. All public art exhibits shall be required to submit a written application on forms provided by the City of Kennesaw Planning and Zoning Department for a site plan permit. A complete permit application will include an artist rendering or visual representation of the art work proposed, owners affidavits, photos of existing conditions on the property including location on permanent structures or buildings, description of materials to be used in association with art work, maintenance agreement and schedules of maintenance, a rendering or visual representation of the plaque or image of acknowledgements and titles, and permit fee as adopted in the City of Kennesaw fee schedule. A complete application packet will be submitted to the Planning and Zoning Administrator or designee.

B. The Planning and Zoning Administrator or designee will process the application and forward for review to the City of Kennesaw Art and Culture Commission on their prepared agenda within thirty days of receipt of application. The Planning and Zoning Administrator upon receipt of application, will review property for issues dealing with traffic issues and other city ordinances prior to processing for Art and Culture meeting agenda. The Planning and Zoning Administrator or designee will implement the following procedures for public notification: 1. Post a sign at the property alerting public of the time, date and location of the meeting where application will be considered; 2. Post application information and meeting information on the City of Kennesaw website; 3. Mailing of letters to property owners listed on the Cobb County Tax assessors records whose property are adjacent or about the property that is referenced on the application. Said letter will provide application information, time, date and location of the Art and Culture Commission and Mayor and Council meetings. After the application has been reviewed, a written recommendation is rendered by the Art and Culture Commission. The application will then be forwarded to the Mayor and Council for final review and action by vote.

C. The commission will review and render written recommendations to the Mayor and Council by vote on all submitted site plan permit applications during a scheduled meeting. The property owner(s) or an official representative must be present at all meetings. The commission will provide a findings document in the form of minutes that will provide the basis of decisions. Permit applications will reflect the recommendation of the commission to the Mayor and Council with the appropriate signature from the chairperson of said commission.

D. Any proposed locations in the Central Business District, Historic Preservation District or other historic districts will require a written recommendation from the Historic Preservation Commission.

E. The applicant shall be required to attend all scheduled meetings of the commission and all scheduled meetings of the Mayor and Council.

F. All approved site plan permits for permanent art exhibits will be in effect for seven years from the date of approval. The commission will accept a renewal application if art exhibit is to continue.

G. All site plan permits for temporary and rotating exhibits shall have expiration dates based on the time period scheduled for the exhibit.

H. All proposed changes to public art exhibits, including acknowledgement and titles, shall be submitted to the commission for review and approval.

(Ord. No. 2013-15, 9-16-13; Ord. No. 2014-09, 7-21-14; Ord. No. 2015-03, 2-16-15)

Briefly describe your artist rendering and submit a visual representation of the art work:

Location for the art exhibit:

Fence on outdoor patio, located on the right side of the building. Photo provided. We hope to bring some brightness into the area and will be visible from Summers St.

Supply description of materials to be used:

Paint and varnish, paint brushes, drop clothes and small ladder.

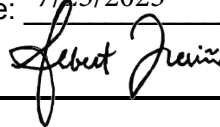
Additional information about proposed project

Mural of Frida Kahlo surrounded by a lush garden, butterflies and iguanas (patio is currently decorated with metal iguanas/ lizards and is known as out iguana patio). Will provide sketch made my artist, can offer a digital rendering if needed.

APPROVAL SIGNATURES

Darryl Simmons (Application Deemed Complete)
Planning & Zoning Administrator

Date: 7/25/2023



Historic Preservation Commission

Date 8/18/2023

☐ GRANTED

☐ DENIED

Reason for denial _____

Arts and Culture Commission

Date: 8/17/2023

☐ GRANTED

☐ DENIED Reason for denial _____

Mayor and City Council

8/14/2023 - Work Session

Date: 8/21/2023 - Regular Meeting

☐ GRANTED

☐ DENIED

Reason for denial _____

Proposed mural rendering



Proposed mural color palette

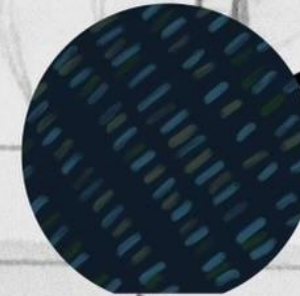
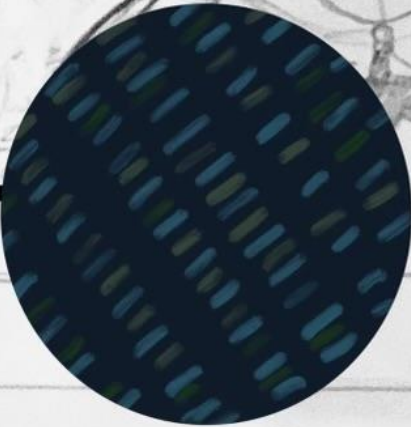
Piece palette:



palette type:



Green Dominant



Proposed mural location: on fence

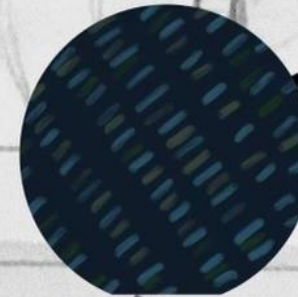
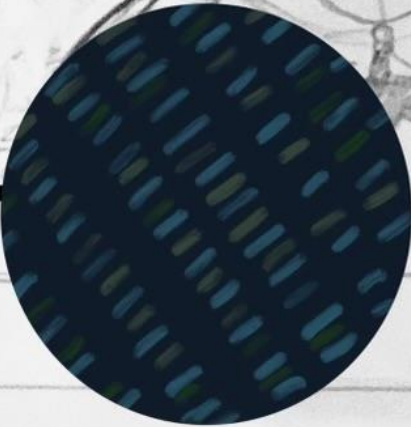




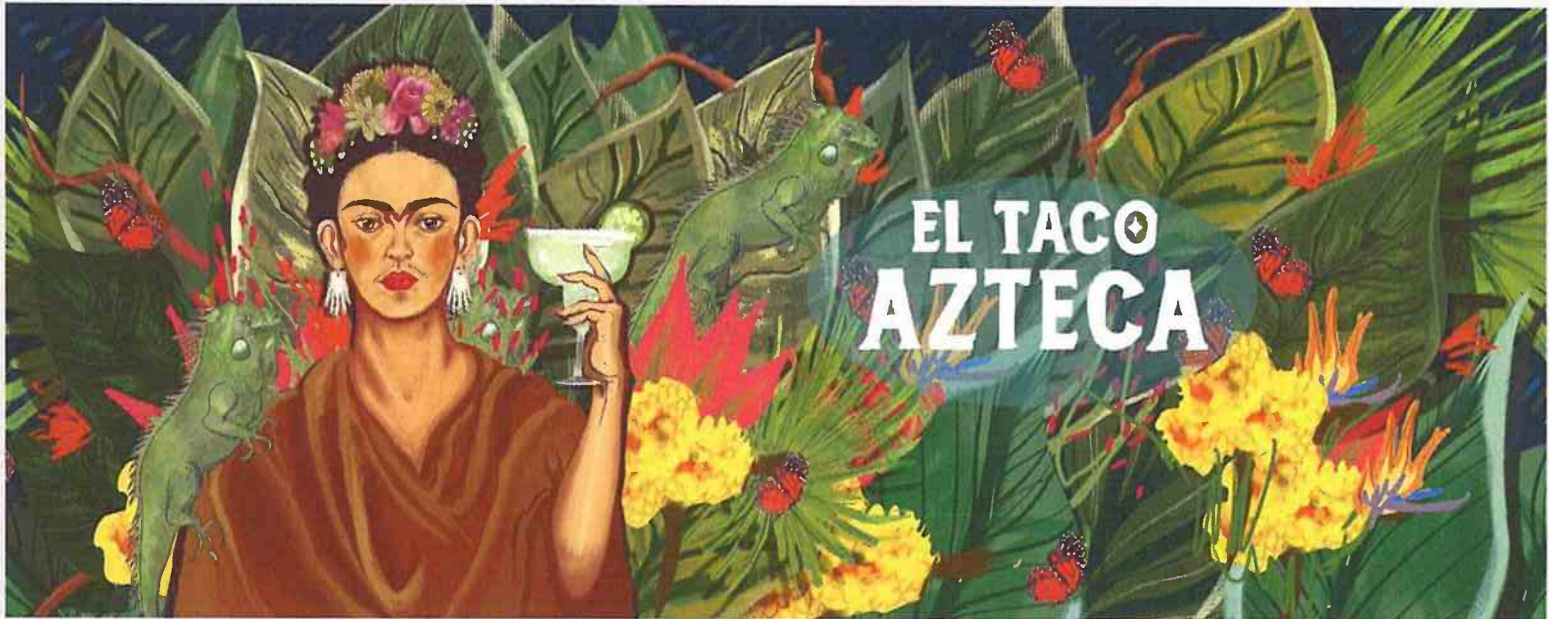
Piece palette:



palette type:







Elizabeth Arellano &
El Taco Azteca

MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-
CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tracy Viars

Lynette Burnette

Pat Ferris

Antonio Jones

Trey Sinclair

July 31, 2023

Subject: Public Art Exhibit

2689 Summers Street Kennesaw, GA 30144

Dear Property Owner,

This letter serves as a written notice that the City of Kennesaw received an application that proposes a review and approval of an art display on the facade of the structure referenced above.

Please be advised that this application must go through a conceptual project review by the Art and Culture Commission, Historic Preservation Commission and the Mayor and City Council. The design will be presented to the Mayor and Council at a scheduled meeting referenced below. Please find enclosed with this letter a copy of the application.

The adopted zoning ordinance section 2.03.05 requires city staff to notify all owners whose property is adjacent or abuts to the property on the application. For a list of all of these requirements including permitted uses, restrictions and design standards, please consult the appropriate provisions which may be viewed online by visiting <https://www.municode.com/>. Please note the dates, times and location of the required public meetings where this project will be reviewed:

Meeting Dates: Art and Culture Commission: August 17, 2023 @ 5:30pm
Historic Preservation Commission: August 18, 2023@
8:00am
Mayor and Council: August 21, 2023 @ 6:30pm

All meetings will be heard in the City Council Chambers, City Hall or you can

City of Kennesaw 2529 J.O. Stephenson Avenue Kennesaw, Georgia 30144



follow the process on Facebook Live. Please visit www.kennesaw-ga.gov to view meeting agendas and access virtual meetings.

Thank you for your attention. Should you have any questions, you may call me at (770) 590 - 8268 or send an e-mail to dsimmons@kennesaw-ga.gov.

Sincerely,

Darryl Simmons

Darryl Simmons
Planning and Zoning Administrator

MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-
CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tracy Viars

Lynette Burnette

Pat Ferris

Antonio Jones

Trey Sinclair

August 22, 2023

Subject: Public Art Exhibit

2689 Summers Street Kennesaw, GA 30144

Dear Property Owner,

This letter serves as a written notice that the City of Kennesaw received an application that proposes a review and approval of an art display on the existing fence located on property.

Please be advised that this application must go through a conceptual project review by the Art and Culture Commission, Historic Preservation Commission and the Mayor and City Council. The design will be presented to the Mayor and Council at a scheduled meeting referenced below. Please find enclosed with this letter a copy of the application.

The adopted zoning ordinance section 2.03.05 requires city staff to notify all owners whose property is adjacent or abuts to the property on the application. For a list of all of these requirements including permitted uses, restrictions and design standards, please consult the appropriate provisions which may be viewed online by visiting <https://www.municode.com/>. Please note the dates, times and location of the required public meetings where this project will be reviewed:

Meeting Dates: Art and Culture Commission (Special Call): August 31,
2023 @ 6:30pm
Historic Preservation Commission (Special Call): August
25, 2023 @ 8:00am
Mayor and Council: September 5, 2023 @ 6:30pm

All meetings will be heard in the City Council Chambers, City Hall or you can follow the process on Facebook Live. Please visit www.kennesaw-ga.gov to view meeting agendas and access virtual meetings.

Thank you for your attention. Should you have any questions, you may call me at (770) 590 - 8268 or send an e-mail to dsimmons@kennesaw-ga.gov.

Sincerely,

Darryl Simmons

Darryl Simmons
Planning and Zoning Administrator



Public Notice
Project Address: 2885 Summers St
This sign serves as written notice for public art
per section 2.2.3.3.
The following public hearings will take place for public art
install applications. All hearings will be held in the City
Hall Council Chambers at 2330 28th Street NW.
Hearing Dates:
Historic Preservation Committee: August 15, 2023 10:00am
Art and Cultural Committee: August 15, 2023 10:30am
Mayor and Council: September 5, 2023 10:30am
Should you have any questions, contact Planning & zoning
at 770.242.4274 or planning@sumnerga.gov

08.23.2023 09:03



Public Notice

Project Address: 2023 Summers St
This sign serves as written notice for public use
per section 1-81.05

The following public hearings will take place for a public use
exhibit application. All meetings will be held in the City
Hall Council Chambers at 2129 30th Street, Suite 100.

Meeting Dates

Historic Preservation Commission - August 16, 2023 (6:00pm)

Art and Culture Commission - August 17, 2023 (6:00pm)

Mayor and Council - August 23, 2023 (6:00pm)

Should you have any questions, contact Planning & Zoning
at (714) 844-8774 or planning@cityofsanrafael.gov

08.03.2023 09:13



Commissioners:

Kevin Whipple - Chairman

Patrick Gallagher - Vice
Chairman

Sharon Blandford

Mike Ferguson

Rachel Butler

**Historic Preservation Commission
Meeting Minutes
August 25, 2023 8:00 AM
Council Chambers**

This meeting may be accessed in-person or by using the following link:
www.Facebook.com/City of Kennesaw/. Comments on this video feed are not monitored.

HPC Application Acronyms:

Certificate of Appropriateness (COA), Certificate of Appropriateness Administrative (COAA),
Central Business District (CBD) project and Public Arts Exhibit (PA)

1. Call to Order / Roll Call

- o Chairman calls the meeting to order at 7:59 a.m.
- o Roll Call: Kevin Whipple, Patrick Gallagher, Mike Ferguson, Rachel Butler and Sharon Blandford
- o Staff present : Darryl Simmons (Zoning Administrator) and Albert Trevino (Assistant Zoning Administrator and Planner)
- o Speakers present: Katty Sanchez (2689 Summers Street) and Michael Judvytis (2971 N Main Street)

2. Announcements

A. This public meeting is being conducted via the use of real-time telephonic technology, allowing the public simultaneous access to the public meeting. The meeting may be accessed using Facebook Live via the following link www.Facebook.com/City of Kennesaw/, however, comments made on Facebook Live will not be visible by City staff.

3. Approval of the Meeting Minutes

- A. Meeting Minutes from June 16, 2023
 - o Chairman Whipple calls for a motion to approve meeting minutes from June 16th as submitted.
 - o Motion of approval by Commissioner Blandford
 - o Second by Vice-Chairman Gallagher
 - o Chairman Whipple proceeds with a roll call for approval.
 - o **All in favor, 4-0. Meeting minutes are approved.**

4. Financial Report

- o Mr. Darryl Simmons says there is no change to the financial report for the last 30 days. The final balance is \$23,378 in addition to the \$1000 that is budgeted under planning and zoning for additional training.
- o Chairman Whipple asks if there are any questions or comments on the financial report as submitted. After no response he proceeds to call for a motion to approve the financial report.
- o Motion of approval by Commissioner Ferguson
- o Second by Commissioner Blandford
- o Chairman Whipple proceeds with a roll call for approval.
- o **All in favor, 4-0. Financial report approved.**

5. New Business

- A. Consideration for approval of a public art exhibit application submitted by El Taco Azteca for the property located at 2689 Summers Street. Case #PA202305.
 - o Mr. Darryl Simmons comes to the podium and states "This is a public art exhibit application. I'm happy to report that as time has gone on, we're getting more applications and interest in property owners and developers and the art community to promote art installations in downtown Kennesaw. The property owner at 2689 Summer Street is the location of El Taco Azteca Mexican restaurant. As you know, the HPC did not too long ago approve some exterior improvements to make everything more cohesive with the siding and the color, and it turned out to be a great project, this is an addition to that. This is a fence mural that will be located on the right side on the existing fencing facing the right side of the building. It can be seen as you sit down in the dining area, so it's not a lot you can see from the street. The approval process will go through three stages; the Art and Culture Commission, Historic Preservation Commission and then finally Mayor & Council. The KACC will be meeting on the [August] 31st because of scheduling issues, then September 5th Mayor and Council meeting, which is a Tuesday, the day after Labor Day. I would add that because this mural is going to be on existing an existing fence, there is no impact to the historic structure at all. This project would have low impact as it relates to the art and the historic district. We think it will be a very colorful and

very nice mural for the folks who are dining there. I look forward to seeing it when it's done and probably stay a while and enjoy. So staff recommendation is for approval given the location and given the low impact for the historic [district]”.

- o Vice-Chairman Gallagher asks if anyone from the KACC has provided any opinion on the project so far.
- o Mr. Simmons responds not an official input but it has been mentioned to the commission. They are happy to see more applications coming in.
- o Chairman Whipple asks if there are any other questions from the Commissioners. After no response he calls for a motion.
- o Motion by Vice-Chairman Gallagher to approve the application for a fence mural as presented.
- o Seconded by Commissioner Butler
- o **All in favor, 4-0. Motion approved.**

B. Consideration for approval of a certificate of appropriateness application submitted by Michael Judvytis for the property located at 2971 North Main Street. Case #COA2023-14.

- o Mr. Albert Trevino comes to the podium to present the next business item. He states “Good morning Commissioners, agenda item #2 covers a vacant single-family historic home located in the North Main Street Historic District. It has been vacant for a few years now. The last time construction activity occurred here was in 2018, where an interior demolition permit was issued and the interior was gutted all the way down to the studs. Also, back in 2018, a COA was approved for 11 new 34” x 60” wooden double hung sash 2 over 2 windows replacing what rotted windows were there. This property was recently purchased by Mr. Michael Judvytis and he wishes to renovate it and call it his new home sometime in the very near future. We are here before you today with a list of requests to bring the property up to standard. The first request is to completely replace all siding on all four sides of the home with hardie plank 5/16 inch x 8.25 inch x 144 inch cement lap siding. The new siding will be painted in an off-white paint color. “7648 Big Chill by Sherwin Williams” with charcoal grey window frames to be exact. The second request is to install a new concrete driveway as shown on this slide. The third request is to remove the dense brush in the rear of the property. Because it is so dense, we don’t exactly know what is back there. Staff will be recommending that only the brush and non-specimen tree like flora be removed and that the applicant comes back to the HPC if he wishes to remove any specimen trees after the brush is cleared. But it is my understanding that the applicant would like for any specimen trees to remain to keep his rear yard shaded under what tree canopy is back there. The fourth request is to raise the roof in the back of the structure where a rear enclosed patio addition was added onto the structure and the applicant wishes to raise the ceiling to match the height of the original structure. This page shows where the current roof line sits shown in purple and

the red line shows where the proposed new roof line will be shifted up to. This page shows it at a side angle. The roof will keep its existing angle just raised a couple of feet. The fifth request is to add new windows in the rear and one on the side and a new rear patio door. The door will be a 64 inch by 80 inch fiberglass door. The windows will match what was used back in 2018. They will be wooden double hung windows. The sixth request is for a new 6-foot side and rear yard wooden privacy fence. The seventh request is to add new landscape in the front and sides of the home. The new landscape will consist of 1 gallon sprinter boxwood evergreen shrubs. The eighth and final request is for new roof skylights. This page shows where one will be. The next page shows where the other will be. The actual skylight will be a 46.5 square inch fixed curb-mount skylight with tempered glass. The purpose of these skylight additions is of course to add more natural light in rooms that are not getting adequate sunlight with the existing windows. Staff is recommending approval all eight items with a condition that the applicant come back before the HPC to remove any specimen trees in the rear yard, if he wishes to do so."

- o Commissioner Ferguson asks if the skylight will be visible from the street.
- o Mr. Michael Judvytis (2971 North Main Street) comes to the podium and confirms the skylights will be visible from the street but only from the sides not the front. He says the windows are relatively small and they are looking to add additional light to the home.
- o Mr. Simmons states the commission has had talks regarding skylights in regard to new construction and new designs on North Main Street. They have given some flexibility on skylights for rear additions and sunrooms that is not a part of the original home. It is not specific in the standards but they don't encourage it.
- o Vice-Chairman Gallagher states skylights are mentioned in the HPC code section 7.5.07 stating that skylights may not be installed and in obtrusive locations, preferably at rear roof lines or behind dormers. He asks if there is a way to allow light by opening up the existing dormer instead of putting in a skylight.
- o Chairman Whipple states his concern would be that the dormer is historic in nature and we want it to be retained. The skylights would be limited and it would be best to seek alternate locations at a later date for the rear of the property. He asks if the siding would be matching the same siding that is currently existing.
- o Mr. Judvytis states yes it would be the same material.
- o Mr. Simmons adds that the brick water table was already painted and the applicant would be allowed the flexibility of repainting the brick to match the house.
- o Commissioner Ferguson asks about which side of the home the driveway will be located.
- o Mr. Judvytis states it will be on the right side and at a later date they would be requesting to add a shed to the property.

- o Chairman Whipple states any additional storage buildings or outbuildings will need to be come before the HPC for approval.
- o Chairman Whipple states that the brush removal is fine as long as the stipulation of no specimen tree removals is upheld. The applicant will need to come back before the commission if any trees are needing to be removed.
- o Mr. Judvytis states the rear roof is going to be the same material and the exact specifications are still being looked into at the moment.
- o Chairman Whipple states the proposed change is fine and advised the applicant to follow the manufacturer specifications.
- o Mr. Judvytis states there are three windows in the rear that will be replaced with the same type of window since they are currently in bad shape. They will all be the same look and uniform to bring in more light.
- o Chairman Whipple states per the HPC guidelines, new windows and doors on the rear of the property are permitted or rear of the building are permitted. Plus this is in that kind of added on piece of the House that wasn't original already.
- o Chairman Whipple asks if the fence is new or existing.
- o Mr. Judvytis states it is a new fence is going to be on the side where the windows are going to be.
- o Vice-Chairman Gallagher states the HPC guidelines section 4.1.08 states side yard fencing is permitted, but just caution them that make sure that it still does not go beyond the front setback of the house.
- o Chairman Whipple says there was a landscaping plan which appeared to be more of foundation planting, woods and shrubs of that nature.
- o Mr. Judvytis confirms this is correct.
- o Commissioner Butler asks what was approved back in 2018 for this property.
- o Mr. Simmons states just the demolition and new windows.
- o Chairman Whipple asks if the applicant will be coming back regarding the existing deck.
- o Mr. Judvytis states the deck is in pretty bad shape. We're looking to just basically keep everything the same material, same size, just replace and add new repairs to the deck at a later time.
- o Mr. Trevino confirmed that back in 2018 all eleven windows from the property were replaced and should still be in good shape.
- o Chairman Whipple asks if there are any other questions from the Commissioners. After no response he calls for a motion.
- o Motion by Vice-Chairman Gallagher to approve the application with the following conditions:
 - No specimen trees to be removed from property without approval from HPC.
 - New fence approved as presented but shall not go past the front yard setback.

- New siding will be the same reveal as the existing reveal and shall match the rest of the home as best as possible.
- The HPC takes no exceptions to the driveway as presented.
- HPC approval will be needed for any new exterior structures on the rear of the property.
- The HPC denies the request for skylights. Skylights cannot be installed at this time. The applicant may come back to HPC with a different proposal for a skylight to be located in the rear that is not visible from the front or sides of the home.
- New windows will match the existing windows. The new window on the rear side of the home must match the window line that is currently in place with the existing windows on the side of the home.
- Because the brick water table has already been painted a maroon color, the brick water table is allowed to be painted to match the rest of home.
- The HPC takes no exceptions to the proposed new rear roof line. New roof line can be changed per proposal.
- o Seconded by Commissioner Ferguson
- o **All in favor, 4-0. Motion approved**

6. Certificate of Appropriateness Administrative (COAA) Approval by City Staff and HPC Chair

- A. Administratively reviewed and approved certificate of appropriateness application on June 13, 2023 submitted by Cris Eaton-Welsh for the property located at 2847 South Main Street. Said request was for vinyl lettering on the front windows of the building. Case #COAA2023-10.
- B. Administratively reviewed and approved certificate of appropriateness application on June 23, 2023 submitted by Kristin Thomas for the property located at 2976 North Main Street. Said request was to install new wooden railings on the front of the home. The new railings will match the style of railings found within the North Main Street Historic District. Case #COAA202313.
 - o Mr. Trevino talks about the applications that have been approved between the June's meetings to present day for Certificate of Appropriateness. He states the application didn't trigger a full body approval and staff felt it could go through administratively.

7. Discussion

- o Chairman Whipple gives an update on The Depot that it has been placed on its new foundation and the construction is going well.

8. Public Comment

- o None

9. Staff Comment

- o Mr. Trevino thanks the Commissioners for signing up for the past training.
- o Mr. Trevino states the proposed walking tour is set to be done in September and a preview will be given to the Commission hopefully after the September meeting.

9. Adjourn

- o Time: 8:52 a.m.

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the HPC's time. It is not designed to curtail discussion or input. If you need special accommodation to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

**MINUTES OF ART AND CULTURE COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
August 31, 2023
6:30 PM**

1. Call to Order / Roll Call

- a. Mr. Darryl Simmons called the meeting to order at 6:31 p.m.
- b. Roll Call: Commissioner Light, Commissioner Verdu-Dubke, Commissioner Thornhill present.
- c. Absent: Commissioner Bodenhamer
- d. Staff Present: Darryl Simmons (Zoning Administrator) and Tanyel Aviles (Business Recruitment and Retention Manager)

2. Approval of the Meeting Minutes

A. Approval of July 20, 2023 Minutes

- 1. July 2023 meeting minutes were reviewed. No errors were found and no alterations were needed.
- 2. Mr. Simmons calls for a motion to approve the July 2023 meeting minutes.
- 3. Commissioner Thornhill makes a motion to approve the July 2023 meeting minutes. Commissioner Verdu Dubke seconds.
- 4. Motion passes 3-0. All in favor.

3. Financial Report

A. Approval of July 2023 Financial Report

- 1. Ms. Tanyel Aviles presents the financial report for July 2023. She acknowledges an encumbrance of \$425 that has been resolved, and explains recent, approved expenses that have been paid not appearing on the current report.
- 2. Commissioner Light asks about buying an airbrush kit for face painting, and whether we will be adding that expense to this fiscal year's budget.
- 3. Ms. Aviles states that she will put that discussion on next month's agenda.
- 4. Mr. Simmons calls for a motion to approve the July 2023 financial report.
- 5. Commissioner Light motions to approve the July 2023 financial report. Commissioner Thornhill seconds.

6. Motion passes 3-0. All in favor.

4. Old Business

No Old Business

5. New Business

A. PA2023-05 - 2689 Summers Street - El Taco Azteca Fence Mural

1. Mr. Simmons introduces case #PA2023-05, the proposed mural for El Taco Azteca at 2689 Summers St, and presents the materials, location and visuals associated with the application. He explains that the Historic Preservation Commission (HPC) unanimously voted to approve the application, and that Mayor and Council will receive and vote on this application on Tuesday August 5, 2023.
2. The Commission expresses it's appreciation of the proposed mural.
3. Ms. Elizabeth Arellano, the muralist, explains that all the components of the mural will be indigenous to Mexico (iguanas, butterflies, flowers, etc.).
4. Ms. Katty Sanchez, the business owner, explains that they call the patio that will house this mural the iguana patio. So, they wanted to incorporate them into the mural.
5. Commissioner Verdu Dubke asks how large the mural will be.
6. Mr. Simmons responds that the mural is intended to be around 6 x 8 feet.
7. Ms. Arellano explains that it may not take up the entirety of the fence.
8. Mr. Simmons calls for a motion to approve application #PA2023-05, mural at 2689 Summers St.
9. Commissioner Thornhill motions to approve application #PA2023-05, mural at 2689 Summers St. Commissioner Light seconds.
10. Motion passes 3-0. All in favor.

B. Master Plan Discussion

Item is stricken from the agenda. All questions, suggestions or concerns regarding the KACC Master Plan will be submitted to Mr. Simmons via email.

6. Public Comment

1. Mr. Simmons opens the floor to public comment.
2. Mr. Larry Olsen expresses his approval and appreciation of the proposed mural. He thinks, however, that the presence of physical art seems to be missing from the City of Kennesaw. He suggests a commercial space be considered as a place for the public to create and show art. He would prefer the City to have a focus on art and a way to support art in the City.
3. Mr. Simmons explains that the City is utilizing development and business to add to the art within the community, and he would be happy to have a conversation with Mr. Olsen to discuss his suggestion and how to execute it.

7. Staff Comment

Mr. Simmons expresses his gratitude to all members of the KACC past and present for their generosity and effort.

8. Adjourn

Adjourned at 6:54pm.

DRAFT



Item Report

TO: The Honorable Mayor and City Council
FROM:
DATE: September 5, 2023
TITLE: Reports, Discussions, and Updates

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 5, 2023

TITLE: Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

None