

**Cemetery Preservation Commission
Meeting Agenda
August 10, 2023 4:00 PM
City Hall Training Room**

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Approval of the July 13, 2023 regular meeting minutes.
- 3. Financial Report**
 - A. Receipt of the July financial reports.
- 4. Cemetery Preservation Foundation Update**
- 5. Old Business**
 - A. Project Updates on Clean Up Day, Trees, Benches, Flag Poles, etc.
- 6. New Business**
 - A. GUEST: Kennesaw Mountain Chapter, National Society Daughters of the American Revolution - Overview of annual events in the Kennesaw City Cemetery.
 - B. GUEST: Downtown/ Main Street Manager Miranda Taylor - Storyboard Signage for the Kennesaw City Cemetery and possible installation locations.
 - C. Fee Schedule Updates - Lot Prices
- 7. Staff Comment**
 - A. "Practices for Successful Meetings" training session reminder.
 - B. Pre-planning for fall cemetery audit.
- 8. Adjourn**

MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
July 13, 2023
4:00 PM

1. Call to Order / Roll Call

The meeting was called to order at 4:00 PM by Chairman Bramlett.

- Roll Call: Lewis Bramlett, Judi Burrell, Anthony Gutierrez, Andrew Bramlett–Honorary Member
- Staff present: Lily Smith (Deputy City Clerk), Tim Cox (Assistant Public Works Director)
- Guests present: Stephen King (Cemetery Foundation President)
- Vice Chairwoman Lizz Gray and Councilmember Pat Ferris arrived at 4:05 PM during the Cemetery Preservation Foundation Update.

2. Approval of the Meeting Minutes

- A. Approval of the June 8, 2023 Cemetery Preservation Commission minutes.

Motion by Commissioner Burrell to approve the June 2023 Meeting Minutes. Seconded by Commissioner Gutierrez.

Vote taken, motion unanimously approved 2-0. Motion passed. Vice Chairwoman Gray was not present.

3. Financial Report

- A. Receipt of the June financials.

Motion by Commissioner Burrell to approve the June 2023 Financial Report. Seconded by Commissioner Gutierrez.

Vote taken, motion unanimously approved 2-0. Motion passed. Vice Chairwoman Gray was not present.

4. Cemetery Preservation Foundation Update

President Stephen King led this item by informing the Commission that the Foundation is still in the process of making edits to the bylaws and will be voted on it in the July 2023 meeting, if they are able to make quorum. If the Foundation is not able to make quorum, then the bylaws would have to wait until August 2023 for approval. He then spoke briefly about the process of finding the Foundation's articles of incorporation. He then moved on to proposing that there be a donation QR code in the kiosk within the Cemetery. The conversation moved to Clean Up Day and the type of media that President King thought would be most effective on the website. Chairman Bramlett and Commissioner Burrell had a brief discussion about the supplies that would be needed

and how many tours would be conducted. President Stephen then announced the theme for this year's Life in the Cemetery Tour was going to be based on various railroad personalities and run from October 19th until the 22nd. He noted that since last year was such a success, he wanted to add an additional day to the event with 2-3 tours a day. Foundation President King also made it known that he was looking for new members and that as of now they have Ron Chalker as an ex-officio member in case they were to need him. He also stated that the Foundation would like to change their bylaws to have more members.

Vice Chairwoman Gray arrived at 4:04 PM and Council member Ferris arrived at 4:05 PM.

5. Old Business

A. Atlanta Arbor Update

Assistant Public Works Director Tim Cox gave updates on this item. He noted that all of the approved cutting had been completed and that July 14th would signal the start of the fertilization and maintenance on the large Red Oak in the middle of the cemetery. Vice Chairwoman Gray inquired about the progress and Assistant Public Works Director Cox praised Atlanta Arbor for their precise and thorough work. Councilmember Ferris noted that the city is in the middle of its FY 23-24 budget process and that there should be about thirty thousand dollars available for the rest of the tree cutting project. He also advised that because there would be an official line item for this project on the budget, that it would be more official as well. Commissioner Gutierrez inquired about the use of federal funds for projects like this and it was advised that federal funding is not usually used for smaller projects such as this.

B. Re-Survey of Section III Update

Assistant Public Works Director Tim Cox presented this time as well. He noted that the survey was almost done and that he would like to get the midpoints done as well. Councilmember Ferris asked for more clarification on the pin identification process. Assistant Public Works Director Tim Cox answered and explained that the pins are locators for the graves and plots. He reiterated that the midpoints needed to be done so that there are two survey points to reference for each grave. Vice Chairwoman Gray inquired about any discrepancies that had been found. Assistant Public Works Director Tim Cox answered that some pins were not able to be located or have been moved due to digging over the years. He continued by adding that there is some trespassing on to the boundaries of peoples' lots and corrections need to be done. He then took the time to inform the Commission that the gravel road that was built was cut into three graves and this would have to be corrected. Foundation President King noted that it was a shame that we have so little parking and space to maneuver anyway. Assistant Public Works Director Tim Cox suggested that the road be used for grave maintenance only. Chairman Bramlett asked when the Clerk's Office would begin selling again and Assistant Public Works Director Tim Cox answered shortly after the survey was done, considering the seven to nine week delay. Chairman Bramlett, Councilmember Ferris and Assistant Public Works Director Tim Cox ended their conversation on the topic of flag placement, funding through the commission and the

estimated arrival.

C. Clean Up Day Planning

This discussion was led by Deputy City Clerk Lily Smith. The Commission decided on the Clean up day design with the trees over the others that were presented for the social media ads. Vice Chairwoman Gray commented that she liked the design and that she would like to have flyers as well made for the event. The Commission requested that Communications and Engagement Manager, Rebecca Graham, come to the next meeting so that they could discuss things such as the posting and timing of social media events. Foundation President King asked for information to put on the Foundation's website and Vice Chairwoman Gray inquired as to the city's point of view on branding as well as a style guide to get an idea about fonts and acceptable colors. Councilmember Ferris insisted that Communications and Engagement Manager, Rebecca Graham be present at the next meeting.

6. New Business

A. DAR Events - Flag Replace and Refresh & Wreaths Across America

Chairman Bramlett led this item regarding the DAR. He announced that the DAR would be submitting their next event to events committee and that would be more to come on this topic.

7. Staff Comment

The Commission took this time to give each other updates on things going on in the city, such as free firewood, Andrew Bramlett's speaking events and the monthly swapping of the highlights in the Cemetery's Kiosk. Lastly, Assistant Public Works Director Cox updated the commission on the state of water in the cemetery. He led the conversation, noting that to have water in the cemetery would cost around thirty thousand dollars if they chose to use the line under the construction site that is next door. He informed the commission that there is another line available that could be used but there would be a five to seven thousand dollar cost to make that line available. When the line was available for use, there would be monthly costs associated as well. He noted the other option would be to continue with the three hundred gallon tank that is currently used.

8. Adjourn

Motion by Commissioner Burrell to approve the adjournment of the meeting at 4:37 PM.
Seconded by Commissioner Guitierrez.

Vote taken, motion unanimously approved 3-0. Motion passed.



City of Kennesaw

Balance Sheet

Account Summary

As Of 07/31/2023

Account	Name	Balance	
Fund: 285 - CEMETERY TRUST FUND			
Assets			
285-0000-11-112100-00000	OPERATING ACCOUNT	61,449.99	
285-0000-11-310900-00000	DUE FROM/TO GENERAL FUND	3.99	
	Total Assets:	61,453.98	61,453.98
Liability			
285-0000-12-110000-00000	ACCOUNTS PAYABLE	6,353.95	
285-0000-12-190500-00000	DUE TO GENERAL FUND	1,286.77	
	Total Liability:	7,640.72	
Equity			
285-0000-13-120000-00000	ENCUMBRANCE	-743.60	
285-0000-13-411500-00000	F/B RES FOR ENCUMBRANCES	743.60	
285-0000-13-422000-00000	F/B UNRES - UNDESIGNATED	58,948.10	
	Total Beginning Equity:	58,948.10	
Total Revenue		7,397.59	
Total Expense		12,532.43	
Revenues Over/Under Expenses		-5,134.84	
	Total Equity and Current Surplus (Deficit):	53,813.26	
	Total Liabilities, Equity and Current Surplus (Deficit):		61,453.98

Cemetery Fund
Operating Cash Activity
For the Month Ended July 31, 2023

Beginning Cash	\$ 62,518.76
Cash Receipts:	
Interest Earned	89.73
Cemetery Fees	<u>1,400.00</u>
Total Cash Receipts	<u>1,489.73</u>
Cash Disbursements:	
Atlanta Arbor Tree Care Specialist, LLC	2,199.50
Signs & More, INC	<u>359.00</u>
Total Cash Disbursements	<u>2,558.50</u>
Ending Cash	<u><u>\$ 61,449.99</u></u>



City of Kennesaw

Income Statement

Account Summary

For Fiscal: 2022-2023 Period Ending: 07/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND						
Revenue						
285-0000-34-910000-00000	CEMETERY FEES	8,000.00	8,000.00	1,400.00	5,535.00	2,465.00
285-0000-34-911500-00000	CEMETERY TREES REVENUE	700.00	700.00	0.00	0.00	700.00
285-0000-36-100000-00000	INTEREST REVENUES	1,150.00	1,150.00	89.73	862.59	287.41
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00	500.00
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA...	3,000.00	3,000.00	0.00	1,000.00	2,000.00
285-0000-39-400000-00000	USE OF PY RESERVE	14,266.00	14,266.00	0.00	0.00	14,266.00
	Revenue Total:	27,616.00	27,616.00	1,489.73	7,397.59	20,218.41
Expense						
285-4950-52-325000-00000	POSTAGE	650.00	650.00	0.00	0.00	650.00
285-4950-52-350000-00000	TRAVEL	650.00	650.00	0.00	0.00	650.00
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	100.00	100.00	0.00	0.00	100.00
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	13,458.00	13,458.00	8,499.50	8,399.50	5,058.50
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	12,258.00	359.00	4,078.98	8,179.02
285-4950-53-118500-00000	CEMETERY TREES	500.00	500.00	0.00	53.95	446.05
	Expense Total:	27,616.00	27,616.00	8,858.50	12,532.43	15,083.57
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	-7,368.77	-5,134.84	
Total Surplus (Deficit):		0.00	0.00	-7,368.77	-5,134.84	

Income Statement

For Fiscal: 2022-2023 Period Ending: 07/31/2023

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	27,616.00	27,616.00	1,489.73	7,397.59	20,218.41
Expense	27,616.00	27,616.00	8,858.50	12,532.43	15,083.57
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	-7,368.77	-5,134.84	5,134.84
Total Surplus (Deficit):	0.00	0.00	-7,368.77	-5,134.84	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUND	0.00	0.00	-7,368.77	-5,134.84	5,134.84
Total Surplus (Deficit):	0.00	0.00	-7,368.77	-5,134.84	



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: August 10, 2023
TITLE: Project Updates on Clean Up Day, Trees, Benches, Flag Poles, etc.

Summary:

Clean Up Day: Staff was working to collaborate with Kennesaw State University's Department of Student Volunteerism and Service for Clean Up Day. However, it was determined that Clean Up Day falls on KSU's Homecoming Day and, as a result, students will not be able to participate. Efforts will be made to try to coordinate next year's Clean Up Day date with KSU to foster a partnership with the department for this event.

Tree Removal: All approved tree projects for this fiscal year have been completed by Atlanta Arbor.

Benches: The three benches have been delivered to Public Works with expected installation to occur at the end of this year or beginning of next. **A discussion and vote will need to take place to finalize the installation locations for the three benches.**

Section III work: All work has been completed with most pins having been located. Staff is discussing potential next steps.

Recommendation:

Fiscal Impact:

Attachments:

None



Item Report

TO: The Cemetery Preservation Commission

FROM: Lea Alvarez, City Clerk

DATE: August 10, 2023

TITLE: GUEST: Kennesaw Mountain Chapter, National Society Daughters of the American Revolution - Overview of annual events in the Kennesaw City Cemetery.

Summary:

The Kennesaw Mountain Chapter, National Daughters of the American Revolution holds various events throughout the year in the Kennesaw City Cemetery, both public and private. Upcoming events include a US flag refresh and poppy placement at veterans' graves for Veterans Day, which is a private chapter event, held on Sunday, November 5, 2023, and Wreaths Across America, which is a public event honoring veterans by placing wreaths on veterans' graves, held on Saturday, December 16, 2023.

Recommendation:

Fiscal Impact:

Attachments:

None



Item Report

TO: The Cemetery Preservation Commission

FROM: Miranda Taylor, Downtown / Main Street Manager

DATE: August 10, 2023

TITLE: GUEST: Downtown/ Main Street Manager Miranda Taylor - Storyboard Signage for the Kennesaw City Cemetery and possible installation locations.

Summary:

City staff has been working on the third phase of the Wayfinding Signage project throughout the downtown area, which includes a storyboard in the Kennesaw City Cemetery. The storyboard will provide an overview of the history of the cemetery. Discussion will include possible sites for installation. The proposed layout is included as an attachment in the packet.

Recommendation:

Fiscal Impact:

Attachments:

1. Storyboard Sign - Cemetery Information Layout
2. Storyboard Sign - Mock Up

4'-0"



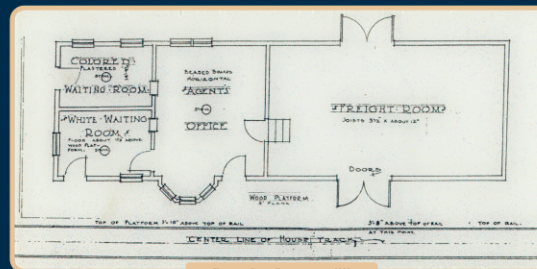
KENNESAW DEPOT

Kennesaw owes much of its existence to the railroad. Georgia began construction of the state-owned Western and Atlantic Railroad (W&A) in 1837. When it was completed in 1850, the W&A connected present-day Atlanta and Chattanooga, Tennessee. Kennesaw (or Big Shanty as it was known at the time) was a common stop for freight and passenger trains traveling on the W&A line. By 1860, Big Shanty boasted a modest two-story eating house, which came to be known as the Lacy Hotel, that provided meals to railroad passengers and workers. In 1862, following the outbreak of the Civil War, the Great Locomotive Chase began outside the Lacy Hotel when twenty federal spies stole the W&A's General locomotive with plans to destroy rail and telegraph lines on their way to Chattanooga.

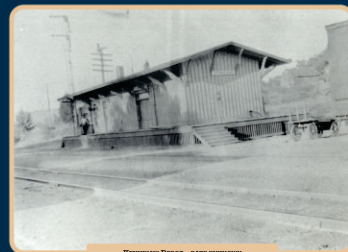
The first extensively documented depot facility in Kennesaw appeared around 1870 during the tenure of the W&A. The Nashville, Chattanooga, and St. Louis Railway (NC&StL) acquired the W&A's lease in 1890 and eventually replaced the older depot with one of their own design. The NC&StL's new depot building, which still stands to this day, was redesigned in 1925. Built during a period of segregation, it featured racially divided waiting areas complete with separate entrances and ticket windows for colored and white passengers. The depot remained in use until passenger service ended in 1968. CSX Transportation (CSX) took over the railway's lease in 1986 after several railroads consolidated. Today, CSX freight trains pass through Kennesaw daily on the same line used since the early nineteenth century.



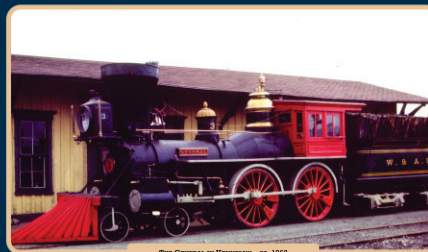
IMAGE MESSAGE TBD



KENNESAW DEPOT FLOORPLAN - CA. 1925



KENNESAW DEPOT - DATE UNKNOWN



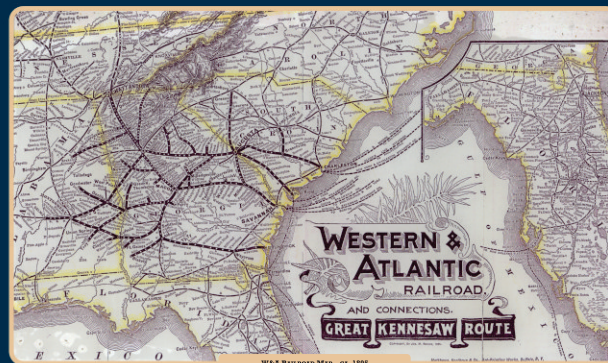
THE GENERAL IN KENNESAW - CA. 1962



LACY HOTEL SKETCH - DATE UNKNOWN



IMAGE MESSAGE TBD - DATE UNKNOWN



W&A RAILROAD MAP - CA. 1895

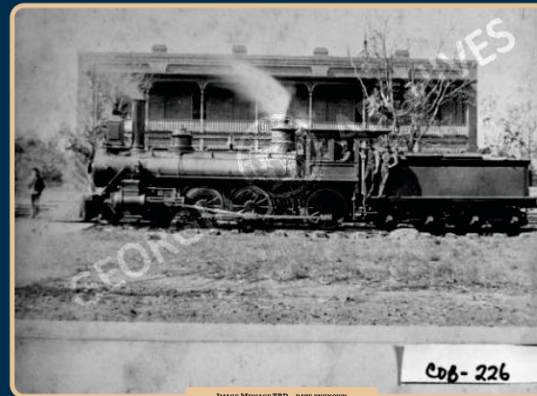


IMAGE MESSAGE TBD - DATE UNKNOWN

006-226

2'-6 3/32"

1

SIGN TYPE 15: STORYBOARD SIGN – SIGN 15.001 (ENLARGED - FLATTENED VIEW)

G2.09b

Scale: 3" = 1'-0"

PROJECT:

**WAYFINDING
SIGNS PHASE 3**
2529 J O STEPHENSON AVE
KENNESAW, GA 30144

CLIENT:



PREPARED BY:



315 Northpoint Pkwy SE, Suite F
Acworth, GA 30102
Office 678-369-4877
Fax 678-559-0660

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REVISIONS

DRAWN DATE

PROJECT ACRONYM AND NUMBER:

COK0521.03WSP3

DRAWN MV PM GA EM TM

PM PHASE REVIEW 01 02 03 04

EM PHASE REVIEW 01 02 03 04

DATE 07/19/2023

SCALE as shown

FILEPATH M:\CUST\COK\2021\WSP3

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**ST-15 - STORYBOARD
SIGN 15.001 (ENLARGE)**

DRAWING #:

G2.09b

SECTION

ELEVATION

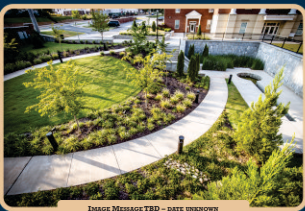
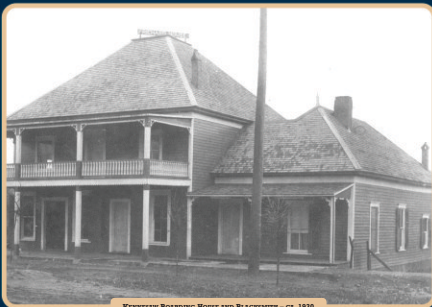
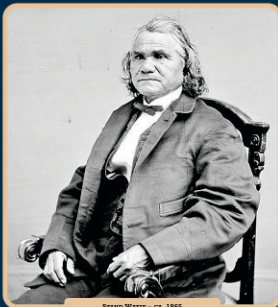
4'-0"



KENNESAW SPRING

Due in part to its proximity to fresh spring water, the present-day area of Kennesaw has a long history of settlement. Around the time of the American Revolution, the area served as a boundary between two indigenous peoples: the Creek to the south and the Cherokee to the north. The discovery of gold in northwest Georgia in the early nineteenth century brought the encroachment of white settlers. The state of Georgia encouraged additional settlement and the establishment of small farms with the 1832 Cobb County Land Lottery, which allotted land at four cents an acre. Ultimately, both the Creek and the Cherokee were forced out of the area. The Creek were removed by 1827, while the Cherokee were forcibly expelled to Indian Territory (present-day Oklahoma) in 1838 on the "Trail of Tears." The region's population increased along with white settlement. By the Civil War, Cobb County's population had swelled to 18,000 people, a quarter of which were enslaved people of African descent.

As a stop on the Western & Atlantic Railroad, this area was originally known as Big Shanty, a reference to the line's elevation and the shacks built nearby. The local depot served as the center of the community. In 1887, Big Shanty was incorporated as the City of Kennesaw (named after nearby Kennesaw Mountain). Rural and agricultural well into the twentieth century, a modest downtown row of businesses included a bank and a dry goods store. In the 1920s, the road through downtown Kennesaw was paved as part of the Dixie Highway. Settlement in the region increased significantly in the decades that followed. By the twenty-first century, the City of Kennesaw was a fully developed suburb of Atlanta encompassing 9.5 square miles. The city's population, which continues to grow and diversify, stood at 33,000 in 2020.



2'-6 3/32"

PROJECT:
**WAYFINDING
SIGNS PHASE 3**
2529 J O STEPHENSON AVE
KENNESAW, GA 30144



315 Northpoint Pkwy SE, Suite F
Acworth, GA 30102
Office 678-369-4877
Fax 678-559-0660

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REVISIONS	
DRAWN	DATE

PROJECT ACRONYM AND NUMBER:
COK0521.03WSP3

DRAWN	MV	PM	GA	EM	TM
PM PHASE REVIEW	01 ☐	02 ☐	03 ☐	04 ☐	
EM PHASE REVIEW	01 ☐	02 ☐	03 ☐	04 ☐	
DATE	07/19/2023				
SCALE	as shown				

FILEPATH M:\CUST\COK\2021\WSP3

DRAWING TITLE:
**ST-15 - STORYBOARD
SIGN 15.002 (ENLARGE)**

DRAWING #: G2.09c SECTION: ELEVATION

1 SIGN TYPE 15: STORYBOARD SIGN – SIGN 15.002 (ENLARGED - FLATTENED VIEW)
G2.09c Scale: 3" = 1'-0"

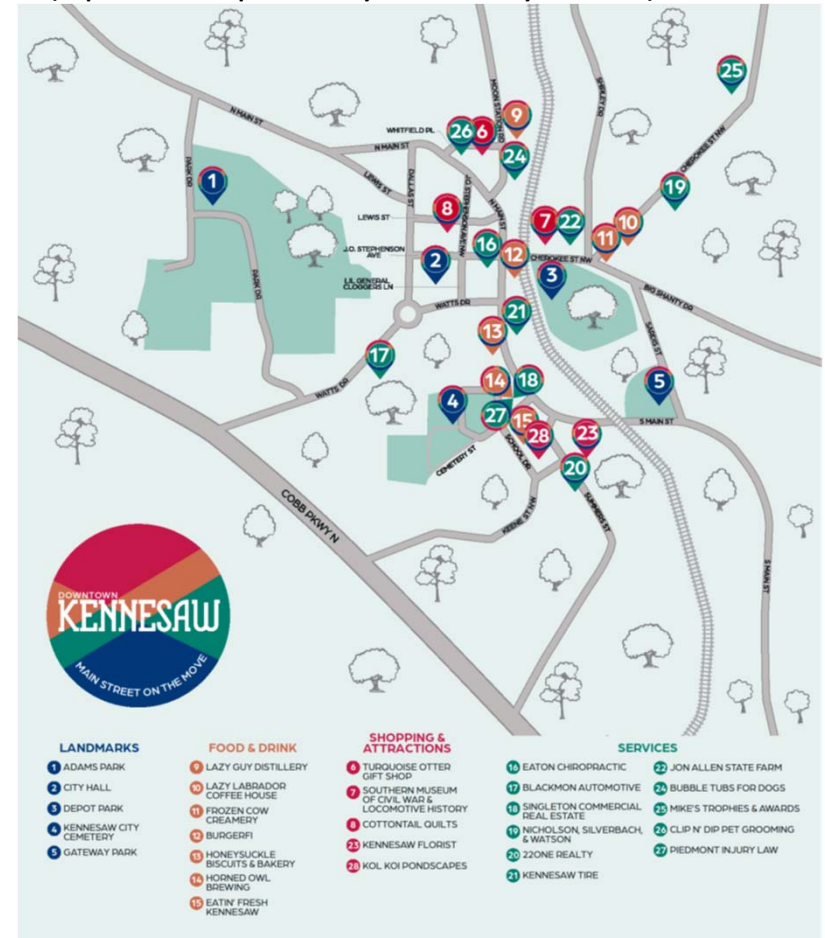


With a rich history dating back to the city's incorporation in 1887, Downtown Kennesaw is on the move today as a thriving city center and community hub. Mixed with the charm of brick walkways and hometown appeal, discover our restaurants and merchants alongside a variety of attractions like the Southern Museum, a Smithsonian Affiliate, or the City's Depot Park. Downtown Kennesaw plays host to an array of festivals and events throughout the year from the annual Big Shanty Festival or Pigs & Peaches BBQ Festival to the local Farmer's Market, summer concerts and more.



Outside of downtown, be sure to visit Smith-Gilbert Gardens to see thousands of plants, learn about the history of the Hiram Butler House (ca. 1880) and view over 30 pieces of contemporary sculpture thoughtfully placed in the garden.

(Update map to only show city assets)



QR Code pointing to downtown website



Kennesaw City Cemetery

The early history of the Kennesaw City Cemetery is shrouded in mystery, but the earliest known burial took place in 1863. In that year, infant Lucius Summers, whose family was the namesake of Summers Street, was laid to rest. At the time, the community was known as “Big Shanty,” and was a small railroad stop on the Western & Atlantic Railroad. After the Civil War, more area residents would be laid to rest here, and by 1890 there were around 40 burials.

Even though Kennesaw was incorporated in 1887, it would not be until 1900 that this land was owned by the community. In that year Mrs. Jane E. Shumway donated one acre of land to the town and sold three and a half more acres for \$100. Each lot was originally sold for \$6. The cemetery would expand in the 1930s when Mayor Luther Chalker began using adjacent land for burials, which he eventually gave to the city in 1982. Today, the cemetery is eight acres.



Thomas Summers;
Photo credit: Ed Chastain
Collection; Southern Museum



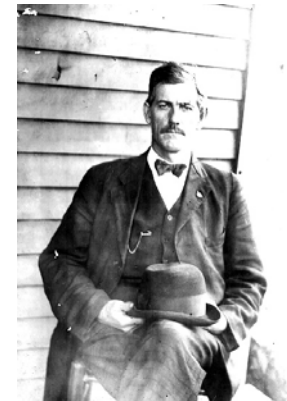
Luther Chalker



J.G. Lewis

A wide variety of notable Kennesaw residents are buried here. James G. Lewis was an early town mayor, helped to start a local bank, and is the namesake of Lewis Street. Gaspard Carrie operated a hotel downtown and was a judge after the Civil War. More recently, Helen Odom was a longtime postmaster. When he began his career in 1900, Dr. John W. Ellis was one of the few physicians in Kennesaw. He would serve our community for fifty years. Susie Stegall was a local newspaper correspondent who taught many local residents to play the piano. Because of Kennesaw’s railroad heritage, it is not surprising that over 70 employees of various railroads can be found in this cemetery.

The Kennesaw City Cemetery continues to serve as a place to remember the community members whom each played special roles in our area.



Dr. J.W. Ellis
Photo credit: *Images of America:*
Kennesaw, Carolyn Kemp

4'-0"



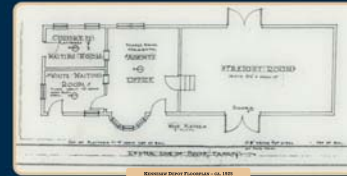
KENNESAW DEPOT

Kennesaw owes much of its existence to the railroad. Georgia began construction of the state-owned Western and Atlantic Railroad (W&A) in 1837. When it was completed in 1850, the W&A connected present-day Atlanta and Chattanooga, Tennessee. Kennesaw (or Big Shanty as it was known at the time) was a common stop for freight and passenger trains traveling on the W&A line. By 1860, Big Shanty boasted a modest two-story eating house, which came to be known as the Lacy Hotel, that provided meals to railroad passengers and workers. In 1862, following the outbreak of the Civil War, the Great Locomotive Chase began outside the Lacy Hotel when twenty federal spies stole the W&A's General locomotive with plans to destroy rail and telegraph lines on their way to Chattanooga.

The first extensively documented depot facility in Kennesaw appeared around 1870 during the tenure of the W&A. The Nashville, Chattanooga, and St. Louis Railway (NC&StL) acquired the W&A's lease in 1890 and eventually replaced the older depot with one of their own design. The NC&StL's new depot building, which still stands to this day, was redesigned in 1925. Built during a period of segregation, it featured racially divided waiting areas complete with separate entrances and ticket windows for colored and white passengers. The depot remained in use until passenger service ended in 1968. CSX Transportation (CSX) took over the railway's lease in 1986 after several railroads consolidated. Today, CSX freight trains pass through Kennesaw daily on the same line used since the early nineteenth century.



Source: Western T&E



Source: Depot Floorplan - CA 1885



Source: Western T&E - early caption



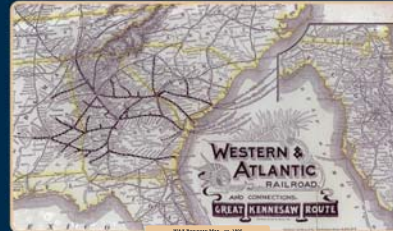
The General in Kennesaw - CA 1862



Source: Western T&E - early caption



Source: Western T&E - early caption



Source: Western T&E - early caption



Source: Western T&E - early caption

PROJECT:

**WAYFINDING
SIGNS PHASE 3**
2529 J O STEPHENSON AVE
KENNESAW, GA 30144

CLIENT:



PREPARED BY:



315 Northpoint Pkwy SE, Suite F
Acworth, GA 30102
Office 678-369-4877
Fax 678-559-0660

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REVISIONS

DRAWN	DATE

PROJECT ACRONYM AND NUMBER:

COK0521.03WSP3

DRAWN	MV	PM	GA	EM	TM
PM PHASE REVIEW	01	02	03	04	05
EM PHASE REVIEW	01	02	03	04	05
DATE	07/19/2023				
SCALE	as shown				

FILEPATH: M:\CUST\COK\2021\WSP3

DRAWING TITLE:
**ST-15 - STORYBOARD
SIGN 15.001 (ENLARGE)**

DRAWING #: **G2.09b** SECTION: **ELEVATION**

2'-6 3/32"

1 SIGN TYPE 15: STORYBOARD SIGN – SIGN 15.001 (ENLARGED - FLATTENED VIEW)

G2.09b Scale: 3" = 1'-0"



Item Report

TO: The Cemetery Preservation Commission
FROM: Lea Alvarez, City Clerk
DATE: August 10, 2023
TITLE: Fee Schedule Updates - Lot Prices

Summary:

With another update to the fee schedule coming up, staff would like to propose an increase to the lot fees, which are currently \$1,000 for city residents and \$1,500 for non-city residents.

Below are lot fees from nearby cemeteries:

City of Acworth - \$1,050 per lot for city residents and \$2,625 per lot for non-city residents.

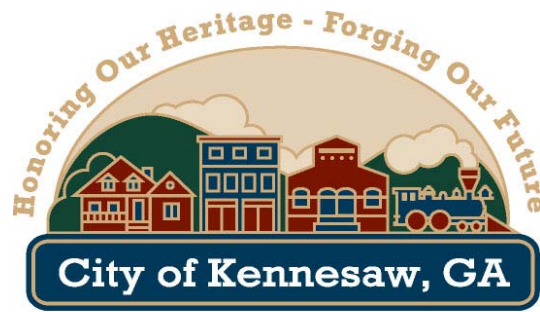
Winkenhofer Pine Ridge Funeral Home - starts at \$1,995 (called regarding costs that raise the base rate, but did not receive a call back).

Recommendation:

Fiscal Impact:

Attachments:

1. Cemetery Fees



Kennesaw City Cemetery Fees

Lots

Residents:	\$1,000
Non-Residents:	\$1,500
Employees:	\$500

Burial Permit

Casket Burial:	\$100
Cremation Interment:	\$200 (Monday-Friday – no holidays)

Cremation Garden

Service & Engraved Bronze Plaque:	\$500 (Monday-Friday – no holidays)
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Active or retired City Employees:	\$250 (Monday-Friday – no holidays)
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Memorial Garden: Engraved Bronze Plaque ONLY	\$300
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Cremation Garden Service: NO Engraved Bronze Plaque	\$300
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Business Donation for Plaque	Contact the Kennesaw Cemetery Foundation
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Memorial Trees

Crepe Myrtle:	\$150
Yoshino Cherry:	\$250

Please note: All lots are 5'x10' and casket burials must be in a vault. For cremation interments, up to four (4) sets of cremains can be interred in a single lot.

All fees were approved by Mayor and Council as a part of the Master Fee Schedule through
Resolution No. 2023-09, 2023

Kennesaw City Cemetery 3000 Cemetery Street Kennesaw, Georgia 30144