



Commissioners

Lewis Bramlett, Chair
Lizz Gray, Vice Chair
Judi Burrell
Jim Poole
Rebecca Carlson
Alexis Gaddy

**Cemetery Preservation Commission
Meeting Agenda
August 13, 2026 4:00 PM
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Minutes: May 14, 2026 Regular Meeting**
Approval of the May 14, 2026, Cemetery Preservation Commission regular meeting minutes.
 - B. Minutes: June 11, 2026 Regular Meeting**
Approval of the June 11, 2026, Cemetery Preservation Commission regular meeting minutes.
- 3. Financial Report**
 - A. Financials: June 2026**
Consideration to accept the June 2026 Cemetery Fund financial reports.
 - B. Financials: July 2026**
Consideration to accept the July 2026 Cemetery Fund financial reports.
- 4. Cemetery Preservation Foundation Update**
- 5. Old Business**
 - A. Update: Kennesaw City Cemetery Section III Photo Project**
 - B. Update: Lizz Gray's Cemetery Preservation Workshop on June 15, 2026**
 - C. Discussion: City of Kennesaw, Georgia - Code of Ordinances - Ch. 30 Cemeteries**
- 6. New Business**
- 7. Staff Comment**

8. Adjourn

MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
May 14, 2026
4:00 PM

1. Call to Order / Roll Call

Chair Lewis Bramlett called the meeting to order at 4:00 p.m.

Members present: Lewis Bramlett, Jim Poole, Rebecca Carlson and Lizz Gray.
Members absent: Judi Burrell.

Staff present: Lea Alvarez, City Clerk; Nicholas Simpson, Deputy City Clerk
Staff absent: Tim Cox, Assistant Director of Public Works

Guests present: Alexis Gaddy

2. Approval of the Meeting Minutes

A. Minutes: April 9, 2026 Regular Meeting

Approval of the April 9, 2026, Cemetery Preservation Commission regular meeting minutes.

Motion by Rebecca Carlson to approve the April 9, 2026, Cemetery Preservation Commission regular meeting minutes as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Judi Burrell absent]. Motion passed.

3. Financial Report

A. Financials: April 2026

Consideration to accept the April 2026 Cemetery Fund financial reports.

Motion by Lizz Gray to accept the April 2026 Cemetery Fund financial reports as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Judi Burrell absent]. Motion passed.

4. Cemetery Preservation Foundation Update

Commission Chair Lewis Brmlett provided the update for the Cemetery Preservation Foundation on behalf of Andrew Bramlett. He informed the Commission that the Foundation would not move forward with a partnership with Kennesaw State University to provide actors for future events.

5. Old Business

A. Update: FY27 Budget Submission

- a. Section signage
- b. Cemetery street tree removal
- c. Paving

City Clerk Lea Alvarez advised the Commission on FY 27 budget requests made by the City Clerk's office. The FY 27 budget will provide funding for tree removal in the cemetery. Trees on the private property adjoining the cemetery to the south are overhanging the cemetery and damaging the road. Lea Alvarez and Tim Cox spoke to the property owner, and they agreed to have the trees removed. Commission members expressed concern over the removal of any historic oak tree in the cemetery. Clerk Alvarez responded that any tree slated to be removed is not on city property. The Commission will have to fund its own section signage and Economic Development will issue a final cost estimate. The City will not provide funds for paving the cemetery road in FY 27.

B. Update: Cemetery Brochure

City Clerk Alvarez presented the most recent version of the Kennesaw City Cemetery brochure to the Commission for review and it was approved.

6. New Business

A. Update: Section III Photo Project

Commission Chair Lewis Bramlett discussed the goals and objectives of the section III photo project. Lizz Gray will be taking new photographs of Section III's headstones. This was prompted by a conversation with David Blinkhorn about headstone photos missing from Find a Grave. The photographs will include a date stamp. Next year, the entire cemetery will be documented based on the existing three-year cycle.

7. Staff Comment

A. Update: Upcoming Events

- a. DAR flag placement at Veterans graves
- b. Symbols of the Cemetery Tour (June 21)

The upcoming DAR flag placement at Veterans' grave sites in observance of Memorial Day and Symbols of the Cemetery Tour on June 21 were discussed.

8. Adjourn

Chairman Lewis Bramlett adjourned the meeting at 4:56 p.m. The next meeting of the Cemetery Preservation Commission will be held on Thursday, June 11, 2026, at 4:00 p.m. in the city hall training room.

Respectfully submitted,



Nicholas Simpson, Deputy City Clerk

MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
June 11, 2026
4:00 PM

1. Call to Order / Roll Call

Chair Lewis Bramlett called the meeting to order at 4:00 p.m.

Members present: Lewis Bramlett, Lizz Gray Judi Burrell, Rebecca Carlson, Alexis Gaddy, and Jim Poole.

Staff present: Nicholas Simpson, Deputy City Clerk

Staff absent: Tim Cox, Assistant Director of Public Works

The Commission welcomed new member Alexis Gaddy.

2. Approval of the Meeting Minutes

A. Minutes: May 14, 2026 Regular Meeting

Approval of the May 14, 2026, Cemetery Preservation Commission regular meeting minutes.

Commissioner Burrell stated that she had not reviewed last month's meeting minutes; therefore, no vote was held to approve the May 14, 2026, Cemetery Preservation Commission meeting minutes.

Chair Lewis Bramlett postponed the vote until the Commission's July 2026 meeting.

3. Financial Report

A. Financials: May 2026

Consideration to accept the May 2026 Cemetery Fund financial reports.

Motion by Rebecca Carlson to accept the May 2026 Cemetery Fund financial reports as submitted. Motion seconded by Lizz Gray.

Vote taken: motion approved, 5-0. Motion passed.

4. Cemetery Preservation Foundation Update

A. Cemetery Auditions Flyer - V3

Chair Lewis Brmalett provided an update on behalf of the Cemetery Preservation Foundation.

The Foundation finalized its flyer seeking thespians to audition for the Life in the Cemetery tours being held October 22-25, 2026. An information session has been

scheduled for June 20, 2026 and auditions have been scheduled for July 25, 2026.

The Foundation decided against partnering with the Kennesaw State University theater department on the establishment of a theatrical troupe for Life in the Cemetery productions.

The Foundation intends to speak with Council member Jonathon Bothers about his participation as an actor for the upcoming Life in the Cemetery run dates in October.

5. Old Business

A. Update: Section III Photo Project

Commissioner Lizz Gray is currently managing a photo project in section III of the cemetery. The purpose of the project is to create a pictorial catalog of the grave sites in section III in an effort to properly document the condition of each occupied grave site in section III. The project is expected to begin on June 15, 2026 and end on August 15, 2026.

B. Update: Section Signage

Chair Bramlett tabled discussion on section signage in the cemetery until the July 2026 meeting.

6. New Business

A. Update: Cemetery Preservation Workshop (Lizz)

Vice Chair Lizz Gray discussed a Cemetery Preservation Workshop she planned on attending at the historic Fayetteville, Georgia cemetery on Wednesday, June 15, 2026. The event is organized by 48 State Tour and the Friends of the Historic Fayetteville City Cemetery.

7. Staff Comment

A. Update: Upcoming Events

- a. Symbols of the Cemetery Tour (June 21)
- b. Kennesaw City Cemetery Walking Tour (July 18)
- c. Art Exhibit at Ben Robertson Community Center

The following upcoming events were announced.

- [Symbols of the Cemetery Tour \(June 21\)](#)
- [Kennesaw City Cemetery Walking Tour \(July 18\)](#)
- [Art Exhibit at Ben Robertson Community Center](#)

8. Adjourn

Chair Lewis Bramlett adjourned the meeting at 4:54 p.m. The next meeting of the Cemetery Preservation Commission will be held on Thursday, July 9, 2026, at 4:00 p.m. in the city hall training room.

[MIN_SIGNATURES]

Cemetery Fund
Operating Cash Activity
For the Month Ended June 30, 2026

Beginning Cash	\$ 39,845.59
Cash Receipts:	
Cemetery Fees	\$ 100.00
Interest Earned	<u>51.58</u>
Total Cash Receipts	<u>151.58</u>
Cash Disbursements:	
None	
Total Cash Disbursements	<u>-</u>
Ending Cash	<u><u>\$ 39,997.17</u></u>



City of Kennesaw

Income Statement Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND						
Revenue						
285-0000-34-910000-00000	CEMETERY FEES	15,000.00	15,000.00	100.00	15,100.00	-100.00
285-0000-36-100000-00000	INTEREST REVENUES	150.00	150.00	51.58	563.07	-413.07
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	250.00	250.00	0.00	0.00	250.00
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA	2,000.00	2,000.00	0.00	5,800.00	-3,800.00
285-0000-39-110000-00000	TRANSFERS IN - GENERAL FUND	9,950.00	9,950.00	0.00	9,270.00	680.00
285-0000-39-400000-00000	USE OF PY RESERVE	4,000.00	4,000.00	0.00	0.00	4,000.00
	Revenue Total:	31,350.00	31,350.00	151.58	30,733.07	616.93
Expense						
285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	2,608.00	-608.00
285-4950-52-325000-00000	POSTAGE	150.00	150.00	0.00	0.00	150.00
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	26,875.00	26,875.00	0.00	25,345.00	1,530.00
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	2,325.00	2,325.00	575.00	1,800.27	524.73
	Expense Total:	31,350.00	31,350.00	575.00	29,753.27	1,596.73
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	-423.42	979.80	
Total Surplus (Deficit):		0.00	0.00	-423.42	979.80	

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	31,350.00	31,350.00	151.58	30,733.07	616.93
Expense	31,350.00	31,350.00	575.00	29,753.27	1,596.73
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	-423.42	979.80	-979.80
Total Surplus (Deficit):	0.00	0.00	-423.42	979.80	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUN	0.00	0.00	-423.42	979.80	-979.80
Total Surplus (Deficit):	0.00	0.00	-423.42	979.80	



City of Kennesaw

Balance Sheet

Account Summary

As Of 06/30/2026

Account	Name	Balance
Fund: 285 - CEMETERY TRUST FUND		
Assets		
285-0000-11-112100-00000	OPERATING ACCOUNT	39,997.17
285-0000-11-311100-00000	DUE FROM/TO GENERAL FUND	-1,314.63
	Total Assets:	38,682.54
		38,682.54
Liability		
	Total Liability:	0.00
Equity		
285-0000-13-422000-00000	F/B UNRES - UNDESIGNATED	43,035.37
285-0000-13-531000-00000	F/B - COMMITTED - CEMETERY MAINTEN/	-5,332.63
	Total Beginning Equity:	37,702.74
Total Revenue		30,733.07
Total Expense		29,753.27
Revenues Over/Under Expenses		979.80
	Total Equity and Current Surplus (Deficit):	38,682.54
	Total Liabilities, Equity and Current Surplus (Deficit):	38,682.54

Cemetery Fund
Operating Cash Activity
For the Month Ended July 31, 2026

Beginning Cash	\$ 39,997.17
Cash Receipts:	
Cemetery Fees	\$ 3,150.00
Interest posted 7/15 for June	<u>77.20</u>
Total Cash Receipts	<u>3,227.20</u>
Cash Disbursements:	
None	
Total Cash Disbursements	<u>-</u>
Ending Cash	<u><u>\$ 43,224.37</u></u>



City of Kennesaw

Income Statement Account Summary

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND						
Revenue						
285-0000-34-910000-00000	CEMETERY FEES	15,000.00	15,000.00	3,150.00	18,250.00	-3,250.00
285-0000-36-100000-00000	INTEREST REVENUES	150.00	150.00	77.20	640.27	-490.27
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	250.00	250.00	0.00	0.00	250.00
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA	2,000.00	2,000.00	0.00	5,800.00	-3,800.00
285-0000-39-110000-00000	TRANSFERS IN - GENERAL FUND	9,950.00	9,950.00	0.00	9,270.00	680.00
285-0000-39-400000-00000	USE OF PY RESERVE	4,000.00	4,000.00	0.00	0.00	4,000.00
	Revenue Total:	31,350.00	31,350.00	3,227.20	33,960.27	-2,610.27
Expense						
285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	2,608.00	-608.00
285-4950-52-325000-00000	POSTAGE	150.00	150.00	0.00	0.00	150.00
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	26,875.00	26,875.00	340.00	25,685.00	1,190.00
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	2,325.00	2,325.00	0.00	1,800.27	524.73
	Expense Total:	31,350.00	31,350.00	340.00	30,093.27	1,256.73
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	2,887.20	3,867.00	
Total Surplus (Deficit):		0.00	0.00	2,887.20	3,867.00	

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	31,350.00	31,350.00	3,227.20	33,960.27	-2,610.27
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Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	-3,867.00
Total Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUN	0.00	0.00	2,887.20	3,867.00	-3,867.00
Total Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	



City of Kennesaw

Balance Sheet

Account Summary

As Of 07/31/2026

Account	Name	Balance
Fund: 285 - CEMETERY TRUST FUND		
Assets		
285-0000-11-112100-00000	OPERATING ACCOUNT	43,224.37
285-0000-11-311100-00000	DUE FROM/TO GENERAL FUND	-1,654.63
	Total Assets:	41,569.74
		41,569.74
Liability		
	Total Liability:	0.00
Equity		
285-0000-13-422000-00000	F/B UNRES - UNDESIGNATED	43,035.37
285-0000-13-531000-00000	F/B - COMMITTED - CEMETERY MAINTEN/	-5,332.63
	Total Beginning Equity:	37,702.74
Total Revenue		33,960.27
Total Expense		30,093.27
Revenues Over/Under Expenses		3,867.00
	Total Equity and Current Surplus (Deficit):	41,569.74
	Total Liabilities, Equity and Current Surplus (Deficit):	41,569.74

Cemetery Fund
Operating Cash Activity
For the Month Ended July 31, 2026

Beginning Cash	\$ 39,997.17
Cash Receipts:	
Cemetery Fees	\$ 3,150.00
Interest posted 7/15 for June	<u>77.20</u>
Total Cash Receipts	<u>3,227.20</u>
Cash Disbursements:	
None	
Total Cash Disbursements	<u>-</u>
Ending Cash	<u><u>\$ 43,224.37</u></u>



City of Kennesaw

Income Statement Account Summary

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
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285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDA	2,000.00	2,000.00	0.00	5,800.00	-3,800.00
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285-0000-39-400000-00000	USE OF PY RESERVE	4,000.00	4,000.00	0.00	0.00	4,000.00
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Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 285 - CEMETERY TRUST FUND					
Revenue	31,350.00	31,350.00	3,227.20	33,960.27	-2,610.27
Expense	31,350.00	31,350.00	340.00	30,093.27	1,256.73
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	-3,867.00
Total Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
285 - CEMETERY TRUST FUN	0.00	0.00	2,887.20	3,867.00	-3,867.00
Total Surplus (Deficit):	0.00	0.00	2,887.20	3,867.00	



City of Kennesaw

Balance Sheet

Account Summary

As Of 07/31/2026

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Fund: 285 - CEMETERY TRUST FUND		
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	Total Equity and Current Surplus (Deficit):	41,569.74
	Total Liabilities, Equity and Current Surplus (Deficit):	41,569.74



Item Report

TO: The Cemetery Preservation Commission
FROM:
DATE: August 13, 2026
TITLE: Update: Kennesaw City Cemetery Section III Photo Project

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Cemetery Preservation Commission
FROM:
DATE: August 13, 2026
TITLE: Update: Lizz Gray's Cemetery Preservation Workshop on June 15, 2026

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2026-07-09 Work Product

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[2026 Schedule](#)

[The Experience](#)

48STATETOUR - SAVING AMERICA'S GRAVEYARDS

[History Gallery](#)     

[Testimonials](#)

[Donations](#)

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GA

Fayetteville, GA on Monday June 15th, 2026!

All 48StateTour! events are free & open to the public

Monday, June 15, 2026

9:00 AM – 3:00 PM

Historic Fayetteville City

Cemetery

210 Stonewall Avenue West,

Fayetteville, GA, 30214, United

States ([map](#))

Historic Fayetteville City Cemetery

Located on the right after: 350 Stonewall Ave W. Fayetteville,

GA 30214

And before: 210 Stonewall Ave W. Fayetteville, GA 30214

6/15/2026 9am-3pm

This event is cohosted by

**Friends of the Historic
Fayetteville Cemetery Inc.**

Non-Profit 501 c3

[Find A Grave](#)

[Friends of the Historic Fayetteville City Cemetery](#)

[Friends of the Historic Fayetteville City Cemetery](#)

[Facebook](#)

[48StateTour Facebook Event](#)

Location Details (keep scrolling for Google maps)

Local contact info for any questions: Gail Jenkins -
histfcc@gmail.com - (404) 975-9967

Parking: There is additional parking in the City Hall parking lot. The Cemetery is fenced with a black metal fence, you can see the cemetery as you pass 350 Stonewall Ave on the right.

Cemetery Background/Info

The land for the Fayetteville City Cemetery was purchased in 1823 the same year the town of Fayetteville was founded by a local businessman named William Bennett, who donated the land so that the First United Methodist Church and the First Baptist Church of Fayetteville would have a place for their members to be buried as well of any others that lived in town. The African American section of the cemetery was purchased in 1879 by 5 African American men from different churches across the county for \$20.00.

Most visited graves: Fitzgerald -Holliday Plot

"Margaret Mitchell the author of Gone with the Wind" and John Henry "Doc" Holliday were cousins, Doc's grandparents and his favorite Uncle and many cousins are buried there with Mitchell's great grandparents and many other extended family. Both MM and Doc visited Fayetteville frequently to visit their families.

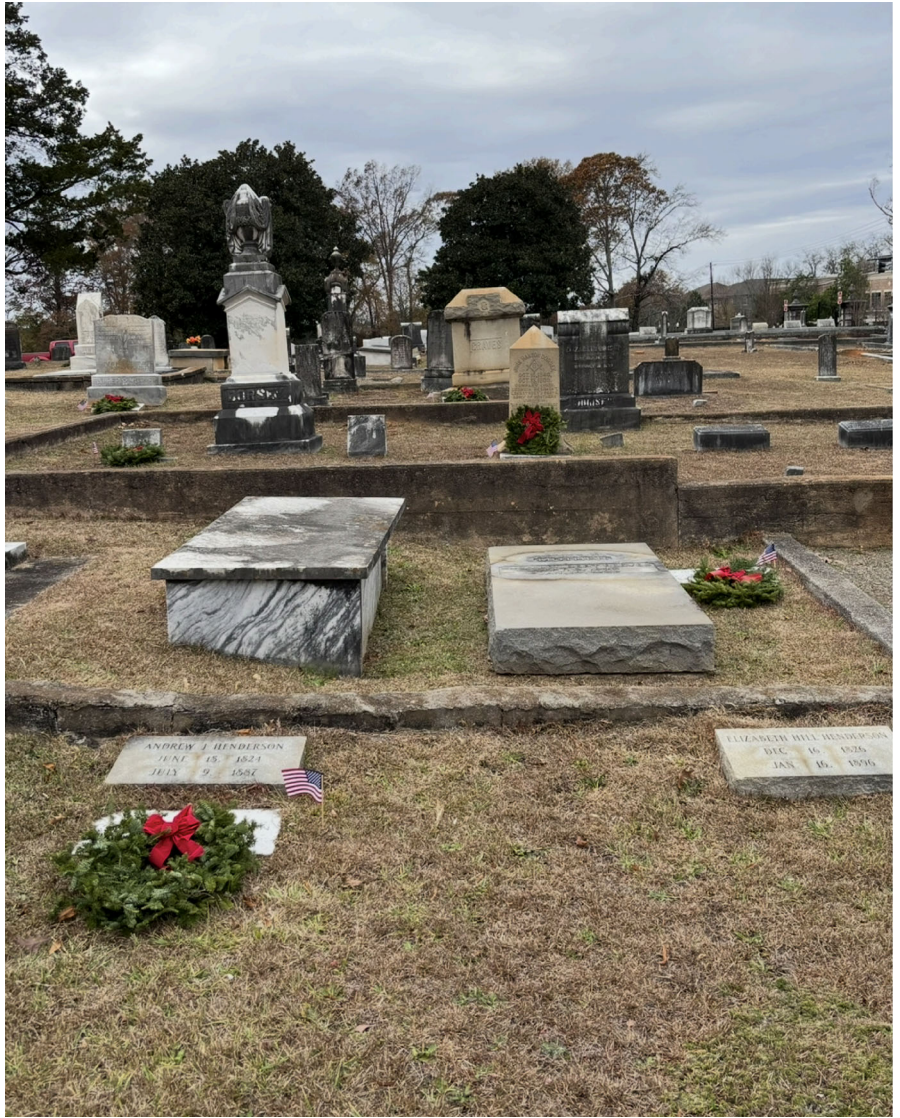
- We host an annual Cemetery Walk each October where locals dress in period time and portray people that are buried in the cemetery and give stories about what the person did to make their mark on the history of Fayetteville.
- We host Wreaths Across America Ceremony and place wreaths on over 200 veteran graves in our cemetery.

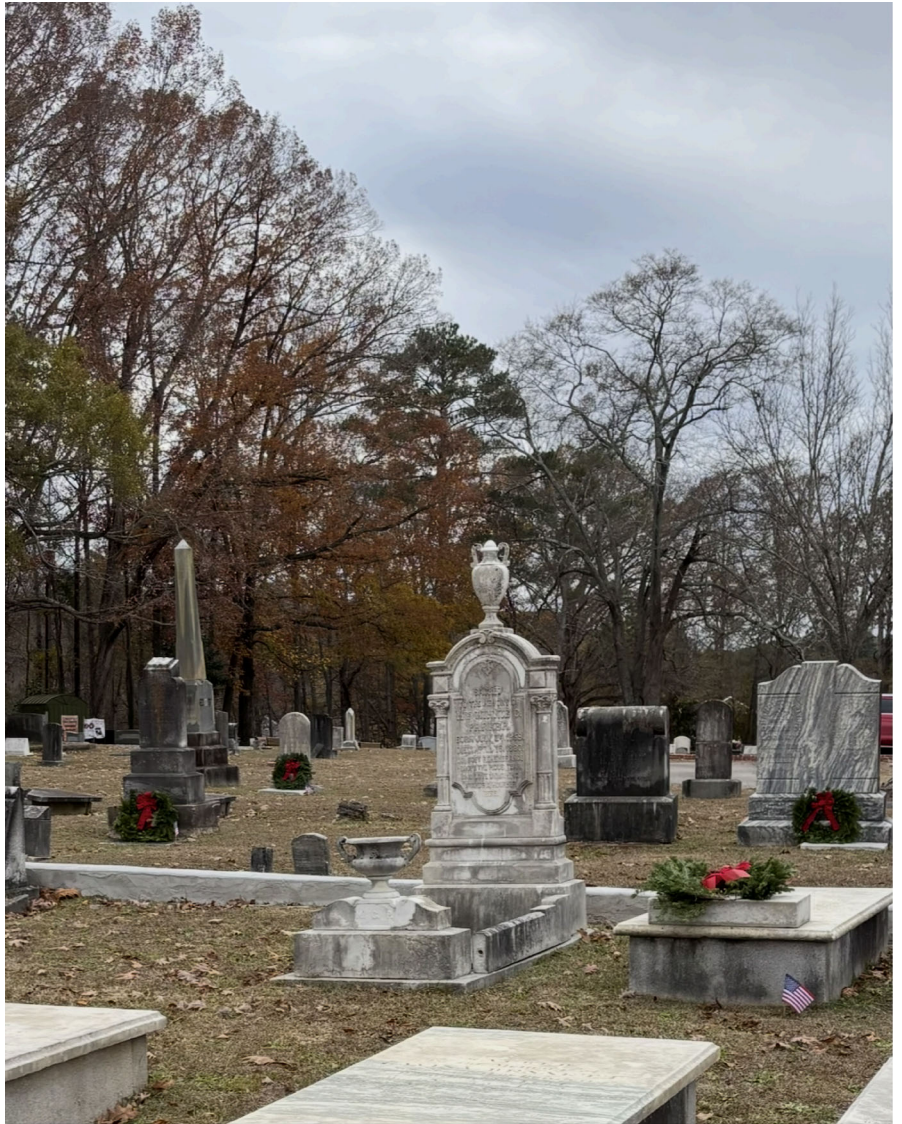
- We work with our local American Legion Post 105 and Scout Troops to put out flags on Memorial Day and with the Brothers of the Civil War to place Confederate flags on all the men who served in the War between the States.

Info above and photos below provided by our local event host Gail Jenkins









< June 13
Charleston, SC

June 16 >
Birmingham, AL

48StateTour! - Saving America's Graveyards



Get Involved

[Location Request Form](#)

[Schedule](#)

[The Experience](#)

[Contact](#)

About

[History](#)

[Gallery](#)

[Testimonials](#)



Item Report

TO: The Cemetery Preservation Commission

FROM:

DATE: August 13, 2026

TITLE: Discussion: City of Kennesaw, Georgia - Code of Ordinances - Ch. 30 Cemeteries

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None