

**MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
May 14, 2026
4:00 PM**

1. Call to Order / Roll Call

Chair Lewis Bramlett called the meeting to order at 4:00 p.m.

Members present: Lewis Bramlett, Jim Poole, Rebecca Carlson and Lizz Gray.
Members absent: Judi Burrell.

Staff present: Lea Alvarez, City Clerk; Nicholas Simpson, Deputy City Clerk
Staff absent: Tim Cox, Assistant Director of Public Works

Guests present: Alexis Gaddy

2. Approval of the Meeting Minutes

A. Minutes of April 9, 2026 Regular Meeting

Approval of the April 9, 2026 Cemetery Preservation Commission regular meeting minutes.

Motion by Rebecca Carlson to approve the April 9, 2026, Cemetery Preservation Commission regular meeting minutes as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Judi Burrell absent]. Motion passed.

3. Financial Report

A. Financials: April 2026

Consideration to accept the April 2026 Cemetery Fund financial reports.

Motion by Lizz Gray to accept the April 2026 Cemetery Fund financial reports as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Judi Burrell absent]. Motion passed.

4. Cemetery Preservation Foundation Update

Commission Chair Lewis Bramlett provided the update for the Cemetery Preservation Foundation on behalf of Andrew Bramlett. He informed the Commission that the Foundation would not move forward with a partnership with Kennesaw State University to provide actors for future events.

5. Old Business

A. Update: FY27 Budget Submission

- a. Section signage
- b. Cemetery street tree removal
- c. Paving

City Clerk Lea Alvarez advised the Commission on FY 27 budget requests made by the City Clerk's office. The FY 27 budget will provide funding for tree removal in the cemetery. Trees on the private property adjoining the cemetery to the south are overhanging the cemetery and damaging the road. Lea Alvarez and Tim Cox spoke to the property owner, and they agreed to have the trees removed. Commission members expressed concern over the removal of any historic oak tree in the cemetery. Clerk Alvarez responded that any tree slated to be removed is not on city property. The Commission will have to fund its own section signage and Economic Development will issue a final cost estimate. The City will not provide funds for paving the cemetery road in FY 27.

B. Update: Cemetery Brochure

City Clerk Alvarez presented the most recent version of the Kennesaw City Cemetery brochure to the Commission for review and it was approved.

6. New Business

A. Update: Section III Photo Project

Commission Chair Lewis Bramlett discussed the goals and objectives of the section III photo project. Liz Gray will be taking new photographs of Section III's headstones. This was prompted by a conversation with David Blinnhorn about headstone photos missing from First Grave. The photographs will include a date stamp. Next year, the entire cemetery will be documented based on the existing three-year cycle.

7. Staff Comment

A. Update: Upcoming Events

- a. DAR flag placement at Veterans graves
- b. Symbols of the Cemetery Tour (June 21)

The upcoming DAR flag placement at Veterans' grave sites in observance of Memorial Day and Symbols of the Cemetery Tour on June 21 were discussed.

8. Adjourn

Chairman Lewis Bramlett adjourned the meeting at 4:56 p.m. The next meeting of the Cemetery Preservation Commission will be held on Thursday, June 11, 2026, at 4:00 p.m. in the city hall training room.

Respectfully submitted,



Nicholas Simpson, Deputy City Clerk