

**MINUTES OF EVENTS COMMITTEE MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
May 7, 2026
3:30 PM**

1. Call to Order / Roll Call

Vice-Chair Ricky Stewart called the meeting to order at 3:32 pm.

Committee members present: Ricky Stewart (Public Works); Robbie Balenger (Building Maintenance); Miranda Taylor (Economic Development); Bill McNair, Elizabeth Weaver (Parks); Andrew Woodard, Rick Shumpert, Kevin Mitchell, David Buchannan (Police); Tracy Shehab, Bill Clark (Southern Musuem); Becca Graham, Ally Allen (Communications).

The Vice-Chair noted that the agenda required an amendment to remove Item 5C, as this application has already been approved by the committee. Becca Graham made a motion to amend the agenda to remove item 5C from consideration. Elizabeth Weaver seconded and the motion passed unanimously.

2. Approval of the Meeting Minutes

A. Draft meeting minutes — 04.02.26

The committee reviewed minutes from the April 2, 2026 meeting. Rick Shumpert made a motion to approve the minutes as presented. Elizabeth Weaver seconded the motion. The motion passed unanimously.

3. Announcements/ Public Comment

Miranda Taylor shared with the committee that the Cobb Farm Bureau will be bringing their "Ag on Wheels" trailer for the June 4 Farmers Market. This is an interactive educational trailer that they will use for community engagement. It will be parked in the Depot parking lot next to the Farmers Market area. The purpose of sharing this with the committee is to make everyone aware so that when they see a trailer in the area they will know it is supposed to be there. It will be set up on June 3 and will be removed following the June 4 market.

4. Old Business

5. New Business

- A. 6.21.26 - Symbols of the Cemetery Tour - Sponsored by the Kennesaw Cemetery Preservation Commission and Cemetery Preservation Foundation, the walking tour will offer an opportunity to provide education and promotion of the history of the city cemetery.

Lea Alvarez presented the applicaiton on behalf of the Cemetery Preservation Commission and Foundation. The walking tour on 6/21 requests no city resources

beyond access to the cemetery and social media posting. Kevin Mitchell made a motion to approve the application. Bill McNair seconded the motion. The motion passed unanimously.

- B. 10.23.26 - Haunted Spirits; a Halloween-themed cocktail party/fundraiser for the Kennesaw Museum Foundation. The event will include cocktails and light hors d'oeuvres, film showing, costume contest, and haunted museum tours.

Tracy Shehab presented the application for Haunted Spirits at the Southern Museum. This is a ticketed event for the Museum Foundation, and they anticipate around 100 guests. City resources requested are for signage from Public Works and an officer for the closed function. Kevin Mitchell made a motion to approve the event as presented. Robbie Balenger seconded, and the motion passed unanimously.

- C. 5.9.26 - City of Kennesaw Shredding Event: A1 Shredding will shred documents on site. Public Works, along with ROTC volunteers, will run the event.

This item was removed from the agenda, as it was previously acted on by the committee.

- D. 08.04.26 - National Night Out; a free Touch-a-Truck style event to provide an opportunity for the community to meet and engage with Public Safety Officials. The event would be held at Swift-Cantrell Park and organized by KPD.

David Buchanan presented the application for National Night Out for KPD. The pavilions at Swift-Cantrell have already been reserved. They will need access to power and extra trash cans for the event. Elizabeth Weaver made a motion to approve the event as presented. Rick Shumpert seconded the motion. The motion passed unanimously.

6. Adjourn

With no further business to discuss, Kevin Mitchell made a motion to adjourn, seconded by Bill McNair. The motion passed unanimously and the meeting was adjourned at 3:39 pm.

[MIN_SIGNATURES]