



**Events Committee
Meeting Agenda
May 7, 2026 3:30 PM
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Miranda Taylor

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Draft meeting minutes — 04.02.26
- 3. Announcements/ Public Comment**
- 4. Old Business**
- 5. New Business**
 - A. 6.21.26 - Symbols of the Cemetery Tour - Sponsored by the Kennesaw Cemetery Preservation Commission and Cemetery Preservation Foundation, the walking tour will offer an opportunity to provide education and promotion of the history of the city cemetery.
 - B. 10.23.26 - Haunted Spirits; a Halloween-themed cocktail party/fundraiser for the Kennesaw Museum Foundation. The event will include cocktails and light hors d'oeuvres, film showing, costume contest, and haunted museum tours.

- C. 5.9.26 - City of Kennesaw Shredding Event: A1 Shredding will shred documents on site. Public Works, along with ROTC volunteers, will run the event.
- D. 08.04.26 - National Night Out; a free Touch-a-Truck style event to provide an opportunity for the community to meet and engage with Public Safety Officials. The event would be held at Swift-Cantrell Park and organized by KPD.

6. Adjourn