

MINUTES OF KENNESAW DEVELOPMENT AUTHORITY MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA, 30144)
March 18, 2026
6:00 PM

1. Call to Order / Roll Call

Meeting called to order at 6:00pm by Matt Riedemann

1. Members Present: Antoinette Griffin, Sandra Glenn, Justin Koehn, Matt Riedemann, Keith Palmer, and Chris Davis
2. Members Absent: Justin Crocker
3. Staff Present: Luke Howe and Tanyel Aviles

A. Introduction of New Members

1. All board members perform introductions, including new members: Sandra Glenn and Justin Koehn.

2. Approval of the Meeting Minutes

1. The board reviews the meeting minutes from the meeting date 04/16/25.
2. Motion to approve the meeting minutes from 04/16/25 by Chris Davis. Second by Keith Palmer.
3. Sandra Glenn and Justin Koehn abstain.
4. All in Favor, 4-0.

3. Financial Report

1. The financial report as of 02/28/26 is presented by Keith Palmer.
2. There is one expense of \$5,000 for the annual website fee.
3. Chris Davis inquires about the previous meeting's financial statement confusion over the balance sheet. Keith Palmer explains the previous balance sheet line items, and that the balance sheet has since been revised.
4. Chris Davis inquires about the Walton Ridenour line on the income statement totaling \$186,000 in revenue, and asks if we should expect this amount per year. Luke Howe explains that we expect \$30,000 per year from Walton Ridenour. Staff will consult the Finance Department regarding this line item.
5. Motion to approve the financial report as presented by Antoinette Griffin. Second by Chris Davis.

6. All in Favor, 6-0.

4. Old Business

A. None

5. New Business

A. Officer Installation

Justin Crocker arrives.

Tanyel Aviles recites the current officers:

- Chairman - Richard Blevins (former board member)
- Vice Chairman - Matt Riedemann
- Treasurer - Keith Palmer
- Secretary - Chris Davis

Tanyel Aviles opens nominations for Secretary. Antoinette Griffin nominates herself for the position of Secretary. Seconded by Keith Palmer. All in favor, 7-0.

Tanyel Aviles opens nominations for Treasurer. Matt Riedemann nominates Keith Palmer for Treasurer. Keith Palmer accepts the nomination. Seconded by Chris Davis. All in favor, 7-0.

Tanyel Aviles opens nominations for Vice Chairman. Sandra Glenn nominates herself as Vice Chairman. Seconded by Justin Crocker. All in favor, 7-0.

Tanyel Aviles opens nominations for Chairman. Chris Davis nominates Matt Riedemann as Chairman. Matt Riedemann accepts the nomination. Seconded by Keith Palmer. All in favor, 7-0.

The 2026 KDA Officers now read as follows:

- Chairman - Matt Riedemann
- Vice Chairman - Sandra Glenn
- Treasurer - Keith Palmer
- Secretary - Antoinette Griffin

6. Public Comments

None

7. Staff Comment

None

8. Executive Session

A. Pursuant to the provisions of O.C.G.A. 50-14-3, the KDA could, at any time during the meeting, vote to close the public meeting and move to executive

session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney as provided under O.C.G.A. 50-14-2(1); and/or personnel matters as provided under O.C.G.A. 50-14-3 (4) and/or real estate matters as provided under O.C.G.A 50-14-3(6).

1. Keith Palmer made the following motion: That this Authority now enter into closed session as allowed by O.C.G.A. §50-14-3 and pursuant to advice by the City Attorney, for the purpose of discussing Real Estate. Seconded by Antoinette Griffin. Those voting in favor: Keith Palmer, Antoinette Griffin, Sandra Glenn, Justin Koehn, Justin Crocker, Chris Davis and Matt Riedemann. Those opposed, none. The motion passed unanimously. The KDA entered closed session at 6:12 pm.
2. Keith Palmer made the following motion: That this body, in open session, adopt a resolution authorizing and directing the presiding officer to execute an affidavit in compliance with O.C.G.A. §50-14-4, and that this body ratifies the actions of the KDA taken in closed session and confirm that the subject matter(s) of the closed session were within the exceptions permitted by the open meetings law. Seconded by Antoinette Griffin. Those voting in favor: Sandra Glenn, Justin Koehn, Antoinette Griffin, Keith Palmer, Justin Crocker, Matt Riedemann, and Chris Davis. Those opposed, none. The motion passed unanimously, 7-0. The KDA exited closed session at 6:26 pm.
3. Motion to approve and authorize the Chairman to sign the LOI submitted by Group A for the property at 2881 N Main St made by Antoinette Griffin. Seconded by Sandra Glenn. All in Favor, 7-0.

9. Adjourn

Motion to adjourn by Justin Koehn. Seconded by Keith Palmer. All in favor, 7-0.

Meeting adjourned at 6:32pm.

[MIN_SIGNATURES]