

**MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING  
CITY OF KENNESAW  
City Hall Training Room  
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)  
March 12, 2026  
4:00 PM**

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**1. Call to Order / Roll Call**

Chair Lewis Bramlett called the meeting to order at 4:00 p.m.

Members present: Lewis Bramlett, Judi Burrell, Jim Poole, and Lizz Gray.

Members absent: Rebecca Carlson.

Staff present: Lea Alvarez, City Clerk; Nicholas Simpson, Deputy City Clerk; and Jonathon Bothers, Council Liaison.

Guests present: Madelyn Orochena, City Councilmember, and Alexandra DeLuca Berisford, Historic Preservation Commission member.

**2. Approval of the Meeting Minutes**

**A. Minutes: February 12, 2026 Regular Meeting**

Approval of the February 12, 2026, Cemetery Preservation Commission regular meeting minutes.

Motion by Judi Burrell to approve the February 12, 2026, Cemetery Preservation Commission regular meeting minutes as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Rebecca Carlson absent]. Motion passed.

**3. Financial Report**

**A. Financials: February 2026**

Consideration to accept the February 2026 Cemetery Fund financial reports.

Motion by Judi Burrell to accept the February 2026 Cemetery Fund financial reports as submitted. Seconded by Jim Poole.

Vote taken: motion approved, 3-0 [Rebecca Carlson absent]. Motion passed.

**4. Cemetery Preservation Foundation Update**

Lewis Bramlett shared with the Commission that Cemetery Preservation Foundation liaison Andrew Bramlett was out of town, so he would be providing the update. Mr. Bramlett stated that the Foundation is still trying to get Kennesaw State University involved with the Life in the Cemetery event; however, they are looking at other options since there has been very little traction since their last conversation.

## **5. Old Business**

### **A. Update: Draft Cemetery Brochure**

Ms. Alvarez provided the Commission with a draft of the Kennesaw City Cemetery brochure. The Commission and guests offered comments and suggestions, which Ms. Alvarez said she would share with the Communications Department for consideration.

### **B. Update: Ground Penetrating Radar in Section III**

Ms. Alvarez provided an update on the second phase of ground-penetrating radar in Section III of the Kennesaw City Cemetery. Staff received a draft of the maps from Omega Mapping, LLC. While Omega Mapping is still making edits based on staff comments, staff does not anticipate the maps will provide the level of detail originally hoped for. Omega Mapping also provided the underlying data, which Ms. Alvarez shared with the City's GIS department to determine whether they can create shapes showing the position and length of unknown, unmarked burials in relation to surrounding lots.

#### **1. Purchase of Survey Pins for Unmarked Gravesites**

Ms. Alvarez noted that pins had been purchased and delivered to mark the tops and bottoms of the located unknown, unmarked burials, and that Public Works would install them as soon as possible.

### **C. Update: Decoration Day**

The Commission discussed plans for this year's Decoration Day and decided to keep the event the same but not provide food. They suggested reaching out to local businesses to explore partnership opportunities, such as offering attendees a discount if they visit those establishments after volunteering.

## **6. New Business**

## **7. Staff Comment**

## **8. Adjourn**

Mr. Bramlett adjourned the meeting at 4:53 p.m.