

**MINUTES OF EVENTS COMMITTEE MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
April 2, 2026
3:30 PM**

1. Call to Order / Roll Call

Chair Marty Hughes called the meeting to order at 3:30 pm.

Committee members present: Lee Penton (Building Services), Miranda Taylor (Economic Development), Ricky Stewart & Dave Wilson (Public Works), Robbie Balenger (Building Maintenance), Anna Trapp & Marty Hughes (City Manager), Becca Graham (Communications), Elizabeth Weaver & Bill McNair (Parks), David Buchannan & Rick Shumpert (Police), Vanita Keswani (SGG), Tracy Shehab (Southern Museum).

2. Approval of the Meeting Minutes

A. Draft meeting minutes - 03.05.26

The committee reviewed minutes from the March 5 meeting. Bill McNair made a motion to approve the minutes as presented. Ricky Stewart seconded the motion. The motion passed unanimously.

3. Announcements/ Public Comment

David Buchannan shared that the concert last weekend was great, and members of the committee agreed it was a successful event.

Marty Hughes announced to the committee that Miranda Taylor will now be serving as Secretary for the group.

4. Old Business

Marty Hughes provided an update on the House of Hope outreach event that was previously approved contingent on receiving additional information about the group hosting the event and the number of expected attendees. Marty reported that they expect 20 or less people to attend and that there were no other issues identified with the event as presented. No action required today; this was just an updated report since the prior approval was contingent on updated event details.

5. New Business

A. 6/13/26 Unity in the Community Event

David Buchannan presented the application for Unity in the Community on behalf of the Police Department. This event is the same as last year. PD has already reserved the pavilions at Swift-Cantrell Park, and they will need trash cans but should not need additional support. They will coordinate with Public Works if any additional signage is needed for the event. Lee Penton made a motion to approve the event as presented. Robbie Balenger seconded the motion. The vote was taken and the motion passed unanimously.

- B. 4/25/26 DEA Drug Takeback Event - Sponsored by the Drug Enforcement Agency, the public will have an opportunity to safely dispose of unused prescription medications.

David Buchannan presented the application for the DEA Drug Take Back event. This event requires no city support, as it is a drive-through event for the public to drop off unwanted prescription drugs and all supplies are provided by DEA. PD will have a tent for the event, but there is no need for trash, signage, or barricades. They will set up in the corner of the City Hall parking lot; the event is on a Saturday, so there is no impact on city operations. No action is required since there is no impact on operations.

6. Adjourn

With no further business, the Chair called for a motion to adjourn. Rick Shumpert made a motion to adjourn; seconded by Elizabeth Weaver. Motion passed unanimously, and the meeting was adjourned at 3:35 pm.

[MIN_SIGNATURES]