

**MINUTES OF EVENTS COMMITTEE MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
March 5, 2026
3:30 PM**

1. Call to Order / Roll Call

Vice Chair Ricky Stewart (Public Works) called the meeting to order at 3:31 p.m. Committee members present: Rachel Mikell (Communications), Bill McNair & Elizabeth Weaver (Parks & Recreation), Kevin Mitchell & Ricky Shumpert (Police), Anna Trapp (City Manager's Office), Vanita Keswani (Smith-Gilbert Gardens), Robbie Balenger (Building Maintenance) and Tracy Shehab (Southern Museum).

Guests present: Lea Alvarez (City Clerk)

2. Approval of the Meeting Minutes

A. Approval of Meeting Minutes from February 5, 2026

Kevin Mitchell moved to approve the February 5, 2026, Events Committee meeting minutes. Bill McNair seconded the motion. There was no discussion. A vote was taken, and the motion was unanimously approved.

3. Announcements/ Public Comment

Vice-Chair Ricky Stewart announced that FIFA had requested information regarding road closures between June 1, 2026, and July 20, 2026. Mr. Stewart noted that the only two events currently requesting road closures during that timeframe are the Summer Sun Run on June 8 and Salute to America on July 3. Elizabeth Weaver mentioned the possibility of adding an event on July 15 that would likely require road closures. Mr. Stewart stated that, for these events, the primary road closures would be along Cherokee Street and Main Street in Downtown Kennesaw.

4. Old Business

5. New Business

A. April 16, 2026 - Police Community Forum - Mental Health Summit - Discussions about mental health resources and an opportunity for the community to speak with KPD

Kevin Mitchell presented the Police Community Forum. He noted that the event will follow the same format as previous forums but will focus specifically on mental health professionals and resources.

Elizabeth Weaver moved to approve the request, and Robbie Balenger seconded. There was no discussion. A vote was taken, and the motion was unanimously

approved.

- B. May 17, 2026 - Memorial Day - Honor our veterans by placing flags and poppies on their graves.

Lea Alvarez presented the Memorial Day Wreath Placement event. She noted that the event is organized by the Daughters of the American Revolution and will involve placing flowers on veterans' graves. At this time, there are no requests for tables, sound systems, or trash services.

Bill McNair moved to approve the request, and Kevin Mitchell seconded. There was no discussion. A vote was taken, and the motion was unanimously approved.

- C. May 9, 2026 - City of Kennesaw Document Shredding Event - A1 Shredding will shred documents on site alongside Public Works and ROTC volunteers.

Vice-Chair Ricky Stewart presented the Document Shredding Event. He noted that the event will follow the same format as in previous years. The event will be held on the Splash Pad side of Swift-Cantrell Park. Setup will begin at 8:00 a.m., the event will conclude at 12:00 p.m., and cleanup will be completed by 1:00 p.m.

Kevin Mitchell moved to approve the request, and Anna Trapp seconded. There was no discussion. A vote was taken, and the motion was unanimously approved.

6. Adjourn

Kevin Mitchell moved to adjourn the meeting at 3:37 p.m., and Robbie Balenger seconded the motion. There was no discussion. A vote was taken, and the motion was unanimously approved.

Rachel Mikell