



**Events Committee  
Meeting Agenda  
March 5, 2026 3:30 PM  
City Hall Training Room  
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

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The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Rachel Mikell

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
  - A. Approval of Meeting Minutes from February 5, 2026
- 3. Announcements/ Public Comment**
- 4. Old Business**
- 5. New Business**
  - A. April 16, 2026 - Police Community Forum - Mental Health Summit - Discussions about mental health resources and an opportunity for the community to speak with KPD
  - B. May 17, 2026 - Memorial Day - Honor our veterans by placing flags and poppies on their graves.
  - C. May 9, 2026 - City of Kennesaw Document Shredding Event - A1 Shredding

will shred documents on site alongside Public Works and ROTC volunteers.

**6. Adjourn**