

**MINUTES OF EVENTS COMMITTEE MEETING  
CITY OF KENNESAW  
City Hall Training Room  
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)  
December 4, 2025  
3:30 PM**

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**1. Call to Order / Roll Call**

Chair Marty Hughes (City Manager's Office) called the meeting to order at 3:30 p.m. Committee members present: Rachel Mikell (Communications), Miranda Taylor (Economic Development), Elizabeth Weaver & Bill McNair (Parks & Recreation), Kevin Mitchell, Andrew Woodard & Ricky Schumpert (Police), Ricky Stewart (Public Works), Anna Trapp (City Manager's Office), Dave Simpson (Smith-Gilbert Gardens), Scott Banks (Building Services), Robbie Balenger (Building Maintenance) and Kamil McElwee (Southern Museum).

Guests present: Lewis Bramlett (Cemetery Preservation Commission), Andrew Bramlett (Cemetery Preservation Foundation) and Lea Alveraz (City Clerk).

**2. Approval of the Meeting Minutes**

Approval of the meeting minutes from November 6, 2025.

Kevin Mitchell moved to approve the November 6, 2025, Events Committee meeting minutes. Bill McNair seconded the motion. There was no discussion. Vote taken and motion unanimously approved.

**3. Announcements/ Public Comment**

**4. Old Business**

Elizabeth Weaver noted that the Big Game Day event date has changed from March 15 to April 16.

**5. New Business**

- A. Select CY2026 chair, vice chair and secretary

Marty Hughes opened the floor for nominations for Committee Chair. Scott Banks nominated Marty Hughes, and Elizabeth Weaver seconded. There was no discussion. Vote taken, and the motion was unanimously approved.

Marty Hughes opened the floor for nominations for Vice-Chair. Bill McNair nominated Ricky Stewart, and Scott Banks seconded. There was no discussion. Vote taken, and the motion was unanimously approved.

Marty Hughes opened the floor for nominations for Secretary. Kevin Mitchell nominated Rachel Mikell, and Ricky Shumpert seconded. There was no discussion. Vote taken,

and the motion was unanimously approved.

B. Sip & Social - 2026 Dates

Miranda Taylor presented the proposed 2026 dates for the Sip & Social networking event. 1885 Grill requested the closure of the first three parking spaces adjacent to their building and provided insurance coverage through June 2026.

Marty Hughes presented the motion to accept the 2026 events, contingent on updated insurance being submitted in June. Ricky Stewart moved to approve, and Kevin Mitchell seconded. There was no discussion. Vote taken, and the motion was unanimously approved.

C. October 22-25, 2026 - Life in the Cemetery Tour — Attendees will enjoy stories of Kennesaw's past on a guided walk through the city cemetery.

Lea Alveraz presented the Life in the Cemetery event, which will follow the format of previous years. The request includes use of the cemetery and tables, chairs, and tents from Kennesaw Parks & Recreation.

Miranda Taylor moved to approve, and Kamil McElwee seconded. There was no discussion. Vote taken, and the motion was unanimously approved.

D. March 21, 2026 - Downtown Kennesaw Walking Tour - The Atlanta Preservation Center, in partnership with the Historic Preservation Commission, is proposing a walking tour of Downtown Kennesaw as part of the annual Phoenix Festival.

This event was put on by the Atlanta Preservation Center and there are no needs from the City. Kevin Mitchell motioned to approve the event, and Scott Banks seconded the motion. There was no discussion. Vote taken and motion unanimously approved.

E. March 21, 2026 - Kennesaw City Cemetery Walking Tour - The Atlanta Preservation Center, with the Kennesaw Cemetery Preservation Commission, is proposing a walking tour of Kennesaw City Cemetery.

The Atlanta Preservation Center, with the Kennesaw Cemetery Preservation Commission, is proposing a walking tour of the Kennesaw City Cemetery. There are no requests or needs from the City.

Dave Simpson moved to approve, and Robbie Balenger seconded. There was no discussion. Vote taken, and the motion was unanimously approved.

**6. Adjourn**

Ricky Stewart moved to adjourn the meeting at 3:40 p.m. Scott Banks seconded. There was no discussion. The motion was unanimously approved.

*Rachel Mikell*