



**Events Committee
Meeting Agenda
December 4, 2025 3:30 PM
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Rachel Mikell

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
- 3. Announcements/ Public Comment**
- 4. Old Business**
- 5. New Business**
 - A. Select CY2026 chair, vice chair and secretary
 - B. Sip & Social - 2026 Dates
 - C. October 22-25, 2026 - Life in the Cemetery Tour — Attendees will enjoy stories of Kennesaw's past on a guided walk through the city cemetery.
 - D. March 21, 2026 - Downtown Kennesaw Walking Tour - The Atlanta Preservation Center, in partnership with the Historic Preservation Commission, is proposing a walking tour of Downtown Kennesaw as part of the annual

Phoenix Festival.

- E. March 21, 2026 - Kennesaw City Cemetery Walking Tour - The Atlanta Preservation Center, with the Kennesaw Cemetery Preservation Commission, is proposing a walking tour of Kennesaw City Cemetery.

6. Adjourn