



**Events Committee
Meeting Agenda
November 6, 2025 3:30 PM
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Rachel Mikell

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Approval of the meeting minutes from October 2, 2025.
- 3. Announcements/ Public Comment**
- 4. Old Business**
- 5. New Business**
 - A. Kennesaw Police Department 2026 Event Calendar
- 6. Adjourn**



Item Report

TO:

FROM:

DATE: November 6, 2025

TITLE: Kennesaw Police Department 2026 Event Calendar

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. KPD Events 2026

KPD Events 2026:

Ben Robertson Community Center

- Police Community Forum (Citizens Advisory Board): *Tuesday or Thursday evening in March*
- Hispanic Heritage Celebration (Citizens Advisory Board): *Weeknight between Sept 15 – Oct 15*

Swift-Cantrell Park

- Unity in the Community (Citizens Advisory Board): June 13, 11 AM - 2 PM
- National Night Out (KPD): August 4, 6 PM - 8 PM

City Hall

- DEA Drug Takeback (KPD): April 25 & October 24, 10 AM - 2 PM

Kennesaw First Baptist Church

- Main Street Cruise-In for Special Olympics (KPD): April 4, 8 AM - 12 PM
- Some of the dates have not been finalized and will be updated once they are confirmed.