

**MINUTES OF KENNESAW SISTER CITIES COMMISSION MEETING**  
**CITY OF KENNESAW**  
**Kennesaw City Hall Conference Room**  
**(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**  
**October 7, 2025**  
**6:00 PM**

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**1. Call to Order / Roll Call**

Leslie Patton called the meeting to order at 6:03 PM.

Members Present: Leslie Patton, Neil Brunetz, and Elizabeth Jamison

Members Absent: Sheb True and Angelo Brown

Staff Liaison Present: Anna Trapp

Council Liaison Absent: Anthony Gutierrez

Other attendees: Ken Hill, Site Director at Kennesaw State University's international educational facility in Montepulciano, Italy

**2. Approval of the Meeting Minutes**

**A. Minutes: June 10, 2025 Kennesaw Sister Cities Commission Meeting**

Approval of the June 10, 2025, Kennesaw Sister Cities Commission Meeting minutes.

Motion by Neil Brunetz to approve the June 10, 2025, Kennesaw Sister Cities Commission meeting minutes as submitted. Seconded by Elizabeth Jamison. Vote taken: unanimously approved, 3-0. Motion passed.

**3. Financial Report**

There was no discussion of the Financial Report.

**4. Old Business**

There was no discussion of Old Business.

**5. New Business**

**A. Memorandum of Understanding: Sister Cities/Friendship Agreement**

Memorandum of Understanding between the City of Kennesaw and Montepulciano, Italy establishing a collaborative relationship.

Anna Trapp presented a revised Memorandum of Understanding (MOU) establishing a structured collaborative relationship between the City of Kennesaw and the City of Montepulciano. As recommended by the leadership of Montepulciano, significant changes from the original draft include acknowledging Kennesaw State University's involvement with connecting the two cities and a language change from referring to the MOU as a "Sister Cities Agreement" to a "Friendship Agreement". Ms. Trapp advised that the language change is a translation preference and should not interfere with the Commission pursuing official Sister Cities International recognition once both parties have signed the MOU.

Motion by Neil Brunetz to approve the revised MOU with Montepulciano as presented.  
Seconded by Elizabeth Jamison.

Vote taken: unanimously approved, 3-0. Motion passed.

## **6. Public Comments**

There were no Public Comments.

## **7. Staff Comment**

Anna Trapp provided an update on the Teams calls held between City of Kennesaw staff, City of Montepulciano staff, and Kennesaw State University (KSU) representatives. She noted that, thanks to Ken Hill and Sheb True with KSU, a wine label is being designed by KSU graphic design students to commemorate the collaboration between the three entities. The label will be used on bottles of wine produced in Montepulciano, and all parties are looking into how the bottles could be sold in Kennesaw through a distributor. Staff from both cities and KSU have provided feedback on the presented wine label designs and will discuss further on Friday, October 10, 2025. Additionally, there is an official MOU signing date scheduled for November 25, 2025, in Montepulciano. City of Kennesaw and KSU representatives will be present at the celebration.

The Commission briefly discussed next steps and ideas for collaboration with Montepulciano once the MOU is signed. Commission members and City staff will continue to develop ideas to be shared with the rest of the group. It was also decided that the Commission did not need to meet again until January 2026.

## **8. Adjourn**

Motion by Neil Brunetz to adjourn the meeting, seconded by Elizabeth Jamison.

Vote taken: unanimously approved 3-0. The meeting adjourned at 6:38 PM.

[MIN\_SIGNATURES]