



**Events Committee  
Meeting Agenda  
October 2, 2025 3:30 PM  
City Hall Training Room  
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

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The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Rachel Mikell

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
  - A. Approval of the meeting minutes from September 4, 2025.
- 3. Announcements/ Public Comment**
- 4. Old Business**
- 5. New Business**
  - A. **November 15 - Kennesaw Fall Crawl**  
A Pub Crawl hosted by Reformation in partnership with Downtown businesses.
  - B. **May - August - Kennesaw Farmers Market**  
Local Farmers Market hosted in Depot Park.
  - C. **Overview of 2026 Event Calendar**

## 6. Adjourn