

Mayor

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**Council**

Madelyn Orochena

Tracey Viars

Pat Ferris

Antonio Jones

Anthony Gutierrez-Leon

City Council**Meeting Agenda**

September 15, 2025 6:30 PM

Council Chambers

(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)

Livestream: www.kennesaw-ga.gov/publicmeetings/

1. Invocation**2. Pledge of Allegiance****3. Call to Order****4. Announcements****5. Presentations****A. Presentation: Outstanding Placemaking Project**

Recognition of the Outstanding Placemaking Project, which was awarded to the City of Kennesaw on August 27, 2025, by the Georgia Downtown Association for Art Blooms.

6. Public Comment

This section is for comment on any item on the agenda.

7. Old Business**8. New Business****9. Committee and Board Reports****10. Public Hearing(s)****A. Final Public Hearing: FY 26 Operating Budget**

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Operating Budget for the City of Kennesaw.

B. Final Public Hearing: FY 26 Capital Improvement (SPLOST) Budget

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

- C. **Land Use Permit: 3409 English Oaks Drive**
Consideration for approval of a Land Use Permit application for the property located at 3409 English Oaks Drive as submitted by applicant Dahlia Akar. Case #LU2025-05
- D. **Zoning Variance: 2292 Bayswater Drive**
Consideration for approval of a variance application for the property located at 2292 Bayswater Drive as submitted by Alberto Florido. Case #ZV2025-02
- E. **Ordinance: Text Amendment**
Consideration for approval of a text amendment as submitted by the City of Kennesaw to amend the Unified Development Code, Appendix A "Unified Development Code" Chapter 1 Section 1.09.02, Chapter 2 Section 2.01.03 and Chapter 2 Section 2.02.03. Case #MISC2025-06

11. Consent Agenda

- A. **Minutes: August 25, 2025 Work Session**
Approval of the August 25, 2025, City Council work session minutes.
- B. **Minutes: August 25, 2025 Executive Session**
Approval of the August 25, 2025, City Council executive session minutes.
- C. **Minutes: September 2, 2025 Regular Meeting**
Approval of the September 2, 2025, City Council regular meeting.
- D. **Resolution: GMA Certified City of Ethics**
Approval of a Resolution to re-certify the City of Ethics program through the Georgia Municipal Association.
- E. **Resolution: Work Session Microphones**
Approval of a Resolution authorizing the Mayor to sign a proposal for six work session microphones.
- F. **Road Closures: Medal of Honor Convention**
Approval of road closures for the 2025 Medal of Honor Convention and re-enactment of The Great Locomotive Chase on September 30, 2025.
- G. **Alcohol License: Main Street Burger, Inc.**
Approval of a Retail Pouring Alcohol License for Liquor and Sunday Sales for Main Street Burger, Inc. d/b/a Main Street Eats located at 2844 South Main Street, Kennesaw, GA 30144. Applicant: Michael Diamond
- H. **Resolution: Master Fee Schedule Updates**
Approval of a Resolution updating various portions of the Master Fee Schedule.
- I. **Surplus: Police Department Radios**
Approval to surplus select Kennesaw Police Department Motorola radios.

12. General and Administrative

13. Public Safety

14. Information Technology

15. Public Works and Building Maintenance

A. Resolution: Engineering Design Services for Cherokee Street Improvements

Consideration for approval of a Resolution accepting Patterson & Dewar Engineers' proposal for Engineering Design Services for Cherokee Street Improvements.

B. Resolution: Engineering Design Services for Ben King Road Improvements

Consideration for approval of a Resolution accepting Patterson & Dewar Engineers' proposal for Engineering Design Services for Ben King Road Improvements.

16. Recreation and Culture

17. Community Development

18. Public Comment

This section is for general comment.

19. City Manager's Report

A. Reports, Discussions, and Updates

20. Mayor's Report

A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 15, 2025

TITLE: **Presentation: Outstanding Placemaking Project**
Recognition of the Outstanding Placemaking Project, which was awarded to the City of Kennesaw on August 27, 2025, by the Georgia Downtown Association for Art Blooms.

Summary:

The City of Kennesaw was awarded with the Outstanding Placemaking Project at the Georgia Downtown Conference, recognizing their exceptional efforts in enhancing a public area within the city's historic district. This prestigious award celebrates Kennesaw's commitment to creating attractive and harmonious improvements that enrich the downtown environment and preserve its historic character.

The award was presented on August 27, 2025, by the Georgia Downtown Association, where Kennesaw was commended for their vision, creativity, and positive impact of Art Blooms. This award underscores the importance of thoughtful and inclusive design in vibrant spaces that honor the past while embracing the future.

Recommendation:

Fiscal Impact:

Attachments:

None



Item Report

TO: The Honorable Mayor and City Council

FROM: Jennifer Gordy, Finance Director

DATE: September 15, 2025

TITLE: **Final Public Hearing: FY 26 Operating Budget**
Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Operating Budget for the City of Kennesaw.

Summary:

In accordance with Section 4.02 and 4.03 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. The budget meets all the filing requirements as well as public hearing requirements as required by the Charter and Code. The budget book, which includes the organization charts, is attached. The first, second, and third advertisements in the Marietta Daily Journal were on August 23, 2025, August 30, 2025, and September 6, 2025, respectively. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for September 15, 2025, at the regularly scheduled meeting.

Recommendation:

The Director of Finance recommends approval.

Fiscal Impact:

Attachments:

1. RES 2025- FY 2025-26 Operating Budget
2. FY26 Draft Operating Budget Book
3. 2025-08-23 Display Ad - FY 26 Budget Public Hearing
4. 2025-08-30 Display Ad -FY 26 Budget Public Hearing
5. 2025-09-06 Display Ad - FY 26 Budget Public Hearing

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025-__

**A RESOLUTION TO ADOPT THE PROPOSED
OPERATING BUDGET FOR THE CITY OF KENNESAW
FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026**

WHEREAS, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2025; and

WHEREAS, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2025, in detail and has made modifications as the City Council considers necessary and desirable to same; and

WHEREAS, Public Hearings regarding the Fiscal Year 2025-2026 Operating Budget for the City of Kennesaw were held on September 2, 2025, and September 15, 2025; and

WHEREAS, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2025, to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2025, is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

SECTION 2. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2025:

FUND	APPROPRIATION
General Fund ---Operations (Including Transfers Out of \$1,677,189)	\$ 34,383,192
Sanitation Fund	\$ 4,321,751
Storm Water Utility Fund	\$ 2,500,374
Streetlight Fund	\$ 424,035
Museum Fund	\$ 1,153,363
Smith Gilbert Gardens	\$ 883,669
Asset Forfeiture Fund	\$ 21,200
Treasury Equitable Sharing	\$ 20,500
Opioid Settlement	\$ 51,992
911 Operating Fund	\$ 1,512,400
Cemetery Fund	\$ 31,350
Impact Fee Fund	\$ 520,000
Hotel/Motel Fund	\$ 101,550
Urban Redevelopment Agency	\$ 395,987
Kennesaw Downtown Development Authority	\$ 57,396
Kennesaw Development Authority	\$ 214,384
Partially Self-Insured Benefits Fund	\$ 4,050,156

SECTION 3. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2025:

DEPT #	DEPARTMENT	APPROPRIATION
1100	Mayor And Council	\$ 495,516
1320	City Manager	\$ 1,015,203
1510	Finance	\$ 1,450,600
1530	Legal	\$ 341,500
1535	Information Technology	\$ 1,910,843
1540	Human Resources	\$ 448,754
1565	Building Maintenance	\$ 2,112,671
2000	Court	\$ 589,036
3200	Police	\$ 10,322,085
3800	911 funded by General Fund	\$ 1,000
4000	Public Works	\$ 1,249,512
4200	Streets	\$ 1,637,608
6100	Parks & Recreation	\$ 4,014,020
7200	Building & Construction	\$ 836,015

7400	Planning & Zoning	\$ 363,365
7500	Economic Development	\$ 511,639
8000	Debt Service	\$ 1,253,164
Various	Capital Outlay	\$ 3,428,900
9000	Reserves	\$ 720,581

SECTION 4. BE IT FURTHER RESOLVED THAT this RESOLUTION shall become effective from and after October 1, 2025.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2025.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT OPERATING BUDGET

Exhibit A

FISCAL YEAR 2025-2026

Mayor Derek Easterling
Mayor Pro Tem Pat Ferris
Antonio Jones
Anthony Gutierrez
Madelyn Orochena
Tracey Viars

MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tem Pat Ferris

Madelyn Orochena

Tracey Viars

Antonio Jones

Anthony Gutierrez

Date: September 2, 2025

To: Mayor and Council

From: Jeff Drobney, City Manager

Jennifer Gordy, Director of Finance & Administration

Re: FY 2026 Recommended Budget

Mayor and Council,

We are pleased to submit for your consideration the Recommended Budget for Fiscal Year 2026, totaling \$34,383,192 for the period of October 1, 2025, through September 30, 2026. This proposed budget reflects extensive analysis and multiple revisions completed during the early stages of the budgeting process. The FY 26 General Fund budget reflects a 7.13% increase over the FY 25 budget.

Revenue projections are based on historical trends, current-year collections, property assessments provided by the Cobb County Tax Assessor's Office, and other reliable sources. Expenditure estimates are informed by departmental requests and have been carefully adjusted to align with the City's adopted Strategic Plan, stated community priorities, Citywide goals, and the operational responsibilities of each department.

Property taxes remain the City's most significant revenue source. For FY 2026, Cobb County anticipates a modest 2% overall increase in the countywide tax digest. This slower growth, paired with less aggressive reassessments by the Tax Assessor, reflects a broader cooling in both residential and commercial development—an emerging trend across Kennesaw and Cobb County.

As we noted in previous years, the City's financial position has improved substantially over the past five fiscal cycles. On June 18, 2024, Standard & Poor's upgraded Kennesaw's General Obligation Unlimited Tax (GOULT) bond rating to Aa1 from Aa2—our third upgrade since 2022. This reflects Kennesaw's strong financial performance and a steadily growing tax base.

This Aa1 rating is a testament to the City's robust financial management, strategic location within the expanding Atlanta metro area, and relatively limited long-term liabilities. Moody's also commended Kennesaw for its prudent budgeting practices, consistent revenue performance, history of budget surpluses, and healthy reserves—all underpinned by ongoing population and economic growth. Thanks to these factors, in 2024 the City was able to lower the millage rate from 8.00 to 7.75 mills, a move supported by more than a decade of sound fiscal planning.

However, despite past gains, the City—like many others in Cobb County—is now facing a notable slowdown in development activity. This shift has led to lower revenue

City of Kennesaw 2529 J.O. Stephenson Avenue Kennesaw, Georgia
30144



projections in several key areas for FY 2026, including, but not limited to, intangible taxes, building permits, and architectural plan reviews. Simultaneously, we are experiencing increased costs in several areas such as employee health insurance, liability coverage, workers' compensation, utilities, maintenance, and operational supplies. These factors combine to make the FY 2026 budget one of the most financially constrained and challenging in recent memory.

Additionally, the broader economic outlook remains uncertain due to persistent high interest rates, inflationary pressures, energy prices and trade-related tariffs, all of which may further influence the City's financial trajectory in FY 2026.

Earlier this year, the City Manager's Office collaborated with the Mayor and Council, department directors, and community members to shape a new set of strategic goals for 2025 through 2027. City staff have invested significant time, attention, and resources to ensure these goals are embedded in departmental planning and operations and remain grounded in Kennesaw's mission, vision, and core values. These goals center on five key areas:

- Fiscal responsibility through efficient governance
- Talent development optimization
- Community engagement and commitment
- Advancement of quality-of-life indicators
- Planned growth through data-informed planning, zoning, and economic development

As the City moves forward with these strategic priorities, it remains equally important to consider the perspectives of those we serve. In July 2022, the City received results from a community survey administered by the ETC Institute. The survey gathered valuable resident input on City programs and services, informing improvements and providing a foundation for long-term planning and investment. According to the survey, the top five service areas that residents prioritized for emphasis over the next 3–5 years are:

- Flow of traffic and congestion management
- Maintenance of City streets
- Quality of police services
- Enforcement of City codes and ordinances
- Parks and recreation facilities and programs

In response, the FY 2026 Budget includes targeted investments aligned with both community feedback and the 2025–2027 Strategic Goals adopted by the Mayor and Council on April 21, 2025. This Budget is further shaped by projected revenues and expenditures that reflect current economic conditions.

Finally, in accordance with State of Georgia requirements, the City must adopt a balanced operating budget. This includes establishing the millage rate, conducting public hearings, and adhering to Generally Accepted Accounting Principles (GAAP). The FY 2026 Recommended Budget meets all of these requirements and is presented as balanced.

We appreciate your review and consideration of this budget and look forward to further discussions.

**FY 2025-2026
Draft Budget Book
Table of Contents**

FUND/DEPT	FUND/DEPARTMENT NAME	PAGE
GENERAL FUND		
100	GENERAL FUND REVENUE	9
1100	MAYOR & COUNCIL	14
1320	CITY MANAGER	22
1510	FINANCE	31
1530	LEGAL SERVICES	38
1535	INFORMATION TECHNOLOGY	41
1540	HUMAN RESOURCES	51
1565	BUILDING MAINTENANCE	58
2000	COURT SERVICES	67
3200	POLICE	75
3800	911 EMERGENCY FUNDED BY GENERAL FUND	87
4000	PUBLIC WORKS	89
4200	STREETS	96
6100	PARKS & RECREATION	101
7200	BUILDING SERVICES	113
7400	PLANNING & ZONING	119
7500	ECONOMIC DEVELOPMENT	126
8000	DEBT SERVICE	133
9000	RESERVES	135
9100	OPERATING TRANSFERS	137
1010-1065	CAPITAL OUTLAY	139
OTHER FUNDS		
210	ASSET FORFEITURE	142
211	TREASURY EQUITABLE SHARING	144
213	OPIOID SETTLEMENT	146
215	911 EMERGENCY	148
230	AMERICAN RESCUE PLAN ACT	157
275	HOTEL/MOTEL	159
276	IMPACT FEES	161
285	CEMETERY	163
540	SANITATION	166
556	SOUTHERN MUSEUM	170
557	SMITH-GILBERT GARDENS	180
560	STORM WATER	191
565	STREET LIGHTS	198
600	PSIF	200
700	URA	203
760	KDDA	205
780	KDA	209

FY 2026 Proposed Budget Assumptions

Budget Highlights

- Recommended millage rate remains steady at 7.75 mills
- Real and Personal Property Tax Revenue budgeted at a 2% increase over current year actual
- Council approved Bond millage rollback to 1.4 mills from 1.5 mills
- \$395,581 to fund the City's reserve account, shown in the reserve budget department 9000 report
- There is a 3% COLA proposed in the FY 26 budget
- Salary budgets in all departments include budgeting the cost of employees selling sick & vacation time as allowed by City policy, based on historic trends
- FY 26 projected benefit and health care costs increased by approximately 7% and retirement contributions decreased by approximately 5%— both are spread throughout each department
- Increase of overall General fund budget from FY 25 to FY 26 is approximately 7.13%

Revenue Highlights

- We are seeing a decrease in Building Services revenues in FY25 and project these revenues will continue to fall in FY26. This is primarily due to a slowdown in development activity. This decrease is largely driven by rising construction costs, influenced by inflation and increased tariffs on building materials, and higher interest rates. These financial pressures have caused developers to delay or to scale back projects, resulting in fewer permit applications and reduced revenue for the City. Seven (7) months into FY 25 building permits, architectural plan review services, plumbing, HVAC, grading, and electrical permits are only at 44% of the projected revenue. Annual revenues for these six (6) budget lines were projected to be \$842,000. Actual revenue at seven (7) months into FY 25 is \$371,436.
- Other revenue lines such as Business & Occupation tax, alcohol fees – both on premise and retail, Sunday sales, recreation program fees, and summer and sports camps fees, all reflect a healthy consumption economy and that both residents and non-residents are participating in our recreation programs in record numbers.
- Senior Tax Exemption – The 100% Senior property tax exemption continues to have a significant negative impact on the General Fund. Any resident over 65 years of age is exempt from City of Kennesaw ad valorem property tax for the property on which they reside. This exemption has been in place since 1959 and for FY 26, the total dollar amounts not being collected into the General Fund is projected to total \$1,811,906. Since 2012 when the amount of the senior exemption totaled \$320,576 there has been a 465% increase. With the youngest baby boomers (age 59) being born in 1965 and with 10,000 people a day turning 65 years of age, the impact of the 100% senior exemption will continue to grow and have a larger impact on the General Fund. The senior exemption surpassed \$1 million dollars in FY 2022. If present trends continue the total amount of the senior exemption will surpass \$2 million dollars in FY 27.

Expenditure Highlights

Personnel:

Requests for ten (10) new full-time positions and two (2) part-time positions were received from the departments. New Positions that are recommended for funding are listed below.

It is recommended to add two (2) new full-time positions: Custodian in Building Maintenance to perform general janitorial and light maintenance work at the new Public Safety Facility and Horticulture Technician at Smith-Gilbert Gardens to support maintenance of the Garden's seventeen acres. Both of these positions will begin mid-fiscal year pending final review of revenues at the time of posting. The total budgeted impact of salary and benefits of new full-time positions for FY 2026 is approximately \$54,400. The approximate budget impact for both positions following FY26 will be \$106,900.

FY 2026 Proposed Budget Assumptions

It is also recommended to add two (2) part-time seasonal positions: Parks Worker 1 to support the growing number of revenue-generating tournaments and sporting programs at Adams Park by ensuring the facilities are clean, safe, and professionally maintained. The total budgeted impact of salary and benefits of new part-time positions for FY 2026 is approximately \$34,800.

Position Changes/Additions

New Positions			
Department	Position	GF Impact Half-Year	GF Impact Full-Year
Building Maintenance	FT Custodian – Public Safety Facility	\$27,400	\$53,400
Smith-Gilbert Gardens	FT Horticulture Technician	\$27,000	\$53,500
Parks & Recreation	PT Adams Park Worker 1 (x2)	\$17,800	\$34,800

Reclassifications	
Department	Adjustment
Finance	Assistant Director of Finance retitled to Assistant Director of Administration (title change only – no impact to salary)
Reporting Structure Changes	
Department	Adjustment (no impacts to budget)
Parks & Rec	The following positions were adjusted on the org chart to show that they report directly to the Recreation Center Manager: FT Office Assistant Front Desk (3), PT Facility Monitor (6), PT Facility Maintenance Technician (1), and the newly added PT Parks Worker (2) - The PT Building Monitor classification is no longer in use, and those positions have been combined with the PT Facility Monitor position. - Org chart was corrected to reflect one (1) PT Facility Maintenance Tech position instead of two (2).
Parks & Rec	The org chart was adjusted to clarify that the Crew Leader Swift Cantrell Park, Crew Leader Landscape, and Crew Leader Parks Maintenance positions report directly to the Parks Maintenance Supervisor.
Police	The two (2) Crime Analysts (Civilian) positions will no longer report directly to a Lieutenant. They will instead report directly to a Captain.
Police	Two (2) Police Officers positions were shifted within the org chart, only changing their direct supervisor from one Sergeant to two different Sergeants.

FY 2026 Proposed Budget Assumptions

Use of Court Project Fund, Court Services Improvement Fund, Impact Fees, and Stormwater Fund as outlined:

Court Project Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Police	B&T Subguns (10)	\$41,000
Police	40MM Launchers (6)	\$16,000
Court Services Improvement Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Court	Court Lobby Audio Upgrades	\$1,500
Police	Patrol Rifles (30)	\$120,000
Impact Fees		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Parks & Recreation	Replacement lights and poles replacing lights on fields 5 & 6 in Adams Park	\$320,000
Police	Public Safety Facility	\$200,000
Stormwater Fund		
<u>Item</u>	<u>Amount</u>	
2025 Ford Escape for Stormwater - Replacement	\$35,000	
2025 Ford Explorer for Stormwater - Replacement	\$43,000	
Mack Dobbs/Summer Stream Storm Replacement	\$1,000,000	

Use of Reserves as outlined:

<u>Reserve Account</u>	<u>Item</u>	<u>Amount</u>
Working Capital Reserve	Continued street paving	\$500,000
Working Capital Reserve	Cobb International Project: The City was awarded a \$2,000,000 grant for a reclamation and resurface project on Cobb International Blvd. The grant is being funneled through Georgia DOT who requires a 25% match.	\$500,000
Working Capital Reserve	LCI Study: The City was awarded Atlanta Regional Commission's Livable Centers Initiative (LCI) grant \$160,000. This is an 80% reimbursable grant. The total cost for the LCI study is \$200,000.	\$40,000
911 Reserves	911 Operations Floor Renovation	\$125,000

FY 2026 Proposed Budget Assumptions

Use of General Fund as outlined:

Capital Requests Funded from General Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Museum	Two Way Motorola Radios	\$9,000
Parks & Rec	2025 Ford Explorer	\$40,000
Parks & Rec	Enclosed Trailer	\$10,000
Parks & Rec	Exmark Zero Turn Rear Discharge Mower	\$14,000
Parks & Rec	Leaf Vacuum	\$24,000
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for patrol	\$95,000.00
Police	Ford Utility SUV for detective	\$65,000.00
Police	Ford Utility SUV for detective	\$65,000.00
Police	Ford Utility SUV for detective	\$65,000.00
Police	Ford Explorer XLT for Admin (Internal Affairs)	\$60,000.00
Public Works - Fleet	2025 GMC SUV for City Manager – Replacement – current vehicle will become part of fleet	\$60,000
Public Works - Fleet	2025 Ford Ranger 4x4 XL for Public Works - Replacement	\$38,000
Public Works – Streets	Exmark 60" Turn Mower - replacement of 2018 mower	\$14,000
Public Works - Streets	Black Cat Radar Traffic Counter	\$9,400
Non-Capital Requests Funded from General Fund		
Cemetery	Section III Tree Removal	\$9,300
Communications	ADA & WCAG 2.1 Level AA Accessibility Compliance for City Communications	\$10,000



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number
Fund: 100 - GENERAL FUND
Revenue
Type: 31 - TAXES

[100-0000-31-110000-00000](#) REAL PROP-CUR YEAR
[100-0000-31-110100-00000](#) BOND MILLAGE PROPERTY TAX
[100-0000-31-111000-00000](#) REAL PROP-PUB UTIL-CUR Y
[100-0000-31-120000-00000](#) REAL PROP-PRIOR YEAR
[100-0000-31-120100-00000](#) BOND MILLAGE PROP TAX-PY
[100-0000-31-130000-00000](#) PERS PROP-CUR YEAR
[100-0000-31-130500-00000](#) ALTERNATIVE AD VALOREM TAX
[100-0000-31-131000-00000](#) PERS PROP-MOTOR VEH-CUR
[100-0000-31-132000-00000](#) PERS PROP-MOBILE HM-CUR
[100-0000-31-134000-00000](#) INTANGIBLE
[100-0000-31-139000-00000](#) TITLE AD VALOREM TAX
[100-0000-31-140000-00000](#) PERS PROP-PRIOR YEAR
[100-0000-31-150000-00000](#) PROPERTY NOT ON DIGEST
[100-0000-31-150100-00000](#) PROPERT TAX NOD BOND
[100-0000-31-160000-00000](#) REAL ESTATE TRANSFER
[100-0000-31-171000-00000](#) FRANCHISE TAX-GA POWER
[100-0000-31-171100-00000](#) FRANCHISE TAX-COBB EMC
[100-0000-31-173000-00000](#) FRANCHISE TAX-GAS
[100-0000-31-175000-00000](#) FRANCHISE TAX-TELV CABLE
[100-0000-31-176000-00000](#) FRANCHISE TAX-TELEPHONE
[100-0000-31-178000-00000](#) FRANCHISE TAX-VIDEO
[100-0000-31-420000-00000](#) BEER/WINE ALCOHOL BEVERAGE EXCISE
[100-0000-31-425000-00000](#) DISTILLED SPIRIT BEVERAGE EXCISE
[100-0000-31-430000-00000](#) MIXED DRINK EXCISE
[100-0000-31-610000-00000](#) BUSINESS & OCCUPATION
[100-0000-31-620000-00000](#) INSURANCE PREMIUM TAX
[100-0000-31-630000-00000](#) FINANCIAL INSTITUTIONS
[100-0000-31-910000-00000](#) PEN & INT-GENERAL PROP
[100-0000-31-940000-00000](#) PEN & INT-BUSINESS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
12,489,719.00	12,908,263.00	418,544.00	3.35%
3,083,816.00	3,007,878.00	(75,938.00)	-2.46%
150,000.00	175,000.00	25,000.00	16.67%
15,000.00	1,500.00	(13,500.00)	-90.00%
7,500.00	500.00	(7,000.00)	-93.33%
1,227,300.00	1,205,462.00	(21,838.00)	-1.78%
14,000.00	14,000.00	0.00	0.00%
50,000.00	53,900.00	3,900.00	7.80%
11,000.00	11,000.00	0.00	0.00%
144,000.00	75,000.00	(69,000.00)	-47.92%
1,250,000.00	1,100,000.00	(150,000.00)	-12.00%
7,500.00	4,000.00	(3,500.00)	-46.67%
100.00	0.00	(100.00)	-100.00%
50.00	0.00	(50.00)	-100.00%
85,000.00	75,000.00	(10,000.00)	-11.76%
770,000.00	850,000.00	80,000.00	10.39%
575,000.00	600,000.00	25,000.00	4.35%
250,000.00	275,000.00	25,000.00	10.00%
200,000.00	160,000.00	(40,000.00)	-20.00%
45,000.00	40,000.00	(5,000.00)	-11.11%
35,000.00	30,000.00	(5,000.00)	-14.29%
281,000.00	280,000.00	(1,000.00)	-0.36%
30,000.00	25,000.00	(5,000.00)	-16.67%
115,000.00	128,000.00	13,000.00	11.30%
1,700,000.00	1,775,000.00	75,000.00	4.41%
2,900,000.00	3,000,000.00	100,000.00	3.45%
100,000.00	120,000.00	20,000.00	20.00%
30,000.00	32,000.00	2,000.00	6.67%
20,000.00	30,000.00	10,000.00	50.00%

Budget Comparison Report

		Comparison 1	Comparison 1	%
		Budget	to Parent	
Parent Budget		Budget	Budget	
2024-2025		2025-2026	Increase /	
APPROVED		REQUESTED	(Decrease)	
Account Number				
100-0000-31-950000-00000	PEN & INT-FIFA	1,800.00	1,000.00	(800.00) -44.44%
Total Type: 31 - TAXES:		25,587,785.00	25,977,503.00	389,718.00 1.52%
Type: 32 - LICENSES AND PERMITS				
100-0000-32-111000-00000	BEER ON PREMISE CONSUMPTION	23,000.00	24,000.00	1,000.00 4.35%
100-0000-32-111100-00000	SUNDAY SALES	28,000.00	32,000.00	4,000.00 14.29%
100-0000-32-111500-00000	BEER RETAIL SALES	7,000.00	8,500.00	1,500.00 21.43%
100-0000-32-112000-00000	WINE ON PREMISES CONSUMP	20,000.00	22,000.00	2,000.00 10.00%
100-0000-32-112500-00000	WINE RETAIL SALES	6,600.00	8,500.00	1,900.00 28.79%
100-0000-32-113000-00000	LIQUOR ON PREMISES CONSUMP	72,000.00	76,000.00	4,000.00 5.55%
100-0000-32-113500-00000	LIQUOR RETAIL SALES	8,000.00	11,000.00	3,000.00 37.50%
100-0000-32-115500-00000	BREWERY	1,000.00	1,000.00	0.00 0.00%
100-0000-32-116000-00000	WINERY	1,000.00	0.00	(1,000.00) -100.00%
100-0000-32-118000-00000	DISTILLERY	1,000.00	1,000.00	0.00 0.00%
100-0000-32-150000-00000	ENTERTAINMENT	100.00	100.00	0.00 0.00%
100-0000-32-190000-00000	OTHER (REGULATORY FEES)	1,050.00	1,500.00	450.00 42.86%
100-0000-32-220100-00000	BUILDING PERMITS	600,000.00	350,000.00	(250,000.00) -41.67%
100-0000-32-220200-00000	INSPECTION FEES	8,000.00	10,000.00	2,000.00 25.00%
100-0000-32-220400-00000	NPDES EROSION PERMITS	1,700.00	1,700.00	0.00 0.00%
100-0000-32-220500-00000	TECHNOLOGY FEE	20,000.00	20,000.00	0.00 0.00%
100-0000-32-220600-00000	ARCHITECTURAL PLAN REVIEW SERVICES	165,000.00	75,000.00	(90,000.00) -54.55%
100-0000-32-220700-00000	AFTER HOUR INSPECTIONS	0.00	1,000.00	1,000.00 0.00%
100-0000-32-221000-00000	ZONING & LAND USE	4,800.00	4,800.00	0.00 0.00%
100-0000-32-221100-00000	ELECTRICAL PERMITS	35,000.00	15,000.00	(20,000.00) -57.14%
100-0000-32-221200-00000	PLUMBING PERMITS	15,000.00	6,000.00	(9,000.00) -60.00%
100-0000-32-221300-00000	HVAC PERMITS	22,000.00	15,000.00	(7,000.00) -31.81%
100-0000-32-221400-00000	GRADING PERMITS	5,000.00	3,000.00	(2,000.00) -40.00%
100-0000-32-221500-00000	OCCUPANCY PERMITS	3,900.00	2,100.00	(1,800.00) -46.15%
100-0000-32-221600-00000	DRIVEWAY PERMITS	350.00	350.00	0.00 0.00%
100-0000-32-221700-00000	FENCING PERMITS	2,200.00	3,000.00	800.00 36.36%
100-0000-32-221800-00000	TREE PERMITS	5,000.00	4,000.00	(1,000.00) -20.00%
100-0000-32-221900-00000	UTILITY PERMITS	12,000.00	12,000.00	0.00 0.00%
100-0000-32-222100-00000	MOBILE HOME MOVING	300.00	300.00	0.00 0.00%
100-0000-32-223000-00000	SIGN	3,500.00	3,500.00	0.00 0.00%
100-0000-32-292100-00000	DEMOLITION PERMITS	1,500.00	1,500.00	0.00 0.00%
Total Type: 32 - LICENSES AND PERMITS:		1,074,000.00	713,850.00	(360,150.00) -33.53%
Type: 33 - INTERGOVERNMENTAL REVENUES				
100-0000-33-410000-00000	STATE GOV GRANT OP-CATAG	0.00	160,000.00	160,000.00 0.00%
100-0000-33-705000-00000	COBB CO.--489 PAYMENT	1,003,028.00	1,078,028.00	75,000.00 7.48%
100-0000-33-706000-00000	COBB CO--CDBG GRANT	300,000.00	300,000.00	0.00 0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-0000-33-709000-00000	LMIG REVENUE	300,000.00	300,000.00	0.00	0.00%
Total Type: 33 - INTERGOVERNMENTAL REVENUES:		1,603,028.00	1,838,028.00	235,000.00	14.66%
Type: 34 - CHARGES FOR SERVICES					
100-0000-34-133000-00000	ENGINEER/PLAN REVIEW FEES	6,500.00	7,000.00	500.00	7.69%
100-0000-34-134000-00000	ARBORIST REVIEW FEES	3,000.00	1,000.00	(2,000.00)	-66.67%
100-0000-34-139000-00000	BUSINESS DEVELOPMENT EVENT FEES	3,000.00	3,000.00	0.00	0.00%
100-0000-34-191000-00000	OTHER-ELECTION QUAL FEE	1,296.00	0.00	(1,296.00)	-100.00%
100-0000-34-212000-00000	SPEC POL SVC-ACCIDENT REP	30,000.00	30,000.00	0.00	0.00%
100-0000-34-231000-00000	DET & COR SVC-FINGERPRINT	100.00	100.00	0.00	0.00%
100-0000-34-290000-00000	OTHER (PUBLIC SAFETY)	8,000.00	6,000.00	(2,000.00)	-25.00%
100-0000-34-315000-00000	CHARGEPOINT REVENUE	2,000.00	3,000.00	1,000.00	50.00%
100-0000-34-736000-00000	RENTAL	9,600.00	10,600.00	1,000.00	10.42%
100-0000-34-750000-00000	PROGRAM FEES	300,000.00	350,000.00	50,000.00	16.67%
100-0000-34-751000-00000	CONCESSION	1,600.00	1,600.00	0.00	0.00%
100-0000-34-751500-00000	CAMP FEES-SPORTS, SUMMER, SCHOOL BREAKS	222,000.00	250,000.00	28,000.00	12.61%
100-0000-34-752000-00000	SPORT CAMP FEES	0.00	42,000.00	42,000.00	0.00%
100-0000-34-752500-00000	ACTIVITY USER FEES	6,000.00	1,500.00	(4,500.00)	-75.00%
100-0000-34-754000-00000	MEMBERSHIP FEES	75,000.00	75,000.00	0.00	0.00%
100-0000-34-754500-00000	BASEBALL USER FEES	15,000.00	5,000.00	(10,000.00)	-66.67%
100-0000-34-756500-00000	YOUTH ATHLETICS FEES	76,000.00	76,000.00	0.00	0.00%
100-0000-34-757000-00000	YOUTH ATHLETICS-USER FEES	0.00	600.00	600.00	0.00%
100-0000-34-757500-00000	ADULT ATHLETICS-PROGRAM FEES	12,000.00	12,000.00	0.00	0.00%
100-0000-34-770000-00000	SPLASH PAD USER FEES	26,000.00	27,000.00	1,000.00	3.85%
100-0000-34-790000-00000	EVENT INCOME	203,844.00	230,000.00	26,156.00	12.83%
100-0000-34-792000-00000	GRAND PRIX SERIES	75,000.00	80,000.00	5,000.00	6.67%
100-0000-34-930000-00000	BAD CHECK FEES	500.00	500.00	0.00	0.00%
Total Type: 34 - CHARGES FOR SERVICES:		1,076,440.00	1,211,900.00	135,460.00	12.58%
Type: 35 - FINES AND FORFEITURES					
100-0000-35-117000-00000	COURT-MUNICIPAL	710,000.00	710,000.00	0.00	0.00%
100-0000-35-191000-00000	CT. SERVICES IMPROV FUND	160,000.00	135,000.00	(25,000.00)	-15.63%
100-0000-35-191500-00000	COURT PROJECT FUND	65,000.00	55,000.00	(10,000.00)	-15.39%
Total Type: 35 - FINES AND FORFEITURES:		935,000.00	900,000.00	(35,000.00)	-3.74%
Type: 36 - INVESTMENT INCOME					
100-0000-36-100000-00000	INTEREST REVENUES	545,000.00	570,000.00	25,000.00	4.59%
Total Type: 36 - INVESTMENT INCOME:		545,000.00	570,000.00	25,000.00	4.59%
Type: 38 - MISCELLANEOUS REVENUE					
100-0000-38-100200-00000	COMMUNITY CTR RENTAL	75,000.00	125,000.00	50,000.00	66.67%
100-0000-38-100400-00000	MISC PARK REC RENT/PAVILION	38,300.00	88,300.00	50,000.00	130.55%

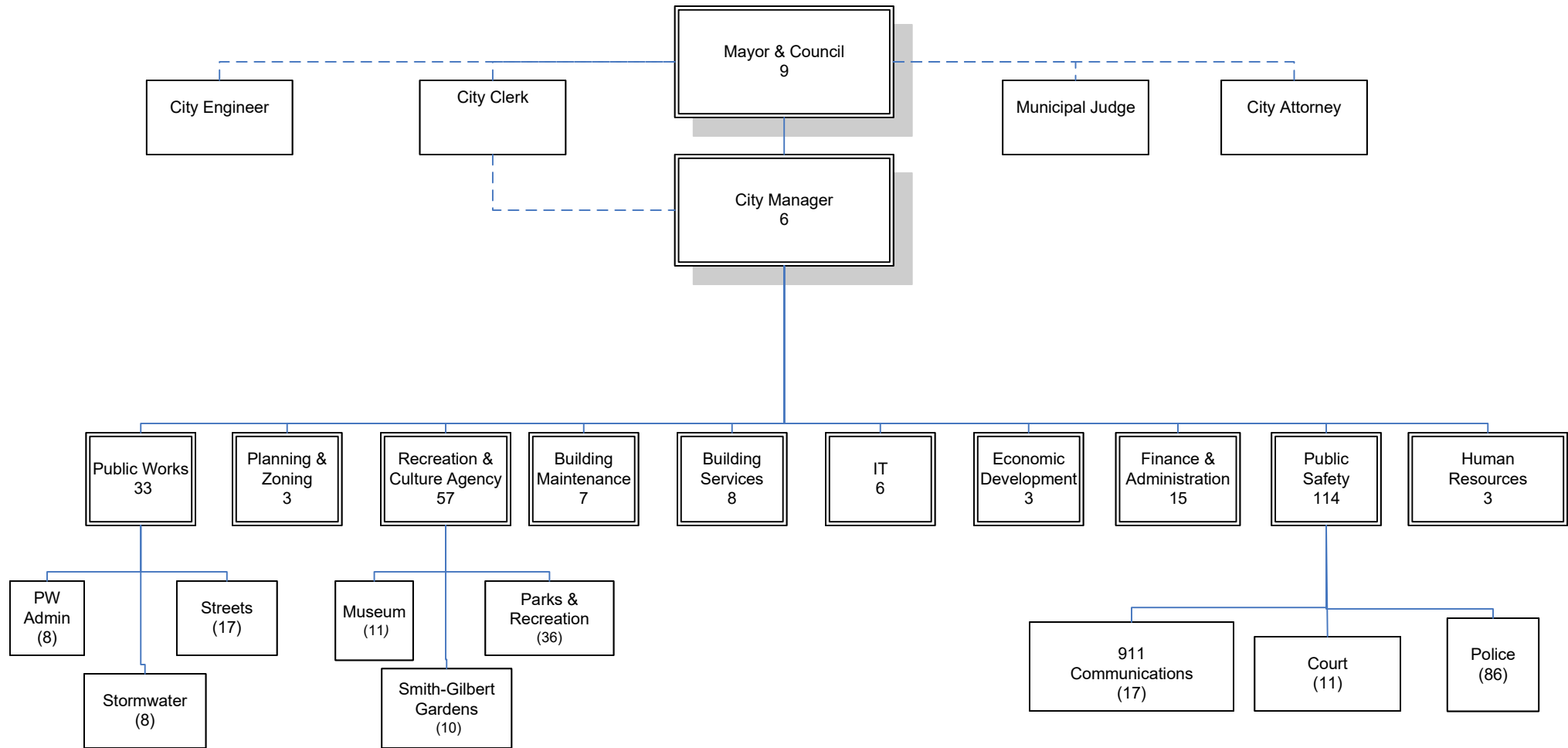
Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-0000-38-100500-00000	WATER TNK CELL TOWER RENT	40,739.00	41,961.00	1,222.00	3.00%
100-0000-38-100700-00000	RECREATION CENTER RENTALS	65,000.00	65,000.00	0.00	0.00%
100-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	10,000.00	10,000.00	0.00	0.00%
100-0000-38-920000-00000	INSURANCE RECOVERIES	5,000.00	0.00	(5,000.00)	-100.00%
100-0000-38-941500-00000	KDA SUPPORT FOR ED STAFF	10,000.00	10,000.00	0.00	0.00%
Total Type: 38 - MISCELLANEOUS REVENUE:		244,039.00	340,261.00	96,222.00	39.43%
Type: 39 - OTHER FINANCING SOURCES					
100-0000-39-110000-00000	TRANSFER IN - KDA	70,000.00	70,000.00	0.00	0.00%
100-0000-39-110500-00000	TRANSFER IN/OUT - CSIF	127,802.00	121,500.00	(6,302.00)	-4.93%
100-0000-39-110600-00000	TRANSFER IN - CPF	28,000.00	57,050.00	29,050.00	103.75%
100-0000-39-112000-00000	TRANSFER IN-SANITATION FD	0.00	100,000.00	100,000.00	0.00%
100-0000-39-112100-00000	TRANSFER IN - STORM WATER FUND	293,830.00	0.00	(293,830.00)	-100.00%
100-0000-39-210000-00000	SALE OF CAPITAL ASSETS	10,000.00	10,000.00	0.00	0.00%
100-0000-39-230000-00000	SALE OF SCRAP METAL	100.00	100.00	0.00	0.00%
100-0000-39-350000-00000	CAPITAL LEASES	0.00	963,000.00	963,000.00	0.00%
100-0000-39-400000-00000	USE OF PY RESERVES	500,000.00	1,510,000.00	1,010,000.00	202.00%
Total Type: 39 - OTHER FINANCING SOURCES:		1,029,732.00	2,831,650.00	1,801,918.00	174.99%
Total Revenue:		32,095,024.00	34,383,192.00	2,288,168.00	7.13%
Total Fund: 100 - GENERAL FUND:		32,095,024.00	34,383,192.00	2,288,168.00	7.13%
Report Total:		32,095,024.00	34,383,192.00	2,288,168.00	7.13%

City of Kennesaw

Organization Chart- City Wide - 264

Updated July 15, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Mayor & Council

The Mayor is the City's Chief Executive Officer and is responsible for the efficient and orderly administration of City affairs. He presides over all meetings of the City Council but votes only in the case of a tie and has veto power. The Mayor also executes contracts, deeds, and other official documents as authorized by the City Council. City Council members are elected "at large", and one Council member serves as Mayor Pro-Tem, determined by a vote of all five members. The Mayor Pro-Tem assumes all the duties and powers of the Mayor in his/her absence. The City Council executes all rights and powers granted the city through its city charter under the self-governing provisions of the Constitution and laws of the State of Georgia. The duties of the City Council include approving all city expenditures, setting the millage rate for property taxes, approving the city's budget, passing ordinances, establishing policies and procedures, and hearing all rezoning and annexation requests.

Operating Budget Comments

Fiscal Year 2025 Budget: \$483,562

Fiscal Year 2026 Budget: \$495,516

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$900 in Professional Development and \$1,100 in Travel to accommodate additional training for Elected Officials
- A decrease of \$1,000 in Other Maintenance due to a decrease in offsite records storage and increase in digitization of records
- A decrease of \$4,000 in Election Expense due to the November 4 statewide Special General Election for Public Service Commission, the City will not be charged for the services rendered.
- A decrease of \$2,450 in Support for Community Organizations to better align with actual

Position Summary

Fiscal Year 2025 Total Authorized Positions: 9

Fiscal Year 2025 Total Funded Positions: 9

Fiscal Year 2026 Total Authorized Positions: 9

Fiscal Year 2026 Total Funded Positions: 9



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-1100-51-110000-00000	REGULAR EMPLOYEES
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT
100-1100-51-210000-00000	GROUP INSURANCE
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-1100-51-270000-00000	WORKER'S COMPENSATION
100-1100-52-224000-00000	OTHER MAINTENANCE
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN
100-1100-52-325000-00000	POSTAGE
100-1100-52-340000-00000	PRINTING & BINDING
100-1100-52-350000-00000	TRAVEL
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSH
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-1100-52-363000-00000	MEETING EXPENSES
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-1100-52-393000-00000	ELECTION EXPENSE
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANI
100-1100-52-530000-00000	YOUTH COUNCIL
100-1100-52-620000-00000	AWARDS
100-1100-53-111000-00000	OFFICE SUPPLIES
100-1100-53-111100-00000	COPY PAPER
100-1100-53-117100-00000	GENERAL CLOTHING
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY
100-1100-53-140000-00000	BOOKS & PERIODICALS
100-1100-53-160000-00000	SMALL EQUIPMENT
100-1100-53-180000-00000	MISCELLANEOUS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
240,000.00	258,000.00	18,000.00	7.50%
350.00	350.00	0.00	0.00%
29,373.00	44,883.00	15,510.00	52.80%
18,500.00	19,720.00	1,220.00	6.59%
45,134.00	25,696.00	-19,438.00	-43.07%
650.00	694.00	44.00	6.77%
3,000.00	2,000.00	-1,000.00	-33.33%
23,685.00	25,423.00	1,738.00	7.34%
400.00	400.00	0.00	0.00%
500.00	500.00	0.00	0.00%
18,000.00	19,100.00	1,100.00	6.11%
16,250.00	16,500.00	250.00	1.54%
720.00	750.00	30.00	4.17%
9,850.00	9,850.00	0.00	0.00%
17,650.00	18,550.00	900.00	5.10%
5,000.00	1,000.00	-4,000.00	-80.00%
500.00	500.00	0.00	0.00%
6,150.00	3,700.00	-2,450.00	-39.84%
1,950.00	2,000.00	50.00	2.56%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
100.00	100.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00%
Total Expense:		483,562.00	495,516.00	11,954.00	2.47%
Total Fund: 100 - GENERAL FUND:		483,562.00	495,516.00	11,954.00	2.47%
Report Total:		483,562.00	495,516.00	11,954.00	2.47%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1100-51-110000-00000	REGULAR EMPLOYEES	258,000.00	258,000.00	0.00	0.00	258,000.00	100.00 %
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT	350.00	350.00	0.00	0.00	350.00	100.00 %
100-1100-51-210000-00000	GROUP INSURANCE	44,883.00	44,883.00	0.00	0.00	44,883.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	44,883.00	44,883.00			
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	19,720.00	19,720.00	0.00	0.00	19,720.00	100.00 %
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS	25,696.00	25,696.00	0.00	0.00	25,696.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,116.00			
GMEBS PENSION		0.00	0.00	24,580.00			
100-1100-51-270000-00000	WORKER'S COMPENSATION	694.00	694.00	0.00	0.00	694.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	694.00			
100-1100-52-224000-00000	OTHER MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
State Records Center - Off-Site Records Storage		1.00	2,000.00	2,000.00			
Budget Notes							
Subject		Description					
State Records Center Invoices		Average approximately \$300 - \$350 quarterly.					
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN	25,423.00	25,423.00	0.00	0.00	25,423.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	25,423.00			
100-1100-52-325000-00000	POSTAGE	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	400.00	400.00			
100-1100-52-340000-00000	PRINTING & BINDING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing & Binding		1.00	500.00	500.00			
100-1100-52-350000-00000	TRAVEL	19,100.00	19,100.00	0.00	0.00	19,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel		1.00	19,100.00	19,100.00			
Budget Notes							
Subject		Description					
Clerk Travel		\$1,000 per CC & DC = \$2,000					

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
M&C Travel	\$2,500 per EO GMA Annual Conference - \$2,500 Cities United Summit - \$1,200 GMA Spring Training - \$350 GMA Fall Training - \$350						
Newly Elected Training (3 Elected Officials)	Updated EO travel/training since out of date and new EOs are interested in training opportunities. Amount is enough for approx. two conferences as listed above and is on average with what is budgeted by similar municipalities. -\$700 per EO = \$2,100 [Hotel is +/- \$500; Per Diem is +/- \$200]						
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Organizational Membership	1.00	16,500.00	16,500.00				
Budget Notes							
Subject	Description						
CMA Dues	\$500 - billed annually						
Cobb Chamber Dues	\$1,500 (\$3,000 is split 50/50 with CM office)						
Cobb Travel and Tourism	\$2,500 (\$5,000 split 50/50 with CM office)						
GMA Dues	\$12,000 - (2024 dues were \$11,374.04 + 5% escalator for this year)						
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Professional Memberships	1.00	750.00	750.00				
Budget Notes							
Subject	Description						
Costco	\$180.00 - annually						
GMCA Dues	Deputy City Clerk: \$85.00 City Clerk: \$115.00						
IIMC Dues	Deputy City Clerk: \$135.00 City Clerk: \$235.00						
100-1100-52-363000-00000	MEETING EXPENSES	9,850.00	9,850.00	0.00	0.00	9,850.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Meeting Expenses	1.00	9,850.00	9,850.00				
Budget Notes							
Subject	Description						
CMA Meetings	\$2,500 - hosting \$150 - gifts						
M&C Retreat	\$3,000 - UGA Carl Vinson Facilitator \$500 - food/drinks/supplies						
Mayor's Business Meetings	\$1,000						
Meeting Supplies	\$1,500						
State of the City	\$1,200 - Mayor's guests						
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT	18,550.00	18,550.00	0.00	0.00	18,550.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Professional Development	1.00	18,550.00	18,550.00				
Budget Notes							
Subject	Description						
Clerk Training Classes	\$2,200 (bi-annual conferences + regional trainings)						

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
M&C Training Classes	\$2,500 per EO = \$15,000 GMA Conference + classes -\$1,205 Cities United Summit - \$400 Spring Training - \$610 Fall Training - \$610						
Newly Elected Training (Possible for 3 EO)	Update to training costs for new EOs. In line with what is budgeted by similar municipalities. \$450 per EO = \$1,350						
100-1100-52-393000-00000	ELECTION EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Election Expense		1.00	1,000.00	1,000.00			
Budget Notes							
Subject	Description						
Display Ad	Notice of Call for Election in MDJ by Cobb Elections						
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	500.00	500.00			
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANIZ	3,700.00	3,700.00	0.00	0.00	3,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Support for Community Organizations		1.00	3,700.00	3,700.00			
Budget Notes							
Subject	Description						
Chamber Dinner	\$500 for Mayor and Guest						
City Events	\$500 per EO = \$2,500 (SGG, Museum, KBA, and Chamber)						
Miscellaneous	\$700 for invitations to events re: Mayor						
100-1100-52-530000-00000	YOUTH COUNCIL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Youth Council		1.00	2,000.00	2,000.00			
100-1100-52-620000-00000	AWARDS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Awards		1.00	2,000.00	2,000.00			
Budget Notes							
Subject	Description						
Awards	Pins / Lillie Glass awards / plaques						
100-1100-53-111000-00000	OFFICE SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	2,500.00	2,500.00			
100-1100-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	600.00	600.00			
100-1100-53-117100-00000	GENERAL CLOTHING	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %

Budget Report

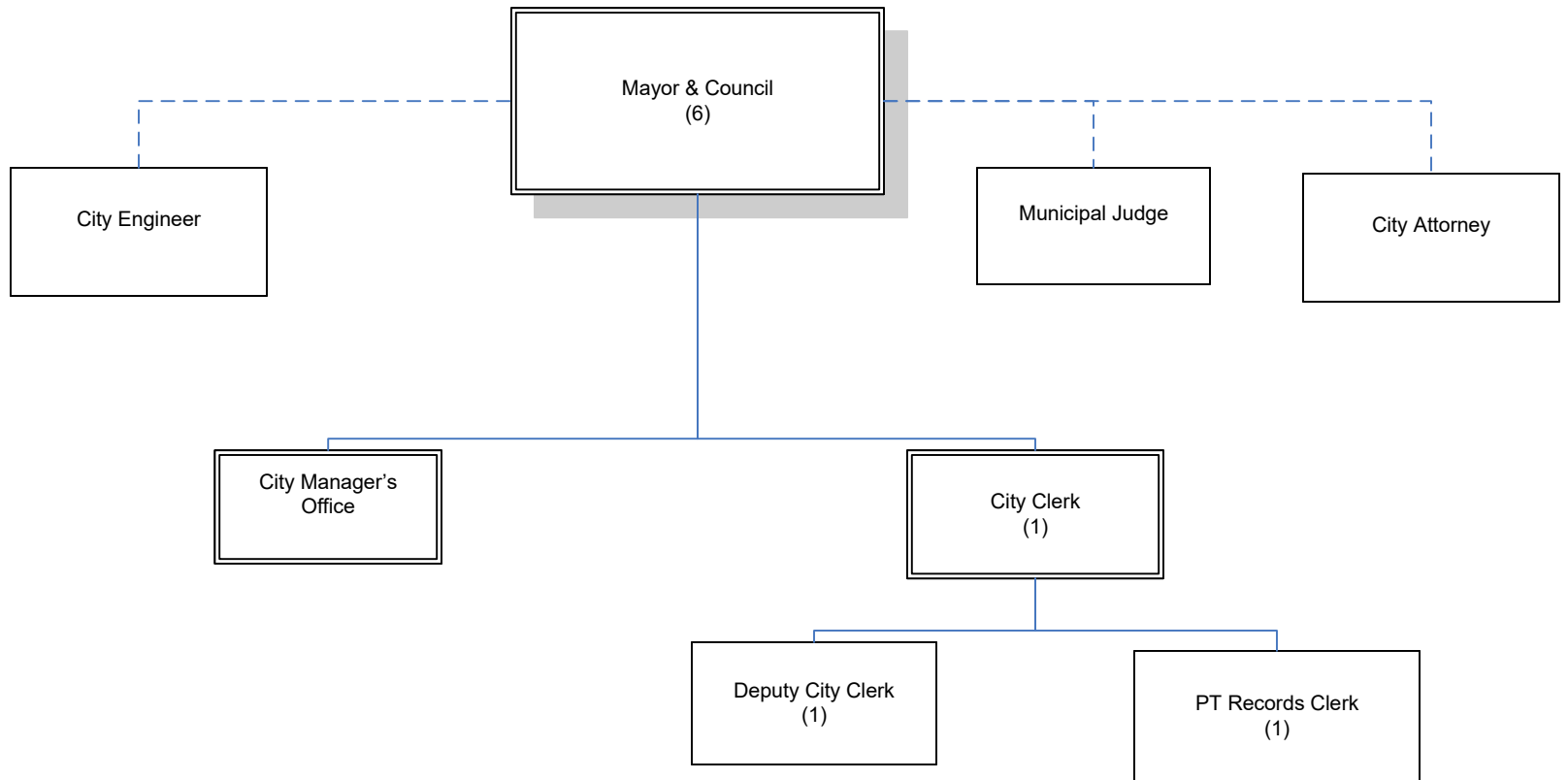
For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
General Clothing		1.00	1,200.00	1,200.00			
Budget Notes							
Subject		Description					
Clothing		\$200 per EO					
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Other Material & Supply		1.00	1,500.00	1,500.00			
Budget Notes							
Subject		Description					
Supplies		Headshots / business cards / name tags / name plates / mats / frames / etc.					
100-1100-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Books & Periodicals		1.00	100.00	100.00			
100-1100-53-160000-00000	SMALL EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Small Equipment		1.00	2,000.00	2,000.00			
100-1100-53-180000-00000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Miscellaneous		1.00	1,000.00	1,000.00			
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Contingency		1.00	35,000.00	35,000.00			
Expense Total:		495,516.00	495,516.00	0.00	0.00	495,516.00	100.00%
Fund: 100 - GENERAL FUND Total:		495,516.00	495,516.00	0.00	0.00	495,516.00	100.00%
Report Total:		495,516.00	495,516.00	0.00	0.00	495,516.00	100.00%

Mayor & Council Organization

Authorizations - 9

Updated June 25, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the City. Responsible for directing the day-to-day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media.

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

Goals & Objectives

- Implementing the City's strategic plan: The City's new three-year Strategic Plan (adopted in April 2025) includes five strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Departmental goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects is a top priority for the City Manager's office. SPLOST provides funding for much needed transportation and capital improvement projects and allows the City to implement these projects quicker than if they had to be planned to use only General Fund dollars. Projects from the 2016 SPLOST have been completed except for Ben King Road improvements, the Sardis Street overpass, and resurfacing of various streets and sidewalks. From the 2022 SPLOST, the new Public Safety Facility is under construction, and planning for Cathey Lane/Rutledge Road improvements has begun.
- Effective budget development: Budget development continues to be a priority for the City Manager's office. It is our goal annually to develop a fiscally responsible budget while effectively managing the City's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the City Manager's office evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage

expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase.

As we continue to work toward short and long term goals, our office is committed to being stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 3-year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2025 Budget: \$980,412

Fiscal Year 2026 Budget: \$1,015,203

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$4,200 in Marketing to accommodate the need to centralize communications across City departments
- An increase of \$1,000 in Meeting Expenses to accommodate expected costs associated with the summer 2026 Public Safety Facility Ribbon Cutting Ceremony
- A \$600 increase in Professional Development and \$225 in Professional Memberships due to increased cost for conference fees and annual membership dues

Other Non-Capital Outlay funded by the General Fund include:

- \$10,000 in Other Professional Services for ADA & WCAG 2.1 Level AA Accessibility Compliance for City Communications

Position Summary

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6

Fiscal Year 2026 Total Authorized Positions: 6

Fiscal Year 2026 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1320-51-110000-00000](#)
[100-1320-51-145000-00000](#)
[100-1320-51-210000-00000](#)
[100-1320-51-211400-00000](#)
[100-1320-51-220000-00000](#)
[100-1320-51-240000-00000](#)
[100-1320-51-250000-00000](#)
[100-1320-51-270000-00000](#)
[100-1320-52-125000-00000](#)
[100-1320-52-310000-00000](#)
[100-1320-52-325000-00000](#)
[100-1320-52-332000-00000](#)
[100-1320-52-340000-00000](#)
[100-1320-52-350000-00000](#)
[100-1320-52-361000-00000](#)
[100-1320-52-362000-00000](#)
[100-1320-52-363000-00000](#)
[100-1320-52-364000-00000](#)
[100-1320-52-370000-00000](#)
[100-1320-52-371000-00000](#)
[100-1320-52-395000-00000](#)
[100-1320-52-610000-00000](#)
[100-1320-53-111000-00000](#)
[100-1320-53-111100-00000](#)
[100-1320-53-118000-00000](#)
[100-1320-53-119200-00000](#)
[100-1320-53-140000-00000](#)

REGULAR EMPLOYEES
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
TUITION REIMBURSEMENTS
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
INS, OTHER THAN EMP BEN
POSTAGE
MARKETING
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH
PROFESSIONAL MEMBERSHIPS
MEETING EXPENSES
SUBSCRIPTIONS
EDUCATION & TRAINING
PROFESSIONAL DEVELOPMENT
AUTO ALLOWANCE
EMPLOYEE TEAM BUILDING
OFFICE SUPPLIES
COPY PAPER
OPERATING MATERIALS/SUPP
SIGNAGE
BOOKS & PERIODICALS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
600,500.00	615,000.00	14,500.00	2.41%
1,200.00	1,200.00	0.00	0.00%
95,905.00	99,661.00	3,756.00	3.92%
1,000.00	1,500.00	500.00	50.00%
46,100.00	46,950.00	850.00	1.84%
73,264.00	71,698.00	-1,566.00	-2.14%
15,000.00	15,000.00	0.00	0.00%
1,060.00	1,132.00	72.00	6.79%
0.00	10,000.00	10,000.00	0.00%
8,918.00	9,572.00	654.00	7.33%
525.00	525.00	0.00	0.00%
78,000.00	82,200.00	4,200.00	5.38%
1,400.00	1,400.00	0.00	0.00%
9,850.00	9,850.00	0.00	0.00%
7,925.00	7,925.00	0.00	0.00%
3,925.00	4,150.00	225.00	5.73%
11,600.00	12,600.00	1,000.00	8.62%
490.00	490.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
7,400.00	8,000.00	600.00	8.11%
6,000.00	6,000.00	0.00	0.00%
1,800.00	1,800.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
300.00	300.00	0.00	0.00%
1,050.00	1,050.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
100.00	100.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-1320-53-171000-00000	FLOWERS	600.00	600.00	0.00	0.00%
Total Expense:		980,412.00	1,015,203.00	34,791.00	3.55%
Total Fund: 100 - GENERAL FUND:		980,412.00	1,015,203.00	34,791.00	3.55%
Report Total:		980,412.00	1,015,203.00	34,791.00	3.55%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1320-51-110000-00000	REGULAR EMPLOYEES	615,000.00	615,000.00	0.00	0.00	615,000.00	100.00 %
100-1320-51-145000-00000	HOLIDAY BONUS PAYMENT	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-1320-51-210000-00000	GROUP INSURANCE	99,661.00	99,661.00	0.00	0.00	99,661.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	99,661.00	99,661.00			
100-1320-51-211400-00000	HSA EMPLOYERS SHARE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-1320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	46,950.00	46,950.00	0.00	0.00	46,950.00	100.00 %
100-1320-51-240000-00000	RETIREMENT CONTRIBUTIONS	71,698.00	71,698.00	0.00	0.00	71,698.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Deferred Comp.		0.00	0.00	13,107.00			
GMEBS PENSION		0.00	0.00	58,591.00			
100-1320-51-250000-00000	TUITION REIMBURSMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TUITION REIMB		1.00	15,000.00	15,000.00			
100-1320-51-270000-00000	WORKER'S COMPENSATION	1,132.00	1,132.00	0.00	0.00	1,132.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,132.00			
100-1320-52-125000-00000	OTHER PROFESSIONAL SERV	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADA & WCAG ACCESSIB. COMPLIANCE (APPROVED SUPP)		1.00	10,000.00	10,000.00			
100-1320-52-310000-00000	INS, OTHER THAN EMP BEN	9,572.00	9,572.00	0.00	0.00	9,572.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	9,572.00			
100-1320-52-325000-00000	POSTAGE	525.00	525.00	0.00	0.00	525.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM OFFICE STANDARD POSTAGE		1.00	300.00	300.00			
US MAIL PRESORT/BULK PERMIT		1.00	225.00	225.00			
100-1320-52-332000-00000	MARKETING	82,200.00	82,200.00	0.00	0.00	82,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY MARKETING		1.00	40,000.00	40,000.00			
CONSTANT CONTACT		1.00	6,500.00	6,500.00			
DIGITAL PAFR		1.00	5,000.00	5,000.00			
EMPLOYEE ENGAGEMENT		1.00	8,000.00	8,000.00			
MEDIA TRACKING		1.00	5,000.00	5,000.00			
PROMOTIONAL ADS		1.00	1,000.00	1,000.00			
SOCIAL MEDIA HUB/TRACKING		1.00	3,000.00	3,000.00			
VIDEO/PHOTO EQUIPMENT		1.00	4,500.00	4,500.00			
WEBSITE ENHANCEMENTS		1.00	8,000.00	8,000.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
WEBSITE MAINTENANCE		1.00	1,200.00	1,200.00			
Budget Notes							
Subject	Description						
Increase	The increase to the City Marketing and Constant Contact budget lines is due to a need to centralize newsletter communications across the City. SGG, Parks & Rec, and the Museum will use Communication's Constant Contact account, which requires an update to a Premium Subscription which will allow more users access to the account.						
100-1320-52-340000-00000	PRINTING & BINDING	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
MARKETING BROCHURES	1.00	600.00	600.00				
PRINTING	1.00	800.00	800.00				
100-1320-52-350000-00000	TRAVEL	9,850.00	9,850.00	0.00	0.00	9,850.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AT GCCMA FALL/SPRING HOTEL, MEAL	1.00	1,000.00	1,000.00				
BG & DMS GA COMMUNICATORS CONF TRAVEL	1.00	1,200.00	1,200.00				
BG 3CMA CONFERENCE TRAVEL	1.00	1,500.00	1,500.00				
JD & MH ICMA HOTEL, MEALS	1.00	2,000.00	2,000.00				
JD FUEL STATE CONFERENCE TRAVEL	1.00	200.00	200.00				
JD GCCMA FALL/SPRING HOTEL, MEALS	1.00	1,000.00	1,000.00				
JD GMA CONFERENCE TRAVEL	1.00	1,500.00	1,500.00				
MH GCCMA FALL/SPRING HOTEL, MEALS	1.00	1,000.00	1,000.00				
MISC DEPARTMENT TRAVEL	1.00	450.00	450.00				
100-1320-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	7,925.00	7,925.00	0.00	0.00	7,925.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BG CIVITAN	1.00	600.00	600.00				
BG HONORARY COMMAND ALUMNI	1.00	75.00	75.00				
BG LEADERSHIP COBB ALUMNI	1.00	75.00	75.00				
COBB CHAMBER MEMBERSHIP DUES	1.00	3,000.00	3,000.00				
COBB TRAVEL/TOURISM DUES	1.00	3,000.00	3,000.00				
JD LEADERSHIP COBB ALUMNI	1.00	75.00	75.00				
KBA MEMBERSHIP - ANNUAL RENEWAL	1.00	100.00	100.00				
MH HONORARY COMMAND ALUMNI	1.00	75.00	75.00				
MH LEADERSHIP COBB ALUMNI	1.00	75.00	75.00				
SISTER CITIES MEMBERSHIP DUES	1.00	850.00	850.00				
100-1320-52-362000-00000	PROFESSIONAL MEMBERSHIPS	4,150.00	4,150.00	0.00	0.00	4,150.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AT GCCMA DUES	1.00	350.00	350.00				
AT ICMA DUES	1.00	200.00	200.00				
BG 3CMA DUES	1.00	400.00	400.00				
JD GCCMA DUES	1.00	350.00	350.00				
JD ICMA DUES	1.00	1,300.00	1,300.00				
MH GCCMA DUES	1.00	350.00	350.00				
MH ICMA DUES	1.00	1,200.00	1,200.00				
Budget Notes							
Subject	Description						
GCCMA Increase	Increase is due to an increase in annual GCCMA membership fee amount.						
100-1320-52-363000-00000	MEETING EXPENSES	12,600.00	12,600.00	0.00	0.00	12,600.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ANNUAL CITY/COUNTY MANAGER LUNCHEON	1.00	500.00	500.00				
ARMAC LUNCHEON	1.00	800.00	800.00				

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
CHAMBER MEETINGS	1.00	1,070.00	1,070.00			
GOV 101 CITIZENS ACADEMY	1.00	1,000.00	1,000.00			
GROUND BREAKINGS/RIBBON CUTTINGS	1.00	1,500.00	1,500.00			
KBA MONTHLY JD, MH, BG	1.00	520.00	520.00			
MISC MEETINGS/EVENTS	1.00	210.00	210.00			
STATE OF THE CITY	1.00	7,000.00	7,000.00			

Budget Notes

Subject	Description
Increase to Enagement Events	Increase is due to anticipated costs associated with the summer 2026 Public Safety ribbon cutting.

100-1320-52-364000-00000	SUBSCRIPTIONS	490.00	490.00	0.00	0.00	490.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
ANNUAL FEE - DEPT COSTCO VISAS	1.00	50.00	50.00
ANNUAL FEE - DEPT CREDIT CARDS	1.00	40.00	40.00
DIGITAL SUBSCRIPTION (MDJ & AJC)	1.00	400.00	400.00

100-1320-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
GENERAL DEPT TRAINING	1.00	500.00	500.00
PR EDUCATION TRAINING	1.00	2,000.00	2,000.00

100-1320-52-371000-00000	PROFESSIONAL DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
AT GCCMA FALL/SPRING CONF REGISTRATION	1.00	1,200.00	1,200.00
BG 3CMA CONF REGISTRATION	1.00	800.00	800.00
GA COMMUNICATORS CONF REGISTRATION	1.00	1,200.00	1,200.00
JD GCCMA FALL/SPRING CONF REGISTRATION	1.00	1,200.00	1,200.00
JD GMA CONF REGISTRATION	1.00	800.00	800.00
JD ICMA CONF REGISTRATION	1.00	800.00	800.00
MH GCCMA FALL/SPRING CONF REGISTRATION	1.00	1,200.00	1,200.00
MH ICMA CONF REGISTRATION	1.00	800.00	800.00

Budget Notes

Subject	Description
Registration Increase	Budget increase addresses GCCMA registration cost increases.

100-1320-52-395000-00000	AUTO ALLOWANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
CM AUTO ALLOWANCE	1.00	6,000.00	6,000.00

100-1320-52-610000-00000	EMPLOYEE TEAM BUILDING	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
CM BIRTHDAY CARDS	1.00	300.00	300.00
CM CARDS FOR NEW HIRES	1.00	300.00	300.00
DEPT HEAD PLANNING RETREAT	1.00	1,200.00	1,200.00

100-1320-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
GENERAL DEPT SUPPLIES - STOCK	1.00	1,000.00	1,000.00

100-1320-53-111100-00000	COPY PAPER	300.00	300.00	0.00	0.00	300.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
CM OFFICE COPY PAPER	1.00	300.00	300.00

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

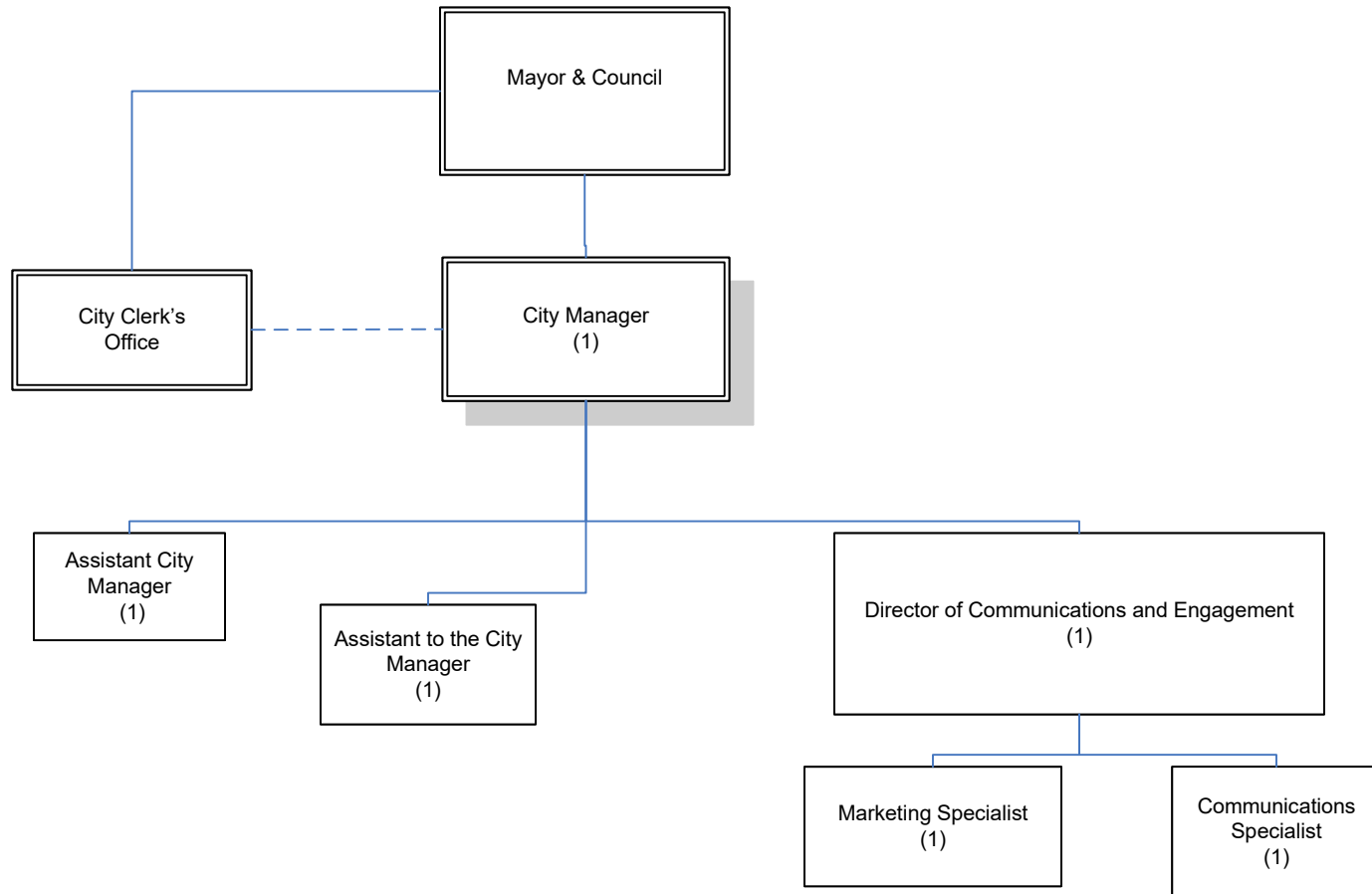
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1320-53-118000-00000	OPERATING MATERIALS/SUPP	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL ZOOM SUBSCRIPTION		1.00	350.00	350.00			
MARQUEE SITE LEASE GDOT		1.00	100.00	100.00			
MISC DEPT SUPPLIES		1.00	300.00	300.00			
WATER - CM OFFICE MEETINGS		1.00	300.00	300.00			
100-1320-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SIGNAGE		1.00	3,000.00	3,000.00			
100-1320-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEPARTMENT REFERENCE MATERIALS		1.00	100.00	100.00			
100-1320-53-171000-00000	FLOWERS	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FUNERAL/ILLNESS FLOWER ARRANGEMENT		1.00	600.00	600.00			
Expense Total:		1,015,203.00	1,015,203.00	0.00	0.00	1,015,203.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,015,203.00	1,015,203.00	0.00	0.00	1,015,203.00	100.00%
Report Total:		1,015,203.00	1,015,203.00	0.00	0.00	1,015,203.00	100.00%

City Manager

Authorizations - 6

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Director of Finance and Administration. The department includes six divisions with five funded through the General Fund. These six divisions are Accounting, Utility Billing, Payroll, Property Tax, Business License and Accounts Payable. The Utility Billing division is funded through the Sanitation, Stormwater and Streetlight Funds. All six divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State/City Purchasing Laws and Risk Management.

Goals & Objectives

- To present timely and accurate financial information to decision makers and auditors while ensuring it meets state and industry standards.
- To drive staff growth through targeted cross-training programs, the integration of new software that improves department and city efficiencies, and a continuous focus on improving customer service interactions.
- To reduce risk management claims by working with the Safety Committee and the HR Department to regularly assess potential risks and improve the processes for reporting and addressing incidents.
- To improve existing standard operating procedures and create a departmental handbook.

Department Highlights

- Collected 98% of Property Taxes within the fiscal year of the levy
- Issued the Annual Comprehensive Financial Report timely with no audit findings
- Oversaw the financial accounting and reporting of the American Rescue Plan Act Grant Funding with no Single Audit findings
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the 24th consecutive year
- Increased General Fund reserves by \$6 million

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,322,473

Fiscal Year 2026 Budget: \$1,450,600

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA

- An increase of \$5,000 in Accounting Auditing Services per the new contract agreement with Mauldin and Jenkins
- An increase of \$3,382.40 in Other Professional Services to accommodate Loomis contract
- An increase of \$125 in Education & Training, \$3,320 in Travel, and \$530 in Professional Memberships to accommodate staff growth and professional development
- An increase of \$800 in Office Supplies and \$200 in Copy Paper due to rising costs and to accommodate the needs of new staff members
- A decrease of \$2,391 in General Small Office Equipment due to a one-time purchase.

Position Summary

Fiscal Year 2025 Total Authorized Positions: 15*

Fiscal Year 2025 Total Funded Positions: 14

Fiscal Year 2026 Total Authorized Positions: 15*

Fiscal Year 2026 Total Funded Positions: 14

- The number of authorized positions remains the same as in FY25. However, the Assistant Director of Finance position has been renamed to the Assistant Director of Administration. This is reflected in the Finance Org Chart.
- *The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
 - One position (Utility Billing Support Clerk) remains frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1510-51-110000-00000](#) REGULAR EMPLOYEES
[100-1510-51-130000-00000](#) OVERTIME
[100-1510-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1510-51-210000-00000](#) GROUP INSURANCE
[100-1510-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1510-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-1510-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1510-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1510-51-270000-00000](#) WORKER'S COMPENSATION
[100-1510-52-122000-00000](#) ACCOUNTING AUDITING SERV
[100-1510-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-1510-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1510-52-311000-00000](#) CLAIM DEDUCTIBLES
[100-1510-52-325000-00000](#) POSTAGE
[100-1510-52-340000-00000](#) PRINTING & BINDING
[100-1510-52-350000-00000](#) TRAVEL
[100-1510-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1510-52-363000-00000](#) MEETING EXPENSES
[100-1510-52-370000-00000](#) EDUCATION & TRAINING
[100-1510-52-395500-00000](#) PROP TAX COLLECTION EXP
[100-1510-52-396000-00000](#) MERCHANT/CC FEES
[100-1510-52-397000-00000](#) DISCOUNTS
[100-1510-53-111000-00000](#) OFFICE SUPPLIES
[100-1510-53-111100-00000](#) COPY PAPER
[100-1510-53-117200-00000](#) UNIFORMS
[100-1510-53-160500-00000](#) GENL OFFICE SMALL EQUIP
[100-1510-53-180000-00000](#) MISCELLANEOUS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
821,000.00	852,000.00	31,000.00	3.78%
7,300.00	7,300.00	0.00	0.00%
2,300.00	2,300.00	0.00	0.00%
149,665.00	202,582.00	52,917.00	35.36%
1,000.00	2,000.00	1,000.00	100.00%
0.00	7,630.00	7,630.00	0.00%
63,500.00	66,000.00	2,500.00	3.94%
71,408.00	86,581.00	15,173.00	21.25%
1,197.00	1,278.00	81.00	6.77%
60,000.00	65,000.00	5,000.00	8.33%
21,104.00	24,490.00	3,386.00	16.04%
14,938.00	16,034.00	1,096.00	7.34%
0.00	5,000.00	5,000.00	0.00%
16,000.00	16,000.00	0.00	0.00%
5,225.00	5,225.00	0.00	0.00%
0.00	3,320.00	3,320.00	0.00%
635.00	1,165.00	530.00	83.46%
1,160.00	1,220.00	60.00	5.17%
4,950.00	5,075.00	125.00	2.53%
40,000.00	40,000.00	0.00	0.00%
33,000.00	33,000.00	0.00	0.00%
-600.00	0.00	600.00	-100.00%
3,200.00	4,000.00	800.00	25.00%
1,000.00	1,200.00	200.00	20.00%
500.00	500.00	0.00	0.00%
3,991.00	1,600.00	-2,391.00	-59.91%
0.00	100.00	100.00	0.00%
1,322,473.00	1,450,600.00	128,127.00	9.69%
1,322,473.00	1,450,600.00	128,127.00	9.69%
1,322,473.00	1,450,600.00	128,127.00	9.69%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1510-51-110000-00000	REGULAR EMPLOYEES	852,000.00	852,000.00	0.00	0.00	852,000.00	100.00 %
100-1510-51-130000-00000	OVERTIME	7,300.00	7,300.00	0.00	0.00	7,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	7,300.00	7,300.00			
100-1510-51-145000-00000	HOLIDAY BONUS PAYMENT	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00 %
100-1510-51-210000-00000	GROUP INSURANCE	202,582.00	202,582.00	0.00	0.00	202,582.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	202,582.00	202,582.00			
100-1510-51-211400-00000	HSA EMPLOYERS SHARE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-1510-51-215000-00000	GROUP INSURANCE-RETIREE	7,630.00	7,630.00	0.00	0.00	7,630.00	100.00 %
100-1510-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	66,000.00	66,000.00	0.00	0.00	66,000.00	100.00 %
100-1510-51-240000-00000	RETIREMENT CONTRIBUTIONS	86,581.00	86,581.00	0.00	0.00	86,581.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	5,411.00			
GMEBS PENSION		0.00	0.00	81,170.00			
100-1510-51-270000-00000	WORKER'S COMPENSATION	1,278.00	1,278.00	0.00	0.00	1,278.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,278.00			
100-1510-52-122000-00000	ACCOUNTING AUDITING SERV	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL AUDIT ESTIMATE		1.00	50,000.00	50,000.00			
SINGLE AUDIT ESTIMATE		1.00	15,000.00	15,000.00			
Budget Notes							
Subject		Description					
ANNUAL AUDIT ESTIMATE		ANNUAL AUDIT ESTIMATE FROM MAULDIN&JENKINS INCLUDING SINGLE AUDIT					
100-1510-52-125000-00000	OTHER PROFESSIONAL SERV	24,490.00	24,490.00	0.00	0.00	24,490.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL OPEB VALUATION FEE		1.00	16,000.00	16,000.00			
CERT OF ACH IN FIN REPORTING FEE		1.00	530.00	530.00			
INTERN		1.00	2,500.00	2,500.00			
LOOMIS		12.00	390.00	4,680.00			
MONTHLY DOCUMENT SHREDDING		1.00	480.00	480.00			
SAVE VERIFICATION		1.00	300.00	300.00			
100-1510-52-310000-00000	INS, OTHER THAN EMP BEN	16,034.00	16,034.00	0.00	0.00	16,034.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	16,034.00			
100-1510-52-311000-00000	CLAIM DEDUCTIBLES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-1510-52-325000-00000	POSTAGE	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description	Units	Price	Amount				
FIN DEPT MAIL	1.00	11,000.00	11,000.00				
PROP TAX BILLS/DEL NOTICES	1.00	5,000.00	5,000.00				
100-1510-52-340000-00000	PRINTING & BINDING	5,225.00	5,225.00	0.00	0.00	5,225.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ALCOHOL SIGNS	1.00	100.00	100.00				
CHECK STOCK - 7 BOXES	7.00	175.00	1,225.00				
ENVELOPES - NO WINDOW QTY 3000	1.00	300.00	300.00				
ENVELOPES - RETURN QTY 3000	1.00	250.00	250.00				
ENVELOPES - WINDOW QTY 3000	1.00	300.00	300.00				
LIQ BY DRINK AND HOTEL/MOTEL TAX FORM	1.00	250.00	250.00				
OCCUP TAX CERTIF - 2500/BOX 2 BOXES	2.00	400.00	800.00				
PROPERTY TAX BILLS	1.00	2,000.00	2,000.00				
100-1510-52-350000-00000	TRAVEL	3,320.00	3,320.00	0.00	0.00	3,320.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BL FALL GABTO CONF FEE	1.00	460.00	460.00				
BL SPRING GABTO CONF FEE	1.00	460.00	460.00				
JG FALL GOVT CONF	1.00	600.00	600.00				
LK FALL GLGPA CONF	1.00	550.00	550.00				
LK SPRING GLGPA CONF	1.00	550.00	550.00				
PTAX SPRING GATO CONF	1.00	700.00	700.00				
100-1510-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,165.00	1,165.00	0.00	0.00	1,165.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GABTO	1.00	50.00	50.00				
GATO	1.00	350.00	350.00				
GFOA	1.00	500.00	500.00				
GGFOA	4.00	50.00	200.00				
GLGPA	1.00	65.00	65.00				
100-1510-52-363000-00000	MEETING EXPENSES	1,220.00	1,220.00	0.00	0.00	1,220.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AUDIT SEASON LATE HOURS MEALS/SNACKS	1.00	300.00	300.00				
CONFERENCE DOOR PRIZES	1.00	200.00	200.00				
KBA STATE OF THE CITY MEETING	6.00	20.00	120.00				
STAFF RECOGNITION LUNCHES	1.00	500.00	500.00				
VARIOUS	1.00	100.00	100.00				
100-1510-52-370000-00000	EDUCATION & TRAINING	5,075.00	5,075.00	0.00	0.00	5,075.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AG CONFERNECE FEE	1.00	300.00	300.00				
AJ CONFERENCE FEE	1.00	300.00	300.00				
BL CONFERENCE FEE	1.00	125.00	125.00				
GMA MUNICIPAL REV TRAINING \$125 PER	6.00	125.00	750.00				
JG CONFERENCE FEE	1.00	300.00	300.00				
LEADERSHIP TRAINING	1.00	1,000.00	1,000.00				
LEADERSHIP TRAINING	1.00	1,000.00	1,000.00				
LK GLGPA FALL CONF FEE	1.00	400.00	400.00				
LK GLGPA SPRING CONF FEE	1.00	425.00	425.00				
MN GABTO FALL CONF FEE	1.00	125.00	125.00				
PROP TAX GATO CONF FEE	1.00	350.00	350.00				

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

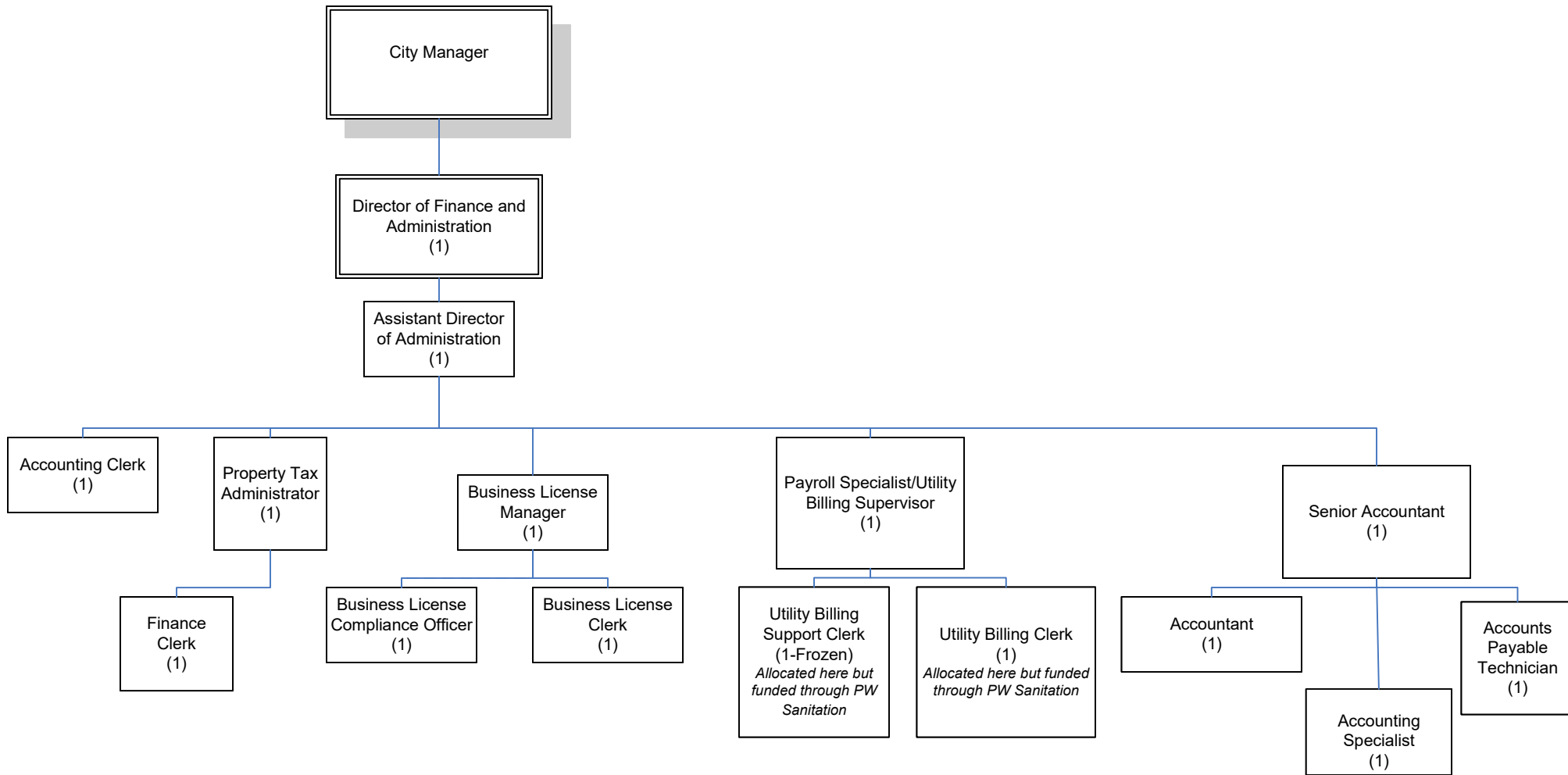
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1510-52-395500-00000	PROP TAX COLLECTION EXP	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COBB CTY COLLECTION EXP		1.00	40,000.00	40,000.00			
100-1510-52-396000-00000	MERCHANT/CC FEES	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MERCHANT FEES		0.00	0.00	33,000.00			
100-1510-53-111000-00000	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	4,000.00	4,000.00			
100-1510-53-111100-00000	COPY PAPER	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	1,200.00	1,200.00			
100-1510-53-117200-00000	UNIFORMS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BL COMPLIANCE OFFICER		1.00	500.00	500.00			
100-1510-53-160500-00000	GENL OFFICE SMALL EQUIP	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE EQUIPMENT AS NEEDED		1.00	1,600.00	1,600.00			
100-1510-53-180000-00000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CONTINGENCY		1.00	100.00	100.00			
Expense Total:		1,450,600.00	1,450,600.00	0.00	0.00	1,450,600.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,450,600.00	1,450,600.00	0.00	0.00	1,450,600.00	100.00%
Report Total:		1,450,600.00	1,450,600.00	0.00	0.00	1,450,600.00	100.00%

Finance Department

Authorizations -15

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Legal

The Bentley, Bentley & Bentley law firm is contracted by the City to provide legal counsel to the Mayor, Council, and City staff as needed. They also serve as lobbyists for local government legislation at the Georgia General Assembly on behalf of the City. The Bentley firm is comprised of civil litigation and criminal attorneys specializing in real estate, complex business litigation, land use, eminent domain and condemnation, and criminal prosecution and defense.

Operating Budget Comments

Fiscal Year 2025 Budget: \$346,500

Fiscal Year 2026 Budget: \$341,500

The highlights of the recommended budget include the following:

- Decrease of \$5,000 in Ordinance Codification due to a move by Municode to subscription based codification.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1530-52-121000-00000](#)

[100-1530-52-331000-00000](#)

[100-1530-52-365000-00000](#)

LEGAL SERVICES

LEGAL PUBLICATION

ORDINANCE CODIFICATION

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
325,000.00	325,000.00	0.00	0.00%
7,500.00	7,500.00	0.00	0.00%
14,000.00	9,000.00	-5,000.00	-35.71%
346,500.00	341,500.00	-5,000.00	-1.44%
346,500.00	341,500.00	-5,000.00	-1.44%
346,500.00	341,500.00	-5,000.00	-1.44%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1530-52-121000-00000	LEGAL SERVICES	325,000.00	325,000.00	0.00	0.00	325,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services		1.00	325,000.00	325,000.00			
100-1530-52-331000-00000	LEGAL PUBLICATION	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Publication		1.00	7,500.00	7,500.00			
100-1530-52-365000-00000	ORDINANCE CODIFICATION	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Codification		1.00	9,000.00	9,000.00			
Expense Total:		341,500.00	341,500.00	0.00	0.00	341,500.00	100.00%
Fund: 100 - GENERAL FUND Total:		341,500.00	341,500.00	0.00	0.00	341,500.00	100.00%
Report Total:		341,500.00	341,500.00	0.00	0.00	341,500.00	100.00%

Fiscal Year 2026 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge and affordable technologies and technology-based services in a timely manner to all internal and external customers of the City. Information Technology is a vital component in every department's service delivery methods. The Information Technology Department also consists of Geographic Information Systems (GIS). GIS supports a wide range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

Goals & Objectives

- To enhance emergency response procedures for Kennesaw and Acworth by standardizing addresses and refining commonplaces.
- To assess and implement improvements in software and databases which will streamline records and enhance report analysis to meet the needs of staff, businesses, and residential communities.
- To upgrade and streamline the city's network infrastructure, enhancing its reliability, speed, and scalability for better performance.
- To strengthen virtualization capabilities and implement round-the-clock monitoring of IT assets and services, ensuring top-tier performance.
- To create and implement a security strategy that ensures protection of the city's IT assets and data integrity.

Departmental Highlights

- Complete refresh of the city's IT network infrastructure, redesigned and optimized for performance, security, and availability
- Connected City of Acworth's network to our new network to facilitate a more efficient path to 911 services over fiber
- Increased security by controlling use of privileged credentials
- Deployed Cybersecurity Training Program for security awareness
- Developed internal training platform for city staff, Train Kennesaw
- Data Center and closet clean-up project to safely removed aged city assets throughout city
- Improved 911 Power Distribution in data closet to increase availability
- Improved Amphitheater Emergency Operation Center's network bandwidth
- Joined PD's MDTs to domain for more robust security and faster deployment of updates

- Migrated all city users to Microsoft 365
- Performed technical training sessions for internal staff
- Implemented Single Sign Authentication for convenience and credential management
- Implemented Change Management Process to streamline technology changes
- Facilitated a quicker way to prepare Open Record Requests

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,767,964

Fiscal Year 2026 Budget: \$1,914,834

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$12,817 in Telephone Expenses due to dollars moved from connectivity fees and to accommodate increased costs to phone systems and services
- An increase of \$6,476 in Portable Phone to replace and upgrade mobile hot spots for Patrol officers
- An increase of \$5,000 in Travel and an increase of \$2,000 in Education & Training to accommodate and promote more training opportunities for staff
- An increase of \$23,550 in Software Maintenance due to higher rates and additional software requests to improve staff effectiveness and citizen responsiveness
- An increase of \$8,190 to Website Hosting for monthly website support, an item which was moved from Consulting Services
- An increase of \$400 to Office Supplies and \$756 to Copy Paper to better reflect actual needs
- An increase of \$1,713 in Operating Materials/Supplies to accommodate current needs
- An increase of \$704 to Team Building for yearly events for a department of six
- A decrease of \$12,100 in Consulting Services due to reallocation to Website Hosting
- A decrease of \$10,363 in Connectivity Fees due to moving some fees to Telephone Expenses for accuracy
- A decrease of \$9,743 in Hardware Maintenance to better reflect actual costs
 - 100% of funds from Radio Repairs & Maintenance were reallocated to Hardware Maintenance.

Position Summary

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6

Fiscal Year 2026 Total Authorized Positions: 6

Fiscal Year 2026 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1535-51-110000-00000](#) REGULAR EMPLOYEES
[100-1535-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1535-51-210000-00000](#) GROUP INSURANCE
[100-1535-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1535-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-1535-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1535-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1535-51-270000-00000](#) WORKER'S COMPENSATION
[100-1535-52-133000-00000](#) CONSULTING SERVICES
[100-1535-52-232100-00000](#) COPIER LEASE
[100-1535-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1535-52-321000-00000](#) TELEPHONE EXPENSE
[100-1535-52-322000-00000](#) PORTABLE PHONE
[100-1535-52-324200-00000](#) CONNECTIVITY FEES
[100-1535-52-325000-00000](#) POSTAGE
[100-1535-52-340000-00000](#) PRINTING & BINDING
[100-1535-52-350000-00000](#) TRAVEL
[100-1535-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1535-52-363000-00000](#) MEETING EXPENSES
[100-1535-52-370000-00000](#) EDUCATION & TRAINING
[100-1535-52-420000-00000](#) HARDWARE MAINTENANCE
[100-1535-52-420500-00000](#) SOFTWARE MAINTENANCE
[100-1535-52-421000-00000](#) WEB SITE HOSTING
[100-1535-52-450000-00000](#) RADIO REPAIRS & MAINT
[100-1535-53-111000-00000](#) OFFICE SUPPLIES
[100-1535-53-111100-00000](#) COPY PAPER
[100-1535-53-113000-00000](#) COMPUTER SUPPLIES
[100-1535-53-117000-00000](#) CLOTHING
[100-1535-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-1535-53-130000-00000](#) TEAM BUILDING

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
490,000.00	502,000.00	12,000.00	2.45%
900.00	900.00	0.00	0.00%
29,373.00	96,118.00	66,745.00	227.23%
0.00	500.00	500.00	0.00%
0.00	3,820.00	3,820.00	0.00%
37,500.00	38,500.00	1,000.00	2.67%
17,619.00	48,738.00	31,119.00	176.62%
479.00	511.00	32.00	6.68%
22,100.00	10,000.00	-12,100.00	-54.75%
47,000.00	47,000.00	0.00	0.00%
5,907.00	16,321.00	10,414.00	176.30%
65,183.00	78,000.00	12,817.00	19.66%
108,524.00	115,000.00	6,476.00	5.97%
114,523.00	104,160.00	-10,363.00	-9.05%
700.00	700.00	0.00	0.00%
11,000.00	11,000.00	0.00	0.00%
6,700.00	11,700.00	5,000.00	74.63%
750.00	750.00	0.00	0.00%
20.00	60.00	40.00	200.00%
13,000.00	15,000.00	2,000.00	15.38%
86,445.00	76,702.00	-9,743.00	-11.27%
555,144.00	578,694.00	23,550.00	4.24%
4,870.00	13,060.00	8,190.00	168.17%
8,200.00	0.00	-8,200.00	-100.00%
600.00	1,000.00	400.00	66.67%
144.00	900.00	756.00	525.00%
38,300.00	38,300.00	0.00	0.00%
500.00	500.00	0.00	0.00%
11,687.00	13,400.00	1,713.00	14.66%
796.00	1,500.00	704.00	88.44%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-1535-53-159500-00000	COMPUTERS	90,000.00	90,000.00	0.00	0.00%
	Total Expense:	1,767,964.00	1,914,834.00	146,870.00	8.31%
	Total Fund: 100 - GENERAL FUND:	1,767,964.00	1,914,834.00	146,870.00	8.31%
	Report Total:	1,767,964.00	1,914,834.00	146,870.00	8.31%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1535-51-110000-00000	REGULAR EMPLOYEES	502,000.00	502,000.00	0.00	0.00	502,000.00	100.00 %
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT	900.00	900.00	0.00	0.00	900.00	100.00 %
100-1535-51-210000-00000	GROUP INSURANCE	96,118.00	96,118.00	0.00	0.00	96,118.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	96,118.00	96,118.00			
100-1535-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-1535-51-215000-00000	GROUP INSURANCE-RETIREE	3,820.00	3,820.00	0.00	0.00	3,820.00	100.00 %
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	38,500.00	38,500.00	0.00	0.00	38,500.00	100.00 %
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS	48,738.00	48,738.00	0.00	0.00	48,738.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	913.00			
GMEBS PENSION		0.00	0.00	47,825.00			
100-1535-51-270000-00000	WORKER'S COMPENSATION	511.00	511.00	0.00	0.00	511.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	511.00			
100-1535-52-133000-00000	CONSULTING SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Vendor Assistance		1.00	10,000.00	10,000.00			
Budget Notes							
Subject		Description					
Move AndiSites		Makes more sense to be in Website hosting					
100-1535-52-232100-00000	COPIER LEASE	47,000.00	47,000.00	0.00	0.00	47,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CANON COPIER LEASE w COST PER COPY		1.00	47,000.00	47,000.00			
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN	16,321.00	16,321.00	0.00	0.00	16,321.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
\$1M EXCESS CYBER		0.00	0.00	9,980.00			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	6,341.00			
100-1535-52-321000-00000	TELEPHONE EXPENSE	78,000.00	78,000.00	0.00	0.00	78,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ATT POTS Lines		1.00	24,000.00	24,000.00			
Comcast TV Internet Public Wifi (Formerly Birch)		1.00	24,000.00	24,000.00			
Jive Phone System		1.00	30,000.00	30,000.00			
Budget Notes							
Subject		Description					
CityWide Phone Systems and Services		This covers the phone system and services for desk phones to include licensing and internet services.					

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1535-52-322000-00000	PORTABLE PHONE	115,000.00	115,000.00	0.00	0.00	115,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cellular Services		1.00	115,000.00	115,000.00			
Budget Notes							
Subject		Description					
Cellular Services		This account includes all cellular services for the city such as cellphones and mobile internet for publick safety.					
100-1535-52-324200-00000	CONNECTIVITY FEES	104,160.00	104,160.00	0.00	0.00	104,160.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Comcast P2P Connect all buildings		1.00	99,600.00	99,600.00			
Verizon Rapid ID for PD		1.00	4,560.00	4,560.00			
Budget Notes							
Subject		Description					
City Wide Connectivity		This is for the commnications srevices that build the network for all city buildings and other ISP functions.					
100-1535-52-325000-00000	POSTAGE	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FEDEX/POSTAGE		1.00	600.00	600.00			
GIS POSTAGE		1.00	100.00	100.00			
100-1535-52-340000-00000	PRINTING & BINDING	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TONER FOR SMALL PRINTERS		1.00	11,000.00	11,000.00			
100-1535-52-350000-00000	TRAVEL	11,700.00	11,700.00	0.00	0.00	11,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GIS - ESRI CONFERENCE		1.00	3,200.00	3,200.00			
GMIS TRAINING FOR IT DIRECTOR		1.00	5,000.00	5,000.00			
SPILLMAN CONFERENCE		1.00	3,500.00	3,500.00			
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GIS GGA DUES		1.00	250.00	250.00			
SPILLMAN CONFERENCE		1.00	500.00	500.00			
100-1535-52-363000-00000	MEETING EXPENSES	60.00	60.00	0.00	0.00	60.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ATTENDANCE FOR STATE OF THE CITY (HLPDSK ANALYST)		1.00	15.00	15.00			
ATTENDANCE FOR STATE OF THE CITY (IT DIRECTOR)		1.00	15.00	15.00			
ATTENDANCE FOR STATE OF THE CITY (JOSHUA)		1.00	15.00	15.00			
ATTENDANCE FOR STATE OF THE CITY (OPER SPEC)		1.00	15.00	15.00			
100-1535-52-370000-00000	EDUCATION & TRAINING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
911 Software Flex Conference		1.00	5,000.00	5,000.00			
Ethan Microsoft Azure Training		1.00	2,000.00	2,000.00			
GIS conference & training Paul and Cierra		1.00	5,000.00	5,000.00			
IT Director GMIS Conferences		1.00	3,000.00	3,000.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
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Budget Notes

Subject	Description
IT Training	increased to cover whole team

100-1535-52-420000-00000	HARDWARE MAINTENANCE	76,702.00	76,702.00	0.00	0.00	76,702.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
ARUBA SWITCHES MAINTENANCE	1.00	5,000.00	5,000.00
ASTROPHYSICS ANUAL MAINT CONTRACT X-RAY	1.00	4,410.00	4,410.00
ENTERPRISE STORAGE MAINTENANCE	1.00	5,985.00	5,985.00
FORTIGATE FIREWALL SERVICES	1.00	9,975.00	9,975.00
L3 RADIO REPLACEMENT	1.00	10,000.00	10,000.00
L3 RECORDER REPAIR	1.00	3,200.00	3,200.00
L3 YEARLY MAINT. WARRANTY (RECORDER)	1.00	8,400.00	8,400.00
MERAKI WIRELESS AP MAINTENANCE	1.00	7,581.00	7,581.00
MORPHOTRUST SUPPORT FINGERPRINTING (IDEN	1.00	2,651.00	2,651.00
VIRTUAL INFRASTRCTURE FOR SERVERS AND STORAGE	1.00	19,500.00	19,500.00

Budget Notes

Subject	Description
Aruba Networking Equipment	This is for the maintenance of the new netwok equipment.Aruba is the vendor.
VIRTUAL INFRASTRUCTURE	These dollars were moved from software maintance for accuracy. This is the storage and server equipment

100-1535-52-420500-00000	SOFTWARE MAINTENANCE	574,703.00	574,703.00	0.00	0.00	574,703.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
FLEET MAINT S/W (FUELMaster) Cloud	1.00	4,722.00	4,722.00
ADOBE LICENSING FOR PD, PR, MUS, COMM CEN, REC	1.00	10,500.00	10,500.00
ANNUAL FLEX MAINT IT	1.00	79,734.00	79,734.00
ANNUAL L3 S/W MAINT. CONTRACT	1.00	4,410.00	4,410.00
AP TECH MAINT SECURE CHECK	1.00	1,575.00	1,575.00
CIVIC CLERK	1.00	12,340.00	12,340.00
CIVIC PLUS MUNICODE	1.00	10,500.00	10,500.00
CIVIC PLUS SEE CLICK FIX	1.00	32,000.00	32,000.00
CIVIC REC SOFTWARE	1.00	15,750.00	15,750.00
CJIS Software (Approved Supp 2025 YR 2)	1.00	1,200.00	1,200.00
Clear Thomson Reuters	1.00	4,620.00	4,620.00
Cloudpermit	1.00	6,500.00	6,500.00
COBB COUNTY CITY AERIAL PHOTOS	1.00	5,500.00	5,500.00
CROWDSTRIKE ANTIVIRUS	1.00	9,135.00	9,135.00
DEBT BOOK	1.00	5,250.00	5,250.00
DUO MFA-APPROVED ONGOING SUPP	1.00	6,300.00	6,300.00
ESRI MAINT CONTRACT	1.00	37,065.00	37,065.00
EXECUTIME SUPPORT	1.00	14,548.00	14,548.00
FILEMAKER GIS	1.00	4,800.00	4,800.00
FIXED ASSET MAINTENANCE	1.00	420.00	420.00
GFI MAIL ARCHIVER MAINTENANCE	1.00	2,730.00	2,730.00
HALO ONBOARDING, REPORTING, ASSET MANAGEMENT	1.00	7,875.00	7,875.00
IP CONFIGURE 100 CAMERAS (CDWG)	1.00	6,662.00	6,662.00
IWORQ	1.00	25,509.00	25,509.00
MCCI JUST FOIA OPENRECORDS SW	1.00	7,980.00	7,980.00
MCCI LF ANNUAL SOFTWARE SUPPORT	1.00	8,085.00	8,085.00
NINJA MAINTENANCE	1.00	6,090.00	6,090.00
O365 SUBSCRIPTION	1.00	85,050.00	85,050.00
ONSOLVE CITY ALERT SOFTWARE	1.00	6,692.00	6,692.00
PAST PERFECT SUPPORT & UPDATES	1.00	630.00	630.00
Pix4d Drone Software	1.00	5,250.00	5,250.00
PONTEM CEMETARY WEBPORTAL and ANNUAL SUP	1.00	1,575.00	1,575.00
PROOFPOINT ANNUAL MAINT	1.00	36,865.00	36,865.00

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
REACH SOFTWARE TV SOFTWARE FOR PR COMMUNICATIONS	1.00	2,625.00	2,625.00			
RSI SHADOW	1.00	2,500.00	2,500.00			
SOFT INTELLIGENCE (COUNTER POINT)	1.00	950.00	950.00			
THREAT ADVICE CYBER SECURITY	1.00	12,600.00	12,600.00			
Tyler incode Suite	1.00	71,266.00	71,266.00			
VEEAM BACKUP S/W MAINT CONTRACT	1.00	6,400.00	6,400.00			
VM WARE YEARLY SUPPORT	1.00	10,500.00	10,500.00			

Budget Notes

Subject	Description
Notable Changes	IWorq module addition, See Click Fix Add, Dude Removal, Address licenses for Duo MFA, Ninja, GFI Cloud Archiver increase due to move to O365, Five Percent Increase in software maintenance costs

100-1535-52-421000-00000	WEB SITE HOSTING	13,060.00	13,060.00	0.00	0.00	13,060.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
ANDI SITES MONTHLY WEBSITE SUPPORT	1.00	8,190.00	8,190.00
DOT GOV.GOV	1.00	425.00	425.00
GODADDY DOMAIN NAMES AND SERVICES	1.00	2,000.00	2,000.00
HOST GATOR WEBHOSTING	1.00	225.00	225.00
SITEGROUND KENNESAW WEB HOSTING	1.00	1,620.00	1,620.00
SMALL ORANGE SKATEPARK	1.00	600.00	600.00

Budget Notes

Subject	Description
ANDI SITES MONTHLY WEBSITE SUPPORT	There was an increase to monitor all city websites. The item was transferred from the other technical services which is now Consulting Services.

100-1535-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
OPERATING SUPPLIES	1.00	1,000.00	1,000.00

100-1535-53-111100-00000	COPY PAPER	900.00	900.00	0.00	0.00	900.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
COPY PAPER	1.00	200.00	200.00
GIS 11X17 PAPER	1.00	100.00	100.00
GIS PLOTTER PAPER	1.00	600.00	600.00

100-1535-53-113000-00000	COMPUTER SUPPLIES	38,300.00	38,300.00	0.00	0.00	38,300.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
Hard Drives, Memory, Servers, Network Devices	1.00	28,800.00	28,800.00
Personal Computer Parts	1.00	7,500.00	7,500.00
Replacement Monitors	10.00	200.00	2,000.00

100-1535-53-117000-00000	CLOTHING	500.00	500.00	0.00	0.00	500.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
CLOTHING WITH CITY LOGO	1.00	500.00	500.00

100-1535-53-118000-00000	OPERATING MATERIALS/SUPP	13,400.00	13,400.00	0.00	0.00	13,400.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
GIS, Cabling, Misc Software, Server Hardware, UPS	1.00	13,400.00	13,400.00

100-1535-53-130000-00000	TEAM BUILDING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
TEAM BUILDING	1.00	1,500.00	1,500.00

Budget Report

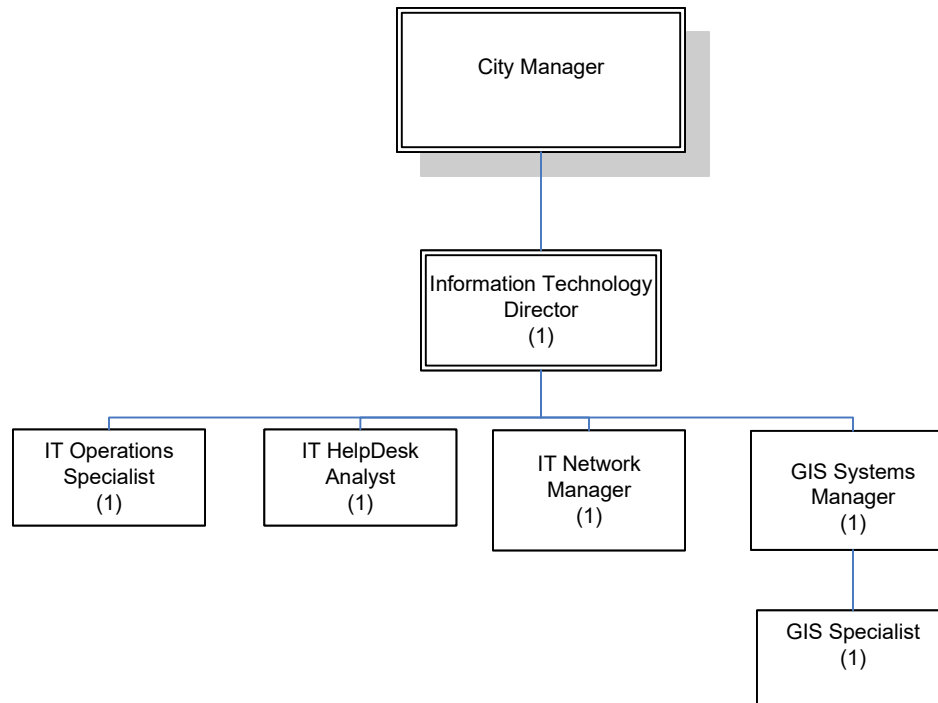
For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
100-1535-53-159500-00000	COMPUTERS	90,000.00	90,000.00	0.00	0.00	90,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
REGULAR REPLACEMENT COMPUTERS		36.00	2,500.00	90,000.00			
Expense Total:		1,910,843.00	1,910,843.00	0.00	0.00	1,910,843.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,910,843.00	1,910,843.00	0.00	0.00	1,910,843.00	100.00%
Report Total:		1,910,843.00	1,910,843.00	0.00	0.00	1,910,843.00	100.00%

Information Technology (Central Services)

Authorizations - 6

Updated June 25, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- To deliver a comprehensive and cost-efficient employee benefits and wellness program featuring competitive health benefits, wellness activities, and regular engagement initiatives, promoting overall employee well-being and workplace satisfaction.
- To attract and maintain a high-caliber staff who reflect the community by embracing strong recruitment practices, offering substantial compensation and benefits, and building a positive work environment.
- To promote productive and collaborative relationships between employees and management by implementing regular group activities, encouraging open communication, and establishing clear channels for feedback and conflict resolution.
- To boost individual and organizational effectiveness through the creation of a robust training program that delivers ongoing education, leadership development, and skill-building initiatives for staff.

Department Highlights

- Completed an RFP for employee benefits, to include a review of carriers, coverage, plan design, cost sharing, etc.
- Currently planning annual benefits open enrollment event to include wellness initiatives, lunch for employees, and informational meetings for employees to make well-informed benefits decisions.
- Developed/implemented parental leave policy.
- Implemented new online training program for “Preventing Workplace Harassment”
- Implemented GMA – GIRMA Georgia First Responders PTSD Program for compliance with new state law.
- Coordinated lunch and learn workshops regarding financial well-being, credit union membership, stress reduction, etc.

- Completed employee wellness initiatives for: routine annual exams, biometric screenings, online wellness coaching, an employee farmers' market, etc.
- Completed professional development via conferences and seminars.

Operating Budget Comments

Fiscal Year 2025 Budget: \$448,743

Fiscal Year 2026 Budget: \$448,754

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$1,000 in Travel due to increasing costs.
- An increase of \$400 in Education & Training due to increased conference registration costs.
- An increase of \$2,400 in Employee Team Building for appreciation events
- A decrease of \$4,600 in Other Professional Services due to the cancellation of Jellyvision Software

Position Summary

Fiscal Year 2025 Total Funded Positions: 3

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2026 Total Funded Positions: 3

Fiscal Year 2026 Total Authorized Positions: 3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1540-51-110000-00000](#) REGULAR EMPLOYEES
[100-1540-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1540-51-210000-00000](#) GROUP INSURANCE
[100-1540-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1540-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1540-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1540-51-270000-00000](#) WORKER'S COMPENSATION
[100-1540-52-123100-00000](#) PRE-EMPLOYMENT PHYSICALS
[100-1540-52-125000-00000](#) OTHER PROFESSIONAL SERVICE
[100-1540-52-310000-00000](#) INS, OTHER THAN EMP BENEFIT
[100-1540-52-325000-00000](#) POSTAGE
[100-1540-52-332000-00000](#) MARKETING
[100-1540-52-350000-00000](#) TRAVEL
[100-1540-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1540-52-363000-00000](#) MEETING EXPENSES
[100-1540-52-370000-00000](#) EDUCATION & TRAINING
[100-1540-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-1540-52-620000-00000](#) AWARDS
[100-1540-52-630000-00000](#) WELLNESS
[100-1540-53-111000-00000](#) OFFICE SUPPLIES

Total Expense:
Total Fund: 100 - GENERAL FUND:
Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
245,000.00	252,000.00	7,000.00	2.86%
600.00	600.00	0.00	0.00%
46,921.00	45,124.00	-1,797.00	-3.83%
750.00	0.00	-750.00	-100.00%
18,600.00	19,300.00	700.00	3.76%
30,061.00	25,377.00	-4,684.00	-15.58%
376.00	402.00	26.00	6.91%
8,600.00	8,600.00	0.00	0.00%
46,850.00	42,250.00	-4,600.00	-9.82%
3,010.00	3,231.00	221.00	7.34%
200.00	200.00	0.00	0.00%
1,300.00	1,300.00	0.00	0.00%
2,000.00	3,000.00	1,000.00	50.00%
1,475.00	1,570.00	95.00	6.44%
2,500.00	2,500.00	0.00	0.00%
10,500.00	10,900.00	400.00	3.81%
14,500.00	16,900.00	2,400.00	16.55%
6,000.00	6,000.00	0.00	0.00%
6,300.00	6,300.00	0.00	0.00%
3,200.00	3,200.00	0.00	0.00%
448,743.00	448,754.00	11.00	0.00%
448,743.00	448,754.00	11.00	0.00%
448,743.00	448,754.00	11.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1540-51-110000-00000	REGULAR EMPLOYEES	252,000.00	252,000.00	0.00	0.00	252,000.00	100.00 %
100-1540-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-1540-51-210000-00000	GROUP INSURANCE	45,124.00	45,124.00	0.00	0.00	45,124.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	45,124.00	45,124.00			
100-1540-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	19,300.00	19,300.00	0.00	0.00	19,300.00	100.00 %
100-1540-51-240000-00000	RETIREMENT CONTRIBUTIONS	25,377.00	25,377.00	0.00	0.00	25,377.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,369.00			
GMEBS PENSION		0.00	0.00	24,008.00			
100-1540-51-270000-00000	WORKER'S COMPENSATION	402.00	402.00	0.00	0.00	402.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	402.00			
100-1540-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	8,600.00	8,600.00	0.00	0.00	8,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Checkr Background Checks and Drug Screens		0.00	0.00	8,600.00			
100-1540-52-125000-00000	OTHER PROFESSIONAL SERVICES	42,250.00	42,250.00	0.00	0.00	42,250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA Reporting		0.00	0.00	1,000.00			
Eversign		0.00	0.00	400.00			
Leadership Academy		0.00	0.00	33,000.00			
Shredding		0.00	0.00	250.00			
Zoho Recruiting Services		0.00	0.00	7,600.00			
Budget Notes							
Subject		Description					
Budget Request Explanation		Slight increase in cost of Zoho services and removed Jellyvision software as we no longer use it.					
		Net effect is a decrease in request for this budget line.					
100-1540-52-310000-00000	INS, OTHER THAN EMP BENEFITS	3,231.00	3,231.00	0.00	0.00	3,231.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	3,231.00			
100-1540-52-325000-00000	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc Postage		0.00	0.00	200.00			
100-1540-52-332000-00000	MARKETING	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Recruiting Ads/Marketing Materials		0.00	0.00	1,300.00			
Budget Notes							
Subject	Description						
Based on FY24 actual spending	Request increase from \$1000 due to increase in actual FY24 spending						
100-1540-52-350000-00000	TRAVEL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Conference Hotel and Airfare		0.00	0.00	3,000.00			
Budget Notes							
Subject	Description						
Budget Request Explanation	Requesting additional \$1000 for training travel based on historical spending and increasing costs.						
100-1540-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,570.00	1,570.00	0.00	0.00	1,570.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Brian Acker PSHRA National Membership		0.00	0.00	175.00			
Brian Acker SHRM National and Atlanta Memberships		0.00	0.00	420.00			
Brian SHRM Recertification Fee		0.00	0.00	250.00			
GLGPA Annual Membership (all HR Staff)		0.00	0.00	195.00			
SHRM National Phoenix and Rebecca		0.00	0.00	530.00			
Budget Notes							
Subject	Description						
25-26 Budget Request Explanation	Requesting slight increase of \$95 due to increase in costs.						
100-1540-52-363000-00000	MEETING EXPENSES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide Orientation Lunch		0.00	0.00	700.00			
Leadership Academy Lunches		0.00	0.00	1,800.00			
100-1540-52-370000-00000	EDUCATION & TRAINING	10,900.00	10,900.00	0.00	0.00	10,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Brian SHRM National Conference		0.00	0.00	1,900.00			
Phoenix, Rebecca, and Brian Misc Training Oppts		0.00	0.00	4,000.00			
Traliant Harrassment Training Module		0.00	0.00	5,000.00			
Budget Notes							
Subject	Description						
25-26 Budget Request Explanation	Requesting \$400 increase due to increased conference registration costs.						
100-1540-52-610000-00000	EMPLOYEE TEAM BUILDING	16,900.00	16,900.00	0.00	0.00	16,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Fall Picnic		0.00	0.00	1,800.00			
City Spring Picnic		0.00	0.00	1,800.00			
Holiday Lunch		0.00	0.00	10,000.00			
Misc Team Building/Employee Appreciation		0.00	0.00	1,500.00			
Open Enrollment Food Truck		0.00	0.00	1,800.00			

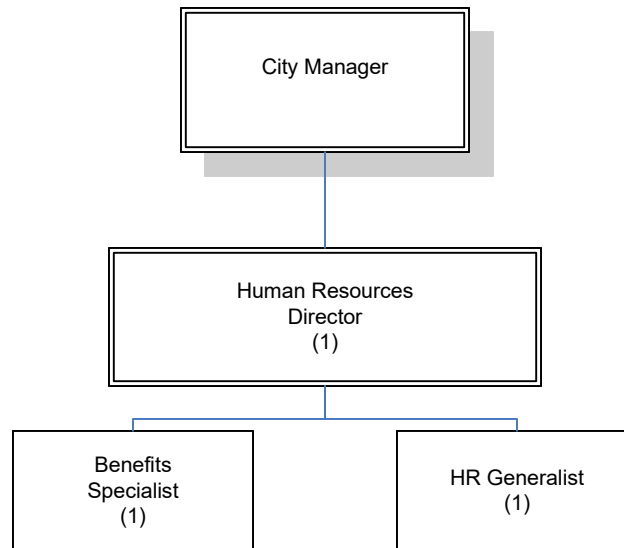
Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
25-26 Budget Request Explanation	Requesting additional \$800 due to increased costs of food trucks for fall picnic and employee open enrollment. Also requesting \$1800 to cover a spring employee picnic/foodtruck						
100-1540-52-620000-00000	AWARDS	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Retiree Awards	0.00	0.00	6,000.00				
100-1540-52-630000-00000	WELLNESS	6,300.00	6,300.00	0.00	0.00	6,300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Employee Wellness Initiatives	0.00	0.00	6,300.00				
100-1540-53-111000-00000	OFFICE SUPPLIES	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Misc Office Supplies	0.00	0.00	3,200.00				
Expense Total:		448,754.00	448,754.00	0.00	0.00	448,754.00	100.00%
Fund: 100 - GENERAL FUND Total:		448,754.00	448,754.00	0.00	0.00	448,754.00	100.00%
Report Total:		448,754.00	448,754.00	0.00	0.00	448,754.00	100.00%

Human Resources

Authorizations - 3
Updated June 25, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consists of six (6) facilities maintenance personnel who handle major projects of various sizes. The team functions are to perform a variety of non-technical maintenance duties in City owned and leased buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To assess all city facilities, maintain them to industry standards, and improve energy efficiencies through multiple aspects of construction and renovation.
- To improve department efficiency through the creation of a project list which defines workload priorities, the maintenance of assigned budgets, the enhancement of contractor relations, and the enhancement of staff skills and knowledge.
- To collaborate with other City departments in the creation of a comprehensive project list, to include practical costs, in preparation for future SPLOST referendums.

Department Highlights

- Completed installation of new ADA Pathways, Restroom, and Pavilion at Smith Gilbert Gardens
- Completed Foundation Repairs to the PD side of City Hall
- Broke ground and started construction on new Public Safety Facility
- Upgraded Control Boards on the elevator at City Hall and Southern Museum
- Built new restroom at Adams Park
- Painted interior and exterior of the Caboose at the Southern Museum
- Continued with LED light replacements around the city
- Replaced Main HVAC unit for City Hall
- Replaced HVAC unit for the lobby and Civil War area of Southern Museum
- New Marquee installed at Smith Gilbert Gardens
- New City owned chain motors were installed at the Amphitheater

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,810,995

Fiscal Year 2026 Budget: \$2,112,671

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA

- An increase of \$20,000 in Repairs/Maintenance – Buildings due to addition of the Public Safety Facility and general rising costs
- An increase of \$10,000 in Operating Materials/Supplies due to support various inspections, including chain motor inspections at the amphitheater
- An increase of \$11,697 in Water/Sewage and \$1,618 in Natural Gas to reflect rising utility costs
- An increase of \$270,001 in Energy-Electricity due to the addition of the Public Safety Facility and general rising utility costs
- An increase of \$1,344 in Sanitation to cover costs associated with the Horn Works Property
- An increase of \$4,000 in Small Equipment to due increased costs
- A decrease of \$20,000 in Cleaning due to hiring of FT Custodian

Position Summary

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6

Fiscal Year 2026 Total Authorized Positions: 7

Fiscal Year 2026 Total Funded Positions: 7

- One position (Custodian) was added as a new position. Funding for this position will begin in May 2026.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-1565-51-110000-00000	REGULAR EMPLOYEES
100-1565-51-130000-00000	OVERTIME
100-1565-51-130500-00000	BUILDING MAINT. - ONCALL
100-1565-51-145000-00000	HOLIDAY BONUS PAYMENT
100-1565-51-210000-00000	GROUP INSURANCE
100-1565-51-211400-00000	HSA EMPLOYERS SHARE
100-1565-51-215000-00000	GROUP INSURANCE-RETIREE
100-1565-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-1565-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-1565-51-270000-00000	WORKER'S COMPENSATION
100-1565-52-210000-00000	CLEANING
100-1565-52-220500-00000	REPAIRS/MAINT--BUILDINGS
100-1565-52-232000-00000	RENTAL OF EQUIP & VEHCL
100-1565-52-310000-00000	INS, OTHER THAN EMP BEN
100-1565-52-370000-00000	EDUCATION & TRAINING
100-1565-52-371500-00000	SAFETY COMMITTEE
100-1565-52-440000-00000	EQUIPMENT REPAIRS & MAINT
100-1565-53-111000-00000	OFFICE SUPPLIES
100-1565-53-112000-00000	JANITORIAL SUPPLIES
100-1565-53-116000-00000	EQUIPMENT PARTS
100-1565-53-117200-00000	UNIFORMS
100-1565-53-118000-00000	OPERATING MATERIALS/SUPP
100-1565-53-121000-00000	WATER/SEWERAGE
100-1565-53-121500-00000	NATURAL GAS
100-1565-53-122500-00000	STORMWATER UTILITY
100-1565-53-123000-00000	ENERGY-ELECTRICITY
100-1565-53-123100-00000	STREET LIGHTING
100-1565-53-123200-00000	SANITATION
100-1565-53-132000-00000	GENERAL FOOD EXPENSE
100-1565-53-160000-00000	SMALL EQUIPMENT

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
350,000.00	375,000.00	25,000.00	7.14%
5,825.00	5,825.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,100.00	1,100.00	0.00	0.00%
137,026.00	127,177.00	-9,849.00	-7.19%
1,750.00	1,900.00	150.00	8.57%
2,196.00	0.00	-2,196.00	-100.00%
27,500.00	29,300.00	1,800.00	6.55%
50,436.00	36,617.00	-13,819.00	-27.40%
9,543.00	10,185.00	642.00	6.73%
190,344.00	170,344.00	-20,000.00	-10.51%
197,400.00	217,400.00	20,000.00	10.13%
3,300.00	3,300.00	0.00	0.00%
17,551.00	18,839.00	1,288.00	7.34%
4,000.00	4,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
3,750.00	3,750.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
70,000.00	70,000.00	0.00	0.00%
2,950.00	2,950.00	0.00	0.00%
3,525.00	3,525.00	0.00	0.00%
105,432.00	115,432.00	10,000.00	9.48%
74,946.00	86,643.00	11,697.00	15.61%
26,972.00	28,590.00	1,618.00	6.00%
22,000.00	22,000.00	0.00	0.00%
440,149.00	710,150.00	270,001.00	61.34%
2,000.00	2,000.00	0.00	0.00%
0.00	1,344.00	1,344.00	0.00%
800.00	800.00	0.00	0.00%
24,000.00	28,000.00	4,000.00	16.67%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00%
	Total Expense:	1,810,995.00	2,112,671.00	301,676.00	16.66%
	Total Fund: 100 - GENERAL FUND:	1,810,995.00	2,112,671.00	301,676.00	16.66%
	Report Total:	1,810,995.00	2,112,671.00	301,676.00	16.66%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1565-51-110000-00000	REGULAR EMPLOYEES	375,000.00	375,000.00	0.00	0.00	375,000.00	100.00 %
100-1565-51-130000-00000	OVERTIME	5,825.00	5,825.00	0.00	0.00	5,825.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		1.00	5,825.00	5,825.00			
100-1565-51-130500-00000	BUILDING MAINT. - ONCALL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Maint. Tech. On Call		1.00	500.00	500.00			
100-1565-51-145000-00000	HOLIDAY BONUS PAYMENT	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
100-1565-51-210000-00000	GROUP INSURANCE	127,177.00	127,177.00	0.00	0.00	127,177.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	127,177.00	127,177.00			
100-1565-51-211400-00000	HSA EMPLOYERS SHARE	1,900.00	1,900.00	0.00	0.00	1,900.00	100.00 %
100-1565-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	29,300.00	29,300.00	0.00	0.00	29,300.00	100.00 %
100-1565-51-240000-00000	RETIREMENT CONTRIBUTIONS	36,617.00	36,617.00	0.00	0.00	36,617.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	891.00			
GMEBS PENSION		0.00	0.00	35,726.00			
100-1565-51-270000-00000	WORKER'S COMPENSATION	10,185.00	10,185.00	0.00	0.00	10,185.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	10,185.00			
100-1565-52-210000-00000	CLEANING	170,344.00	170,344.00	0.00	0.00	170,344.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide Contracted Cleaning		1.00	170,344.00	170,344.00			
100-1565-52-220500-00000	REPAIRS/MAINT--BUILDINGS	217,400.00	217,400.00	0.00	0.00	217,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	15,750.00	15,750.00			
Ben Robertson Community Center		1.00	5,750.00	5,750.00			
Bobby Grant		1.00	5,750.00	5,750.00			
City Hall		1.00	11,750.00	11,750.00			
City Wide Repairs		1.00	50,000.00	50,000.00			
Contracted Projects		1.00	68,900.00	68,900.00			
General Maint. & Repairs		1.00	37,250.00	37,250.00			
Museum		1.00	10,750.00	10,750.00			
SGG		1.00	5,750.00	5,750.00			
Swift Cantrell Park		1.00	5,750.00	5,750.00			
100-1565-52-232000-00000	RENTAL OF EQUIP & VEHICLE	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rental Lifts		1.00	1,650.00	1,650.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Rental Tools		1.00	1,650.00	1,650.00			
100-1565-52-310000-00000	INS, OTHER THAN EMP BEN	18,839.00	18,839.00	0.00	0.00	18,839.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	18,839.00			
100-1565-52-370000-00000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Electrical Training Course		1.00	1,000.00	1,000.00			
HVAC Training Course		1.00	1,000.00	1,000.00			
Manager Training		1.00	1,000.00	1,000.00			
Misc. Training for Staff		1.00	1,000.00	1,000.00			
100-1565-52-371500-00000	SAFETY COMMITTEE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facilities Safety Items		1.00	2,000.00	2,000.00			
First Aid Kit for Public Work		1.00	5,400.00	5,400.00			
First Aid Kits for City Facilities		1.00	2,100.00	2,100.00			
Park & Rec Safety Items		1.00	3,000.00	3,000.00			
Personal Safety Boots		1.00	9,000.00	9,000.00			
Public Works Safety Items		1.00	3,500.00	3,500.00			
100-1565-52-440000-00000	EQUIPMENT REPAIRS & MAINT	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Equipment Repairs		1.00	3,750.00	3,750.00			
100-1565-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,000.00	1,000.00			
100-1565-53-112000-00000	JANITORIAL SUPPLIES	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	7,000.00	7,000.00			
Bobby Grant		1.00	1,000.00	1,000.00			
City Hall		1.00	5,000.00	5,000.00			
Depot Park		1.00	5,000.00	5,000.00			
Museum		1.00	6,000.00	6,000.00			
Parks & Rec.		1.00	25,000.00	25,000.00			
Public Works		1.00	4,000.00	4,000.00			
Recreation Center		1.00	5,000.00	5,000.00			
SGG		1.00	3,000.00	3,000.00			
Swift Cantrell Park		1.00	9,000.00	9,000.00			
100-1565-53-116000-00000	EQUIPMENT PARTS	2,950.00	2,950.00	0.00	0.00	2,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide HVAC Filters		1.00	2,950.00	2,950.00			
100-1565-53-117200-00000	UNIFORMS	3,525.00	3,525.00	0.00	0.00	3,525.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Building & Maint. Staff Uniforms		1.00	3,525.00	3,525.00			
100-1565-53-118000-00000	OPERATING MATERIALS/SUPP	115,432.00	115,432.00	0.00	0.00	115,432.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail						
Description	Units	Price	Amount			
Adams Park Pest Control	1.00	250.00	250.00			
Annual Backflow Preventor Testing	1.00	1,000.00	1,000.00			
Bobby Grant Pest Control	1.00	540.00	540.00			
City Hall Annual Fire Inspection	1.00	4,200.00	4,200.00			
City Hall Elevator Maint Agreement	1.00	3,000.00	3,000.00			
City Hall Generator Maint. Agreement	1.00	2,750.00	2,750.00			
City Hall HVAC Maint. Agreement	1.00	3,750.00	3,750.00			
City Hall Pest Control	1.00	1,000.00	1,000.00			
Cobb Public Safety Radio Yearly Certification	1.00	3,000.00	3,000.00			
Community Center HVAC Maint. Agreement	1.00	2,500.00	2,500.00			
Communtiy Center Annual Fire Inspection	1.00	1,100.00	1,100.00			
Depot Pest Control	1.00	780.00	780.00			
Depot Termite Bond	1.00	850.00	850.00			
Fire Ext. Inspections	1.00	2,500.00	2,500.00			
Museum Annual Fire Inspection	1.00	1,800.00	1,800.00			
Museum Elevator Maint. Agreement	1.00	3,300.00	3,300.00			
Museum Pest Control	1.00	2,100.00	2,100.00			
Museum Security System Annual Inspection	1.00	300.00	300.00			
Museum Security System Monitoring	1.00	1,000.00	1,000.00			
Museum Termite Bond	1.00	1,440.00	1,440.00			
Museum HVAC Agreement	1.00	4,250.00	4,250.00			
P&D Construction Meetings	1.00	36,000.00	36,000.00			
Panic Button Monitoring	1.00	5,000.00	5,000.00			
Public Works Annual Fire Inspections	1.00	1,100.00	1,100.00			
Public Works Elevator Maint. Agreement	1.00	3,040.00	3,040.00			
Public Works Elevator Service Agreement	1.00	5,300.00	5,300.00			
Public Works Generator Maint. Agreement	1.00	2,500.00	2,500.00			
Public Works Pest Control	1.00	5,032.00	5,032.00			
Recreation Center Elevator Maint. Agreement	1.00	3,000.00	3,000.00			
Scout Hut Termite Bond	1.00	1,920.00	1,920.00			
SGG Pest Control	1.00	1,080.00	1,080.00			
State Elevator Inspections	1.00	4,450.00	4,450.00			
Swift Cantrell Pest Control	1.00	600.00	600.00			
Yearly Chain Motor Inpsection - Ampitheater	1.00	5,000.00	5,000.00			
100-1565-53-121000-00000 WATER/SEWERAGE	86,643.00	86,643.00	0.00	0.00	86,643.00	100.00 %
Budget Detail						
Description	Units	Price	Amount			
Bobby Grant	1.00	726.00	726.00			
City Hall	1.00	13,474.00	13,474.00			
Community House	1.00	1,523.00	1,523.00			
Depot Park	1.00	20,572.00	20,572.00			
P&R	1.00	14,215.00	14,215.00			
Public Safety Building	1.00	5,000.00	5,000.00			
Public Safety Facility	1.00	11,697.00	11,697.00			
Public Works	1.00	4,183.00	4,183.00			
Recreation Center	1.00	15,253.00	15,253.00			
100-1565-53-121500-00000 NATURAL GAS	28,590.00	28,590.00	0.00	0.00	28,590.00	100.00 %
Budget Detail						
Description	Units	Price	Amount			
Bobby Grant	1.00	1,592.00	1,592.00			
City Hall	1.00	6,573.00	6,573.00			
Community House	1.00	473.00	473.00			
P&R	1.00	4,217.00	4,217.00			
Public Works	1.00	6,190.00	6,190.00			
Recreation Center	1.00	6,920.00	6,920.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

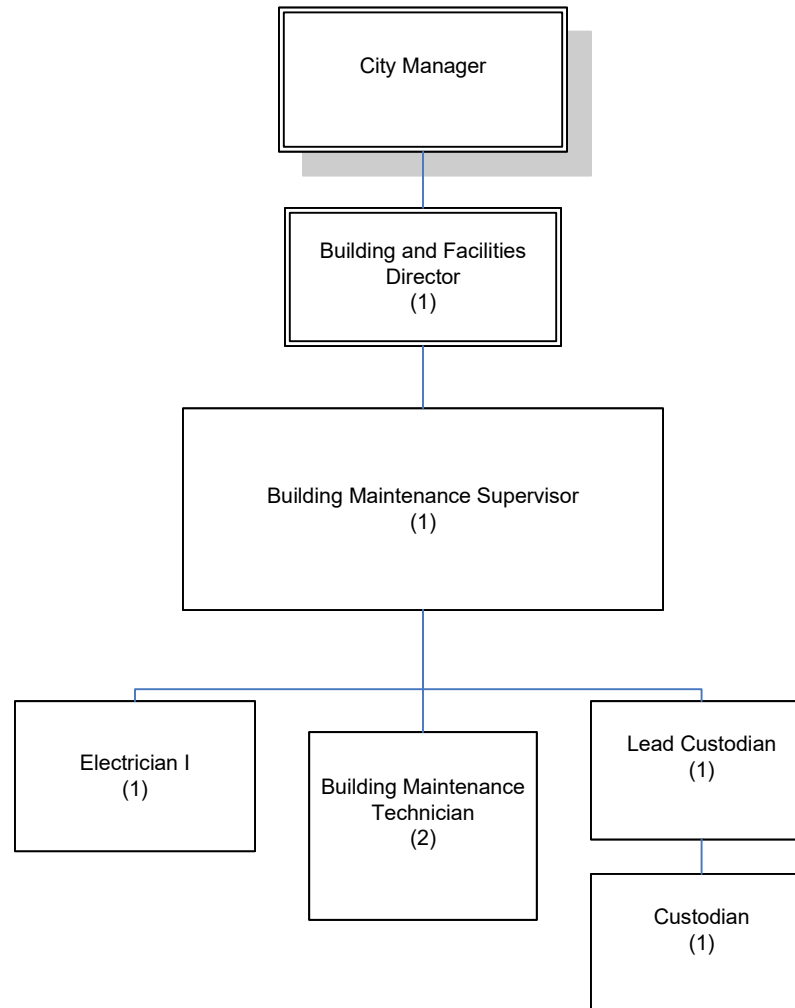
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SGG		1.00	2,625.00	2,625.00			
100-1565-53-122500-00000	STORMWATER UTILITY	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SW Utility Per COK Billing Dept.		1.00	22,000.00	22,000.00			
100-1565-53-123000-00000	ENERGY-ELECTRICITY	710,150.00	710,150.00	0.00	0.00	710,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	110,700.00	110,700.00			
Bobby Grant		1.00	7,260.00	7,260.00			
City Hall		1.00	108,700.00	108,700.00			
Commuinty House		1.00	1,350.00	1,350.00			
Community Center		1.00	57,060.00	57,060.00			
Depot/Underpass		1.00	29,180.00	29,180.00			
Parking Lots/Maquee Signs		1.00	9,550.00	9,550.00			
Plaza		1.00	1,350.00	1,350.00			
Pottery House		1.00	3,350.00	3,350.00			
Public Safety Facility		1.00	200,000.00	200,000.00			
Public Works		1.00	35,300.00	35,300.00			
Recreation Center		1.00	117,900.00	117,900.00			
Swift		1.00	28,450.00	28,450.00			
100-1565-53-123100-00000	STREET LIGHTING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Light Power		1.00	2,000.00	2,000.00			
100-1565-53-123200-00000	SANITATION	1,344.00	1,344.00	0.00	0.00	1,344.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Horn Works Property		1.00	1,344.00	1,344.00			
100-1565-53-132000-00000	GENERAL FOOD EXPENSE	800.00	800.00	0.00	0.00	800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Food Expense		1.00	800.00	800.00			
100-1565-53-160000-00000	SMALL EQUIPMENT	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
911 - Cabinets and Breakroom		1.00	3,000.00	3,000.00			
Misc Furniture (5)		1.00	10,000.00	10,000.00			
SGG Furniture (Multiple Desk)		1.00	15,000.00	15,000.00			
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cleaning Equipment		1.00	2,500.00	2,500.00			
Electrical Hand Tools and Equipment		1.00	2,500.00	2,500.00			
HVAC Tools and Equipment		1.00	2,500.00	2,500.00			
Shop Tools		1.00	2,500.00	2,500.00			
Expense Total:		2,112,671.00	2,112,671.00	0.00	0.00	2,112,671.00	100.00%
Fund: 100 - GENERAL FUND Total:		2,112,671.00	2,112,671.00	0.00	0.00	2,112,671.00	100.00%
Report Total:		2,112,671.00	2,112,671.00	0.00	0.00	2,112,671.00	100.00%

Building Maintenance

Authorizations - 7

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely, and impartial prosecution of misdemeanor and ordinance violations in accordance with local and state law. The Kennesaw Municipal Court also conforms to the standards set by the Uniform Rules for Municipal Courts of the State of Georgia regarding conduct and procedure. The staff of Kennesaw Municipal Court are committed to promoting excellence, integrity, and competency while ensuring the public's trust in the Judicial System and the City of Kennesaw.

Goals & Objectives

- To promote professional development and advance staff job knowledge through better utilization of on-the-job training programs, Georgia Crime Information Center (GCIC) resources, and professional associations/networks.
- To implement and expand the use of technology that will improve caseload management, coordinate efforts with appropriate jurisdictions, and meet state and local laws.
- To improve the management of case records that comply with state retention laws by developing easier electronic access for citizens.

Department Highlights

- Received and processed approximately 15,422 citations written by the Kennesaw Police Department from May 1, 2024 to May 1, 2025.
- Collected over \$723,940 in fines and surcharges during that same period
- The staff of Kennesaw Municipal Court have endeavored to decrease court delays, improve records management and technology, and provide better access to citizens.

Operating Budget Comments

Fiscal Year 2025 Budget: \$555,037

Fiscal Year 2026 Budget: \$589,036

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$1,120 in Other Professional Services to match market rates for interpreter services.
- An increase of \$1,045 in Equipment Maintenance for an AV upgrade in the Court lobby.
- An increase of \$1,000 in Postage to accommodate rising postage costs.
- An increase of \$3,000 in Professional Development, \$7,000 in travel, and \$850 in Organizational Membership to accommodate staff growth through education and training.
- An increase of \$3,000 in Software Fee to due to increased issuance of citations and warnings.

Capital Outlay items funded by Court Service Improvement Fund include:

- \$1,045 for Court Lobby AV Upgrade

Position Summary

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11

Fiscal Year 2026 Total Authorized Positions: 11

Fiscal Year 2026 Total Funded Positions: 11



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-2000-51-110000-00000	REGULAR EMPLOYEES
100-2000-51-120000-00000	TEMPORARY EMPLOYEES
100-2000-51-130000-00000	OVERTIME
100-2000-51-145000-00000	HOLIDAY BONUS PAYMENT
100-2000-51-160000-00000	BALIFFS
100-2000-51-210000-00000	GROUP INSURANCE
100-2000-51-215000-00000	GROUP INSURANCE-RETIREE
100-2000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-2000-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-2000-51-270000-00000	WORKER'S COMPENSATION
100-2000-52-121000-00000	LEGAL SERVICES
100-2000-52-125000-00000	OTHER PROFESSIONAL SERV
100-2000-52-221000-00000	EQUIPMENT MAINTENANCE
100-2000-52-310000-00000	INS, OTHER THAN EMP BEN
100-2000-52-325000-00000	POSTAGE
100-2000-52-340000-00000	PRINTING & BINDING
100-2000-52-350000-00000	TRAVEL
100-2000-52-361000-00000	ORGANIZATIONAL MEMBERSH
100-2000-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-2000-52-395000-00000	ENERGY-GASOLINE
100-2000-52-420000-00000	SOFTWARE FEE
100-2000-53-110000-00000	GENERAL SUPPLIES & MAT
100-2000-53-111000-00000	OFFICE SUPPLIES
100-2000-53-111100-00000	COPY PAPER
100-2000-53-117100-00000	GENERAL CLOTHING
100-2000-53-118500-00000	COURT MATERIALS/SUPPLIES
100-2000-53-140000-00000	BOOKS & PERIODICALS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
240,000.00	255,000.00	15,000.00	6.25%
2,880.00	0.00	-2,880.00	-100.00%
2,000.00	3,000.00	1,000.00	50.00%
600.00	800.00	200.00	33.33%
16,920.00	16,920.00	0.00	0.00%
44,059.00	48,784.00	4,725.00	10.72%
0.00	3,820.00	3,820.00	0.00%
20,500.00	22,000.00	1,500.00	7.32%
28,390.00	20,444.00	-7,946.00	-27.99%
513.00	548.00	35.00	6.82%
120,000.00	120,000.00	0.00	0.00%
12,880.00	14,000.00	1,120.00	8.70%
300.00	1,345.00	1,045.00	348.33%
20,845.00	22,375.00	1,530.00	7.34%
2,500.00	3,500.00	1,000.00	40.00%
2,000.00	2,000.00	0.00	0.00%
4,000.00	11,000.00	7,000.00	175.00%
650.00	1,500.00	850.00	130.77%
3,000.00	6,000.00	3,000.00	100.00%
200.00	200.00	0.00	0.00%
27,000.00	30,000.00	3,000.00	11.11%
1,000.00	1,000.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
600.00	600.00	0.00	0.00%
300.00	300.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
400.00	400.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
Total Expense:		555,037.00	589,036.00	33,999.00	6.13%
Total Fund: 100 - GENERAL FUND:		555,037.00	589,036.00	33,999.00	6.13%
Report Total:		555,037.00	589,036.00	33,999.00	6.13%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-2000-51-110000-00000	REGULAR EMPLOYEES	202,000.00	202,000.00	0.00	0.00	202,000.00	100.00 %
100-2000-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	3,000.00	3,000.00			
100-2000-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-2000-51-160000-00000	BALIFFS	16,920.00	16,920.00	0.00	0.00	16,920.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAILIFF PAY		3.00	5,640.00	16,920.00			
100-2000-51-210000-00000	GROUP INSURANCE	48,784.00	48,784.00	0.00	0.00	48,784.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	48,784.00	48,784.00			
100-2000-51-215000-00000	GROUP INSURANCE-RETIREE	3,820.00	3,820.00	0.00	0.00	3,820.00	100.00 %
100-2000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
100-2000-51-240000-00000	RETIREMENT CONTRIBUTIONS	20,444.00	20,444.00	0.00	0.00	20,444.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,200.00			
GMEBS PENSION		0.00	0.00	19,244.00			
100-2000-51-270000-00000	WORKER'S COMPENSATION	548.00	548.00	0.00	0.00	548.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	548.00			
100-2000-52-121000-00000	LEGAL SERVICES	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT APPOINTED ATTORNEYS		2.00	5,000.00	10,000.00			
SOLICITOR SERVICES		1.00	110,000.00	110,000.00			
100-2000-52-125000-00000	OTHER PROFESSIONAL SERV	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OTHER LANGUAGE INTERPRETERS		1.00	7,120.00	7,120.00			
SPANISH INTERPRETER		1.00	6,580.00	6,580.00			
ZOOM ACCOUNTS- 2		2.00	150.00	300.00			
100-2000-52-221000-00000	EQUIPMENT MAINTENANCE	1,345.00	1,345.00	0.00	0.00	1,345.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Court Lobby AV Upgrade (CSIF)		1.00	1,045.00	1,045.00			
METAL DETECTOR/SCANNER RENEWAL		1.00	300.00	300.00			
100-2000-52-310000-00000	INS, OTHER THAN EMP BEN	22,375.00	22,375.00	0.00	0.00	22,375.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail								
Description			Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE			0.00	0.00	22,375.00			
100-2000-52-325000-00000	POSTAGE		3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
POSTAGE			1.00	3,500.00	3,500.00			
100-2000-52-340000-00000	PRINTING & BINDING		2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
PRINTING & BINDING			1.00	2,000.00	2,000.00			
100-2000-52-350000-00000	TRAVEL		11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
COURT CLERK TRAINING- ICJE, GCCCA			1.00	9,000.00	9,000.00			
JUDGES TRAINING			1.00	2,000.00	2,000.00			
Budget Notes								
Subject		Description						
Travel		To provide for travel expenses associated with rising costs for professional development and training for four clerks.						
100-2000-52-361000-00000	ORGANIZATIONAL MEMBERSHIP		1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
COUNCIL OF MUNI COURT JUDGES			3.00	100.00	300.00			
COURT CLERKS ASSOCIATIONS- GCCA, ICJE			1.00	1,200.00	1,200.00			
Budget Notes								
Subject		Description						
Memberships		Memberships for all clerks within Georgia Council of Court Administrators, Georgia Crime Information Center, and Institute for Continuing Judicial Education.						
100-2000-52-371000-00000	PROFESSIONAL DEVELOPMENT		6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
COURT CLERK TRAINING- GCCA, ICJE			1.00	5,000.00	5,000.00			
JUDGES TRAINING			1.00	1,000.00	1,000.00			
Budget Notes								
Subject		Description						
Court Clerk Training		To provide for expenses associated with the professional development and training of four clerks through the Georgia Council of Court Administrators, Georgia Crime Information Center, and the Institute for Continuing Judicial Education.						
100-2000-52-395000-00000	ENERGY-GASOLINE		200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
GASOLINE FOR WARRANT OFFICER			1.00	200.00	200.00			
100-2000-52-420000-00000	SOFTWARE FEE		30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
COURTWARE & TECHNOLOGY COSTS			1.00	30,000.00	30,000.00			
100-2000-53-110000-00000	GENERAL SUPPLIES & MAT		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
GENERAL SUPPLIES & MATERIALS			1.00	1,000.00	1,000.00			
100-2000-53-111000-00000	OFFICE SUPPLIES		2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

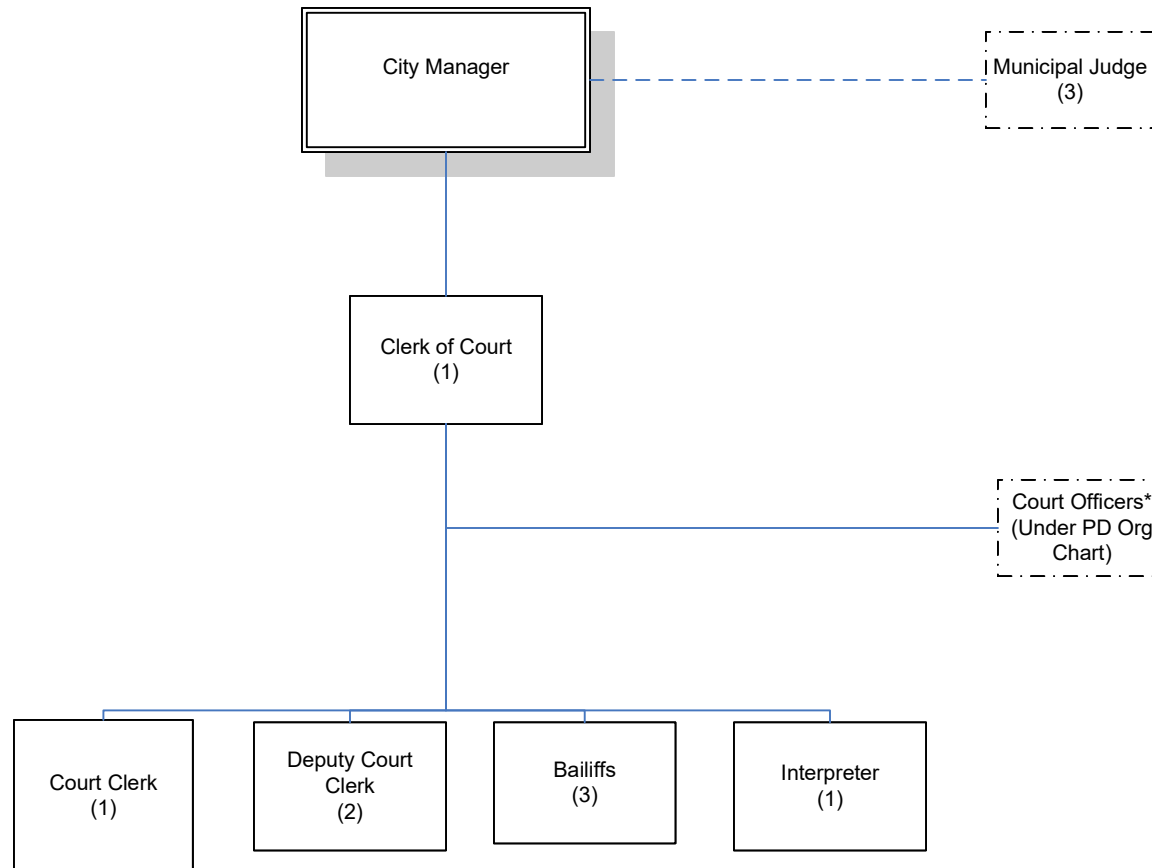
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	2,000.00	2,000.00			
100-2000-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	600.00	600.00			
100-2000-53-117100-00000	GENERAL CLOTHING	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL CLOTHING		1.00	300.00	300.00			
100-2000-53-118500-00000	COURT MATERIALS/SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT MATERIALS/SUPPLIES		1.00	1,000.00	1,000.00			
100-2000-53-140000-00000	BOOKS & PERIODICALS	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CODE BOOK UPDATES		1.00	400.00	400.00			
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MISCELLANEOUS		1.00	500.00	500.00			
Expense Total:		531,836.00	531,836.00	0.00	0.00	531,836.00	100.00%
Fund: 100 - GENERAL FUND Total:		531,836.00	531,836.00	0.00	0.00	531,836.00	100.00%
Report Total:		531,836.00	531,836.00	0.00	0.00	531,836.00	100.00%

Municipal Court

Authorizations - 11

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Police

The Kennesaw Police Department is staffed by sixty-eight full time Police Officers, thirteen Civilian support staff, and five Reserve Officers. Each member is charged with meeting the department's mission. *"It is the mission of the Kennesaw Police Department to assure that our community is safe from crime and disorder by focusing on the prevention of crime along with reducing the fear of crime."* Each year the Command Staff establishes annual department goals congruent with our mission and the current trends.

Goals and Objectives

- Broadening training standards aimed at effectively aiding individuals with mental health challenges to create a safer, more empathetic, and understanding environments for all residents.
- To integrate innovative technologies into policing strategies, providing real-time data and insights that help make the community safer and improve police responsiveness.
- To enhance the Public Safety Ambassador program by expanding non-sworn duties and reinforcing the fitness standards for sworn officers which will ensure stronger community support, increase efficiency in public safety operations, and maintain the highest standards for officers.

Department Highlights

Kennesaw Police Department: Trust, Service, and Community at the Core

The Kennesaw Police Department is a fully staffed municipal agency serving the vibrant and growing City of Kennesaw, Georgia. While our core mission is to protect and serve, our purpose goes much deeper—we strive to build meaningful relationships with our community through trust, transparency, and consistent, positive engagement.

Intentional Community Engagement

Our guiding philosophy is simple: the more positive interactions we have with our community, the more legitimacy and trust we build. These moments of connection—whether at a neighborhood event or during a casual conversation—lay the foundation for confidence when our citizens need our help most.

KPD is deeply committed to being present in the lives of the people we serve. Throughout the year, we host and participate in a wide range of community events. Among our most cherished traditions is the Jerry Worthan Memorial Christmas Fund, a 40-year initiative that ensures every child in our community receives a Christmas gift. We connect personally with families, shop based on each child's unique interests, and allow parents or guardians to choose how the gifts are presented—whether from them, Santa, or KPD—helping preserve dignity and pride in the process.

We also host Taco Time with KPD, a community forum designed to foster open dialogue between citizens and law enforcement. These events provide residents with an opportunity to ask questions,

share concerns, and engage in honest and constructive conversations with our agency in a relaxed and approachable setting.

In 2024, we proudly held our first Hispanic Heritage Month Celebration, an evening of the diverse Hispanic cultures represented in our community. This event featured cultural performances, food, and activities, serving as a meaningful opportunity to connect with our Hispanic residents, recognize their contributions, and strengthen our bond through shared celebration.

From large citywide events to small, focused gatherings, we approach every opportunity as a chance to listen, learn, and lead with compassion.

Championing Inclusion and Unity

We are proud to be among Georgia's top supporters of the Law Enforcement Torch Run for Special Olympics, raising over \$30,000 in 2024 alone—third highest in the state. This effort fosters deeper bonds with individuals with special needs and honors the remarkable achievements of Georgia's Special Olympics athletes.

In response to the national reckoning around police-community trust following the death of George Floyd, we launched our Unity in the Community event in 2021. Now entering its fifth year, this celebration brings together residents, local leaders, and KPD officers to listen, learn, and build bridges that last.

From National Night Out to frequent Coffee with a Cop events, we prioritize accessibility and visibility in every corner of our city. Our approach is simple: if there's a community event and you want the police to be there—we'll see you soon.

Investing in Officers to Strengthen Service

Our commitment to community trust begins within our own ranks. We know that confident, supported officers make better partners in public safety. That's why our senior leadership prioritizes officer well-being and open communication. Regular cookouts are hosted by command staff for all shifts, and our Chief of Police personally leads monthly advisory board meetings with frontline officers to ensure every voice is heard.

We also take mental health seriously. Through the Kennesaw Public Safety Foundation, our officers have access to free, confidential counseling services with an independent therapist, ensuring they have the tools and support they need to thrive both on and off duty.

At KPD, we don't just work in Kennesaw—we are part of Kennesaw. Every initiative, every conversation, and every call for service is an opportunity to build trust and strengthen the connection between our department and the people we serve.

Operating Budget Comments

Fiscal Year 2025 Budget: \$9,690,801

Fiscal Year 2026 Budget: \$10,322,085

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA

- An increase of \$11,500 in Overtime to better reflect actual
- An increase of \$15,000 in Travel due to the need to send officers for training at new locations due to the regional academy in Cobb County limiting training opportunities
- An increase of \$15,625 in Education & Training to support continued professional development and training of personnel.
- An increase of \$12,749 in Equipment Repairs & Maintenance due to an increase in yearly subscription fees
- An increase of \$1,000 in Radio Repairs & Maintenance to accommodate rising costs
- An increase of \$10,875 in Police Materials/Supplies is due to adding the duty ammo and weapon light batteries to this line item and taking it out of Education and Training.
- A decrease of \$7,460 in Temporary Employees due to the exclusion of interns across departments in FY26

Capital Outlay items funded by the General Fund:

- \$95,000.00 Ford Utility SUV for patrol
- \$95,000.00 Ford Utility SUV for patrol
- \$95,000.00 Ford Utility SUV for patrol
- \$95,000.00 Ford Utility SUV for patrol
- \$95,000.00 Ford Utility SUV for patrol
- \$95,000.00 Ford Utility SUV for patrol
- \$65,000.00 Ford Utility SUV for detective
- \$65,000.00 Ford Utility SUV for detective
- \$65,000.00 Ford Utility SUV for detective
- \$60,000.00 Ford Explorer XLT for Admin (Internal Affairs)

Capital Outlay items funded by Court Project Fund (CPF) include:

- \$41,000 for B&T Subguns (10)
- \$16,000 for 40MM Launchers (6)

Capital Outlay items funded by Court Service Improvement Fund (CSIF) include:

- \$120,000 for Patrol Rifles (30)

Impact Fees include:

- \$200,000 for Public Safety Facility

Position Summary

Fiscal Year 2025 Total Authorized Positions: 86

Fiscal Year 2025 Total Funded Positions: 86

Fiscal Year 2026 Total Authorized Positions: 86

Fiscal Year 2026 Total Funded Positions: 86

- Reporting Structure Changes to Org Chart Include:
 - The two (2) Crime Analysts (Civilian) positions will no longer report directly to a Lieutenant. They will instead report directly to a Captain.
 - Two (2) Police Officers positions were shifted within the org chart, only changing their direct supervisor from one Sergeant to two different Sergeants.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3200-51-110000-00000](#) REGULAR EMPLOYEES
[100-3200-51-120000-00000](#) TEMPORARY EMPLOYEES
[100-3200-51-130000-00000](#) OVERTIME
[100-3200-51-130500-00000](#) POLICE ONCALL
[100-3200-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-3200-51-210000-00000](#) GROUP INSURANCE
[100-3200-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-3200-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-3200-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-3200-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-3200-51-270000-00000](#) WORKER'S COMPENSATION
[100-3200-52-110000-00000](#) INMATE MEDICAL
[100-3200-52-123100-00000](#) PRE-EMPLOYMENT PHYSICALS
[100-3200-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-3200-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-3200-52-311000-00000](#) CLAIM DEDUCTIBLES
[100-3200-52-324100-00000](#) USER FEES--800 MHZ RADIO
[100-3200-52-325000-00000](#) POSTAGE
[100-3200-52-330000-00000](#) ADVERTISING
[100-3200-52-340000-00000](#) PRINTING & BINDING
[100-3200-52-350000-00000](#) TRAVEL
[100-3200-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-3200-52-363000-00000](#) MEETING EXPENSES
[100-3200-52-370000-00000](#) EDUCATION & TRAINING
[100-3200-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-3200-52-394000-00000](#) INMATE HOUSING
[100-3200-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-3200-52-450000-00000](#) RADIO REPAIRS & MAINT
[100-3200-52-601500-00000](#) HONOR GUARD TEAM
[100-3200-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-3200-53-111000-00000](#) OFFICE SUPPLIES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
5,910,000.00	5,955,000.00	45,000.00	0.76%
8,760.00	0.00	-8,760.00	-100.00%
148,500.00	160,000.00	11,500.00	7.74%
95,000.00	95,000.00	0.00	0.00%
13,750.00	13,750.00	0.00	0.00%
1,090,749.00	1,355,192.00	264,443.00	24.24%
17,500.00	19,000.00	1,500.00	8.57%
26,352.00	57,220.00	30,868.00	117.14%
473,000.00	476,500.00	3,500.00	0.74%
642,882.00	672,177.00	29,295.00	4.56%
129,980.00	138,717.00	8,737.00	6.72%
15,000.00	15,000.00	0.00	0.00%
12,000.00	12,000.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
189,369.00	213,772.00	24,403.00	12.89%
5,000.00	0.00	-5,000.00	-100.00%
70,000.00	70,000.00	0.00	0.00%
2,200.00	2,200.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
4,000.00	4,000.00	0.00	0.00%
40,000.00	35,000.00	-5,000.00	-12.50%
6,500.00	6,500.00	0.00	0.00%
2,800.00	3,500.00	700.00	25.00%
101,095.00	56,800.00	-44,295.00	-43.82%
8,000.00	8,000.00	0.00	0.00%
50,000.00	50,000.00	0.00	0.00%
126,331.00	139,080.00	12,749.00	10.09%
7,000.00	8,000.00	1,000.00	14.29%
1,700.00	2,000.00	300.00	17.65%
4,200.00	3,500.00	-700.00	-16.67%
4,500.00	4,500.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-3200-53-111100-00000	COPY PAPER	2,000.00	2,000.00	0.00	0.00%
100-3200-53-117200-00000	UNIFORMS	157,500.00	157,500.00	0.00	0.00%
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP	5,000.00	5,000.00	0.00	0.00%
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES	45,300.00	126,095.00	80,795.00	178.36%
100-3200-53-132000-00000	WATER	200.00	1,500.00	1,300.00	650.00%
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	235,333.00	414,582.00	179,249.00	76.17%
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	2,000.00	2,000.00	0.00	0.00%
100-3200-53-171000-00000	FLOWERS	1,300.00	1,000.00	-300.00	-23.08%
Total Expense:		9,690,801.00	10,322,085.00	631,284.00	6.51%
Total Fund: 100 - GENERAL FUND:		9,690,801.00	10,322,085.00	631,284.00	6.51%
Report Total:		9,690,801.00	10,322,085.00	631,284.00	6.51%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-3200-51-110000-00000	REGULAR EMPLOYEES	5,955,000.00	5,955,000.00	0.00	0.00	5,955,000.00	100.00 %
100-3200-51-130000-00000	OVERTIME	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Over time		1.00	160,000.00	160,000.00			
100-3200-51-130500-00000	POLICE ONCALL	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police On Call		1.00	95,000.00	95,000.00			
100-3200-51-145000-00000	HOLIDAY BONUS PAYMENT	13,750.00	13,750.00	0.00	0.00	13,750.00	100.00 %
100-3200-51-210000-00000	GROUP INSURANCE	1,355,192.00	1,355,192.00	0.00	0.00	1,355,192.00	100.00 %
100-3200-51-211400-00000	HSA EMPLOYERS SHARE	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00 %
100-3200-51-215000-00000	GROUP INSURANCE-RETIREE	57,220.00	57,220.00	0.00	0.00	57,220.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	57,220.00	57,220.00			
100-3200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	476,500.00	476,500.00	0.00	0.00	476,500.00	100.00 %
100-3200-51-240000-00000	RETIREMENT CONTRIBUTIONS	672,177.00	672,177.00	0.00	0.00	672,177.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	28,631.00			
GMEBS PENSION		0.00	0.00	643,546.00			
100-3200-51-270000-00000	WORKER'S COMPENSATION	138,717.00	138,717.00	0.00	0.00	138,717.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	138,717.00			
100-3200-52-110000-00000	INMATE MEDICAL	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Inmate Medical		1.00	15,000.00	15,000.00			
Budget Notes							
Subject		Description					
Inmate Medical		Inmate medical nexessitates (i.e. Inmate Doctor, hospital, dental visits), DUI Blood alcohol testing.					
100-3200-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pre Employment Screening of Police Department		1.00	12,000.00	12,000.00			
Budget Notes							
Subject		Description					
Pre employment Screening		Pre employment screening for Police Department Candidates to include: Physical, psychological, medical, and drug testing evaluations. This also includes Guardian Alliance applicant tracking					
100-3200-52-125000-00000	OTHER PROFESSIONAL SERV	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Professional Services Lt. Assessment				1.00	9,000.00	9,000.00			
Professional Services Sgt. Assessment				1.00	9,000.00	9,000.00			
Budget Notes									
Subject		Description							
Professional Services		Cost associated with process to facilitate promotiona assessments for the ranks of Sergeant and Lieutenants							
100-3200-52-310000-00000	INS, OTHER THAN EMP BEN			213,772.00	213,772.00	0.00	0.00	213,772.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
GEORGIA FIRST RESONDERS PTSD PROGRAM				0.00	0.00	10,508.00			
PROPERTY & LIABLITY INSURANCE				0.00	0.00	203,264.00			
100-3200-52-324100-00000	USER FEES--800 MHZ RADIO			70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
User Fees 800Mhz Radio				1.00	70,000.00	70,000.00			
Budget Notes									
Subject		Description							
User Fees - 800 MHZ Radio		Funding utilized to maintain user agreement between the City of Kennesaw and Cobb County for use of 800 mhz radio frequencies.							
100-3200-52-325000-00000	POSTAGE			2,200.00	2,200.00	0.00	0.00	2,200.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Postage for Official Department Usagee				1.00	2,200.00	2,200.00			
Budget Notes									
Subject		Description							
Postage		Funding utilized for postage for Official Department Mail							
100-3200-52-330000-00000	ADVERTISING			18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Cadet Program				1.00	2,000.00	2,000.00			
Citizen's Police Academy				1.00	1,000.00	1,000.00			
Community Engagement Events and merchandise				1.00	6,000.00	6,000.00			
Recruiting event with Georgia and other states				1.00	2,000.00	2,000.00			
Recruitment Advertisement				1.00	2,000.00	2,000.00			
Recruitment giveaways				1.00	2,000.00	2,000.00			
Recruitment Meetings with Candidates				1.00	1,000.00	1,000.00			
Recruitment Video Update				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Recruitment and Community Engagement		Funding from this line supports Recruitment and Community Engagement Efforts.							
100-3200-52-340000-00000	PRINTING & BINDING			4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Printing and Binding				1.00	4,000.00	4,000.00			
Budget Notes									
Subject		Description							
Printing and Binding		Funding from this line is utilized for professional printing of department manuals and publications; including forms, ciations for code enforcement, door hangers, and business cards							
100-3200-52-350000-00000	TRAVEL			35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Travel				1.00	35,000.00	35,000.00			
Budget Notes									
Subject		Description							
Travel		Travel for staff to attend training and conferences							
100-3200-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Organizational Memberships				1.00	6,500.00	6,500.00			
Budget Notes									
Subject		Description							
Organizational Membership Dues		Funds from this line support memberships to professional and civi associations, which offer resources and training for department personnel in their individual job assignments adn specialties. IACP, FBINA, GACP, NNACP, ROCCIC							
100-3200-52-363000-00000	MEETING EXPENSES	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Meeting Expenses				1.00	3,500.00	3,500.00			
Budget Notes									
Subject		Description							
Meeting Expenses		Chiefs lunches, Meetings, KBA, CCLEA, Cobb Chamber							
100-3200-52-370000-00000	EDUCATION & TRAINING	56,800.00	56,800.00	0.00	0.00	56,800.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Accreditation Training and Certification				1.00	10,000.00	10,000.00			
Brazilian Jiu-Jitsu Training				12.00	1,400.00	16,800.00			
Crime Analysts Training & Certification				1.00	10,000.00	10,000.00			
Professional Development - Sr. Staff Training				1.00	12,500.00	12,500.00			
TAC Training & Professional Development				1.00	7,500.00	7,500.00			
Budget Notes									
Subject		Description							
Education and Training		Funding from this line supports standards of professional development and training for department personnel. With firearms training being one of the highest liability areas for a police department it is necessary to provide adequate live fire and simulation training to all sworn personnel. The requested allotment of ammo will allow each officer to complete the required semi-annual firearms qualification along with completion of additional training such as Officer Survival and Advanced Firearms Course as well as TASER training.							
100-3200-52-371000-00000	PROFESSIONAL DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Professional Development				1.00	8,000.00	8,000.00			
Budget Notes									
Subject		Description							
Professional Development		Funding to allow for material for advanced training classes lunches,CCLEA lunches, Safe Path Events, and GACP							
100-3200-52-394000-00000	INMATE HOUSING	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Inmate Housing				1.00	50,000.00	50,000.00			
Budget Notes									
Subject		Description							
Inmate Housing		Funding pays for the housing of Inmates sentenced under the city of kennesaw.							

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-3200-52-440000-00000	EQUIPMENT REPAIRS & MAINT	139,080.00	139,080.00	0.00	0.00	139,080.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
3SI		1.00	450.00	450.00			
Cell Brite		1.00	7,000.00	7,000.00			
CID Cyber Crime Suites		1.00	8,000.00	8,000.00			
Data Pilot10		1.00	995.00	995.00			
Data Works		1.00	5,800.00	5,800.00			
Equipment Services and Contracts		1.00	8,300.00	8,300.00			
Flock Maintenance (14 Cameras)		14.00	2,500.00	35,000.00			
Griffeye		1.00	3,000.00	3,000.00			
GTA		1.00	600.00	600.00			
Guardian Tracking		1.00	8,700.00	8,700.00			
Leads On Line		1.00	7,000.00	7,000.00			
LEFTA PTO Software		1.00	2,500.00	2,500.00			
LINX		1.00	5,500.00	5,500.00			
Loud Sercurity Monitoring		1.00	540.00	540.00			
Pairin		1.00	2,400.00	2,400.00			
Palatine		1.00	1,495.00	1,495.00			
Power DMS		1.00	7,700.00	7,700.00			
PowerBI		1.00	800.00	800.00			
QISOFT (Police Intel)		1.00	500.00	500.00			
ROCIC		1.00	300.00	300.00			
Spillman Command Central Inv.		1.00	8,300.00	8,300.00			
Survey Monkey		1.00	700.00	700.00			
Thomson Reuters - CLEAR		1.00	18,500.00	18,500.00			
Virtual Academy		1.00	5,000.00	5,000.00			
Budget Notes							
Subject		Description					
Equipment Contracts		Funding used to maintain department contracts and equipment service repairs.					
100-3200-52-450000-00000	RADIO REPAIRS & MAINT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Radio Repair and Maintenance		1.00	8,000.00	8,000.00			
Budget Notes							
Subject		Description					
Radio Repair and Maintenance		Funding utilized to maintain and repair department speed detection devices, and both portable adn mobile radios.					
100-3200-52-601500-00000	HONOR GUARD TEAM	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Honor Guard		1.00	2,000.00	2,000.00			
Budget Notes							
Subject		Description					
Honor Guard		Honor Guard upkeep and supplies					
100-3200-52-610000-00000	EMPLOYEE TEAM BUILDING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Employee Team Building		1.00	3,500.00	3,500.00			
Budget Notes							
Subject		Description					
Employee Team Building		Team building exercises, training, team gatherings, exercise equipment					
100-3200-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
General Office Supplies				1.00	4,500.00	4,500.00			
Budget Notes									
Subject		Description							
General Office Supplies		Police Department share of office supplies received through central purchasing							
100-3200-53-111100-00000	COPY PAPER			2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Copy Paper				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Copy Paper		Funding allows for purchase of copy paper to be utilized by department staff.							
100-3200-53-117200-00000	UNIFORMS			157,500.00	157,500.00	0.00	0.00	157,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Body Armor and Outter Carriers				20.00	1,900.00	38,000.00			
Command Staff and CID Clothing Allowance				11.00	900.00	9,900.00			
New Hires				9.00	4,500.00	40,500.00			
Uniforms				1.00	21,500.00	21,500.00			
UPD replacement				68.00	700.00	47,600.00			
Budget Notes									
Subject		Description							
Uniforms		Funding utilized to purchase uniforms for police personnel, including leather goods, body armor, and boots.							
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP			5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Operating Material / Supplies				1.00	5,000.00	5,000.00			
Budget Notes									
Subject		Description							
Operating Materials / Supplies		Purchases of supplies for Police projects, retirement ceremony supplies and gifts.							
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES			126,095.00	126,095.00	0.00	0.00	126,095.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
.223 cal range ammo				1.00	22,000.00	22,000.00			
.308 cal range ammo				1.00	1,420.00	1,420.00			
9mm duty ammo				1.00	6,000.00	6,000.00			
9mm training/range ammo				1.00	17,000.00	17,000.00			
Evidence Supplies				1.00	10,000.00	10,000.00			
For Crime Analyst				1.00	5,000.00	5,000.00			
FX Marking Rounds (Approved Supp GF)				1.00	3,000.00	3,000.00			
Police Material / Supplies				1.00	33,000.00	33,000.00			
PUBLIC SAFETY AMB & SUPERVISOR				2.00	4,500.00	9,000.00			
Taser Training supplies/Less Lethal Training Sup				1.00	15,000.00	15,000.00			
Training Targets				1.00	1,500.00	1,500.00			
Weapon Light Batteries				1.00	3,175.00	3,175.00			
Budget Notes									
Subject		Description							
Police Materials / Supplies		Funds from this line are utilized to purchase specialized police materials and supplies as follows. Intoxilyzer supplies—gas for the intox 9000, mouthpieces, crimes scene supplies, support for canine, dog food, forms, cellphone subpoenas, and other related supplies							
100-3200-53-132000-00000	WATER			1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

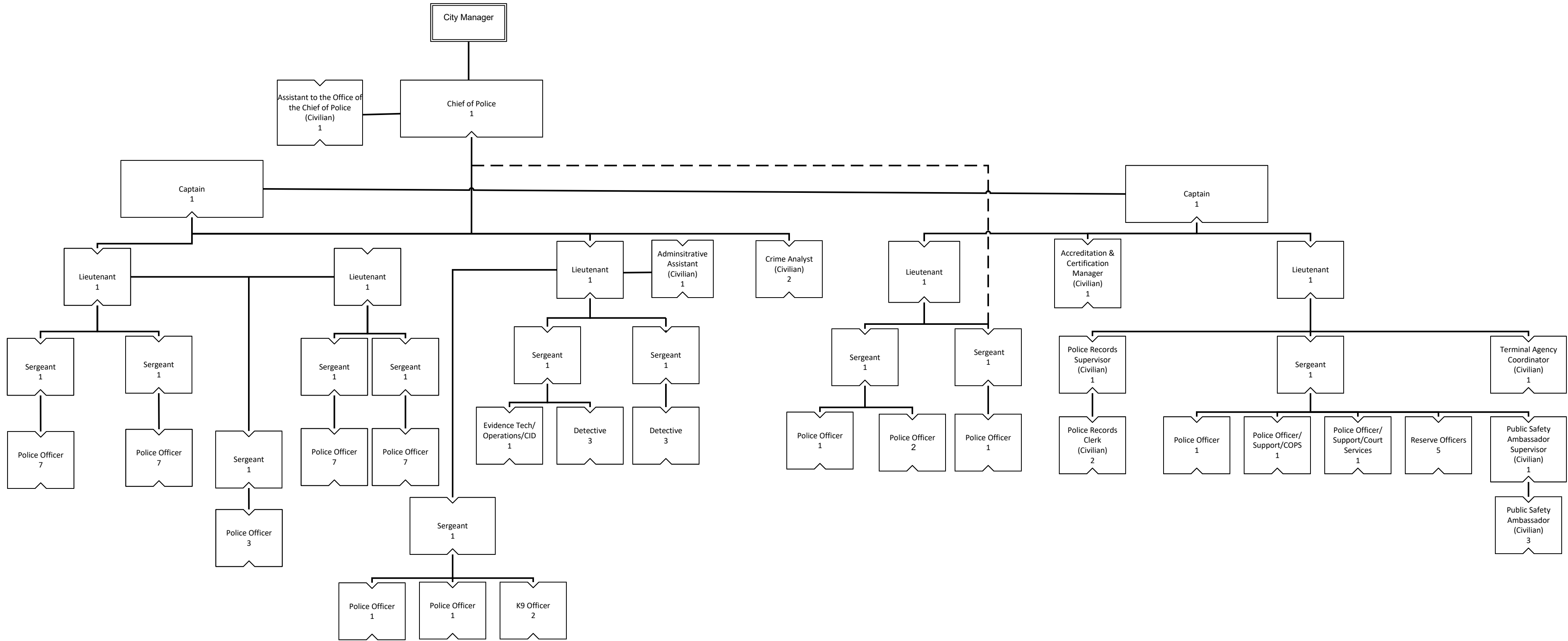
Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Water				1.00	1,500.00	1,500.00			
Budget Notes									
Subject		Description							
Water		Water Cooler, bottled water to support officers working outside details, events, and training.							
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	414,582.00	414,582.00	0.00	0.00	414,582.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
40mm Launchers (6) (CPF)				1.00	16,000.00	16,000.00			
B&T Subguns (10) (CPF)				1.00	41,000.00	41,000.00			
Body Camera Contract Year 5				1.00	46,125.00	46,125.00			
Lidar Units Speed Detection				4.00	2,500.00	10,000.00			
Narcan Replacements				1.00	7,200.00	7,200.00			
Patrol Rifles (30) (CSIF)				1.00	120,000.00	120,000.00			
Police Small Equipment				1.00	100,000.00	100,000.00			
Taser 10 Contract Yr 2				1.00	74,257.00	74,257.00			
Budget Notes									
Subject		Description							
Police Small Equipment		Funds from this line are utilized to purchase alco-sensors, asp batons, badges, laser, radios, oc spray, radio batteries, etc... This funding also includes funding for active shooter response kits.							
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
General Office Small Equipment				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
General Office Small Equipment		Funds from this line are utilized to purchase small office equipment.							
100-3200-53-171000-00000	FLOWERS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Breavement Flowers				1.00	1,000.00	1,000.00			
Budget Notes									
Subject		Description							
Purchase explanation		Purchase flowers to extend the departments expression of concern, care, and compassion to city personnel, and or other agencies.							
Expense Total:		10,322,085.00	10,322,085.00	0.00	0.00	10,322,085.00	100.00%		
Fund: 100 - GENERAL FUND Total:		10,322,085.00	10,322,085.00	0.00	0.00	10,322,085.00	100.00%		
Report Total:		10,322,085.00	10,322,085.00	0.00	0.00	10,322,085.00	100.00%		

Police Department

Authorizations - 86
Authorized Sworn - 68
Civilian Personnel - 13
Reserve Officers - 5
Updated June 25, 2025
FY 2026





City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3800-52-363000-00000](#)

MEETING EXPENSES

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)		
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-3800-52-363000-00000	MEETING EXPENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
911 NAT PUB SAFETY TELECOMM WEEK, TEAM BLDG		1.00	1,000.00	1,000.00			
Expense Total:		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%
Report Total:		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00%

Fiscal Year 2026 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- To sustain proper staffing levels and implement robust training programs for Public Works employees, guaranteeing efficient, safe, and high-quality services for the community.
- To explore and evaluate opportunities for department expansion. This includes assessing available properties for relocation or expanding the current space.
- To develop an advanced grading framework for roads, incorporating street condition assessments, signage performance, and sidewalk accessibility. This will be based on professional assessments and industry practices.
- To comply with local, state, and federal stormwater regulations by conducting comprehensive system inspections, implementing rehabilitation projects, and maintaining up-to-date mapping and modeling.

Department Highlights

- Continued design and land acquisition for Cherokee Street, Ben King Road and Sardis Street projects Keep
- Expanded the useful area of the Public Works facility by grading property between the administration office and CSX line.

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,218,718

Fiscal Year 2026 Budget: \$1,249,512

The highlights of the recommended budget include the following:

- An increase of \$13,700 in Energy – Gasoline/Diesel due to higher costs

Capital Outlay items funded by the General Fund include:

- \$60,000 for 2025 GMC SVU – replacement vehicle
- \$38,000 for 2025 Ford Ranger – replacement vehicle

Position Summary

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 7

Fiscal Year 2026 Total Authorized Positions: 8

Fiscal Year 2026 Total Funded Positions: 7

- One position (Fleet Lead Mechanic) was frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-4000-51-110000-00000	REGULAR EMPLOYEES
100-4000-51-130000-00000	OVERTIME
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT
100-4000-51-210000-00000	GROUP INSURANCE
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-4000-51-270000-00000	WORKER'S COMPENSATION
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN
100-4000-52-325000-00000	POSTAGE
100-4000-52-340000-00000	PRINTING & BINDING
100-4000-52-350000-00000	TRAVEL
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-4000-52-363000-00000	MEETING EXPENSES
100-4000-52-370000-00000	EDUCATION & TRAINING
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORC
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING
100-4000-53-111000-00000	OFFICE SUPPLIES
100-4000-53-117200-00000	UNIFORMS
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL
100-4000-53-130000-00000	FOOD
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMAL

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
473,000.00	440,000.00	-33,000.00	-6.98%
7,000.00	7,000.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
88,119.00	145,053.00	56,934.00	64.61%
2,196.00	7,630.00	5,434.00	247.45%
37,000.00	34,000.00	-3,000.00	-8.11%
56,733.00	43,353.00	-13,380.00	-23.58%
24,457.00	26,101.00	1,644.00	6.72%
35,000.00	35,000.00	0.00	0.00%
26,753.00	28,715.00	1,962.00	7.33%
300.00	300.00	0.00	0.00%
300.00	300.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
450.00	450.00	0.00	0.00%
150.00	150.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
500.00	500.00	0.00	0.00%
158,310.00	158,310.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
4,550.00	4,550.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
1,500.00	2,000.00	500.00	33.33%
7,200.00	7,200.00	0.00	0.00%
8,000.00	8,000.00	0.00	0.00%
274,000.00	287,700.00	13,700.00	5.00%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
Total Expense:		1,218,718.00	1,249,512.00	30,794.00	2.53%
Total Fund: 100 - GENERAL FUND:		1,218,718.00	1,249,512.00	30,794.00	2.53%
Report Total:		1,218,718.00	1,249,512.00	30,794.00	2.53%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4000-51-110000-00000	REGULAR EMPLOYEES	440,000.00	440,000.00	0.00	0.00	440,000.00	100.00 %
100-4000-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		0.00	0.00	7,000.00			
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-4000-51-210000-00000	GROUP INSURANCE	145,053.00	145,053.00	0.00	0.00	145,053.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	145,053.00	145,053.00			
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE	7,630.00	7,630.00	0.00	0.00	7,630.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	7,630.00	7,630.00			
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	34,000.00	34,000.00	0.00	0.00	34,000.00	100.00 %
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS	43,353.00	43,353.00	0.00	0.00	43,353.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,434.00			
GMEBS PENSION		0.00	0.00	41,919.00			
100-4000-51-270000-00000	WORKER'S COMPENSATION	26,101.00	26,101.00	0.00	0.00	26,101.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	26,101.00			
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Property abatement		0.00	0.00	25,000.00			
Repair fleet equipment and PW yard		0.00	0.00	10,000.00			
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN	28,715.00	28,715.00	0.00	0.00	28,715.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	28,715.00			
100-4000-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Stamps for Departmental mail		0.00	0.00	300.00			
100-4000-52-340000-00000	PRINTING & BINDING	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc printing and scanning needs		0.00	0.00	300.00			
100-4000-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Expenses for training/conferences		0.00	0.00	2,000.00			
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS	450.00	450.00	0.00	0.00	450.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA, ASE, ASFM		0.00	0.00	450.00			
100-4000-52-363000-00000	MEETING EXPENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Food, drink, etc		0.00	0.00	150.00			
100-4000-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fees for seminars/conferences		0.00	0.00	2,500.00			
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Meeting expenses		0.00	0.00	500.00			
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT	158,310.00	158,310.00	0.00	0.00	158,310.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BLDG & FAC MT		0.00	0.00	2,890.00			
BLDG SERV		0.00	0.00	3,000.00			
P&R		0.00	0.00	15,340.00			
POLICE		0.00	0.00	75,000.00			
PW		0.00	0.00	17,080.00			
STREETS		0.00	0.00	45,000.00			
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Preventive maintenance		0.00	0.00	1,000.00			
Repairs		0.00	0.00	500.00			
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORGA	4,550.00	4,550.00	0.00	0.00	4,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Arbor Day		0.00	0.00	50.00			
Big Shanty Sponsorship		0.00	0.00	250.00			
Board training/retreat		0.00	0.00	300.00			
KAB affiliate dues		0.00	0.00	200.00			
KAB conference registration		0.00	0.00	550.00			
KAB conference travel		0.00	0.00	1,500.00			
KGB affiliate dues		0.00	0.00	250.00			
Marketing/Promo material		0.00	0.00	500.00			
Shredder for event		0.00	0.00	600.00			
Volunteer refreshments		0.00	0.00	350.00			
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Food/drink for Departmental events		0.00	0.00	1,000.00			
100-4000-53-111000-00000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Pens, paper, etc				0.00	0.00	2,000.00	
100-4000-53-117200-00000	UNIFORMS	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Supply and laundering				0.00	0.00	7,200.00	
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Tools, welding material, scanner updates				0.00	0.00	8,000.00	
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL	287,700.00	287,700.00	0.00	0.00	287,700.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
BLDG & FAC MT				0.00	0.00	5,100.00	
BLDG SERV				0.00	0.00	6,500.00	
P&R				0.00	0.00	25,800.00	
POLICE				0.00	0.00	183,800.00	
PW				0.00	0.00	13,200.00	
STREETS				0.00	0.00	53,300.00	
100-4000-53-130000-00000	FOOD	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Department meetings and overtime meals				0.00	0.00	2,000.00	
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMALL EQ...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Hand tools, saws, drills, etc				0.00	0.00	1,500.00	
Shovels, rakes, brooms, etc				0.00	0.00	1,000.00	
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Misc expenses				0.00	0.00	500.00	
Expense Total:		1,249,512.00	1,249,512.00	0.00	0.00	1,249,512.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,249,512.00	1,249,512.00	0.00	0.00	1,249,512.00	100.00%
Report Total:		1,249,512.00	1,249,512.00	0.00	0.00	1,249,512.00	100.00%

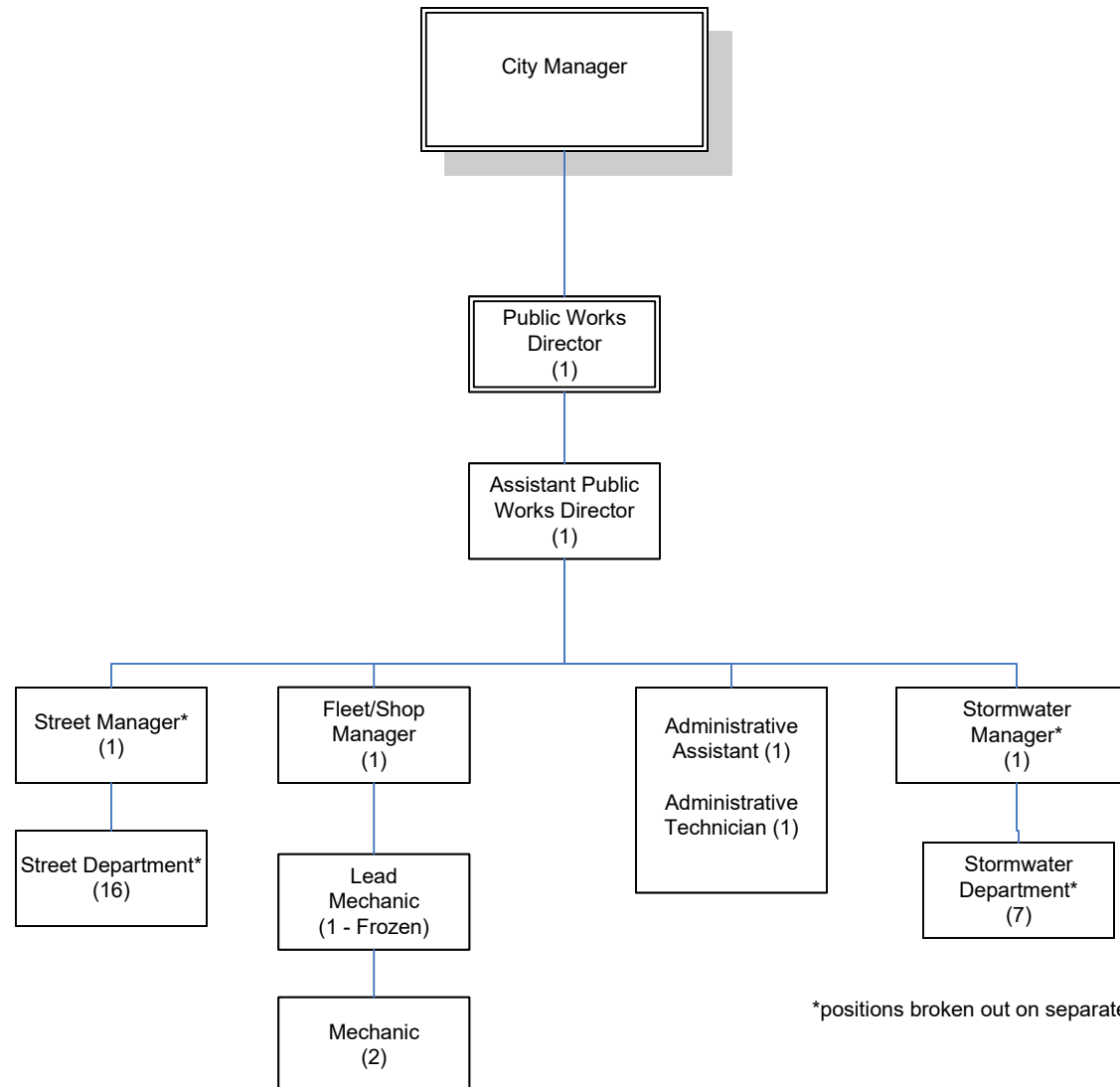
Public Works Department

Authorizations - 33 total

Administration - 8

Updated June 25, 2025

FY 2026



*positions broken out on separate organizational chart

Fiscal Year 2026 Budget Briefing Paper

Department: Public Works – Streets

Department Highlights

- CDBG – Continued to install sidewalks in Woodland Acres
- LRA/Reserves – Resurfaced a total of 8.7 miles.
- Completed 2700' of sidewalk replacement and new installation

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,757,681

Fiscal Year 2026 Budget: \$1,637,608

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$10,000 in Overtime to better match actuals
- An increase of \$8,100 in Uniforms due to anticipated cost increase of new uniform contract
- A decrease of \$10,000 in Other Professional Services due to the known cost of Landscape Contract.

Capital Outlay items funded by the General Fund include:

- \$14,000 for Exmark 60" Turn Mower (replacement)
- \$9,400 for Black Cat Radar Traffic Counter

Projects funded by Reserve Funds include:

- \$500,000 for local paving/resurfacing projects will be funded through Reserves.
- \$500,000 for Cobb International project. The City was awarded a \$2,000,000 grant for a reclamation and resurface project on Cobb International Blvd. The grant is being funneled through Georgia DOT who requires a 25% match.

Position Summary

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 13

Fiscal Year 2026 Total Authorized Positions: 17

Fiscal Year 2026 Total Funded Positions: 13

- Four positions (3 Street Landscaping Maintenance I and 1 Street Landscaping Maintenance III) are frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-4200-51-110000-00000](#)
[100-4200-51-130000-00000](#)
[100-4200-51-130500-00000](#)
[100-4200-51-145000-00000](#)
[100-4200-51-210000-00000](#)
[100-4200-51-211400-00000](#)
[100-4200-51-215000-00000](#)
[100-4200-51-220000-00000](#)
[100-4200-51-240000-00000](#)
[100-4200-51-270000-00000](#)
[100-4200-52-125000-00000](#)
[100-4200-52-310000-00000](#)
[100-4200-52-311000-00000](#)
[100-4200-52-362000-00000](#)
[100-4200-52-370000-00000](#)
[100-4200-53-111000-00000](#)
[100-4200-53-117200-00000](#)
[100-4200-53-118000-00000](#)
[100-4200-53-118100-00000](#)
[100-4200-53-119200-00000](#)
[100-4200-53-123000-00000](#)
[100-4200-53-160000-00000](#)
[100-4200-53-180000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STREET - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
INS, OTHER THAN EMP BEN
CLAIM DEDUCTIBLES
PROFESSIONAL MEMBERSHIPS
EDUCATION & TRAINING
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIALS/SUPP
LANDSCAPING MATERIALS/SUF
SIGNAGE
ENERGY-ELECTRICITY
SMALL EQUIPMENT
MISCELLANEOUS

Total Expense:	1,757,681.00	1,637,608.00	-120,073.00	-6.83%
Total Fund: 100 - GENERAL FUND:	1,757,681.00	1,637,608.00	-120,073.00	-6.83%
Report Total:	1,757,681.00	1,637,608.00	-120,073.00	-6.83%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
585,300.00	640,000.00	54,700.00	9.35%
7,000.00	17,000.00	10,000.00	142.86%
3,000.00	5,000.00	2,000.00	66.67%
2,100.00	2,100.00	0.00	0.00%
314,415.00	224,721.00	-89,694.00	-28.53%
1,000.00	1,750.00	750.00	75.00%
6,588.00	3,820.00	-2,768.00	-42.02%
48,700.00	50,500.00	1,800.00	3.70%
174,074.00	63,311.00	-110,763.00	-63.63%
90,507.00	96,591.00	6,084.00	6.72%
220,000.00	210,000.00	-10,000.00	-4.55%
64,297.00	69,015.00	4,718.00	7.34%
2,000.00	7,000.00	5,000.00	250.00%
500.00	500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
200.00	200.00	0.00	0.00%
7,900.00	16,000.00	8,100.00	102.53%
50,000.00	50,000.00	0.00	0.00%
135,000.00	135,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
9,000.00	9,000.00	0.00	0.00%
15,000.00	15,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,757,681.00	1,637,608.00	-120,073.00	-6.83%
1,757,681.00	1,637,608.00	-120,073.00	-6.83%
1,757,681.00	1,637,608.00	-120,073.00	-6.83%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4200-51-110000-00000	REGULAR EMPLOYEES	640,000.00	640,000.00	0.00	0.00	640,000.00	100.00 %
100-4200-51-130000-00000	OVERTIME	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	17,000.00			
100-4200-51-130500-00000	STREET - ONCALL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	5,000.00			
100-4200-51-145000-00000	HOLIDAY BONUS PAYMENT	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
100-4200-51-210000-00000	GROUP INSURANCE	224,721.00	224,721.00	0.00	0.00	224,721.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	224,721.00	224,721.00			
100-4200-51-211400-00000	HSA EMPLOYERS SHARE	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
100-4200-51-215000-00000	GROUP INSURANCE-RETIREE	3,820.00	3,820.00	0.00	0.00	3,820.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	3,820.00	3,820.00			
100-4200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	50,500.00	50,500.00	0.00	0.00	50,500.00	100.00 %
100-4200-51-240000-00000	RETIREMENT CONTRIBUTIONS	63,311.00	63,311.00	0.00	0.00	63,311.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,338.00			
GMEBS PENSION		0.00	0.00	60,973.00			
100-4200-51-270000-00000	WORKER'S COMPENSATION	96,591.00	96,591.00	0.00	0.00	96,591.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	96,591.00			
100-4200-52-125000-00000	OTHER PROFESSIONAL SERV	210,000.00	210,000.00	0.00	0.00	210,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Landscape Contract		0.00	0.00	210,000.00			
100-4200-52-310000-00000	INS, OTHER THAN EMP BEN	69,015.00	69,015.00	0.00	0.00	69,015.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	69,015.00			
100-4200-52-311000-00000	CLAIM DEDUCTIBLES	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIM DEDUCTIBLES		1.00	7,000.00	7,000.00			
100-4200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

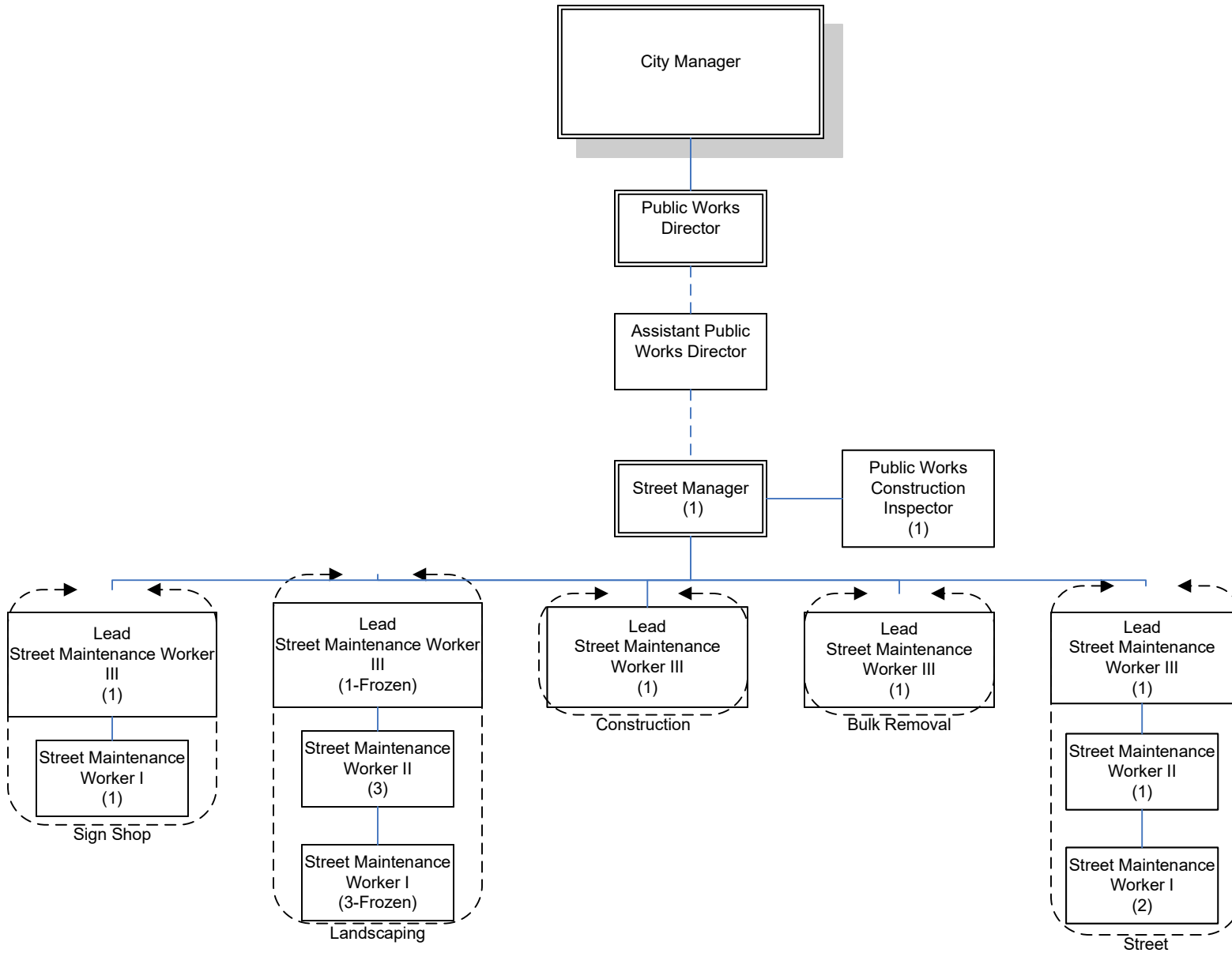
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
APWA dues		0.00	0.00	500.00			
100-4200-52-370000-00000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA conference		0.00	0.00	600.00			
100-4200-53-111000-00000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	200.00			
100-4200-53-117200-00000	UNIFORMS	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Employee Uniforms		0.00	0.00	16,000.00			
100-4200-53-118000-00000	OPERATING MATERIALS/SUPP	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Asphalt for road repairs		0.00	0.00	25,000.00			
Concrete for sidewalk/curb repairs		0.00	0.00	25,000.00			
100-4200-53-118100-00000	LANDSCAPING MATERIALS/SUPPLIES	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mulch and pine straw		0.00	0.00	45,000.00			
Spring and Fall annuals		0.00	0.00	35,000.00			
Tree removal as needed		0.00	0.00	10,000.00			
Turf chemicals		0.00	0.00	45,000.00			
100-4200-53-119200-00000	SIGNAGE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Regulatory and advisory signs		0.00	0.00	10,000.00			
Sign posts		0.00	0.00	5,000.00			
Vinyl supplies		0.00	0.00	5,000.00			
100-4200-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Outdoor lighting Main St, Cherokee St		0.00	0.00	9,000.00			
100-4200-53-160000-00000	SMALL EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Chainsaws, trimmers, blowers, etc		0.00	0.00	2,000.00			
Downtown Benches		0.00	0.00	13,000.00			
100-4200-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Shovels, rakes, brooms, etc		0.00	0.00	500.00			
Expense Total:		1,637,608.00	1,637,608.00	0.00	0.00	1,637,608.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,637,608.00	1,637,608.00	0.00	0.00	1,637,608.00	100.00%
Report Total:		1,637,608.00	1,637,608.00	0.00	0.00	1,637,608.00	100.00%

Public Works- Streets Department

Authorizations - 17

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, 5K Grand Prix Series, Concert Series, volunteer opportunities, senior programming, and general interest programs.

Goals & Objectives

- To develop and maintain fully equipped facilities and equipment, ensuring they are safe, functional, and accessible for the community.
- To improve workforce efficiency, productivity, and performance using appropriate scheduling, use of software and staff training combined with the development of engaging programs and events.
- To achieve CAPRA Accreditation by meeting all required standards and enhance community engagement through a range of strategic initiatives.

Department Highlights

- The City maintains over 100 acres of parks, Swift, Adams, and 13 neighborhood parks.
- There are a total of 13 playgrounds, 1 splash pad, 3 dog parks, 1 skate park, 2 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Park was named the "Best of Cobb" for 2024, 2023, 2022, 2021, 2020, 2019 and 2018.
- Swift-Cantrell Park is named by Atlanta Parent Magazine list of Best Playgrounds, 2025 and 2024.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 24th year will reach over 65,000 people over the 2 days.
- Offers over 200 classes to youth and adults.
- Offers more than 10 camps throughout the year.
- Our Summer Camp will serve over 1200 kids, along with another 500 kids with our partnering camps such as the Teen Camp, Snapology, basketball Camp, Soccer Camp, Volleyball Camp, STEAM Camp, Cooking Camp, etc.
- Senior programming has increased by 30%. This includes the Spring and Fall Luncheon Series and various activities through Senior Clubhouse.
- Hosted Perfect Game World Series Baseball & Softball Tournament. Hosted 4 additional Perfect Game Tournaments.
- Toddler Tuesday has increased participation to 769 participants annually.
- Recreation Center topped 15,000 members this year.

Operating Budget Comments

Fiscal Year 2025 Budget: \$3,763,544

Fiscal Year 2026 Budget: \$4,014,020

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$5,000 to Overtime to better reflect actual spent.
- An increase of \$500 in Meeting Expenses to cover additional speaker costs
- An increase of \$1,000 in Equipment Repairs & Maintenance due to cover increased annual kiln repair cost
- An increase of \$23,476 in Special Events needed to support 12 Holi-Days of Kennesaw, new senior programming, and the rising cost of food for events
- An increase of \$30,000 in Parks/Rec Material/Supplies to purchase a Christmas tree for Kennesaw's Holiday Extravaganza at Depot Park
- An increase of \$51,143 in Rec Program Operating Supplies due to the addition of After School Program and Baseball/Softball Tournaments, replacement of basketball/volleyball uniforms, and increased participation for Black History Bowl and Camp
- An increase of \$9,000 to skatepark due to needed concrete repairs
- A decrease of \$5,000 in Other Professional Services due to removal of Spring Youth Volleyball resulting in decreased need for referees
- A decrease of \$2,000 in Contracted Programmatic Services due to removal of Splash Pad assistance contract.
- A decrease of \$6,150 in advertising due to the removal or reduction of special events

Impact Fees include:

- \$320,000 for Lights & Poles for Fields 5 & 6

Capital Outlay items funded by General Fund:

- \$40,000 for 2025 Ford Explorer
- \$10,000 for Enclosed Trailer
- \$14,000 for Exmark Zero Turn Rear Discharge Mower
- \$23,500 for Leaf Vacuum

Position Summary

Fiscal Year 2025 Total Authorized Positions: 35

Fiscal Year 2025 Total Funded Positions: 35

Fiscal Year 2026 Total Authorized Positions: 36

Fiscal Year 2026 Total Funded Positions: 36

- Two positions (PT Parks Worker) were added as new positions to support additional tournaments and events at Adams Park.
- The following positions were adjusted on the org chart to show that they report directly to the Recreation Center Manager: FT Office Assistant Front Desk (3), PT Facility Monitor (6), PT Facility Maintenance Technician (1), and the newly added PT Parks Worker (2)
 - The PT Building Monitor classification is no longer in use, and those positions have been combined with the PT Facility Monitor position.
 - Org chart was corrected to reflect one (1) PT Facility Maintenance Tech position instead of two (2), bringing the total number of authorized and funded positions to 36.
- The org chart was adjusted to clarify that the Crew Leader Swift Cantrell Park, Crew Leader Landscape, and Crew Leader Parks Maintenance positions report directly to the Parks Maintenance Supervisor.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-6100-51-110000-00000](#) REGULAR EMPLOYEES
[100-6100-51-120000-00000](#) TEMPORARY EMPLOYEES
[100-6100-51-130000-00000](#) OVERTIME
[100-6100-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-6100-51-210000-00000](#) GROUP INSURANCE
[100-6100-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-6100-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-6100-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-6100-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-6100-51-270000-00000](#) WORKER'S COMPENSATION
[100-6100-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-6100-52-125100-00000](#) FUNDRAISING & PARTNERSHIP
[100-6100-52-135000-00000](#) CONTRACTED PROGROMATIC S
[100-6100-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-6100-52-325000-00000](#) POSTAGE
[100-6100-52-330000-00000](#) ADVERTISING
[100-6100-52-340000-00000](#) PRINTING & BINDING
[100-6100-52-350000-00000](#) TRAVEL
[100-6100-52-360000-00000](#) DUES & FEES
[100-6100-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-6100-52-363000-00000](#) MEETING EXPENSES
[100-6100-52-370000-00000](#) EDUCATION & TRAINING
[100-6100-52-395000-00000](#) MILEAGE REIMBURSEMENT
[100-6100-52-410000-00000](#) OFFICE EQUIPMENT MAINT
[100-6100-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-6100-52-600000-00000](#) SPECIAL EVENTS
[100-6100-53-111000-00000](#) OFFICE SUPPLIES
[100-6100-53-111100-00000](#) COPY PAPER
[100-6100-53-117200-00000](#) UNIFORMS
[100-6100-53-118600-00000](#) PARKS/REC MATERIAL/SUPPLY
[100-6100-53-119100-00000](#) REC PROG OPER SUPPLIES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
1,550,000.00	1,564,300.00	14,300.00	0.92%
97,765.00	97,765.00	0.00	0.00%
27,000.00	32,000.00	5,000.00	18.52%
4,350.00	4,350.00	0.00	0.00%
264,361.00	374,861.00	110,500.00	41.80%
5,000.00	2,500.00	-2,500.00	-50.00%
6,588.00	3,820.00	-2,768.00	-42.02%
128,000.00	128,800.00	800.00	0.63%
237,579.00	255,054.00	17,475.00	7.36%
16,590.00	17,705.00	1,115.00	6.72%
73,128.00	68,128.00	-5,000.00	-6.84%
6,750.00	6,750.00	0.00	0.00%
300,650.00	298,650.00	-2,000.00	-0.67%
62,479.00	67,064.00	4,585.00	7.34%
300.00	300.00	0.00	0.00%
60,100.00	53,950.00	-6,150.00	-10.23%
18,780.00	18,780.00	0.00	0.00%
17,861.00	17,861.00	0.00	0.00%
4,980.00	4,980.00	0.00	0.00%
10,060.00	10,060.00	0.00	0.00%
5,700.00	6,200.00	500.00	8.77%
8,400.00	8,400.00	0.00	0.00%
500.00	500.00	0.00	0.00%
100.00	100.00	0.00	0.00%
10,600.00	11,600.00	1,000.00	9.43%
543,399.00	566,875.00	23,476.00	4.32%
4,500.00	4,500.00	0.00	0.00%
1,150.00	1,150.00	0.00	0.00%
14,000.00	14,000.00	0.00	0.00%
141,092.00	171,092.00	30,000.00	21.26%
133,782.00	184,925.00	51,143.00	38.23%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
100-6100-53-119300-00000	RECREATION CENTER	5,000.00	5,000.00	0.00	0.00%
100-6100-53-119500-00000	SKATEPARK	1,000.00	10,000.00	9,000.00	900.00%
Total Expense:		3,763,544.00	4,014,020.00	250,476.00	6.66%
Total Fund: 100 - GENERAL FUND:		3,763,544.00	4,014,020.00	250,476.00	6.66%
Report Total:		3,763,544.00	4,014,020.00	250,476.00	6.66%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-6100-51-110000-00000	REGULAR EMPLOYEES	1,564,300.00	1,564,300.00	0.00	0.00	1,564,300.00	100.00 %
100-6100-51-120000-00000	TEMPORARY EMPLOYEES	97,765.00	97,765.00	0.00	0.00	97,765.00	100.00 %
Budget Notes							
Subject		Description					
Camp Venture Staff		Additional funds needed to pay additional camp staff with Camp Venture. Adding 20 campers per week.					
100-6100-51-130000-00000	OVERTIME	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Events Overtime		1.00	32,000.00	32,000.00			
Budget Notes							
Subject		Description					
Overtime		Represents a better actual spent FY24 Actual is \$48,194					
100-6100-51-145000-00000	HOLIDAY BONUS PAYMENT	4,350.00	4,350.00	0.00	0.00	4,350.00	100.00 %
100-6100-51-210000-00000	GROUP INSURANCE	374,861.00	374,861.00	0.00	0.00	374,861.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	374,861.00	374,861.00			
100-6100-51-211400-00000	HSA EMPLOYERS SHARE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-6100-51-215000-00000	GROUP INSURANCE-RETIREE	3,820.00	3,820.00	0.00	0.00	3,820.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	3,820.00	3,820.00			
100-6100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	128,800.00	128,800.00	0.00	0.00	128,800.00	100.00 %
100-6100-51-240000-00000	RETIREMENT CONTRIBUTIONS	255,054.00	255,054.00	0.00	0.00	255,054.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	4,209.00			
GMEBS PENSION		0.00	0.00	250,845.00			
100-6100-51-270000-00000	WORKER'S COMPENSATION	17,705.00	17,705.00	0.00	0.00	17,705.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	17,705.00			
100-6100-52-125000-00000	OTHER PROFESSIONAL SERV	68,128.00	68,128.00	0.00	0.00	68,128.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Alarm System For Swift and Adams Park		1.00	2,000.00	2,000.00			
Grease Trap Cleaning		1.00	2,128.00	2,128.00			
Referees for Basketball and Volleyball		1.00	49,000.00	49,000.00			
Replacement of Ball Field Lights		1.00	5,000.00	5,000.00			
Tree Removal		1.00	10,000.00	10,000.00			
Budget Notes							
Subject		Description					
Referees/Officials		Removing Spring Youth Volleyball. reduced cost.					
100-6100-52-125100-00000	FUNDRAISING & PARTNERSHIPS	6,750.00	6,750.00	0.00	0.00	6,750.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
KBA/ Optimist Luncheons		1.00	500.00	500.00			
Cobb Chamber Event Registrations		1.00	150.00	150.00			
Meals with Prospective Partners		1.00	1,100.00	1,100.00			
Promotional Items		1.00	1,000.00	1,000.00			
Recognition for Sponsors		1.00	1,500.00	1,500.00			
Recognition for Volunteers		1.00	2,000.00	2,000.00			
Sales Kits (folder,inserts)		1.00	500.00	500.00			
100-6100-52-135000-00000	CONTRACTED PROGROMATIC SERV...	298,650.00	298,650.00	0.00	0.00	298,650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Instructor Payments		1.00	295,000.00	295,000.00			
Service Agreement - DC Pools		1.00	3,650.00	3,650.00			
100-6100-52-310000-00000	INS, OTHER THAN EMP BEN	67,064.00	67,064.00	0.00	0.00	67,064.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABLITY INSURANCE		0.00	0.00	67,064.00			
100-6100-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Postage		1.00	300.00	300.00			
100-6100-52-330000-00000	ADVERTISING	53,950.00	53,950.00	0.00	0.00	53,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
12 Holly Days of Kennesaw		1.00	7,000.00	7,000.00			
Amphitheater Concert Series		1.00	10,000.00	10,000.00			
Athletic Leagues		1.00	4,350.00	4,350.00			
Backyard Campout		1.00	50.00	50.00			
Big Game Day		1.00	250.00	250.00			
Book Swap		1.00	25.00	25.00			
Bunny Breakfast		1.00	100.00	100.00			
Camps		1.00	2,000.00	2,000.00			
Events Misc.		1.00	4,000.00	4,000.00			
General Awareness		1.00	5,275.00	5,275.00			
Grand Prix Series		1.00	2,000.00	2,000.00			
Outdoor Movie Series		1.00	1,300.00	1,300.00			
Pigs and Peaches		1.00	8,750.00	8,750.00			
Program Showcase		1.00	100.00	100.00			
Programs		1.00	2,000.00	2,000.00			
Salute to America		1.00	4,000.00	4,000.00			
Senior Showcase		1.00	100.00	100.00			
Senior Soiree		1.00	100.00	100.00			
Touch-A-Truck		1.00	2,500.00	2,500.00			
Veterans Luncheon		1.00	50.00	50.00			
Budget Notes							
Subject		Description					
12 Holly Days of Kennesaw		12 full Days of Programming - Increased Ad Budget					
Big Game Day		New Amphitheatre Event					
Budget Changes		Removed Art Sale and VD Dance, 2 movies, Life Rolls On.					
Fall-o-Ween		Removed					
Outdoor Movie Series		Presenting 4 movies annually					
Pickleball and Tennis Leagues		New Athletic Event					
Pigs & Peaches		Reduced \$5 due to Pigs Date Moved					
Senior Showcase		New Event					

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Touch a Truck							
Reduced. Cut Billboards							
100-6100-52-340000-00000	PRINTING & BINDING	18,780.00	18,780.00	0.00	0.00	18,780.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Constant Contact	1.00	3,000.00	3,000.00				
Event and Programs Printing	1.00	9,780.00	9,780.00				
Playbook Design & Printing	1.00	6,000.00	6,000.00				
100-6100-52-350000-00000	TRAVEL	17,861.00	17,861.00	0.00	0.00	17,861.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GRPA Conference Food	1.00	1,640.00	1,640.00				
GRPA Conference Hotel	1.00	2,800.00	2,800.00				
GRPA Maintenance Training	1.00	2,250.00	2,250.00				
IFEA Annual Conference Airfare	1.00	600.00	600.00				
IFEA Annual Conference Food	1.00	300.00	300.00				
IFEA Annual Conference Hotel	1.00	1,200.00	1,200.00				
IFEA Annual Conference Transportation	1.00	350.00	350.00				
NRPA Congress Airfare	1.00	1,000.00	1,000.00				
NRPA Congress Car Rental	1.00	500.00	500.00				
NRPA Congress Food	1.00	621.00	621.00				
NRPA Congress Hotel	1.00	1,200.00	1,200.00				
NRPA Congress Parking	1.00	100.00	100.00				
NRPA Directors School Airfare	1.00	600.00	600.00				
NRPA Directors School Food	1.00	300.00	300.00				
NRPA Directors School Hotel	1.00	1,500.00	1,500.00				
NRPA Directors School Transportation	1.00	350.00	350.00				
NRPA Supervisor School Airfare	1.00	500.00	500.00				
NRPA Supervisor School Food	1.00	300.00	300.00				
NRPA Supervisor School Hotel	1.00	1,500.00	1,500.00				
NRPA Supervisor School Transportation	1.00	250.00	250.00				
100-6100-52-360000-00000	DUES & FEES	4,980.00	4,980.00	0.00	0.00	4,980.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Annual Canva Pro Fee	1.00	300.00	300.00				
Annual Motion Picture Licensing Corp.	1.00	900.00	900.00				
Licensing Fee - SESAC	1.00	1,200.00	1,200.00				
Licensing Fee-ASCAP	1.00	550.00	550.00				
Licensing Fee-BMI	1.00	450.00	450.00				
Licensing For Reach Content Management	1.00	1,400.00	1,400.00				
Southeast Festivals and Event Assoc	1.00	180.00	180.00				
100-6100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	10,060.00	10,060.00	0.00	0.00	10,060.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
CAPRA Accreditation	1.00	5,000.00	5,000.00				
GAVA Membership	1.00	100.00	100.00				
GRPA Agency & Individual Membership	1.00	1,000.00	1,000.00				
GRPA District 5 Membership	1.00	300.00	300.00				
NRPA Agency Membership Renewal	1.00	1,000.00	1,000.00				
NRPA Certification of Professionals Renewals	1.00	210.00	210.00				
Optimist Club Mememrship	1.00	500.00	500.00				
Professional Development:IFEA Membership	1.00	850.00	850.00				
Rotary Membership	1.00	1,100.00	1,100.00				
100-6100-52-363000-00000	MEETING EXPENSES	6,200.00	6,200.00	0.00	0.00	6,200.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Administrative Staff Training		1.00	400.00	400.00			
Department Staff Appreciation		1.00	2,500.00	2,500.00			
Front Desk Staff Training		1.00	800.00	800.00			
Team Building		1.00	2,500.00	2,500.00			
Budget Notes							
Subject		Description					
Staff Development		Increased to cover additional speaker costs					
100-6100-52-370000-00000	EDUCATION & TRAINING	8,400.00	8,400.00	0.00	0.00	8,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GRPA Conference		1.00	1,800.00	1,800.00			
GRPA Maintenance School		1.00	1,200.00	1,200.00			
GRPA Programmers Workshop		1.00	500.00	500.00			
IFEA Classes		1.00	800.00	800.00			
NRPA Congress		1.00	2,000.00	2,000.00			
NRPA Director School		1.00	800.00	800.00			
NRPA Supervisor School		1.00	800.00	800.00			
Professional Admin Certification of Excellence		1.00	500.00	500.00			
100-6100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	500.00	500.00			
100-6100-52-410000-00000	OFFICE EQUIPMENT MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Equipment Maintenance		1.00	100.00	100.00			
100-6100-52-440000-00000	EQUIPMENT REPAIRS & MAINT	11,600.00	11,600.00	0.00	0.00	11,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Equipment Repairs and Maintennace		1.00	10,000.00	10,000.00			
Kiln Service/Repair		1.00	1,600.00	1,600.00			
Budget Notes							
Subject		Description					
Kiln repair		Actual Kiln Repair Cost FY 24 Spent \$1600					
100-6100-52-600000-00000	SPECIAL EVENTS	566,875.00	566,875.00	0.00	0.00	566,875.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
12 Holi-Days of Kennesaw		1.00	55,900.00	55,900.00			
Amphitheater Concert Series		1.00	260,000.00	260,000.00			
Big Game Days(2)		1.00	6,500.00	6,500.00			
Book Swap		1.00	470.00	470.00			
Bunny Breakfast		1.00	3,390.00	3,390.00			
Event Volunteer Recognition		1.00	2,000.00	2,000.00			
General Event Supplies		1.00	2,000.00	2,000.00			
Grand Prix Series		1.00	54,000.00	54,000.00			
Outdoor Movie Series		1.00	14,000.00	14,000.00			
Pigs and Peaches BBQ Festival		1.00	70,000.00	70,000.00			
Salute to America		1.00	85,000.00	85,000.00			
Senior Show Case		1.00	1,400.00	1,400.00			
Senior Soiree		1.00	3,020.00	3,020.00			
Spring Backyard Campout		1.00	3,000.00	3,000.00			
Touch-A-Truck		1.00	2,995.00	2,995.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Veterans Day Lunch		1.00	3,200.00	3,200.00			
Budget Notes							
Subject	Description						
Budget Changes	reduce Pigs \$60k since moving the date to October, Kept Concert Budget the same as FY 25, Removed, Falloween and Valentine's Dance. Reduced Movies from 6 to 4.						
Bunny Bfast, VD Lunch, Backyard Campout	Food cost increase for Bunny Breakfast, Veteran's Day lunch, Backyard Campout. Food cost for FY 25 have doubled.						
Holiday events	12 Holi-days of Keenesaw - City Wide Holiday Events over 12 Days. To include Santa, Tree Lighting, Parade, Breakfast, Holiday Perofrmance and Drone Show.						
Senior Programming	New Programs - Senior Soiree e and Senior Showcase						
Touch a Truck	Touch a Truck increase for Bouncey Houses that are not pay to play						
100-6100-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BR Community Center Office Supplies	1.00	1,500.00	1,500.00				
Conference Room Upgrades	1.00	1,500.00	1,500.00				
Recreation Center Office Supplies	1.00	1,500.00	1,500.00				
Budget Notes							
Subject	Description						
Conference Room Upgrades	To increase effieny for our internal meetings and to have a professional set up for external meetings.						
100-6100-53-111100-00000	COPY PAPER	1,150.00	1,150.00	0.00	0.00	1,150.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BR Community Center Copy Paper	1.00	575.00	575.00				
Recreation Center Copy Paper	1.00	575.00	575.00				
100-6100-53-117200-00000	UNIFORMS	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Admin Staff Wear	1.00	5,000.00	5,000.00				
Park Staff Uniforms	1.00	9,000.00	9,000.00				
100-6100-53-118600-00000	PARKS/REC MATERIAL/SUPPLY	171,092.00	171,092.00	0.00	0.00	171,092.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Crushed Stone	1.00	10,000.00	10,000.00				
Crushed Stone Dog Park	1.00	2,000.00	2,000.00				
Dogipots	1.00	6,000.00	6,000.00				
Equipment Rentals	1.00	4,000.00	4,000.00				
Fencing	1.00	15,000.00	15,000.00				
Field Chalk	1.00	1,100.00	1,100.00				
Field Conditioner/Drying	1.00	2,500.00	2,500.00				
Field Paint	1.00	3,200.00	3,200.00				
Flags	1.00	2,500.00	2,500.00				
Fontis	1.00	792.00	792.00				
Holiday Decorations	1.00	45,000.00	45,000.00				
Infield Mix	1.00	10,000.00	10,000.00				
Irrigation Controllors	1.00	1,300.00	1,300.00				
Mulch Playgrounds	1.00	15,000.00	15,000.00				
Park Amenities	1.00	10,000.00	10,000.00				
Playground Repairs	1.00	15,000.00	15,000.00				
Playground Replacement Swings	1.00	4,500.00	4,500.00				
Sand Top Dress	1.00	5,200.00	5,200.00				
Splash Pad Chemicals	1.00	3,000.00	3,000.00				
Splash Pad CO2	1.00	1,000.00	1,000.00				
Splash Pad Repair and Maint.	1.00	2,500.00	2,500.00				
Supplies	1.00	1,500.00	1,500.00				

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Tools and Materials	1.00	10,000.00	10,000.00			

Budget Notes

Subject	Description
Christmas Tree	New city Christmas Tree added to Holiday Decorations

100-6100-53-119100-00000	REC PROG OPER SUPPLIES	184,925.00	184,925.00	0.00	0.00	184,925.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
Adult Basketball League Supplies	1.00	4,500.00	4,500.00
Adult Volleyball	1.00	2,000.00	2,000.00
Afterschool Programming	1.00	5,000.00	5,000.00
Annual Equipment Replacement	1.00	10,000.00	10,000.00
Back to School Event	1.00	4,000.00	4,000.00
Baseball/Softball Tournaments	1.00	10,000.00	10,000.00
Black History Bowl	1.00	5,500.00	5,500.00
Camp Venture	1.00	50,000.00	50,000.00
Fence Gallery	1.00	425.00	425.00
Pickleball Outdoor Nets	1.00	5,000.00	5,000.00
Pickleball/Tennis Leagues	1.00	5,500.00	5,500.00
Senior Luncheon Series	1.00	12,500.00	12,500.00
Senior Programs	1.00	2,500.00	2,500.00
Splash Pad Supplies	1.00	3,000.00	3,000.00
Teen Camp	1.00	20,000.00	20,000.00
Therapeutic/Special Needs Programs	1.00	5,000.00	5,000.00
Toddler Tuesdays	1.00	3,000.00	3,000.00
Youth Basketball Supplies	1.00	25,000.00	25,000.00
Youth Volleyball Supplies	1.00	12,000.00	12,000.00

Budget Notes

Subject	Description
Afterschool Program	Adding After School Program Back to offerings
Back to School Jam	Back to School adding Participants
Baseball/Softball Tournaments	Adding Baseball/Softball Tournaments
Basketball/Volleyball Uniforms	additional Basketball and Volleyball Uniforms needed
Black History Bowl	Increasing participation for Black History Bowl
Camp Venture	Increasing Camp by 20 participants weekly(8 weeks)
Changes	Reduced Tournament Supply amount, Removed For the Love of Pickleball, Removed Spring Youth Volleyball
Senior Programming	For Additional Senior Programming
Splash Pad Supplies	Increase cost of Splash Pad Supplies
Teen Camp	No Funds Allocated. Needed for Supplies and Field Trips

100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
Park Signage	1.00	1,000.00	1,000.00
Skate Park Repairs	1.00	1,000.00	1,000.00

100-6100-53-119300-00000	RECREATION CENTER	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
Bi-Annual Program Instructor Meetings	1.00	500.00	500.00
Holiday Decorations	1.00	1,000.00	1,000.00
Open Play Equipment	1.00	3,500.00	3,500.00

100-6100-53-119500-00000	SKATEPARK	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
Skatepark Repairs	1.00	10,000.00	10,000.00

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

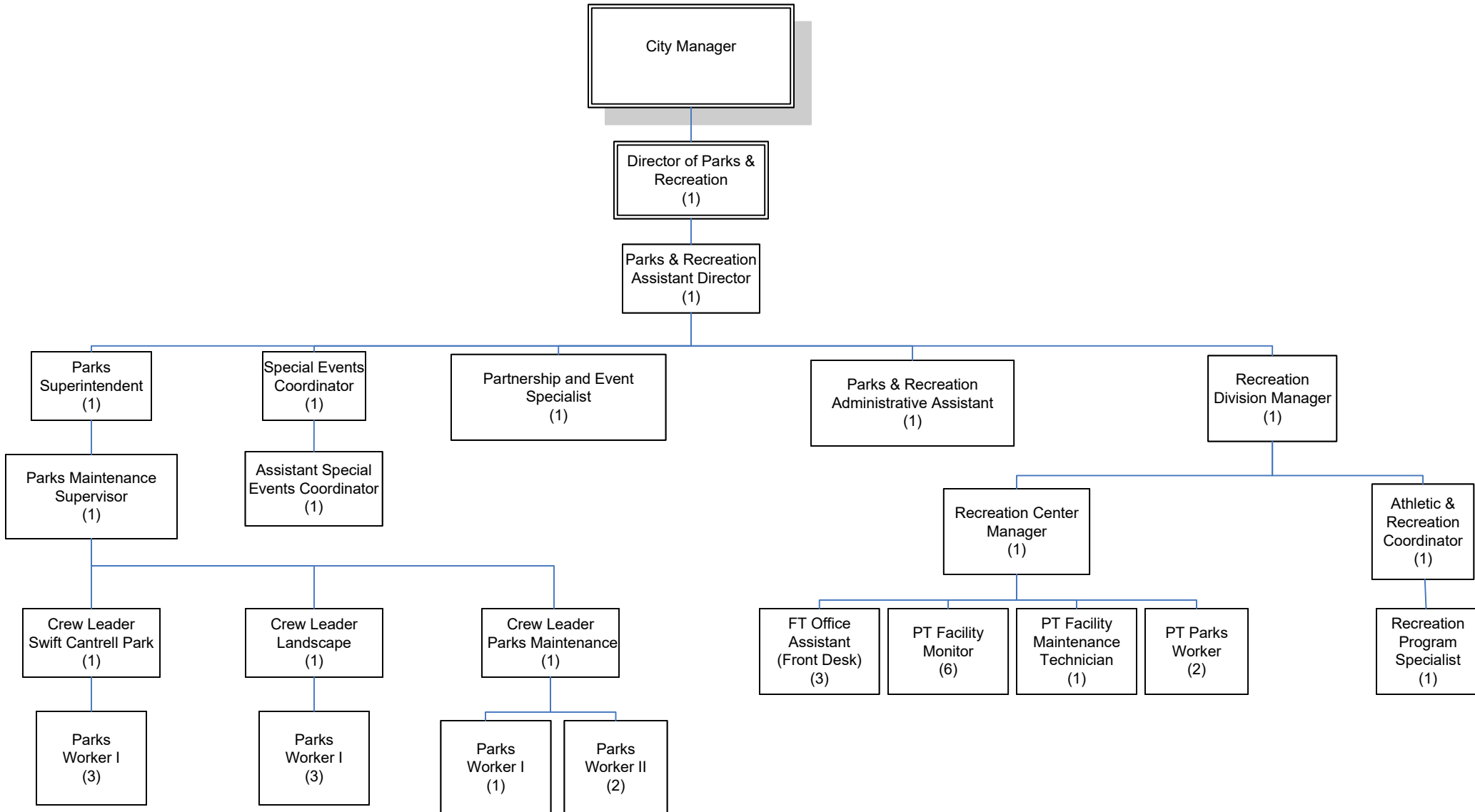
		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Notes							
Subject	Description						
Skate Park repairs	Concrete Repair						
	Expense Total:	4,014,020.00	4,014,020.00	0.00	0.00	4,014,020.00	100.00%
Fund: 100 - GENERAL FUND	Total:	4,014,020.00	4,014,020.00	0.00	0.00	4,014,020.00	100.00%
	Report Total:	4,014,020.00	4,014,020.00	0.00	0.00	4,014,020.00	100.00%

Parks & Recreation

Authorizations - 36

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city, as well as Code Enforcement assisting in the property maintenance by enforcement of the City Ordinance to the citizens of the city. Building Services encourages every owner and tenant to maintain their premises in a clean, sanitary and safe condition where properties are kept in a fashion that emphasizes an aesthetically pleasing city.

Goals and Objectives

- To promote staff development through involvement with professional associations. Resources and trainings proving through these organizations will promote staff knowledge of industry standards and provide skills to improve and promote communications with staff, developers and other stakeholders.
- To implement and expand the use of technology that will improve workload prioritization and resource allocation efforts across the department.
- To improve public safety through the timely adoption of updated design and code standards, continued execution of code enforcement duties, and assessing the integrity of the construction process.

Department Highlights

Collaborated with Planning and Zoning in the development and implementation of an online Zoning verification process for Occupancy, contributing to a fully paperless, streamlined system. This end-to-end digital workflow integrates Planning and Zoning, Building Services, Economic Development, and Business Licensing departments. The initiative, enhanced inter-departmental coordination, will improve processing efficiency, and significantly reduce manual paperwork, resulting in a more transparent and user-friendly experience for businesses and staff.

Upgraded community development software with additional storage of documents, increased storage file uploads to receive larger plans, integration with Bluebeam (City plan review system) to improved tracking and coordination across departments. This integrated streamlined plan review process provides faster review turnaround times, automated notifications to multiple departments and enhanced visibility into project status. This is a more efficient and responsive permitting process, benefiting both internal staff and external applicants.

An additional workflow tool, to help how our daily permitting, plan review and inspection process work moves from one stage to the next—whether between people, systems, or both. The workflow will increase efficiency, improve visibility with tracking, help improve collaboration, compliance and accountability.

From Oct 1, 2024- May 31, 2025:

- Permits issued – 1547
- Inspections performed – 3066
- Plan Reviews performed – 45 (site); 932 (zoning and building)
- Code cases opened – 3009

Operating Budget Comments

Fiscal Year 2025 Budget: \$791,096

Fiscal Year 2026 Budget: \$836,015

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA

Position Summary

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8

Fiscal Year 2026 Total Authorized Positions: 8

Fiscal Year 2026 Total Funded Positions: 8



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7200-51-110000-00000](#) REGULAR EMPLOYEES
[100-7200-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7200-51-210000-00000](#) GROUP INSURANCE
[100-7200-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7200-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7200-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7200-51-270000-00000](#) WORKER'S COMPENSATION
[100-7200-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7200-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7200-52-325000-00000](#) POSTAGE
[100-7200-52-340000-00000](#) PRINTING & BINDING
[100-7200-52-350000-00000](#) TRAVEL
[100-7200-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7200-52-363000-00000](#) MEETING EXPENSES
[100-7200-52-370000-00000](#) EDUCATION & TRAINING
[100-7200-53-111000-00000](#) OFFICE SUPPLIES
[100-7200-53-111100-00000](#) COPY PAPER
[100-7200-53-117000-00000](#) CLOTHING
[100-7200-53-140000-00000](#) BOOKS & PERIODICALS
[100-7200-53-160000-00000](#) SMALL EQUIPMENT
[100-7200-53-160500-00000](#) GENL OFFICE SMALL EQUIP

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
512,000.00	531,000.00	19,000.00	3.71%
1,550.00	1,550.00	0.00	0.00%
120,354.00	130,717.00	10,363.00	8.61%
750.00	1,250.00	500.00	66.67%
39,500.00	41,000.00	1,500.00	3.80%
41,344.00	53,167.00	11,823.00	28.60%
9,475.00	10,112.00	637.00	6.72%
11,000.00	11,000.00	0.00	0.00%
14,938.00	16,034.00	1,096.00	7.34%
810.00	810.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
4,100.00	4,100.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
530.00	530.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
1,275.00	1,275.00	0.00	0.00%
650.00	650.00	0.00	0.00%
3,500.00	3,500.00	0.00	0.00%
1,700.00	1,700.00	0.00	0.00%
1,020.00	1,020.00	0.00	0.00%
20,600.00	20,600.00	0.00	0.00%
791,096.00	836,015.00	44,919.00	5.68%
791,096.00	836,015.00	44,919.00	5.68%
791,096.00	836,015.00	44,919.00	5.68%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7200-51-110000-00000	REGULAR EMPLOYEES	531,000.00	531,000.00	0.00	0.00	531,000.00	100.00 %
100-7200-51-145000-00000	HOLIDAY BONUS PAYMENT	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
100-7200-51-210000-00000	GROUP INSURANCE	130,717.00	130,717.00	0.00	0.00	130,717.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	130,717.00	130,717.00			
100-7200-51-211400-00000	HSA EMPLOYERS SHARE	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00 %
100-7200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	41,000.00	41,000.00	0.00	0.00	41,000.00	100.00 %
100-7200-51-240000-00000	RETIREMENT CONTRIBUTIONS	53,167.00	53,167.00	0.00	0.00	53,167.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,579.00			
GMEBS PENSION		0.00	0.00	50,588.00			
100-7200-51-270000-00000	WORKER'S COMPENSATION	10,112.00	10,112.00	0.00	0.00	10,112.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	10,112.00			
100-7200-52-125000-00000	OTHER PROFESSIONAL SERV	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Blue Beam		1.00	5,000.00	5,000.00			
Plan Review		1.00	6,000.00	6,000.00			
100-7200-52-310000-00000	INS, OTHER THAN EMP BEN	16,034.00	16,034.00	0.00	0.00	16,034.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	16,034.00			
100-7200-52-325000-00000	POSTAGE	810.00	810.00	0.00	0.00	810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	810.00	810.00			
100-7200-52-340000-00000	PRINTING & BINDING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing		1.00	1,500.00	1,500.00			
100-7200-52-350000-00000	TRAVEL	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Boag		1.00	1,850.00	1,850.00			
Georgia Association of Code Enforcement		0.00	0.00	1,175.00			
ICC Building Official Conference		1.00	1,075.00	1,075.00			
100-7200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BOAG		1.00	500.00	500.00			
Gace		1.00	520.00	520.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

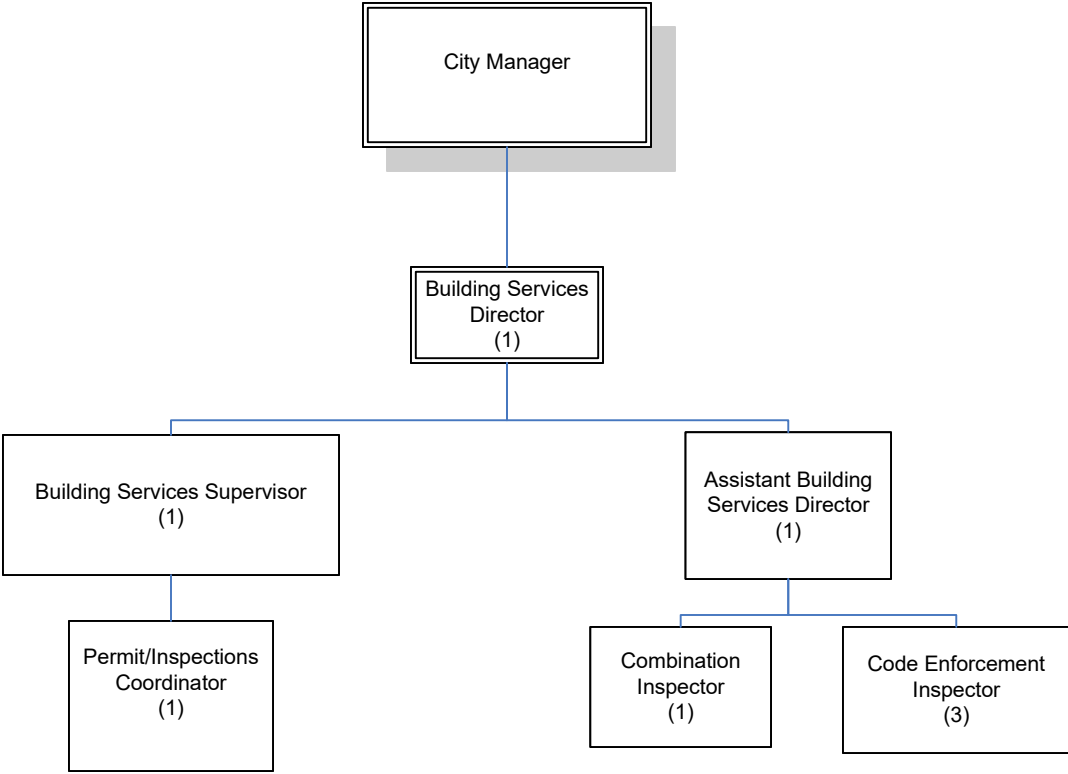
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
ICC		1.00	250.00	250.00			
NWGIA		1.00	230.00	230.00			
100-7200-52-363000-00000	MEETING EXPENSES	530.00	530.00	0.00	0.00	530.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Construction Board meeting		0.00	0.00	500.00			
State of the City KBA		1.00	30.00	30.00			
100-7200-52-370000-00000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education and Training		1.00	3,000.00	3,000.00			
100-7200-53-111000-00000	OFFICE SUPPLIES	1,275.00	1,275.00	0.00	0.00	1,275.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,275.00	1,275.00			
100-7200-53-111100-00000	COPY PAPER	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	650.00	650.00			
100-7200-53-117000-00000	CLOTHING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill Hand		1.00	500.00	500.00			
Detra Fox		1.00	500.00	500.00			
Kelley Collins		1.00	1,000.00	1,000.00			
Lee Penton		1.00	500.00	500.00			
Mike Oneal		1.00	500.00	500.00			
Scott Banks		1.00	500.00	500.00			
100-7200-53-140000-00000	BOOKS & PERIODICALS	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ICC Code Books		1.00	600.00	600.00			
ICC Online		1.00	500.00	500.00			
NEC		1.00	300.00	300.00			
NFPA		1.00	300.00	300.00			
100-7200-53-160000-00000	SMALL EQUIPMENT	1,020.00	1,020.00	0.00	0.00	1,020.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Thermal Paper		1.00	800.00	800.00			
Tools		1.00	220.00	220.00			
100-7200-53-160500-00000	GENL OFFICE SMALL EQUIP	20,600.00	20,600.00	0.00	0.00	20,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gen Off small equip		0.00	0.00	600.00			
Tech Fund Proceeds		1.00	20,000.00	20,000.00			
Expense Total:		836,015.00	836,015.00	0.00	0.00	836,015.00	100.00%
Fund: 100 - GENERAL FUND Total:		836,015.00	836,015.00	0.00	0.00	836,015.00	100.00%
Report Total:		836,015.00	836,015.00	0.00	0.00	836,015.00	100.00%

Building Services

Total Authorizations - 8

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department manages community change in the short and long term by analyzing and enforcing land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the City's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the City.

Goals and Objectives

- Provides technical assistance as staff liaison to the Mayor and Council, Planning Commission, and Historic Preservation Commission
- Create a well-balanced community while taking into consideration population density and future growth
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site plan review, and ordinance and Comprehensive Plan amendments
- Convey the community's progressive vision through community outreach activities that deal with development planning, new projects and master plan activities
- Review and update ordinances to reflect the changing environment in communities and current best practices in planning and zoning
- Seek annexation opportunities to resolve "island" situations
- Research existing and potential redevelopment areas to ensure a unified vision of future growth and development

Department Highlights

- Awarded funding through the 2025 Livable Centers Initiative (LCI) grant from the Atlanta Regional Commission driving strategic planning and infrastructure enhancements to create vibrant, well-connected spaces throughout the city.
- Secured the Locally Funded Survey through the Department of Community Affairs conducted in collaboration with the Public History Programs at Kennesaw State University, to document historic structures within the city limits.
- Adopted a text amendment to restructure arts programming, fostering increased engagement in community initiatives and placemaking efforts citywide.
- Successful implementation of online submissions of zoning applications improving accessibility for residents and enhancing transparency on the zoning process.
- Advanced downtown redevelopment efforts through the approval of CBD Mixed-Use Development projects, including Lacey Phase II on South Main Street and developments along Cherokee Street.

Operating Budget Comments

Fiscal Year 2025 Budget: \$350,219

Fiscal Year 2026 Budget: \$363,365

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- A reduction of \$9000 in the Art & Culture Commission due to the restructuring of the arts programming process.
- A reduction of \$1,000 in the Planning Services budget line item.

Items funded by Reserve Funds include:

- \$40,000 for LCI Study. The City was awarded Atlanta Regional Commission's Livable Centers Initiative (LCI) grant of \$160,000. This is an 80% reimbursable grant. The total cost for the LCI study is \$200,000 which will be funded through Reserves.

Position Summary

Fiscal Year 2025 Authorized Positions: 3

Fiscal Year 2025 Total Funded Positions: 3

Fiscal Year 2026 Total Authorized Positions: 3

Fiscal Year 2026 Funded Positions: 3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7400-51-110000-00000](#) REGULAR EMPLOYEES
[100-7400-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7400-51-210000-00000](#) GROUP INSURANCE
[100-7400-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7400-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7400-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7400-51-270000-00000](#) WORKER'S COMPENSATION
[100-7400-52-126000-00000](#) PLANNING SERVICES
[100-7400-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7400-52-325000-00000](#) POSTAGE
[100-7400-52-331000-00000](#) LEGAL PUBLICATION
[100-7400-52-340000-00000](#) PRINTING & BINDING
[100-7400-52-350000-00000](#) TRAVEL
[100-7400-52-350500-00000](#) TRAVEL - HPC
[100-7400-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-7400-52-363000-00000](#) MEETING EXPENSES
[100-7400-52-370000-00000](#) EDUCATION & TRAINING
[100-7400-52-515000-00000](#) HISTORIC PRES COMM EXP
[100-7400-53-111000-00000](#) OFFICE SUPPLIES
[100-7400-53-111100-00000](#) COPY PAPER
[100-7400-53-140000-00000](#) BOOKS & PERIODICALS
[100-7400-53-180000-00000](#) ART & CULTURE COMMISSION

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
220,000.00	226,000.00	6,000.00	2.73%
550.00	550.00	0.00	0.00%
44,944.00	48,878.00	3,934.00	8.75%
500.00	500.00	0.00	0.00%
17,000.00	17,300.00	300.00	1.76%
12,126.00	23,151.00	11,025.00	90.92%
10,159.00	10,842.00	683.00	6.72%
5,000.00	4,000.00	-1,000.00	-20.00%
16,415.00	17,619.00	1,204.00	7.33%
600.00	600.00	0.00	0.00%
1,800.00	1,800.00	0.00	0.00%
200.00	200.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
1,100.00	1,100.00	0.00	0.00%
600.00	600.00	0.00	0.00%
3,775.00	3,775.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
350.00	350.00	0.00	0.00%
600.00	600.00	0.00	0.00%
300.00	300.00	0.00	0.00%
9,000.00	0.00	-9,000.00	-100.00%
350,219.00	363,365.00	13,146.00	3.75%
350,219.00	363,365.00	13,146.00	3.75%
350,219.00	363,365.00	13,146.00	3.75%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7400-51-110000-00000	REGULAR EMPLOYEES	226,000.00	226,000.00	0.00	0.00	226,000.00	100.00 %
100-7400-51-145000-00000	HOLIDAY BONUS PAYMENT	550.00	550.00	0.00	0.00	550.00	100.00 %
100-7400-51-210000-00000	GROUP INSURANCE	48,878.00	48,878.00	0.00	0.00	48,878.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	48,878.00	48,878.00			
100-7400-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-7400-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,300.00	17,300.00	0.00	0.00	17,300.00	100.00 %
100-7400-51-240000-00000	RETIREMENT CONTRIBUTIONS	23,151.00	23,151.00	0.00	0.00	23,151.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,620.00			
GMEBS PENSION		0.00	0.00	21,531.00			
100-7400-51-270000-00000	WORKER'S COMPENSATION	10,842.00	10,842.00	0.00	0.00	10,842.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	10,842.00			
100-7400-52-126000-00000	PLANNING SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Community Engagement		1.00	4,000.00	4,000.00			
Budget Notes							
Subject		Description					
Community Engagement		Community engagement activities related to updating Historic Preservation and CBD code sections					
100-7400-52-310000-00000	INS, OTHER THAN EMP BEN	17,619.00	17,619.00	0.00	0.00	17,619.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	17,619.00			
100-7400-52-325000-00000	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage expenses		1.00	600.00	600.00			
Budget Notes							
Subject		Description					
Postage Expenses		City initiated projects and notification expenses					
100-7400-52-331000-00000	LEGAL PUBLICATION	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Ads		1.00	1,800.00	1,800.00			
Budget Notes							
Subject		Description					
Legal Ads		Projected expenses for running legal ads for text amendments, required state report submittals, and staff projects.					
100-7400-52-340000-00000	PRINTING & BINDING	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Printing costs				1.00	200.00	200.00			
Budget Notes									
Subject		Description							
Printing and binding		Costs for printed materials for programs, staff projects and initiatives, code hardcopy distribution, map reproductions as requested and any promotional materials for projects and initiatives.							
100-7400-52-350000-00000	TRAVEL			3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Travel for training and seminars				1.00	3,000.00	3,000.00			
Budget Notes									
Subject		Description							
Travel for staff		Projected costs for staff travel to seminars, conferences and training venues including the Zoning Administrator and Assistant Zoning Administrator.							
100-7400-52-350500-00000	TRAVEL - HPC			1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Travel for HPC members				1.00	1,200.00	1,200.00			
Budget Notes									
Subject		Description							
travel hpc		expenses for travel to training venues for seven HPC commissioners							
100-7400-52-361000-00000	ORGANIZATIONAL MEMBERSHIP			1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Organization memberships for staff				1.00	1,100.00	1,100.00			
Budget Notes									
Subject		Description							
Memberships		American Planning Association dues, Georgia Association of Zoning Administrators membership for professional staff and planning commissioners: \$35.00x9=\$315.00 APA membership for professional staff two people \$300x2=\$600.00 GPA membership for professional staff of two people: \$60x2= \$120							
100-7400-52-363000-00000	MEETING EXPENSES			600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Meeting Expenses				1.00	600.00	600.00			
Budget Notes									
Subject		Description							
Meeting Expenses		Costs associated with professional meetings, community meetings, roundtable panel forums							
100-7400-52-370000-00000	EDUCATION & TRAINING			3,775.00	3,775.00	0.00	0.00	3,775.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Education&Training				1.00	3,775.00	3,775.00			
Budget Notes									
Subject		Description							
Education and Training		Planning and Zoning conferences, webinars, leadership training series, Regional planning conferences, management training courses for staff and Historic Preservation Commission , seven members							
100-7400-52-515000-00000	HISTORIC PRES COMM EXP			1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

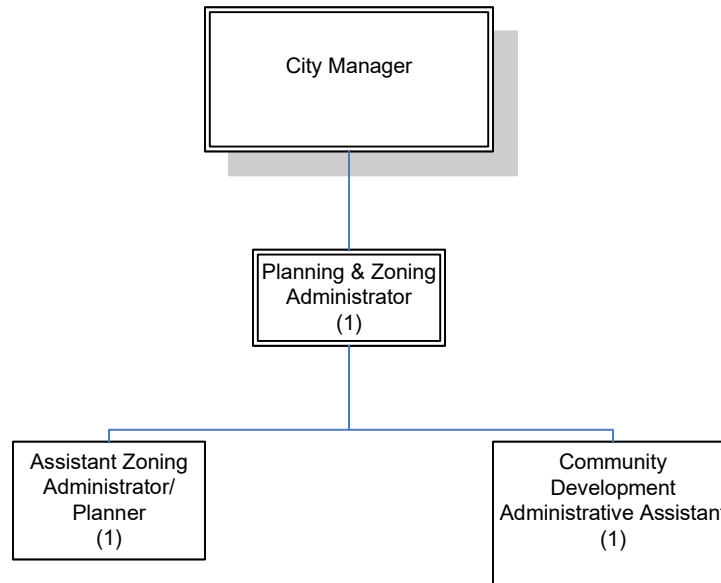
				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Historic Preservation Commission Expenses				1.00	1,000.00	1,000.00			
Budget Notes									
Subject		Description							
Historic Preservation Commission		Costs for Georgia Trust programs, city sponsorship of walking tours, and any educational promotion of the historic districts.							
100-7400-53-111000-00000	OFFICE SUPPLIES	350.00	350.00	0.00	0.00	350.00	100.00		
Budget Detail									
Description				Units	Price	Amount			
Office Supplies				1.00	350.00	350.00			
Budget Notes									
Subject		Description							
Office Supplies		supplies for office operation including paper, files, machinery							
100-7400-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00		
Budget Detail									
Description				Units	Price	Amount			
Copy Paper				1.00	600.00	600.00			
Budget Notes									
Subject		Description							
Copy Paper		Paper costs for printing.							
100-7400-53-140000-00000	BOOKS & PERIODICALS	300.00	300.00	0.00	0.00	300.00	100.00		
Budget Detail									
Description				Units	Price	Amount			
Books and resources				1.00	300.00	300.00			
Budget Notes									
Subject		Description							
Books & periodicals		Urban land institute, historic preservation periodicals, and online subscriptions to ebooks.							
Expense Total:		363,365.00	363,365.00	0.00	0.00	363,365.00	100.00%		
Fund: 100 - GENERAL FUND Total:		363,365.00	363,365.00	0.00	0.00	363,365.00	100.00%		
Report Total:		363,365.00	363,365.00	0.00	0.00	363,365.00	100.00%		

Planning and Zoning

Authorizations - 3

Updated June 25, 2025

FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw saw economic growth in 2023 through industrial, commercial, residential projects concentrated in identified redevelopment areas and corridors representing over \$70 million in private investment. Active development continues along Cobb Parkway, Cherokee Street and downtown with approximately \$370 million in new investment currently under construction.

Kennesaw benefits from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educated workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive.

Goals & Objectives

- To bolster downtown development and its connection to other local economic activity centers by strengthening the number of partnerships, infrastructure projects, and funding solutions.
- To advance Kennesaw's desirability as a place to live, work, and play by supporting small business growth and creating more vibrant public spaces for community interaction especially in the downtown area.
- To foster public awareness and support for economic development efforts by promoting participation in public surveys, creating a community ambassador program, and establishing economic development grants.

Department Highlights

- **2881 N. Main Street Purchase** – The Kennesaw Development Authority (KDA) bought a 3-story brick and mortar for \$900,000 in September. The KDA combined \$200,000 of its own money with a \$700,000 loan from the City to purchase the 9,600 square foot facility. The property is currently being marketed.
- **Business Classes** – For the first year, the City partnered with the Kennesaw State University Small Business Development Center (SBDC) to offer free, quarterly business classed. The program will continue throughout 2025.
- **Business Networking** – The City hosted monthly networking events at different business establishments for the first. This will also continue in 2025.
- **Job Fair** – The City hosted its second annual Job Fair in May. The event attracted over 300. The event has grown so much that the 2025 iteration will be located at the Cobb Civic Center in Marietta.

- **Piedmont Bank Amphitheater** – The amphitheater at Depot Park held its first concert in June, 2024. Downtown business saw an immediate boost to sales from the 2nd quarter through November.

Operating Budget Comments

Fiscal Year 2025: \$513,761

Fiscal Year 2026: \$511,639

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- A decrease of \$3,500 in Other Professional Services following completion of Economic Development's strategic planning.
- A decrease of \$11,500 in Downtown Development Expenses following completion of the wayfinding project budgeted for FY25.
- Kennesaw Development Authority (KDA) budget remains the same as FY25.
- Kennesaw Downtown Development Authority (KDDA) budget has an increase of \$6,148 in both expenses and revenues. Increased expenses will be reimbursed.

Position Summary

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2025 Total Funded Positions: 3

Fiscal Year 2026 Total Authorized Positions: 3

Fiscal Year 2026 Total Funded Positions: 3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7500-51-110000-00000](#) REGULAR EMPLOYEES
[100-7500-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7500-51-210000-00000](#) GROUP INSURANCE
[100-7500-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7500-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7500-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7500-51-270000-00000](#) WORKER'S COMPENSATION
[100-7500-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7500-52-127000-00000](#) DESIGN & GRAPHIC DESIGN
[100-7500-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7500-52-325000-00000](#) POSTAGE
[100-7500-52-332000-00000](#) MARKETING
[100-7500-52-340000-00000](#) PRINTING & BINDING
[100-7500-52-350000-00000](#) TRAVEL
[100-7500-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-7500-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7500-52-363000-00000](#) MEETING EXPENSES
[100-7500-52-364000-00000](#) SUBSCRIPTIONS
[100-7500-52-370000-00000](#) EDUCATION & TRAINING
[100-7500-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-7500-52-540000-00000](#) DOWNTOWN DEVELOP EXPEN
[100-7500-52-580000-00000](#) DOWNTOWN PROMOTION & C
[100-7500-53-111000-00000](#) OFFICE SUPPLIES
[100-7500-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-7500-53-140000-00000](#) BOOKS & PERIODICALS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
250,000.00	253,000.00	3,000.00	1.20%
600.00	600.00	0.00	0.00%
28,489.00	41,682.00	13,193.00	46.31%
500.00	0.00	-500.00	-100.00%
19,100.00	19,400.00	300.00	1.57%
29,183.00	25,234.00	-3,949.00	-13.53%
410.00	438.00	28.00	6.83%
31,500.00	28,000.00	-3,500.00	-11.11%
5,000.00	5,000.00	0.00	0.00%
5,907.00	6,341.00	434.00	7.35%
300.00	300.00	0.00	0.00%
13,800.00	13,800.00	0.00	0.00%
290.00	290.00	0.00	0.00%
3,450.00	3,450.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
6,882.00	7,254.00	372.00	5.41%
3,400.00	3,400.00	0.00	0.00%
4,500.00	4,500.00	0.00	0.00%
42,200.00	30,700.00	-11,500.00	-27.25%
62,500.00	62,500.00	0.00	0.00%
400.00	400.00	0.00	0.00%
250.00	250.00	0.00	0.00%
100.00	100.00	0.00	0.00%
513,761.00	511,639.00	-2,122.00	-0.41%
513,761.00	511,639.00	-2,122.00	-0.41%
513,761.00	511,639.00	-2,122.00	-0.41%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7500-51-110000-00000	REGULAR EMPLOYEES	253,000.00	253,000.00	0.00	0.00	253,000.00	100.00 %
100-7500-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-7500-51-210000-00000	GROUP INSURANCE	41,682.00	41,682.00	0.00	0.00	41,682.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	41,682.00	41,682.00			
100-7500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	19,400.00	19,400.00	0.00	0.00	19,400.00	100.00 %
100-7500-51-240000-00000	RETIREMENT CONTRIBUTIONS	25,234.00	25,234.00	0.00	0.00	25,234.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,131.00			
GMEBS PENSION		0.00	0.00	24,103.00			
100-7500-51-270000-00000	WORKER'S COMPENSATION	438.00	438.00	0.00	0.00	438.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	438.00			
100-7500-52-125000-00000	OTHER PROFESSIONAL SERV	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Strategic Plan Implementation Items		1.00	3,000.00	3,000.00			
Engineering for parking/development agreements		1.00	15,000.00	15,000.00			
Property appraisals, surveys		1.00	8,400.00	8,400.00			
Wayfinding Signage Inspection/Maintenance		2.00	800.00	1,600.00			
100-7500-52-127000-00000	DESIGN & GRAPHIC DESIGN	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Downtown Development- Event/Branding		1.00	5,000.00	5,000.00			
100-7500-52-310000-00000	INS, OTHER THAN EMP BEN	6,341.00	6,341.00	0.00	0.00	6,341.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	6,341.00			
100-7500-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Mailings		1.00	300.00	300.00			
100-7500-52-332000-00000	MARKETING	13,800.00	13,800.00	0.00	0.00	13,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business Development Networking Events		3.00	3,000.00	9,000.00			
Business Development Tech Recycle/Shred Events		1.00	1,500.00	1,500.00			
Business Development Town Hall Meetings		1.00	1,000.00	1,000.00			
Promotional Products		1.00	2,000.00	2,000.00			
Ribbon Cutting Supplies		1.00	300.00	300.00			
100-7500-52-340000-00000	PRINTING & BINDING	290.00	290.00	0.00	0.00	290.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Variance			
				Fiscal	Favorable	Percent	
				Activity	(Unfavorable)	Remaining	
Budget Detail							
Description	Units	Price	Amount				
Business Cards	1.00	150.00	150.00				
City Branded Stationary	1.00	95.00	95.00				
Name Badges	1.00	45.00	45.00				
100-7500-52-350000-00000	TRAVEL	3,450.00	3,450.00	0.00	0.00	3,450.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GA Downtown/GEDA Lodging/PerDiem	1.00	2,250.00	2,250.00				
Lodging GCED/GCDP classes	1.00	1,000.00	1,000.00				
Mileage/Gas for conference travel	1.00	200.00	200.00				
100-7500-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GA Downtown Assoc	1.00	300.00	300.00				
GEDA - ED Staff	1.00	1,000.00	1,000.00				
National Main Street Dues	1.00	200.00	200.00				
Other ED Professional Orgs - Staff	1.00	500.00	500.00				
100-7500-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Director Professional Org Dues	1.00	800.00	800.00				
ICMA Dues - MT	1.00	200.00	200.00				
Misc Staff Professional Dues	1.00	500.00	500.00				
100-7500-52-363000-00000	MEETING EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Cobb Chamber Meetings	1.00	630.00	630.00				
ED Forums, Roundtables, Etc	1.00	510.00	510.00				
KBA Luncheons	1.00	360.00	360.00				
100-7500-52-364000-00000	SUBSCRIPTIONS	7,254.00	7,254.00	0.00	0.00	7,254.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Adobe Illustrator	12.00	23.00	276.00				
ATL Business Chronicle	1.00	170.00	170.00				
CoStar	12.00	521.00	6,252.00				
Economist	1.00	100.00	100.00				
Wall Street Journal	12.00	38.00	456.00				
100-7500-52-370000-00000	EDUCATION & TRAINING	3,400.00	3,400.00	0.00	0.00	3,400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Conference Registrations	1.00	1,000.00	1,000.00				
MT-GCDP Classes	4.00	250.00	1,000.00				
TA-GCED Classes	1.00	1,400.00	1,400.00				
100-7500-52-371000-00000	PROFESSIONAL DEVELOPMENT	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ED Professional Development	1.00	1,200.00	1,200.00				
GEDA Conference	1.00	500.00	500.00				
GEDA Professional Development Clases/Seminars	1.00	1,500.00	1,500.00				
Georgia Downtown Conference	1.00	300.00	300.00				
Georgia Main Street Training Sessions	1.00	500.00	500.00				
National Main Street Conference	1.00	500.00	500.00				

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

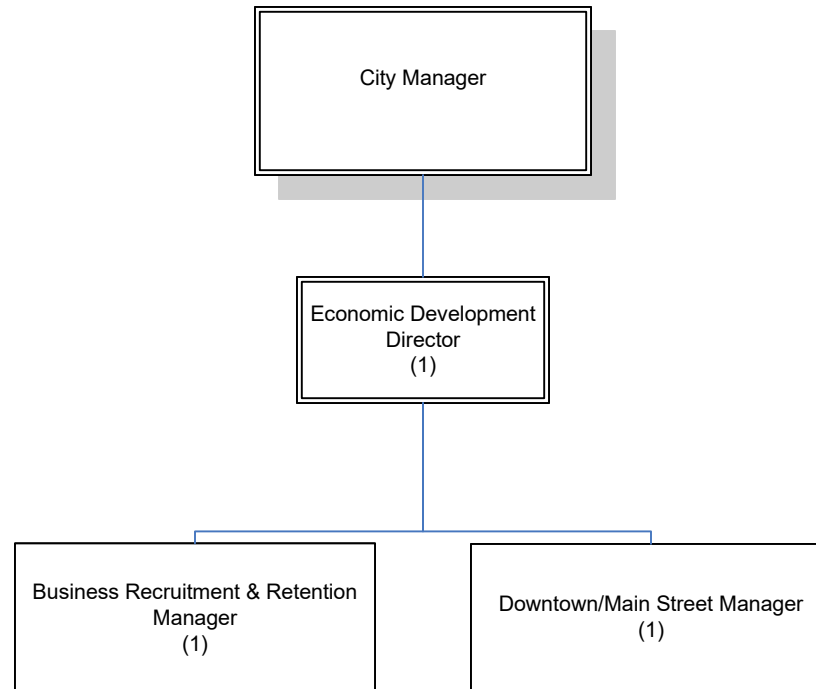
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
LC Dues	Placeholder for LC dues, in the event that Luke is nominated/accepted to participate						
100-7500-52-540000-00000	DOWNTOWN DEVELOP EXPENSE	30,700.00	30,700.00	0.00	0.00	30,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Apotheos/1808 Parking Agreement	1.00	1,800.00	1,800.00				
Downtown Branding/Promotion	1.00	1,000.00	1,000.00				
Downtown Event Support	1.00	2,500.00	2,500.00				
Hester Parking Agreement	1.00	1,800.00	1,800.00				
Other parking agreements	2.00	1,800.00	3,600.00				
Placemaking Projects - Downtown	1.00	10,000.00	10,000.00				
Wayfinding Signage/Storyboards/Repair	1.00	10,000.00	10,000.00				
100-7500-52-580000-00000	DOWNTOWN PROMOTION & DEVE...	62,500.00	62,500.00	0.00	0.00	62,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Additional downtown holiday decor/lighting	0.00	0.00	15,000.00				
Downtown Promotion/Marketing Projects	0.00	0.00	5,000.00				
First Friday Entertainment	5.00	2,500.00	12,500.00				
Plaza lighting project	0.00	0.00	15,000.00				
Update signage at outdoor classroom	0.00	0.00	15,000.00				
Budget Notes							
Subject	Description						
First Friday	Funds allocated from KDA pass-through funds for downtown events and projects						
100-7500-53-111000-00000	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ED office supplies	1.00	400.00	400.00				
100-7500-53-118000-00000	OPERATING MATERIALS/SUPP	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Operating Supplies	1.00	250.00	250.00				
100-7500-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Books for department use	1.00	100.00	100.00				
Expense Total:		511,639.00	511,639.00	0.00	0.00	511,639.00	100.00%
Fund: 100 - GENERAL FUND Total:		511,639.00	511,639.00	0.00	0.00	511,639.00	100.00%
Report Total:		511,639.00	511,639.00	0.00	0.00	511,639.00	100.00%

Economic Development

Authorizations - 3

Updated June 25, 2025

FY 2026



Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 100 - GENERAL FUND					
Expense					
100-8000-58-110000-00000	PRINCIPAL-BONDS SERIES 2020	865,000.00	890,000.00	25,000.00	2.89%
100-8000-58-120000-00000	PRINCIPAL-CAPITAL LEASE	114,130.00	248,034.00	133,904.00	117.33%
100-8000-58-210600-00000	INTEREST - SERIES 2020	78,652.00	62,111.00	-16,541.00	-21.03%
100-8000-58-220000-00000	INTEREST-CAPITAL LEASE	9,779.00	53,019.00	43,240.00	442.17%
Total Expense:		1,067,561.00	1,253,164.00	185,603.00	17.39%
Total Fund: 100 - GENERAL FUND:		1,067,561.00	1,253,164.00	185,603.00	17.39%
Report Total:		1,067,561.00	1,253,164.00	185,603.00	17.39%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-8000-58-110000-00000	PRINCIPAL-BONDS SERIES 2020	890,000.00	890,000.00	0.00	0.00	890,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPLE SERIES - 2020		1.00	890,000.00	890,000.00			
100-8000-58-120000-00000	PRINCIPAL-CAPITAL LEASE	248,034.00	248,034.00	0.00	0.00	248,034.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
(1) 2020 SUV Interceptor (1) 2020 F-150 Police		0.00	0.00	16,719.00			
(1) 2022 Ford Maverick Truck PW		0.00	0.00	4,536.00			
(1) 2023 Ford Explorer (Assistant CM)		0.00	0.00	7,257.00			
(13) 2025 Lease Vehicles		1.00	176,065.00	176,065.00			
1 2020 Frd Explr 1 2020 Malbu PW/Fin		0.00	0.00	21,214.00			
2 Interceptor Utility Vehicles POLICE		0.00	0.00	22,243.00			
100-8000-58-210600-00000	INTEREST - SERIES 2020	62,111.00	62,111.00	0.00	0.00	62,111.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2020		1.00	62,111.00	62,111.00			
100-8000-58-220000-00000	INTEREST-CAPITAL LEASE	53,019.00	53,019.00	0.00	0.00	53,019.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
(13) 2025 VEHICLES INTEREST-CAPITAL LEASE		0.00	0.00	43,240.00			
INTEREST-CAPITAL LEASE		0.00	0.00	9,779.00			
Expense Total:		1,253,164.00	1,253,164.00	0.00	0.00	1,253,164.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,253,164.00	1,253,164.00	0.00	0.00	1,253,164.00	100.00%
Report Total:		1,253,164.00	1,253,164.00	0.00	0.00	1,253,164.00	100.00%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 08/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	395,581.00	395,581.00	0.00	0.00	395,581.00	100.00 %
100-9000-61-611500-00000	CSIF RESERVE	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINES RESERVE		0.00	0.00	130,000.00			
100-9000-61-612000-00000	CPF RESERVE	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINES RESERVE		0.00	0.00	60,000.00			
100-9000-61-612500-00000	CONTINGENCY	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CONTINGENCY		0.00	0.00	135,000.00			
Expense Total:		720,581.00	720,581.00	0.00	0.00	720,581.00	100.00%
Fund: 100 - GENERAL FUND Total:		720,581.00	720,581.00	0.00	0.00	720,581.00	100.00%
Report Total:		720,581.00	720,581.00	0.00	0.00	720,581.00	100.00%

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 100 - GENERAL FUND					
Expense					
100-9100-61-107000-00000	TRANSFERS OUT-MUSEUM	530,316.00	608,833.00	78,517.00	14.81%
100-9100-61-108000-00000	TRANSFERS OUT-CEMETERY	0.00	9,950.00	9,950.00	0.00%
100-9100-61-109000-00000	TRANSFERS OUT SGG	616,236.00	662,419.00	46,183.00	7.49%
100-9100-61-109600-00000	TRANSFERS OUT - URA	393,507.00	395,987.00	2,480.00	0.63%
Total Expense:		1,540,059.00	1,677,189.00	137,130.00	8.90%
Total Fund: 100 - GENERAL FUND:		1,540,059.00	1,677,189.00	137,130.00	8.90%
Report Total:		1,540,059.00	1,677,189.00	137,130.00	8.90%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9100-61-107000-00000	TRANSFERS OUT-MUSEUM	608,833.00	608,833.00	0.00	0.00	608,833.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
15 MOTOROLA RADIOS (APPROVED SUPP - GF)		1.00	8,800.00	8,800.00			
Transfer to Museum (FY26)		0.00	0.00	76,337.00			
TRANSFER TO MUSEUM FY25		0.00	0.00	523,696.00			
100-9100-61-108000-00000	TRANSFERS OUT-CEMETERY	9,950.00	9,950.00	0.00	0.00	9,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Tree Removal (APPROVED SUPP)		1.00	9,300.00	9,300.00			
Transfers Out - Cemetery		0.00	0.00	650.00			
100-9100-61-109000-00000	TRANSFERS OUT SGG	662,419.00	662,419.00	0.00	0.00	662,419.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Transfer to SGG (FY26)		0.00	0.00	46,183.00			
TRANSFER TO SMITH GILBERT GARDENS		0.00	0.00	616,236.00			
100-9100-61-109600-00000	TRANSFERS OUT - URA	395,987.00	395,987.00	0.00	0.00	395,987.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST SERIES 2014 A&B		0.00	0.00	395,987.00			
Expense Total:		1,677,189.00	1,677,189.00	0.00	0.00	1,677,189.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,677,189.00	1,677,189.00	0.00	0.00	1,677,189.00	100.00%
Report Total:		1,677,189.00	1,677,189.00	0.00	0.00	1,677,189.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

- [100-1010-54-220000-00000](#)
- [100-1025-54-131000-00000](#)
- [100-1035-54-220000-00000](#)
- [100-1045-54-220000-00000](#)
- [100-1050-54-141000-00000](#)
- [100-1050-54-142000-00000](#)
- [100-1050-54-200000-00000](#)
- [100-1055-54-200000-00000](#)
- [100-1055-54-220000-00000](#)
- [100-1065-54-149000-00000](#)

- VEHICLES
- BUILDING IMPROVEMENTS
- VEHICLES
- VEHICLES
- STREET CONST & IMPROVE
- CDBG PROJECTS
- MACHINERY & EQUIPMENT
- MACHINERY & EQUIPMENT
- VEHICLES
- OTHER INFRASTRUCT IMPROVE

Total Expense:	1,225,000.00	3,428,900.00	2,203,900.00	179.91%
Total Fund: 100 - GENERAL FUND:	1,225,000.00	3,428,900.00	2,203,900.00	179.91%
Report Total:	1,225,000.00	3,428,900.00	2,203,900.00	179.91%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
0.00	60,000.00	60,000.00	0.00%
0.00	470,000.00	470,000.00	0.00%
0.00	825,000.00	825,000.00	0.00%
0.00	38,000.00	38,000.00	0.00%
925,000.00	1,425,000.00	500,000.00	54.05%
300,000.00	300,000.00	0.00	0.00%
0.00	23,400.00	23,400.00	0.00%
0.00	47,500.00	47,500.00	0.00%
0.00	40,000.00	40,000.00	0.00%
0.00	200,000.00	200,000.00	0.00%
1,225,000.00	3,428,900.00	2,203,900.00	179.91%
1,225,000.00	3,428,900.00	2,203,900.00	179.91%
1,225,000.00	3,428,900.00	2,203,900.00	179.91%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1010-54-220000-00000	VEHICLES	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 GMC SUV City Manager Admin		1.00	60,000.00	60,000.00			
100-1025-54-131000-00000	BUILDING IMPROVEMENTS	470,000.00	470,000.00	0.00	0.00	470,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KENNEAW LIBRARY (PY RESERVES)		1.00	470,000.00	470,000.00			
100-1035-54-220000-00000	VEHICLES	825,000.00	825,000.00	0.00	0.00	825,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 Ford Expl XLT for Admin (Internal Affairs) PD		1.00	60,000.00	60,000.00			
2025 Ford Utility SUV for detective PD		1.00	65,000.00	65,000.00			
2025 Ford Utility SUV for detective PD		1.00	65,000.00	65,000.00			
2025 Ford Utility SUV for detective PD		1.00	65,000.00	65,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
2025 Ford Utility SUV for patrol PD		1.00	95,000.00	95,000.00			
100-1045-54-220000-00000	VEHICLES	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 Ford Ranger 4x4 XL Public Works Admin		1.00	38,000.00	38,000.00			
100-1050-54-141000-00000	STREET CONST & IMPROVE	1,425,000.00	1,425,000.00	0.00	0.00	1,425,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Additional Paving funded PY reserves		1.00	500,000.00	500,000.00			
Cobb International Grant Match (PY RESERVES)		1.00	500,000.00	500,000.00			
LMIG		0.00	0.00	425,000.00			
100-1050-54-142000-00000	CDBG PROJECTS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CDBG Grant		0.00	0.00	300,000.00			
100-1050-54-200000-00000	MACHINERY & EQUIPMENT	23,400.00	23,400.00	0.00	0.00	23,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BLACK CAT RADAR TRAFFIC COUNTER (APPROVED SUPP)		1.00	9,400.00	9,400.00			
EXMARK 60" ZERO TURN MOWER (APPROVED SUPP)		1.00	14,000.00	14,000.00			
100-1055-54-200000-00000	MACHINERY & EQUIPMENT	47,500.00	47,500.00	0.00	0.00	47,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ENCLOSED TRAILER (APPROVED SUPP)		1.00	10,000.00	10,000.00			
EXMARK MOWER (APPROVED SUPP)		1.00	14,000.00	14,000.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
LEAF VACUUM (APPROVED SUPP)		1.00	23,500.00	23,500.00			
100-1055-54-220000-00000	VEHICLES	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 Ford Explorer P & R Admin		1.00	40,000.00	40,000.00			
100-1065-54-149000-00000	OTHER INFRASTRUCT IMPROVE	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
LCI STUDY		1.00	200,000.00	200,000.00			
Expense Total:		3,428,900.00	3,428,900.00	0.00	0.00	3,428,900.00	100.00%
Fund: 100 - GENERAL FUND Total:		3,428,900.00	3,428,900.00	0.00	0.00	3,428,900.00	100.00%
Report Total:		3,428,900.00	3,428,900.00	0.00	0.00	3,428,900.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 210 - ASSET FORFEITURE					
Revenue					
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE	20,000.00	20,000.00	0.00	0.00%
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00%
Total Revenue:		21,200.00	21,200.00	0.00	0.00%
Expense					
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00%
Total Expense:		21,200.00	21,200.00	0.00	0.00%
Total Fund: 210 - ASSET FORFEITURE:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - ASSET FORFEITURE							
Revenue							
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE ACC...	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-1,200.00			
Revenue Total:		21,200.00	21,200.00	0.00	0.00	-21,200.00	100.00%
Expense							
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00	21,200.00	100.00 %
Expense Total:		21,200.00	21,200.00	0.00	0.00	21,200.00	100.00%
Fund: 210 - ASSET FORFEITURE Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 211 - TREASURY EQUITABLE SHARING					
Revenue					
211-0000-33-708000-00000	DEPARTMENT OF TREASURY RE	20,000.00	20,000.00	0.00	0.00%
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00%
Total Revenue:		20,500.00	20,500.00	0.00	0.00%
Expense					
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIP	20,500.00	20,500.00	0.00	0.00%
Total Expense:		20,500.00	20,500.00	0.00	0.00%
Total Fund: 211 - TREASURY EQUITABLE SHARING:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 211 - TREASURY EQUITABLE SHARING							
Revenue							
211-0000-33-708000-00000	DEPARTMENT OF TREASURY REVE...	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-500.00			
Revenue Total:		20,500.00	20,500.00	0.00	0.00	-20,500.00	100.00%
Expense							
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIPME...	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
Expense Total:		20,500.00	20,500.00	0.00	0.00	20,500.00	100.00%
Fund: 211 - TREASURY EQUITABLE SHARING Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 213 - OPIOID SETTLEMENT FUND					
Revenue					
213-0000-36-100000-00000	INTEREST REVENUES	0.00	381.00	381.00	0.00%
213-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	36,069.00	51,611.00	15,542.00	43.09%
Total Revenue:		36,069.00	51,992.00	15,923.00	44.15%
Expense					
213-3200-53-160100-00000	POLICE SMALL EQUIPMENT	36,069.00	51,992.00	15,923.00	44.15%
Total Expense:		36,069.00	51,992.00	15,923.00	44.15%
Total Fund: 213 - OPIOID SETTLEMENT FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 213 - OPIOID SETTLEMENT FUND							
Revenue							
213-0000-36-100000-00000	INTEREST REVENUES	381.00	381.00	0.00	0.00	-381.00	100.00 %
Budget Notes							
Subject		Description					
Interest Revenue		\$284.08 has been collected as of 5.31.2025. The average interest is 31.76 per month (8 months).					
213-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	51,611.00	51,611.00	0.00	0.00	-51,611.00	100.00 %
Revenue Total:		51,992.00	51,992.00	0.00	0.00	-51,992.00	100.00%
Expense							
213-3200-53-160100-00000	POLICE SMALL EQUIPMENT	51,992.00	51,992.00	0.00	0.00	51,992.00	100.00 %
Expense Total:		51,992.00	51,992.00	0.00	0.00	51,992.00	100.00%
Fund: 213 - OPIOID SETTLEMENT FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2026 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for answering all emergency calls and non-emergency calls within both cities' jurisdiction and dispatch calls that require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- To provide employees with comprehensive training programs that enhance their skills and knowledge of industry standards, ensuring they are well-equipped to effectively serve and address the needs of the community.
- To refresh existing operating procedures which focus on response time and training metrics, staff skill improvements, and caller/community feedback resulting in improved customer service output.
- To maintain current technologies, ensuring the 911 Center's capabilities consistently meet industry standards while also meeting the response needs of our community.
- To seamlessly integrate Next-Generation 911 requirements and capabilities by the time the state implements the new standards in 2026. This will be accomplished through utilizing comprehensive planning, adopting technology, providing extensive training for staff, and establishing robust partnerships with key stakeholders.

Department Highlights

	<u>2023</u>	<u>2024</u>
Non-emergency	51,070	28,441
911	27,174	24,809
Total calls	78,244	53,250
Open records	685	578

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,534,400

Fiscal Year 2026 Budget: \$1,512,400

The highlights of the recommended budget include the following:

- Regular Employees budget decreased even with proposed 3% COLA due to vacancies
- An increase of \$501 in Subscriptions to better reflect actual
- An increase of \$2,585 in Software Maintenance due to higher rates for various software
- A decrease of \$4,400 in Travel due to staff vacancies
- A decrease of \$7,000 in Education & Training due to staff vacancies

- A decrease of \$8,170 in Radio Repairs & Maintenance to better reflect actual
- A decrease of \$1,166 in Office Supplies to better reflect actual

Items funded by the 911 Reserve Fund:

- \$125,000 for renovations to the 911 Operations floor

Position Summary

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 17

Fiscal Year 2026 Total Authorized Positions: 17

Fiscal Year 2026 Total Funded Positions: 17



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 215 - 911 OPERATIONS

Revenue

[215-0000-31-460000-00000](#)
[215-0000-34-291000-00000](#)
[215-0000-34-295500-00000](#)
[215-0000-34-296000-00000](#)
[215-0000-34-296500-00000](#)
[215-0000-36-100000-00000](#)
[215-0000-39-400000-00000](#)

CONSUMER FIREWORKS EXCISE
PREPAID WIRELESS - KENNESAW
PREPAID WIRELESS - ACWORTH
NON-PREPAID CHARGES ACWC
NON-PREPAID CHARGES KENN
INTEREST REVENUES
USE OF PY RESERVES

Total Revenue:

Expense

[215-3800-51-110000-00000](#)
[215-3800-51-130000-00000](#)
[215-3800-51-145000-00000](#)
[215-3800-51-210000-00000](#)
[215-3800-51-211400-00000](#)
[215-3800-51-215000-00000](#)
[215-3800-51-220000-00000](#)
[215-3800-51-270000-00000](#)
[215-3800-52-123100-00000](#)
[215-3800-52-310000-00000](#)
[215-3800-52-324000-00000](#)
[215-3800-52-325000-00000](#)
[215-3800-52-350000-00000](#)
[215-3800-52-360000-00000](#)
[215-3800-52-363000-00000](#)
[215-3800-52-364000-00000](#)
[215-3800-52-370000-00000](#)
[215-3800-52-420500-00000](#)
[215-3800-52-440000-00000](#)
[215-3800-52-450000-00000](#)
[215-3800-53-111000-00000](#)
[215-3800-53-111100-00000](#)

REGULAR EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
PRE-EMPLOYMENT PHYSICALS
INS, OTHER THAN EMP BEN
911 PSAP LINE
POSTAGE
TRAVEL
DUES & FEES
MEETING EXPENSES
SUBSCRIPTIONS
EDUCATION & TRAINING
SOFTWARE MAINTENANCE
EQUIPMENT REPAIRS & MAINT
RADIO REPAIRS & MAINT
OFFICE SUPPLIES
COPY PAPER

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
400.00	400.00	0.00	0.00%
144,000.00	125,000.00	-19,000.00	-13.19%
96,000.00	85,000.00	-11,000.00	-11.46%
420,000.00	425,000.00	5,000.00	1.19%
850,000.00	728,000.00	-122,000.00	-14.35%
24,000.00	24,000.00	0.00	0.00%
0.00	125,000.00	125,000.00	0.00%
1,534,400.00	1,512,400.00	-22,000.00	-1.43%
860,000.00	800,000.00	-60,000.00	-6.98%
102,528.00	102,528.00	0.00	0.00%
2,050.00	2,050.00	0.00	0.00%
220,221.00	172,289.00	-47,932.00	-21.77%
500.00	500.00	0.00	0.00%
16,179.00	0.00	-16,179.00	-100.00%
75,000.00	70,000.00	-5,000.00	-6.67%
1,744.00	1,862.00	118.00	6.77%
3,821.00	3,821.00	0.00	0.00%
29,593.00	31,764.00	2,171.00	7.34%
30,782.00	30,782.00	0.00	0.00%
25.00	25.00	0.00	0.00%
8,800.00	4,400.00	-4,400.00	-50.00%
1,000.00	1,000.00	0.00	0.00%
300.00	150.00	-150.00	-50.00%
10,022.00	10,523.00	501.00	5.00%
15,000.00	8,000.00	-7,000.00	-46.67%
51,700.00	54,285.00	2,585.00	5.00%
1,452.00	1,525.00	73.00	5.03%
16,170.00	8,000.00	-8,170.00	-50.53%
3,166.00	2,000.00	-1,166.00	-36.83%
1,050.00	1,050.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
215-3800-53-117200-00000	UNIFORMS	3,000.00	3,000.00	0.00	0.00%
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00%
215-3800-54-241600-00000	EQUIPMENT	0.00	125,000.00	125,000.00	0.00%
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	79,976.00	77,525.00	-2,451.00	-3.06%
Total Expense:		1,534,400.00	1,512,400.00	-22,000.00	-1.43%
Total Fund: 215 - 911 OPERATIONS:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 215 - 911 OPERATIONS							
Revenue							
215-0000-31-460000-00000	CONSUMER FIREWORKS EXCISE TAX...	400.00	400.00	0.00	0.00	-400.00	100.00 %
215-0000-34-291000-00000	PREPAID WIRELESS - KENNESAW	125,000.00	125,000.00	0.00	0.00	-125,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELESS - KENNESAW		1.00	-125,000.00	-125,000.00			
215-0000-34-295500-00000	PREPAID WIRELESS - ACWORTH	85,000.00	85,000.00	0.00	0.00	-85,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELESS - ACWORTH		1.00	-85,000.00	-85,000.00			
215-0000-34-296000-00000	NON-PREPAID CHARGES ACWORTH	425,000.00	425,000.00	0.00	0.00	-425,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES ACWORTH		1.00	-425,000.00	-425,000.00			
215-0000-34-296500-00000	NON-PREPAID CHARGES KENNESAW	728,000.00	728,000.00	0.00	0.00	-728,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES KENNESAW		1.00	-728,000.00	-728,000.00			
215-0000-36-100000-00000	INTEREST REVENUES	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
215-0000-39-400000-00000	USE OF PY RESERVES	125,000.00	125,000.00	0.00	0.00	-125,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
USE OF PRIOR YR RES FOR EQUIP UPGRADES		1.00	-125,000.00	-125,000.00			
Revenue Total:		1,512,400.00	1,512,400.00	0.00	0.00	-1,512,400.00	100.00%
Expense							
215-3800-51-110000-00000	REGULAR EMPLOYEES	800,000.00	800,000.00	0.00	0.00	800,000.00	100.00 %
215-3800-51-130000-00000	OVERTIME	102,528.00	102,528.00	0.00	0.00	102,528.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BUILT-IN OVERTIME		1.00	102,528.00	102,528.00			
215-3800-51-145000-00000	HOLIDAY BONUS PAYMENT	2,050.00	2,050.00	0.00	0.00	2,050.00	100.00 %
215-3800-51-210000-00000	GROUP INSURANCE	172,289.00	172,289.00	0.00	0.00	172,289.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	172,289.00	172,289.00			
215-3800-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
215-3800-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
215-3800-51-270000-00000	WORKER'S COMPENSATION	1,862.00	1,862.00	0.00	0.00	1,862.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,862.00			
215-3800-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	3,821.00	3,821.00	0.00	0.00	3,821.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRE-EMPLOYMENT PHYSICALS		1.00	3,821.00	3,821.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
FY26	FY26						
Rates remain the same as of 05.2025							
215-3800-52-310000-00000	INS, OTHER THAN EMP BEN	31,764.00	31,764.00	0.00	0.00	31,764.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
PROPERTY & LIABILITY INSURANCE	0.00	0.00	31,764.00				
215-3800-52-324000-00000	911 PSAP LINE	30,782.00	30,782.00	0.00	0.00	30,782.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
911 PSAP LINE	1.00	30,782.00	30,782.00				
Budget Notes							
Subject	Description						
FY26	ADD 5% INCREASE DUE TO INFLATION						
215-3800-52-325000-00000	POSTAGE	25.00	25.00	0.00	0.00	25.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
POSTAGE	1.00	25.00	25.00				
Budget Notes							
Subject	Description						
FY26	NO CHANGE						
POSTAGE	FY25 No Change						
POSTAGE	FY 24 NO CHANGE						
215-3800-52-350000-00000	TRAVEL	4,400.00	4,400.00	0.00	0.00	4,400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
TRAVEL	1.00	4,400.00	4,400.00				
Budget Notes							
Subject	Description						
FY26	REDUCE DUE TO PROJECTED DECREASE IN REVENUE						
215-3800-52-360000-00000	DUES & FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DUES & FEES	1.00	1,000.00	1,000.00				
Budget Notes							
Subject	Description						
FY26	NO CHANGE						
215-3800-52-363000-00000	MEETING EXPENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
MEETING EXPENSES	1.00	150.00	150.00				
Budget Notes							
Subject	Description						
FY26	REDUCE DUE TO PROJECTED DECREASE IN REVENUE						
215-3800-52-364000-00000	SUBSCRIPTIONS	10,523.00	10,523.00	0.00	0.00	10,523.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
SUBSCRIPTIONS	1.00	10,523.00	10,523.00				

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
FY26	ADD 5% FOR INFLATION						
215-3800-52-370000-00000	EDUCATION & TRAINING	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
EDUCATION & TRAINING	1.00	8,000.00	8,000.00				
Budget Notes							
Subject	Description						
FY26	REDUCE DUE TO PROJECTED DECREASE IN REVENUE						
215-3800-52-420500-00000	SOFTWARE MAINTENANCE	54,285.00	54,285.00	0.00	0.00	54,285.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
SOFTWARE MAINTENANCE	1.00	54,285.00	54,285.00				
Budget Notes							
Subject	Description						
FY26	ADD 5% DUE TO INFLATION						
215-3800-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,525.00	1,525.00	0.00	0.00	1,525.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
EQUIPMENT REPAIRS & MAINT	1.00	1,525.00	1,525.00				
Budget Notes							
Subject	Description						
FY26	ADD 5% INFLATION						
215-3800-52-450000-00000	RADIO REPAIRS & MAINT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
RADIO REPAIRS & MAINT	1.00	8,000.00	8,000.00				
Budget Notes							
Subject	Description						
FY26	REDUCE DUE TO PROJECTED DECREASE IN REVENUE						
215-3800-53-111000-00000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
OFFICE SUPPLIES	1.00	2,000.00	2,000.00				
Budget Notes							
Subject	Description						
FY26	REDUCE DUE TO PROJECTED DECREASE IN REVENUE						
215-3800-53-111100-00000	COPY PAPER	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
COPY PAPER	1.00	1,050.00	1,050.00				
Budget Notes							
Subject	Description						
FY26	NO CHANGE						
215-3800-53-117200-00000	UNIFORMS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
UNIFORMS	1.00	3,000.00	3,000.00				

Budget Report

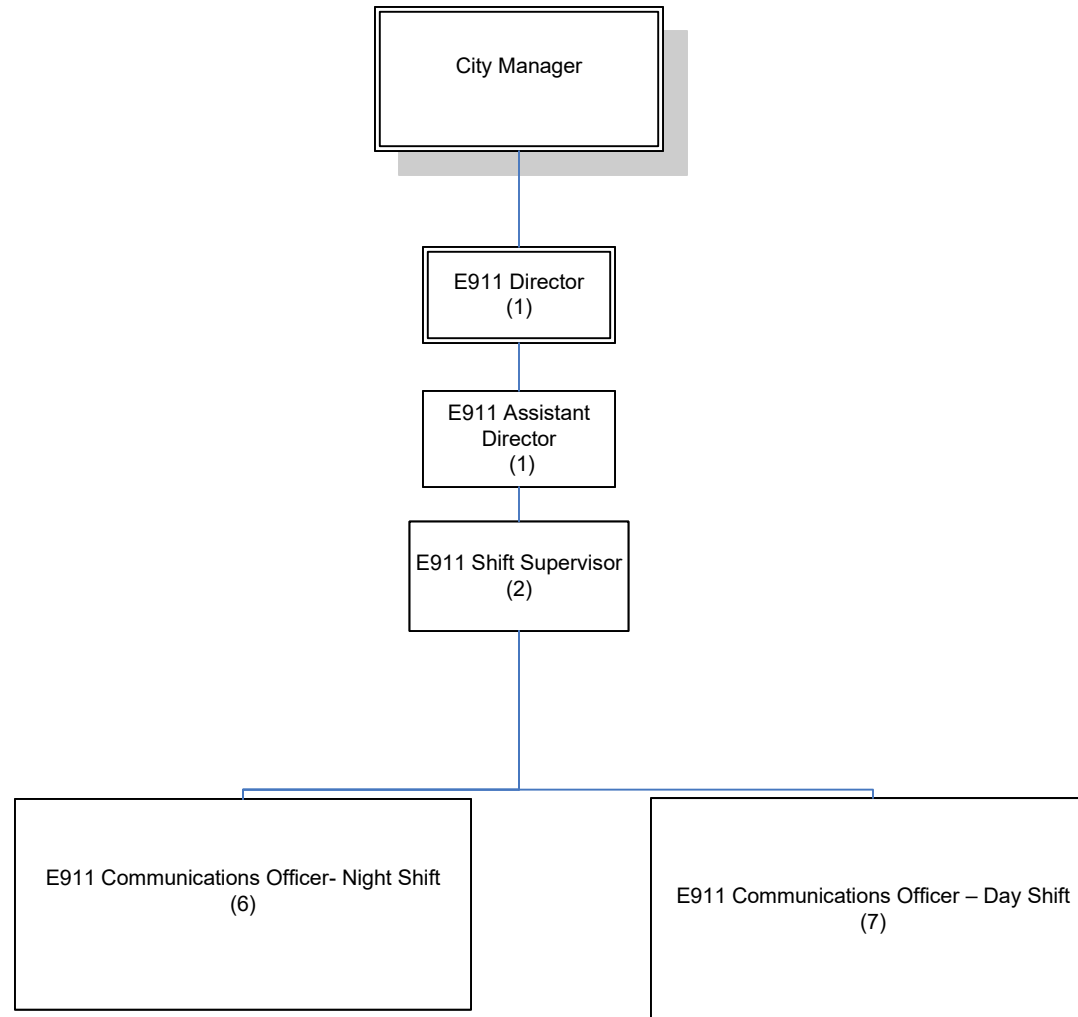
For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
FY26	NO CHANGE						
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00	321.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SMALL EQUIPMENT		1.00	321.00	321.00			
Budget Notes							
Subject	Description						
FY26	NO CHANGE						
215-3800-54-241600-00000	EQUIPMENT	125,000.00	125,000.00	0.00	0.00	125,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
UPGRADE FLOORING AND EQUIPMENT		1.00	125,000.00	125,000.00			
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	77,525.00	77,525.00	0.00	0.00	77,525.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		1.00	77,525.00	77,525.00			
Expense Total:		1,512,400.00	1,512,400.00	0.00	0.00	1,512,400.00	100.00%
Fund: 215 - 911 OPERATIONS Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

911 Division

Authorizations - 17

Updated June 25, 2025
FY 2026





City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 230 - ARP GRANT FUND

Revenue

[230-0000-33-115000-00000](#)
[230-0000-36-100000-00000](#)

FED GRANT-OP/CAT-INDIRECT
INTEREST REVENUES

Total Revenue:

Expense

[230-1020-54-250000-00000](#)
[230-1025-54-220000-00000](#)
[230-1035-54-221000-00000](#)
[230-1035-54-221100-00000](#)
[230-1050-54-200000-00000](#)
[230-1050-54-220000-00000](#)
[230-1055-54-145000-00000](#)
[230-1055-54-200000-00000](#)
[230-1055-54-220000-00000](#)
[230-1055-54-230000-00000](#)
[230-1055-54-250000-00000](#)
[230-3200-53-160100-00000](#)
[230-6171-54-120000-00000](#)

EQUIPMENT
VEHICLES
POLICE VEHICLES
VEHICLES EQUIP. INSTALL
MACHINERY & EQUIPMENT
VEHICLES
PARK IMPROVEMENTS
MACHINERY & EQUIPMENT
VEHICLES
FURNITURE & FIXTURES
EQUIPMENT
POLICE SMALL EQUIPMENT
SITE IMPROV-SGG

Total Expense:

Total Fund: 230 - ARP GRANT FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
1,400,008.00	0.00	-1,400,008.00	-100.00%
5,700.00	0.00	-5,700.00	-100.00%
1,405,708.00	0.00	-1,405,708.00	-100.00%
32,818.00	0.00	-32,818.00	-100.00%
41,000.00	0.00	-41,000.00	-100.00%
451,890.00	0.00	-451,890.00	-100.00%
153,000.00	0.00	-153,000.00	-100.00%
14,000.00	0.00	-14,000.00	-100.00%
155,000.00	0.00	-155,000.00	-100.00%
63,000.00	0.00	-63,000.00	-100.00%
48,500.00	0.00	-48,500.00	-100.00%
96,000.00	0.00	-96,000.00	-100.00%
35,000.00	0.00	-35,000.00	-100.00%
36,000.00	0.00	-36,000.00	-100.00%
29,500.00	0.00	-29,500.00	-100.00%
250,000.00	0.00	-250,000.00	-100.00%
1,405,708.00	0.00	-1,405,708.00	-100.00%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 230 - ARP GRANT FUND							
Expense							
230-9100-61-109000-00000	TRANSFERS OUT - GENERAL FUND	5,700.00	5,700.00	0.00	0.00	5,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST TO BE TRANSFERED TO GF		1.00	5,700.00	5,700.00			
Expense Total:		5,700.00	5,700.00	0.00	0.00	5,700.00	100.00%
Fund: 230 - ARP GRANT FUND Total:		5,700.00	5,700.00	0.00	0.00	5,700.00	100.00%
Report Total:		5,700.00	5,700.00	0.00	0.00	5,700.00	100.00%



Budget Comparison Report
Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 275 - HOTEL/MOTEL TAX FUND					
Revenue					
275-0000-31-410000-00000	HOTEL/MOTEL	15,000.00	15,000.00	0.00	0.00%
275-0000-31-412000-00000	40% OF TAX REMITTED	18,500.00	18,500.00	0.00	0.00%
275-0000-31-413000-00000	4% COLLECTION FEE	2,200.00	2,200.00	0.00	0.00%
275-0000-32-000000-00000	SHORT TERM VACATION RENT/	65,000.00	65,000.00	0.00	0.00%
275-0000-36-100000-00000	INTEREST REVENUES	850.00	850.00	0.00	0.00%
Total Revenue:		101,550.00	101,550.00	0.00	0.00%
Expense					
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	48,000.00	48,000.00	0.00	0.00%
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	53,550.00	53,550.00	0.00	0.00%
Total Expense:		101,550.00	101,550.00	0.00	0.00%
Total Fund: 275 - HOTEL/MOTEL TAX FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 275 - HOTEL/MOTEL TAX FUND							
Revenue							
275-0000-31-410000-00000	HOTEL/MOTEL	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
HOTEL MOTEL TAX		0.00	0.00	-15,000.00			
275-0000-31-412000-00000	40% OF TAX REMITTED	18,500.00	18,500.00	0.00	0.00	-18,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
40% OF TAX REMITTED		0.00	0.00	-18,500.00			
275-0000-31-413000-00000	4% COLLECTION FEE	2,200.00	2,200.00	0.00	0.00	-2,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
4% COLLECTION FEE		0.00	0.00	-2,200.00			
275-0000-32-000000-00000	SHORT TERM VACATION RENTAL A...	65,000.00	65,000.00	0.00	0.00	-65,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SHORT TERM VACATION RENTAL APPLICATION		0.00	0.00	-65,000.00			
275-0000-36-100000-00000	INTEREST REVENUES	850.00	850.00	0.00	0.00	-850.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-850.00			
Revenue Total:		101,550.00	101,550.00	0.00	0.00	-101,550.00	100.00%
Expense							
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
62.5% TO COBB GALLERIA		0.00	0.00	48,000.00			
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	53,550.00	53,550.00	0.00	0.00	53,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFER TO MUSEUM		0.00	0.00	53,550.00			
Expense Total:		101,550.00	101,550.00	0.00	0.00	101,550.00	100.00%
Fund: 275 - HOTEL/MOTEL TAX FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 276 - IMPACT FEE

Revenue

- [276-0000-32-195000-00000](#)
- [276-0000-32-196000-00000](#)
- [276-0000-32-197000-00000](#)
- [276-0000-36-100000-00000](#)
- [276-0000-39-400000-00000](#)

IMPACT FEES - PARKS & RECREATION
IMPACT FEES - POLICE DEPARTMENT
PARKS & REC EAST PARK RESIDENTS
INTEREST REVENUES
USE OF PRIOR YEAR RESERVES

Total Revenue:

Expense

- [276-4225-54-120000-00000](#)
- [276-4225-54-145000-00000](#)

SITE IMPROVEMENTS
PARK IMPROVEMENTS

Total Expense:

Total Fund: 276 - IMPACT FEE:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
61,512.00	34,950.00	-26,562.00	-43.18%
2,900.00	2,900.00	0.00	0.00%
10,000.00	5,000.00	-5,000.00	-50.00%
30,000.00	25,000.00	-5,000.00	-16.67%
345,588.00	452,150.00	106,562.00	30.83%
450,000.00	520,000.00	70,000.00	15.56%
0.00	200,000.00	200,000.00	0.00%
450,000.00	320,000.00	-130,000.00	-28.89%
450,000.00	520,000.00	70,000.00	15.56%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 276 - IMPACT FEE							
Revenue							
276-0000-32-195000-00000	IMPACT FEES - PARKS & RECREATIO	34,950.00	34,950.00	0.00	0.00	-34,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Impact Fees		1.00	-34,950.00	-34,950.00			
276-0000-32-196000-00000	IMPACT FEES - POLICE DEPARTMEN	2,900.00	2,900.00	0.00	0.00	-2,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police Imapct		1.00	-2,900.00	-2,900.00			
276-0000-32-197000-00000	PARKS & REC EAST PARK RESIDENTI	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Eastpark Impact		1.00	-5,000.00	-5,000.00			
276-0000-36-100000-00000	INTEREST REVENUES	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-25,000.00			
276-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	452,150.00	452,150.00	0.00	0.00	-452,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Lights & Poles - Field 3 +1 More		1.00	-320,000.0	-320,000.00			
Public Safety Facility		1.00	-200,000.0	-200,000.00			
TO BALANCE		1.00	67,850.00	67,850.00			
Revenue Total:		520,000.00	520,000.00	0.00	0.00	-520,000.00	100.00%
Expense							
276-4225-54-120000-00000	SITE IMPROVEMENTS	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Public Safety Facility		1.00	200,000.00	200,000.00			
276-4225-54-145000-00000	PARK IMPROVEMENTS	320,000.00	320,000.00	0.00	0.00	320,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Lights & Poles - Field 3 +1 More		1.00	320,000.00	320,000.00			
Expense Total:		520,000.00	520,000.00	0.00	0.00	520,000.00	100.00%
Fund: 276 - IMPACT FEE Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 285 - CEMETERY TRUST FUND

Revenue

285-0000-34-910000-00000	CEMETERY FEES	10,000.00	15,000.00	5,000.00	50.00%
285-0000-36-100000-00000	INTEREST REVENUES	500.00	150.00	-350.00	-70.00%
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	250.00	-250.00	-50.00%
285-0000-37-100000-00000	DONATION - CEM. PRESERVATI	3,000.00	2,000.00	-1,000.00	-33.33%
285-0000-39-110000-00000	TRANSFERS IN - GENERAL FUNI	0.00	9,950.00	9,950.00	0.00%
285-0000-39-400000-00000	USE OF PY RESERVE	8,000.00	4,000.00	-4,000.00	-50.00%
Total Revenue:		22,000.00	31,350.00	9,350.00	42.50%

Expense

285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICE	2,000.00	2,000.00	0.00	0.00%
285-4950-52-325000-00000	POSTAGE	150.00	150.00	0.00	0.00%
285-4950-52-350000-00000	TRAVEL	750.00	0.00	-750.00	-100.00%
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSH	350.00	0.00	-350.00	-100.00%
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINT	8,000.00	26,875.00	18,875.00	235.94%
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	2,325.00	-7,675.00	-76.75%
285-4950-53-118500-00000	CEMETERY TREES	750.00	0.00	-750.00	-100.00%
Total Expense:		22,000.00	31,350.00	9,350.00	42.50%

Total Fund: 285 - CEMETERY TRUST FUND:	0.00	0.00	0.00	0.00%
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Report Total:	0.00	0.00	0.00	0.00%
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City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 285 - CEMETERY TRUST FUND							
Revenue							
285-0000-34-910000-00000	CEMETERY FEES	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Fees		1.00	-15,000.00	-15,000.00			
285-0000-36-100000-00000	INTEREST REVENUES	150.00	150.00	0.00	0.00	-150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-150.00	-150.00			
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	250.00	250.00	0.00	0.00	-250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Contributions/Donations		1.00	-250.00	-250.00			
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION ...	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Donations from Cemetery Preservation Foundation		1.00	-2,000.00	-2,000.00			
285-0000-39-110000-00000	TRANSFERS IN - GENERAL FUND	9,950.00	9,950.00	0.00	0.00	-9,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Tree Removal (APPROVED SUPP)		1.00	-9,300.00	-9,300.00			
Transfers In - General Fund		1.00	-650.00	-650.00			
285-0000-39-400000-00000	USE OF PY RESERVE	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Use of PY Reserve		1.00	-4,000.00	-4,000.00			
Revenue Total:		31,350.00	31,350.00	0.00	0.00	-31,350.00	100.00%
Expense							
285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Other Professional Services		1.00	2,000.00	2,000.00			
285-4950-52-325000-00000	POSTAGE	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	150.00	150.00			
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENA...	26,875.00	26,875.00	0.00	0.00	26,875.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Repair and Maintenance		1.00	17,575.00	17,575.00			
Cemetery Tree Removal (APPROVED SUPP)		1.00	9,300.00	9,300.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Expenses	\$5,000.00 (2 trash cans)						
	\$12,000.00 (sod)						
	\$575.00 (misc)						
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	2,325.00	2,325.00	0.00	0.00	2,325.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Material/Supplies		1.00	2,325.00	2,325.00			
Budget Notes							
Subject	Description						
Expenses	\$300.00 (portable toilet)						
	\$500.00 (Decoration Day/Clean Up Day)						
	\$200.00 (printing)						
	\$750.00 (flag replacement)						
	\$575.00 (misc)						
Expense Total:		31,350.00	31,350.00	0.00	0.00	31,350.00	100.00%
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2026 Budget Briefing Paper

Department: Public Works – Sanitation

Operating Budget Comments

Fiscal Year 2025 Budget: \$4,022,100

Fiscal Year 2026 Budget: \$4,321,751

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of 4.4% in Other Professional Services due to a rise in contracted sanitation costs

Position Summary

Fiscal Year 2025 Total Authorized Positions: 2*

Fiscal Year 2025 Total Funded Positions: 1*

Fiscal Year 2026 Total Authorized Positions: 2*

Fiscal Year 2026 Total Funded Positions: 1*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
- One position (Utility Billing Support Clerk) is frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 540 - SANITATION FUND		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Revenue					
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHA	3,850,000.00	4,152,750.00	302,750.00	7.86%
540-0000-34-412000-00000	COMMERCIAL COLLECTION CH.	29,000.00	27,000.00	-2,000.00	-6.90%
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATEF	1,000.00	1,000.00	0.00	0.00%
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	33,000.00	35,000.00	2,000.00	6.06%
540-0000-34-419100-00000	SANITATION PENALTY	43,000.00	40,000.00	-3,000.00	-6.98%
540-0000-34-421200-00000	RESTART FEE	40,000.00	37,000.00	-3,000.00	-7.50%
540-0000-34-690000-00000	OTHER FEES	5,600.00	6,000.00	400.00	7.14%
540-0000-34-930000-00000	BAD CHECK FEES	500.00	1,316.00	816.00	163.20%
540-0000-36-100000-00000	INTEREST REVENUES	20,000.00	21,685.00	1,685.00	8.43%
Total Revenue:		4,022,100.00	4,321,751.00	299,651.00	7.45%
Expense					
540-4500-51-110000-00000	REGULAR EMPLOYEES	47,000.00	48,500.00	1,500.00	3.19%
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	200.00	200.00	0.00	0.00%
540-4500-51-210000-00000	GROUP INSURANCE	28,989.00	13,328.00	-15,661.00	-54.02%
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	4,392.00	3,820.00	-572.00	-13.02%
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	3,600.00	3,710.00	110.00	3.06%
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,486.00	36,845.00	3,359.00	10.03%
540-4500-51-270000-00000	WORKER'S COMPENSATION	103.00	110.00	7.00	6.80%
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	3,727,620.00	3,891,636.00	164,016.00	4.40%
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00%
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00%
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00%
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00%
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	49,710.00	96,602.00	46,892.00	94.33%
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FU	0.00	100,000.00	100,000.00	0.00%
Total Expense:		4,022,100.00	4,321,751.00	299,651.00	7.45%
Total Fund: 540 - SANITATION FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 540 - SANITATION FUND							
Revenue							
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHARGES	4,152,750.00	4,152,750.00	0.00	0.00	-4,152,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESIDENTIAL COLLECTION CHARGES		0.00	0.00	-4,152,750.00			
540-0000-34-412000-00000	COMMERCIAL COLLECTION CHARG...	27,000.00	27,000.00	0.00	0.00	-27,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COMMERCIAL COLLECTION CHARGES		0.00	0.00	-27,000.00			
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATERIAL	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN-SALE OF RECYCLED MATERIAL		0.00	0.00	-1,000.00			
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	35,000.00	35,000.00	0.00	0.00	-35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN - BULK PICKUP CHARGES		0.00	0.00	-35,000.00			
540-0000-34-419100-00000	SANITATION PENALTY	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SANITATION PENALTY		1.00	-40,000.00	-40,000.00			
540-0000-34-421200-00000	RESTART FEE	37,000.00	37,000.00	0.00	0.00	-37,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESTART FEE		0.00	0.00	-37,000.00			
540-0000-34-690000-00000	OTHER FEES	6,000.00	6,000.00	0.00	0.00	-6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OTHER FEES		1.00	-6,000.00	-6,000.00			
540-0000-34-930000-00000	BAD CHECK FEES	1,316.00	1,316.00	0.00	0.00	-1,316.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAD CHECK FEES		0.00	0.00	-1,316.00			
540-0000-36-100000-00000	INTEREST REVENUES	21,685.00	21,685.00	0.00	0.00	-21,685.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-21,685.00			
Revenue Total:		4,321,751.00	4,321,751.00	0.00	0.00	-4,321,751.00	100.00%
Expense							
540-4500-51-110000-00000	REGULAR EMPLOYEES	48,500.00	48,500.00	0.00	0.00	48,500.00	100.00 %
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	200.00	200.00	0.00	0.00	200.00	100.00 %
540-4500-51-210000-00000	GROUP INSURANCE	13,328.00	13,328.00	0.00	0.00	13,328.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description	Units	Price	Amount				
GROUP INSURANCE	1.00	13,328.00	13,328.00				
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	3,820.00	3,820.00	0.00	0.00	3,820.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GROUP INSURANCE - RETIREE	1.00	3,820.00	3,820.00				
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	3,710.00	3,710.00	0.00	0.00	3,710.00	100.00 %
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	36,845.00	36,845.00	0.00	0.00	36,845.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DEFERRED COMP.	0.00	0.00	71.00				
GMEBS PENSION	0.00	0.00	36,774.00				
540-4500-51-270000-00000	WORKER'S COMPENSATION	110.00	110.00	0.00	0.00	110.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
WORKERS COMPENSATION	0.00	0.00	110.00				
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	3,891,636.00	3,891,636.00	0.00	0.00	3,891,636.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Republic contract 4.4% increase	0.00	0.00	3,891,636.00				
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00	42,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Postage for billing	0.00	0.00	42,000.00				
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Bill printing	0.00	0.00	15,000.00				
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Disposal of bulk items	0.00	0.00	30,000.00				
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BANK FEES 2024	0.00	0.00	40,000.00				
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	96,602.00	96,602.00	0.00	0.00	96,602.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
WORKING CAPITAL RESERVE	1.00	96,602.00	96,602.00				
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FUND	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
TRANSFER TO GF (APPROVED)	1.00	100,000.00	100,000.00				
Expense Total:		4,321,751.00	4,321,751.00	0.00	0.00	4,321,751.00	100.00%
Fund: 540 - SANITATION FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2026 Budget Briefing Paper

Department: Southern Museum of Civil War and Locomotive History

The Southern Museum of Civil War and Locomotive History collects, preserves, and displays objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic Southern economic and social issues. The Railroad Education Center Library & Archives offers research opportunities to study historic collections consisting of artifacts, documents, photographs, and manuscripts. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the city and the Kennesaw Museum Foundation to support and promote the Museum. The Southern Museum is a member of the Smithsonian Affiliate Membership Program.

Goals & Objectives

- To ensure a meaningful and impactful experience for visitors by working with other departments, refining the marketing plan, undertaking renovations, and making infrastructure improvements.
- To conduct quality educational and learning events that prioritize excellence in family learning, childhood education, and adult education.
- To improve visitor learning opportunities and expand exposure to museum collections by offering superior exhibits and a wider array of archival and curatorial objects.

Department Highlights

- The Kennesaw Museum Foundation partnered with the City of Kennesaw to authentically restore the exterior and interior of Southern Railway Caboose X372. Built in 1975, the caboose was donated to the City of Kennesaw in 1991. It has been located just outside of the Southern Museum since 1993. A Grand Opening and ribbon cutting took place on January 25, 2025. The caboose is open for interior tours during select special events.
- *Trains, Trains, Trains!*, the premier family-friendly, model-railroading event in metropolitan Atlanta, featured many interesting model train layouts. We welcomed 3,667 visitors, totaling \$23,708 in admissions and the gift shop sold \$21,257 in merchandise across the two-day event on Saturday and Sunday, January 25-26.
- *Railroad Rendezvous* was successful this past year with the museum welcoming 733 visitors and the gift shop selling \$4,656 in merchandise.
- *All Aboard for Holiday Fun* was enjoyed by all. The gift shop sold \$2,739 in merchandise and 860 visitors were welcomed.
- Museum educational programming remains popular with over 6,200 visitors attending reoccurring programs including Mommy & Me, Stay & Play, and Homeschool Workshop this past year. Innovative seasonal programming and events focusing on African American and Women's History are also offered along with our *Topics in Time* adult lecture series.
- The Museum regularly participates in the Smithsonian Affiliations program. A display is maintained with railroad postal service artifacts on loan from the National Postal Museum in Washington, D.C.

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,074,846

Fiscal Year 2026 Budget: \$1,153,363

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- An increase of \$4,938 in Operating Materials & Supplies to support increased program offerings
- An increase of \$22,500 in Energy-Electric to match rising utility costs
- A decrease of \$5,760 in Temporary Employees due to the removal of interns for FY26
- Decrease of \$6,620 in Furniture & Fixtures due to one-time purchases in FY25

Capital Outlay items funded by the General Fund include:

- \$8,800 for fifteen (15) two-way Motorola Radios

Position Summary

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11

Fiscal Year 2026 Total Authorized Positions: 11

Fiscal Year 2026 Total Funded Positions: 11



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 556 - SMCWLH MUSEUM

Revenue

[556-0000-31-440000-00000](#)
[556-0000-34-730000-00000](#)
[556-0000-34-732500-00000](#)
[556-0000-34-741000-00000](#)
[556-0000-34-741500-00000](#)
[556-0000-34-741600-00000](#)
[556-0000-34-750000-00000](#)
[556-0000-34-790000-00000](#)
[556-0000-36-100000-00000](#)
[556-0000-38-100500-00000](#)
[556-0000-38-101000-00000](#)
[556-0000-39-110000-00000](#)
[556-0000-39-113000-00000](#)

VEHICLE RENTAL TAX
SPECIAL EVENT ADMISSION FEI
ARCHIVE FEES
MUSEUM WALK IN ADMISSION
MUS. GIFT SHOP SALES
COST OF GOODS SOLD
EDUC, PROGRAM, GROUP TOU
FACILITY RENTAL
INTEREST REVENUES
MUSEUM DONATIONS
MUSEUM DONATIONS - ARTIF/
OPERATING TRANSFERS IN HO
TRANSFERS IN GENERAL FUND

Total Revenue:

Expense

[556-6172-51-110000-00000](#)
[556-6172-51-120000-00000](#)
[556-6172-51-130000-00000](#)
[556-6172-51-145000-00000](#)
[556-6172-51-210000-00000](#)
[556-6172-51-211400-00000](#)
[556-6172-51-220000-00000](#)
[556-6172-51-270000-00000](#)
[556-6172-52-125000-00000](#)
[556-6172-52-310000-00000](#)
[556-6172-52-325000-00000](#)
[556-6172-52-332000-00000](#)
[556-6172-52-340000-00000](#)
[556-6172-52-350000-00000](#)
[556-6172-52-360000-00000](#)
[556-6172-52-361000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
INS, OTHER THAN EMP BEN
POSTAGE
MARKETING
PRINTING & BINDING
TRAVEL
DUES & FEES
ORGANIZATIONAL MEMBERSH

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
180,000.00	180,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
115,000.00	115,000.00	0.00	0.00%
160,000.00	160,000.00	0.00	0.00%
-74,000.00	-74,000.00	0.00	0.00%
10,000.00	10,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
7,480.00	7,480.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
40,000.00	40,000.00	0.00	0.00%
53,550.00	53,550.00	0.00	0.00%
530,316.00	608,833.00	78,517.00	14.81%
1,074,846.00	1,153,363.00	78,517.00	7.30%
572,000.00	609,000.00	37,000.00	6.47%
5,760.00	0.00	-5,760.00	-100.00%
3,000.00	3,000.00	0.00	0.00%
2,150.00	2,150.00	0.00	0.00%
131,561.00	143,546.00	11,985.00	9.11%
1,500.00	500.00	-1,000.00	-66.67%
45,000.00	48,000.00	3,000.00	6.67%
2,600.00	2,774.00	174.00	6.69%
5,800.00	5,800.00	0.00	0.00%
47,712.00	51,212.00	3,500.00	7.34%
500.00	500.00	0.00	0.00%
86,337.00	86,337.00	0.00	0.00%
3,500.00	3,500.00	0.00	0.00%
2,800.00	2,800.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,195.00	4,195.00	0.00	0.00%

Budget Comparison Report

		Comparison 1	Comparison 1		
		Parent Budget	Budget	to Parent	%
		2024-2025	2025-2026	Increase /	
Account Number		APPROVED	REQUESTED	(Decrease)	
556-6172-52-363000-00000	MEETING EXPENSES	600.00	600.00	0.00	0.00%
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00%
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00%
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00%
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00%
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00%
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
556-6172-53-117000-00000	CLOTHING	1,000.00	1,000.00	0.00	0.00%
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	7,662.00	12,600.00	4,938.00	64.45%
556-6172-53-118700-00000	CURATORIAL SUPPLIES	13,000.00	13,000.00	0.00	0.00%
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	4,500.00	4,500.00	0.00	0.00%
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	13,600.00	13,600.00	0.00	0.00%
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00%
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00%
556-6172-53-123000-00000	ENERGY-ELECTRICITY	90,000.00	112,500.00	22,500.00	25.00%
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00%
556-6172-53-160000-00000	SMALL EQUIPMENT	0.00	8,800.00	8,800.00	0.00%
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	1,300.00	1,300.00	0.00	0.00%
556-6172-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
556-6172-53-230000-00000	FURNITURE & FIXTURES	1,700.00	1,700.00	0.00	0.00%
556-6172-54-230000-00000	FURNITURE & FIXTURES	6,620.00	0.00	-6,620.00	-100.00%
Total Expense:		1,074,846.00	1,153,363.00	78,517.00	7.30%
Total Fund: 556 - SMCWLH MUSEUM:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 556 - SMCWLH MUSEUM							
Revenue							
556-0000-31-440000-00000	VEHICLE RENTAL TAX	180,000.00	180,000.00	0.00	0.00	-180,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Vehicle Rental Tax		1.00	-180,000.00	-180,000.00			
556-0000-34-730000-00000	SPECIAL EVENT ADMISSION FEES	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Event Admission Fees		1.00	-25,000.00	-25,000.00			
556-0000-34-732500-00000	ARCHIVE FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Archive Fees		1.00	-1,000.00	-1,000.00			
556-0000-34-741000-00000	MUSEUM WALK IN ADMISSIONS	115,000.00	115,000.00	0.00	0.00	-115,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Walk In Admissions		1.00	-115,000.00	-115,000.00			
556-0000-34-741500-00000	MUS. GIFT SHOP SALES	160,000.00	160,000.00	0.00	0.00	-160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museu Gift Shop Sales		0.00	0.00	-160,000.00			
556-0000-34-741600-00000	COST OF GOODS SOLD	-74,000.00	-74,000.00	0.00	0.00	74,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of Goods Sold		1.00	74,000.00	74,000.00			
556-0000-34-750000-00000	EDUC, PROGRAM, GROUP TOURS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education, Program, Group Tours		1.00	-10,000.00	-10,000.00			
556-0000-34-790000-00000	FACILITY RENTAL	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facility Rental		1.00	-25,000.00	-25,000.00			
556-0000-36-100000-00000	INTEREST REVENUES	7,480.00	7,480.00	0.00	0.00	-7,480.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-7,480.00	-7,480.00			
556-0000-38-100500-00000	MUSEUM DONATIONS	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Donations		1.00	-1,500.00	-1,500.00			
556-0000-38-101000-00000	MUSEUM DONATIONS - ARTIFACTS	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Museum Donations - Artifacts		1.00	-40,000.00	-40,000.00			
556-0000-39-110000-00000	OPERATING TRANSFERS IN HOTEL/...	53,550.00	53,550.00	0.00	0.00	-53,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Transfers in Hotel/Motel		0.00	0.00	-53,550.00			
556-0000-39-113000-00000	TRANSFERS IN GENERAL FUND	608,833.00	608,833.00	0.00	0.00	-608,833.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
15 MOTOROLA RADIOS (APPROVED SUPP - GF)		1.00	-8,800.00	-8,800.00			
Transfer General Fund (FY 26)		0.00	0.00	-76,337.00			
TRANSFERS IN GENERAL FUND		0.00	0.00	-523,696.00			
Revenue Total:		1,153,363.00	1,153,363.00	0.00	0.00	-1,153,363.00	100.00 %
Expense							
556-6172-51-110000-00000	REGULAR EMPLOYEES	609,000.00	609,000.00	0.00	0.00	609,000.00	100.00 %
556-6172-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		1.00	3,000.00	3,000.00			
556-6172-51-145000-00000	HOLIDAY BONUS PAYMENT	2,150.00	2,150.00	0.00	0.00	2,150.00	100.00 %
556-6172-51-210000-00000	GROUP INSURANCE	143,546.00	143,546.00	0.00	0.00	143,546.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	143,546.00	143,546.00			
556-6172-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
556-6172-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00 %
556-6172-51-270000-00000	WORKER'S COMPENSATION	2,774.00	2,774.00	0.00	0.00	2,774.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	2,774.00			
556-6172-52-125000-00000	OTHER PROFESSIONAL SERV	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fontis Water		1.00	900.00	900.00			
Loud Security Systems		1.00	1,000.00	1,000.00			
Support Services		1.00	3,500.00	3,500.00			
Technology Maintenance		1.00	400.00	400.00			
556-6172-52-310000-00000	INS, OTHER THAN EMP BEN	51,212.00	51,212.00	0.00	0.00	51,212.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	51,212.00			
556-6172-52-325000-00000	POSTAGE	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	500.00	500.00			
556-6172-52-332000-00000	MARKETING	86,337.00	86,337.00	0.00	0.00	86,337.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General - Billboards		1.00	20,000.00	20,000.00			
General - Eventective		1.00	2,052.00	2,052.00			
General - Photography		1.00	2,000.00	2,000.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
General - Print Ads		1.00	16,385.00	16,385.00			
General - Printing		1.00	4,000.00	4,000.00			
General - Rack Card Production & Distribution		1.00	5,000.00	5,000.00			
General - Social Media Ad		1.00	4,000.00	4,000.00			
Google Ads		1.00	5,000.00	5,000.00			
Holiday - Billboard		1.00	5,000.00	5,000.00			
Holiday - Mailing Insert		1.00	1,000.00	1,000.00			
Holiday - Print Ad		1.00	1,000.00	1,000.00			
Holiday - Printing		1.00	1,000.00	1,000.00			
Holiday - Social Media Ad		1.00	2,000.00	2,000.00			
Rendezvous - Print Ad		1.00	1,000.00	1,000.00			
Rendezvous - Printing		1.00	1,000.00	1,000.00			
Rendezvous - Social Media Ad		1.00	1,000.00	1,000.00			
Southern Spirits Advertising		1.00	1,400.00	1,400.00			
Trains - Billboard		1.00	5,000.00	5,000.00			
Trains - Mailing Insert		1.00	1,000.00	1,000.00			
Trains - Print Ad		1.00	5,000.00	5,000.00			
Trains - Printing		1.00	1,000.00	1,000.00			
Trains - Social Media Ad		1.00	1,500.00	1,500.00			
556-6172-52-340000-00000	PRINTING & BINDING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Printing		1.00	3,500.00	3,500.00			
556-6172-52-350000-00000	TRAVEL	2,800.00	2,800.00	0.00	0.00	2,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Conference Travel		0.00	0.00	2,600.00			
Other Business		0.00	0.00	100.00			
Parking		0.00	0.00	100.00			
556-6172-52-360000-00000	DUES & FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Local/Regional Historical Society		1.00	300.00	300.00			
MDJ		1.00	200.00	200.00			
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	4,195.00	4,195.00	0.00	0.00	4,195.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
American Alliance of Museums		1.00	310.00	310.00			
American Association For State and Local History		1.00	220.00	220.00			
Annual Smithsonian Affiliation		1.00	3,000.00	3,000.00			
Georgia Association of Museums		1.00	270.00	270.00			
Museum Store Association		1.00	185.00	185.00			
Society of American Archivists		1.00	185.00	185.00			
Society of Georgia Archivists		1.00	25.00	25.00			
556-6172-52-363000-00000	MEETING EXPENSES	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Meeting Expense		1.00	200.00	200.00			
Team Development Meetings		1.00	400.00	400.00			
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education & Training		1.00	500.00	500.00			
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description							
Units							
Price							
Amount							
Atlanta Mart Expo		1.00	200.00	200.00			
Education/Collections Conference		1.00	2,300.00	2,300.00			
Event & Rental Expos		1.00	300.00	300.00			
Smithsonain Conference Registration		1.00	200.00	200.00			
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00	125.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Mileage Reimbursement		1.00	125.00	125.00			
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Bank Charges		1.00	6,000.00	6,000.00			
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Office Supplies		1.00	1,000.00	1,000.00			
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Copy Paper		1.00	500.00	500.00			
556-6172-53-117000-00000	CLOTHING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Staff Shirts		1.00	1,000.00	1,000.00			
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	12,600.00	12,600.00	0.00	0.00	12,600.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
General Operation/Supply & Equipment		1.00	5,000.00	5,000.00			
Gift Shop Operations		1.00	2,000.00	2,000.00			
Jolley Education Center		1.00	2,000.00	2,000.00			
M&M/HSW Materials		1.00	3,500.00	3,500.00			
Miscellaneous		1.00	100.00	100.00			
556-6172-53-118700-00000	CURATORIAL SUPPLIES	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Display Maintenance		1.00	3,600.00	3,600.00			
Exhibit Improvements		1.00	8,000.00	8,000.00			
Organizational Supply		1.00	1,400.00	1,400.00			
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
Archival Processing Supplies		1.00	4,000.00	4,000.00			
Preservation Supplies		1.00	500.00	500.00			
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	13,600.00	13,600.00	0.00	0.00	13,600.00	100.00 %
Budget Detail							
Description							
Units							
Price							
Amount							
All Aboard For Holiday Fun		1.00	1,000.00	1,000.00			
Educational Events		1.00	3,500.00	3,500.00			
Railroad Rendezvous		1.00	2,000.00	2,000.00			
Seasonal Decor		1.00	600.00	600.00			

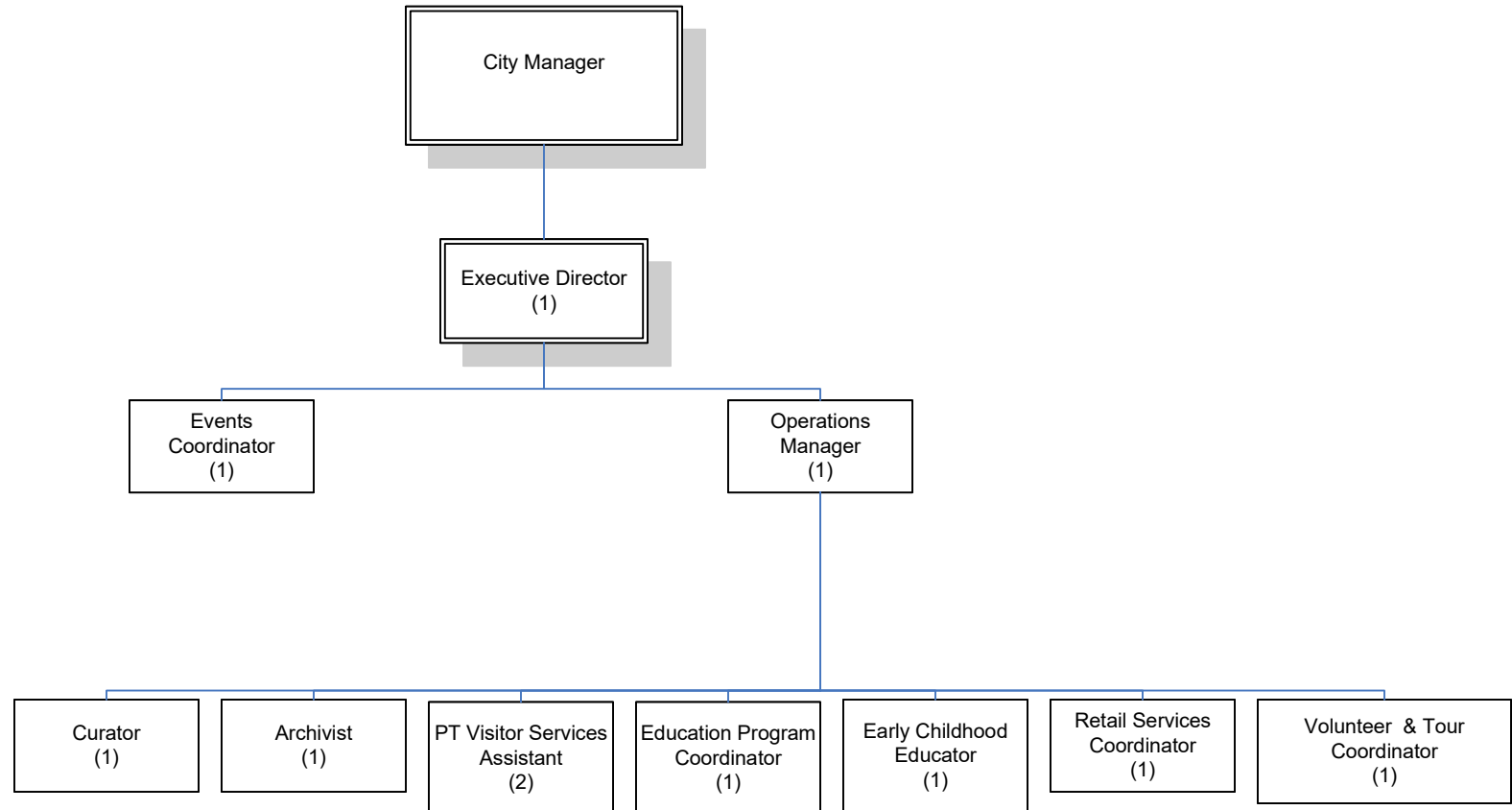
Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Trains, Trains, Trains!		1.00	6,500.00	6,500.00			
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Signage		1.00	1,000.00	1,000.00			
Museum Banners		1.00	1,000.00	1,000.00			
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Water/Sewage		1.00	5,000.00	5,000.00			
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00	1,239.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Stormwater/Utility		1.00	1,239.00	1,239.00			
556-6172-53-123000-00000	ENERGY-ELECTRICITY	112,500.00	112,500.00	0.00	0.00	112,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Energy-Electricity		1.00	112,500.00	112,500.00			
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00	85.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Lighting		1.00	85.00	85.00			
556-6172-53-160000-00000	SMALL EQUIPMENT	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
15 MOTOROLA RADIOS (APPROVED SUPP - GF)		1.00	8,800.00	8,800.00			
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bldg Maint Small Equip		1.00	1,300.00	1,300.00			
556-6172-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Miscellaneous		1.00	500.00	500.00			
556-6172-53-230000-00000	FURNITURE & FIXTURES	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Event Furniture/Hardware		1.00	1,100.00	1,100.00			
Gallery		1.00	400.00	400.00			
Work Area		1.00	200.00	200.00			
Expense Total:		1,153,363.00	1,153,363.00	0.00	0.00	1,153,363.00	100.00%
Fund: 556 - SMCWLH MUSEUM Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Southern Museum of Civil War & Locomotive History

Authorizations- 11
Updated June 25, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens is the City of Kennesaw's botanical garden and one of the City's most unique points of interest. Fifteen themed garden spaces, anchored by the reconstruction era Hiram Butler House, contain thousands of curated plants. In addition, a new camellia variety was recently discovered at SGG. The award-winning "Garden with Wings" butterfly house promotes conservation of beneficial Georgia native plants and insects providing visitors a wonderful opportunity to see all four stages of the butterfly lifecycle. The crevice garden displays a gardening style and plant collection rarely seen in the southeastern United States. Robust collections of hydrangeas, camellias, conifers and roses along with woodland and perennial gardens inspire visitors to explore variety for their own landscapes. Blending horticulture and art, the bonsai collection includes more than 70 trees, diligently trained during monthly work sessions that are open to garden visitors. SGG displays a world-class outdoor sculpture collection that includes sculptures by nationally and internationally known artists. Smith-Gilbert Gardens proudly boasts itself as a sustainable garden, using a minimal-toxicity approach to garden maintenance. This aligns with the mission of the Gardens as well as the American Public Garden Association (APGA) and their efforts to promote sustainable practices for future generations to enjoy the world's public gardens.

Goals and Objectives

- To develop a supplemental plan to the SGG Master Plan which focuses on creating educational and conservation growth opportunities. This will include redesigns of the Butterfly House, Bonsai Garden, and Pollinator Garden.
- To expand opportunities with existing and new stakeholders as part of the revised education, conservation, art, and culture programs by leveraging both public and private partnerships.
- To pursue collaborative opportunities with the Southern Museum and Parks & Recreation Departments, aiming to create joint programs and initiatives that enhance educational, recreational, and cultural experiences for the community.
- To continue evolving the gardens into a commercial enterprise with a strong focus on branding, industry standards, and enriching the visitor experience.
- To collaborate with the SGG Foundation Board Members to strengthen fundraising efforts and increase membership numbers.

Department Highlights

- The Gardens were closed to the public for six months to complete a site improvements project to provide significant enhancements to elevate the visitor experience. These improvements include the addition of four new accessible restrooms, a covered education pavilion, nearly one mile of paved paths, a digital marquee, and upgrades to parking and exhibits.
- Prior to the construction closure, attendance at the Gardens set a record with 13,894 visitors in FY 2024. This growth reflected a 17% increase in total garden visitors, driven by popular events, educational programs and engaging exhibits.

- The Gardens secured funding from the Cherokee Garden Club Community Fund, to continue support to create new food production and pollinator-focused garden beds in a revitalized area of the Gardens called the Living Laboratory.
- The Gardens received a grant from the Georgia Council for the Arts to support *Art Blooms*, an annual outdoor showcase of visual and performing art held in Spring, featuring artists from Metro Atlanta. Art-themed events and exhibitions expanded to locations outside of the Gardens, including Depot Park, Ben Robertson Community Center, Swift-Cantrell Park, Downtown Kennesaw, and Noonday Creek Trail.
- Volunteer support of the Gardens remains strong, with over 200 volunteers contributing 3,742 hours in FY 2024 towards horticultural programming, educational programs and special events, an increase of 18% over the previous year.

Operating Budget Comments

Fiscal Year 2025 Budget: \$832,236

Fiscal Year 2026 Budget: \$883,669

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to proposed 3% COLA
- A reallocation of \$5,000 from Sculpture Conservation to Other Professional Services due to higher bonsai curator fees, higher instructor fees, and contractor fees for pond maintenance
- An increase of \$4,000 in Repairs & Maintenance due to costs associated with tree pruning, well maintenance and repairs, and lawn services
- An increase of \$1,725 in Marketing to support general promotions and Google advertisements
- An increase of \$4,000 in Special Event Materials/Supplies to accommodate rising costs and the addition of new programs
- A decrease of \$2,880 in Temporary Employees due to the removal of interns for FY26
- Addition of \$9,000 for the Art & Culture Commission which was moved from the Planning & Zoning Budget

Position Summary

Fiscal Year 2025 Total Funded Positions: 9

Fiscal Year 2025 Total Authorized Positions: 9

Fiscal Year 2026 Total Funded Positions: 10

Fiscal Year 2026 Total Authorized Positions: 10

- One position (Horticulture Technician) was added as a new position. Funding for this position will begin April 15, 2026.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 557 - SMITH GILBERT GARDENS

Revenue

[557-0000-33-410200-00000](#)
[557-0000-34-735000-00000](#)
[557-0000-34-736000-00000](#)
[557-0000-34-741500-00000](#)
[557-0000-34-741600-00000](#)
[557-0000-34-750000-00000](#)
[557-0000-34-791000-00000](#)
[557-0000-36-100000-00000](#)
[557-0000-38-100500-00000](#)
[557-0000-39-113000-00000](#)

GRANT
SPECIAL EVENTS
RENTAL
GIFT SHOP SALES
COST OF GOODS SOLD
PROGRAM FEES
TOUR FEES
INTEREST REVENUES
DONATIONS
TRANSFER IN - GENERAL FUND

Total Revenue:

Expense

[557-6171-51-110000-00000](#)
[557-6171-51-120000-00000](#)
[557-6171-51-130000-00000](#)
[557-6171-51-145000-00000](#)
[557-6171-51-210000-00000](#)
[557-6171-51-211400-00000](#)
[557-6171-51-220000-00000](#)
[557-6171-51-270000-00000](#)
[557-6171-52-125000-00000](#)
[557-6171-52-211000-00000](#)
[557-6171-52-220000-00000](#)
[557-6171-52-232000-00000](#)
[557-6171-52-310000-00000](#)
[557-6171-52-325000-00000](#)
[557-6171-52-332000-00000](#)
[557-6171-52-340000-00000](#)
[557-6171-52-350000-00000](#)
[557-6171-52-361000-00000](#)
[557-6171-52-363000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
DISPOSAL
REPAIRS & MAINTENANCE
SCULPTURE CONSERVATION
INS, OTHER THAN EMP BEN
POSTAGE
MARKETING
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH
MEETING EXPENSES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
2,500.00	5,000.00	2,500.00	100.00%
11,000.00	11,000.00	0.00	0.00%
10,000.00	10,000.00	0.00	0.00%
52,000.00	52,000.00	0.00	0.00%
-20,000.00	-20,000.00	0.00	0.00%
30,000.00	30,000.00	0.00	0.00%
78,500.00	79,250.00	750.00	0.96%
2,000.00	2,000.00	0.00	0.00%
50,000.00	52,000.00	2,000.00	4.00%
616,236.00	662,419.00	46,183.00	7.49%
832,236.00	883,669.00	51,433.00	6.18%
475,000.00	507,100.00	32,100.00	6.76%
2,880.00	0.00	-2,880.00	-100.00%
3,000.00	3,000.00	0.00	0.00%
1,650.00	1,650.00	0.00	0.00%
117,894.00	118,725.00	831.00	0.70%
500.00	0.00	-500.00	-100.00%
37,000.00	40,000.00	3,000.00	8.11%
103.00	110.00	7.00	6.80%
25,000.00	30,000.00	5,000.00	20.00%
1,000.00	1,000.00	0.00	0.00%
21,000.00	25,000.00	4,000.00	19.05%
13,500.00	8,500.00	-5,000.00	-37.04%
2,045.00	2,195.00	150.00	7.33%
50.00	50.00	0.00	0.00%
49,275.00	51,000.00	1,725.00	3.50%
4,000.00	4,000.00	0.00	0.00%
5,500.00	5,500.00	0.00	0.00%
1,450.00	1,450.00	0.00	0.00%
500.00	500.00	0.00	0.00%

Budget Comparison Report

		Comparison 1	Comparison 1	%
		Parent Budget	Budget	
		2024-2025	2025-2026	
Account Number		APPROVED	REQUESTED	Increase / (Decrease)
557-6171-52-396000-00000	MERCHANT/CC FEES	2,500.00	2,500.00	0.00
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00
557-6171-53-117000-00000	CLOTHING	1,750.00	1,750.00	0.00
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	11,000.00	15,000.00	4,000.00
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00
557-6171-53-119400-00000	VOLUNTEER PROGRAM	3,100.00	3,100.00	0.00
557-6171-53-119500-00000	EDUCATION PROGRAMS	5,000.00	5,000.00	0.00
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIP	1,000.00	1,000.00	0.00
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00
557-6171-53-180000-00000	ART & CULTURE COMMISSION	0.00	9,000.00	9,000.00
Total Expense:		832,236.00	883,669.00	51,433.00
Total Fund: 557 - SMITH GILBERT GARDENS:		0.00	0.00	0.00
Report Total:		0.00	0.00	0.00



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 557 - SMITH GILBERT GARDENS							
Revenue							
557-0000-33-410200-00000	GRANT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Grants to the City		1.00	-5,000.00	-5,000.00			
Budget Notes							
Subject		Description					
Grants		Grants to the City in support of Gardens					
557-0000-34-735000-00000	SPECIAL EVENTS	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Event Admission		1.00	-11,000.00	-11,000.00			
557-0000-34-736000-00000	RENTAL	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rentals		1.00	-10,000.00	-10,000.00			
557-0000-34-741500-00000	GIFT SHOP SALES	52,000.00	52,000.00	0.00	0.00	-52,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gift Shop Sales		1.00	-44,000.00	-44,000.00			
Plant Sales		1.00	-8,000.00	-8,000.00			
557-0000-34-741600-00000	COST OF GOODS SOLD	-20,000.00	-20,000.00	0.00	0.00	20,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of goods sold		1.00	20,000.00	20,000.00			
557-0000-34-750000-00000	PROGRAM FEES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
School Tours, Adult Tours		1.00	-17,000.00	-17,000.00			
Workshops & Educational Programs		1.00	-13,000.00	-13,000.00			
Budget Notes							
Subject		Description					
Program Fees		Adult and Youth class/workshop and field trip/group tour registration fees collected					
557-0000-34-791000-00000	TOUR FEES	79,250.00	79,250.00	0.00	0.00	-79,250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Admissions, Group Admission		1.00	-65,500.00	-65,500.00			
Butterfly House Ticket		1.00	-13,000.00	-13,000.00			
Dog Days Admission		1.00	-750.00	-750.00			
Budget Notes							
Subject		Description					
Tour Fees		General Admission, Butterfly Exhibit tickets, Dog Days Admission					
557-0000-36-100000-00000	INTEREST REVENUES	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail								
Description			Units	Price	Amount			
Interest Fees			1.00	-2,000.00	-2,000.00			
557-0000-38-100500-00000	DONATIONS		52,000.00	52,000.00	0.00	0.00	-52,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
SGG Foundation Donation			1.00	-52,000.00	-52,000.00			
Budget Notes								
Subject		Description						
Donations		Contributions from SGG Foundation, Adopt a Butterfly Campaign						
557-0000-39-113000-00000	TRANSFER IN - GENERAL FUND		662,419.00	662,419.00	0.00	0.00	-662,419.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Transfer General Fund			0.00	0.00	-616,236.00			
Transfer General Fund (FY26)			0.00	0.00	-46,183.00			
Revenue Total:			883,669.00	883,669.00	0.00	0.00	-883,669.00	100.00%
Expense								
557-6171-51-110000-00000	REGULAR EMPLOYEES		507,100.00	507,100.00	0.00	0.00	507,100.00	100.00 %
557-6171-51-130000-00000	OVERTIME		3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Overtime for Hourly Staff			1.00	3,000.00	3,000.00			
557-6171-51-145000-00000	HOLIDAY BONUS PAYMENT		1,650.00	1,650.00	0.00	0.00	1,650.00	100.00 %
557-6171-51-210000-00000	GROUP INSURANCE		118,725.00	118,725.00	0.00	0.00	118,725.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
GROUP INSURANCE			1.00	118,725.00	118,725.00			
557-6171-51-220000-00000	SOCIAL SEC (FICA) CNTRIB		40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
557-6171-51-270000-00000	WORKER'S COMPENSATION		110.00	110.00	0.00	0.00	110.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
WORKERS COMPENSATION			0.00	0.00	110.00			
557-6171-52-125000-00000	OTHER PROFESSIONAL SERV		30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Other Professional Services			1.00	30,000.00	30,000.00			
Budget Notes								
Subject		Description						
Notes for Other Professional Services		Monthly bonsai curatorial fees, instructors for workshops and classes, any contracted work						
557-6171-52-211000-00000	DISPOSAL		1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail								
Description			Units	Price	Amount			
Disposal Fees			1.00	1,000.00	1,000.00			
Budget Notes								
Subject		Description						
Disposal		Tree Waste, Green Waste, Dump Fees						
557-6171-52-220000-00000	REPAIRS & MAINTENANCE		25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Repairs & Maintenance				1.00	25,000.00	25,000.00			
Budget Notes									
Subject		Description							
Repairs & Maintenance		Annual Tree Pruning and Care, well maintenance and repairs, lawn services							
557-6171-52-232000-00000	SCULPTURE CONSERVATION	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Sculpture Conservation				1.00	8,500.00	8,500.00			
Budget Notes									
Subject		Description							
Sculpture Conservation		Conservation work on permanent sculptures; cleaning materials; contracted conservator work; repairs							
557-6171-52-310000-00000	INS, OTHER THAN EMP BEN	2,195.00	2,195.00	0.00	0.00	2,195.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE				0.00	0.00	2,195.00			
557-6171-52-325000-00000	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Postage				1.00	50.00	50.00			
557-6171-52-332000-00000	MARKETING	51,000.00	51,000.00	0.00	0.00	51,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
FY26 Marketing increase				1.00	1,725.00	1,725.00			
Marketing				1.00	49,275.00	49,275.00			
Budget Notes									
Subject		Description							
Marketing notes		See attachment of breakdown by Seasonal spending							
557-6171-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Printing				1.00	4,000.00	4,000.00			
Budget Notes									
Subject		Description							
Printing Notes		Maps, Brochures, Rack Cards, general printing for daily operations							
557-6171-52-350000-00000	TRAVEL	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Travel				1.00	5,500.00	5,500.00			
Budget Notes									
Subject		Description							
Travel notes		APGA conference, local field trips for staff, webinars, symposiums							
557-6171-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	1,450.00	1,450.00	0.00	0.00	1,450.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Organizational Memberships				1.00	1,450.00	1,450.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Organizational Membership	Professional Organizations - benefit gardens or staff: APGA, Cobb Chamber, AHS, NARM, etc.						
557-6171-52-363000-00000	MEETING EXPENSES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Meetings	1.00	500.00	500.00				
Budget Notes							
Subject	Description						
Meeting Expenses	meeting registration fees, meeting meals						
557-6171-52-396000-00000	MERCHANT/CC FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Merchant/CC Fees	1.00	2,500.00	2,500.00				
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Radios	1.00	100.00	100.00				
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Office Supplies	1.00	700.00	700.00				
Budget Notes							
Subject	Description						
Office Supplies	General supplies for administrative use - pens, stapler, sticky notes, etc.						
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Copy Paper	1.00	500.00	500.00				
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00	50.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Janitorial Supplies	1.00	50.00	50.00				
557-6171-53-117000-00000	CLOTHING	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Uniforms	1.00	1,750.00	1,750.00				
Budget Notes							
Subject	Description						
Uniforms/Clothing	Staff uniform items						
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Operating Materials	1.00	10,000.00	10,000.00				
Budget Notes							
Subject	Description						
Operating Materials	Fertilizer, Pine Straw, Mulch, general supplies for guest services						
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Plant Development				1.00	15,000.00	15,000.00			
Budget Notes									
Subject		Description							
Plant Development		Purchase of annuals, perennials, shrubs and trees to be planted in Garden.							
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Special Events Materials/Supplies				1.00	15,000.00	15,000.00			
Budget Notes									
Subject		Description							
Special Events Materials/Supplies		Butterflies, supplies for plant sale, art blooms exhibit, art hatch, pollinator palooza, music & monarchs, other special events held by Garden.							
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Signage				1.00	3,000.00	3,000.00			
Budget Notes									
Subject		Description							
Signage		Printing general signage - wayfinding, evergreen messages, static information							
557-6171-53-119400-00000	VOLUNTEER PROGRAM	3,100.00	3,100.00	0.00	0.00	3,100.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Volunteers				1.00	3,100.00	3,100.00			
Budget Notes									
Subject		Description							
Volunteer Program		Fontis Water delivery, meeting/meal expenses for Volunteer training, shirts and swag for annual volunteer appreciation							
557-6171-53-119500-00000	EDUCATION PROGRAMS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Education Programs				1.00	5,000.00	5,000.00			
Budget Notes									
Subject		Description							
Education Programs		Supples for education programs - including adult or youth programs; field trip materials; workshop materials							
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Water/Sewage				1.00	1,500.00	1,500.00			
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Natural Gas				1.00	3,500.00	3,500.00			
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00	0.00	289.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Stormwater				1.00	289.00	289.00			
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00	%	

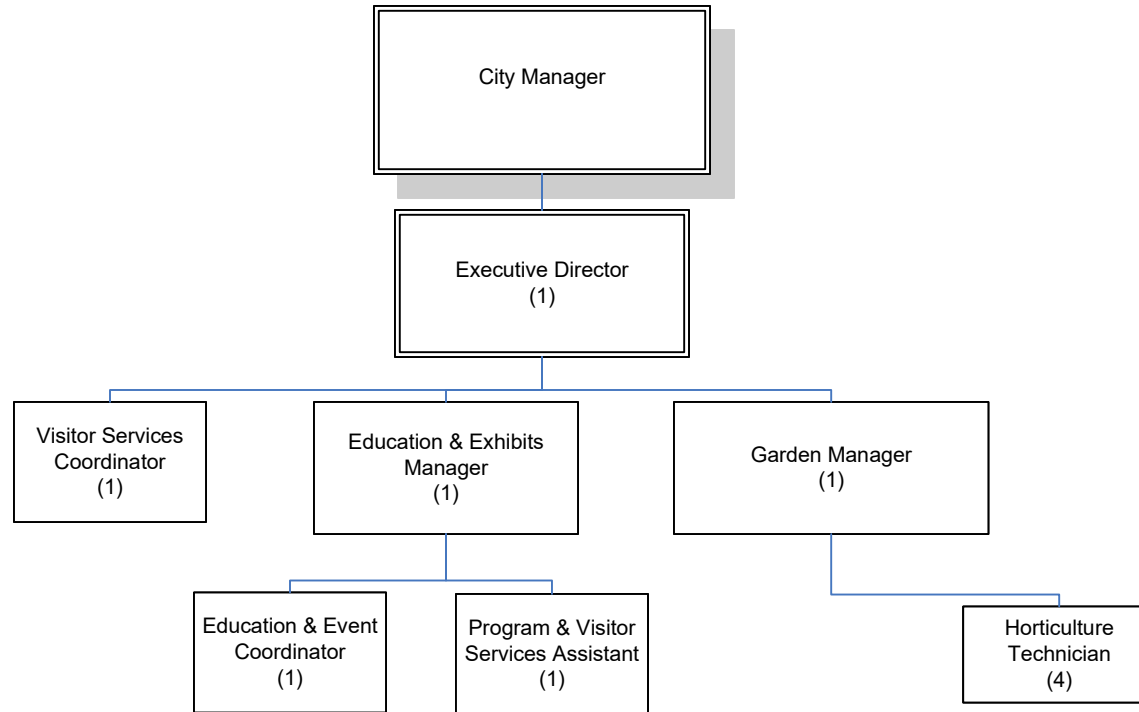
Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Electricity		1.00	9,000.00	9,000.00			
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Lighting		1.00	700.00	700.00			
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Energy - Gas/Diesel		1.00	1,000.00	1,000.00			
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Garden Maintenance - Small Equipment		1.00	1,000.00	1,000.00			
Budget Notes							
Subject		Description					
Garden maint small equipment		small engine equipment, tools					
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Office Small Equip		1.00	1,200.00	1,200.00			
Budget Notes							
Subject		Description					
General Office Equipment		Square accessories and office machinery					
557-6171-53-180000-00000	ART & CULTURE COMMISSION	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Expense Total:		883,669.00	883,669.00	0.00	0.00	883,669.00	100.00%
Fund: 557 - SMITH GILBERT GARDENS Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Smith-Gilbert Gardens

Authorizations- 10
Updated June 25, 2025
FY 2026



Fiscal Year 2026 Budget Briefing Paper

Department: Public Works - Stormwater

Department Highlights

- Approximately 1060 inspections
- Relined 1000 feet of storm line

Operating Budget Comments

Fiscal Year 2025 Budget: \$1,491,130

Fiscal Year 2026 Budget: \$2,500,374

The highlights of the recommended budget include the following:

- An increase of \$10,000 in Overtime to better reflect actual
- An increase of \$4,000 in Uniforms due to anticipated cost increase of new uniform contract.
- An increase of \$200,000 in Storm Water Construction & Improvements due to pipe re-line project
- A decrease of \$9,000 in Machinery & Equipment due to a one-time purchase in FY 25
- A decrease of \$2,030 in Software due to a one-time purchase of AutoCad Software in FY 25

Capital Outlay items funded by Stormwater Fund include:

- \$78,000 for two vehicles
 - \$35,000 for 2025 Ford Escape for Stormwater - Replacement
 - \$43,000 for 2025 Ford Explorer for Stormwater - Replacement

Non-Capital Outlay item funded by Stormwater Fund include:

- \$1,000,000 for Mack Dobbs/Summer Stream Storm Replacement

Position Summary

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8

Fiscal Year 2026 Total Authorized Positions: 8

Fiscal Year 2026 Total Funded Positions: 8



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 560 - STORM WATER UTILITY FUND

Revenue

[560-0000-34-411000-00000](#)
[560-0000-34-412000-00000](#)
[560-0000-34-419100-00000](#)
[560-0000-36-100000-00000](#)
[560-0000-39-400000-00000](#)

STORM WATER UTILITY RESIDE
STORM WATER UTILITY COMM
STORMWATER PENALTY
INTEREST REVENUES
USE OF PRIOR YEAR RESERVE

Total Revenue:

Expense

[560-4320-51-110000-00000](#)
[560-4320-51-130000-00000](#)
[560-4320-51-130500-00000](#)
[560-4320-51-145000-00000](#)
[560-4320-51-210000-00000](#)
[560-4320-51-211400-00000](#)
[560-4320-51-220000-00000](#)
[560-4320-51-240000-00000](#)
[560-4320-51-270000-00000](#)
[560-4320-52-125000-00000](#)
[560-4320-52-220000-00000](#)
[560-4320-52-310000-00000](#)
[560-4320-52-325000-00000](#)
[560-4320-52-340000-00000](#)
[560-4320-52-362000-00000](#)
[560-4320-52-370000-00000](#)
[560-4320-52-430000-00000](#)
[560-4320-53-111000-00000](#)
[560-4320-53-117200-00000](#)
[560-4320-53-118000-00000](#)
[560-4320-53-127000-00000](#)
[560-4320-53-180000-00000](#)
[560-4320-54-142000-00000](#)
[560-4320-54-200000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STORMWATER - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKERS COMPENSATION
OTHER PROFESSIONAL
REPAIRS & MAINTENANCE
INS, OTHER THAN EMP BEN
POSTAGE
PRINTING & BINDING
PROFESSIONAL MEMBERSHIPS
EDUCATION & TRAINING
VEHICLE REPAIRS & MAINT
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIAL/SUPP
ENERGY-GASOLINE/DIESEL
MISCELLANEOUS
STORM WATER CONST & IMPR
MACHINERY & EQUIPMENT

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
632,600.00	610,198.00	-22,402.00	-3.54%
727,500.00	708,031.00	-19,469.00	-2.68%
15,000.00	20,166.00	5,166.00	34.44%
30,000.00	46,821.00	16,821.00	56.07%
280,030.00	1,115,158.00	835,128.00	298.23%
1,685,130.00	2,500,374.00	815,244.00	48.38%
395,000.00	386,000.00	-9,000.00	-2.28%
6,000.00	16,000.00	10,000.00	166.67%
2,500.00	2,500.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
102,324.00	156,985.00	54,661.00	53.42%
750.00	750.00	0.00	0.00%
31,000.00	31,000.00	0.00	0.00%
34,973.00	6,586.00	-28,387.00	-81.17%
42,107.00	44,937.00	2,830.00	6.72%
178,000.00	178,000.00	0.00	0.00%
7,000.00	7,000.00	0.00	0.00%
13,632.00	14,632.00	1,000.00	7.34%
2,500.00	2,500.00	0.00	0.00%
1,100.00	1,100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,000.00	4,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,300.00	8,300.00	4,000.00	93.02%
20,000.00	20,000.00	0.00	0.00%
18,000.00	19,000.00	1,000.00	5.56%
500.00	500.00	0.00	0.00%
494,000.00	1,500,000.00	1,006,000.00	203.64%
9,000.00	0.00	-9,000.00	-100.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
560-4320-54-220000-00000	VEHICLES	0.00	78,000.00	78,000.00	0.00%
560-4320-54-245000-00000	SOFTWARE	2,030.00	0.00	-2,030.00	-100.00%
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00%
560-9100-61-109000-00000	TRANSFER OUT - GENERAL FUN	293,830.00	0.00	-293,830.00	-100.00%
Total Expense:		1,685,130.00	2,500,374.00	815,244.00	48.38%
Total Fund: 560 - STORM WATER UTILITY FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 560 - STORM WATER UTILITY FUND							
Revenue							
560-0000-34-411000-00000	STORM WATER UTILITY RESIDENTIAL	610,198.00	610,198.00	0.00	0.00	-610,198.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STORM WATER UTILITY RESIDENTIAL		1.00	-610,198.00	-610,198.00			
560-0000-34-412000-00000	STORM WATER UTILITY COMMERCI...	708,031.00	708,031.00	0.00	0.00	-708,031.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STORM WATER UTILITY COMMERCIAL		1.00	-708,031.00	-708,031.00			
560-0000-34-419100-00000	STORMWATER PENALTY	20,166.00	20,166.00	0.00	0.00	-20,166.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STORMWATER PENALTY		1.00	-20,166.00	-20,166.00			
560-0000-36-100000-00000	INTEREST REVENUES	46,821.00	46,821.00	0.00	0.00	-46,821.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		1.00	-46,821.00	-46,821.00			
560-0000-39-400000-00000	USE OF PRIOR YEAR RESERVE	1,115,158.00	1,115,158.00	0.00	0.00	-1,115,158.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 Ford Escape (Replacement) (Approved)		1.00	-35,000.00	-35,000.00			
2025 Ford Explorer (Replacement) (Approved)		1.00	-43,000.00	-43,000.00			
Mack Dobbs Stormwater Infrastructure (Approved)		1.00	-1,000,000.00	-1,000,000.00			
USE OF PRIOR YR RESERVES		1.00	-37,158.00	-37,158.00			
Revenue Total:		2,500,374.00	2,500,374.00	0.00	0.00	-2,500,374.00	100.00%
Expense							
560-4320-51-110000-00000	REGULAR EMPLOYEES	386,000.00	386,000.00	0.00	0.00	386,000.00	100.00 %
560-4320-51-130000-00000	OVERTIME	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	16,000.00			
560-4320-51-130500-00000	STORMWATER - ONCALL	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	2,500.00			
560-4320-51-145000-00000	HOLIDAY BONUS PAYMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
560-4320-51-210000-00000	GROUP INSURANCE	156,985.00	156,985.00	0.00	0.00	156,985.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	156,985.00	156,985.00			
560-4320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
560-4320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	31,000.00	31,000.00	0.00	0.00	31,000.00	100.00 %
560-4320-51-240000-00000	RETIREMENT CONTRIBUTIONS	6,586.00	6,586.00	0.00	0.00	6,586.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,965.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
GMEBS PENSION		0.00	0.00	4,621.00			
560-4320-51-270000-00000	WORKERS COMPENSATION	44,937.00	44,937.00	0.00	0.00	44,937.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	44,937.00			
560-4320-52-125000-00000	OTHER PROFESSIONAL	178,000.00	178,000.00	0.00	0.00	178,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Engineering and consulting fees		0.00	0.00	18,000.00			
Inventory Consultant for inventory of S.W.		0.00	0.00	150,000.00			
MS4 Consultant perform annual MS4 report		0.00	0.00	10,000.00			
560-4320-52-220000-00000	REPAIRS & MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
REPAIRS TO EQUIPMENT		0.00	0.00	7,000.00			
560-4320-52-310000-00000	INS, OTHER THAN EMP BEN	14,632.00	14,632.00	0.00	0.00	14,632.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	14,632.00			
560-4320-52-325000-00000	POSTAGE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage for billing		0.00	0.00	2,500.00			
560-4320-52-340000-00000	PRINTING & BINDING	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill printing		0.00	0.00	1,100.00			
560-4320-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA/ASFPM dues		0.00	0.00	500.00			
560-4320-52-370000-00000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA conference		0.00	0.00	1,300.00			
Erosion control certifications		0.00	0.00	1,300.00			
Flagging certifications		0.00	0.00	1,400.00			
560-4320-52-430000-00000	VEHICLE REPAIRS & MAINT	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Preventive maintenance		0.00	0.00	15,000.00			
Tires and batteries		0.00	0.00	5,000.00			
560-4320-53-111000-00000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	500.00			
560-4320-53-117200-00000	UNIFORMS	8,300.00	8,300.00	0.00	0.00	8,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Uniform supplies and laundering		0.00	0.00	8,300.00			

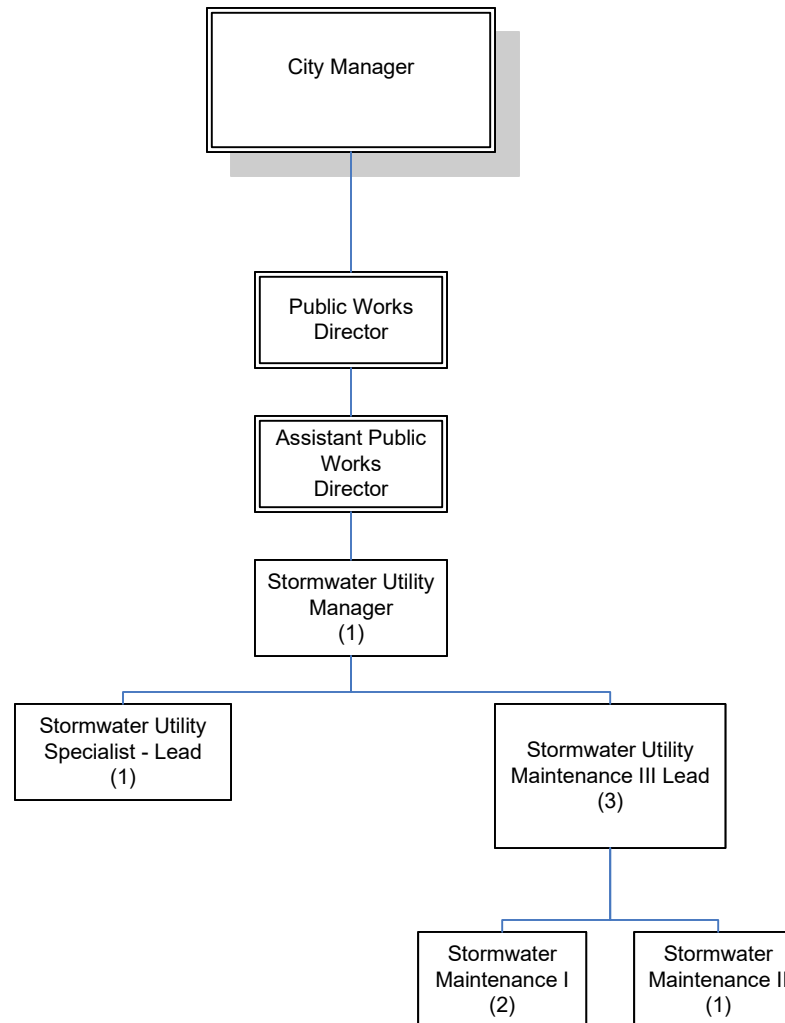
Budget Report

For Fiscal: 2025-2026 Period Ending: 07/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
560-4320-53-118000-00000	OPERATING MATERIAL/SUPP	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pipe, manholes, etc		0.00	0.00	15,000.00			
Small equipment, concrete, etc		0.00	0.00	5,000.00			
560-4320-53-127000-00000	ENERGY-GASOLINE/DIESEL	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fuel for vehicles and equipment		0.00	0.00	19,000.00			
560-4320-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Shovels, rakes, etc		0.00	0.00	500.00			
560-4320-54-142000-00000	STORM WATER CONST & IMPROV...	1,500,000.00	1,500,000.00	0.00	0.00	1,500,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual pipe reline project		0.00	0.00	500,000.00			
Mack Dobbs Stormwater Infrastructure (Approved)		1.00	1,000,000....	1,000,000.00			
560-4320-54-220000-00000	VEHICLES	78,000.00	78,000.00	0.00	0.00	78,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2025 Ford Escape (Replacement) (Approved)		1.00	35,000.00	35,000.00			
2025 Ford Explorer (Replacement) (Approved)		1.00	43,000.00	43,000.00			
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00	584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2018 Vactor Trailer Sewer Ramjet lease Interest		0.00	0.00	584.00			
Expense Total:		2,500,374.00	2,500,374.00	0.00	0.00	2,500,374.00	100.00%
Fund: 560 - STORM WATER UTILITY FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Public Works Stormwater Department

Authorizations- 8
Updated June 25, 2025
FY 2026





		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 565 - STREET LIGHTS FUND					
Revenue					
565-0000-34-419100-00000	STREETLIGHT PENALTY	3,500.00	4,680.00	1,180.00	33.71%
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	275,000.00	263,956.00	-11,044.00	-4.02%
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	136,000.00	153,300.00	17,300.00	12.72%
565-0000-36-100000-00000	INTEREST	500.00	2,099.00	1,599.00	319.80%
Total Revenue:		415,000.00	424,035.00	9,035.00	2.18%
Expense					
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00%
565-9000-61-611000-00000	WORKING CAPITAL RESERVE	21,138.00	30,173.00	9,035.00	42.74%
Total Expense:		415,000.00	424,035.00	9,035.00	2.18%
Total Fund: 565 - STREET LIGHTS FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 565 - STREET LIGHTS FUND							
Revenue							
565-0000-34-419100-00000	STREETLIGHT PENALTY	4,680.00	4,680.00	0.00	0.00	-4,680.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STREETLIGHT PENALTY		1.00	-4,680.00	-4,680.00			
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	263,956.00	263,956.00	0.00	0.00	-263,956.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STREET LIGHTS RESIDENTIAL		1.00	-263,956.00	-263,956.00			
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	153,300.00	153,300.00	0.00	0.00	-153,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
STREET LIGHTS COMMERCIAL		1.00	-153,300.00	-153,300.00			
565-0000-36-100000-00000	INTEREST	2,099.00	2,099.00	0.00	0.00	-2,099.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST		1.00	-2,099.00	-2,099.00			
Revenue Total:		424,035.00	424,035.00	0.00	0.00	-424,035.00	100.00%
Expense							
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00	393,862.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street light costs		0.00	0.00	393,862.00			
565-9000-61-611000-00000	WORKING CAPITAL RESERVE	30,173.00	30,173.00	0.00	0.00	30,173.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL		0.00	0.00	30,173.00			
Expense Total:		424,035.00	424,035.00	0.00	0.00	424,035.00	100.00%
Fund: 565 - STREET LIGHTS FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 600 - PARTIALLY SELF INSURED FUND		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Revenue					
600-0000-34-990500-00000	CITY/EMPLOYEE PAYMENTS	3,402,943.00	4,043,656.00	640,713.00	18.83%
600-0000-36-100000-00000	INTEREST REVENUES	6,500.00	6,500.00	0.00	0.00%
Total Revenue:		3,409,443.00	4,050,156.00	640,713.00	18.79%
Expense					
600-6000-52-120000-00000	ADMINISTRATIVE FEE	75,899.00	-126,342.00	-202,241.00	-266.46%
600-6000-52-121000-00000	COMMISSIONS	36,000.00	36,000.00	0.00	0.00%
600-6000-52-123000-00000	AGGREGATE STOP LOSS	88,085.00	83,216.00	-4,869.00	-5.53%
600-6000-52-124000-00000	SPECIFIC STOP LOSS	579,183.00	803,472.00	224,289.00	38.73%
600-6000-52-125000-00000	OTHER PROFESSIONAL SERV	650.00	1,200.00	550.00	84.62%
600-6000-52-360000-00000	DUES & FEES	8,280.00	83,100.00	74,820.00	903.62%
600-6000-55-220200-00000	CLAIMS MEDICAL	2,173,716.00	2,507,122.00	333,406.00	15.34%
600-6000-55-220600-00000	CLAIMS PHARMACY	447,630.00	662,388.00	214,758.00	47.98%
Total Expense:		3,409,443.00	4,050,156.00	640,713.00	18.79%
Total Fund: 600 - PARTIALLY SELF INSURED FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - PARTIALLY SELF INSURED FUND							
Revenue							
600-0000-34-990500-00000	CITY/EMPLOYEE PAYMENTS	4,043,656.00	4,043,656.00	0.00	0.00	-4,043,656.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY/EMPLOYEE PAYMENTS		0.00	0.00	-4,043,656.00			
600-0000-36-100000-00000	INTEREST REVENUES	6,500.00	6,500.00	0.00	0.00	-6,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-6,500.00			
Revenue Total:		4,050,156.00	4,050,156.00	0.00	0.00	-4,050,156.00	100.00%
Expense							
600-6000-52-120000-00000	ADMINISTRATIVE FEE	-126,342.00	-126,342.00	0.00	0.00	-126,342.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADMIN FEE		1.00	-271,480.00	-271,480.00			
Annual Claim Margin		1.00	145,138.00	145,138.00			
600-6000-52-121000-00000	COMMISSIONS	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ONE DIGITAL BROKER FEES		1.00	36,000.00	36,000.00			
600-6000-52-123000-00000	AGGREGATE STOP LOSS	83,216.00	83,216.00	0.00	0.00	83,216.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
AGGREGATE SPECIFIC LIABILITY		1.00	65,000.00	65,000.00			
AGGREGATE STOP LOSS PREMIUM		1.00	18,216.00	18,216.00			
600-6000-52-124000-00000	SPECIFIC STOP LOSS	803,472.00	803,472.00	0.00	0.00	803,472.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INDIVIDUAL STOP LOSS PREMIUM		1.00	803,472.00	803,472.00			
600-6000-52-125000-00000	OTHER PROFESSIONAL SERV	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA FEES/PRINTING FORMS		1.00	1,200.00	1,200.00			
600-6000-52-360000-00000	DUES & FEES	83,100.00	83,100.00	0.00	0.00	83,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Anthem Variable Fee		1.00	72,000.00	72,000.00			
EMPLOYEE NAVIGATOR FEE		1.00	3,000.00	3,000.00			
WEX,DISC,COBRA,RETIREE,FSA/HSA		1.00	8,100.00	8,100.00			
600-6000-55-220200-00000	CLAIMS MEDICAL	2,507,122.00	2,507,122.00	0.00	0.00	2,507,122.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS MEDICAL		1.00	2,225,206....	2,225,206.00			
DENTAL CLAIMS/ADMIN FEES		1.00	148,953.00	148,953.00			
Dental Premiums		1.00	10,854.00	10,854.00			
LIFE INSUR/AD&D		1.00	21,857.00	21,857.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
LT DISABILITY		1.00	38,472.00	38,472.00			
ST DISABILITY		1.00	61,780.00	61,780.00			
600-6000-55-220600-00000	CLAIMS PHARMACY	662,388.00	662,388.00	0.00	0.00	662,388.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS PHARMACY		1.00	677,546.00	677,546.00			
RX REBATES		1.00	-15,158.00	-15,158.00			
Expense Total:		4,050,156.00	4,050,156.00	0.00	0.00	4,050,156.00	100.00%
Fund: 600 - PARTIALLY SELF INSURED FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 700 - URBAN REDEVELOPMENT AGENCY					
Revenue					
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUNI	393,507.00	395,987.00	2,480.00	0.63%
Total Revenue:		393,507.00	395,987.00	2,480.00	0.63%
Expense					
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00%
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	155,000.00	165,000.00	10,000.00	6.45%
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00%
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	71,888.00	64,368.00	-7,520.00	-10.46%
Total Expense:		393,507.00	395,987.00	2,480.00	0.63%
Total Fund: 700 - URBAN REDEVELOPMENT AGENCY:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 700 - URBAN REDEVELOPMENT AGENCY							
Revenue							
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUND	395,987.00	395,987.00	0.00	0.00	-395,987.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST FOR SERIES 2014 A&B		0.00	0.00	-395,987.00			
Revenue Total:		395,987.00	395,987.00	0.00	0.00	-395,987.00	100.00%
Expense							
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bond Escrow Agent Fees 2024		0.00	0.00	5,300.00			
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	165,000.00	165,000.00	0.00	0.00	165,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL - SERIES 2014 B		0.00	0.00	165,000.00			
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00	161,319.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 A		0.00	0.00	161,319.00			
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	64,368.00	64,368.00	0.00	0.00	64,368.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 B		0.00	0.00	64,368.00			
Expense Total:		395,987.00	395,987.00	0.00	0.00	395,987.00	100.00%
Fund: 700 - URBAN REDEVELOPMENT AGENCY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 760 - KDDA FUND		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Revenue					
760-0000-34-756500-00000	FARMERS MARKET	3,000.00	2,000.00	-1,000.00	-33.33%
760-0000-34-756600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00%
760-0000-34-758000-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00%
760-0000-34-758500-00000	BEER FESTIVAL REVENUE	2,500.00	2,500.00	0.00	0.00%
760-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00%
760-0000-38-100700-00000	RENTS&ROYALTIES(BURGERFI)	40,518.00	28,932.00	-11,586.00	-28.59%
760-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	25.00	9,145.00	9,120.00	36,480.00%
760-0000-39-400000-00000	USE OF PY RESERVES	0.00	9,619.00	9,619.00	0.00%
Total Revenue:		51,243.00	57,396.00	6,153.00	12.01%
Expense					
760-7550-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00%
760-7550-52-125000-00000	OTHER PROFESSIONAL SERV	1,500.00	10,620.00	9,120.00	608.00%
760-7550-52-127000-00000	DESIGN & GRAPHIC DESIGN	250.00	250.00	0.00	0.00%
760-7550-52-231000-00000	RENTAL OF LAND & BUILDNG	8,400.00	8,916.00	516.00	6.14%
760-7550-52-325000-00000	POSTAGE	100.00	100.00	0.00	0.00%
760-7550-52-330000-00000	ADVERTISING	500.00	500.00	0.00	0.00%
760-7550-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00%
760-7550-52-363000-00000	MEETING EXPENSES	100.00	100.00	0.00	0.00%
760-7550-52-371000-00000	PROFESSIONAL DEVELOPMENT	600.00	600.00	0.00	0.00%
760-7550-52-395000-00000	MILEAGE REIMBURSEMENT	250.00	250.00	0.00	0.00%
760-7550-52-550000-00000	DEVELOPMENT AUTH EXPENSE	15,000.00	15,000.00	0.00	0.00%
760-7550-52-615000-00000	FARMERS MARKET	1,560.00	1,560.00	0.00	0.00%
760-7550-52-615500-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00%
760-7550-52-616600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00%
760-9000-61-611000-00000	WORKING CAPITAL RESERVE	3,483.00	0.00	-3,483.00	-100.00%
Total Expense:		51,243.00	57,396.00	6,153.00	12.01%
Total Fund: 760 - KDDA FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 760 - KDDA FUND							
Revenue							
760-0000-34-756500-00000	FARMERS MARKET	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Farmers Market vendor fees		1.00	-2,000.00	-2,000.00			
760-0000-34-756600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Revenue from Brand Store		1.00	-1,500.00	-1,500.00			
760-0000-34-758000-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market vendor fees		1.00	-2,500.00	-2,500.00			
760-0000-34-758500-00000	BEER FESTIVAL REVENUE	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Beer Festival Sponsors/Ticket Sales		1.00	-2,500.00	-2,500.00			
Budget Notes							
Subject		Description					
Beer Fest Revenue		Leaving this revenue line for now, but KDDA is reconsidering the feasibility of this event and may go in a different direction for the future. This line could change based on the type of event they decide to pursue.					
760-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 25		0.00	0.00	-1,200.00			
760-0000-38-100700-00000	RENTS&ROYALTIES(BURGERFI) 2844...	28,932.00	28,932.00	0.00	0.00	-28,932.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BurgerFi Rent		12.00	-2,411.00	-28,932.00			
Budget Notes							
Subject		Description					
Rental Income		This revenue line has been updated to reflect the current rent received from Main Street Burger, per the settled legal agreement.					
760-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	9,145.00	9,145.00	0.00	0.00	-9,145.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Downtown Dumpster Reimbursement		12.00	-760.00	-9,120.00			
Misc KDDA Revenue		1.00	-25.00	-25.00			
Budget Notes							
Subject		Description					
Downtown Dumpster		This revenue line offsets the misc operating expense line. We pay a monthly invoice to Republic Services for dumpster service (shared by 1885 and Bernies) and they reimburse the actual cost. Reimbursements are deposited to this line item.					
760-0000-39-400000-00000	USE OF PY RESERVES	9,619.00	9,619.00	0.00	0.00	-9,619.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
USE OF PY RESERVES		0.00	0.00	-9,619.00			
Revenue Total:		57,396.00	57,396.00	0.00	0.00	-57,396.00	100.00%
Expense							
760-7550-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services - KDDA		1.00	15,000.00	15,000.00			
760-7550-52-125000-00000	OTHER PROFESSIONAL SERV	10,620.00	10,620.00	0.00	0.00	10,620.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Downtown Dumpster Service		12.00	760.00	9,120.00			
KDDA surveys, appraisals, studies		1.00	1,500.00	1,500.00			
760-7550-52-127000-00000	DESIGN & GRAPHIC DESIGN	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA cards, nametags, stationary		1.00	250.00	250.00			
760-7550-52-231000-00000	RENTAL OF LAND & BUILDNG	8,916.00	8,916.00	0.00	0.00	8,916.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rent 2844 S. Main Street		12.00	743.00	8,916.00			
760-7550-52-325000-00000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Mailings		1.00	100.00	100.00			
760-7550-52-330000-00000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Event/Program Ads		1.00	500.00	500.00			
760-7550-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Travel - Confernces or Training		1.00	500.00	500.00			
760-7550-52-363000-00000	MEETING EXPENSES	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Meeting Expenses		1.00	100.00	100.00			
760-7550-52-371000-00000	PROFESSIONAL DEVELOPMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA training		1.00	600.00	600.00			
760-7550-52-395000-00000	MILEAGE REIMBURSEMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Mileage		1.00	250.00	250.00			
760-7550-52-550000-00000	DEVELOPMENT AUTH EXPENSES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Flex Grants		1.00	15,000.00	15,000.00			

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
760-7550-52-615000-00000	FARMERS MARKET	1,560.00	1,560.00	0.00	0.00	1,560.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FM Portable Restroom		6.00	260.00	1,560.00			
760-7550-52-615500-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market Expenses		1.00	2,500.00	2,500.00			
760-7550-52-616600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing costs - downtown brand shop		1.00	1,500.00	1,500.00			
Expense Total:		57,396.00	57,396.00	0.00	0.00	57,396.00	100.00%
Fund: 760 - KDDA FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY					
Revenue					
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00%
780-0000-39-310500-00000	WALTON RIDENOUR APTS	186,000.00	186,000.00	0.00	0.00%
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00%
Total Revenue:		214,384.00	214,384.00	0.00	0.00%
Expense					
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00%
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00%
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00%
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00%
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00%
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00%
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00%
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00%
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00%
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00%
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUN	70,000.00	70,000.00	0.00	0.00%
780-9000-61-611000-00000	WORKING CAPITAL RESERVE	80,234.00	80,234.00	0.00	0.00%
Total Expense:		214,384.00	214,384.00	0.00	0.00%
Total Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY							
Revenue							
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00	-4,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Interest		1.00	-4,800.00	-4,800.00			
780-0000-39-310500-00000	WALTON RIDENOUR APTS	186,000.00	186,000.00	0.00	0.00	-186,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Admin Fee		1.00	-73,000.00	-73,000.00			
Annual Bond Issuer Fee		1.00	-113,000.00	-113,000.00			
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00	-23,584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
USE OF PY RESERVES		1.00	-23,584.00	-23,584.00			
Revenue Total:		214,384.00	214,384.00	0.00	0.00	-214,384.00	100.00 %
Expense							
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Legal Fees		1.00	15,000.00	15,000.00			
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual website support/maintenance		1.00	4,000.00	4,000.00			
KDA appraisals, surveys		1.00	3,000.00	3,000.00			
KDA branding materials		1.00	5,000.00	5,000.00			
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Marketing		1.00	250.00	250.00			
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Travel		1.00	500.00	500.00			
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA meeting expenses		1.00	200.00	200.00			
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA conference fees		1.00	500.00	500.00			
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
KDA mileage		1.00	200.00	200.00			
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Special Event support		1.00	500.00	500.00			
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA staff support		1.00	10,000.00	10,000.00			
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business development - KDA grant/loan program		1.00	25,000.00	25,000.00			
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUND	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
D'town/tourism promotion & EcoDev projects		1.00	69,999.00	69,999.00			
outlined in downtown promotion (ED) budget		0.00	0.00	1.00			
780-9000-61-611000-00000	WORKING CAPITAL RESERVE	80,234.00	80,234.00	0.00	0.00	80,234.00	100.00 %
Expense Total:		214,384.00	214,384.00	0.00	0.00	214,384.00	100.00%
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Two more Georgia paper mills closing

By Dave Williams
Capitol Beat News Service

PERRY — International Paper will close two pulp and paper mills in Coastal Georgia, a move that will put about 1,100 employees out of work, the company announced Thursday.

Mills in Savannah and Riceboro will shut down by the end of next month, as will the company's Savannah packaging facility. The combined changes will result in a net reduction of International Paper's annual containerboard capacity by about 1 million tons. The company will offer sever-

ance packages along with outplacement assistance for eligible employees, said Tom Hamic, president of International Paper's North America Packing Solutions business.

"We understand how deeply these decisions affect our employees, their loved ones, and the surrounding communities," he said. "We are committed to supporting both our employees and customers as we navigate this transition."

"These mill closures will undoubtedly deal a devastating blow not only to Georgia's timber industry, but to the economic fabric of the

entire Southeast Georgia region," added Georgia House Speaker Jon Burns, R-Newington.

The pulp and paper industry has been buffeted by a long-term reduction in demand for its products. The number of mills in Georgia has fallen from 18 at the height of production in 1977 to just nine with Thursday's closure announcements. Marshall Thomas, president of Albany-based F&W Forest Services, told an audience of political and ag business leaders at the annual Ag Issues Summit at the Georgia National Fairgrounds in Perry.

Thomas said Georgia lawmakers are working to increase demand

for timber products, including a state Senate study committee that began meeting last year to explore developing sustainable aviation fuel from biomass, which has become popular in Europe. "Why aren't we doing this?" he said. "The world wants green stuff ... and we've got some of the greatest forestry in the world."

Thomas said another way to increase demand for timber is being worked on at the federal level. While the U.S. Environmental Protection Agency's renewable fuel standard is aimed at increasing the use of renewable fuels to reduce greenhouse

gas emissions, it bans the use of commercially produced trees in producing those fuels.

"If we could get that relaxed to include trees, it would go a long way," he said.

"I, along with each member of our delegation in the House, remain committed to working tirelessly with our state leaders, federal partners and timber producers to navigate this difficult transition, secure new employment opportunities for the hundreds of citizens impacted by the closures and safeguard the long-term strength and viability of Georgia's timber industry," Burns added.

Senate hopefuls highlight luncheon

By Dave Williams
Capitol Beat News Service

COLUMBUS — U.S. Sen. Jon Ossoff and two of the Republicans vying for the GOP nomination to challenge the incumbent Democrat next year highlighted Wednesday's annual Georgia Chamber Congressional Luncheon.

It wasn't a campaign stop for Ossoff and U.S. Reps. Buddy Carter of Savannah and Mike Collins of Jackson. Instead, the three politicians gave leading Georgia political and business leaders at the Columbus Trade and Convention Center their takes on issues facing Congress and their respective roles on Capitol Hill.

Ossoff, who is seeking a second six-year term in the Senate, criticized the tariffs President Donald Trump has imposed on America's allies and adversaries alike since taking office this year.

"The tit-for-tat tariff war is alienating key international parties while paralyzing much of the business community with the uncertainty," he said.

Ossoff said Trump's massive budget bill the Republican-controlled Congress passed last month will hurt Georgia businesses by repealing clean-energy tax credits at a time Georgia has become a leader in electric vehicle manufacturing.

When Congress goes back

into session next month following the annual August recess, Ossoff said he plans to introduce legislation providing tax credits to businesses that contribute to technical colleges.

Carter praised Trump's "Big Beautiful Bill" for leaving federal tax credits for the nuclear industry intact even while repealing the clean-energy credits.

Carter said the most important step Congress could take to help businesses in Georgia and elsewhere would be to rein in federal red tape that is hampering business activity. He noted that the deepening of Savannah Harbor from 42 to 47 feet took 24 years to complete.

"We've got to do better than that," he said. "We've got to have permitting reform."

Collins, fresh off formally launching his Senate campaign Tuesday during a rally in his hometown, has been pushing to reform the federal Clean Act. He is sponsoring legislation aimed at streamlining permit requirements for water infrastructure projects.

Collins said he plans to introduce tort reform legislation when Congress returns to Washington next month to address skyrocketing insurance premiums. The General Assembly's Republican majorities passed a bill this year overhauling Georgia's civil litigation process.



From left: Logan Shenton, Jack Roehl, Charlie Merrett, Matthew Browning, Jack Schuman and Carolyn Collins.

Walker School students shine at Furman University competition

Staff reports

Six students from The Walker School spent part of their summer at Top Mock, one of the nation's most prestigious and longest-running programs for high school mock trial competitors. Run by Furman University's nationally recognized collegiate Mock Trial team, Top Mock accepts only 36 applicants worldwide.

The program is designed for students with significant mock trial experience, offering a week of advanced training from Furman's coaches and collegiate competitors. Walker's representatives were seniors Jack Roehl, Charlie Merrett, Matthew Browning and Jack Schuman, junior Carolyn Collins and sophomore Logan Shenton.

Each earned a spot through a highly competitive application process and made a strong impression at the program. Roehl reached the finals for opening statements, Browning earned the Overall Best Witness Award and was a finalist in cross-examination and Merrett and Collins were both cross-examination witness finalists.

Schuman's team won the program's highest honor, the Top Mock Champion

Team title. As Walker's own Mock Trial program expands, the team is preparing to add a new challenge: the Empire Mock Trial Competition.

This invitation-only event brings together top high school teams from across the United States and abroad, including Ireland and Shanghai, to debate cases on pressing issues such as First Amendment rights.

The Democratic National Committee also elected a new

Republicans pick Florida lawmaker, Trump ally as new national leader

By Ty Tagami
Capitol Beat News Service

ATLANTA — The Republican National Committee elected Joe Gruters, a Florida state senator and long-time ally of President Donald Trump, as its new chairman Friday.

Gruters, who was the only candidate for the leadership post and was endorsed by Trump, stepped down as RNC

treasurer, a spot then filled by Jennifer Saul-Rich of New York.

Gruters succeeds Michael Whatley, who is leaving the chairmanship to run for U.S. Senate in North Carolina, also with Trump's support.

Whatley raised the specter of a repeat of the Trump impeachments under Democrats should Republicans fail to keep control of Congress after next year's

mid-term elections. "We have a choice: Two more years of a golden age or two more years of impeachment," he said at the party's summer meeting, held in a ballroom at the Westin in downtown Atlanta.

Gruters is a former chairman of the Florida state GOP and now chairs two committees in the Florida Senate — Banking and Insurance, and

Fiscal Policy. He said his party has a financial head start on the next elections, with an \$84 million war chest, which he said is more than five times what Democrats have on hand.

He also said his party has many factions to unite, adding that his priority will be election integrity and voter registration.

"Together, we will expand our Republican majority and

deliver sweeping victories that will shape America for generations to come," he said, closing the meeting by saying the GOP is Trump's party and "we're going to do everything humanly possible to help him advance his agenda and make sure that he's successful and he has a full, full four-year term."

The Democratic National Committee also elected a new

chairman this year. Ken Martin, who headed the Democratic Party in Minnesota, was chosen in February to lead the Democrats' efforts to recapture at least one of the legislative chambers in Congress in 2026.

AROUND

From A4

collaboration, compassion and service — and I'm asking neighbors to not only vote but to get involved in shaping Acworth's future."

Haase founded iLoveKare, a concierge service to support senior citizens and caregivers, in 2013. In addition to being the company's CEO, Haase has served on several local boards and committees, including the Senior Citizen Council of Cobb County, Acworth's Juneteenth Committee, and as a liaison to organizations such as Georgia Kids Belong.

For her contributions to the senior community, she was awarded the All In Cobb County Innovator Award in 2023, and in 2024 she received the Nikki T. Randall Servant Leader Award from the Georgia Women's Legislative Caucus.

As a mother of three and "daughter of the Great Migration," Haase said she

valued authenticity and accountability.

"From my great-grandfather who worked sanitation jobs in Missouri to my grandmother who built a middle-class life in Michigan, my family taught me the value of hard work and creating opportunities for others," Haase said. "I carry that legacy forward in Acworth."

Her platform is focused on "bridging the digital divide, fostering inclusivity, supporting local businesses and expanding access to education and economic opportunity — all while keeping Acworth a safe and welcoming place to live, work and rest."

"Our campaign isn't just about me," Haase added. "It's about us — neighbors working together to keep Acworth on track. I want residents to hold me accountable, volunteer with our campaign, and most importantly, make a plan to vote."

ENDORSEMENTS: Marietta School Board Ward 3

representative **A.B. Almy** announced her endorsement for **Matt Courtney**, a school board candidate looking to take over her seat when she steps down at the end of her term.

"I'm proud to endorse Matt Courtney for the Ward 3 seat," Almy said. "There is no one I would trust more to pour his heart into our community and care deeply for both our students and staff."

The endorsement came after Almy told Around Town she will not be seeking a second term on the board, which she was elected to in 2021. Almy said she looks forward to "(being) an active part of Marietta City Schools for many years to come."

"I have truly loved serving on the Marietta School Board, but I've decided not to run for reelection. I'm incredibly grateful for the opportunity to work alongside so many dedicated people in our school district — Marietta City Schools is a very special place."

Courtney has one opponent

in the race, **Jeff Collins**.

FIRST TO QUALIFY:

First in line to qualify when the doors opened at 8:30 a.m. Monday was Marietta Councilman **Joseph Goldstein**.

"I have been the first to

qualify for election in each of the three qualifying periods in which I have participated. I look forward to the opportunity to continue serving as the Ward 7 Council Member," Goldstein tells Around Town.

City of Kennesaw Public Notice

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A copy of the proposed budget will be available for review after August 25, 2025 in the City Clerk's office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk



University system to offer need-based scholarships

By Dave Williams
Capitol Beat News Service

ATLANTA — The University System of Georgia (USG) is launching a need-based scholarships program financed through the private sector.

The USG Foundation raised more than \$4.5 million in startup funds for the new DREAMS Scholarship to help students bridge financial gaps, system Chancellor Sonny Perdue announced Saturday during the annual Regents' Scholarship Gala. The first scholarship will go to Giuli Capparelli Sanabria, a junior majoring in biology at Georgia Tech.

"The Board of Regents is focused on affordability, but unmet needs for students can still arise," Perdue said. "By helping to close the gap between the cost of college and what families can afford, this program helps us expand access to higher education for those who need it most."

Georgia and New Hampshire are the only states that don't offer a need-based scholarships program in their four-year public colleges and universities. The HOPE Scholarships program is based on merit and covers only tuition costs.

Funded in part with \$2 million in seed money from Truist Charitable Fund, DREAMS will provide up to \$3,000 per year to eligible students. The program encourages student responsibility by expecting part-time employment or volunteer service by participants.

Once fully built out, the program aims to serve not only USG students but those enrolled in one of Georgia's technical colleges.

"The support we've received will help more students complete their studies, thrive in their careers, and contribute to a stronger, more competitive Georgia," said Regent Cade Joiner, chairman of the USG Foundation Board of Trustees. "We're building new pathways that change lives through education."

Gov. Kemp to promote Dooley for US Senate before football game

By Ty Tagami
Capitol Beat News Service

ATLANTA — Gov. Brian Kemp will promote Derek Dooley's bid to dislodge Democrat Jon Ossoff from the U.S. Senate by appearing with the Republican candidate Saturday before the University of Georgia game against Marshall University at Sanford Stadium.

The football coach and son of legendary Bulldogs coach and athletic director Vince Dooley formally entered the GOP primary in early August after floating the idea in June.

U.S. Rep. Buddy Carter, R-St. Simons, was the first major political figure to jump into the race followed by U.S. Rep. Mike Collins, R-Jackson. Both have voting records



Special Photo

Derek Dooley formally entered the GOP primary in early August after floating the idea in June.

aligned with President Donald Trump and his supporters, and Democrats have attacked them for it.

Dooley, a political newcomer, has no such record. So Democrats have been targeting his mainstream marketing, with Georgia Democratic Party Chair Charlie Bailey labeling him as a "failed and fired" former coach for the University of Tennessee.

Kemp, who is among a handful of politicians authorized by a 2021 state law to operate a "leadership committee" that can raise unlimited sums, will play on the popularity of Georgia football to help Dooley.

A spokesperson for Kemp said the governor will stand with Dooley while tailgating ahead of Saturday's game. It will be their first public speaking engagement together for Dooley's Senate campaign.

Hyundai stepping up US investment

By Dave Williams
Capitol Beat News Service

ATLANTA — Hyundai Motor Group, which opened a huge electric vehicle manufacturing plant west of Savannah last March, is upping its investment in the United States.

The Korea-based automaker announced plans Tuesday to invest \$5 billion through 2028 in addition to the \$21 billion the company already has committed to U.S. operations, reinforcing its long-term

commitment to job creation and growth.

While Tuesday's announcement did not specify how much of the additional investment will go to the Hyundai Metaplant in Bryan County, the \$5 billion allocation is expected to create around 25,000 new jobs.

Highlights of the investment include a new steel mill in Louisiana and construction of a state-of-the-art robotics facility with an annual capacity of 30,000 units. Hyundai also plans to expand its U.S.

auto production capacity to meet the growing demands of American consumers with greater speed and efficiency, according to a company news release.

The Metaplant broke ground in the fall of 2022, an initial investment of \$5.5 billion that was later increased to nearly \$7.6 billion with the addition of adding 400 jobs on top of the 8,100 originally planned. It remains the largest economic development project in Georgia history.

Gov. names 2 to administration posts

By Dave Williams
Capitol Beat News Service

ATLANTA — Gov. Brian Kemp announced two new appointments to his administration.

Oscar "Bo" Fears will take over as commissioner of the Georgia Department of Banking and Finance, moving up from his current role as the agency's senior deputy commissioner.

Fran Dundore will serve as director of the Governor's Office of Student Achievement after three years as the office's director of school services.

Fears will succeed Kevin Hagler, who will retire at the end of this month as the second-longest serving banking commissioner in the depart-

ment's history. Dundore will succeed Ian Caraway, who will become director of policy and external affairs for the governor's office after a brief stint as interim director of the Office of Student Achievement.

Fears joined the Department of Banking and Finance in 2013 as deputy commissioner for legal affairs. Before that, he worked at the state attorney general's office for 16 years, including a stint as group leader of the Commercial Transaction and Litigation Division's Business and Finance Section.

Dundore began her career as a high school English teacher in Stephens County and has spent the last 28 years serving public school students across

Georgia as a principal, district curriculum leader, and assistant superintendent.

Both appointments take effect Sept. 1. Kemp announced the moves from São Paulo, Brazil, where he is leading a Georgia delegation on a trade mission to South America.



Abby Cope

Rapper Mykko Montana made a special appearance at Marietta High School's pep rally on Friday.

RALLY

From A1

human wheelbarrow races. In the end, the junior class came out victorious.

Near the end of the pep rally, students were surprised by two special guests — rappers Shamar and Mykko Montana, who gave special musical performances.

Students fled the bleachers and flooded the gym floor to see Shamar and Montana up close and get photos with the rappers.

Rogers said he didn't know of the celebrity special guests coming to the pep rally, but enjoyed seeing students come together because of it.

"The students stay after school all week to work on posters and costumes," he said. "It's about the camaraderie."

Sophomore Zoe Toles said she didn't expect to meet celebrities at her school's pep rally.

"We had no idea they were coming," Zoe said. "Those are the most famous people I've ever met. We definitely have the best pep rallies — I mean, how cool was that?"

Marietta was scheduled to play its first home game



Abby Cope

The junior class won the spirit stick at Marietta High School's pep rally on Friday.



Abby Cope

Marietta High School held a pep rally for the first home game of the season Friday afternoon.

of the season against Mc- Eachern in a week three matchup at Northcutt Stadium Friday evening.

Public Notification of Nondiscrimination

A unit of the Technical College System of Georgia, **Chattahoochee Technical College** is the largest technical college in the state with eight campus locations serving the counties of Bartow, Cherokee, Cobb, Gilmer, Paulding, and Pickens. Chattahoochee Tech provides a high quality, easily accessible college education at a fraction of the cost of other area colleges and universities. Chattahoochee Tech awards certificates, diplomas and associate degrees in over 50 programs of study through traditional classroom courses as well as online training. The college also provides the community with learning opportunities, including customized workforce training, adult literacy and continuing education programs.



For a detailed listing of all programs offered at Chattahoochee Technical College and admissions criteria, scan the QR code or visit:

on admissions or to apply, visit

www.ChattahoocheeTech.smartcatalogiq.com/en/2025-2026/general-catalog

www.ChattahoocheeTech.edu/Admissions or call **770-528-4545** and follow the menu prompts: press 2, then press 2 again.

Equal opportunity and decisions based on merit are fundamental values of the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law.

Chattahoochee Technical College is an equal opportunity employer. All employment processes and decisions, including but not limited to hiring, promotion, and tenure shall be free of ideological tests, affirmations, and oaths, including diversity statements. The basis and determining factor for such decisions should be that the individual possesses the requisite knowledge, skills, and abilities associated with the role, and is believed to have the ability to successfully perform the essential functions, responsibilities, and duties associated with the position for which the person is being considered. At the core of any such decision is ensuring the institution's ability to achieve its mission and strategic priorities in support of student success.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following person has been designated to manage inquiries regarding the nondiscrimination policies:

The Chattahoochee Technical College Title IX Coordinator, Shanequa D. Warrington, 980 South Cobb Drive, Building C 1103A, Marietta, GA 30060, 770-975-4023 or sdwarrington@ChattahoocheeTech.edu, and the Chattahoochee Technical College Section 504/ADA Coordinator Caitlin Barton, 5198 Ross Road, Building A132N, Acworth, GA 30102, 770-975-4099, or Caitlin.Barton@ChattahoocheeTech.edu, and the Chattahoochee Technical College Section 508/ADA Coordinator Stephanie Meyer, 980 South Cobb Drive, Building A 2114, Marietta, GA 30060, 770-528-3761, or Stephanie.Meyer@Chattahoocheetech.edu.

The college will take measures to ensure that a lack of English language skills will not be a barrier to admissions or participation in a technical college education.

Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Chattahoochee Technical College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org)



Chattahoochee Technical College

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Lea Alvarez,
City Clerk

SMYRNA

From A1

The city plans on redeveloping the church property to create a more cohesive, vibrant downtown with retail, dining and entertainment. Norton said he believes the property will have a mix of uses including residential, greenspace, retail and restaurant areas. Further, he said Smyrna First Baptist’s 100-year-old stone chapel will remain and be maintained by the city for use as a public performance venue. Meantime, Smyrna First Baptist is planning to “reinvent their mission,” Norton said, with a new facility located just south on Atlanta Road, between the Reed House and South State Bank. Their new home will be located on a 5.5-acre plot of land. Norton said the church’s anticipated completion for the project is the end of 2026. As part of the sale-leaseback agreement, Smyrna First Baptist will continue to occupy its current building for two more years while it builds the campus. “It’s a very exciting time for the church and a very exciting time for the city,” Norton said.

DEVELOPMENT
CONCEPT PLANS

Now that they have the land, Norton said it’s up to city residents to determine how it will be used. City officials have finalized three development plans and concepts for the area. These concepts were presented to the public during a public input session Aug. 18, where residents were invited to provide feedback. According to the Downtown Smyrna Redevelopment website, the first option would feature a new greenery area for the chapel, mixed-use developments along King Street near City Hall, new residential buildings of varying scales throughout the campus and a neighborhood park. The second concept would include a new town square across the street from City Hall; mixed-use developments along King and Church streets; new residential buildings; a new chapel greenery and “the Jonquil Mile,” a one-mile pedestrian and bicyclist pathway that would travel north on King Street and loop around the Smyrna Community Center and Village Green areas. The third plan would include an expansion of the Smyrna Market Village, mixed-use developments along King Street, new resi-

dential buildings and a new downtown event or entertainment center located along King Street next to City Hall. One of those plans will be presented to the public for approval. Once the public gives the green light, the city will begin gathering bids from developers for the next 12 months “to see what’s possible” for the area. “(The public) are really showing interest, and that’s great because we want to get it right for y’all,” Norton said. Burke Scott, president of the Smyrna Business Association, said Norton’s plans have sparked enthusiasm among downtown business owners. “The mayor and his team are doing a fantastic job at reinvesting back into the city to make this an attractive place,” Scott said. “It’s exciting because it can attract new residents and gives us more opportunities to have more customers here as well.” Residents interested in providing feedback on the city’s plans for the church campus can fill out a public survey online on the Downtown Smyrna Redevelopment website. To take the survey and to view the city’s three concept plans, visit downtownsmyrnaredevelopment.com.

LAWSUIT

From A1

New Georgia Project Action Fund and Georgia Coalition for the People’s Agenda, represented by multiple organizations including the Southern Poverty Law Center and American Civil Liberties Union Foundation of Georgia. The suit claimed the school board and state legislators “improperly used race as a predominant factor” when drawing the boundaries of Districts 2, 3 and 6, “in response to the rapid diversification” of the county and “growing political power of the county’s Black and Latinx population.” This week, Ross wrote that because the contested map was no longer in effect, the plaintiffs’ claims could not proceed. “The Court remains unpersuaded,” she said. For the school district, “the dismissal concludes, for now, another attempt to take control of Cobb’s schools from Cobb families.” David Chastain, chair of the Cobb Board of Education, echoed that sentiment, saying the case “was never

about Cobb students, families or schools.” “It was about people, both across the country and here, who want some of the best schools in the state to change dramatically. They’ve been willing to finance a three-year lawsuit, which wastes taxpayer dollars that should have gone to classrooms,” Chastain said. “I’m proud of our schools and most importantly that Cobb parents and educators will shape the next generation, not national politics.” The school district also touted that it “won the case represented by one Cobb-based firm and a team of five attorneys,” while claiming “six law firms and at least 22 lawyers from Washington, D.C., New York, North Carolina and Georgia were financed by the SPLC.” Or as it was put in the title of the school district’s news release, “Cobb Schools defend classrooms from out-of-state lawfare.” “As the District worked through the legal process, Cobb classrooms remained focused on what matters most — teaching and learning. Staff remained focused on providing the individualized support each student needs to succeed,” the release read,

before going on to share various district achievements. “... Families have consistently affirmed their support for Cobb’s schools, recognizing that a laser-focus on safety, educators, and student success — not distractions in the courts — are what help Cobb students learn.” In a statement to the MDJ Friday evening, Mike Tafelski, deputy legal director of the SPLC, said: “The Court’s decision resolves this stage of the litigation on procedural grounds. It does not change the Court’s prior ruling that the Board of Education racially gerrymandered its original map. Nor does it change the 11th Circuit’s dismissal of the District’s frivolous appeal of that ruling,” Tafelski said. “This outcome could have been avoided had the Board not engaged in a secretive and unlawful redistricting process in the first place, costing taxpayers millions in legal fees. No court has overturned that decision.” “We are evaluating our options to determine the best path forward to protect Cobb families and ensure accountability for the harm caused by the gerrymandered map.”

MABLETON

From A1

He also said he hopes the event will be a welcoming place for everyone. “My hope is that it’s inviting, that it’s warm, that it emulates the city that we are trying to create, the city government that we’re trying to create, where everyone feels welcome, everyone feels included, where

there’s a true sense of community that we’re working to build, but there’s also a sense of place,” Owens said. In addition to his speech, Owens said that there will be “a surprise musical component” to the event as well as a dance performance by Education Thru Dance Studio. Owens said that by involving different organizations, he is hoping to tell the story of the city and community. The address, held at the Riverside EpiCenter at 135 Riverside Pkwy., will have a reception with “light bites” at 5:30 p.m. with seating opening at 6:30 p.m. and the

program beginning at 7 p.m. Megan Jackson is a corps member with Report for America, a national service program that places journalists into local newsrooms.



City of Kennesaw
Public Notice

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2025-2026 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 2, 2025 at 6:30 p.m. and the final hearing and adoption on Monday, September 15, 2025 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 25, 2025 in the City Clerk’s office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk

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37 Bluestone Ct \$850,000 Thoughtfully designed and impeccably maintained home in the heart of Bentwater. Contact Shannon VanHorn at 404-915-0857.	515 St Barbaras Lane \$1,575,000 Beautifully designed home and grounds, tucked away in premier Marietta location. Contact Johnny Walker at 404-993-9750.	278 N Marietta Pkwy \$1,150,000 Stately brick office building in central Marietta location w/ versatile floor plan. Contact Johnny at 404-993-9750.	415 S Woodland Dr. \$999,999 Charming brick ranch in Whitlock Heights with large guest house & pool, adjacent to golf course. Contact Johnny at 404-993-9750.	4547 Meadow Green Ln \$769,000 Elegant home with luxurious amenities in Acworth’s Great Oaks Estates. Contact Paige Walden at 770-841-0866.
518 Hardage Trace \$775,000 Stately, 3-sided brick home with great updates, tucked next to the trails of Kennesaw Mtn. Contact Phillip Rogers at 770-377-0759.	1241 Hightower Crossing \$659,000 Updated townhome with chef’s kitchen in Marietta Walk neighborhood. Contact Shannon VanHorn at 404-915-0857.	1211 Cliffpine Ct \$665,000 Beautifully updated Southern Colonial in Lee’s Crossing neighborhood. Contact Johnny Walker at 404-993-9750.	290 Stewart Ave \$650,000 Adorable, 1955 cottage-style ranch on a huge lot, just 1 mile from the vibrant Marietta Square. Contact Elizabeth Denney at 770-262-2893.	528 Hickory Dr \$549,000 Charming, 4-sided brick ranch in Marietta’s lovely Whitlock Heights. Contact Allison Gruehn at 770-315-1408.
1646 Perseverance Hill Cir \$395,000 Beautifully updated brick townhome in charming community steps from Kenn Mtn trails. Contact Paige Walden at 770-841-0866.	80 Lindley Ave \$699,900 Detached brick ranch in sought-after Marietta townhome community. Contact Johnny Walker at 404-993-9750.	1442 Crestwind Rd \$740,000 Better than new home with all of the upgrades in Harrison HS district. Contact Keli Sanderson at 770-653-8362.	388 Talcott Cir \$599,000 Mid-century brick ranch with a basement, on half an acre, just blocks from the Marietta Square. Contact Elizabeth Denney at 770-262-2893.	5520 Saint Lo Lane \$315,000 Move-in-ready property that has been thoughtfully updated from top to bottom. Contact Patty Kendrick at 404-271-6005.
3425-7 Villa Rica Hwy \$495,000 Investor property with commercial potential. Contact Liz Helenek at 404-805-5729.	730 Powder Springs St \$495,000 Meticulously renovated mid-century modern ranch just a mile from Smyrna Market Village. Contact Liz Helenek at 404-805-5729	206 Five Iron Ct \$435,000 Great home with a flexible layout in North Cobb’s Blue Springs swim/tennis neighborhood. Contact Katie Berry at 404-422-4810.	561 Stone Field Run \$650,000 Elegant townhome with 2 master suites, an elevator, and stunning park views. Contact Shannon VanHorn at 404-915-0857.	2582 Candler Way \$1395/month Newly renovated 2 bed/ 1 bath apartment in Cobb’s Horseshoe Creek neighborhood. Contact Aaron Ayala at 770-331-6076.



Item Report

TO: The Honorable Mayor and City Council

FROM: Jennifer Gordy, Finance Director

DATE: September 15, 2025

TITLE: **Final Public Hearing: FY 26 Capital Improvement (SPLOST) Budget**
Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

Summary:

In accordance with Section 4.06 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. This budget meets all the filing requirements as well as public hearing requirements as required by the Charter and Code. The first, second, and third advertisements in the Marietta Daily Journal were on August 23, 2025, August 30, 2025, and September 6, 2025, respectively. The budget meets the balanced budget requirements set forth by the City, state and other regulatory agencies. Final adoption is scheduled for September 15, 2025, at the regularly scheduled meeting.

Recommendation:

The Director of Finance recommends approval.

Fiscal Impact:

Attachments:

1. RES 2025- FY 2025-26 Capital Improvements SPLOST Budget
2. FY 25-26 SPLOST Budget Book
3. 2025-08-23 Display Ad - FY 26 Budget Public Hearing
4. 2025-08-30 Display Ad -FY 26 Budget Public Hearing
5. 2025-09-06 Display Ad - FY 26 Budget Public Hearing

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025-__

**A RESOLUTION TO ADOPT THE PROPOSED
CAPITAL IMPROVEMENT (SPLOST) BUDGET FOR THE CITY OF KENNESAW FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2025
AND ENDING SEPTEMBER 30, 2026**

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvement (SPLOST) Budget to the City Council for review for the Fiscal Year beginning October 1, 2025; and

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2025; and

WHEREAS, Public Hearings regarding the Fiscal Year 2024-2025 Capital Improvement (SPLOST) Budget for the City of Kennesaw were held on September 2, 2025, and September 15, 2025; and

WHEREAS, the Mayor and Council considers the attached Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2025, to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Capital Improvement (SPLOST) Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2025, are hereby adopted. Said detailed Capital Improvement (SPLOST) Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

FUND	APPROPRIATION
SPLOST Budget Revenue	\$ 34,848,150
SPLOST Budget Expenditures	\$ 34,848,150

SECTION 2. BE IT FURTHER RESOLVED THAT this Resolution shall become effective from and after October 1, 2025.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2025.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT CAPITAL BUDGET

Exhibit B

FISCAL YEAR 2025-2026

Mayor Derek Easterling
Mayor Pro Tem Pat Ferris
Antonio Jones
Anthony Gutierrez
Madelyn Orochena
Tracey Viars

FY 2025-2026
Draft Capital Budget Book
Table of Contents

FUND/DEPT	FUND NAME	PAGE
310	SPLOST	3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number
Fund: 310 - SPLOST
Revenue

[310-0000-36-100000-00000](#)
[310-0000-39-115300-00000](#)
[310-0000-39-115800-00000](#)
[310-0000-39-115900-00000](#)
[310-0000-39-116000-00000](#)
[310-0000-39-116100-00000](#)
[310-0000-39-116500-00000](#)
[310-0000-39-116600-00000](#)
[310-0000-39-116700-00000](#)
[310-0000-39-116800-00000](#)
[310-0000-39-117000-00000](#)
[310-0000-39-117100-00000](#)
[310-0000-39-117200-00000](#)
[310-0000-39-117300-00000](#)
[310-0000-39-117400-00000](#)
[310-0000-39-117500-00000](#)
[310-0000-39-117700-00000](#)

INTEREST REVENUES
SPLOST 2011 REVENUE-CHEROKEE ST.
SPLOST 2016 -SARDIS STREET OVERPASS
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 -BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 - FACILITY IMPROVEMENTS
SPLOST 2016 ECONOMIC DEVELOPMENT
SPLOST 2016 SMITH GILBERT GARDENS
SPLOST 2016 RESURFACING AND SIDEWALKS
RECREATIONAL CENTER
SPLOST 2022 FACILITY IMPROVEMENTS
SPLOST 2022 DEPOT PARK IMPROVEMENTS
SPLOST 2022 PUBLIC SAFETY FACILITY
SPLOST 2022 RUTLEDGE/CATHY LANE
SPLOST 2022 SARDIS STREET EXTENSION
SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS

Total Revenue:

Expense

[310-4228-54-148400-00000](#)
[310-4228-54-148900-00000](#)
[310-4228-54-149000-00000](#)
[310-4228-54-149100-00000](#)
[310-4228-54-149200-00000](#)
[310-4228-54-149600-00000](#)
[310-4228-54-149700-00000](#)
[310-4228-54-149800-00000](#)
[310-4228-54-149900-00000](#)
[310-4228-54-150400-00000](#)
[310-4228-54-150500-00000](#)
[310-4228-54-150600-00000](#)

SPLOST 2011 PROJ-CHEROKEE STREET
SPLOST 2016 SARDIS STREET OVERPASS
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 FACILITY IMPROVEMENTS
SPLOST 2016 ECONOMIC DEVELOPMENT
SPLOST 2016 SMITH GILBERT GARDENS
SPLOST 2016 RESURFACING AND SIDEWALKS
RECREATIONAL CENTER
SPLOST 2022 FACILITY IMPROVEMENTS
SPLOST 2022 DEPOT PARK IMPROVEMENTS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED	2025-2026 REQUESTED	Increase / (Decrease)	
500,000.00	500,000.00	0.00	0.00%
3,300,000.00	2,395,000.00	(905,000.00)	-27.42%
0.00	4,917,000.00	4,917,000.00	0.00%
343,000.00	0.00	(343,000.00)	-100.00%
2,033,000.00	2,358,000.00	325,000.00	15.98%
95,000.00	2,800.00	(92,200.00)	-97.05%
3,000.00	0.00	(3,000.00)	-100.00%
17,000.00	0.00	(17,000.00)	-100.00%
4,000.00	4,500.00	500.00	12.50%
368,000.00	385,000.00	17,000.00	4.62%
0.00	23,500.00	23,500.00	0.00%
3,000,000.00	3,142,350.00	142,350.00	4.75%
3,200,000.00	0.00	(3,200,000.00)	-100.00%
8,200,150.00	6,765,000.00	(1,435,150.00)	-17.50%
4,000,000.00	3,986,000.00	(14,000.00)	-0.35%
9,000,000.00	8,937,000.00	(63,000.00)	-0.70%
785,000.00	1,432,000.00	647,000.00	82.42%
34,848,150.00	34,848,150.00	0.00	0.00%
3,300,000.00	2,395,000.00	(905,000.00)	-27.42%
0.00	4,917,000.00	4,917,000.00	0.00%
343,000.00	0.00	(343,000.00)	-100.00%
2,033,000.00	2,358,000.00	325,000.00	15.99%
95,000.00	2,800.00	(92,200.00)	-97.05%
3,000.00	0.00	(3,000.00)	-100.00%
17,000.00	0.00	(17,000.00)	-100.00%
4,000.00	4,500.00	500.00	12.50%
368,000.00	385,000.00	17,000.00	4.62%
0.00	23,500.00	23,500.00	0.00%
3,000,000.00	3,142,350.00	142,350.00	4.74%
3,200,000.00	0.00	(3,200,000.00)	-100.00%

Budget Comparison Report

Account Number

[310-4228-54-150700-00000](#)
[310-4228-54-150800-00000](#)
[310-4228-54-150900-00000](#)
[310-4228-54-151000-00000](#)
[310-9000-61-611500-00000](#)

SPLOST 2022 PUBLIC SAFETY FACILITY
SPLOST 2022 RUTLEDGE/CATHY LANE
SPLOST 2022 SARDIS STREET EXTENSION
SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS
CONTINGENCY

Parent Budget		Comparison 1 Budget	Comparison 1 to Parent Budget	%
2024-2025 APPROVED		2025-2026 REQUESTED	Increase / (Decrease)	
8,200,150.00		6,765,000.00	(1,435,150.00)	-17.50%
4,000,000.00		3,986,000.00	(14,000.00)	-0.35%
9,000,000.00		8,937,000.00	(63,000.00)	-0.70%
785,000.00		1,432,000.00	647,000.00	82.42%
500,000.00		500,000.00	0.00	0.00%
Total Expense:		34,848,150.00	34,848,150.00	0.00
Total Fund: 310 - SPLOST:		0.00	0.00	0.00
Report Total:		0.00	0.00	0.00

Two more Georgia paper mills closing

By Dave Williams
Capitol Beat News Service

PERRY — International Paper will close two pulp and paper mills in Coastal Georgia, a move that will put about 1,100 employees out of work, the company announced Thursday.

Mills in Savannah and Riceboro will shut down by the end of next month, as will the company's Savannah packaging facility. The combined changes will result in a net reduction of International Paper's annual containerboard capacity by about 1 million tons. The company will offer sever-

ance packages along with outplacement assistance for eligible employees, said Tom Hamic, president of International Paper's North America Packing Solutions business.

"We understand how deeply these decisions affect our employees, their loved ones, and the surrounding communities," he said. "We are committed to supporting both our employees and customers as we navigate this transition."

"These mill closures will undoubtedly deal a devastating blow not only to Georgia's timber industry, but to the economic fabric of the

entire Southeast Georgia region," added Georgia House Speaker Jon Burns, R-Newington.

The pulp and paper industry has been buffeted by a long-term reduction in demand for its products. The number of mills in Georgia has fallen from 18 at the height of production in 1977 to just nine with Thursday's closure announcements. Marshall Thomas, president of Albany-based F&W Forest Services, told an audience of political and ag business leaders at the annual Ag Issues Summit at the Georgia National Fairgrounds in Perry.

Thomas said Georgia lawmakers are working to increase demand

for timber products, including a state Senate study committee that began meeting last year to explore developing sustainable aviation fuel from biomass, which has become popular in Europe. "Why aren't we doing this?" he said. "The world wants green stuff ... and we've got some of the greatest forestry in the world."

Thomas said another way to increase demand for timber is being worked on at the federal level. While the U.S. Environmental Protection Agency's renewable fuel standard is aimed at increasing the use of renewable fuels to reduce greenhouse

gas emissions, it bans the use of commercially produced trees in producing those fuels.

"If we could get that relaxed to include trees, it would go a long way," he said.

"I, along with each member of our delegation in the House, remain committed to working tirelessly with our state leaders, federal partners and timber producers to navigate this difficult transition, secure new employment opportunities for the hundreds of citizens impacted by the closures and safeguard the long-term strength and viability of Georgia's timber industry," Burns added.

Senate hopefuls highlight luncheon

By Dave Williams
Capitol Beat News Service

COLUMBUS — U.S. Sen. Jon Ossoff and two of the Republicans vying for the GOP nomination to challenge the incumbent Democrat next year highlighted Wednesday's annual Georgia Chamber Congressional Luncheon.

It wasn't a campaign stop for Ossoff and U.S. Reps. Buddy Carter of Savannah and Mike Collins of Jackson. Instead, the three politicians gave leading Georgia political and business leaders at the Columbus Trade and Convention Center their takes on issues facing Congress and their respective roles on Capitol Hill.

Ossoff, who is seeking a second six-year term in the Senate, criticized the tariffs President Donald Trump has imposed on America's allies and adversaries alike since taking office this year.

"The tit-for-tat tariff war is alienating key international parties while paralyzing much of the business community with the uncertainty," he said.

Ossoff said Trump's massive budget bill the Republican-controlled Congress passed last month will hurt Georgia businesses by repealing clean-energy tax credits at a time Georgia has become a leader in electric vehicle manufacturing.

When Congress goes back

into session next month following the annual August recess, Ossoff said he plans to introduce legislation providing tax credits to businesses that contribute to technical colleges.

Carter praised Trump's "Big Beautiful Bill" for leaving federal tax credits for the nuclear industry intact even while repealing the clean-energy credits.

Carter said the most important step Congress could take to help businesses in Georgia and elsewhere would be to rein in federal red tape that is hampering business activity. He noted that the deepening of Savannah Harbor from 42 to 47 feet took 24 years to complete.

"We've got to do better than that," he said. "We've got to have permitting reform."

Collins, fresh off formally launching his Senate campaign Tuesday during a rally in his hometown, has been pushing to reform the federal Clean Act. He is sponsoring legislation aimed at streamlining permit requirements for water infrastructure projects.

Collins said he plans to introduce tort reform legislation when Congress returns to Washington next month to address skyrocketing insurance premiums. The General Assembly's Republican majorities passed a bill this year overhauling Georgia's civil litigation process.



From left: Logan Shenton, Jack Roehl, Charlie Merrett, Matthew Browning, Jack Schuman and Carolyn Collins.

Walker School students shine at Furman University competition

Staff reports

Six students from The Walker School spent part of their summer at Top Mock, one of the nation's most prestigious and longest-running programs for high school mock trial competitors.

Run by Furman University's nationally recognized collegiate Mock Trial team, Top Mock accepts only 36 applicants worldwide.

The program is designed for students with significant mock trial experience, offering a week of advanced training from Furman's coaches and collegiate competitors.

Walker's representatives were seniors Jack Roehl, Charlie Merrett, Matthew Browning and Jack Schuman, junior Carolyn Collins and sophomore Logan Shenton. Each earned a spot through a highly competitive appli-

cation process and made a strong impression at the program.

Roehl reached the finals for opening statements, Browning earned the Overall Best Witness Award and was a finalist in cross-examination and Merrett and Collins were both cross-examination witness finalists.

Schuman's team won the program's highest honor, the Top Mock Champion

Team title.

As Walker's own Mock Trial program expands, the team is preparing to add a new challenge: the Empire Mock Trial Competition.

This invitation-only event brings together top high school teams from across the United States and abroad, including Ireland and Shanghai, to debate cases on pressing issues such as First Amendment rights.

Republicans pick Florida lawmaker, Trump ally as new national leader

By Ty Tagami
Capitol Beat News Service

ATLANTA — The Republican National Committee elected Joe Gruters, a Florida state senator and long-time ally of President Donald Trump, as its new chairman Friday.

Gruters, who was the only candidate for the leadership post and was endorsed by Trump, stepped down as RNC

treasurer, a spot then filled by Jennifer Saul-Rich of New York.

Gruters succeeds Michael Whatley, who is leaving the chairmanship to run for U.S. Senate in North Carolina, also with Trump's support.

Whatley raised the specter of a repeat of the Trump impeachments under Democrats should Republicans fail to keep control of Congress after next year's

mid-term elections.

"We have a choice: Two more years of a golden age or two more years of impeachment," he said at the party's summer meeting, held in a ballroom at the Westin in downtown Atlanta.

Gruters is a former chairman of the Florida state GOP and now chairs two committees in the Florida Senate — Banking and Insurance, and

Fiscal Policy. He said his party has a financial head start on the next elections, with an \$84 million war chest, which he said is more than five times what Democrats have on hand.

He also said his party has many factions to unite, adding that his priority will be election integrity and voter registration.

"Together, we will expand our Republican majority and

deliver sweeping victories that will shape America for generations to come," he said, closing the meeting by saying the GOP is Trump's party and "we're going to do everything humanly possible to help him advance his agenda and make sure that he's successful and he has a full, full four-year term."

The Democratic National Committee also elected a new

chairman this year. Ken Martin, who headed the Democratic Party in Minnesota, was chosen in February to lead the Democrats' efforts to recapture at least one of the legislative chambers in Congress in 2026.

AROUND

From A4

collaboration, compassion and service — and I'm asking neighbors to not only vote but to get involved in shaping Acworth's future."

Haase founded iLoveKare, a concierge service to support senior citizens and caregivers, in 2013. In addition to being the company's CEO, Haase has served on several local boards and committees, including the Senior Citizen Council of Cobb County, Acworth's Juneteenth Committee, and as a liaison to organizations such as Georgia Kids Belong.

For her contributions to the senior community, she was awarded the All In Cobb County Innovator Award in 2023, and in 2024 she received the Nikki T. Randall Servant Leader Award from the Georgia Women's Legislative Caucus.

As a mother of three and "daughter of the Great Migration," Haase said she

valued authenticity and accountability.

"From my great-grandfather who worked sanitation jobs in Missouri to my grandmother who built a middle-class life in Michigan, my family taught me the value of hard work and creating opportunities for others," Haase said. "I carry that legacy forward in Acworth."

Her platform is focused on "bridging the digital divide, fostering inclusivity, supporting local businesses and expanding access to education and economic opportunity — all while keeping Acworth a safe and welcoming place to live, work and rest."

"Our campaign isn't just about me," Haase added. "It's about us — neighbors working together to keep Acworth on track. I want residents to hold me accountable, volunteer with our campaign, and most importantly, make a plan to vote."

ENDORSEMENTS: Marietta School Board Ward 3

representative **A.B. Almy** announced her endorsement for **Matt Courtney**, a school board candidate looking to take over her seat when she steps down at the end of her term.

"I'm proud to endorse Matt Courtney for the Ward 3 seat," Almy said. "There is no one I would trust more to pour his heart into our community and care deeply for both our students and staff."

The endorsement came after Almy told Around Town she will not be seeking a second term on the board, which she was elected to in 2021. Almy said she looks forward to "(being) an active part of Marietta City Schools for many years to come."

"I have truly loved serving on the Marietta School Board, but I've decided not to run for reelection. I'm incredibly grateful for the opportunity to work alongside so many dedicated people in our school district — Marietta City Schools is a very special place."

Courtney has one opponent

in the race, **Jeff Collins**.

FIRST TO QUALIFY:

First in line to qualify when the doors opened at 8:30 a.m. Monday was Marietta Councilman **Joseph Goldstein**.

"I have been the first to

qualify for election in each of the three qualifying periods in which I have participated. I look forward to the opportunity to continue serving as the Ward 7 Council Member," Goldstein tells Around Town.

City of Kennesaw Public Notice

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Lea Alvarez,
City Clerk



University system to offer need-based scholarships

By Dave Williams
Capitol Beat News Service

ATLANTA — The University System of Georgia (USG) is launching a need-based scholarships program financed through the private sector.

The USG Foundation raised more than \$4.5 million in startup funds for the new DREAMS Scholarship to help students bridge financial gaps, system Chancellor Sonny Perdue announced Saturday during the annual Regents' Scholarship Gala. The first scholarship will go to Giuli Capparelli Sanabria, a junior majoring in biology at Georgia Tech.

"The Board of Regents is focused on affordability, but unmet needs for students can still arise," Perdue said. "By helping to close the gap between the cost of college and what families can afford, this program helps us expand access to higher education for those who need it most."

Georgia and New Hampshire are the only states that don't offer a need-based scholarships program in their four-year public colleges and universities. The HOPE Scholarships program is based on merit and covers only tuition costs.

Funded in part with \$2 million in seed money from Truist Charitable Fund, DREAMS will provide up to \$3,000 per year to eligible students. The program encourages student responsibility by expecting part-time employment or volunteer service by participants.

Once fully built out, the program aims to serve not only USG students but those enrolled in one of Georgia's technical colleges.

"The support we've received will help more students complete their studies, thrive in their careers, and contribute to a stronger, more competitive Georgia," said Regent Cade Joiner, chairman of the USG Foundation Board of Trustees. "We're building new pathways that change lives through education."

Gov. Kemp to promote Dooley for US Senate before football game

By Ty Tagami
Capitol Beat News Service

ATLANTA — Gov. Brian Kemp will promote Derek Dooley's bid to dislodge Democrat Jon Ossoff from the U.S. Senate by appearing with the Republican candidate Saturday before the University of Georgia game against Marshall University at Sanford Stadium.

The football coach and son of legendary Bulldogs coach and athletic director Vince Dooley formally entered the GOP primary in early August after floating the idea in June.

U.S. Rep. Buddy Carter, R-St. Simons, was the first major political figure to jump into the race followed by U.S. Rep. Mike Collins, R-Jackson. Both have voting records



Special Photo

Derek Dooley formally entered the GOP primary in early August after floating the idea in June.

aligned with President Donald Trump and his supporters, and Democrats have attacked them for it.

Dooley, a political newcomer, has no such record. So Democrats have been targeting his mainstream marketing, with Georgia Democratic Party Chair Charlie Bailey labeling him as a "failed and fired" former coach for the University of Tennessee.

Kemp, who is among a handful of politicians authorized by a 2021 state law to operate a "leadership committee" that can raise unlimited sums, will play on the popularity of Georgia football to help Dooley.

A spokesperson for Kemp said the governor will stand with Dooley while tailgating ahead of Saturday's game. It will be their first public speaking engagement together for Dooley's Senate campaign.

Hyundai stepping up US investment

By Dave Williams
Capitol Beat News Service

ATLANTA — Hyundai Motor Group, which opened a huge electric vehicle manufacturing plant west of Savannah last March, is upping its investment in the United States.

The Korea-based automaker announced plans Tuesday to invest \$5 billion through 2028 in addition to the \$21 billion the company already has committed to U.S. operations, reinforcing its long-term

commitment to job creation and growth.

While Tuesday's announcement did not specify how much of the additional investment will go to the Hyundai Metaplant in Bryan County, the \$5 billion allocation is expected to create around 25,000 new jobs.

Highlights of the investment include a new steel mill in Louisiana and construction of a state-of-the-art robotics facility with an annual capacity of 30,000 units. Hyundai also plans to expand its U.S.

auto production capacity to meet the growing demands of American consumers with greater speed and efficiency, according to a company news release.

The Metaplant broke ground in the fall of 2022, an initial investment of \$5.5 billion that was later increased to nearly \$7.6 billion with the addition of adding 400 jobs on top of the 8,100 originally planned. It remains the largest economic development project in Georgia history.

Gov. names 2 to administration posts

By Dave Williams
Capitol Beat News Service

ATLANTA — Gov. Brian Kemp announced two new appointments to his administration.

Oscar "Bo" Fears will take over as commissioner of the Georgia Department of Banking and Finance, moving up from his current role as the agency's senior deputy commissioner.

Fran Dundore will serve as director of the Governor's Office of Student Achievement after three years as the office's director of school services.

Fears will succeed Kevin Hagler, who will retire at the end of this month as the second-longest serving banking commissioner in the depart-

ment's history. Dundore will succeed Ian Caraway, who will become director of policy and external affairs for the governor's office after a brief stint as interim director of the Office of Student Achievement.

Fears joined the Department of Banking and Finance in 2013 as deputy commissioner for legal affairs. Before that, he worked at the state attorney general's office for 16 years, including a stint as group leader of the Commercial Transaction and Litigation Division's Business and Finance Section.

Dundore began her career as a high school English teacher in Stephens County and has spent the last 28 years serving public school students across

Georgia as a principal, district curriculum leader, and assistant superintendent.

Both appointments take effect Sept. 1. Kemp announced the moves from São Paulo, Brazil, where he is leading a Georgia delegation on a trade mission to South America.



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Lea Alvarez,
City Clerk



Abby Cope

Rapper Mykko Montana made a special appearance at Marietta High School's pep rally on Friday.

RALLY

From A1

human wheelbarrow races. In the end, the junior class came out victorious.

Near the end of the pep rally, students were surprised by two special guests — rappers Shamar and Mykko Montana, who gave special musical performances.

Students fled the bleachers and flooded the gym floor to see Shamar and Montana up close and get photos with the rappers.

Rogers said he didn't know of the celebrity special guests coming to the pep rally, but enjoyed seeing students come together because of it.

"The students stay after school all week to work on posters and costumes," he said. "It's about the camaraderie."

Sophomore Zoe Toles said she didn't expect to meet celebrities at her school's pep rally.

"We had no idea they were coming," Zoe said. "Those are the most famous people I've ever met. We definitely have the best pep rallies — I mean, how cool was that?"

Marietta was scheduled to play its first home game



Abby Cope

The junior class won the spirit stick at Marietta High School's pep rally on Friday.



Abby Cope

Marietta High School held a pep rally for the first home game of the season Friday afternoon.

of the season against Mc- Eachern in a week three matchup at Northcutt Stadium Friday evening.

Public Notification of Nondiscrimination

A unit of the Technical College System of Georgia, **Chattahoochee Technical College** is the largest technical college in the state with eight campus locations serving the counties of Bartow, Cherokee, Cobb, Gilmer, Paulding, and Pickens. Chattahoochee Tech provides a high quality, easily accessible college education at a fraction of the cost of other area colleges and universities. Chattahoochee Tech awards certificates, diplomas and associate degrees in over 50 programs of study through traditional classroom courses as well as online training. The college also provides the community with learning opportunities, including customized workforce training, adult literacy and continuing education programs.



For a detailed listing of all programs offered at Chattahoochee Technical College and admissions criteria, scan the QR code or visit:

on admissions or to apply, visit

www.ChattahoocheeTech.smartcatalogiq.com/en/2025-2026/general-catalog

www.ChattahoocheeTech.edu/Admissions or call **770-528-4545** and follow the menu prompts: press 2, then press 2 again.

Equal opportunity and decisions based on merit are fundamental values of the Technical College System of Georgia (TCSG). The TCSG State Board prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any TCSG program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except the preferential treatment may be given on the basis of veteran status when appropriate under federal or state law.

Chattahoochee Technical College is an equal opportunity employer. All employment processes and decisions, including but not limited to hiring, promotion, and tenure shall be free of ideological tests, affirmations, and oaths, including diversity statements. The basis and determining factor for such decisions should be that the individual possesses the requisite knowledge, skills, and abilities associated with the role, and is believed to have the ability to successfully perform the essential functions, responsibilities, and duties associated with the position for which the person is being considered. At the core of any such decision is ensuring the institution's ability to achieve its mission and strategic priorities in support of student success.

The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity. The following person has been designated to manage inquiries regarding the nondiscrimination policies:

The Chattahoochee Technical College Title IX Coordinator, Shanequa D. Warrington, 980 South Cobb Drive, Building C 1103A, Marietta, GA 30060, 770-975-4023 or sdwarrington@ChattahoocheeTech.edu, and the Chattahoochee Technical College Section 504/ADA Coordinator Caitlin Barton, 5198 Ross Road, Building A132N, Acworth, GA 30102, 770-975-4099, or Caitlin.Barton@ChattahoocheeTech.edu, and the Chattahoochee Technical College Section 508/ADA Coordinator Stephanie Meyer, 980 South Cobb Drive, Building A 2114, Marietta, GA 30060, 770-528-3761, or Stephanie.Meyer@Chattahoocheetech.edu.

The college will take measures to ensure that a lack of English language skills will not be a barrier to admissions or participation in a technical college education.

Chattahoochee Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Chattahoochee Technical College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Chattahoochee Technical College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org)



SMYRNA

From A1

The city plans on redeveloping the church property to create a more cohesive, vibrant downtown with retail, dining and entertainment. Norton said he believes the property will have a mix of uses including residential, greenspace, retail and restaurant areas. Further, he said Smyrna First Baptist’s 100-year-old stone chapel will remain and be maintained by the city for use as a public performance venue. Meantime, Smyrna First Baptist is planning to “re-invent their mission,” Norton said, with a new facility located just south on Atlanta Road, between the Reed House and South State Bank. Their new home will be located on a 5.5-acre plot of land. Norton said the church’s anticipated completion for the project is the end of 2026. As part of the sale-lease-back agreement, Smyrna First Baptist will continue to occupy its current building for two more years while it builds the campus. “It’s a very exciting time for the church and a very exciting time for the city,” Norton said.

DEVELOPMENT
CONCEPT PLANS

Now that they have the land, Norton said it’s up to city residents to determine how it will be used. City officials have finalized three development plans and concepts for the area. These concepts were presented to the public during a public input session Aug. 18, where residents were invited to provide feedback. According to the Downtown Smyrna Redevelopment website, the first option would feature a new greenery area for the chapel, mixed-use developments along King Street near City Hall, new residential buildings of varying scales throughout the campus and a neighborhood park. The second concept would include a new town square across the street from City Hall; mixed-use developments along King and Church streets; new residential buildings; a new chapel greenery and “the Jonquil Mile,” a one-mile pedestrian and bicyclist pathway that would travel north on King Street and loop around the Smyrna Community Center and Village Green areas. The third plan would include an expansion of the Smyrna Market Village, mixed-use developments along King Street, new resi-

dential buildings and a new downtown event or entertainment center located along King Street next to City Hall. One of those plans will be presented to the public for approval. Once the public gives the green light, the city will begin gathering bids from developers for the next 12 months “to see what’s possible” for the area. “(The public) are really showing interest, and that’s great because we want to get it right for y’all,” Norton said. Burke Scott, president of the Smyrna Business Association, said Norton’s plans have sparked enthusiasm among downtown business owners. “The mayor and his team are doing a fantastic job at reinvesting back into the city to make this an attractive place,” Scott said. “It’s exciting because it can attract new residents and gives us more opportunities to have more customers here as well.” Residents interested in providing feedback on the city’s plans for the church campus can fill out a public survey online on the Downtown Smyrna Redevelopment website. To take the survey and to view the city’s three concept plans, visit downtownsmyrnaredevelopment.com.

LAWSUIT

From A1

New Georgia Project Action Fund and Georgia Coalition for the People’s Agenda, represented by multiple organizations including the Southern Poverty Law Center and American Civil Liberties Union Foundation of Georgia. The suit claimed the school board and state legislators “improperly used race as a predominant factor” when drawing the boundaries of Districts 2, 3 and 6, “in response to the rapid diversification” of the county and “growing political power of the county’s Black and Latinx population.” This week, Ross wrote that because the contested map was no longer in effect, the plaintiffs’ claims could not proceed. “The Court remains unpersuaded,” she said. For the school district, “the dismissal concludes, for now, another attempt to take control of Cobb’s schools from Cobb families.” David Chastain, chair of the Cobb Board of Education, echoed that sentiment, saying the case “was never

about Cobb students, families or schools.” “It was about people, both across the country and here, who want some of the best schools in the state to change dramatically. They’ve been willing to finance a three-year lawsuit, which wastes taxpayer dollars that should have gone to classrooms,” Chastain said. “I’m proud of our schools and most importantly that Cobb parents and educators will shape the next generation, not national politics.” The school district also touted that it “won the case represented by one Cobb-based firm and a team of five attorneys,” while claiming “six law firms and at least 22 lawyers from Washington, D.C., New York, North Carolina and Georgia were financed by the SPLC.” Or as it was put in the title of the school district’s news release, “Cobb Schools defend classrooms from out-of-state lawfare.” “As the District worked through the legal process, Cobb classrooms remained focused on what matters most — teaching and learning. Staff remained focused on providing the individualized support each student needs to succeed,” the release read,

before going on to share various district achievements. “... Families have consistently affirmed their support for Cobb’s schools, recognizing that a laser-focus on safety, educators, and student success — not distractions in the courts — are what help Cobb students learn.” In a statement to the MDJ Friday evening, Mike Tafelski, deputy legal director of the SPLC, said: “The Court’s decision resolves this stage of the litigation on procedural grounds. It does not change the Court’s prior ruling that the Board of Education racially gerrymandered its original map. Nor does it change the 11th Circuit’s dismissal of the District’s frivolous appeal of that ruling,” Tafelski said. “This outcome could have been avoided had the Board not engaged in a secretive and unlawful redistricting process in the first place, costing taxpayers millions in legal fees. No court has overturned that decision.” “We are evaluating our options to determine the best path forward to protect Cobb families and ensure accountability for the harm caused by the gerrymandered map.”

MABLETON

From A1

He also said he hopes the event will be a welcoming place for everyone. “My hope is that it’s inviting, that it’s warm, that it emulates the city that we are trying to create, the city government that we’re trying to create, where everyone feels welcome, everyone feels included, where



Michael Owens

there’s a true sense of community that we’re working to build, but there’s also a sense of place,” Owens said. In addition to his speech, Owens said that there will be “a surprise musical component” to the event as well as a dance performance by Education Thru Dance Studio. Owens said that by involving different organizations, he is hoping to tell the story of the city and community. The address, held at the Riverside EpiCenter at 135 Riverside Pkwy., will have a reception with “light bites” at 5:30 p.m. with seating opening at 6:30 p.m. and the

program beginning at 7 p.m. Megan Jackson is a corps member with Report for America, a national service program that places journalists into local newsrooms.



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Lea Alvarez,
City Clerk

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37 Bluestone Ct \$850,000 Thoughtfully designed and impeccably maintained home in the heart of Bentwater. Contact Shannon VanHorn at 404-915-0857.	515 St Barbaras Lane \$1,575,000 Beautifully designed home and grounds, tucked away in premier Marietta location. Contact Johnny Walker at 404-993-9750.	278 N Marietta Pkwy \$1,150,000 Stately brick office building in central Marietta location w/ versatile floor plan. Contact Johnny at 404-993-9750.	415 S Woodland Dr. \$999,999 Charming brick ranch in Whitlock Heights with large guest house & pool, adjacent to golf course. Contact Johnny at 404-993-9750.	4547 Meadow Green Ln \$769,000 Elegant home with luxurious amenities in Acworth’s Great Oaks Estates. Contact Paige Walden at 770-841-0866.
518 Hardage Trace \$775,000 Stately, 3-sided brick home with great updates, tucked next to the trails of Kennesaw Mtn. Contact Phillip Rogers at 770-377-0759.	1241 Hightower Crossing \$659,000 Updated townhome with chef’s kitchen in Marietta Walk neighborhood. Contact Shannon VanHorn at 404-915-0857.	1211 Cliffpine Ct \$665,000 Beautifully updated Southern Colonial in Lee’s Crossing neighborhood. Contact Johnny Walker at 404-993-9750.	290 Stewart Ave \$650,000 Adorable, 1955 cottage-style ranch on a huge lot, just 1 mile from the vibrant Marietta Square. Contact Elizabeth Denney at 770-262-2893.	528 Hickory Dr \$549,000 Charming, 4-sided brick ranch in Marietta’s lovely Whitlock Heights. Contact Allison Gruehn at 770-315-1408.
1646 Perseverance Hill Cir \$395,000 Beautifully updated brick townhome in charming community steps from Kenn Mtn trails. Contact Paige Walden at 770-841-0866.	80 Lindley Ave \$699,900 Detached brick ranch in sought-after Marietta townhome community. Contact Johnny Walker at 404-993-9750.	1442 Crestwind Rd \$740,000 Better than new home with all of the upgrades in Harrison HS district. Contact Keli Sanderson at 770-653-8362.	388 Talcott Cir \$599,000 Mid-century brick ranch with a basement, on half an acre, just blocks from the Marietta Square. Contact Elizabeth Denney at 770-262-2893.	5520 Saint Lo Lane \$315,000 Move-in-ready property that has been thoughtfully updated from top to bottom. Contact Patty Kendrick at 404-271-6005.
3425-7 Villa Rica Hwy \$495,000 Investor property with commercial potential. Contact Liz Helenek at 404-805-5729.	730 Powder Springs St \$495,000 Meticulously renovated mid-century modern ranch just a mile from Smyrna Market Village. Contact Liz Helenek at 404-805-5729	206 Five Iron Ct \$435,000 Great home with a flexible layout in North Cobb’s Blue Springs swim/tennis neighborhood. Contact Katie Berry at 404-422-4810.	561 Stone Field Run \$650,000 Elegant townhome with 2 master suites, an elevator, and stunning park views. Contact Shannon VanHorn at 404-915-0857.	2582 Candler Way \$1395/month Newly renovated 2 bed/ 1 bath apartment in Cobb’s Horseshoe Creek neighborhood. Contact Aaron Ayala at 770-331-6076.



Item Report

TO: The Honorable Mayor and City Council

FROM: Darryl Simmons, Zoning Administrator

DATE: September 15, 2025

TITLE: **Land Use Permit: 3409 English Oaks Drive**
 Consideration for approval of a Land Use Permit application for the property located at 3409 English Oaks Drive as submitted by applicant Dahlia Akar. Case #LU2025-05

Summary:

Said request is for the purpose of obtaining a home occupation business license to become a cottage food operator that would allow for baking and selling pastries as a home bakery. Property is currently zoned Planned Unit Development - Residential (PUD-R) and consists of 0.24 +/- acres, lies in Land Lot 102 Tax Parcel 383. This public hearing was advertised in the Marietta Daily Journal on August 15, 2025 and a public notice sign has been posted on-site. At their September 3, 2025, meeting, the Planning Commission recommended approval of the Land Use Permit application with the conditions as outlined by staff.

Recommendation: The Zoning Administrator recommends to approve the Land Use Application with the following conditions:

1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.
2. There shall be no clients, customers or employees at this location. Nor shall there be any evidence of a home based business visible from the public right-of-way.
3. The land use permit is valid for 24-months after date of approval.

Fiscal Impact:

Attachments:

1. LU2025-05_3409 English Oaks Dr_Staff Analysis
2. LU2025-05_3409 English Oaks Dr_ Application Packet

3. 09-03-25 Planning Commission- Draft Minutes

ZONING ADMINISTRATOR
DARRYL SIMMONS

**ASSISTANT ZONING
ADMINISTRATOR/PLANNER**
CHANELLE CAMPBELL

CONTACT US

OFFICE: (770) 590-8268
WEBSITE: www.kennesaw-ga.gov
EMAIL: zoningdept@kennesaw-ga.gov



2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

MAYOR AND COUNCIL
SEPTEMBER 15, 2025

PLANNING COMMISSION
SEPTEMBER 3, 2025

LEGAL ADVERTISEMENTS
AUGUST 15, 2025

PUBLIC NOTICE SIGN
AUGUST 15, 2025

APPLICATION SUBMITTED
JULY 17, 2025

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

Property Addresses

3409 English Oaks Drive

Applicant

Dahlia Akar

Representative

N/A

Property Owner

Same as applicant

Current Zoning

Planned Unit Development-Residential (PUD-R)

Current Future Land Use Category

Planned Unit Development (PUD)

Project Request: Land use permit to acquire a business license for home occupation.

[Please see page 2 for project request description.](#)



Aerial view of subject property

PROPERTY DETAILS

Within 1/2 mi from Unincorporated Cobb Co: Yes

Historic District: No

Cemetery: No **Floodplain:** No **Stream:** No

Parcel ID #: 20010203830

Land Lot #: 102 **Tax Parcel #:** 383

Land Area: 0.24 +/- acres or 10,490 SQFT

Proposed Building SQFT: N/A

Proposed Streets: N/A

RECOMMENDATION

Staff Recommendation

Approval with conditions

Planning Commission Recommendation **Approval with conditions as recommended by staff.**

[Please see page 11 for basis for recommendation.](#)

ADJACENT PROPERTY DETAILS

Surrounding Zoning Dist. and Future Land Use

North: No Street

Zoning: Planned Unit Development - Residential

Future Land Use: Planned Unit Development (PUD)

South: No Street

Zoning: Planned Unit Development - Residential

Future Land Use: Planned Unit Development

East: No Street

Zoning: Planned Unit Development - Residential

Future Land Use: Planned Unit Development (PUD)

West: English Oaks Dr

Zoning: Planned Unit Development - Residential

Future Land Use: Planned Unit Development

[Please see pages 3 for zoning map.](#)

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

DESCRIPTION OF ZONING REQUEST

This is a land use permit request for a home occupational business license. The applicant is requesting to obtain a home business license to operate a home bakery to bake and sell pastries such as cookies, cupcakes, and bread. This activity is known as a "cottage food operator."

Please see page 8 for photos of the products

Please see page 8 for photos of the equipment used

Please see page 9 for sketch of work space in home

- **Pre-Application Meeting:** June 23, 2025
- **Application Submitted:** July 17, 2025
- **Fees Paid:** \$250.00
- **Certified Letters Mailed:** August 14, 2025

COTTAGE FOODS DEFINITIONS

- "Cottage food operator" means a person who produces cottage food products only in the home kitchen of that person's primary domestic residence and only for sale directly to the consumer.
- "Cottage food products" means non-potentially hazardous baked goods, jams, jellies, preserves, and other non-potentially hazardous foods produced in the home kitchen of a domestic residence.

[State of Georgia - Subject 40-7-19 COTTAGE FOOD REGULATIONS](#)

Site Visit:

☒ Yes
☐ No

Staff Member:

Name: Chanelle Campbell
Date of Visit: August 26, 2025

Land Use Recommendation:

Home occupational use is compatible

Historic Preservation:

Not in a historic district

Cemetery Preservation:

No cemeteries on site

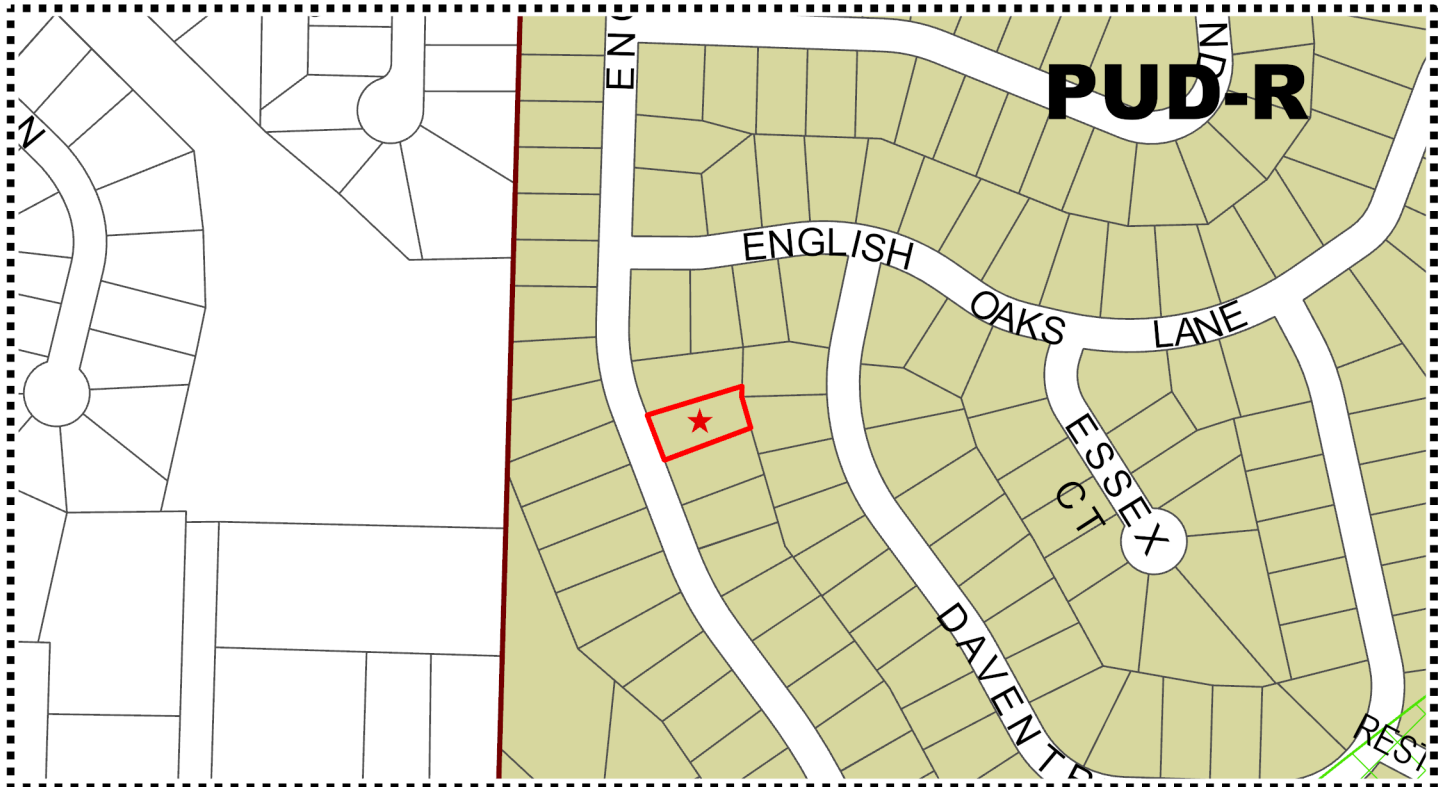
GOOGLE STREET VIEW OF THE RESIDENCE



STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

ZONING MAP



LEGEND

Zoning Districts

	CBD		HI		OI		R-12		RA-5
	CRC		LI		PBSH		R-15		RA-6
	FST		MHP		PUD-R		R-20		RM-8
	GC		NRC		PVC		R-30		RM-12
	HGB		NS		R-10		RA-4		UVC

Form Based Code

	Open Space
	T-3
	T-4L
	T-4O
	T-5

Zoning Overlays

	Airport Hazard District
	Conservation Subdivision
	Historic Districts
	Historic Preservation Village
	Senior Living

BACKGROUND

The site is currently zoned Planned Unit Development – Residential (PUD-R) and is located within the English Oaks subdivision, which consists of 70 single-family lots. The subdivision was developed by Laguna Development, Inc. and officially established in 1999. Each lot within the subdivision maintains a minimum lot size of 8,500 square feet.

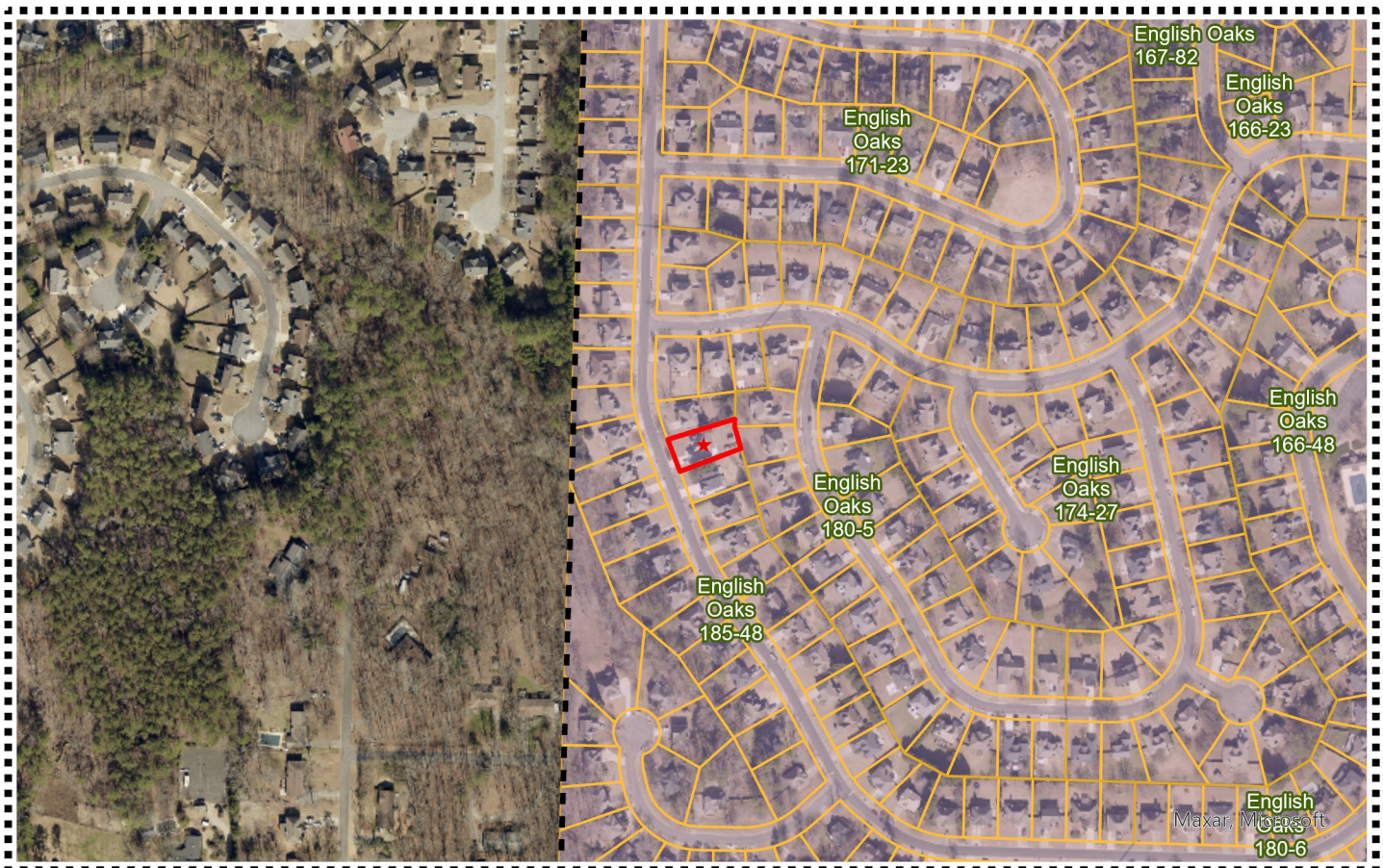
The subject property is located on lot 151, measuring approximately 10,490 sq. ft., and was constructed in accordance with the approved development standards for the subdivision, which includes:

- Setbacks:
 - Front: 30'
 - Rear: 35'
 - Side: 10'

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

AERIAL MAP



LOCATION:

The subject property, measuring approximately 0.24 ± acres, is located off English Oaks Drive within the English Oaks subdivision. It is surrounded by single-family dwelling units situated on lots averaging approximately 11,664 square feet, contributing to the cohesive residential character of the neighborhood.

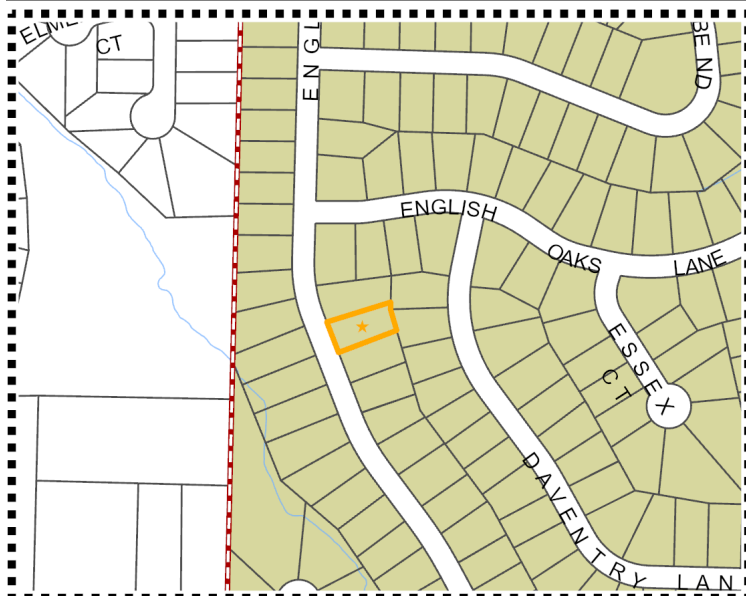
The property is abutted by the Planned Unit Development – Residential (PUD-R) zoning district, consistent with the surrounding subdivision's zoning designation.

The subject property is located within approximately 1/5 mile of the Cobb County boundary. In accordance with the intergovernmental coordination provisions outlined in HB489, a copy of the application was forwarded to designated representatives in Cobb County for review and comment. As of the writing of this report, no formal feedback or response has been received from Cobb County regarding the proposed request.

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

2022 COMPREHENSIVE PLAN UPDATE



Planned Unit Development (PUD)

These are areas that are planned under a separate master plan.

Recommendations:

- Internal amenities
- Walkable; connectivity to adjacent parcels
- Conservation of natural resource
- Percentage of housing dedicated to being affordable*

*Affordable based on the definitions and standards provided by the United States Housing and Urban Development.

LEGEND

Future Land Use

■ CAC - Community Activity Center	■ PRC - Park/Recreation/Conservation
■ DAC - Downtown Activity Center	■ PUD - Planned Unit Development
■ I - Industrial	■ RAC - Regional Activity Center
■ NAC - Neighborhood Activity Center	■ RH - Residential High
■ PI - Public Service/Institutional	■ RL - Residential Low/Medium
	■ TCU - Transportation Communication Utilities

FUTURE LAND USE ANALYSIS

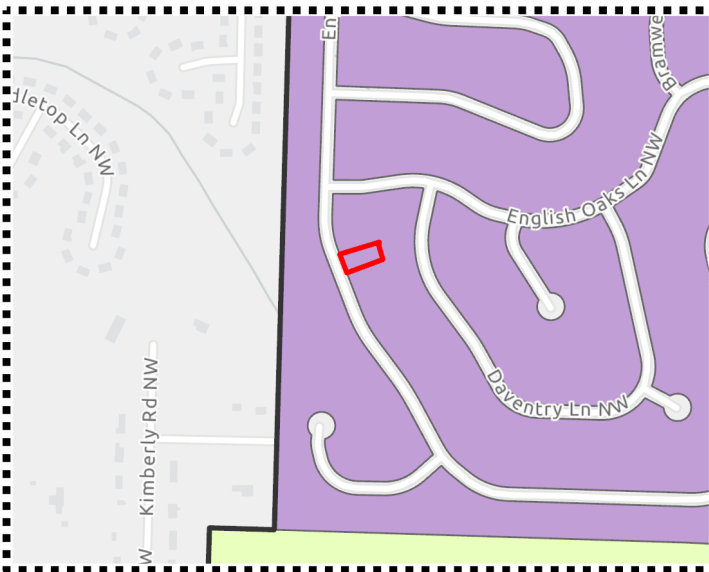
The Comprehensive Plan designates the future land use for the property as Planned Unit Development (PUD). The intent of the PUD is to encourage efficient land use by integrating various land uses into a cohesive plan, reducing sprawl, and preserving green spaces while fostering a sense of community cohesion. The applicant's property will adhere to the Comprehensive Plan as there are no intentions to change the zoning or the external appearance of the property, which could potentially alter the character of the neighborhood or the overall density. Staff finds that the request aligns with the goals of the Comprehensive Plan.

STAFF ANALYSIS REPORT



ZONING CASE #: LU2025-05

COMPREHENSIVE PLAN - AREAS



LEGEND

Kennesaw Areas

Cobb Parkway Commercial Corridor	Jiles and Baker
Ridenour	Swift-Cantrell
West Pine Mountain	Campus Living
East Pine Mountain Revitalization	Cherokee Street Commercial Corridor
Kennesaw Due West	North Cherokee
Cobb International Industrial Corridor	Moon Station Industrial Corridor
Kennesaw Marketplace	Historic Central Business District
Barrett and Old 41	In-Town Living
	McCollum Industrial Corridor

COMPATIBLE FUTURE LAND USE

- Neighborhood Activity Center (NAC)
- Park/Recreation/Conservation (PRC)
- Planned Unit Development (PUD)
- Residential Low (RL)

In addition to the established Future Land Use Map, the City would like to further define an appropriate development atmosphere to ensure compatible and unified development within specified areas of the City.

Furthermore, please refer to the Policy Matrix which should be used for new development within each of the described areas.

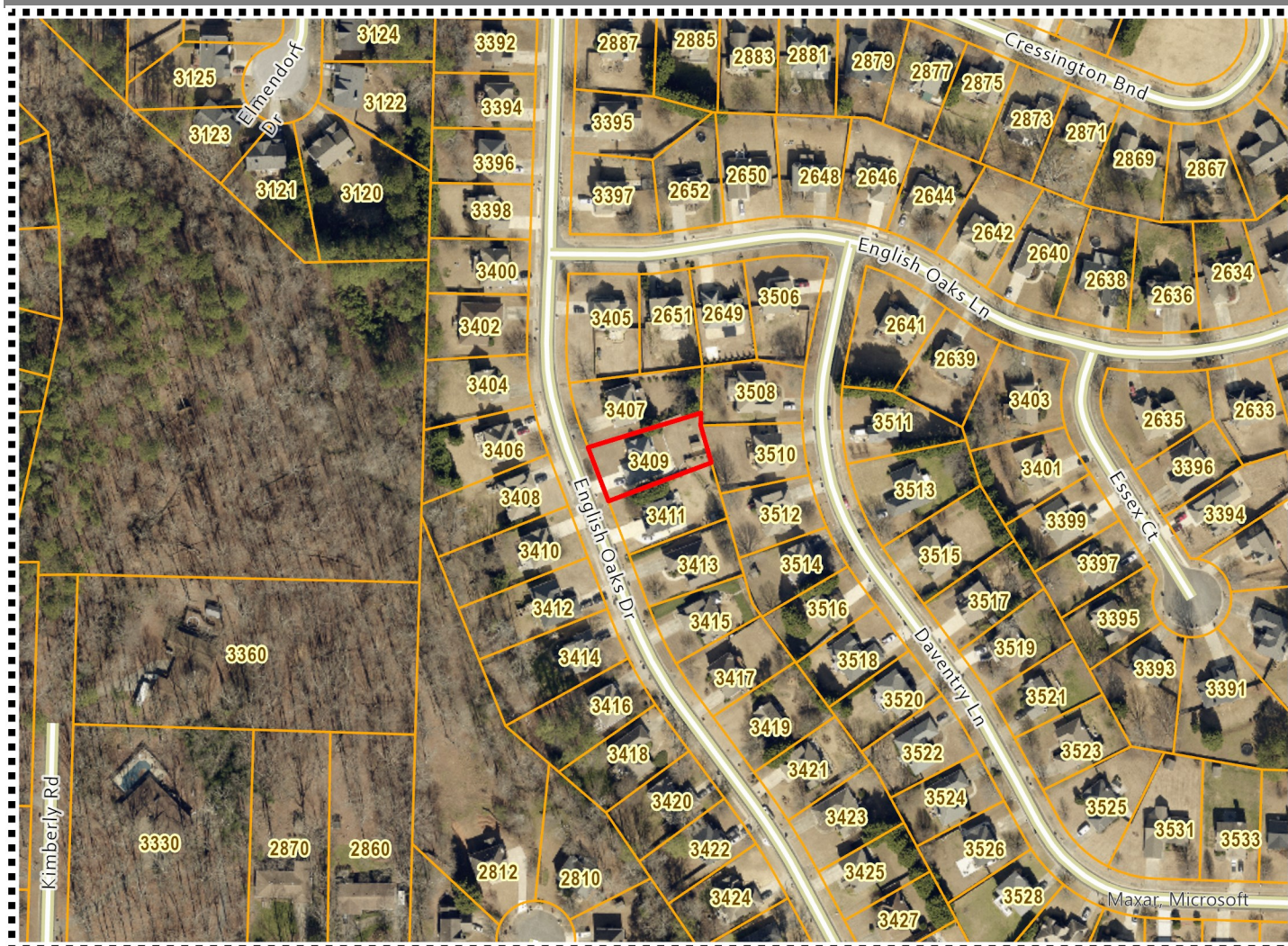
JILES AND BAKER

The Jiles and Baker area is a unique blend of older and newer housing developments mixed with neighborhood-compatible retail. This is the largest of the residential character areas in land area and in population. Located in the northwest quadrant of the City, the area spans from Moon Station Road west to near the Acworth city limits and from Main Street north to Baker Road. Single-family detached residential is the predominant land use. Most of the homes are part of a neighborhood or planned unit developments. Notable public features of the area include the Kennesaw Community Trail and being adjacent to Swift-Cantrell Park.

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

TRANSPORTATION DATA



Roadway Name

English Oaks Drive

Roadway Classification

Local

Speed Limit

25 - MPH

Jurisdictional Control

City of Kennesaw

Minimum Right-of-Way

Requirement

N/A

STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

TYPE OF EQUIPMENT USED - PHOTOS PROVIDED BY THE APPLICANT



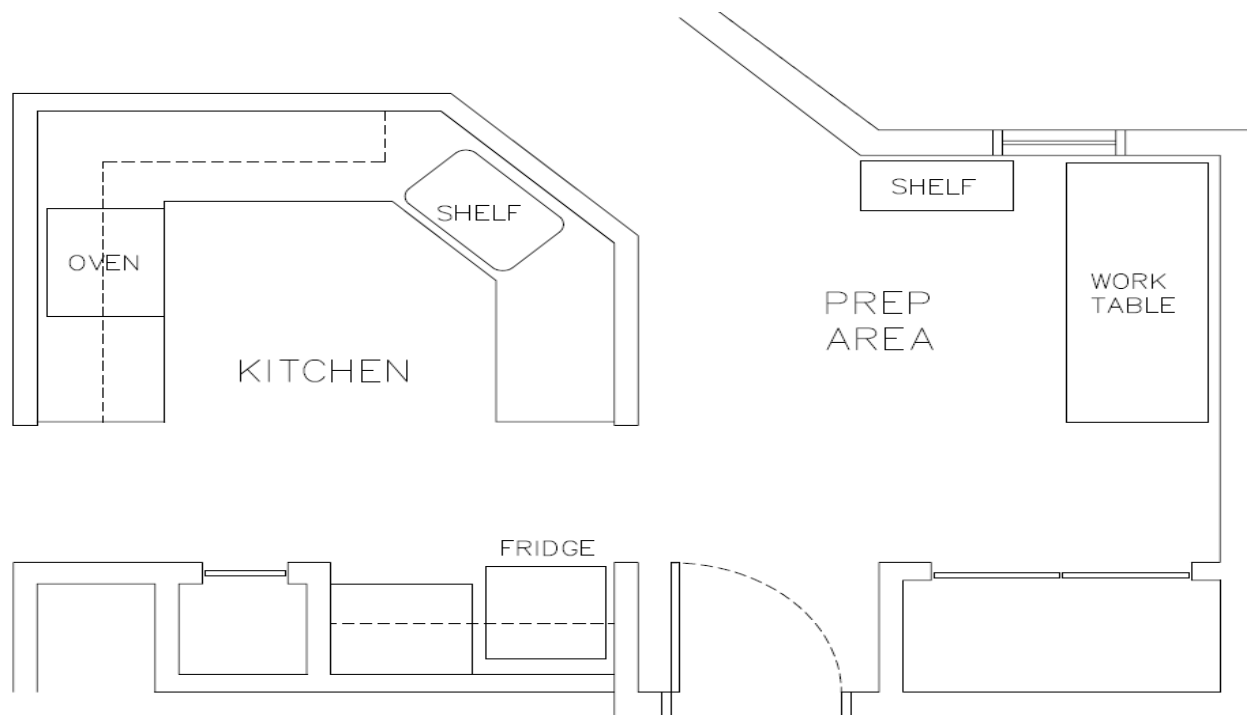
PHOTOS OF PRODUCT PRODUCED - PHOTOS PROVIDED BY THE APPLICANT



STAFF ANALYSIS REPORT

ZONING CASE #: LU2025-05

PROPOSED FLOOR PLAN OF WORKSPACE LOCATED IN THE KITCHEN



SWEET DAHLIA
BAKING CO.

HOUSE: 2,160 SQFT.
COTTAGE KITCHEN: 215 SQFT
TOTAL: 10%



STAFF ANALYSIS REPORT



ZONING CASE #: LU2025-05

HOA MANAGEMENT APPROVAL LETTER



08-01-25

To Whom It May Concern:

This letter is to confirm that the English Oaks HOA is aware of Dahlia Akar's intent to operate a small home-based business at her residence located at 3409 English Oaks Dr NW Kennesaw, GA 30144, and has no objection to this use at this time. The proposed business does not conflict with our current English Oaks HOA covenants, and there are no existing concerns from the board regarding its operation.

Sincerely,

Kurt Cooper
Community Association Manager
Behalf of English Oaks HOA

STAFF ANALYSIS REPORT



ZONING CASE #: LU2025-05

STAFF ANALYSIS:

The applicant, Dahlia Akar, is requesting a Land Use Permit for the operations of a home occupation at the property located at 3409 English Oaks Drive, zoned Planned Unit Development - Residential. The applicant has applied for a Land Use Permit to operate a home bakery.

Under current regulation, [section 4.04.05](#) Standards for Home Occupation, home occupations are permitted with the approval of a Land Use Permit by Mayor and Council. "*Home occupation*" is defined as being those occupations which can ordinarily be carried on out of a residence or other structure without having any significant effect on the neighborhood or area from which such home occupation is carried on.

Staff has analyzed the request based on the standards for decision outlined in [section 4.04.05](#) with the following observations :

1. Safety, health, welfare, and moral concerns involving the surrounding neighborhood

The proposed use will not generate excessive noise, nor will it emit smoke, odor, dust or vibrations detectable to the normal senses outside the dwelling unit that will affect the safety, health, welfare and moral concerns of the surrounding property owners.

2. Parking and traffic consideration

No additional traffic shall be generated by the home occupation other than would normally be expected in a residential neighborhood, as the applicant plans to deliver the products and sell the items off-site at local farmers markets and pop-up venues.

3. Number of nonrelated employees

The applicant will be the only employee connected to the functioning of the business.

4. Number of commercial and business deliveries

None. All ingredients and supplies associated with the business will be sourced directly from local retailers, eliminating the need for commercial deliveries to the site.

5. The city's general presumption that residential neighborhoods should not allow non-compatible business uses

Staff finds that the residential nature of the community will not be affected as there will be no clients visiting the property or external indication that a business exist.

6. Compatibility of the business use to the neighborhood

Staff finds that if granted the land use permit, the business will not be detrimental to the character or livability of the surrounding homes and the residential viability of the dwelling is maintained with the home occupation being minor to the use of the premises as a residence. There will be no exterior indication of the home occupation or variation from the residential character of the principal use or foot traffic that would indicate the presence of a business.

7. Hours of operation

The applicant plans to operate the business from Monday-Friday between the hours of 11 a.m. - 5 p.m.

8. Existing business uses in the vicinity

The property is zoned residential, there are no other existing business in the vicinity.

STAFF ANALYSIS REPORT



ZONING CASE #: LU2025-05

STAFF ANALYSIS:

9. Effect on property values of surrounding property

The home occupation will not affect the property value of the surrounding properties as there will be no significant alteration to the exterior of the dwelling unit nor will the designated zone be adjusted from residential.

10. Circumstances surrounding neighborhood complaints

Staff has not identified any negative impacts that could be cause for complaints from surrounding property owners. To ensure compliance with the standards listed in the Unified Development Code, staff has included proposed conditions of approval that are listed in the recommendation body of this report.

11. Intensity of the proposed business use

The intensity of the proposed use is very low and would be compatible to the surrounding zoning districts.

12. Location of use within the neighborhood

Staff finds the home occupation shall be contained and conducted within an enclosed building. The proposed use will be confined to the kitchen area of the principal residential structure and will not be bleed into other areas of the subdivision.

Staff finds that approval of the request for a land use permit will not affect the current zoning and will continue to align with the goal outlined in the Comprehensive Plan. The property will maintain its residential nature and the character of the neighborhood and surrounding properties will go unchanged.

ZONING ADMINISTRATOR'S RECOMMENDATION: **APPROVAL WITH CONDITIONS**

Based on the analysis completed by Staff, the Zoning Administrator, recommends **approval with the following conditions** for case #LU2025-05.

Conditions:

1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.
2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home based business visible from the public right-of-way including no signs and no more than one commercial vehicle dedicated to this business.
3. The land use permit is valid for 24-months starting from the date of final approval.

PLANNING COMMISSION RECOMMENDATION:

At the September 3, 2025 meeting, the Planning Commission recommends approval with conditions as outlined by staff.

MAYOR AND COUNCIL DECISION:

To be determined on September 15, 2025



CASE NUMBER		LAND USE OR ZONING		3409 English Oaks Dr Land Lot 102, Tax Parcel 383 Subject Property	CITY OF KENNESAW PLANNING & ZONING DEPT. 770-590-8268 Deirdre Easterday MAYOR Lisa Alvarez CITY CLERK
FROM	TO				
AV	LU 2025-05	PUD-R		ZONING KENNESAW CITY LIMITS COBB COUNTY 99 LAND LOT	Scale: 1" = 207' Print Date: 7/21/2025 LU2025-05
AX	RZ				
DX	AV – Administrative Variance				
HBR	AX – Annexation				
SLUP	HBR – Historic Board Review				
ZV	LU – Land Use				
	RZ – Re-zoning				
	SLUP – Special Land Use				
	ZV – Variance				



**Community Development
Planning & Zoning Department
2529 J. O. Stephenson Avenue 770-590-8268**

**Darryl Simmons
Planning & Zoning Administrator**

LAND USE & SPECIAL LAND USE APPLICATION

A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.

Planning Commission meetings are held on the 1st Wednesday of each month at 6:30 P.M.
The Mayor and Council meetings are held the first and third Monday of the month at 6:30 P.M.
Both meetings are held in the City Hall Council Chambers, 2529 J.O. Stephenson Avenue.

When the application and all checklist items have been properly completed and filed with the Planning and Zoning Department, the applicant will be notified of the date of hearing(s).

- ☐ **Original application completed, signed and notarized**
- ☐ **Land Use & Special Land Use fees – \$250.00**
- ☒ **A copy of the warranty deed for said property that includes the full legal description/ in word format.**
- ☒ **A copy of the current taxes paid in full for said property from the Cobb County Tax and City of Kennesaw Tax Departments**
- ☒ **Floor plan sketch of home showing location of work space**
- ☒ **Photos of work space, equipment, materials or ingredients and product produced**
- ☐ **Current copy of boundary survey and plot plan, to scale, prepared by a registered surveyor or registered engineer. Such plans shall also include such other information thereon as may be required by the zoning department, including preliminary plans for development, building locations, parking areas, access points, adjacent streets, land lot lines, buffer areas, future right of way, wetlands, floodplains, utilities and retention. Copy sized 8 1/2 x 11 inches.**
- ☐ **Applicant or agent must be present at all public hearings**
- ☐ **Documentation authorizing petitioner to submit application by property owners if petitioner is not owner**
- ☐ **Completed application and supporting documents listed must be submitted through the iWork portal on the city's website.**

Note: The Department of Planning & Zoning reserves the right to obtain additional information that reasonably may be required in order that an informed decision may be made.

For questions, please feel free to contact the Planning and Zoning Department at 770-590-8268.



LAND USE & SPECIAL LAND USE APPLICATION

CONSISTENT WITH THE UNITED STATES CONSTITUTION AND THE RELIGIOUS LAND USE AND INSTITUTIONALIZED PERSONS ACT OF 2000, THE CITY OF KENNESAW DOES NOT DISCRIMINATE ON THE BASIS OF RELIGION IN THE APPLICATION OF ITS LAWS, POLICIES, OR PROCEDURES, INCLUDING THE APPLICATION OF ITS LAND USE REGULATIONS AND ZONING LAWS.

Under the Religious Land Use and Institutionalized Persons Act of 2000 (“RLUIPA”), no government, including the City of Kennesaw, may apply its zoning or land use laws in a manner that imposes a substantial burden on the religious exercise of a person, including a religious assembly or institution. RLUIPA also provides that no government, including the City of Kennesaw, may apply a land use regulation in a manner that treats a religious assembly or institution (a church, for example) on less than equal terms than a nonreligious institution or assembly (a day care center or movie theater, for example). Finally, RLUIPA provides that no government, including the City of Kennesaw, may impose or implement a land use regulation in a manner that discriminates against a religious assembly or institution.

If you believe that the City of Kennesaw, or any other local government or municipality, has discriminated against you in the implementation of its zoning or land use laws, please contact the United States Department of Justice at:

United States Department of Justice
Civil Rights Division
Housing and Civil Enforcement Section
950 Pennsylvania Ave. N.W. –G St.
Washington, DC 20530



LAND USE & SPECIAL LAND USE APPLICATION

Required Fee \$250.00

Date Received 7/17/2025

Staff's Initials RG

☒ **LAND USE APPLICATION**

☐ **SPECIAL LAND USE APPLICATION**

Is this property located within the Kennesaw Historic District (yes) _____ (no) _____

A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.
(Applicant or agent must be present at all public hearings)

Date of Consultation _____

Staff's Initials CMC

PURPOSE OF LAND USE REQUEST _____

Residential business license to get a cottage kitchen license for a home bakery

LAND USE PROPERTY ADDRESS 3409 English Oaks Dr NW Kennesaw, GA 30144

Land Lot 102 Tax Parcel 383 Lot Size 0.22 +/- acres Current Zoning PUD-R

APPLICANT Dahlia Akar

APPLICANT EMAIL _____

Applicant address 3409 English Oaks Dr NW Kennesaw, GA 30144

(Home#) _____ (Fax#) _____ (Work#) _____

(Cell#) _____

Applicant Signature [Signature]

~ Signed, sealed and delivered in presence of:

Notary

REPRESENTATIVE _____

(Fax #) _____ (Work#) _____ (Cell#) _____

Representative Signature _____

Signed, sealed and delivered in presence of:

Notary

Date

TITLEHOLDER: Dahlia Akar

Telephone: _____

~ **Signature:** [Signature]

Address: _____

Signed, sealed and delivered in presence of:

Notary



CAMPAIGN DISCLOSURE REPORT¹ BY APPLICANT²

A separate form must be completed by each applicant).

Has the applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating two hundred fifty dollars (\$250.00) or more or made gifts having in the aggregate a value of two hundred fifty dollars (\$250.00) or more to a member or members of the Mayor and Council or Planning Commission who will consider the application? **WRITE YES OR NO:** NO

If "Yes," the applicant and the attorney representing the applicant must file a disclosure report with the Mayor and Council of the City of Kennesaw within ten (10) days after this application is first filed.

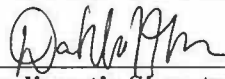
Please supply the following information that will be considered as the required disclosure:

The name of the member(s) of the Mayor and Council or Planning Commission to whom the campaign contribution or gift was made:

The dollar amount of each campaign contribution made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application and the date of each such contribution:

An enumeration and description of each gift having a value of two hundred fifty dollars (\$250.00) or more made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application:

I certify that the foregoing information is true and correct, this 17th day of JULY, 2025


Applicant's Signature

¹ If the answer to any of the above is "Yes," then the member of the Mayor and Council or Planning Commission must immediately disclose the nature and extent of such interest, in writing, to the Mayor and Council of the City of Kennesaw, Georgia. A copy should be filed with this application. Such disclosures shall be a public record and available for public inspection at any time during normal working hours.

² Applicant means any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action.

August 14, 2025

Subject: Please Take Notice - Notification of Nearby Zoning Application
3409 English Oaks Drive, Kennesaw, GA, 30144 – 20010203830

To whom it may concern,

This correspondence is to formally notify you that the City of Kennesaw Planning and Zoning Department has received a zoning application for a parcel of land within two hundred feet of your property. As a nearby property owner, you have the right to be informed of potential zoning changes.

The application details are as follows:

Applicant Name: Dahlia Akar

Property Address: 3409 English Oaks Drive

Parcel Identification Number: 20010203830

Description of Proposal: Consideration for approval of a land use request to obtain a home occupation business license to operate a licensed home bakery.

The application will be reviewed and voted on at public hearings by the Planning Commission and the Mayor and Council. The meeting details are as follows:

Planning Commission Meeting	Mayor & Council Meeting
------------------------------------	------------------------------------

Date: 9/3/25

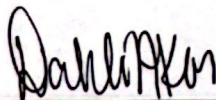
Date: 9/15/25

Time: 6:30 p.m.

Time: 6:30 p.m.

Both meetings occur in the City Hall Council Chambers located at 2529 J. O. Stephenson Avenue, Kennesaw, GA 30144. You may appear in person or be represented by an attorney to present any objections you may have. The application is enclosed for your review. This notice is being sent to you by order of the Planning Commission and the Mayor and Council.

Applicant Signature



Date

8/14/25



Section 2100, Part 5 Standards for Decisions – Only Land Use Permits

Land Use Permits may be granted in such individual cases based on the standards for decisions as follows, please comment using additional pages if necessary.

COMMENTS:

(1) Safety, health, welfare, and moral concerns involving the surrounding neighborhoods.	I dont foresee any issues involving surrounding neighborhoods. My business will be on a very small scale and should have no affect on anything surrounding us.
(2) Parking and traffic considerations.	Currently none. I may at some point allow pick-up at my house by appointment only so it would never generate enough traffic to be a concern
(3) Number of non-related employees.	None. I am the sole operator.
(4) Number of commercial and business deliveries.	None. All ingredients will be purchased by me at local retailers
(5) The City's general presumption that residential neighborhoods should not allow non-compatible business uses.	My business is compatible because it will have no store front or signage to affect the aesthetic of the neighborhood nor will there be any noise or other disruptions
(6) Compatibility of the business use to the neighborhood.	As stated previously, there will be no disruptions caused by my small-scale baking business. No visible changes to the property or disruptions to neighbors.
(7) Hours of operation.	Hours may vary, but production will take place in normal daylight hours.
(8) Existing business uses in the vicinity.	There are no other similar businesses to my knowledge. This business will have minimal presence and no conflicting impact.
(9) Effect on property valued of surrounding property.	There should be no concern with property value because I am not visibly changing anything or causing traffic concerns.
(10) Circumstances surrounding neighborhood complaints.	I havent dealt with any complaints as of yet. I will handle any if they come, but I dont foresee there being any issue.
(11) Intensity of the proposed business use; and	The business is very low intensity. It involves occasional baking from home with no regular visitors, signage, or employees.
(12) Location of use within the neighborhood.	The business will operate entirely within my private kitchen space in my home. There will be no external evidence of the business activity.

Campbell & Brannon, LLC
1000 Johnson Ferry Rd
Building 400, Suite 404
Marietta, GA 30068
File No.: C202017R
(Phone No.: (770)321-0222)

STATE OF GEORGIA
COUNTY OF COBB

LIMITED WARRANTY DEED

THIS INDENTURE, made on 22 day of December, 2020, between

Christopher Yon

(hereinafter referred to as "Grantor") and

Christopher Yon and Dahlia Akar

AS JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP

(hereinafter referred to as "Grantee"), the words "Grantor" and "Grantee" to include the heirs, executors, legal representatives, successors and assigns of said parties where the context requires or permits;
WITNESSETH:

THAT Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) AND OTHER GOOD AND VALUABLE CONSIDERATIONS, in hand paid, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged by Grantor, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee,

All that thract of parcel of land lying and being in Land Lot 102, 20th District, 2nd Section, Cobb County, Georgia, Being Lot 151, English Oaks, Unit III, Phase B, as per plat recorded in Plat Book 185, Page 48, Cobb County, Georgia Records, which plat is hereby referred to and made a part of this description.

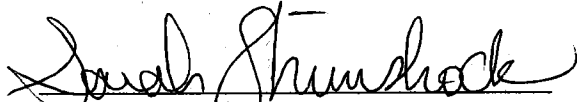
TOGETHER WITH all and singular the rights, members and appurtenances thereto (hereinafter collectively referred to as the "Premises"), the same being, belonging, or in anywise appertaining to the only proper use, benefit and behoof of Grantee. **THIS CONVEYANCE IS MADE SUBJECT TO THAT CERTAIN SECURITY DEED FROM GRANTOR TO EVERETT FINANCIAL, INC. DBA SUPREME LENDING DATED NOVEMBER 16, 2020 IN THE ORIGINAL PRINCIPAL AMOUNT OF \$259,475.00.**

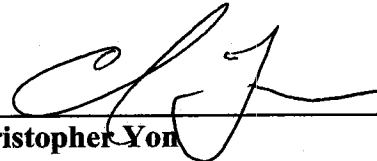
Subject to all easements, rights of way, and restrictive covenants of record (hereinafter referred to as the "Exceptions").

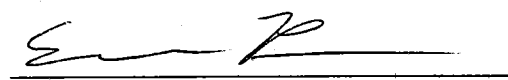
TO HAVE AND TO HOLD the Premises, subject to the Exceptions, to the only proper use, benefit and behoof of Grantee, as Joint Tenants with Rights of Survivorship, forever, in FEE SIMPLE, and Grantor will, subject to the Exceptions, warrant and forever defend the right and title to the Premises unto Grantee against the claims of all persons claiming by, through or under Grantor, but not otherwise.

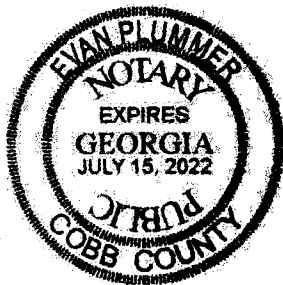
IN WITNESS WHEREOF, Grantor has executed this instrument under seal, as of the date first above written.

Signed, sealed and delivered in the presence of:


Unofficial Witness


Christopher Yon


Notary Public
My Commission Expires: 7/15/2022
[Attach Notary Seal]





Printed: 7/12/2025

Cobb County Online Tax Receipt

Thank you for your payment!

CARLA JACKSON TAX COMMISSIONER
HEATHER WALKER CHIEF DEPUTY
Phone: 770-528-8600
Fax: 770-528-8679

Payer:
CHASE

YON CHRISTOPHER & AKAR DAHLIA

Payment Date: 10/14/2024

Tax Year	Parcel ID	Due Date	Appeal Amount		Taxes Due
2024	20010203830	10/15/2024	Pay:	N/A or	\$0.00
Interest	Penalty	Fees	Total Due	Amount Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$4,033.60	\$0.00



Scan this code with your
mobile phone to view
this bill!!



City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780
(770) 429-4542

2024 Property Tax Bill

Parcel ID		Tax District		Bill #					
20010203830		3/3-BOND - KENNESAW CITY		265839					
Property Owner/Location/Description				Fair Market Value	Taxable Value				
YON CHRISTOPHER & AKAR DAHLIA 3409 ENGLISH OAKS DR				406,490	162,596				
Levies	Taxable Value	-	Exemptions	=	Net Assessment X Tax Rate = Net Tax				
CITY OF KENNESAW	162,596		70,576		92,020 7.7500000000 \$713.16				
BOND	162,596		0		162,596 1.5000000000 \$243.89				
Exemptions: 111 - Floating Exemption						Current Year Tax	\$957.05		
						Interest	\$0.00		
						Penalty	\$0.00		
						Other Fees	\$0.00		
						Payments Received	\$957.05		
						Other Amounts Due	\$0.00		
						Total Due	\$0.00		
						Due Date	12/01/2024		



City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780

Please make check or Money Order Payable to :
City of Kennesaw Property Tax Division and
include the Parcel ID on your check.

For your convenience, you may pay by check,
money order, Discover, Mastercard, AMEX,
VISA.
3% fee and \$3.50 per transaction fee added to
debit/credit card payments. \$1.25 fee per
ECheck transaction paid online.

Parcel ID: 20010203830
Amount Due: \$0.00
Bill#: 265839
Due Date: 12/01/2024

AMOUNT PAID

YON CHRISTOPHER & AKAR DAHLIA
3409 ENGLISH OAKS DR NW
KENNESAW, GA 30144

City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780



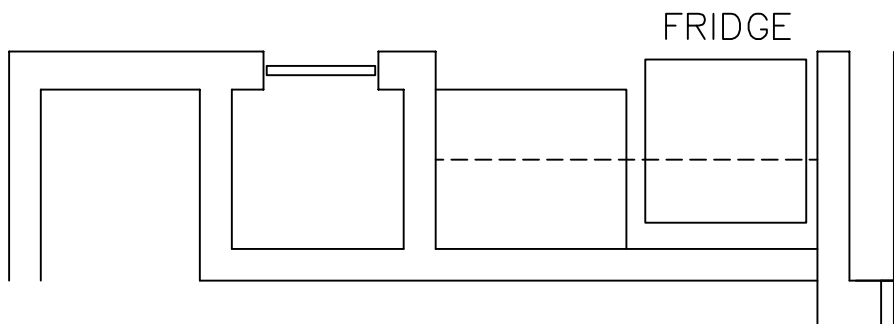
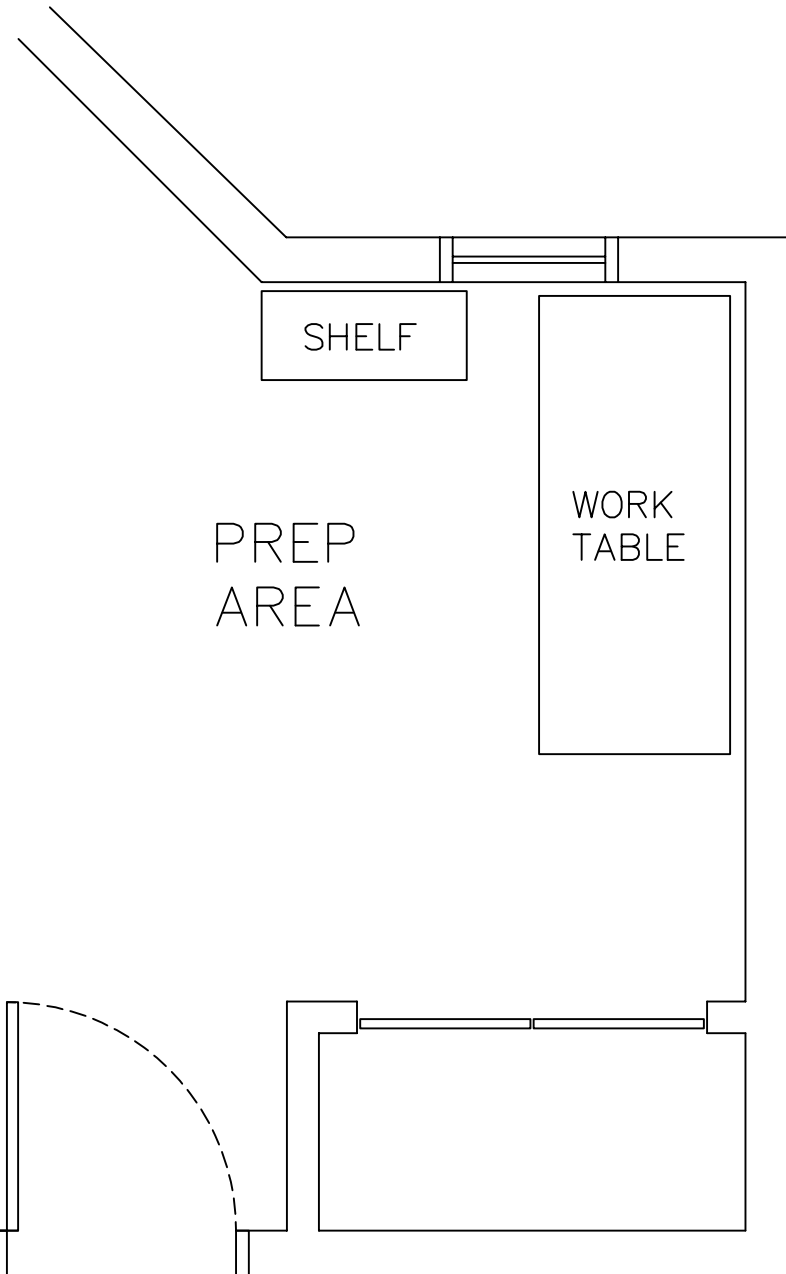
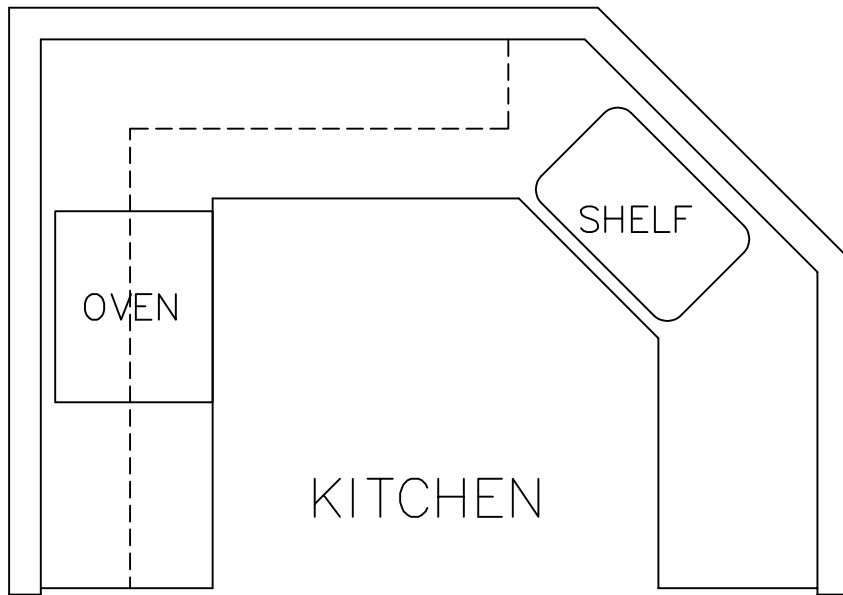
08-01-25

To Whom It May Concern:

This letter is to confirm that the English Oaks HOA is aware of Dahlia Akar's intent to operate a small home-based business at her residence located at 3409 English Oaks Dr NW Kennesaw, GA 30144, and has no objection to this use at this time. The proposed business does not conflict with our current English Oaks HOA covenants, and there are no existing concerns from the board regarding its operation.

Sincerely,

Kurt Cooper
Community Association Manager
Behalf of English Oaks HOA



SWEET DAHLIA
BAKING CO.

HOUSE: 2,160 SQFT.
COTTAGE KITCHEN: 215 SQFT.
TOTAL: 10%











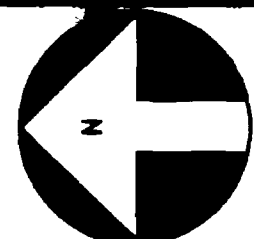












ALL BEARINGS ARE CALCULATED FROM ANGLES TURNED, BASED ON A SINGLE MAGNETIC OBSERVATION

OWNERS ACKNOWLEDGMENT:
I HEREBY CERTIFY AS THE OWNER OF THE LAND SHOWN ON THIS PLAT AND WHOSE NAME IS SUBSCRIBED HERETO, ACKNOWLEDGE THAT THIS PLAT WAS MADE FROM AN ACTUAL SURVEY, AND FOR VALUE RECEIVED THE SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED. DO HEREBY CONVEY ALL STREETS AND RIGHT-OF-WAY, WATER MAINS AND SEWER LINES SHOWN HEREON IN AND TO KENNESAW AND FURTHER DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL ALLEYS, PARKS, WATERCOURSES, DRAINS, EASEMENTS AND PUBLIC PLACES HEREON SHOWN FOR THE PURPOSE AND CONSIDERATIONS HEREIN EXPRESSED. IN CONSIDERATION OF THE APPROVAL OF THIS DEVELOPMENT PLAN AND OTHER VALUABLE CONSIDERATIONS, THE OWNER FURTHER RELEASES AND HOLDS HARMLESS KENNESAW FROM ANY AND ALL CLAIMS, DAMAGES OR DEMANDS ARISING ON ACCOUNT OF THE DESIGN, CONSTRUCTION AND MAINTENANCE OF THE PROPERTY SHOWN HEREON: ON ACCOUNT OF THE ROADS, FILLS, EMBANKMENTS, DITCHES, CROSS DRAINS, CULVERTS, WATER MAINS, SEWER LINES, AND BRIDGES WITHIN THE PROPOSED RIGHT-OF-WAY, AND EASEMENTS SHOWN; ON ACCOUNT OF BACKWATER, AND COLLECTION AND DISCHARGE OF SURFACE WATER, THE COLLECTION AND DISCHARGE OF SURFACE WATER, OR THE CHANGING OF COURSES OF STREAMS; AND FURTHER THE OWNER WARRANTS THAT HE OWNS FEE SIMPLE TITLE TO THE PROPERTY SHOWN HEREON AND AGREES THAT KENNESAW SHALL NOT BE LIABLE TO HIM, HIS HEIRS, SUCCESSORS OR ASSIGNS FOR ANY OTHER OR DAMAGES RESULTING FROM THE CONSTRUCTION OR MAINTENANCE OF CROSS DRAIN EXT., DRIVES, STRUCTURES, STREET, CULVERT, CURBS, OF SIDEWALKS, THE CHANGING OF COURSES OF STREAMS AND RIVERS, FLOODING FROM NATURAL CREEKS AND RIVERS, SURFACE WATERS AND ANY OTHER MATTER WHATSOEVER. I FURTHER WARRANT THAT I HAVE THE RIGHT TO SELL AND CONVEY THE LAND ACCORDING TO THIS PLAT AND DO HEREBY BIND MYSELF AND OTHERS WHOSEMENT IN TITLE TO DEFEND BY VIRTUE OF THESE PRESENTS.

SIGNATURE *[Signature]* 12/10/99

SURVEYORS ACKNOWLEDGMENT:
I HEREBY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY MADE ON THE GROUND UNDER MY SUPERVISION, THAT THE MONUMENTS HAVE BEEN PLACED AS SHOWN HEREON, AND IS TO THE ACCURACY AND SPECIFICATIONS REQUIRED BY THE KENNESAW DEVELOPMENT STANDARDS.

REGISTERED GA. LAND SURVEYOR *[Signature]* 12/10/99

CITY OF KENNESAW
THIS PLAT, HAVING BEEN SUBMITTED TO KENNESAW AND HAVING BEEN FOUND TO COMPLY WITH THE KENNESAW DEVELOPMENT STANDARDS THE KENNESAW ZONING ORDINANCE, IS APPROVED SUBJECT TO THE INSTALLATION AND DEDICATION OF ALL STREETS, UTILITIES, EASEMENTS AND OTHER IMPROVEMENTS IN ACCORDANCE WITH THE STANDARD DESIGN SPECIFICATIONS AND THE POSTING OF ONE YEAR MAINTENANCE BOND.

KENNESAW PUBLIC WORKS
DIVISION/COBB COUNTY
WATER SYSTEMS

[Signature] 12/20/99

PLANNING AND ZONING
DIVISION

[Signature] 12/13/99

CITY ENGINEER *EXEMPTION NOTE 27

[Signature] 12-22-99

CONSTRUCTION AND DEVELOPMENT DIV.

COBB COUNTY D.O.T.

[Signature] 12/20/99

MAYOR AND CITY COUNCIL

REVISED 12/10/99 - ADDRESS REDLINE COMMENTS, P.1

FINAL PLAT FOR

ENGLISH OAKS S/D UNIT III PHASE B

LAND LOT 102 20TH DISTRICT 2ND SECTION

CITY OF KENNESAW COBB COUNTY, GEORGIA

DATE: NOVEMBER 15, 1999 SCALE: 1" = 100'

PAUL LEE CONSULTING ENGINEERING ASSOCIATES, INC.

PLANNING - ENGINEERING - LAND SURVEYING

743 WINDY HILL ROAD - SMYRNA, GEORGIA 30080

(770) 435 - 2576

JOB 9614938

SHEET

Page 271 of 590

1

2

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MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tem Pat Ferris

Antonio Jones

Madelyn Orochena

Tracey Viars

Anthony Gutierrez

July 21, 2025

Pamela Mabry, County Clerk
Cobb County
100 Cherokee Street, #355
Marietta, Georgia 30090-9679

Subject: City of Kennesaw Zoning Applications (Case #LU2025-05)
3409 English Oaks Dr – Parcel ID 20010203830

Dear Ms. Mabry,

Attached, please find a Land Use Permit application submitted by Dahlia Akar to obtain a home occupational license to operate a home bakery at the above subject property. Because this case is within a half-mile from unincorporated Cobb County, this letter and enclosed application are being provided in accordance with the House Bill 489 Intergovernmental Agreement on Services Delivery Strategy, Land Use section.

These cases are set to go before the Kennesaw Planning Commission on Wednesday, September 3, 2025 at 6:30 p.m. for public hearing and Mayor and Council on Monday, September 15, 2025 at 6:30 p.m. for public hearing as well.

Thank you for your attention. Should you have any questions, please feel free to contact Planning and Zoning at 770-590-8268 or send an e-mail to dsimmons@kennesaw-ga.gov.

Sincerely,

Darryl Simmons

Darryl Simmons
Planning and Zoning Administrator

Enclosure: Zoning Application

cc: Jessica Guinn, AICP, Community Development Agency Director (Via E-mail)
Dr. Jackie McMorris, Cobb County Manager (Via E-mail)
Phillip Westbrook, Senior Planner, Cobb County Community Development (Via E-mail)
Donald Wells, Intergovernmental Coordinator/Planner III, Cobb County Community Dev. (Via E-mail)
Dr. Jeff Drobney, City Manager, City of Kennesaw (Via E-mail)
Chanelle Campbell, Assistant Zoning Administrator/Planner (Via Email)

August 14, 2025

Subject: Please Take Notice - Notification of Nearby Zoning Application
3409 English Oaks Drive, Kennesaw, GA, 30144 – 20010203830

To whom it may concern,

This correspondence is to formally notify you that the City of Kennesaw Planning and Zoning Department has received a zoning application for a parcel of land within two hundred feet of your property. As a nearby property owner, you have the right to be informed of potential zoning changes.

The application details are as follows:

Applicant Name: Dahlia Akar

Property Address: 3409 English Oaks Drive

Parcel Identification Number: 20010203830

Description of Proposal: Consideration for approval of a land use request to obtain a home occupation business license to operate a licensed home bakery.

The application will be reviewed and voted on at public hearings by the Planning Commission and the Mayor and Council. The meeting details are as follows:

Planning Commission Meeting	Mayor & Council Meeting
------------------------------------	------------------------------------

Date: 9/3/25

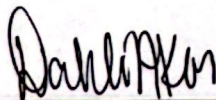
Date: 9/15/25

Time: 6:30 p.m.

Time: 6:30 p.m.

Both meetings occur in the City Hall Council Chambers located at 2529 J. O. Stephenson Avenue, Kennesaw, GA 30144. You may appear in person or be represented by an attorney to present any objections you may have. The application is enclosed for your review. This notice is being sent to you by order of the Planning Commission and the Mayor and Council.

Applicant Signature

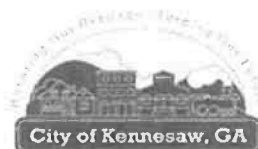


Date

8/14/25



CASE NUMBER		LAND USE OR ZONING		3409 English Oaks Dr Land Lot 102, Tax Parcel 383 Subject Property CITY OF KENNESAW PLANNING & ZONING DEPT. 770-590-8268 North East South West Scale: 1" = 207' Print Date: 7/21/2025 LU2025-05	
AV	LU 2025-05	FROM	TO		
AX	RZ				
DX	AV – Administrative Variance	R-40 ZONING			
HBR	AX – Annexation	KENNESAW CITY LIMITS			
SLUP	HBR – Historic Board Review	COBB COUNTY			
	LU – Land Use	99 LAND LOT			
	RZ – Re-zoning				
	SLUP – Special Land Use				
	ZV – Variance				



LAND USE & SPECIAL LAND USE APPLICATION

Required Fee \$250.00

Date Received 7/17/2025

Staff's Initials RG

☒ **LAND USE APPLICATION**

☐ **SPECIAL LAND USE APPLICATION**

Is this property located within the Kennesaw Historic District (yes) _____ (no) _____

A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.
(Applicant or agent must be present at all public hearings)

Date of Consultation _____

Staff's Initials CMC

PURPOSE OF LAND USE REQUEST _____

Residential business license to get a cottage kitchen license for a home bakery

LAND USE PROPERTY ADDRESS 3409 English Oaks Dr NW Kennesaw, GA 30144

Land Lot 102 Tax Parcel 383 Lot Size 0.22 +/- acres Current Zoning PUD-R

APPLICANT Dahlia Akar

APPLICANT EMAIL _____

Applicant address 3409 English Oaks Dr NW Kennesaw, GA 30144

(Home#) _____ (Fax#) _____ (Work#) _____

(Cell#) _____

Applicant Signature [Signature]

~ Signed, sealed and delivered in presence of:

Notary

REPRESENTATIVE _____

(Fax #) _____ (Work#) _____ (Cell#) _____

Representative Signature _____

Signed, sealed and delivered in presence of:

Notary

Date

TITLEHOLDER: Dahlia Akar

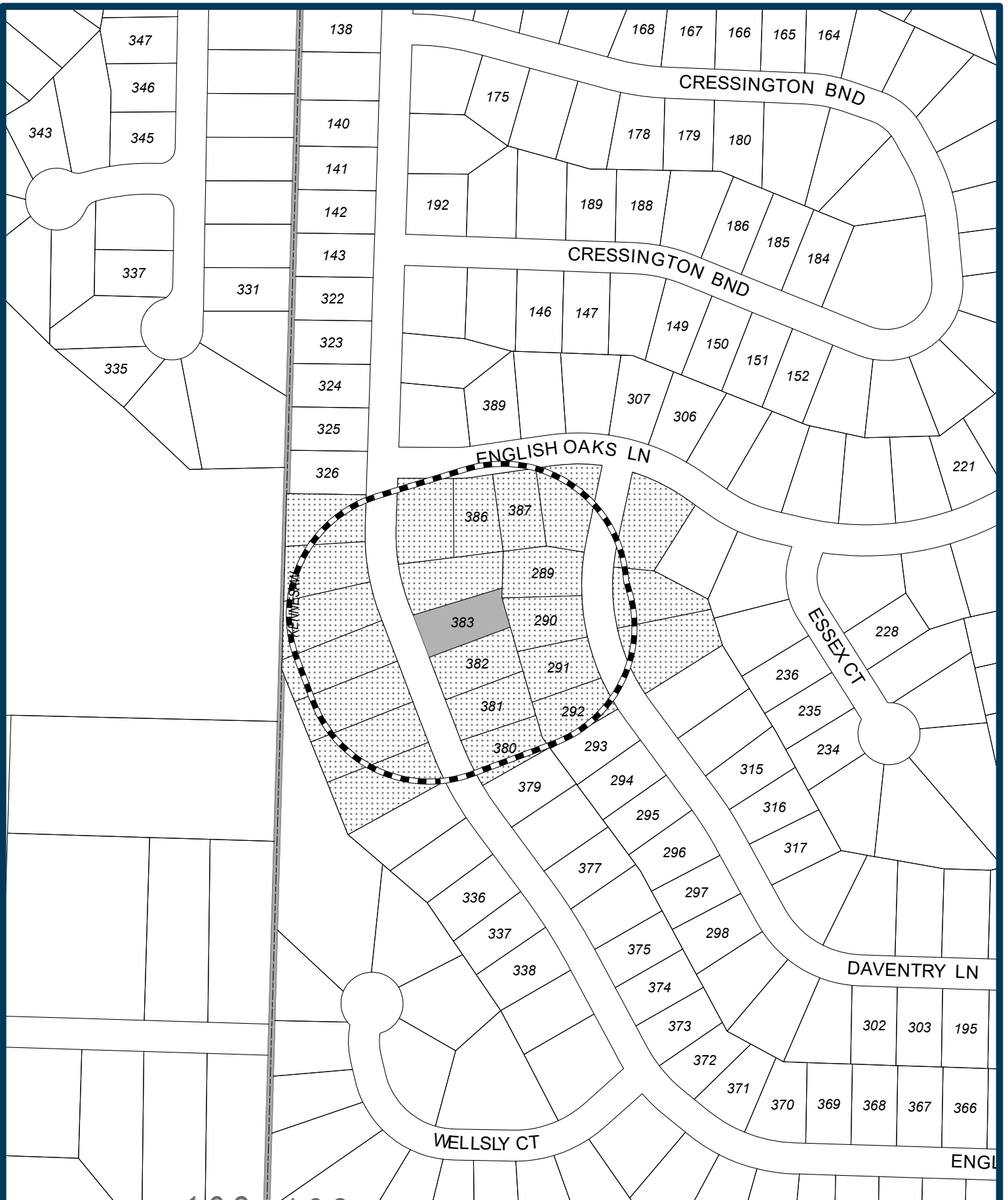
Telephone: _____

~ **Signature:** [Signature]

Address: _____

Signed, sealed and delivered in presence of:

Notary



-  Subject Parcel
-  200' Radius
-  Properties Notified

3409 English Oaks Drive
Land Lot 102,
Tax Parcel 383

LU2025-05
200' PROPERTY NOTIFICATION

 **CITY OF KENNESAW**
 PLANNING & ZONING DEPT.
 770-590-8268

Derek Easton
 MANOR
Lee Moore
 CITY CLERK

Date: 7/21/2025
 LU2025-05


 1" = 203'

Tax Parcel - 20010203100

LUMPKIN MICHAEL & JACQUELYN
2641 ENGLISH OAKS LN NW
KENNESAW GA 30144

Tax Parcel - 20010203310

SALLAS CYNTHIA C
3410 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010203300

DROLLINGER JOHN MATTHEW
3408 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010203860

MCGILLVERY NEVILLE N & MCGILLVERY
JENNIFER C
2651 ENGLISH OAKS LN NW
KENNESAW GA 30144

Tax Parcel - 20010202910

TARATOOT COLE DONOVAN
3512 DAVENTRY LN NW
KENNESAW GA 30144

Tax Parcel - 20010203870

GARD BRYAN & GREADILYN PATTY
2649 ENGLISH OAKS LN
KENNESAW, GA 30144

Tax Parcel - 20010203840

LAKE KEVIN D
3019 EXETER DR
ACWORTH GA 30102

Tax Parcel - 20010202880

FOSTER HEATHER N
3506 DAVENTRY LN NW
KENNESAW GA 30144

Tax Parcel - 20010203850

ALLEN SIMONE RENEE
3405 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010203120

BROWN JUSTIN LEE
3513 DAVENTRY LN NW
KENNESAW GA 30144-7319

Tax Parcel - 20010203800

SIDOROV GEORGY BORISOVICH
3415 ENGLISH OAKS DR NW
KENNESAW GA 30144

Tax Parcel - 20010202900

TURNER RAHEL T
3510 DAVENTRY LN N
KENNESAW GA 30144

Tax Parcel - 20010203330

BADILLO PEDRO SOTO & SOTO-BADILLO
NICOLAS & MUNGUIA HONORIA MORALES
3414 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010203270

VORDONI LEONARDO
3402 ENGLISH OAKS DR
KENNESAW, GA 30144

Tax Parcel - 20010203110

MARKLE AMY
3511 DAVENTRY LN NW
KENNESAW GA 30144

Tax Parcel - 20010203290

TURNER FAMILY TRUST
3406 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010202890

THE ESTATE OF GIBSON LEONARD
3508 DAVENTRY LN NW
KENNESAW GA 30144

Tax Parcel - 20010203320

HUTCHINS JOHN W & JESSICA K
3412 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010203820

BELL THOMAS ERIK & CONNELL ELIZABETH
3411 ENGLISH OAKS DR NW
KENNESAW GA 30144

Tax Parcel - 20010203280

MORONEY ROBIN A
3404 ENGLISH OAKS DR
KENNESAW GA 30144

Tax Parcel - 20010202920

DICHIARA JAMES DICHIARA SUSAN J
3514 DAVENTRY LANE
KENNESAW GA 30144

Tax Parcel - 20010203810

COLE BONNIE
3413 ENGLISH OAKS DR
KENNESAW GA 30144

TIMES JOURNAL, INC.
P.O. BOX 1633
ROME GA 30162-1633
(770)795-3050

ORDER CONFIRMATION

Salesperson: KELLY HICKS

Printed at 08/11/25 11:17 by khick-tj

Acct #: 110016

Ad #: 501571

Status: New WHOLD

CITY OF KENNESAW
2529 J.O. STEPHENSON AVE
KENNESAW GA 30144

Start: 08/15/2025 Stop: 08/15/2025

Times Ord: 1

Times Run: ***

LEG 1.00 X 2.48 Words: 200

Total LEG 2.48

Class: 8003 PUBLIC HEARING

Rate: LEGL

Cost: 30.00

Ad Descrpt: PH-5992 LU2025-05

Descr Cont: MDJ-5992 GPN-16 CITY OF K

Given by: REBECCA GOLDSTEIN

P.O. #: LU2025-05

Created: khick 08/11/25 11:09

Last Changed: khick 08/11/25 11:17

Contact: LEA ALVAREZ
Phone: (770)424-8274
Fax#:
Email: LALVAREZ@KENNESAW-GA.GOV
Agency:

PUB ZONE EDT TP RUN DATES
MDJ A 95 S 08/15

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

MDJ-5992
GPN-16
CITY OF KENNESAW
Land Use Permit Request
Notice is hereby given that the City of Kennesaw shall hold a public hearing to give consideration for a land use permit request submitted by Dahlia Akar for property located at 3409 English Oaks Drive (20010203830). Said request is to obtain a home occupational business license to operate a home bakery. Property consists of 0.22 +/- acres, lies in Land Lot 102, Tax Parcel 383, and is zoned PUD-R. Said meeting shall be held before the Planning Commission on September 3, 2025, at 6:30 p.m. and the Mayor and Council will hold a public hearing on September 15, 2025, at 6:30 p.m. Meetings will be held at 2529 J.O. Stephenson Avenue, Kennesaw, Georgia. Any interested persons may attend and be heard relative thereto. Mayor and Council will be conducting their meeting in person and you can access the meeting via the following link:
<https://www.kennesaw-ga.gov/publicmeetings/>
8:15-2025

**CITY OF KENNESAW
LAND USE NOTICE**

APPLICATION # **LU2025-05**

PURPOSE Home based business license to operate a home bakery.

DATE OF PUBLIC MEETING: 9/3/2025 TIME: 6:30PM

DATE OF PUBLIC MEETING: 9/15/2025 TIME: 6:30PM

PLACE: CITY HALL KENNESAW, GA

Due to the priority for public health and safety, the City of Kennesaw will implement a public meeting protocol / system for community participation in compliance to social distancing protocol. For specific public meeting guidelines and access to all application information please visit our website

[HTTP://WWW.KENNESAW-GA.GOV](http://www.kennesaw-ga.gov)

FOR FURTHER INFORMATION PLEASE CALL :
PLANNING AND ZONING DEPARTMENT 770-590-8268

08.15.2025 09:54

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For delivery information, visit our website at www.usps.com®.
Kennesaw, GA 30144

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Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
Total Postage and Fees \$10.48

Sent To
Drollinger John Matthew
Street and Apt. No., or PO Box No.
3406 English Oaks Dr
City, State, ZIP+4®
Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

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Sent To
Morney Robin A
Street and Apt. No., or PO Box No.
3404 English Oaks Dr
City, State, ZIP+4®
Kennesaw, GA 30144

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Beli Thomas Erik & Connell Elizabeth
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3411 English Oaks Dr NW
City, State, ZIP+4®
Kennesaw, GA 30144

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Coff Bonnie
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City, State, ZIP+4®
Kennesaw, GA 30144

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Sent To
Achira James & Achira Susan
Street and Apt. No., or PO Box No.
3414 Daventry Ln
City, State, ZIP+4®
Kennesaw, GA 30144

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Postage \$0.78
Total Postage and Fees \$10.48

Sent To
Archons John W & Jessica K
Street and Apt. No., or PO Box No.
3412 English Oaks Dr
City, State, ZIP+4®
Kennesaw, GA 30144

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☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To
Turner Family Trust
Street and Apt. No., or PO Box No.
3402 English Oaks Dr
City, State, ZIP+4®
Kennesaw, GA 30144

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Vordoni Leonardo
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3402 English Oaks Dr
City, State, ZIP+4®
Kennesaw, GA 30144

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Postage \$0.78

Total Postage and Fees \$10.48

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Turner Rachel T
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3512 Daventry Ln
City, State, ZIP+4®
Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

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Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$4.40
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To
Brown Justin L
Street and Apt. No., or PO Box No.
3513 Daventry Ln NW
City, State, ZIP+4®
Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$4.40
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To
Parker Heather N
Street and Apt. No., or PO Box No.
3512 Daventry Ln NW
City, State, ZIP+4®
Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

Date: 9/15/25

U.S. Postal Service™
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For delivery information, visit our website at www.usps.com.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$4.40
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$0.00
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To
Taratoot Cole Donovan
Street and Apt. No., or PO Box No.
3512 Daventry Ln NW
City, State, ZIP+4®
Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2809 9943 34

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: Sailos Cynthia C
Street and Apt. No., or PO Box No. 3415 English Oaks Dr
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9943 72

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: Mark H Amy
Street and Apt. No., or PO Box No. 3511 Oakmont Ln NW
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9943 76

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: Sidow Cheryl Borisovich
Street and Apt. No., or PO Box No. 3415 English Oaks Dr NW
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9943 65

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: The Estate of Gibson Leonard
Street and Apt. No., or PO Box No. 3405 Daventry Ln NW
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9943 89

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: Garbilo Pedro Soto + Johs Badrillo Nicolas + Munguia Amorica Morales
Street and Apt. No., or PO Box No. 3414 English Oaks Dr
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9944 02

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

OFFICIAL USE

Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	\$4.40
☐ Return Receipt (hardcopy)	\$0.00
☐ Return Receipt (electronic)	\$0.00
☐ Certified Mail Restricted Delivery	\$0.00
☐ Adult Signature Required	\$0.00
☐ Adult Signature Restricted Delivery	\$0.00
Postage	\$0.78
Total Postage and Fees	\$10.48

Sent To: Alvin Simone Enle
Street and Apt. No., or PO Box No. 3405 English Oaks Dr
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

0257 35
Kennesaw GA 30144
Postmark Here
AUG 14 2025
08/14/2025

9589 0710 5270 2809 9944 19

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Acworth, GA 30102

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$	\$0.00
☐ Return Receipt (electronic)	\$	\$0.00
☐ Certified Mail Restricted Delivery	\$	\$0.00
☐ Adult Signature Required	\$	\$0.00
☐ Adult Signature Restricted Delivery	\$	\$0.00
Postage	\$0.78	
Total Postage and Fees	\$10.48	
Sent To Laky Kevin O Street and Apt. No., or PO Box No. 3019 BURR ST City, State, ZIP+4® Acworth, GA 30102		

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2810 0057 39

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$	\$0.00
☐ Return Receipt (electronic)	\$	\$0.00
☐ Certified Mail Restricted Delivery	\$	\$0.00
☐ Adult Signature Required	\$	\$0.00
☐ Adult Signature Restricted Delivery	\$	\$0.00
Postage	\$0.78	
Total Postage and Fees	\$10.48	
Sent To Lumpkin Michael + Jacquelyn Street and Apt. No., or PO Box No. 2041 English Oaks Ln NW City, State, ZIP+4® Kennesaw, GA 30144		

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2807 7744 26

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Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$	\$0.00
☐ Return Receipt (electronic)	\$	\$0.00
☐ Certified Mail Restricted Delivery	\$	\$0.00
☐ Adult Signature Required	\$	\$0.00
☐ Adult Signature Restricted Delivery	\$	\$0.00
Postage	\$0.78	
Total Postage and Fees	\$10.48	
Sent To McMillen Neville N + Jennifer C Street and Apt. No., or PO Box No. 2051 English Oaks Ln NW City, State, ZIP+4® Kennesaw, GA 30144		

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2809 9942 35

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$	\$0.00
☐ Return Receipt (electronic)	\$	\$0.00
☐ Certified Mail Restricted Delivery	\$	\$0.00
☐ Adult Signature Required	\$	\$0.00
☐ Adult Signature Restricted Delivery	\$	\$0.00
Postage	\$0.78	
Total Postage and Fees	\$10.48	
Sent To Ford Ryan + Geraldilyn Patten Street and Apt. No., or PO Box No. 2041 English Oaks Ln City, State, ZIP+4® Kennesaw, GA 30144		

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

USPS TRACKING #

ATLANTA GA RPDC 302



9590 9402 9620 5121 4735 72

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

Sender: Please print your name, address, and ZIP+4® in this box*

CITY OF KENNEDY
2529 Stephenson Avenue
Kennesaw, GA 30144

4-278029

USPS TRACKING #



9590 9402 9620 5121 4734 73

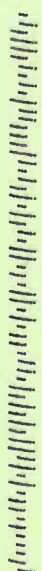
First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

AUG

Sender: Please print your name, address, and ZIP+4® in this box*

CITY OF KENNEDY
2529 Stephenson Avenue
Kennesaw, GA 30144



USPS TRACKING #



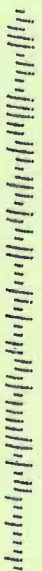
9590 9402 9620 5121 4735 03

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

Sender: Please print your name, address, and ZIP+4® in this box*

CITY OF KENNEDY
2529 Stephenson Avenue
Kennesaw, GA 30144



USPS TRACKING #



9590 9402 9620 5121 4734 66

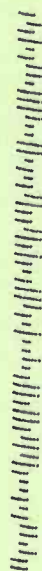
First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

AUG

Sender: Please print your name, address, and ZIP+4® in this box*

CITY OF KENNEDY
2529 Stephenson Avenue
Kennesaw, GA 30144



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

FORNATOT GOM EGNANAN
3512 DAVENPORT LN NW
Kennesaw, GA 30144

9590 9402 9620 5121 4735 72



2. Article Number (Transfer from service label)

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Bell Thomas Erik + (small) Elizabeth
3411 English Oaks Dr NW
Kennesaw, GA 30144

9590 9402 9620 5121 4734 73



2. Article Number (Transfer from service label)

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☐ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☐ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Basilio Pedro Soto + Soto-Suarez Nicolas
+ Munquira Hernandez Morales
3414 English Oaks Dr
Kennesaw, GA 30144

9590 9402 9620 5121 4735 03



2. Article Number (Transfer from service label)

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Richard James + Richard Susan
3514 Davenport Ln
Kennesaw, GA 30144

9590 9402 9620 5121 4734 66



2. Article Number (Transfer from service label)

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☐ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☐ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail (over \$500)
- ☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

USPS TRACKING #

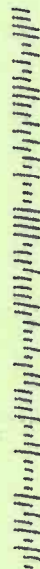


9590 9402 8295 3094 467 05

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States Postal Service
City of Kennesaw Planning & Zoning
2579 JO Stephenson Avenue
Kennesaw, GA 30144

• Sender: Please print your name, address, and ZIP+4® in this box*



USPS TRACKING #

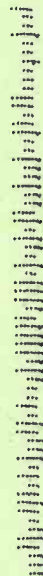


9590 9402 8531 3105 5075 11

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States Postal Service
City of Kennesaw Planning & Zoning
2579 JO Stephenson Avenue
Kennesaw, GA 30144

• Sender: Please print your name, address, and ZIP+4® in this box*



USPS TRACKING #

ATLANTA, GA RPDC 302



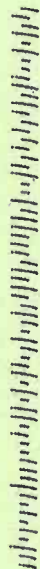
9590 9402 8295 3094 6649 12

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States Postal Service

City of Kennesaw Planning & Zoning
2579 JO Stephenson Avenue
Kennesaw, GA 30144

• Sender: Please print your name, address, and ZIP+4® in this box*



USPS TRACKING #



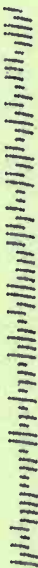
9590 9402 8531 3105 5075 11

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States Postal Service

City of Kennesaw Planning & Zoning
2579 JO Stephenson Avenue
Kennesaw, GA 30144

• Sender: Please print your name, address, and ZIP+4® in this box*



SENDER: COMPLETE THIS SECTION

1. Article Addressed to:
Mr Family Trust
3412 English Oaks Dr
Kennesaw, GA 30144

2. Article Number (Transfer from service label)
9590 9402 8295 3094 6649 05

3. Service Type
☐ Priority Mail Express®
☐ Adult Signature
☒ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
Insured Mail (over \$500)

4. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

5. Article Number (Transfer from service label)
0710 5270 2809 9942 73

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature
☒ Agent
☐ Addressee

B. Received by (Printed Name)
John Ketchum

C. Date of Delivery
8-18-2025

D. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

3. Service Type
☐ Priority Mail Express®
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
Insured Mail (over \$500)

4. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

5. Article Number (Transfer from service label)
9590 9402 8295 3094 6649 12

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

1. Article Addressed to:
Edward of Gibson Leonard
3412 English Oaks Dr
Kennesaw, GA 30144

2. Article Number (Transfer from service label)
9590 9402 8295 3094 6649 05

3. Service Type
☐ Priority Mail Express®
☐ Adult Signature
☒ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
Insured Mail (over \$500)

4. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

5. Article Number (Transfer from service label)
0710 5270 2809 9943 65

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

A. Signature
☒ Agent
☐ Addressee

B. Received by (Printed Name)
John Ketchum

C. Date of Delivery
8-18-2025

D. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

3. Service Type
☐ Priority Mail Express®
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
Insured Mail (over \$500)

4. Is delivery address different from item 1? ☐ Yes ☐ No
If YES, enter delivery address below:

5. Article Number (Transfer from service label)
9590 9402 8295 3094 6649 12

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

■ Complete items 1, 2, and 3.
 ■ Print your name and address on the reverse so that we can return the card to you.
 ■ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 McGilivray Nicole N Jennifer C
 2451 English Oaks Ln NW
 Kennesaw, GA 30144

2. Article Number (Transfer from service label)
 9589 0710 5270 2809 9944 26

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature *[Signature]* ☐ Agent ☒ Addressee
 B. Received by (Printed Name) *Gabrielle McGilivray* C. Date of Delivery *8-22-2025*
 D. Is delivery address different from item 1? ☐ Yes ☒ No
 If YES, enter delivery address below:

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)

☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

■ Complete items 1, 2, and 3.
 ■ Print your name and address on the reverse so that we can return the card to you.
 ■ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 Cole Bonnie
 3413 English Oaks Dr
 Kennesaw, GA 30144

2. Article Number (Transfer from service label)
 9589 0710 5270 2809 9942 42

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature *[Signature]* ☐ Agent ☒ Addressee
 B. Received by (Printed Name) *Bonnie Cole* C. Date of Delivery *8/20/25*
 D. Is delivery address different from item 1? ☐ Yes ☒ No
 If YES, enter delivery address below:

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)

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☐ Registered Mail Restricted Delivery
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Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

■ Complete items 1, 2, and 3.
 ■ Print your name and address on the reverse so that we can return the card to you.
 ■ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 Moroney Robin A
 3404 English Oaks Dr
 Kennesaw, GA 30144

2. Article Number (Transfer from service label)
 9589 0710 5270 2809 9942 59

PS Form 3811, July 2020 PSN 7530-02-000-9053

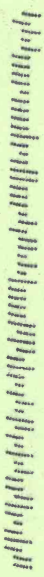
COMPLETE THIS SECTION ON DELIVERY

A. Signature *[Signature]* ☐ Agent ☒ Addressee
 B. Received by (Printed Name) *[Signature]* C. Date of Delivery *[Signature]*
 D. Is delivery address different from item 1? ☐ Yes ☒ No
 If YES, enter delivery address below:

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
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☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)

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☐ Registered Mail Restricted Delivery
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USPS TRACKING # ATLANTA GA RPDC 302
20 AUG 2025 PM 8 L
9590 9402 9620 5131 4735 41
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• Sender: Please print your name, address, and ZIP+4® in this box •
City of Kennesaw Planning & Zoning
2529 Jo Stephenson Avenue
Kennesaw, GA 30144

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Permit No. G-10

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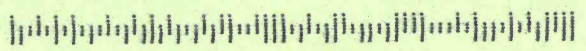
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Kennesaw, GA 30144

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2529 Jo Stephenson Avenue
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**MINUTES OF PLANNING COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
September 3, 2025
6:30 PM**

1. Call to Order / Roll Call

Chairman Bodenhamer called the meeting to order at 6:30 p.m.

Roll Call: Trey Bodenhamer, Todd Vande Zande, Phillip Jackson, Carolyn Greenall, Robert Trim

Absent: Rebecca Patterson

Staff Present: Darryl Simmons (Planning & Zoning Administrator), Channele Campbell (Assistant Zoning Administrator & City Planner), and Rebecca Goldstein (Community Development Administrative Assistant)

Speakers Present: Alberto Florido (Applicant), Robin Moroney (City Resident), Bruce Fallahi (Civil Engineer)

2. Announcements

- A. All interested parties may attend the meeting at the City Hall Council Chambers. For those unable to attend in person, the meeting may be accessed using the following link: <https://www.kennesaw-ga.gov/publicmeetings/>. Please note that the Planning Commission serves as an advisory board that makes recommendations to the Mayor and Council unless otherwise noted.
- B. Pending zoning applications may be viewed on an interactive map via the Planning & Zoning webpage or using the following link: <https://arcg.is/1q1ubX0>.
- C. New business items on this agenda will be heard by the Mayor and Council on September 15, 2025.

3. Approval of the Meeting Minutes

- A. Approval of Meeting Minutes: July 2, 2025

Chairman Bodenhamer called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

4. New Business

- A. **LU2025-05** - Consideration for approval of a land use permit application

submitted by Dahlia Akar for property located at 3409 English Oaks Drive (20010203830). Said request is to obtain a home occupation business license to operate a home bakery. Property is zoned Planned Unit Development - Residential (PUD-R), consists of 0.24 +/- acres and lies in Land Lot 102, Tax Parcel 383.

Ms. Chanelle Campbell introduced this agenda item. This is a land use application submitted by Ms. Dahlia Akar, who resides at 3409 English Oaks Drive. The applicant is seeking approval for a home occupation permit to operate a home bakery specializing in the preparation of breads and pastries for sale. The property is located within the English Oaks subdivision and is currently zoned Planned Unit Development - Residential (PUD-R). The property carries a future land use designation of Planned Unit Development consistent with the surrounding residential character. The proposed business footprint is limited to the existing kitchen and a small prep area. The equipment to be used includes standard household appliances such as an oven, baking ingredients, and an electronic mixer. Staff considers the use to be very low in commercial intensity. All operations will occur entirely within the residential structure with no signage and no external display of products. The proposed use is not expected to generate any adverse impacts or nuisances to adjacent properties. Additionally, Staff has received written correspondence from the HOA overseeing the English Oaks subdivision expressing support for the proposed home bakery at this location. For these reasons, Staff recommends approval with conditions as typically outlined for a land use permit, which includes: 1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.

2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.

3. The land use permit is valid for 24-months starting from the date of final approval.

This application was advertised in the the Marietta Daily Journal (MDJ) on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer questions.

Chairman Bodenhamer asked if the applicant wished to speak. Ms. Dahlia Akar declined to speak.

Chairman Bodenhamer opened the floor for public comment.

Ms. Robin Moroney stated that she lived across the street from the applicant. She commented that she was concerned about more traffic in the neighborhood. She also asked if the land use permit would create the possibility of other commercial uses in the neighborhood like a doggy daycare or an auto body shop. Ms. Campbell responded that high intensity uses that change the character of the neighborhood, like a doggy daycare or an automobile shop, are not allowed under a land use permit. Ms. Campbell

also explained that the clients would not be coming to the applicant's property and that the applicant's intention was to sell products at pop-up locations and farmers markets.

Chairman Bodenhamer clarified that the land use conditions did not allow clients at the location. Ms. Campbell confirmed.

Hearing no additional public comment, Chairman Bodenhamer closed the floor for public comment and opened the floor for Commissioner comment.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comment and called for a motion.

Motion by Commissioner Jackson to approve with the following conditions:

1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.
2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.
3. The land use permit is valid for 24-months starting from the date of final approval.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- B. **ZV2025-02** - Consideration for approval of a variance application submitted by Alberto Florido for the property located at 2292 Bayswater Drive (20009000390). Said request is to vary from the minimum setback required for R-15, Single Family Residential. Property consists of 0.66 +/- acres and lies in Land Lot 90, Tax Parcel 39.

Ms. Chanelle Campbell presented this agenda item. This is a variance application for the property located at 2292 Bayswater Drive submitted by Mr. Alberto Florido. The request seeks relief from Section 2.01.03.04, Section D of the Unified Development Code, which outlines standards for residential zoning districts. Mr. Florido is requesting approval to allow a 14-foot encroachment into the required 30-foot rear setback to reconstruct a previously existing deck and balcony. The property is currently zoned R-15, Single Family Residential, and is located within the Fairfax subdivision. The property sits on an approximately 30,000 square foot lot and includes a stream and drainage easement that limits the buildable area. The home was constructed towards the rear of the lot to avoid encroachment into the easement, resulting in limited space for rear improvements. The proposed deck and balcony would remain within the footprint of the previous structure and not impact the stream buffer located on the site.

The applicant received a Stop Work Order on March 3, 2025, due to non-permitted construction involving the replacement of both the front and rear deck. The applicant has since tried to obtain the necessary permits to do the work. The applicant was able to obtain a permit for the replacement of the front deck, but due to the encroachment

into the setback, the application for the rear deck replacement is still under review pending a decision on this variance application.

The property is designated Residential Low-Medium under the city's comprehensive plan. The variance request maintains consistency with the designation and does not alter density, use, or neighborhood character. Staff finds that this meets the criteria for variance consideration under Section 9.02.00 of the Unified Development Code, noting that the site's specific constraints create practical difficulty not common to other parcels with the placement of the stream and easement on the property, relief would not be detrimental to the public welfare or the intent of the Unified Development Code, and the proposed encroachment is modest and maintains compatibility with adjacent properties. For these reasons, Staff recommends approval of the variance. The request was advertised in the Marietta Daily Journal on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer any questions.

Chairman Bodenhamer asked if the original footprint of the deck was already encroaching on the setback. Ms. Campbell responded in the affirmative. Chairman Bodenhamer asked if the footprint would remain the same. Ms. Campbell responded in the affirmative. She explained that when the property was built, based on the tax assessor's footprint, the building footprint was already beyond the setback.

Chairman Bodenhamer commented that the house was set far back on the lot and noted that the property would have no rear deck if the rear setback requirement was adhered to.

Chairman Bodenhamer invited the applicant to speak.

Mr. Alberto Florido stated that he made a mistake working without a permit and apologized. He stated that the deck was beyond repair. He explained that the footprint of the new deck would be much smaller than the previous deck. The deck footprint would change from almost 600 square feet to twelve feet by fourteen feet. He reiterated that the position of the house on the property did not allow for a thirty-foot rear setback from the property line. Mr. Florido added that allowing the deck would provide the house with a second exit in case something happened at the front of the house.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comment.

Commissioner Jackson asked what the difference was between maintenance work and work that required a permit. Mr. Darryl Simmons responded that any time an existing structure with footings or supports is replaced, a permit is required. Commissioner Jackson sought clarification and asked if a full deck replacement would need a permit. Mr. Simmons responded that replacing a couple of boards or repainting was maintenance, but that altering the structure required a permit.

Chairman Bodenhamer commented that altering the structural integrity would likely be a safety issue. Mr. Simmons agreed. He added that the property was built between the late 1980s and early 1990s and is a non-conforming property. He stated that per the city code, as long as the applicant is not increasing the degree of non-conformity, modifications to the structure are permitted. Staff, therefore, recommends approval. Chairman Bodenhamer commented that the applicant would be making the size of the non-conformity smaller because the deck footprint was being reduced. Mr. Simmons agreed.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comments and called for a motion.

Motion to approve by Commissioner Jackson.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- C. **PP2025-01** - Consideration for approval for a preliminary plat submitted by Greg Gardner for parcel 20020501270 for the development of personal warehouses, professional work suites and self storage spaces. Property consists of 2.14 +/- acres and lies in Land Lot 205, Tax Parcel 127.

Chairman Bodenhamer recused himself for this agenda item.

Ms. Channele Campbell presented this agenda item. This is a preliminary plat application for the proposed development of personal warehouse units, professional work units, and self storage spaces on approximately 2.14 acres. As part of the preparation for the new development on a vacant parcel, the applicant has submitted a Preliminary Plat to formally outline the proposed site layout and confirm addressing for the future units. An internal review of the submission was completed by Staff, which included Public Works, GIS, Cobb County Water, Cobb County Fire, and Planning and Zoning, and it was approved. The proposed layout is consistent with applicable development standards and zoning requirements for Heavy Industrial, which the property is currently zoned as. Staff recommends approval of the Preliminary Plat contingent upon the applicant addressing any outstanding development-related issues prior to submission and as-built plans with the Final Plat.

The applicant also initially had concerns pertaining to their site. Prior to moving forward, the applicant submitted a preliminary plat. Once the development is completed and finalized, the applicant will have a Final Plat that is then recorded with Cobb County Superior Court. Ms. Campbell announced that the applicant was present and available to answer any questions.

Vice Chair Vande Zande asked if the Final Plat application would have to come back before the Planning Commission. Ms. Campbell responded that the applicant would not come back before the Planning Commission with the Final Plat.

Vice Chair Vande Zande invited the property owner to speak. The property owner declined.

Vice Chair Vande Zande opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comments.

Commissioner Greenall asked where the property was located. Ms. Campbell responded that the property was located off of Cobb International Boulevard and was the vacant lot below 4001 Cobb International Boulevard. Commissioner Greenall asked if the lot was near the airport. Commissioner Trim described the property as across Highway 41 and near a Cobb County School. Ms. Campbell stated that the property is in the industrial zoning district on that side of Cobb Parkway.

Commissioner Jackson commented that the plans appeared to show the detention ponds on top of the retaining wall. Mr. Bruce Fallahi, civil engineer for the project, responded that the detention pond would be underground. Commissioner Jackson asked if it was cheaper to place the detention ponds on top of the retaining wall rather than below the retaining wall. He asked if the property was steep. Mr. Fallahi responded that there was a twelve to thirteen foot elevation difference between the site and the natural drainage of the property. He stated that the detention pond was behind the retaining wall, not on top of it. He explained that in more detailed designs, the detention pond could be contained by the retaining wall, or it could be underground chambers behind the retaining wall.

Ms. Campbell explained that the plat was preliminary in nature and that the applicant would need to submit detailed engineering and civil plans for review by Public Works and other departments prior to receiving any permits. She stated that the applicant would also have to adhere to the Unified Development Code with regards to development.

Hearing no additional Commissioner comment, Vice Chair Vande Zande closed the floor to Commissioner comment and called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 3-0. Motion carried.

- D. **MISC2025-06** - Consideration for approval of a text amendment request as submitted by the City of Kennesaw. Said request is to amend the Unified Development Code, Appendix A, "Unified Development Code" Chapter 1 Section 1.09.02, Chapter 2 Section 2.01.03, and Chapter 2 Section 2.02.03 of said chapters as submitted by the City of Kennesaw.

Ms. Chanelle Campbell introduced this agenda item. This is a proposed text amendment to Appendix A of the Unified Development Code (UDC). On July 21, 2025, Mayor and Council approved the adoption of an ordinance regulating Short Term Rentals.

In alignment with that ordinance, this amendment seeks to formally update the UDC to reflect the newly adopted provisions and ensure consistency across regulatory documents.

Ms. Campbell directed Commissioners to look in their packets to view the proposed updates. She stated that the changes included Chapter 1 Section 1.09.02 - Addition of a formal definition for Short Term Rentals, Chapter 2 Section 2.01.03- Inclusion of Short Term Rentals as a permitted use within various residential zoning districts, and Chapter 2 Section 2.02.03- Updates to the table of land uses for residential districts to reflect Short Term Rentals as permitted uses. Ms. Campbell stated that the Planning Commission did not hear the ordinance because it was added to the Business License portion of the Code of Ordinances, which is not required to come before the Planning Commission. She explained that Planning and Zoning was coming back to update the sections that relate to zoning ordinances to ensure consistency with the changes that were amended and adopted by Mayor and Council.

The application was advertised in the Marietta Daily Journal on August 15th, 2025, as required by the UDC.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, Chairman Bodenhamer closed the floor to public comment and opened the floor to Commissioner comment.

Chairman Bodenhamer asked if a variance or zoning condition was required to allow a Short Term Rental before the new ordinance was adopted. Ms. Campbell responded that prior to the ordinance adoption, there was no regulatory document pertaining to Short Term Rentals. She stated that the new ordinance now regulates Short Term Rentals coming into the city, requiring them to have the necessary licenses and documents to be official in the city limits.

Commissioner Greenall asked what would be considered a Short Term Rental. Ms. Campbell responded that the rental period for a short-term rental is for less than 31 days.

Commissioner Jackson asked if the provision was for Airbnb and VRBO. Ms. Campbell responded in the affirmative. Commissioner Jackson asked if Short Term Rentals had to come before the Planning Commission for a hearing like a land use permit. Ms. Campbell responded that was not the case. She explained that applicants would only need to adhere to the ordinance requirements because Short Term Rentals would be handled by the business license department and are only allowed in certain zoning districts. She reiterated that a public hearing was not part of the requirements. Commissioner Jackson asked if there was an annual fee associated with Short Term Rentals. Ms. Campbell responded that there would be a fee that will be updated in the master fee schedule when it goes before Mayor and Council. Ms. Campbell offered to send the Commissioners a copy of the adopted Short Term Rental ordinance. Chairman Bodenhamer requested that the ordinance be sent.

Commissioner Jackson proposed a hypothetical where his neighbor wanted to rent out

their house for a football game. He asked if the neighbor would need a permit and inspections. Ms. Campbell responded that in the hypothetical, the neighbor would need to register their property to be used as a Short Term Rental. Once a license is obtained, similar to an Airbnb, the applicant can register to utilize the space for a period of time not exceeding 31 days. Ms. Campbell added that a Short Term Rental could not be used to host events or parties and that the intent is to have a dwelling space for a short period of time. Commissioner Jackson asked if the ordinance was for overnight stays. Ms. Campbell confirmed that it was for overnight stays in a personal dwelling unit.

Chairman Bodenhamer asked if the ordinance had already been adopted by Mayor and Council. Ms. Campbell confirmed that Mayor and Council already passed the ordinance. She reiterated that the text amendment is to amend the use and outline the permitted zoning districts so the zoning sections of the UDC align with the recently passed ordinance.

Chairman Bodenhamer asked if the zoning changes to allow Short Term Rentals in certain zoning designations had already been made by Mayor and Council. Ms. Campbell responded that the ordinance was already adopted by Mayor and Council and that applications would be formally accepted beginning October 1, 2025. Mr. Darryl Simmons added that the purpose of the text amendment was to align the business license and zoning UDC sections on Short Term Rentals. He stated that the text amendment was only to allow the Short Term Rental use in the zoning sections of the ordinance.

Chairman Bodenhamer clarified that he was asking if the annual zoning map update would be impacted. Mr. Simmons responded that this ordinance does not affect the zoning map.

Hearing no additional Commissioner comment, Chairman Bodenhamer called for a motion.

Motion to approve by Vice Chair Vande Zande.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

5. Staff Comment

6. Adjourn

Chairman Bodenhamer called for a motion to adjourn.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.



Item Report

TO: The Honorable Mayor and City Council

FROM: Darryl Simmons, Zoning Administrator

DATE: September 15, 2025

TITLE: **Zoning Variance: 2292 Bayswater Drive**
 Consideration for approval of a variance application for the property located at 2292 Bayswater Drive as submitted by Alberto Florido. Case #ZV2025-02

Summary:

Said request is to vary from the minimum setback required for R-15, Single Family Residential. Property is zoned R-15, Single Family Residential and consists of 0.66 +/- acres, lies in Land Lot 90 Tax Parcel 39. This public hearing was advertised in the Marietta Daily Journal on August 15, 2025, and a public notice sign has been posted on-site. At their September 3, 2025, meeting, the Planning Commission recommended approval of the variance request.

Recommendation:

The Zoning Administrator recommends approval of the variance.

Fiscal Impact:

Attachments:

1. ZV2025-02_2292 Bayswater Dr_Staff Analysis
2. ZV2025-02_2292 Bayswater Dr_Application Packet
3. 09-03-25 Planning Commission- Draft Minutes

ZONING ADMINISTRATOR
DARRYL SIMMONS

**ASSISTANT ZONING
ADMINISTRATOR/PLANNER**
CHANELLE CAMPBELL

CONTACT US

OFFICE: (770) 590-8268
WEBSITE: www.kennesaw-ga.gov
EMAIL: zoningdept@kennesaw-ga.gov



2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

MAYOR AND COUNCIL
SEPTEMBER 15, 2025

PLANNING COMMISSION
SEPTEMBER 3, 2025

LEGAL ADVERTISEMENTS
AUGUST 15, 2025

PUBLIC NOTICE SIGN
AUGUST 15, 2025

APPLICATION SUBMITTED
JULY 25, 2025

STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

Property Addresses

2292 Bayswater Drive

Applicant

Alberto Florido

Representative

N/A

Property Owner

Same as applicant

Current Zoning

R-15, Single Family Residential

Future Land Use Category

Residential Low/Medium (RL)

Project Request: Variance request to reduce the minimum rear setback requirement from 30 ft to 16 ft. to rebuild a deck and balcony.

[Please see page 2 for project request and intent.](#)



PROPERTY DETAILS

Within 1/2 mi from Unincorporated Cobb Co: No
Historic District: No
Cemetery: No **Floodplain:** No **Stream:** Yes
Parcel ID #: 20009000390
Land Lot #: 90 **Tax Parcel #:** 39
Land Area: 0.68 +/- acres or 30,000 sq. ft.
Proposed Building SQFT: N/A

RECOMMENDATION

Staff Recommendation

Approval of the variance request.

Planning Commission Recommendation

Approval of the variance

Please see page 12 for basis for recommendation.

ADJACENT PROPERTY DETAILS

Surrounding Zoning Dist. and Future Land Use

North: No Street

Zoning: R-10, Single Family Residential

Future Land Use: Residential Low/Medium (RL)

South: Bayswater Dr

Zoning: R-15, Single Family Residential

Future Land Use: Residential Low/Medium (RL)

East: No Street

Zoning: R-15, Single Family Residential

Future Land Use: Residential Low/Medium (RL)

West: No Street

Zoning: R-15, Single Family Residential

Future Land Use: Residential Low/Medium (RL)

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

DESCRIPTION OF ZONING REQUEST: **VARIANCE**

VARIANCE:

This is a variance request submitted for the property located at 2292 Bayswater Drive. The applicant is seeking relief from the minimum rear setback requirement as outlined in [Section 2.01.03.04\(D\)](#) of the Unified Development Code in order to rebuild a deck and balcony.

The current zoning standards require a 30-foot rear setback. However, the applicant is requesting to encroach 14 feet into the required setback, resulting in a proposed rear setback of 16 feet.

UNIFIED DEVELOPMENT CODE

The R-15, Single-Family Residential district is intended to provide suitable areas for single-family, detached dwellings at medium densities as defined by the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access to both public water and sewerage.

Section 2.01.03.04(D) - Lot size, setback and building height requirements

Min. Lot size	15,000 sq. ft.
Min. Floor Area	1,400 sq. ft.
Min. Lot width at front setback line	75 ft; cul-de-sac 50 ft.
Max. Lot Coverage (%)	35
Min. Front Yard as measured from local	35 ft.
Min. Side Yard	10 ft.
Min. Rear Yard	30 ft.
Max. Building Height	35 ft.

Pre-Application Meeting

April 9, 2025

Application Submitted

July 25, 2025

Fees Paid

\$375 (Variance)

Certified Letters Mailed

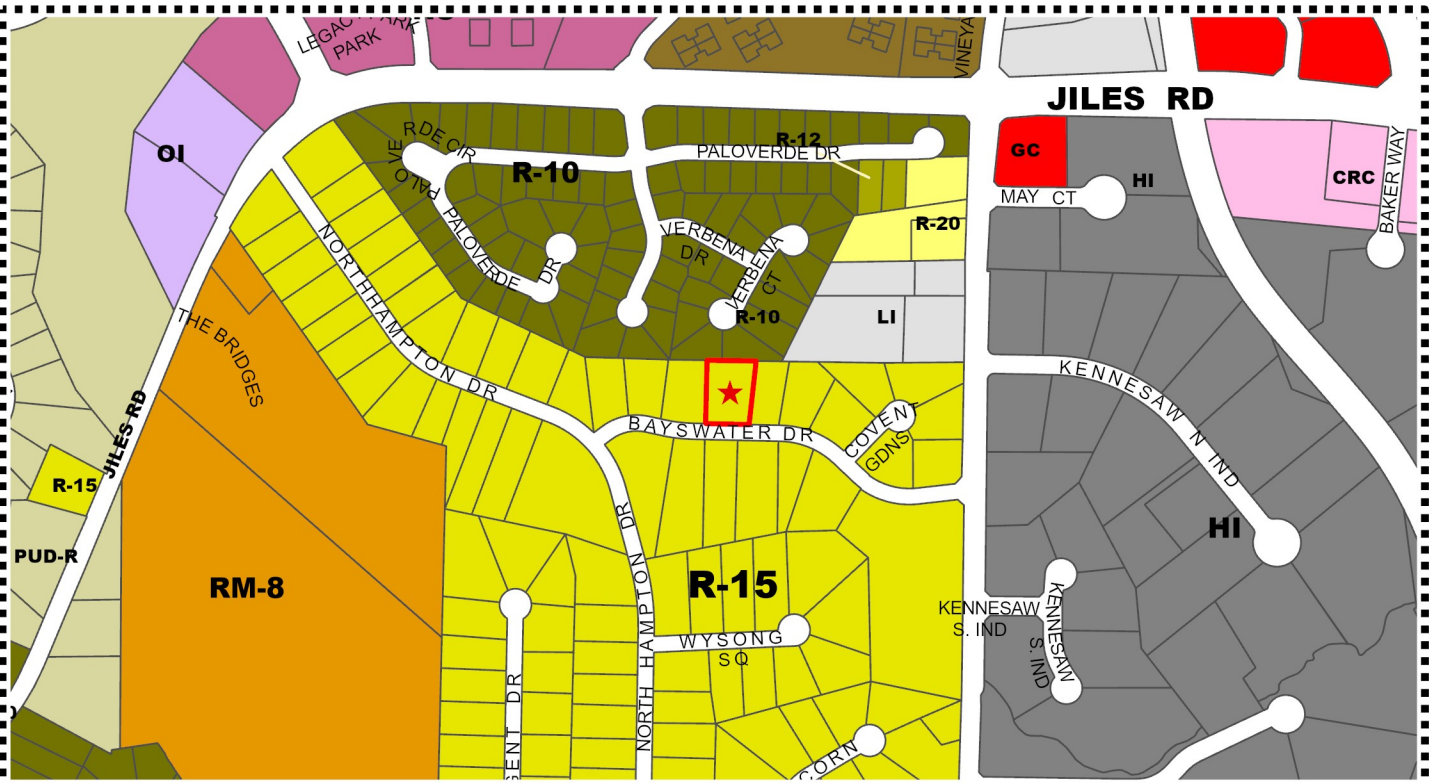
August 13, 2025

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

ZONING MAP



LEGEND

Zoning Districts

CBD	HI	OI	R-12	RA-5
CRC	LI	PSSH	R-15	RA-6
FST	MHP	PSC	R-20	RM-8
GC	NRC	PUD-R	R-30	RM-12
HGB	NS	PVC	R-40	RM-16
		R-10	RA-4	UVC

Form Based Code

	Open Space
	T-3
	T-4L
	T-4O
	T-5

Zoning Overlays

	Airport Hazard District
	Conservation Subdivision
	Historic Districts
	Historic Preservation Village
	Senior Living

The subject property, approximately 0.68 ± acres, is located off Bayswater Drive within the Fairfax subdivision. It is surrounded by single-family residential lots ranging in size from 20,000 to 41,000 square feet, consistent with the subdivision's established zoning designation and development pattern.

To the north, the property is abutted by the Giles Crossing subdivision, which is currently zoned R-10, Single-Family Residential. To the west, it borders The Bridges of Kennesaw, a multifamily apartment complex zoned RM-8, Multifamily Residential. To the south, the subdivision borders both Victoria Crossing subdivision currently zoned Planned Unit Development –Residential (PUD-R) and Winchester Forest subdivision currently zoned R-10, Single Family Residential. On the eastern boundary, adjacent parcels are zoned Light Industrial (LI) and Heavy Industrial (HI), with active industrial uses including Industresource, a fabrication and installation company, and Sierra Construction Company, Inc.

STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

BACKGROUND:

The subject site is currently zoned R-15, Single-Family Residential and is located within the Fairfax subdivision, which comprises 113 single-family lots. The subdivision was officially established in 1980, with each lot maintaining a minimum lot size of 20,000 square feet, consistent with the zoning designation and development standards in place at the time.

In 1985, permits were issued for the construction of the single-family dwelling located at 2292 Bayswater Drive, situated on Lot 15, which measures approximately 30,000 square feet. The home was built in accordance with the approved subdivision standards, including required setbacks. The structure was placed approximately 30 feet from the rear property line and 10 feet from the side property lines, aligning with the applicable zoning requirements.

The dwelling was intentionally sited toward the rear of the parcel to comply with the front setback requirement and to avoid encroachment into the drainage easement that traverses the property. This easement plays a critical role in protecting adjacent properties from flooding and erosion by maintaining the natural flow of stormwater through the subdivision.

EXISTING SITE CONDITIONS



STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

PRE-EXISTING CONDITIONS

In 2019, the subject property included an existing rear deck and balcony based on the details obtained through Cobb County Tax Assessor's office. On March 3, 2025, a Stop Work Order was issued following the commencement of construction activities for a new rear deck and balcony without prior issuance of a building permit, in violation of the City's permitting requirements.

Subsequently, the property owner submitted a permit application for the replacement structures. Upon review, it was determined that the proposed deck and balcony replacement would not conform to the required rear setback standards established for the R-15 zoning district. Specifically, the encroachment exceeds the allowable limits, thereby necessitating further evaluation for potential variance consideration or design modification to bring the proposal into compliance.

PRE-EXISTING SITE CONDITIONS



Site Conditions, 2019 (Cobb Tax Assessor)

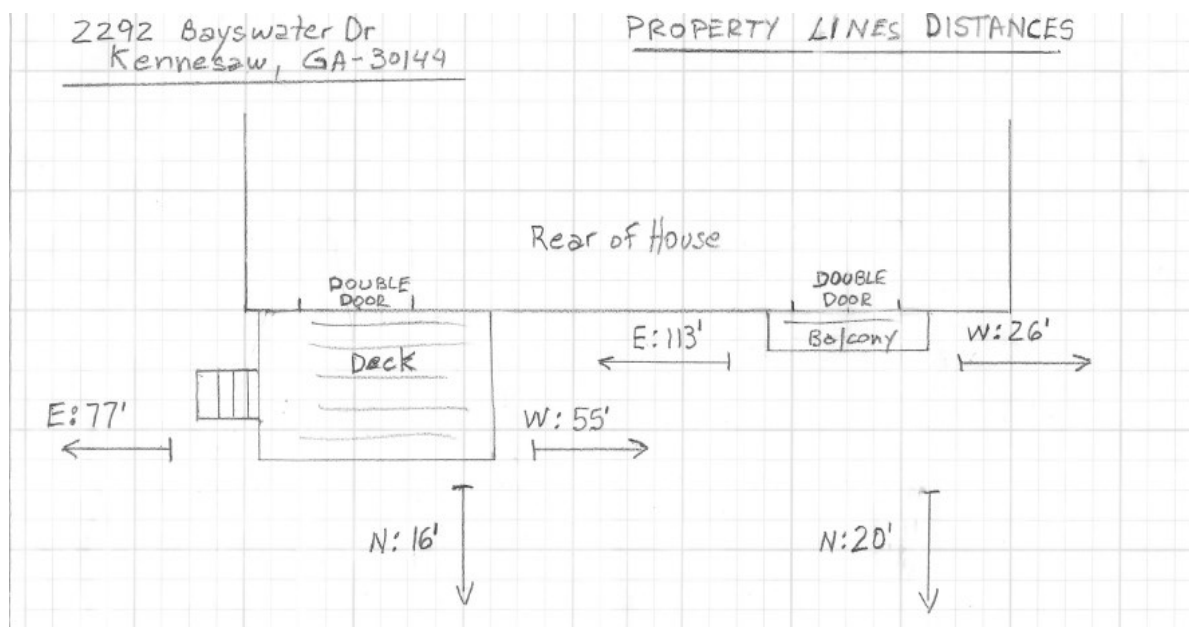
STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

PRE-EXISTING SITE CONDITIONS



PROPOSED DECK/BALCONY PLAN



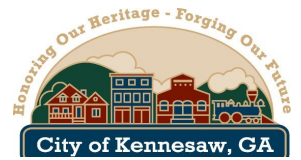
STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

CURRENT SITE CONDITIONS

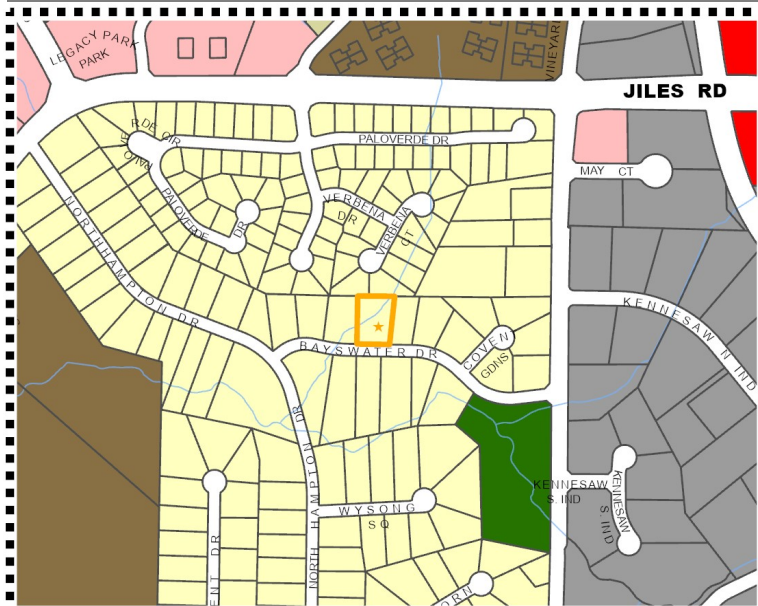


STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

2022 COMPREHENSIVE PLAN - FUTURE LAND USE



RL - RESIDENTIAL LOW/MEDIUM

These are areas of residential land uses within the City. This may be single-family or multi-family housing. New development should reflect the character of the surrounding development.

Recommendations:

- Density: 1-4 units per acre
- Internal amenities
- Walkable; Connectivity to adjacent parcels
- Conservation of natural resources
- Percentage of housing dedicated to being affordable*

* Affordable based on the definitions and standards provided by the United States Housing and Urban Development.

LEGEND

Future Land Use	
CAC - Community Activity Center	PRC - Park/Recreation/Conservation
DAC - Downtown Activity Center	PUD - Planned Unit Development
I - Industrial	RAC - Regional Activity Center
NAC - Neighborhood Activity Center	RH - Residential High
	RL - Residential Low/Medium

FUTURE LAND USE ANALYSIS

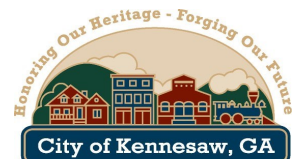
The subject property is designated **Residential Low/Medium (RL)** under the City's Comprehensive Plan, which supports moderate-density development characterized by single-family or multi-family homes on larger lots. This designation promotes residential environments that offer greater privacy, open space, and compatibility with surrounding neighborhoods.

The applicant is requesting a variance to encroach into the required setback, and staff finds that the proposed encroachment will not alter the zoning designation, density, or external appearance of the property in a way that would impact the character of the neighborhood. The existing residential use remains consistent with the RL designation, and the proposed adjustment is minor in scale, maintaining the overall integrity of the streetscape and adjacent properties.

Staff concludes that the request is in harmony with the goals of the Comprehensive Plan, as it:

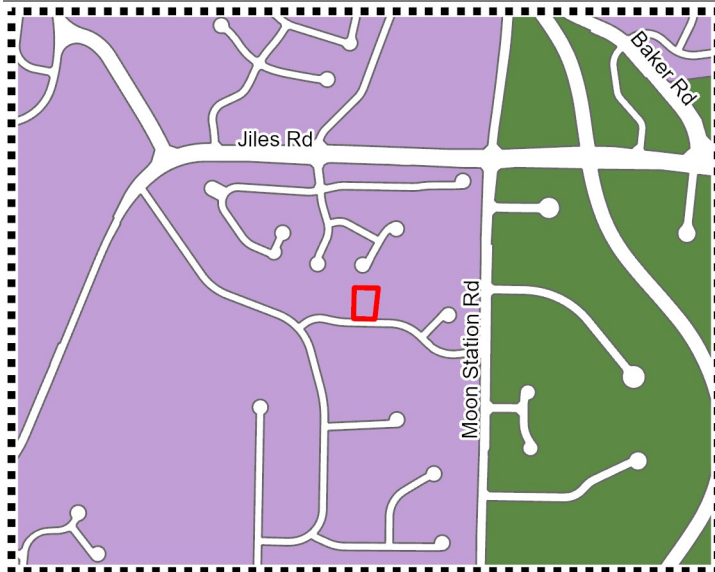
- Preserves the residential nature and scale of the area
- Does not increase density beyond what is permitted
- Maintains visual and spatial compatibility with neighboring lots

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

2022 COMPREHENSIVE PLAN UPDATE - AREAS



LEGEND

Kennesaw Areas

Cobb Parkway Commercial Corridor	Jiles and Baker
Ridenour	Swift-Cantrell
West Pine Mountain	Campus Living
East Pine Mountain Revitalization	Cherokee Street Commercial Corridor
Kennesaw Due West	North Cherokee
Cobb International Industrial Corridor	Moon Station Industrial Corridor
Kennesaw Marketplace	Historic Central Business District
Barrett and Old 41	In-Town Living
	McCollum Industrial Corridor

JILES AND BAKER

The Jiles and Baker area is a unique blend of older and newer housing developments mixed with neighborhood-compatible retail. This is the largest of the residential character areas in land area and in population. Located in the northwest quadrant of the City, the area spans from Moon Station Road west to near the Acworth city limits and from Main Street north to Baker Road. Single-family detached residential is the predominant land use. Most of the homes are part of a neighborhood or planned unit developments. Notable public features of the area include the Kennesaw Community Trail and being adjacent to Swift-Cantrell Park.

Future Land Use Categories:

- Neighborhood Activity Center (NAC)
- Park/Recreation/Conservation (PRC)
- Planned Unit Development (PUD)
- Residential Low (RL)

AREA DESIGNATION ANALYSIS

The site is located within the Jiles and Baker area. According to the Area Policy Matrix outlined in the Comprehensive Plan, development in this area should include a variety of housing choices based on single-family residential concepts and encourages housing types to reflect traditional neighborhood styles.

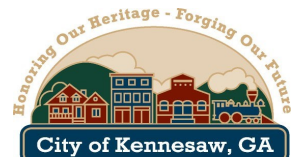
SURROUNDING NEIGHBORHOODS

- Gile Crossing subdivision
- The Bridges of Kennesaw Multifamily complex
- Victoria Crossing subdivision
- Winchester Forest subdivision

NEARBY PUBLIC SCHOOLS

- Baker Elementary School (Cobb County)

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

ENVIRONMENTAL

FEMA FLOOD ZONE MAP

Floodplain:

☐ Yes
☒ No
☐ Not Verified

Stream:

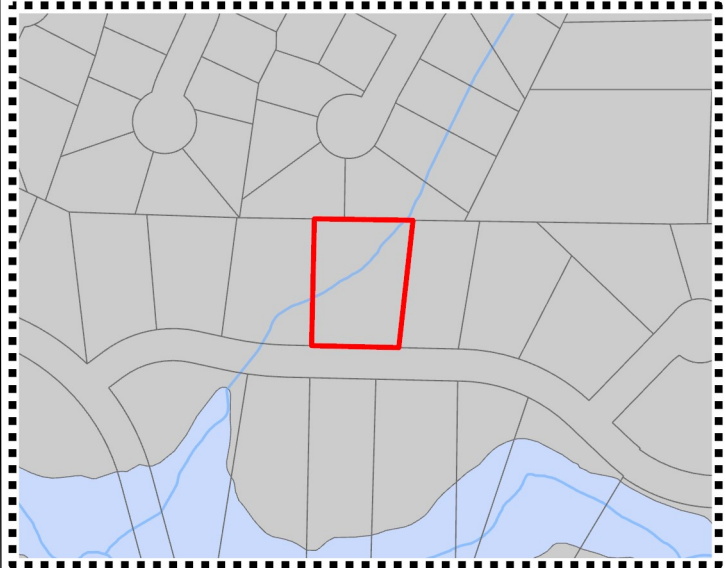
☒ Yes
☐ No
☐ Not Verified

Drainage Basin:

☒ None
☐ FEMA 100-year floodplain area
☐ Flood Damage Prevention Ordinance¹
☐ Project subject to Cobb County Damage Prevention Requirements
☐ Dam Breach Zone (Upstream)²
☐ Owner/Developer is responsible for obtaining any required wetland permits from the United States Army Corps of Engineers

Streams and Creeks:

☐ Metropolitan River Protection Area³
☐ Chattahoochee River Corridor Tributary Area⁴
☐ Georgia Erosion-Sediment Control Law and County Ordinance⁵
☐ Georgia DNR Variance for work being done in 25-foot stream bank buffers (may be required)
☐ City Stream Buffer Required
☒ No Stream Buffer Required



LEGEND

Special Flood Hazard Areas

2018 Flood Zones

A	Subject Property
AE	Land Lots
AE, Floodway	Kennesaw City Limits
X, 0.2 Pct Annual Chance	

ADDITIONAL COMMENTS REGARDING PROJECT:

- Developer may be required to install/upgrade water mains based on fire flow test results or Fire Department code. This will be resolved in the plan review process.
- Developer will be responsible for connecting to the existing County water and sewer systems, installing and/or upgrading all outfalls and water mains and obtaining on and/or off site easements, dedication of on and/or off site water and sewer to Cobb County, as may be required. Rezoning does not guarantee water/sewer availability/capacity unless so stated in writing by the Cobb County Water System. Permit issuances subject to continued treatment plant compliance with EPD discharge requirements.
- Applicant will be responsible to meet all City of Kennesaw Development & Zoning Ordinance Standards, State, County and applicable Federal regulations as part of the plan review approval process. All conceptual representations submitted with the application and acted on by Mayor and Council does not relieve applicant and property owners from meeting all development standards.

- Designated flood hazard
- Need to keep residential buildings out of hazard.
- Within 2000-feet of the Chattahoochee River. ARC review 35-feet undisturbed buffer each side of waterway.
- Cobb County review (___-feet undisturbed buffer on each side)
- State of Georgia and Cobb County review.

STAFF ANALYSIS REPORT

ZONING CASE #: ZV2025-02

TRANSPORTATION DATA:



Roadway Name

Bayswater Drive

Roadway Classification

Local

Speed Limit

25 MPH

Jurisdictional Control

City of Kennesaw

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

PLANNING AND ZONING		DEPARTMENT COMMENTS
Site Visit: ☒ Yes ☐ No	Staff Member: Name: Chanelle Campbell Date of Visit: 08/13/2025	Public Works: If the deck is reconstructed at the rear of the residence, it will not encroach upon or impact the designated stream buffer areas.
Historic Preservation: Not located in the historic district		Building Services: No Comments
Cemetery Preservation: No cemeteries on site		Cobb County Water: None provided

STAFF ANALYSIS - **VARIANCE**

The applicant, Alberto Florido, property owner of 2292 Bayswater Drive, has submitted a variance application seeking relief from Section 2.01.03.04(D) of the Unified Development Code (UDC). Specifically, the applicant is requesting to reduce the required rear setback from 30 feet to 16 feet, resulting in a 14-foot encroachment into the setback area to allow for the reconstruction of a deck and balcony at the rear of the residence.

Per [Section 9.02.00](#) of the UDC, variances may be granted when certain criteria are met. Staff has reviewed the submitted materials and offers the following findings in support of the request:

- A. There is extraordinary and exceptional conditions pertaining to the property because of its size, shape or topography;**
 Based on the submitted materials, constrained by the presence of a stream and drainage easement, which limits buildable area and influences the placement of the existing structure. These site-specific conditions restrict the property owner's ability to make improvements that would otherwise be permitted on similarly zoned lots within the subdivision.
- B. The application of the UDC standards to property creates practical difficulty or unnecessary hardship.**
 The original dwelling was constructed in close proximity to the rear setback line to avoid encroachment into the stream buffer and drainage easement, which are critical for stormwater management and environmental protection. As a result, the available space for rear improvements is significantly limited, and reconstruction of the deck and balcony within the existing footprint would trigger noncompliance without relief.
- C. The practical difficulty and/or unnecessary hardship are conditions which are peculiar to the property involved;**
 The presence of environmental constraints including a stream and an associated drainage easement impose site-specific limitations that are not typically encountered on other R-15 zoned parcels. These unique conditions warrant consideration for a rear setback reduction to accommodate the reconstruction of the deck and balcony within a reduced footprint, consistent with and more modest than the previously existing structures.

STAFF ANALYSIS REPORT



ZONING CASE #: ZV2025-02

D. Relief, if granted, would not cause substantial detriment to the public good or impede the purposes and intent of the UDC

Based on the submitted materials, it appears that granting the variance may not be materially detrimental to the public welfare or impede the purposes and intent of the UDC as the variance does not introduce any additional use inconsistent with the R-15 zoning designation and maintains compliance with all other applicable development standards.

ZONING ADMINISTRATOR'S RECOMMENDATION: **APPROVAL**

Based on the above findings, staff concludes that the request meets the criteria for variance consideration under the UDC. The proposed encroachment is limited in scope and does not alter the residential character, zoning designation, or overall density of the neighborhood. Approval of the variance would allow the property owner to maintain functional outdoor space with additional egress points while respecting environmental constraints and preserving neighborhood compatibility.

Therefore, the Zoning Administrator recommends that this application be approved.

PLANNING COMMISSION RECOMMENDATION

At the September 3, 2025 meeting, the Planning Commission recommended approval of the variance request.

MAYOR AND COUNCIL DECISION:

To be determined on September 15, 2025



CASE NUMBER		LAND USE OR ZONING		2292 Bayswater Drive Land Lot 90, Tax Parcel 39		
		FROM	TO	Subject Property		
AV	LU					CITY OF KENNESAW PLANNING & ZONING DEPT. 770-590-8268 <i>Derek Easterday</i> MAJOR <i>Don Harvey</i> CITY CLERK
AX	RZ					
DX	AV – Administrative Variance	R-10 ZONING KENNESAW CITY LIMITS COBB COUNTY 99 LAND LOT				
HBR	AX – Annexation					
SLUP	HBR – Historic Board Review					
	LU – Land Use					
	RZ – Re-zoning					Scale: 1" = 236'
	SLUP – Special Land Use					Print Date: 7/21/2025
	ZV – Variance					ZV2025_002



Date Received 7/25/2025

Staff's Initials RG

VARIANCE APPLICATION

Required Fee \$375.00

Is this property located within the Kennesaw Historic District (yes) _____ (no) X

A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.

(Applicant or agent must be present at all public hearings)

Date of Consultation _____

Staff's Initials _____

PURPOSE OF VARIANCE REQUEST Rear of house deck and balcony

(Variance request to reduce the minimum rear setback requirement from 30 ft. to 16 ft. to rebuild a deck and balcony)

LAND USE PROPERTY ADDRESS 2292 Bayswater Dr. Kennesaw, GA 30144

Land Lot 15 Tax Parcel 20009000390 Lot Size 0.66 acres Current Zoning 15

APPLICANT Alberto Florido

APPLICANT EMAIL _____

Applicant address 2292 Bayswater Dr. Kennesaw, GA 30144

(Home#) _____ (Work#) _____ (Cell#) _____

Applicant Signature _____

Signed, sealed and delivered in presence of: _____

Notary

Date

REPRESENTATIVE _____

(Fax #) _____ (Work#) _____ (Cell#) _____

Representative Signature _____

Signed, sealed and delivered in presence of: _____

Notary

Date

TITLEHOLDER: Alberto Florido

Telephone: _____

Signature: _____

Address: 2292 Bayswater Dr Kennesaw

Signed, sealed and delivered in presence of: _____

Notary

Date



CAMPAIGN DISCLOSURE REPORT¹ BY APPLICANT²

A separate form must be completed by each applicant).

Has the applicant made, within two (2) years immediately preceding the filing of this application for rezoning, campaign contributions aggregating two hundred fifty dollars (\$250.00) or more or made gifts having in the aggregate a value of two hundred fifty dollars (\$250.00) or more to a member or members of the Mayor and Council or Planning Commission who will consider the application? NO

If "Yes," the applicant and the attorney representing the applicant must file a disclosure report with the Mayor and Council of the City of Kennesaw within ten (10) days after this application is first filed.

Please supply the following information that will be considered as the required disclosure:

The name of the member(s) of the Mayor and Council or Planning Commission to whom the campaign contribution or gift was made:

The dollar amount of each campaign contribution made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application and the date of each such contribution:

An enumeration and description of each gift having a value of two hundred fifty dollars (\$250.00) or more made by the applicant to the member(s) of the Mayor and Council or Planning Commission during the two (2) years immediately preceding the filing of this application:

I certify that the foregoing information is true and correct, this 25 day of July, 2025

Applicants Signature

¹ If the answer to any of the above is "Yes," then the member of the Mayor and Council or Planning Commission must immediately disclose the nature and extent of such interest, in writing, to the Mayor and Council of the City of Kennesaw, Georgia. A copy should be filed with this application. Such disclosures shall be a public record and available for public inspection at any time during normal working hours.

² Applicant means any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action.

Section 1909, Part 4 Standards for Decisions – Variances

Zoning Variances may be granted in such individual cases of practical difficulty or unnecessary hardships as follows:

COMMENTS

There is extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography.	The house is built very close to the rear property line.
The application of this chapter to this particular piece of property would create practical difficulty or unnecessary hardship.	Please see the attached page A.
Such conditions are peculiar to the particular piece of property involved.	Considering the setback between the house and the back property line.
Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of this chapter.	The back of the property is fenced off and private. All the properties around have back decks.

Chanelle Campbell

From: Alberto Florido [REDACTED]
Sent: Friday, July 25, 2025 11:38 AM
To: Chanelle Campbell
Subject: 2292 Bayswater Dr. - back deck and balcony

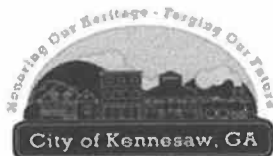
I purchased my home at 2292 Bayswater Drive in March 2024, and upon the initial inspection of the house during the sale, the back deck needed some repairs. However, I could not see the extent of the severe damage and rotting due to the old fence covering the bottom sides of the deck until I started to remove the debris surrounding it. Because I was very excited and motivated to improve my new property and address these safety concerns asap, I decided to completely demolish the old deck since it was not viable anymore. I then started some construction to replace the old deck in a smaller footprint than the first, but I failed to get the permit for the project, for which I apologize wholeheartedly. The inspector came, and the project halted.

There are two double French doors on the back of the house, one next to the kitchen and the other in the main bedroom. After removing the deck, I had to block them for safety (see pictures), as the insurance company required at that time.

I then applied for the permit to replace the deck and stairs next to the kitchen door and the other side of the deck with a balcony next to the main bedroom door. Because the code required thirty feet of setback, it was denied, even though the original deck had a setback of ten or twelve feet at one point (see Photos). Even though it is considered a new deck, it is in the exact location with an eighteen-foot setback, less than the original deck.

Because I am 67 years old and have worked hard my entire life, one of the main reasons I purchased this home with this outdoor deck area was to have easy access from my living space to enjoy & relax in the sun. Considering the home's elevation, this space would also provide the necessary exit out of the back of the house in emergencies, considering the height from the back windows is 8-9' from the ground. Lastly, I purchased this home with a back deck; not having one will devalue my home. As I invest in this property, the value will increase for me and the neighborhood.

Thank you for your time and consideration of this matter.



CERTIFICATION AUTHORIZATION

I hereby attest to the fact that a certified mailing to property owners within 200 feet was sent out on or before August 15, 2025 in accordance with the application requirements.

8/14/2025

Date

[Signature]

Applicant or Authorized Agent Signature

Sworn and subscribed before me this 14th day of August 2025

[Signature]

Notary Public



Prepared By:
Weissman PC
3500 Lenox Road, 4th Floor
Atlanta, GA 30326

File No.: W-S-02885-24-WC

Parcel ID: 20-0090-0-039-0

LIMITED WARRANTY DEED

STATE OF GEORGIA
COUNTY OF COBB

THIS INDENTURE, made this 22nd day of March, 2024 by and between **Mary B. Johnson and Jeffrey Neal Johnson**, as party or parties of the first part, hereinafter called Grantor, and **Alberto Florido**, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of TEN DOLLARS AND NO/100 (\$10.00) AND OTHER VALUABLE CONSIDERATIONS in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee, the following described property, to-wit:

SEE ATTACHED EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE HERETO

THIS CONVEYANCE is made subject to all zoning ordinances, easements and restrictions of record affecting said described property.

TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, only to the proper use, benefit and behoof of the said Grantee, forever IN FEE SIMPLE.

AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons claiming by, through, or under Grantor herein.

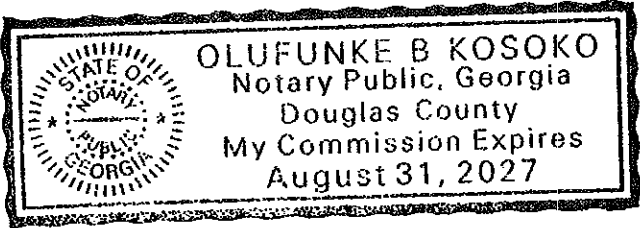
IN WITNESS WHEREOF, the Grantor has signed and sealed this Deed, on the date and year above written.

Signed, sealed and delivered
in the presence of: BO Zind

Unofficial Witness
[Signature]
Notary Public

My Commission Expires: 8/31/2027

Mary B Johnson (Seal)
Mary B. Johnson



Signed, sealed and delivered
in the presence of: BO Zind

Unofficial Witness
[Signature]
Notary Public

My Commission Expires: 8/31/2027

[Signature] (Seal)
Jeffrey Neal Johnson

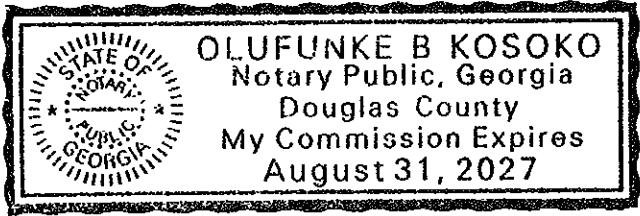


EXHIBIT "A"

File No.: W-S-02885-24-WC

All that tract or parcel of land lying and being in Land Lot 90 of the 20th District, 2nd Section, Cobb County, Georgia, being Lot 15, Fairfax, as per plat recorded in Plat Book 97, Page 53, Cobb County, Records, which plat is hereby refereed to and made a part of this description; as more particularly shown on that certain plat of survey by Georgia Land Surveying Co., Inc., dated November 18, 1985.

FOR INFORMATIONAL PURPOSES ONLY: Said property being known as 2292 Bayswater Drive Northwest according to the present system of numbering property in the City of Kennesaw, Cobb County, Georgia.



City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780
(770) 429-4542

2024 Property Tax Bill

Parcel ID		Tax District		Bill #					
20009000390		3/3-BOND - KENNESAW CITY		266819					
Property Owner/Location/Description				Fair Market Value	Taxable Value				
FLORIDO ALBERTO 2292 BAYSWATER DR				332,990	133,196				
Levies	Taxable Value	-	Exemptions	=	Net Assessment X Tax Rate = Net Tax				
CITY OF KENNESAW	133,196		0		133,196 7.7500000000 \$1,032.27				
BOND	133,196		0		133,196 1.5000000000 \$199.79				
Exemptions:									
						Current Year Tax		\$1,232.06	
						Interest		\$0.00	
						Penalty		\$0.00	
						Other Fees		\$0.00	
						Payments Received		\$1,232.06	
						Other Amounts Due		\$0.00	
						Total Due		\$0.00	
						Due Date		12/01/2024	



City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780

Please make check or Money Order Payable to :
City of Kennesaw Property Tax Division and
include the Parcel ID on your check.

For your convenience, you may pay by check,
money order, Discover, Mastercard, AMEX,
VISA.
3% fee and \$3.50 per transaction fee added to
debit/credit card payments. \$1.25 fee per
ECheck transaction paid online.

Parcel ID: 20009000390
Amount Due: \$0.00
Bill#: 266819
Due Date: 12/01/2024

AMOUNT PAID

FLORIDO ALBERTO
2292 BAYSWATER DR NW
KENNESAW, GA 30144-1148

City of Kennesaw
PROPERTY TAX DIVISION
2529 J. O. STEPHENSON AVE
KENNESAW, GA 30144-2780



Printed: 7/21/2025

Cobb County Online Tax Receipt

Thank you for your payment!

CARLA JACKSON TAX COMMISSIONER
HEATHER WALKER CHIEF DEPUTY
Phone: 770-528-8600
Fax: 770-528-8679

Payer:
PENNYMAC

FLORIDO ALBERTO

Payment Date: 10/14/2024

Tax Year	Parcel ID	Due Date	Appeal Amount			Taxes Due
2024	20009000390	10/15/2024	Pay:	N/A	or	\$0.00
Interest	Penalty	Fees	Total Due	Amount Paid	Balance	
\$0.00	\$0.00	\$0.00	\$0.00	\$4,015.87	\$0.00	



Scan this code with your
mobile phone to view
this bill!!

OWNER'S ACKNOWLEDGEMENT:

The owner of the land shown on this plat and who in person or through a duly authorized agent acknowledges that this plat was made from an actual survey and dedicates to the use of the public forever all streets, alleys, parks, water courses, drains, easements and public places hereon shown for the purpose and consideration herein expressed.

OWNER: RENTS LAND CORP. DATE: December 17, 1979
for: RENTS LAND CORP.

SURVEYOR'S ACKNOWLEDGEMENT:

I hereby certify that the plan shown and described hereon is a true and correct survey made on the ground under my supervision, that the monuments have been placed as shown hereon, and is to the accuracy and specifications required by the Cobb County Subdivision Regulations.

Thomas M. Ginn
Registered Georgia Land Surveyor # 1549

COBB COUNTY CERTIFICATION:

This plat having been submitted to Cobb County and having been found to comply with the Master Plan, the Cobb County Subdivision Regulations and the Cobb County Zoning Regulations is approved subject to the installation and dedication of all streets, utilities, easements, and other improvements in accordance with the Standard Design Specifications.

2-26-80 Date James E. Herty
Engineering Department
2-26-80 Date James E. Herty
Zoning Dept./Planning Commission
2-24-80 Date County Board
Board of Commissioners

CERTIFICATION OF THE COUNTY HEALTH OFFICERS:

This plat has been approved for individual septic tank systems, and individual septic tank permits will be issued upon receipt of individual plot plans, showing the septic tank system in a suitable place on the lot. (Not binding after 3 years)

Dated this 14th day of Feb., 1979.

W.C. North
Cobb County Health Officer

LOT	AREA (SQ. FT.)	LOT	AREA (SQ. FT.)	LOT	AREA (SQ. FT.)
1	27,825	40	21,816	79	20,305
2	20,000	41	21,805	80	20,391
3	20,000	42	20,103	81	20,477
4	20,000	43	20,000	82	20,563
5	20,000	44	20,000	83	20,649
6	20,000	45	20,000	84	20,735
7	20,708	46	20,000	85	21,828
8	21,179	47	21,828	86	22,914
9	20,050	48	20,320	87	22,999
10	20,083	49	21,517	88	23,085
11	21,641	50	21,517	89	23,170
12	23,480	51	21,517	90	23,256
13	21,867	52	20,393	91	23,341
14	25,409	53	21,517	92	23,427
15	30,000	54	24,791	93	23,512
16	21,021	55	24,791	94	23,598
17	24,348	56	21,148	95	23,683
18	22,020	57	21,779	96	23,769
19	22,383	58	24,583	97	23,854
20	26,257	59	20,300	98	23,940
21	23,353	60	20,465	99	24,025
22	23,084	61	25,165	100	24,111
23	21,773	62	37,725	101	24,196
24	36,126	63	37,056	102	24,282
25	28,813	64	26,671	103	24,367
26	31,099	65	20,000	104	24,453
27	33,617	66	20,000		
28	44,100	67	20,000		
		68	20,000		
		69	20,000		
		70	20,000		
		71	21,488		
		72	25,835		
		73	24,403		
		74	21,893		
		75	21,365		
		76	20,607		
		77	20,133		
		78	20,210		

□ SQ. FT. OUTSIDE FLOOD PLAIN
□ SQ. FT. WITHIN FLOOD PLAIN

LOW OF FORMERLY
WAYNE O. ROBINSON

LOW OF FORMERLY
A.L. MARE

LOW OF FORMERLY
RICHARD L. POWELL

LOW OF FORMERLY
A.L. MARE

LOW OF FORMERLY
A.L. MARE

LOW OF FORMERLY
A.L. MARE

LOW OF FORMERLY
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CURVE	Δ	RADIUS	TANGENT	LENGTH	CHORD
#1	34°15'15"	357.33	110.00	213.42	210.20
#2	54°01'24"	338.93	172.32	318.72	307.04
#3	16°00'00"	111.54	100.00	108.70	108.05
#4	20°00'00"	810.00	210.00	339.87	296.98
#5	45°37'23"	285.31	120.00	227.15	221.23
#6	59°00'00"	194.48	110.00	200.21	191.48
#7	62°00'00"	166.43	100.00	180.00	171.43
#8	14°08'57"	578.22	71.14	141.56	141.20
#9	42°55'13"	279.82	110.00	209.61	204.75
#10	50°10'41"	212.86	100.00	186.97	181.02

FINAL PLAT FOR FAIRFAX

LOCATED IN L.L. 90, 20TH DISTRICT, 2ND SECTION
COBB COUNTY, GEORGIA

SCALE: 1"=100' DATE: JUNE 29, 1979

PROTECTIVE COVENANTS RECORDED
IN DEED BOOK 2123, PAGE 367.

RECORDED IN PLAT BOOK 75, PAGE 65
ON 2-29, 1980 AT 4 P.M.
Jack D. Graham
CLERK, COBB SUPERIOR COURT

NOTE:

PROTECTIVE COVENANTS RECORDED
IN DEED BOOK 2123, PAGE 367.

Date of boundary field work completion - November 14, 1978. Error of Closure of original traverse exceeds 10 000.1. Angular error per point on original traverse = 00' 03". Equipment used Wild T-16 theodolite and B-T Distance meter. No point on this plat is within 500' of a National Geodetic Survey monument.

20' Drainage Easement
10' Drainage Easement
o Denotes Iron Pin # 4 Rebar
Area of Tract = 80.21 acres

SOUTHERN SURVEYING & MAPPING CO., INC.
4076 EBBELTZER ROAD, N.E.
MAZETTA, GEORGIA 30066 PH 926-7759

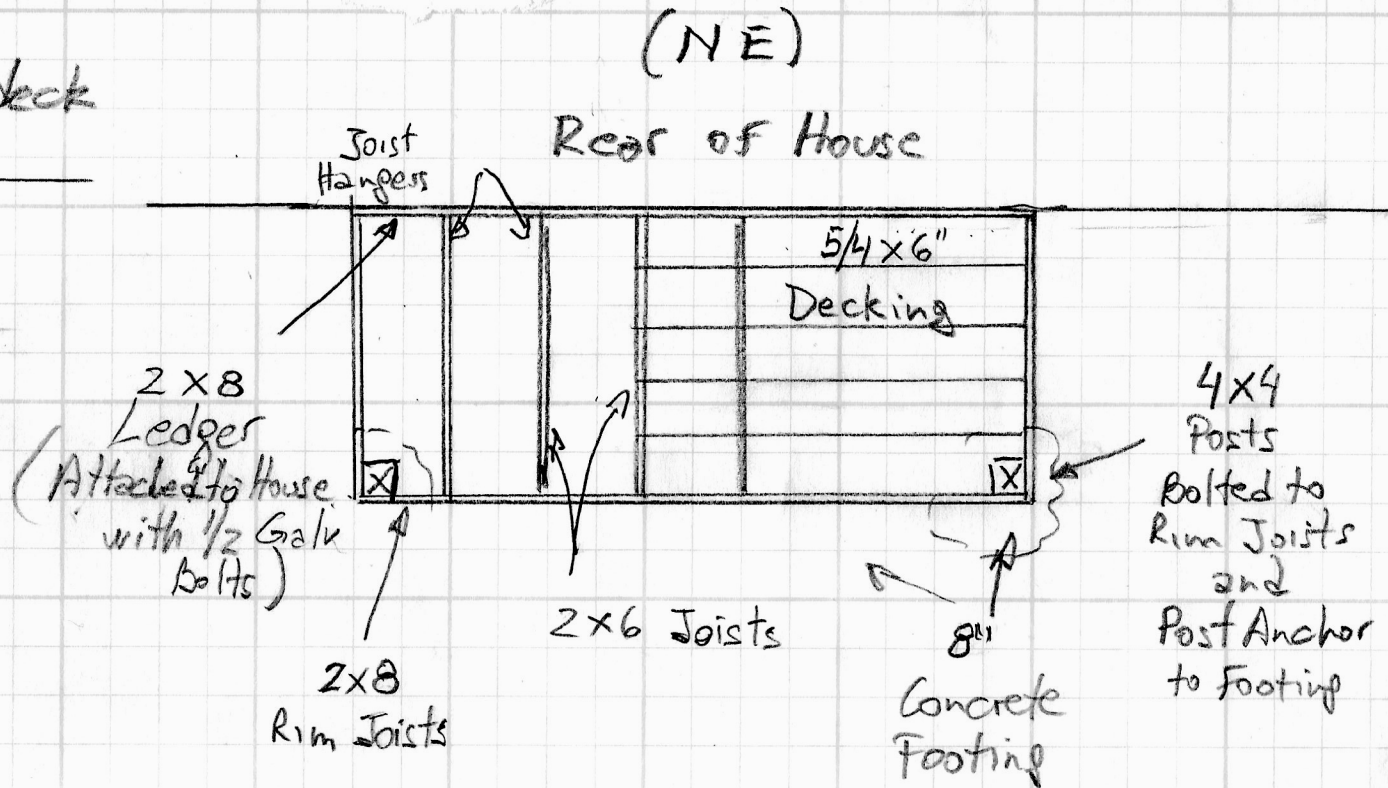
Variable drainage easements shall be 10' from center of ditch line or 5' from center of drain pipe on each side.

Replacement of the old deck with a new Balcony

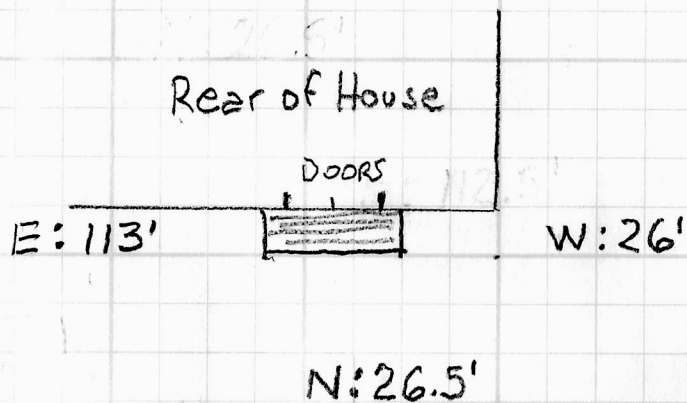
2292 Bayswater Dr.
Kennesaw, GA-30144

Pressure treated Lumber
Balcony Dimensions
3.5ft x 9ft

2x4 Handrails with
1" metal balusters
4" on center



Property Lines



Replacement of the old deck
same location

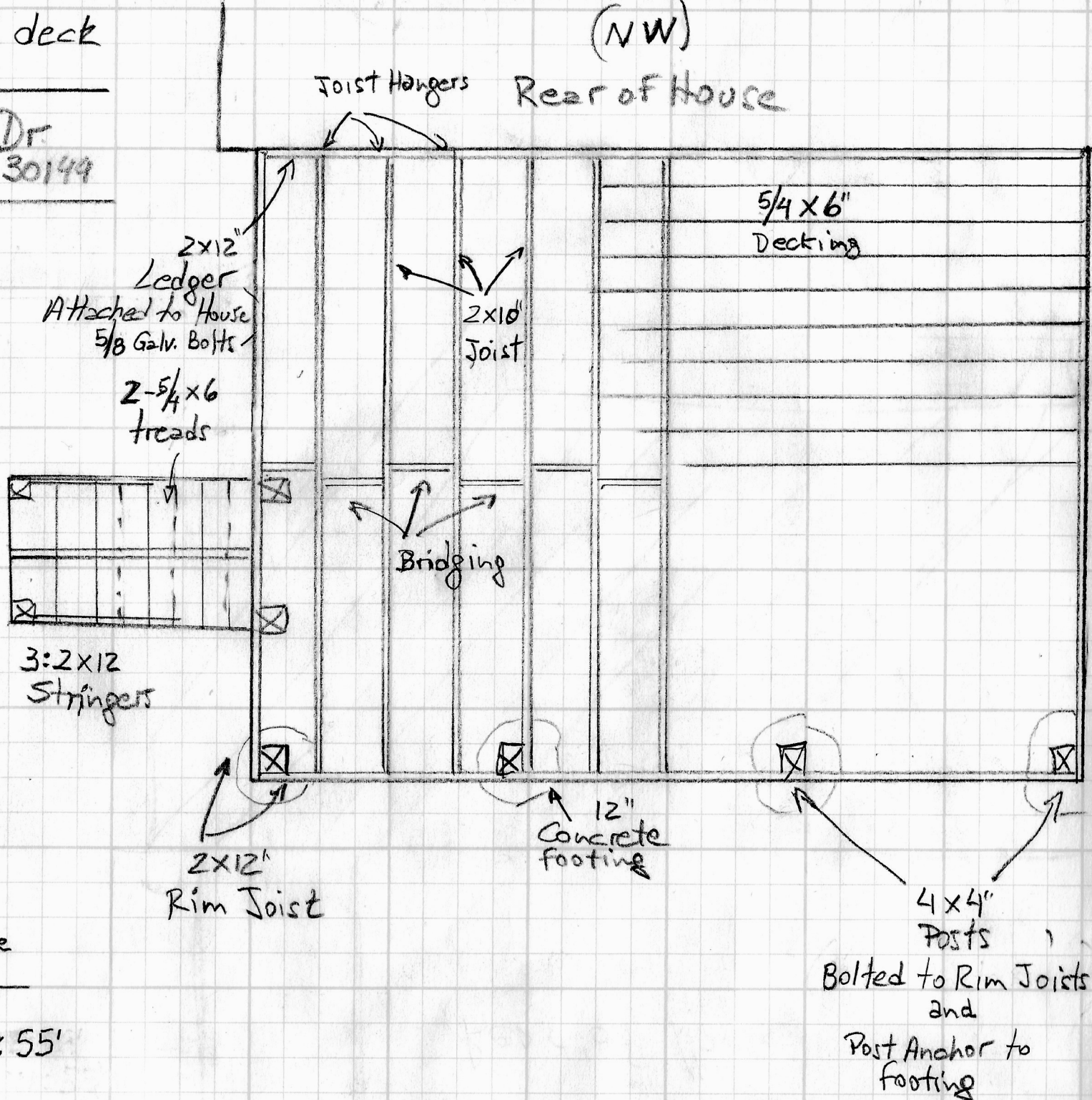
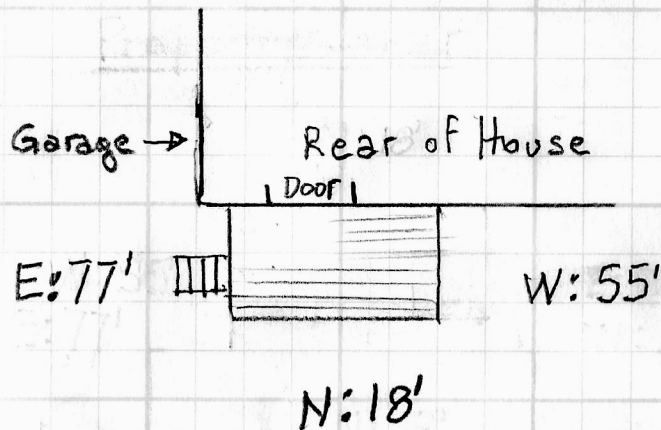
2292 Boyswater Dr.
Kennesaw, GA 30144

Pressure treated Lumber

Deck Dimensions
12' x 16' FT

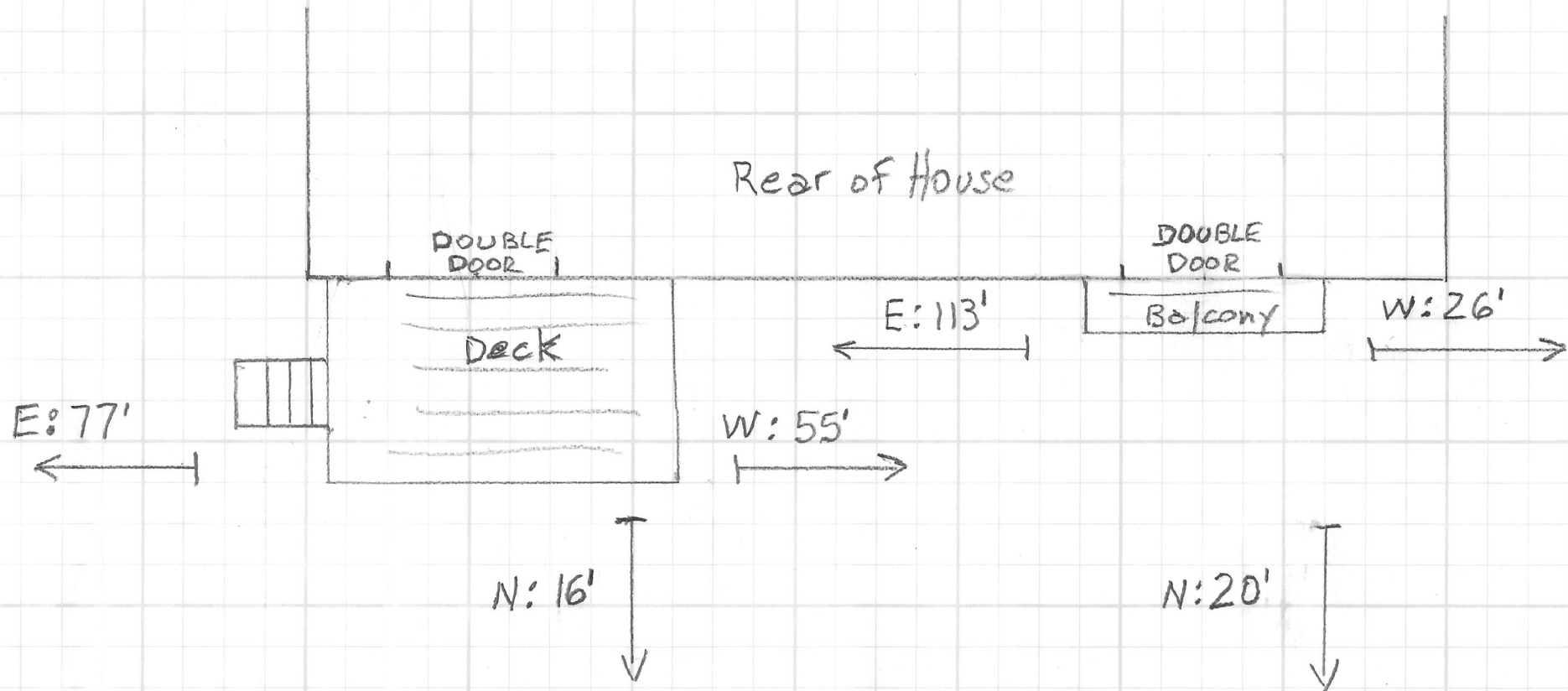
* 2x4 Handrails with
* 1" metal balusters 4" on
center

Property Lines

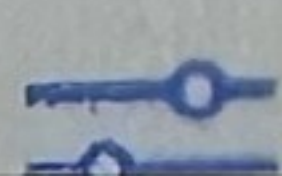
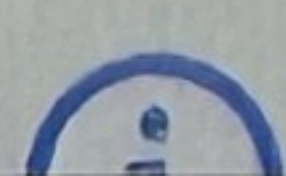
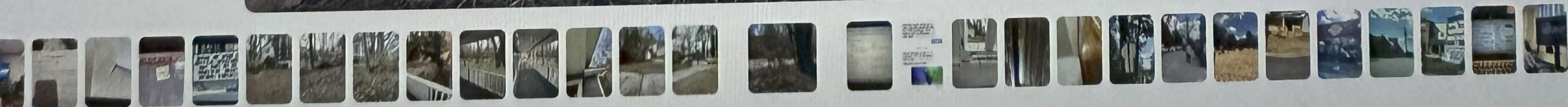


2292 Bayswater Dr
Kennesaw, GA-30144

PROPERTY LINES DISTANCES

















LEGAL NOTICE

CITY OF KENNESAW
BUILDING INSPECTION DEPARTMENT

3/25

Article....., Section..... of the Zoning Ordinance
WHEREAS, violations of Article....., Section..... of the Building Code have been found on the
premises, NOTICE IS HEREBY GIVEN in accordance with the above Code that all persons cease, desist from

STOP WORK

at once on any construction, alterations or repairs on these premises known
as
All persons acting contrary to this notice or removing or mutilating it are liable to summary arrest unless such action
is authorized by the Department.

By

[Signature] Inspector

WBSO

Inspection Department



CASE NUMBER		LAND USE OR ZONING		2292 Bayswater Drive Land Lot 90, Tax Parcel 39		
FROM	TO			Subject Property		
AV	LU					CITY OF KENNESAW PLANNING & ZONING DEPT. 770-590-8268 <i>Theresa Easterday</i> MAJOR <i>Donna Alvarez</i> CITY CLERK
AX	RZ					
DX	AV – Administrative Variance					
HBR	AX – Annexation					
SLUP	HBR – Historic Board Review					
	LU – Land Use					Scale: 1" = 236'
	RZ – Re-zoning					Print Date: 7/21/2025
	SLUP – Special Land Use					ZV2025_002
ZV 2025-002						



Date Received 7/25/2025

Staff's Initials RG

VARIANCE APPLICATION

Required Fee \$375.00

Is this property located within the Kennesaw Historic District (yes) _____ (no) X

A MINIMUM OF ONE CONSULTATION WITH PLANNING AND ZONING ADMINISTRATOR AND STAFF PRIOR TO THE SUBMISSION OF THE REQUESTED APPLICATION IS MANDATORY.

(Applicant or agent must be present at all public hearings)

Date of Consultation _____

Staff's Initials _____

PURPOSE OF VARIANCE REQUEST Rear of house deck and balcony

(Variance request to reduce the minimum rear setback requirement from 30 ft. to 16 ft. to rebuild a deck and balcony)

LAND USE PROPERTY ADDRESS 2292 Bayswater Dr. Kennesaw, GA 30144

Land Lot 15 Tax Parcel 20009000390 Lot Size 0.66 acres Current Zoning 15

APPLICANT Alberto Florido

APPLICANT EMAIL _____

Applicant address 2292 Bayswater Dr. Kennesaw, GA 30144

(Home#) _____ (Work#) _____ (Cell#) _____

Applicant Signature _____

Signed, sealed and delivered in presence of: _____

Notary

Date

REPRESENTATIVE _____

(Fax #) _____ (Work#) _____ (Cell#) _____

Representative Signature _____

Signed, sealed and delivered in presence of: _____

Notary

Date

TITLEHOLDER: Alberto Florido

Telephone: _____

Signature: _____

Address: 2292 Bayswater Dr Kennesaw

Signed, sealed and delivered in presence of: _____

Notary

Date



August 14, 2025

Subject: Please Take Notice - Notification of Nearby Zoning Application
2292 Bayswater Drive, Kennesaw, GA, 30144 – 20009000390

To whom it may concern,

This correspondence is to formally notify you that the City of Kennesaw Planning and Zoning Department has received a zoning application for a parcel of land within two hundred feet of your property. As a nearby property owner, you have the right to be informed of potential zoning changes.

The application details are as follows:

Applicant Name: Alberto Florido

Property Address: 2292 Bayswater Drive

Parcel Identification Number: 20009000390

Description of Proposal: Variance request to reduce the minimum rear setback requirement from 30 feet to 16 feet to rebuild a deck and balcony.

The application will be reviewed and voted on at public hearings by the Planning Commission and the Mayor and Council. The meeting details are as follows:

Planning Commission Meeting

Date: 9/3/25

Time: 6:30 p.m.

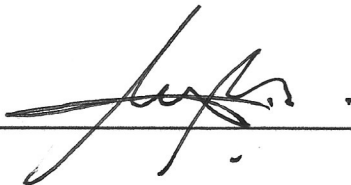
Mayor & Council Meeting

Date: 9/15/25

Time: 6:30 p.m.

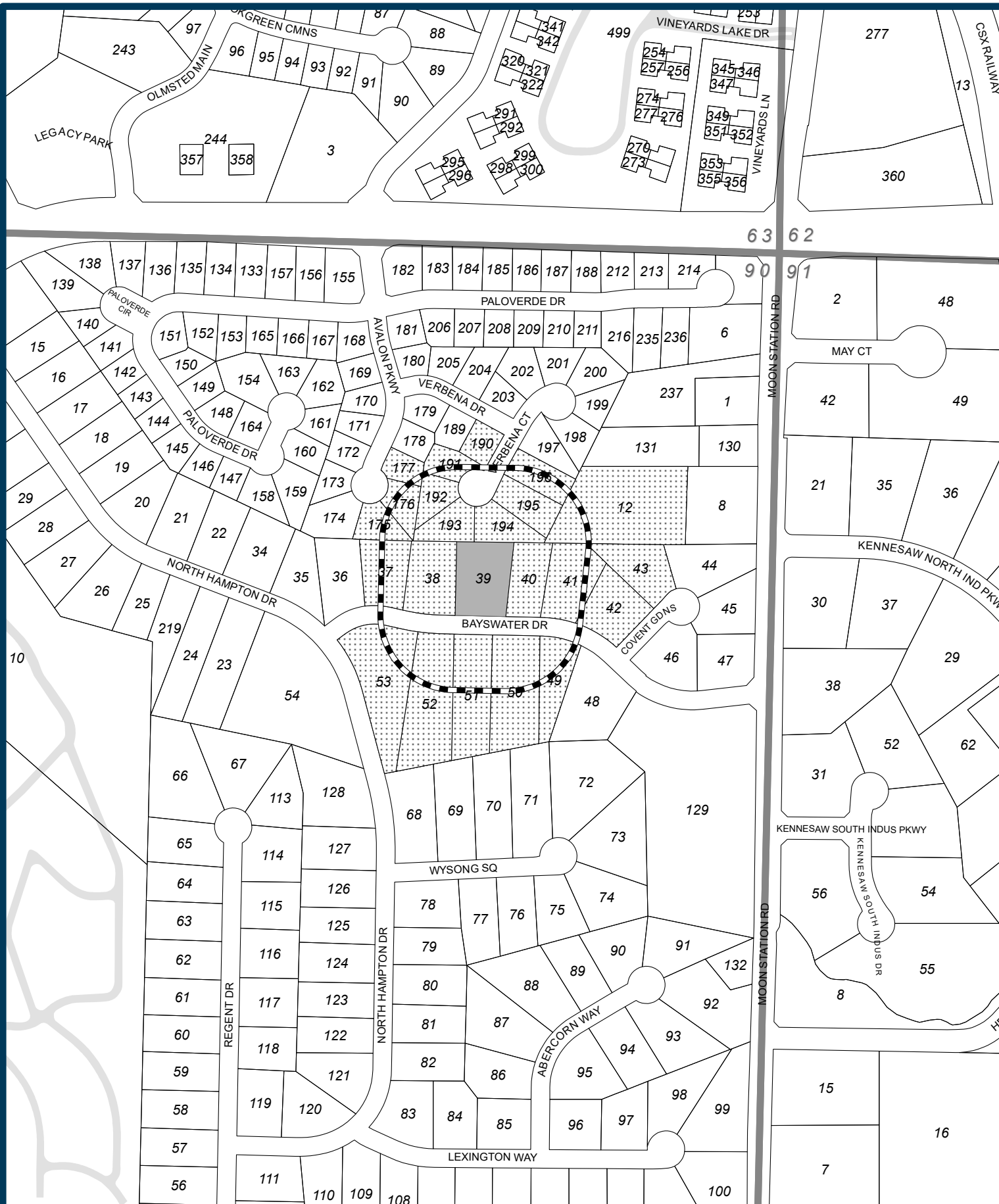
Both meetings occur in the City Hall Council Chambers located at 2529 J. O. Stephenson Avenue, Kennesaw, GA 30144. You may appear in person or be represented by an attorney to present any objections you may have. The application is enclosed for your review. This notice is being sent to you by order of the Planning Commission and the Mayor and Council.

Applicant Signature



Date

8/18/2025



-  Subject Parcel
-  200' Radius
-  Properties Notified

2292 Bayswater Drive
Land Lot 90,
Tax Parcel 39

ZV2025-002
200' PROPERTY NOTIFICATION



CITY OF KENNESAW
 PLANNING & ZONING DEPT.
 770-590-8268

Derek Easton
 MANAGER
Lee Moore
 CITY CLERK

Date: 7/21/2025
 ZV2025-002

 1" = 338'

Tax Parcel - 20009001960

WEI DONG DONNA & HU LONGQIN
29 HUDNUT LN
BELLE MEAD NJ 08502

Tax Parcel - 20009000420

STICKNEY WILLIAM I & ELIZABETH ANNE
2262 BAYSWATER DR NW
KENNESAW GA 30144

Tax Parcel - 20009000370

GOOT JAMES S & LINDA REV TRUST 11/13/09
COOT JAMES S & LINDA TRUSTEES
2306 BAYSWATER DR
KENNESAW GA 30144

Tax Parcel - 20009001750

OPEN HOUSE ATLANTA REALTY &
INVESTMENTS LLC
5050 QUORUM DR
DALLAS, TX 75254

Tax Parcel - 20009000410

PINGREE III JOHN RANDOLPH
2272 BAYSWATER DR NW
KENNESAW GA 30144

Tax Parcel - 20009000490

KENNESAW CITY OF
2539 J O STEPHENSON AVE
KENNESAW GA 30144

Tax Parcel - 20009001770

BOUNDS FREDERICK & BOUNDS MARY
4449 VILLAGE SPRINGS RUN
ATLANTA GA 30338

Tax Parcel - 20009001910

BROWN LYNWOOD & STEPHANIE
3994 VERBENA CT
KENNESAW GA 30144

Tax Parcel - 20009000510

LANDERS JAMIE
2293 BAYSWATER DR NW
KENNESAW GA 30144

Tax Parcel - 20009001760

HINES MICHAEL L JR & SHELIA K
4013 AVALON PKY
KENNESAW GA 30144

Tax Parcel - 20009001930

VERGARA-GALVAN EDUARDO
3990 VERBENA CT
KENNESAW GA 30144

Tax Parcel - 20009001900

ADAMS LESLIE R
3996 VERBENA DR NW
KENNESAW GA 30144

Tax Parcel - 20009001950

KELLY KIMBERLY
3986 VERBENA CT
KENNESAW, GA 30144

Tax Parcel - 20009000120

MARK 1241 LLC
393 RESOURCE PKWY
WINDER GA 30680

Tax Parcel - 20009000500

NIANG ABDOULAYE
2283 BAYSWATER DR
KENNESAW GA 30144

Tax Parcel - 20009000380

RODRIGUEZ DESIREE MARIE
2302 BAYSWATER DR NW
KENNESAW GA 30144

Tax Parcel - 20009000400

2018 1 IH BORROWER LP
1717 MAIN ST SUITE 2000
DALLAS TX 75201

Tax Parcel - 20009000520

STANCZAK KENNETH J & COLLEEN R
2301 BAYSWATER DR
KENNESAW GA 30144

Tax Parcel - 20009001920

UMERI BERNARD & CATHY
5101 OAK BRANCH LN
ACWORTH GA 30102

Tax Parcel - 20009000530

MELTON DANIEL THOMAS
3750 NORTH HAMPTON DR
KENNESAW GA 30144-1172

Tax Parcel - 20009001940

LALIWALA RITESH R & SONAL R
213 AUTUM TRL
ACWORTH GA 30102

Tax Parcel - 20009000430

MYRNA ZANE WARRICK REVOCABLE TRUST
3755 COVENT GDNS NW
KENNESAW GA 30144

TIMES JOURNAL, INC.
P.O. BOX 1633
ROME GA 30162-1633
(770)795-3050

ORDER CONFIRMATION

Salesperson: KELLY HICKS

Printed at 08/11/25 11:31 by khick-tj

Acct #: 110016

Ad #: 501581

Status: New WHOLD

CITY OF KENNESAW
2529 J.O. STEPHENSON AVE
KENNESAW GA 30144

Start: 08/15/2025 Stop: 08/15/2025

Times Ord: 1 Times Run: ***

LEG 1.00 X 2.95 Words: 200

Total LEG 2.95

Class: 8003 PUBLIC HEARING

Rate: LEGL Cost: 30.00

Ad Descrpt: PH-5994 ZV2025-02

Descr Cont: MDJ-5994 GPN-16 CITY OF K

Given by: REBECCA GOLDSTEIN

P.O. #: ZV2025-02

Contact: LEA ALVAREZ

Phone: (770)424-8274

Fax#:

Email: LALVAREZ@KENNESAW-GA.GOV

Agency:

Created: khick 08/11/25 11:28

Last Changed: khick 08/11/25 11:31

PUB ZONE EDT TP RUN DATES
MDJ A 95 S 08/15

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

MDJ-5994
GPN-16
CITY OF KENNESAW
PUBLIC NOTICE

Notice is hereby given that the City of Kennesaw shall hold public hearings to give consideration for a variance request submitted by Alberto Florida. Said request is to vary from the minimum rear setback required for R-15, Single Family Residential. The applicant is requesting to reduce the minimum rear setback from 30 ft to 16 ft as outlined in the Unified Development Code under Appendix A, Section 4.01.02. The property is located at 2292 Bayswater Drive (20009000390) and lies in Land Lot 90, Tax Parcel 39, 20 th District, 2nd Section, Cobb County, Georgia.

Said meetings shall be held before the Planning Commission on September 3, 2025, at 6:30 p.m. with a final scheduled hearing and adoption by the Mayor and Council to be considered on September 15, 2025, at 6:30 p.m. Meetings will be held in the Kennesaw City Council Chambers, 2529 J.O. Stephenson Avenue, Kennesaw, GA. Any interested persons may attend and be heard relative thereto.

Mayor and Council will be conducting their meeting in person and you can access the meeting via the following link: <https://www.kennesaw-ga.gov/publicmeetings/>

8:15-2025

**CITY OF KENNESAW
LAND USE NOTICE**

APPLICATION # **ZV2025-02**
PURPOSE Variance to reduce the minimum rear setback required for R-15.

DATE OF PUBLIC MEETING: **9/3/2025** TIME: **6:30PM**
DATE OF PUBLIC MEETING: **9/15/2025** TIME: **6:30PM**
PLACE: **CITY HALL KENNESAW, GA**

Due to the priority for public health and safety, the City of Kennesaw will implement a public meeting protocol / system for community participation in compliance to social distancing protocol. For specific public meeting guidelines and access to all application information please visit our website

HTTP://WWW.KENNESAW-GA.GOV
FOR FURTHER INFORMATION PLEASE CALL :
PLANNING AND ZONING DEPARTMENT 770-590-8268



08.15.2025 09:40

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Domestic Mail Only

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Dallas, TX 75254

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\$
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☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00
Postage \$0.78
Total Postage and Fees \$10.48

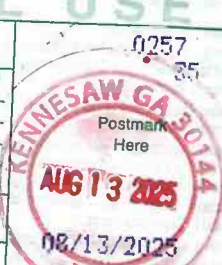


Sent To Open House Atlanta Realty & Investment
Street and Apt. No., or PO Box No. 5050 Quorum Dr.
City, State, ZIP+4® Dallas, TX 75254
PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

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Total Postage and Fees \$10.48

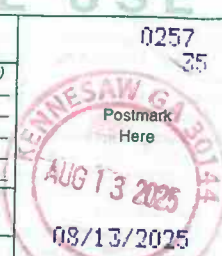


Sent To Niang Abdoulaye
Street and Apt. No., or PO Box No. 2283 Bayswater Dr.
City, State, ZIP+4® Kennesaw GA 30144
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☐ Adult Signature Restricted Delivery \$0.00
Postage \$0.78
Total Postage and Fees \$10.48

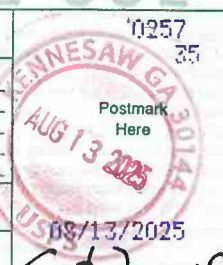


Sent To Wei Dong Donna & Hu Longqin
Street and Apt. No., or PO Box No. 29 Audnut Ln.
City, State, ZIP+4® Belle Mead, NJ 08502
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Total Postage and Fees \$10.48

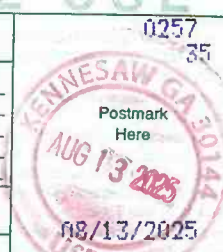


Sent To Goot James S & Linda Rev. trust
Street and Apt. No., or PO Box No. 2306 Bayswater Dr.
City, State, ZIP+4® Kennesaw GA 30144
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☐ Adult Signature Restricted Delivery \$0.00
Postage \$0.78
Total Postage and Fees \$10.48

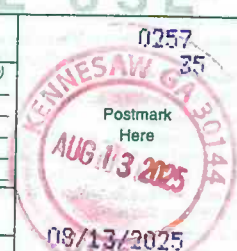


Sent To Kelly Kimberly
Street and Apt. No., or PO Box No. 3986 Verbena Ct.
City, State, ZIP+4® Kennesaw GA 30144
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☐ Adult Signature Restricted Delivery \$0.00
Postage \$0.78
Total Postage and Fees \$10.48



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Street and Apt. No., or PO Box No. 2293 Bayswater Dr NW
City, State, ZIP+4® Kennesaw GA 30144
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Dallas, TX 75201

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☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$6.08

Sent To 2018 1 IH Borrower LP
 Street and Apt. No., or PO Box No. 1717 Main St. Suite 2000
 City, State, ZIP+4® Dallas, TX 75201

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9589 0710 5270 2810 0184 94

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Acworth, GA 30102

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☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To Umeri Bernard & Cathy
 Street and Apt. No., or PO Box No. 5101 Oak Branch Ln
 City, State, ZIP+4® Acworth GA 30102

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



9589 0710 5270 2810 0184 00

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Acworth, GA 30102

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☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To Laliwala Ritesh R & Sonal R
 Street and Apt. No., or PO Box No. 213 Autumn trl
 City, State, ZIP+4® Acworth GA 30102

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



9589 0710 5270 2810 0185 31

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only

For delivery information, visit our website at www.usps.com™.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
 Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To Brown Lynwood & Stephanie
 Street and Apt. No., or PO Box No. 3994 Verbena Ct
 City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



9589 0710 5270 2810 0184 56

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only

For delivery information, visit our website at www.usps.com™.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
 Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To Vergara - Galvan Eduardo
 Street and Apt. No., or PO Box No. 3990 Verbena Ct.
 City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



9589 0710 5270 2810 0184 32

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only

For delivery information, visit our website at www.usps.com™.

Atlanta, GA 30338

Certified Mail Fee \$5.30
 Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78

Total Postage and Fees \$10.48

Sent To Bounds Frederick & Bounds Mary
 Street and Apt. No., or PO Box No. 4449 Village Springs Run
 City, State, ZIP+4® Atlanta GA 30338

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Adams Leslie R
Street and Apt. No., or PO Box No. 3996 Verbena Dr. NW
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Rodriguez Desiree Marie
Street and Apt. No., or PO Box No. 2302 Bayswater Dr. NW
City, State, ZIP+4® Kennesaw, GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Melton Daniel Thomas
Street and Apt. No., or PO Box No. 3750 North Hampton Dr.
City, State, ZIP+4® Kennesaw, GA 30144-1172

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Winder, GA 30680

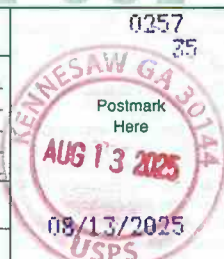
Certified Mail Fee \$5.30
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Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Mark 1241 LLC
Street and Apt. No., or PO Box No. 393 Resource Pkwy
City, State, ZIP+4® Winder, GA 30680

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Stanczak Kenneth J & Colleen R
Street and Apt. No., or PO Box No. 2302 Bayswater Dr.
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee \$5.30
\$
Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$4.40
☐ Return Receipt (electronic) \$0.00
☐ Certified Mail Restricted Delivery \$0.00
☐ Adult Signature Required \$0.00
☐ Adult Signature Restricted Delivery \$0.00

Postage \$0.78
\$

Total Postage and Fees \$10.48
\$

Sent To Myrna Zane Warrick Revocable trust
Street and Apt. No., or PO Box No. 3755 Court Gods NW
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions



U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.78	
Total Postage and Fees	\$10.48	

Postmark Here
AUG 13 2025

Sent To Pingree III John Randolph
Street and Apt. No., or PO Box No. 2272 Bayswater Dr NW
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.78	
Total Postage and Fees	\$10.48	

Postmark Here
AUG 13 2025

Sent To Stickney William I & Elizabeth Ann
Street and Apt. No., or PO Box No. 2262 Bayswater Dr. NW
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Kennesaw, GA 30144

Certified Mail Fee	\$5.30	0257
\$	\$4.40	35
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	\$0.00	
☐ Return Receipt (electronic)	\$0.00	
☐ Certified Mail Restricted Delivery	\$0.00	
☐ Adult Signature Required	\$0.00	
☐ Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.78	
Total Postage and Fees	\$6.08	

Postmark Here
AUG 13 2025

Sent To Hines Michael L Jr & Shelia K
Street and Apt. No., or PO Box No. 4013 Avalon Pkwy
City, State, ZIP+4® Kennesaw GA 30144

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Vergara-Galvan
Eduardo
3990 Verbena Ct
Kennesaw, GA 30144



9590 9402 9620 5121 4748 69

2. Article Number (Transfer from service label)

9 0710 5270 2810 0184 56

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☒ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes ☐ No
- If YES, enter delivery address below:

3. Service Type
- ☐ Priority Mail Express®
 - ☐ Adult Signature
 - ☐ Registered Mail™
 - ☐ Adult Signature Restricted Delivery
 - ☒ Certified Mail®
 - ☐ Certified Mail Restricted Delivery
 - ☐ Signature Confirmation™
 - ☐ Signature Confirmation Restricted Delivery
 - ☐ Collect on Delivery
 - ☐ Collect on Delivery Restricted Delivery
 - ☐ Insured Mail
 - ☐ Insured Mail Restricted Delivery (over \$500)

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Brown Lynwood 2
Stephanie
3994 Verbena Ct.
Kennesaw, GA 30144



9590 9402 9620 5121 4747 91

2. Article Number (Transfer from service label)

9 0710 5270 2810 0184 56

PS Form 3811, July 2020 PSN 7530-02-000-9053

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Hines Michael L Jr 2
Shelia K
4013 Avalon Pky
Kennesaw, GA 30144



9590 9402 9620 5121 4747 84

2. Article Number (Transfer from service label)

9 0710 5270 2810 0185 48

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☒ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes ☐ No
- If YES, enter delivery address below:

3. Service Type
- ☐ Priority Mail Express®
 - ☐ Adult Signature
 - ☐ Registered Mail™
 - ☐ Adult Signature Restricted Delivery
 - ☒ Certified Mail®
 - ☐ Certified Mail Restricted Delivery
 - ☐ Signature Confirmation™
 - ☐ Signature Confirmation Restricted Delivery
 - ☐ Collect on Delivery
 - ☐ Collect on Delivery Restricted Delivery
 - ☐ Insured Mail
 - ☐ Insured Mail Restricted Delivery (over \$500)

Domestic Return Receipt

COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☒ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes ☐ No
- If YES, enter delivery address below:

3. Service Type
- ☐ Priority Mail Express®
 - ☐ Adult Signature
 - ☐ Registered Mail™
 - ☐ Adult Signature Restricted Delivery
 - ☒ Certified Mail®
 - ☐ Certified Mail Restricted Delivery
 - ☐ Signature Confirmation™
 - ☐ Signature Confirmation Restricted Delivery
 - ☐ Collect on Delivery
 - ☐ Collect on Delivery Restricted Delivery
 - ☐ Insured Mail
 - ☐ Insured Mail Restricted Delivery (over \$500)

Domestic Return Receipt

10

ATLANTA, GA 30302
F. AUGUST OWSL

Zoning Case # ZV2025-02

**United States
Postal Service**

• Sender: Please print your name, address, and ZIP+4® in this box.

City of Kennesaw Planning & Zoning
529 J.O. Stephenson Ave.
Kennesaw, GA 30144

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

USPS TRACKING #

A photograph of a white, rectangular, textured object, possibly a piece of paper or a small box, with a dark, irregular shape on its surface. The object is oriented vertically and appears to be a scan of a physical item.

95004029620 5121-4747 84

**United States
Postal Service**

Aug

Sender: Please print your name, address, and ZIP+4® in this box.

City of Kennesaw Planning & Zoning
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

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9590 9402 9680 5121 4747 91

**United States
Postal Service**

Sender: Please print your name, address, and ZIP+4® in this box.

City of Kennesaw Planning
2529 S.O. Stephenson Ave.
Kennesaw, GA 30144

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

USPS TRACKING #

ATLANTA GA RPDC 302
15 AUG 2015 2109 L

9590 9402 9620 5121 4747 39

**United States
Postal Service**

5

Sender: Please print your name, address, and ZIP+4® in this box.

City of Kennesaw Planning
2015-16 J.O. Stephenson Ave.
Kennesaw, GA 30144

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

USPS TRACKING #



First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

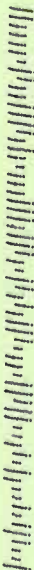
9590 1102 6201 512 4748 07

RECEIVED
Zoning Case # ZV2025-02

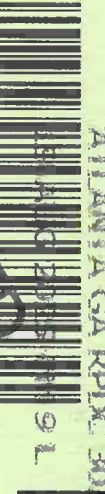
United States
Postal Service

• Sender, please print your name, address, and ZIP+4® in this box •

AUG 11 2025
CITY OF KENNESAW
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144



USPS TRACKING #



First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

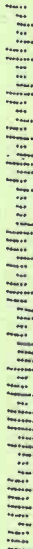
9590 9402 9120 912 4747 46

RECEIVED
Zoning Case # ZV2025-02

United States
Postal Service

• Sender, please print your name, address, and ZIP+4® in this box •

AUG 11 2025
CITY OF KENNESAW
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144



SENDER: COMPLETE THIS SECTION

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Wei Dong Donald Hu
Lohrain
29 Hudnut Ln.
Belle Mead NJ 08502

9590 9402 9620 5121 4748 07



2. Article Number (Transfer from service label)

9589 0710 5270 2810 0187 08

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

SENDER: COMPLETE THIS SECTION

COMPLETE THIS SECTION ON DELIVERY

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Stanczak Kenneth J &
Colleen R.
2301 Bayswater Dr.
Kennessaw, GA 30144

9590 9402 9620 5121 4747 46



2. Article Number (Transfer from service label)

0710 5270 2810 0185 86

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

A. Signature
X Ken Stanczak

B. Received by (Printed Name)
Ken Stanczak

C. Date of Delivery
Page 1 of 590

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

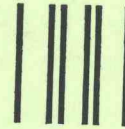
3. Service Type

- ☐ Adult Signature
- ☐ Adult Signature Restricted Delivery
- ☒ Certified Mail®
- ☐ Certified Mail Restricted Delivery
- ☐ Collect on Delivery
- ☐ Collect on Delivery Restricted Delivery
- ☐ Insured Mail
- ☐ Insured Mail Restricted Delivery (over \$500)
- ☐ Priority Mail Express®
- ☐ Registered Mail™
- ☐ Registered Mail Restricted Delivery
- ☐ Signature Confirmation™
- ☐ Signature Confirmation Restricted Delivery

USPS TRACKING #



9590 9402 9620 5121 4749 37



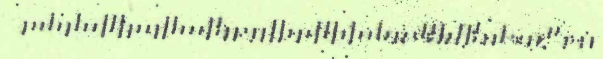
First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

United States
Postal Service

RECEIVED
AUG 22 2024
CITY OF KENNESAW

• Sender: Please print your name, address, and ZIP+4® in this box •

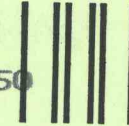
City of Kennesaw Planning &
Zoning
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144



USPS TRACKING #



9590 9402 9620 5121 4748 21



First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

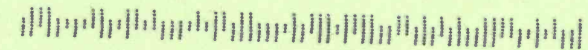
United States
Postal Service

RECEIVED
AUG 22 2024
CITY OF KENNESAW

• Sender: Please print your name, address, and ZIP+4® in this box •

City of Kennesaw Planning &
Zoning
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

44-278029



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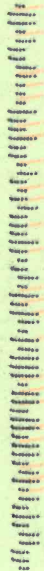
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City of Kennesaw Planning &
Zoning
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

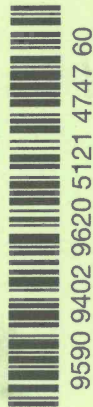


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1. Article Addressed to:

Mark 1241 LLC
393 Resource Pkwy
Winder, GA 30680



9590 9402 9620 5121 4747 60

2. Article Number (Transfer from service label)

9589 0710 5270 2810 0185 62

PS Form 3811, July 2020 PSN 7530-02-000-9053

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☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)

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1. Article Addressed to:

Open House Atlanta Realty &
Investments LLC
5050 Quorum Dr
Dallas, TX 75254



9590 9402 9620 5121 4748 21

2. Article Number (Transfer from service label)

0710 5270 2810 0187 15

PS Form 3811, July 2020 PSN 7530-02-000-9053

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☐ Registered Mail Restricted Delivery
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COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☒ Agent ☐ Addressee
 B. Received by (Printed Name) ☐ Date of Delivery
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 D. Is delivery address different from item 1? ☐ Yes ☐ No
 If YES, enter delivery address below: ☐ Yes ☐ No

3. Service Type
☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
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**MINUTES OF PLANNING COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
September 3, 2025
6:30 PM**

1. Call to Order / Roll Call

Chairman Bodenhamer called the meeting to order at 6:30 p.m.

Roll Call: Trey Bodenhamer, Todd Vande Zande, Phillip Jackson, Carolyn Greenall, Robert Trim

Absent: Rebecca Patterson

Staff Present: Darryl Simmons (Planning & Zoning Administrator), Chanelle Campbell (Assistant Zoning Administrator & City Planner), and Rebecca Goldstein (Community Development Administrative Assistant)

Speakers Present: Alberto Florido (Applicant), Robin Moroney (City Resident), Bruce Fallahi (Civil Engineer)

2. Announcements

- A. All interested parties may attend the meeting at the City Hall Council Chambers. For those unable to attend in person, the meeting may be accessed using the following link: <https://www.kennesaw-ga.gov/publicmeetings/>. Please note that the Planning Commission serves as an advisory board that makes recommendations to the Mayor and Council unless otherwise noted.
- B. Pending zoning applications may be viewed on an interactive map via the Planning & Zoning webpage or using the following link: <https://arcg.is/1q1ubX0>.
- C. New business items on this agenda will be heard by the Mayor and Council on September 15, 2025.

3. Approval of the Meeting Minutes

- A. Approval of Meeting Minutes: July 2, 2025

Chairman Bodenhamer called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

4. New Business

- A. **LU2025-05** - Consideration for approval of a land use permit application

submitted by Dahlia Akar for property located at 3409 English Oaks Drive (20010203830). Said request is to obtain a home occupation business license to operate a home bakery. Property is zoned Planned Unit Development - Residential (PUD-R), consists of 0.24 +/- acres and lies in Land Lot 102, Tax Parcel 383.

Ms. Chanelle Campbell introduced this agenda item. This is a land use application submitted by Ms. Dahlia Akar, who resides at 3409 English Oaks Drive. The applicant is seeking approval for a home occupation permit to operate a home bakery specializing in the preparation of breads and pastries for sale. The property is located within the English Oaks subdivision and is currently zoned Planned Unit Development - Residential (PUD-R). The property carries a future land use designation of Planned Unit Development consistent with the surrounding residential character. The proposed business footprint is limited to the existing kitchen and a small prep area. The equipment to be used includes standard household appliances such as an oven, baking ingredients, and an electronic mixer. Staff considers the use to be very low in commercial intensity. All operations will occur entirely within the residential structure with no signage and no external display of products. The proposed use is not expected to generate any adverse impacts or nuisances to adjacent properties. Additionally, Staff has received written correspondence from the HOA overseeing the English Oaks subdivision expressing support for the proposed home bakery at this location. For these reasons, Staff recommends approval with conditions as typically outlined for a land use permit, which includes: 1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.

2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.

3. The land use permit is valid for 24-months starting from the date of final approval.

This application was advertised in the the Marietta Daily Journal (MDJ) on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer questions.

Chairman Bodenhamer asked if the applicant wished to speak. Ms. Dahlia Akar declined to speak.

Chairman Bodenhamer opened the floor for public comment.

Ms. Robin Moroney stated that she lived across the street from the applicant. She commented that she was concerned about more traffic in the neighborhood. She also asked if the land use permit would create the possibility of other commercial uses in the neighborhood like a doggy daycare or an auto body shop. Ms. Campbell responded that high intensity uses that change the character of the neighborhood, like a doggy daycare or an automobile shop, are not allowed under a land use permit. Ms. Campbell

also explained that the clients would not be coming to the applicant's property and that the applicant's intention was to sell products at pop-up locations and farmers markets.

Chairman Bodenhamer clarified that the land use conditions did not allow clients at the location. Ms. Campbell confirmed.

Hearing no additional public comment, Chairman Bodenhamer closed the floor for public comment and opened the floor for Commissioner comment.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comment and called for a motion.

Motion by Commissioner Jackson to approve with the following conditions:

1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.
2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.
3. The land use permit is valid for 24-months starting from the date of final approval.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- B. **ZV2025-02** - Consideration for approval of a variance application submitted by Alberto Florido for the property located at 2292 Bayswater Drive (20009000390). Said request is to vary from the minimum setback required for R-15, Single Family Residential. Property consists of 0.66 +/- acres and lies in Land Lot 90, Tax Parcel 39.

Ms. Chanelle Campbell presented this agenda item. This is a variance application for the property located at 2292 Bayswater Drive submitted by Mr. Alberto Florido. The request seeks relief from Section 2.01.03.04, Section D of the Unified Development Code, which outlines standards for residential zoning districts. Mr. Florido is requesting approval to allow a 14-foot encroachment into the required 30-foot rear setback to reconstruct a previously existing deck and balcony. The property is currently zoned R-15, Single Family Residential, and is located within the Fairfax subdivision. The property sits on an approximately 30,000 square foot lot and includes a stream and drainage easement that limits the buildable area. The home was constructed towards the rear of the lot to avoid encroachment into the easement, resulting in limited space for rear improvements. The proposed deck and balcony would remain within the footprint of the previous structure and not impact the stream buffer located on the site.

The applicant received a Stop Work Order on March 3, 2025, due to non-permitted construction involving the replacement of both the front and rear deck. The applicant has since tried to obtain the necessary permits to do the work. The applicant was able to obtain a permit for the replacement of the front deck, but due to the encroachment

into the setback, the application for the rear deck replacement is still under review pending a decision on this variance application.

The property is designated Residential Low-Medium under the city's comprehensive plan. The variance request maintains consistency with the designation and does not alter density, use, or neighborhood character. Staff finds that this meets the criteria for variance consideration under Section 9.02.00 of the Unified Development Code, noting that the site's specific constraints create practical difficulty not common to other parcels with the placement of the stream and easement on the property, relief would not be detrimental to the public welfare or the intent of the Unified Development Code, and the proposed encroachment is modest and maintains compatibility with adjacent properties. For these reasons, Staff recommends approval of the variance. The request was advertised in the Marietta Daily Journal on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer any questions.

Chairman Bodenhamer asked if the original footprint of the deck was already encroaching on the setback. Ms. Campbell responded in the affirmative. Chairman Bodenhamer asked if the footprint would remain the same. Ms. Campbell responded in the affirmative. She explained that when the property was built, based on the tax assessor's footprint, the building footprint was already beyond the setback.

Chairman Bodenhamer commented that the house was set far back on the lot and noted that the property would have no rear deck if the rear setback requirement was adhered to.

Chairman Bodenhamer invited the applicant to speak.

Mr. Alberto Florido stated that he made a mistake working without a permit and apologized. He stated that the deck was beyond repair. He explained that the footprint of the new deck would be much smaller than the previous deck. The deck footprint would change from almost 600 square feet to twelve feet by fourteen feet. He reiterated that the position of the house on the property did not allow for a thirty-foot rear setback from the property line. Mr. Florido added that allowing the deck would provide the house with a second exit in case something happened at the front of the house.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comment.

Commissioner Jackson asked what the difference was between maintenance work and work that required a permit. Mr. Darryl Simmons responded that any time an existing structure with footings or supports is replaced, a permit is required. Commissioner Jackson sought clarification and asked if a full deck replacement would need a permit. Mr. Simmons responded that replacing a couple of boards or repainting was maintenance, but that altering the structure required a permit.

Chairman Bodenhamer commented that altering the structural integrity would likely be a safety issue. Mr. Simmons agreed. He added that the property was built between the late 1980s and early 1990s and is a non-conforming property. He stated that per the city code, as long as the applicant is not increasing the degree of non-conformity, modifications to the structure are permitted. Staff, therefore, recommends approval. Chairman Bodenhamer commented that the applicant would be making the size of the non-conformity smaller because the deck footprint was being reduced. Mr. Simmons agreed.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comments and called for a motion.

Motion to approve by Commissioner Jackson.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- C. **PP2025-01** - Consideration for approval for a preliminary plat submitted by Greg Gardner for parcel 20020501270 for the development of personal warehouses, professional work suites and self storage spaces. Property consists of 2.14 +/- acres and lies in Land Lot 205, Tax Parcel 127.

Chairman Bodenhamer recused himself for this agenda item.

Ms. Channele Campbell presented this agenda item. This is a preliminary plat application for the proposed development of personal warehouse units, professional work units, and self storage spaces on approximately 2.14 acres. As part of the preparation for the new development on a vacant parcel, the applicant has submitted a Preliminary Plat to formally outline the proposed site layout and confirm addressing for the future units. An internal review of the submission was completed by Staff, which included Public Works, GIS, Cobb County Water, Cobb County Fire, and Planning and Zoning, and it was approved. The proposed layout is consistent with applicable development standards and zoning requirements for Heavy Industrial, which the property is currently zoned as. Staff recommends approval of the Preliminary Plat contingent upon the applicant addressing any outstanding development-related issues prior to submission and as-built plans with the Final Plat.

The applicant also initially had concerns pertaining to their site. Prior to moving forward, the applicant submitted a preliminary plat. Once the development is completed and finalized, the applicant will have a Final Plat that is then recorded with Cobb County Superior Court. Ms. Campbell announced that the applicant was present and available to answer any questions.

Vice Chair Vande Zande asked if the Final Plat application would have to come back before the Planning Commission. Ms. Campbell responded that the applicant would not come back before the Planning Commission with the Final Plat.

Vice Chair Vande Zande invited the property owner to speak. The property owner declined.

Vice Chair Vande Zande opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comments.

Commissioner Greenall asked where the property was located. Ms. Campbell responded that the property was located off of Cobb International Boulevard and was the vacant lot below 4001 Cobb International Boulevard. Commissioner Greenall asked if the lot was near the airport. Commissioner Trim described the property as across Highway 41 and near a Cobb County School. Ms. Campbell stated that the property is in the industrial zoning district on that side of Cobb Parkway.

Commissioner Jackson commented that the plans appeared to show the detention ponds on top of the retaining wall. Mr. Bruce Fallahi, civil engineer for the project, responded that the detention pond would be underground. Commissioner Jackson asked if it was cheaper to place the detention ponds on top of the retaining wall rather than below the retaining wall. He asked if the property was steep. Mr. Fallahi responded that there was a twelve to thirteen foot elevation difference between the site and the natural drainage of the property. He stated that the detention pond was behind the retaining wall, not on top of it. He explained that in more detailed designs, the detention pond could be contained by the retaining wall, or it could be underground chambers behind the retaining wall.

Ms. Campbell explained that the plat was preliminary in nature and that the applicant would need to submit detailed engineering and civil plans for review by Public Works and other departments prior to receiving any permits. She stated that the applicant would also have to adhere to the Unified Development Code with regards to development.

Hearing no additional Commissioner comment, Vice Chair Vande Zande closed the floor to Commissioner comment and called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 3-0. Motion carried.

- D. **MISC2025-06** - Consideration for approval of a text amendment request as submitted by the City of Kennesaw. Said request is to amend the Unified Development Code, Appendix A, "Unified Development Code" Chapter 1 Section 1.09.02, Chapter 2 Section 2.01.03, and Chapter 2 Section 2.02.03 of said chapters as submitted by the City of Kennesaw.

Ms. Chanelle Campbell introduced this agenda item. This is a proposed text amendment to Appendix A of the Unified Development Code (UDC). On July 21, 2025, Mayor and Council approved the adoption of an ordinance regulating Short Term Rentals.

In alignment with that ordinance, this amendment seeks to formally update the UDC to reflect the newly adopted provisions and ensure consistency across regulatory documents.

Ms. Campbell directed Commissioners to look in their packets to view the proposed updates. She stated that the changes included Chapter 1 Section 1.09.02 - Addition of a formal definition for Short Term Rentals, Chapter 2 Section 2.01.03- Inclusion of Short Term Rentals as a permitted use within various residential zoning districts, and Chapter 2 Section 2.02.03- Updates to the table of land uses for residential districts to reflect Short Term Rentals as permitted uses. Ms. Campbell stated that the Planning Commission did not hear the ordinance because it was added to the Business License portion of the Code of Ordinances, which is not required to come before the Planning Commission. She explained that Planning and Zoning was coming back to update the sections that relate to zoning ordinances to ensure consistency with the changes that were amended and adopted by Mayor and Council.

The application was advertised in the Marietta Daily Journal on August 15th, 2025, as required by the UDC.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, Chairman Bodenhamer closed the floor to public comment and opened the floor to Commissioner comment.

Chairman Bodenhamer asked if a variance or zoning condition was required to allow a Short Term Rental before the new ordinance was adopted. Ms. Campbell responded that prior to the ordinance adoption, there was no regulatory document pertaining to Short Term Rentals. She stated that the new ordinance now regulates Short Term Rentals coming into the city, requiring them to have the necessary licenses and documents to be official in the city limits.

Commissioner Greenall asked what would be considered a Short Term Rental. Ms. Campbell responded that the rental period for a short-term rental is for less than 31 days.

Commissioner Jackson asked if the provision was for Airbnb and VRBO. Ms. Campbell responded in the affirmative. Commissioner Jackson asked if Short Term Rentals had to come before the Planning Commission for a hearing like a land use permit. Ms. Campbell responded that was not the case. She explained that applicants would only need to adhere to the ordinance requirements because Short Term Rentals would be handled by the business license department and are only allowed in certain zoning districts. She reiterated that a public hearing was not part of the requirements. Commissioner Jackson asked if there was an annual fee associated with Short Term Rentals. Ms. Campbell responded that there would be a fee that will be updated in the master fee schedule when it goes before Mayor and Council. Ms. Campbell offered to send the Commissioners a copy of the adopted Short Term Rental ordinance. Chairman Bodenhamer requested that the ordinance be sent.

Commissioner Jackson proposed a hypothetical where his neighbor wanted to rent out

their house for a football game. He asked if the neighbor would need a permit and inspections. Ms. Campbell responded that in the hypothetical, the neighbor would need to register their property to be used as a Short Term Rental. Once a license is obtained, similar to an Airbnb, the applicant can register to utilize the space for a period of time not exceeding 31 days. Ms. Campbell added that a Short Term Rental could not be used to host events or parties and that the intent is to have a dwelling space for a short period of time. Commissioner Jackson asked if the ordinance was for overnight stays. Ms. Campbell confirmed that it was for overnight stays in a personal dwelling unit.

Chairman Bodenhamer asked if the ordinance had already been adopted by Mayor and Council. Ms. Campbell confirmed that Mayor and Council already passed the ordinance. She reiterated that the text amendment is to amend the use and outline the permitted zoning districts so the zoning sections of the UDC align with the recently passed ordinance.

Chairman Bodenhamer asked if the zoning changes to allow Short Term Rentals in certain zoning designations had already been made by Mayor and Council. Ms. Campbell responded that the ordinance was already adopted by Mayor and Council and that applications would be formally accepted beginning October 1, 2025. Mr. Darryl Simmons added that the purpose of the text amendment was to align the business license and zoning UDC sections on Short Term Rentals. He stated that the text amendment was only to allow the Short Term Rental use in the zoning sections of the ordinance.

Chairman Bodenhamer clarified that he was asking if the annual zoning map update would be impacted. Mr. Simmons responded that this ordinance does not affect the zoning map.

Hearing no additional Commissioner comment, Chairman Bodenhamer called for a motion.

Motion to approve by Vice Chair Vande Zande.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

5. Staff Comment

6. Adjourn

Chairman Bodenhamer called for a motion to adjourn.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.



Item Report

TO: The Honorable Mayor and City Council

FROM: Darryl Simmons, Zoning Administrator

DATE: September 15, 2025

TITLE: **Ordinance: Text Amendment**
 Consideration for approval of a text amendment as submitted by the City of Kennesaw to amend the Unified Development Code, Appendix A "Unified Development Code" Chapter 1 Section 1.09.02, Chapter 2 Section 2.01.03 and Chapter 2 Section 2.02.03. Case #MISC2025-06

Summary:

The City of Kennesaw has submitted a text amendment to update the Unified Development Code to reflect the recently adopted ordinance governing Short-Term Rentals (STR). The text amendment includes the addition of the definition of Short-Term Rentals (STR) to Chapter 1 Section 1.09.02, the addition of Short-Term Rentals (STR) to the various residential zoning districts as permitted uses to Chapter 2 Section 2.01.03 and the addition of Short-Term Rentals (STR) to the Table of Land Uses - Residential District in Chapter 2 Section 2.02.03. Legal ads ran in the Marietta Daily Journal on August 15, 2025 and at their regularly scheduled meeting on September 3, 2025 the Planning Commission recommended approval of the text amendment.

Recommendation:

The Zoning Administrator recommends approval.

Fiscal Impact:

Attachments:

1. MISC2025-06_Text Amendment_ORDINANCE
2. 09-03-25 Planning Commission- Draft Minutes

**CITY OF KENNESAW
GEORGIA**

ORDINANCE NO. 2025-____, 2025

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF
KENNESAW, GEORGIA, SECTION 1.09.02, “DEFINITIONS”; SECTION 2.01.03,
“RESIDENTIAL ZONING DISTRICT”; AND SECTION 2.02.03, “TABLE OF LAND
USES – RESIDENTIAL DISTRICTS”**

WHEREAS, the Unified Development Code of the City of Kennesaw is designed for the purpose of promoting the health, safety, morals, convenience, order, prosperity and general welfare of the City of Kennesaw and its individual and corporate citizens;

WHEREAS, the Unified Development Code contains ordinances that regulate the use of land and also contains standards that regulate the development of land;

WHEREAS, the City periodically reviews said ordinances and said standards in order to ensure that the ordinances and standards are clear, concise, plainly stated and constitutional so that the objectives of the ordinances and standards can be achieved while simultaneously giving citizens and the public access to a user-friendly Code.

WHEREAS, the City finds that the ordinance amendments attached hereto and as more fully set forth herein in Exhibits A1, B1, and B2 are a necessary and desired update to the City’s Unified Development Code;

WHEREAS, public hearing were duly advertised in the Marietta Daily Journal; and

WHEREAS, the City and the Planning Commission held a public hearing in connection with the passage of this Ordinance;

WHEREAS, pursuant to Section 1-4 of the Code of Ordinances, Kennesaw, Georgia, the Code of Ordinances of Kennesaw, Georgia is hereby amended.

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

SECTION 1

THAT SECTION 1.09.02 of this Unified Development Code of the Code of Ordinances Kennesaw, Georgia, is hereby amended to read as follows: by adding the text that is underlined and written in red, as more fully set forth on **“Exhibit A1”**, copies of which are attached hereto and incorporated herein by reference.

SECTION 2

THAT SECTION 2.01.03 of this Unified Development Code of the Code of Ordinances Kennesaw, Georgia, is hereby amended to read as follows: by adding the text that is underlined and written in red, as more fully set forth on **“Exhibit B1”**, copies of which are attached hereto and incorporated herein by reference.

SECTION 3

THAT SECTION 2.02.03 (Table of Land Uses – Residential Zoning Districts) of this Unified Development Code of the Code of Ordinances Kennesaw, Georgia, is hereby amended to read as follows: by adding the text that is underlined and written in red, as more fully set forth on **“Exhibit B2”**, copies of which are attached hereto and incorporated herein by reference.

SECTION 4

BE IT FURTHER ORDAINED THAT this ordinance shall be effective on and after its adoption and execution by the mayor, pursuant to Section 2.11 of the City Charter of the City of Kennesaw.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of _____, 2023.

ATTEST:

CITY OF KENNESAW:

Lea Alvarez, City Clerk

Derek Easterling, Mayor

Exhibit A1

1.09.02 Definitions

Shelter (homeless): Charitable, nonprofit, short-term housing and/or room and board accommodations for poor, transient, or needy individuals which must meet the following minimum criteria:

1. Adequate showers and restroom facilities must be provided at the location to meet the needs of the overnight guests;
2. Beds must be provided for all overnight guests excluding staff and volunteer workers;
3. No shelter shall be located closer than 1,000 feet to the nearest single-family residence;
4. Guests of the shelter shall be required to leave the shelter premises no later than 7:00 a.m.;
5. All premises shall be maintained in a clean, safe, and sanitary fashion;
6. Adequate provisions for transporting and parking guests shall be submitted to and approved by the zoning administrator or his/her designee.

Shopping Center: A group of commercial establishments, planned, developed, owned and managed as a unit, with off-street parking provided on the property and related in its location, size and type of shops to the trade area which the unit serves.

Short Term Rentals (STR): An accommodation for transient guests, rented for the purpose of overnight lodging for a period of less than thirty (30) days.

Side Lights: A vertical line of small glass panes flanking a doorway.

Sign: Any name, identification, description, display, illustration, banner, string of lights or device which is affixed to or represented directly or indirectly upon a building, structure, vehicle or land in view of the general public and which directs attention to an idea, opinion, product, place, activity, person, institution or business.

Sign with electronic display: A sign in which the message may be changed at intervals by computer controller, microprocessor controller or by remote control, and whose message is displayed through the use of LED, LDC, plasma or other similar type of panels or screens, including devices known as commercial electronic message signs or similar devices.

Significant: Possessing importance to a particular building, structure, site or district; essential to maintaining the full integrity of a particular building, structure, site or district.

Signs during vacancy: Signs permitted for developments with vacant lots, units, and/or tenant spaces.

Silviculture: A branch of forestry which deals with the establishment, development, care and reproduction of stands of timber.

Single Housekeeping unit: Means that the occupants of a dwelling unit have established ties and familiarity with each other, jointly use common areas, interact with each other, share meals, household activities, lease agreement or ownership of the property, expenses and responsibilities; membership in the single housekeeping unit is fairly stable as opposed to transient, and members have some control over who becomes a member of the single housekeeping unit.

Site: A plot of land intended or suitable for development; also the ground or area on which a building has been built.

Slope: A degree of deviation of surface from the horizontal usually expressed in percent or degree.

Soffit: The underside of a structural part, as of a beam, arch, etc.

Softwood Tree: Any coniferous (cone bearing) tree. This definition is based on the colloquialism, and does not necessarily reflect any true qualities of the tree.

Exhibit B1

2.01.03 Residential Zoning Districts

The following residential zoning districts are established:

2.01.03.01 The regulations for the R-40 Single-Family residential district (40,000-square-foot lot size) are as follows:

- A. *Purpose and intent.* The R-40 single-family residential district is established to provide locations for single-family detached dwellings or residentially compatible institutional and recreational uses at low densities, as defined under the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access both to public water and sewerage.
- B. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges (noncommercial)
- Community fairs
- Designated recycling collection locations
- Executive golf courses
- Fruit trees, nuts and vegetables for personal consumption (not for commerce)
- Golf courses (18-hole regulation, public and private use)
- Golf course (Par-3)
- Group homes
- Limited Home Occupation
- Nonprofit riding stables
- Nonprofit (seasonal use) fishing lake
- Private parks
- Recreation grounds other than tennis courts and golf courses
- Religious assemblies
- Single family dwelling units (detached)
- Short Term Rentals (STR)
- Temporary uses

The following uses are permitted by special exception (refer to section 4.04.01)

- Cemeteries
- Mausoleums
- Private community centers
- Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

Cottage food operators (refer to section 4.04.05 Standards for Home Occupation)

Home Occupations (refer to section 4.04.05)

Family child care learning home (refer to section 4.04.05 Standards for Home Occupation)

Manufactured Homes (refer to section 4.04.04)

Radio, television and other communication towers and antennas (refer to section 4.04.06)

- C. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

- (a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.
- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.
- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.
- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.
- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
- (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.
- (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
- (i) No clients or customers are allowed on the premises on a regular basis.
- (j) The limited home occupation shall not create a nuisance.

3. *Designated Recycling Collection Locations:*

- (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
- (b) Such location shall be visually screened and maintained;
- (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.

4. *Group Home:*

- (a) A group home shall be shared by four or fewer persons, excluding resident staff;
- (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable, evidence of active enforcement under the Georgia Association of Recovery Residence standards;
- (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
- (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
- (e) A group home must submit to random inspections by the City Code Enforcement;
- (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.

5. *Family childcare learning home:*

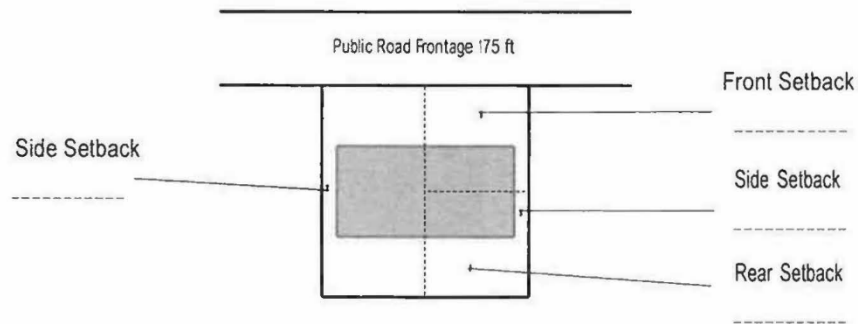
- (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
- (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;
- (c) The childcare shall not create a nuisance to immediately adjacent property owners;
- (d) Off-street parking must be provided for childcare pick-up and drop-off; and
- (e) No employees;
- (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
- (g) A home occupation land use permit shall be required.

6. *Temporary Uses:*

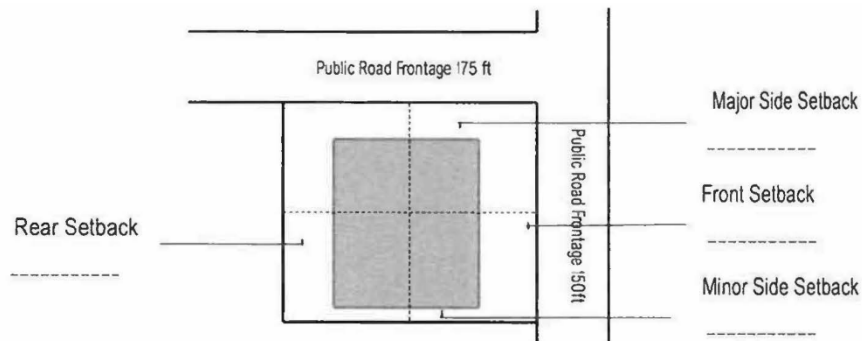
- (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
- (b) Adequate off-street parking shall be provided.

- (c) Application for a temporary use shall be made with the City Business License division.
- D. *Dimensional standards for Development.* Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).
 - 1. *Minimum lot size:* 40,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
 - 2. *Minimum floor area:* 1,600 square feet.
 - 3. *Minimum lot width at front setback line:* 75 feet; cul-de-sac, 60 feet.
 - 4. *Minimum public road frontage:* 75 feet; cul-de-sac, 50 feet.
 - 5. *Maximum cover:* 35%
 - 6. *Maximum building height:* 35 feet.
 - 7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.
 - 8. Please refer to Site Design Standards for Base Zoning Districts set forth in Section 4.01.00 of the Unified Development Code, as amended from time to time, for additional regulations.
 - 9. *Minimum building setbacks:*
 - (a) Front yard as measured from arterial: 45 feet.
 - (b) Front yard as measured from collector: 45 feet.
 - (c) Front yard as measured from local: 45 feet.
 - (d) Side yard (aka minor side yard): 12 feet.
 - (e) Rear yard: 40 feet.
 - (f) Major side: 25 feet.
 - 10. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:
 - (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.
 - (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
 - (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.
 - (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.

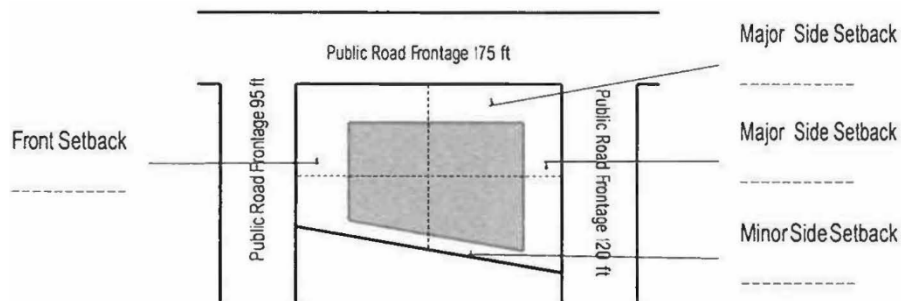
- (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

2.01.03.02 The regulations for the R-30 Single-Family residential district (30,000-square-foot lot size) are as follows:

- A. *Purpose and intent.* The R-30 single-family residential district is established to provide locations for single-family detached dwellings or residentially compatible institutional and recreational uses at low to moderate densities, as defined under the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access both to public water and sewerage.
- B. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table

and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges (noncommercial)
- Community Fairs
- Designated Recycling Collection locations
- Executive golf courses
- Fruit Trees, Nuts and Vegetables for personal consumption (not for commerce)
- Golf Courses (Par 3)
- Golf Courses (18-hole regulation; private and public)
- Group homes
- Limited home occupation
- Nonprofit riding stables
- Nonprofit (seasonal use) fishing lakes
- Private parks
- Recreation grounds other than tennis courts and golf courses
- Religious assemblies
- Single family dwelling units (detached)
- Short Term Rentals (STR)
- Temporary uses

The following uses are permitted by special exception (refer to section 4.04.01):

- Cemeteries
- Mausoleums
- Private community centers
- Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

- Cottage food operator (refer to section 4.04.05 Standards for Home Occupation)
- Family childcare learning home (refer to section 4.04.05 Standards for Home Occupation)
- Home occupation (refer to section 4.04.05)
- Radio, television, and other communication towers and antennas (refer to section 4.04.06)

C. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

(a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.

- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.
- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.
- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.
- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
- (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.
- (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
- (i) No clients or customers are allowed on the premises on a regular basis.
- (j) The limited home occupation shall not create a nuisance.

3. *Designated Recycling Collection Locations:*

- (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
- (b) Such location shall be visually screened and maintained;
- (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.

4. *Group Home:*

- (a) A group home shall be shared by four or fewer persons, excluding resident staff;
- (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable,

evidence of active enforcement under the Georgia Association of Recovery Residence standards;

- (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
- (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
- (e) A group home must submit to random inspections by the City Code Enforcement;
- (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.

5. *Family childcare learning home:*

- (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
- (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;
- (c) The childcare shall not create a nuisance to immediately adjacent property owners;
- (d) Off-street parking must be provided for childcare pick-up and drop-off; and
- (e) No employees;
- (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
- (g) A home occupation land use permit shall be required.

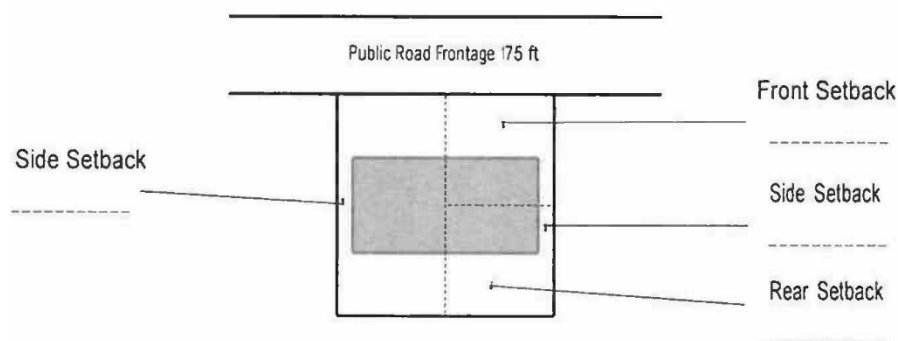
6. *Temporary Uses:*

- (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
- (b) Adequate off-street parking shall be provided.
- (c) Application for a temporary use shall be made with the City Business License division.

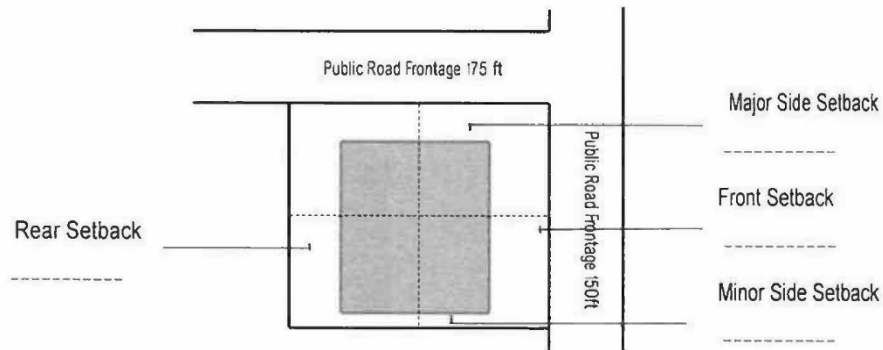
D. Dimensional standards for Development. Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).

- 1. *Minimum lot size:* 30,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
- 2. *Minimum floor area:* 1,600 square feet.
- 3. *Minimum lot width at front setback line:* 60 feet; cul-de-sac, 60 feet.
- 4. *Minimum public road frontage:* 75 feet; cul-de-sac, 50 feet.
- 5. *Maximum cover:* 35%
- 6. *Maximum building height:* 35 feet.

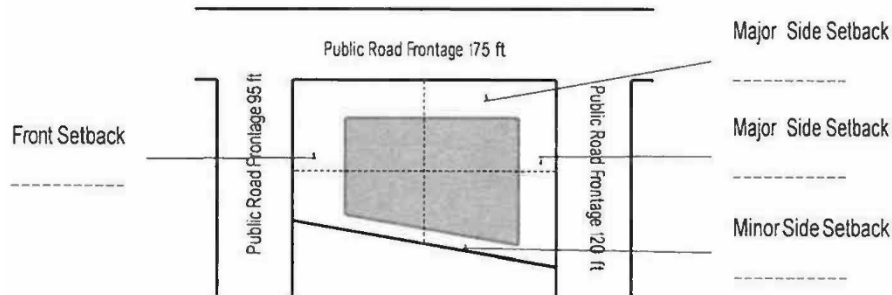
7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.
8. *Minimum building setbacks:*
 - (a) Front yard as measured from arterial: 50 feet.
 - (b) Front yard as measured from collector: 50 feet.
 - (c) Front yard as measured from local: 40 feet.
 - (d) Side yard (aka minor side yard): 10 feet.
 - (e) Rear yard: 40 feet.
 - (f) Major side: 25 feet.
9. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:
 - (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.
 - (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
 - (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.
 - (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.
 - (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

2.01.03.03 The regulations for the R-20 Single-Family residential district (20,000-square-foot lot size) are as follows:

- A. *Purpose and intent.* The R-20 single-family residential district is intended to provide suitable areas for single-family, detached dwellings at medium densities as defined under the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access to both public water and sewerage.
- B. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges
- Community Fairs
- Designated Recycling Collection locations
- Executive golf courses
- Fruit Trees, Nuts and Vegetables for personal consumption (not for commerce)
- Golf courses (Par 3)
- Golf courses (18-hole regulation; private and public)

Group homes
Limited home occupations
Nonprofit riding stables
Nonprofit (seasonal use) fishing lakes
Private parks
Recreation grounds other than tennis courts and golf courses
Religious assemblies
Single family dwelling units (detached)

Short Term Rentals (STR)

Temporary uses

The following uses are permitted by special exception (refer to [section 4.04.01](#)):

Cemeteries
Mausoleum
Private community centers
Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

Cottage food operator (refer to [section 4.04.05](#) Standards for Home Occupation)
Family childcare learning home (refer to [section 4.04.05](#) Standards for Home Occupation)
Home occupations (refer to [section 4.04.05](#))
Manufactured Homes
Radio, television and other communication towers and antennas (refer to [section 4.04.06](#))

C. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

- (a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.
- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.
- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.

- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.
- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
- (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.
- (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
- (i) No clients or customers are allowed on the premises on a regular basis.
- (j) The limited home occupation shall not create a nuisance.

3. *Designated Recycling Collection Locations:*

- (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
- (b) Such location shall be visually screened and maintained;
- (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.

4. *Group Home:*

- (a) A group home shall be shared by four or fewer persons, excluding resident staff;
- (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable, evidence of active enforcement under the Georgia Association of Recovery Residence standards;
- (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
- (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
- (e) A group home must submit to random inspections by the City Code Enforcement;
- (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.

5. *Family childcare learning home:*

- (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
- (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;

- (c) The childcare shall not create a nuisance to immediately adjacent property owners;
- (d) Off-street parking must be provided for childcare pick-up and drop-off; and
- (e) No employees;
- (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
- (g) A home occupation land use permit shall be required.

6. *Temporary Uses:*

- (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
- (b) Adequate off-street parking shall be provided.
- (c) Application for a temporary use shall be made with the City Business License division.

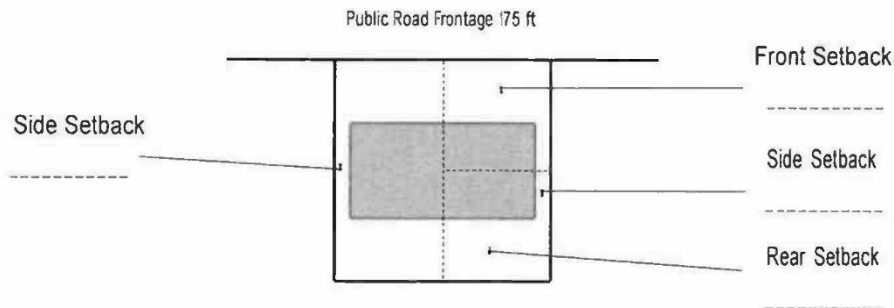
D. *Dimensional standards for Development.* Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).

1. Minimum lot size: 20,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
2. Minimum floor area: 1,500 square feet.
3. Minimum lot width at front setback line: 75 feet; cul-de-sac, 60 feet.
4. Minimum public road frontage: 75 feet; cul-de-sac, 50 feet.
5. Maximum cover: 35%
6. Maximum building height: 35 feet.
7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.
8. *Minimum building setbacks:*
 - (a) Front yard as measured from arterial: 40 feet.
 - (b) Front yard as measured from collector: 40 feet.
 - (c) Front yard as measured from local: 35 feet.
 - (d) Side yard (aka minor side yard): 10 feet.
 - (e) Rear yard: 35 feet.
 - (f) Major side: 25 feet.

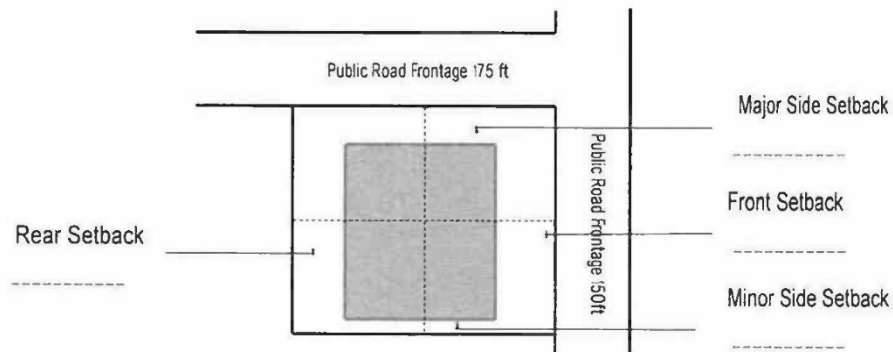
9. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:

- (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.

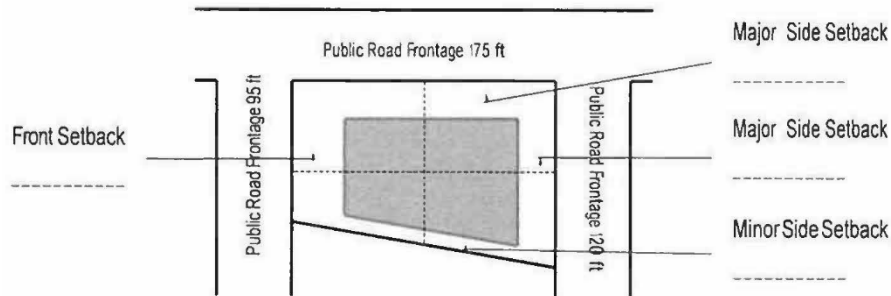
- (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
- (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.
- (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.
- (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

2.01.03.04 The regulations for the R-15 Single-Family residential district (15,000-square-foot lot size) are as follows:

- D. *Purpose and intent.* The R-15 single-family residential district is intended to provide suitable areas for single-family, detached dwellings at medium densities as defined under the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access to both public water and sewerage.
- E. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges
- Community Fairs
- Designated Recycling Collection locations
- Executive golf courses
- Golf courses (Par 3)
- Golf courses (18-hole regulation; private and public)
- Group homes
- Limited home occupations
- Nonprofit riding stables
- Nonprofit (seasonal use) fishing lakes
- Private parks
- Recreation grounds other than tennis courts and golf courses
- Religious assemblies
- Single family dwelling units (detached)
- Short Term Rentals (STR)
- Temporary uses

The following uses are permitted by special exception (refer to [section 4.04.01](#)):

- Cemeteries
- Mausoleum
- Private community centers
- Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

- Cottage food operator (refer to [section 4.04.05](#) Standards for Home Occupation)
- Family childcare learning home (refer to [section 4.04.05](#) Standards for Home Occupation)
- Home occupations (refer to [section 4.04.05](#))
- Manufactured Homes
- Radio, television and other communication towers and antennas (refer to [section 4.04.06](#))

F. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

- (a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.
- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.
- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

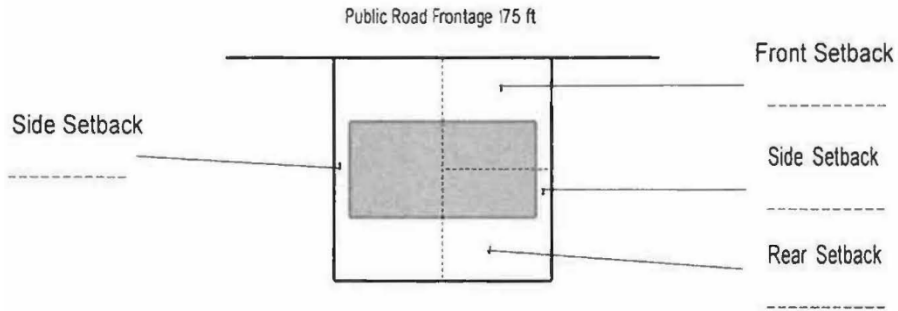
- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.
- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.
- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
- (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.

- (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
 - (i) No clients or customers are allowed on the premises on a regular basis.
 - (j) The limited home occupation shall not create a nuisance.
- 3. *Designated Recycling Collection Locations:*
 - (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
 - (b) Such location shall be visually screened and maintained;
 - (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.
- 4. *Group Home:*
 - (a) A group home shall be shared by four or fewer persons, excluding resident staff;
 - (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable, evidence of active enforcement under the Georgia Association of Recovery Residence standards;
 - (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
 - (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
 - (e) A group home must submit to random inspections by the City Code Enforcement;
 - (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.
- 5. *Family childcare learning home:*
 - (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
 - (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;
 - (c) The childcare shall not create a nuisance to immediately adjacent property owners;
 - (d) Off-street parking must be provided for childcare pick-up and drop-off; and
 - (e) No employees;
 - (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
 - (g) A home occupation land use permit shall be required.
- 6. *Temporary Uses:*
 - (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
 - (b) Adequate off-street parking shall be provided.

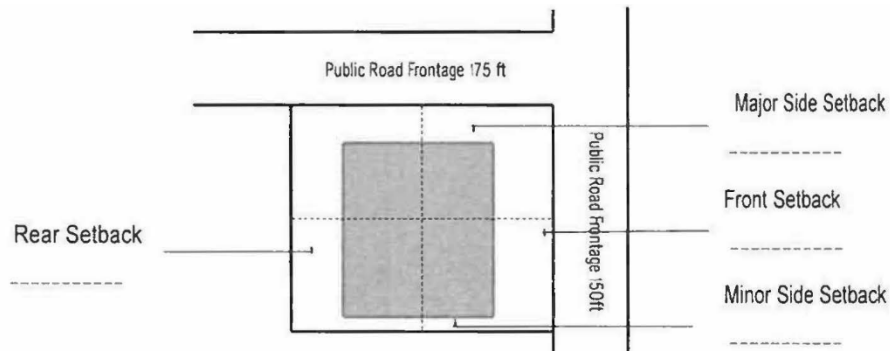
(c) Application for a temporary use shall be made with the City Business License division.

D. *Dimensional standards for Development.* Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).

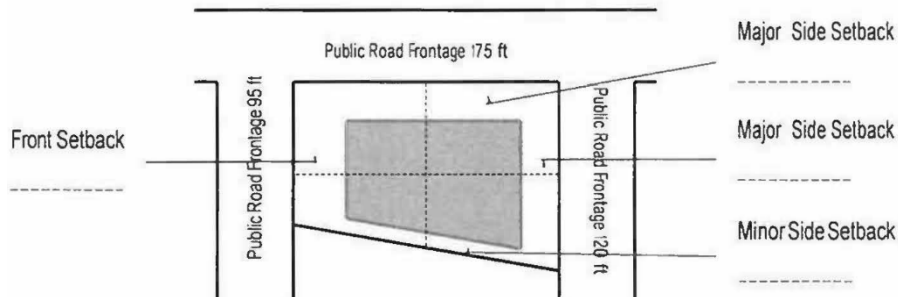
1. Minimum lot size: 15,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
2. Minimum floor area: 1,400 square feet.
3. Minimum lot width at front setback line: 75 feet; cul-de-sac, 60 feet.
4. Minimum public road frontage: 75 feet; cul-de-sac, 50 feet.
5. Maximum cover: 35%
6. Maximum building height: 35 feet.
7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.
8. *Minimum building setbacks:*
 - (a) Front yard as measured from arterial: 40 feet.
 - (b) Front yard as measured from collector: 40 feet.
 - (c) Front yard as measured from local: 35 feet.
 - (d) Side yard (aka minor side yard): 10 feet.
 - (e) Rear yard: 30 feet.
 - (f) Major side: 25 feet.
9. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:
 - (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.
 - (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
 - (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.
 - (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.
 - (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

2.01.03.05 The regulations for the R-12 Single-Family residential district (12,000-square-foot lot size) are as follows:

- G. *Purpose and intent.* The R-12 single-family residential district is intended to provide suitable areas for single-family, detached dwellings at medium densities as defined under the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access to both public water and sewerage.
- H. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges
- Community Fairs
- Designated Recycling Collection locations
- Executive golf courses
- Golf courses (Par 3)
- Golf courses (18-hole regulation; private and public)
- Group homes
- Limited home occupations
- Nonprofit riding stables
- Nonprofit (seasonal use) fishing lakes
- Private parks
- Recreation grounds other than tennis courts and golf courses
- Religious assemblies
- Single family dwelling units (detached)
- Short Term Rentals (STR)
- Temporary uses

The following uses are permitted by special exception (refer to [section 4.04.01](#)):

- Cemeteries
- Mausoleum
- Private community centers
- Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

- Cottage food operator (refer to [section 4.04.05](#) Standards for Home Occupation)
- Family childcare learning home (refer to [section 4.04.05](#) Standards for Home Occupation)
- Home occupations (refer to [section 4.04.05](#))
- Manufactured Homes
- Radio, television and other communication towers and antennas (refer to [section 4.04.06](#))

I. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

- (a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.
- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.

- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.
- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.
- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
- (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.
- (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
- (i) No clients or customers are allowed on the premises on a regular basis.
- (j) The limited home occupation shall not create a nuisance.

3. *Designated Recycling Collection Locations:*

- (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
- (b) Such location shall be visually screened and maintained;
- (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.

4. *Group Home:*

- (a) A group home shall be shared by four or fewer persons, excluding resident staff;
- (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable, evidence of active enforcement under the Georgia Association of Recovery Residence standards;
- (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
- (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
- (e) A group home must submit to random inspections by the City Code Enforcement;

- (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.

5. *Family childcare learning home:*

- (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
- (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;
- (c) The childcare shall not create a nuisance to immediately adjacent property owners;
- (d) Off-street parking must be provided for childcare pick-up and drop-off; and
- (e) No employees;
- (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
- (g) A home occupation land use permit shall be required.

6. *Temporary Uses:*

- (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
- (b) Adequate off-street parking shall be provided.
- (c) Application for a temporary use shall be made with the City Business License division.

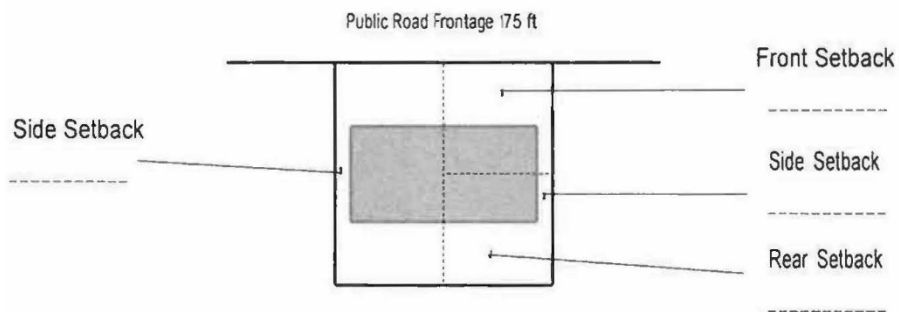
D. *Dimensional standards for Development.* Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).

1. Minimum lot size: 12,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
2. Minimum floor area: 1,200 square feet.
3. Minimum lot width at front setback line: 75 feet; cul-de-sac, 60 feet.
4. Minimum public road frontage: 75 feet; cul-de-sac, 50 feet.
5. Maximum cover: 30%
6. Maximum building height: 35 feet.
7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.
8. *Minimum building setbacks:*
 - (a) Front yard as measured from arterial: 40 feet.
 - (b) Front yard as measured from collector: 40 feet.
 - (c) Front yard as measured from local: 35 feet.
 - (d) Side yard (aka minor side yard): 10 feet.

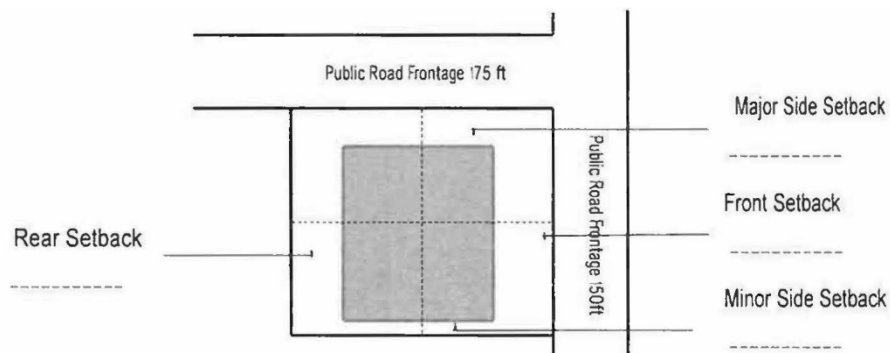
- (e) Rear yard: 20 feet.
- (f) Major side: 25 feet.

9. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:

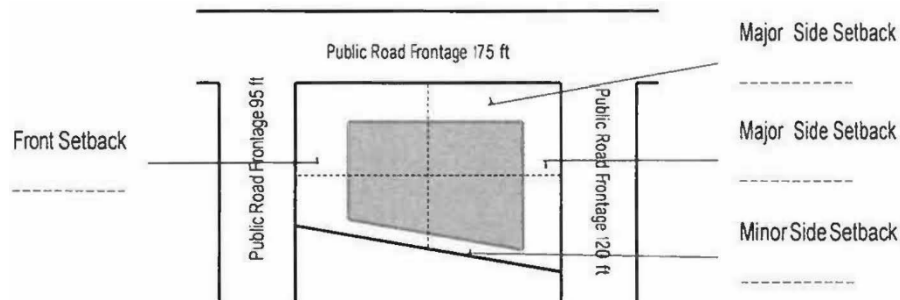
- (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.
- (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
- (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.
- (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.
- (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

2.01.03.06 The regulations for the R-10 Single-Family residential district (10,000-square-foot lot size) are as follows:

- A. *Purpose and intent.* The R-10 single-family residential district is intended to provide suitable areas for single-family, detached dwellings at medium densities as defined by the City of Kennesaw Comprehensive Land Use Plan, and as may be amended from time to time, with access to both public water and sewerage. The 289 parcels developed as a 10,000 square foot lot within the Woodland Acres subdivision which met the conditions of the ordinance prior to 1994, shall be deemed to a lawful conforming use and the Official Zoning Map of the City of Kennesaw, shall be amended to reflect that these lots and homes thereon shall be rezoned as lawful and conforming and subject to the regulations contained herein.
- B. *Uses.* Any use not permitted as of right, or not permitted by Special Exception, or not permitted by land use permit is prohibited. To the extent there is a conflict between the permitted use table and this subsection, this section shall control for purposes of determining whether the use is allowed. See Section 4.04.01 for standards associated with Special Exception uses. Any conflict between the standards set forth in this district and those set forth in Section 4.04.01, the standards in Section 4.04.01 shall control for purposes of developing a Special Exception use.

The following uses are permitted:

- Clubs or lodges
- Community Fairs
- Designated Recycling Collection locations
- Executive golf courses
- Golf courses (Par 3)
- Golf courses (18-hold regulation; private and public)
- Group homes
- Limited home occupations
- Nonprofit riding stables
- Nonprofit (seasonal use) fishing lakes
- Private parks
- Recreation grounds other than tennis courts and golf courses
- Religious assemblies
- Single family dwelling units (detached)

Short Term Rentals (STR)

Temporary uses

The following uses are permitted by special exception (refer to [section 4.04.01](#)):

- Cemeteries
- Mausoleum
- Private community centers
- Private schools of general and special education

The following uses are permitted by land use permit or special land use permit:

- Cottage food operator (refer to [section 4.04.05](#) Standards for Home Occupation)
- Family childcare learning home (refer to [section 4.04.05](#) Standards for Home Occupation)
- Home occupations (refer to [section 4.04.05](#))
- Manufactured Homes
- Radio, television and other communication towers and antennas (refer to [section 4.04.06](#))

C. *Requirements for certain uses.* The following uses shall have the requirements as ascribed to them in this subsection.

1. *Cottage Food Operators:*

- (a) Cottage food operators shall adhere to all rules and regulations imposed by the Georgia Department of Agriculture.
- (b) There shall be no signage or other exterior evidence of the cottage food operator.
- (c) Deliveries of specialty ingredients such as herbs and spices, etc., limited to those made by the United States Postal Service or other carrier (FedEx, United Parcel Service, etc.) that routinely deliver mail/internet order products to residents.
- (d) No cottage food products prepared by the cottage food operator may be picked up by a commercial carrier.
- (e) There shall be no employees parking on the site unless approved by the Mayor and City Council in accordance with Section 4.04.05.
- (f) A home occupation land use permit shall be required.

2. *Limited Home Occupations:*

- (a) There shall be no exterior evidence of the home occupation, including but not limited to any type of identifying signs.
- (b) No article, product or service used or sold in connection with such activity shall be other than those normally found on the premises.
- (c) No mechanical equipment shall be used for such occupation except such equipment as is customary for purely household and hobby purposes.
- (d) Such use shall be conducted entirely within the dwelling unit, and only persons living in the dwelling unit shall be employed in such occupation.
- (e) No more than 25 percent of the dwelling unit may be used for the operation.

- (f) No materials, equipment or business vehicles may be stored or parked on the premises, except that one business vehicle, used exclusively by the resident may be parked in a carport, garage, or rear or side yard.
 - (g) The off-site employees of the resident shall not congregate on the premises for any purpose concerning the business of the home occupation.
 - (h) There shall be no deliveries of supplies for use in the home occupation or pickups of the items produced by the occupant by commercial carriers.
 - (i) No clients or customers are allowed on the premises on a regular basis.
 - (j) The limited home occupation shall not create a nuisance.
3. *Designated Recycling Collection Locations:*
- (a) Must be maintained in a safe, clean, neat, and sanitary fashion;
 - (b) Such location shall be visually screened and maintained;
 - (c) Such location shall be within the building setbacks unless otherwise approved by the zoning administrator or his/her designee due to topography, safety, internal traffic flow, site distance, or for other site-related circumstances not created by the property owner.
4. *Group Home:*
- (a) A group home shall be shared by four or fewer persons, excluding resident staff;
 - (b) The group home must provide the City of Kennesaw with a copy of its scheduled activity plan, a copy of the group home rules, and, if applicable, evidence of active enforcement under the Georgia Association of Recovery Residence standards;
 - (c) The group home must be under the direction and guidance of a designated managing caregiver that resides at the group home;
 - (d) The designated managing caregiver or his or her designee shall be available on a 24-hour basis in the event of emergencies or complaints; and
 - (e) A group home must submit to random inspections by the City Code Enforcement;
 - (f) A group home shall comply with all applicable regulations by the Board of Behavioral Health and Developmental Disabilities and the Department of Behavioral Health and Developmental Disabilities.
5. *Family childcare learning home:*
- (a) Maximum of six children under 13 years of age at one time for pay or not for pay;
 - (b) For purpose of this section only, children who are related by direct blood kin or adoption to the childcare provider shall not be included in the calculation of the six children limitation;
 - (c) The childcare shall not create a nuisance to immediately adjacent property owners;
 - (d) Off-street parking must be provided for childcare pick-up and drop-off; and
 - (e) No employees;
 - (f) Proof of a Family child care learning home license under O.C.G.A. § 20-1A-10(v), or as amended from time to time, by the Department of Early Care and Learning or its successor agency;
 - (g) A home occupation land use permit shall be required.

6. *Temporary Uses:*

- (a) An approved temporary use shall not exceed 30 days and may be renewed for not more than one additional 30-day period.
- (b) Adequate off-street parking shall be provided.
- (c) Application for a temporary use shall be made with the City Business License division.

D. *Dimensional standards for Development.* Setback shall be measured from the property line of the parcel. The property with the shortest amount of road frontage shall be the front setback for determining other setbacks (major side, side, rear).

- 1. Minimum lot size: 10,000 square feet. The Zoning Administrator shall not be authorized to recommend a variance for more than 25 percent of the minimum lot size.
- 2. Minimum floor area: 1,050 square feet.
- 3. Minimum lot width at front setback line: 75 feet; cul-de-sac, 60 feet.
- 4. Minimum public road frontage: 75 feet; cul-de-sac, 50 feet.
- 5. Maximum cover: 30%
- 6. Maximum building height: 35 feet.
- 7. A basement shall be counted as a story if the ceiling is six feet or more above the grade and is either subdivided or used for dwelling or business purposes. A basement is a portion of the building partly underground which has more than one-half of its height measured from finished floor to finished ceiling above the average grade of the adjoining ground.

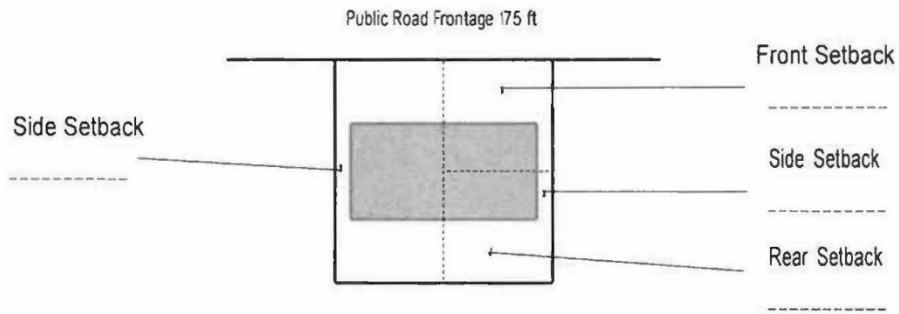
8. *Minimum building setbacks:*

- (a) Front yard as measured from arterial: 40 feet.
- (b) Front yard as measured from collector: 40 feet.
- (c) Front yard as measured from local: 35 feet.
- (d) Side yard (aka minor side yard): 10 feet.
- (e) Rear yard: 20 feet.
- (f) Major side: 25 feet.

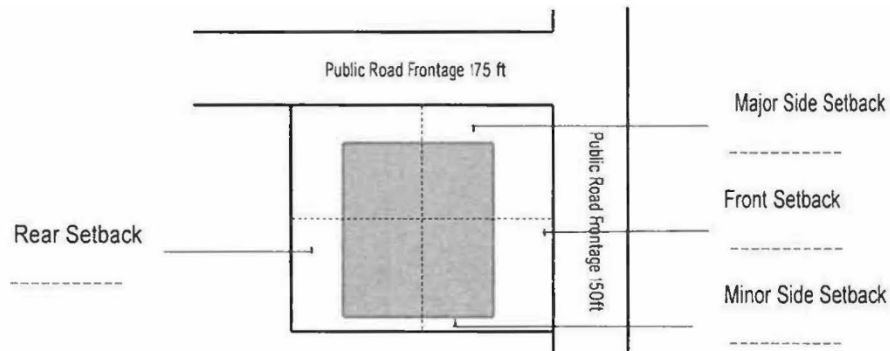
9. *Measuring building setbacks:* The number and type of setbacks is determined based on the number and type of public road frontages for the lot as follows and as shown on the following diagram:

- (a) One public road frontage: The front yard setback is measured from the one public road frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the other two yards are side yards.
- (b) Two public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The major side yard setback is measured from the road with the longer frontage (arterial, collector, or local). The yard opposite the front yard is the rear yard and the yard opposite the major side yard is the minor side yard.
- (c) Three public road frontages: The front yard setback is measured from the road with the shortest frontage (arterial, collector, or local). The two major side yard setbacks are measured from the other two road frontages (arterial, collector, or local). The remaining yard is a minor side yard.

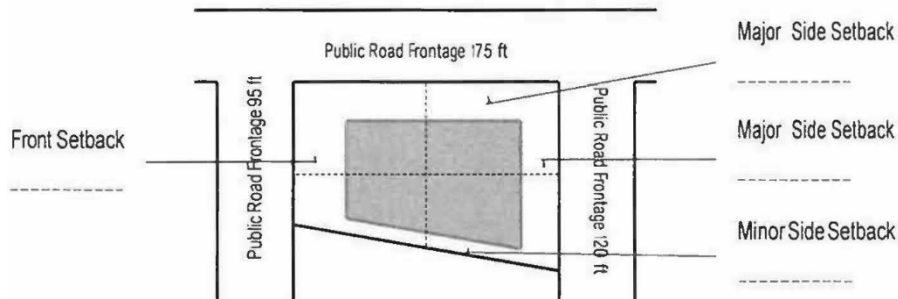
- (d) Building setbacks apply to both principal and accessory buildings and structure except where it explicitly states otherwise.
- (e) Irregular shaped lots: The Planning and Zoning Administrator will determine setbacks for irregular shaped lots adhering to the spirit and intent of this section.



Example for Property with one (1) Public Road Frontage



Example for Property with two (2) Public Road Frontages



Example for Property with three (3) Public Road Frontages

Exhibit B2

2.02.03 Table of Land Uses — Residential Districts

CBD - Central Business District Uses to be found under Chapter 4.02.03(C)

TYPE OF USE	HPV	CBD	R-40	R-30	R-20	R-15	R-12	R-10	PUD-R	RA-4	RA-5	RA-6	RM-8	PBSH	RM-12	RM-16	FST	MHP	PVC	SLO
Accessory retail sales and service		P																		
Agricultural produce stands																				
Ambulance Services																				
Ambulance Services if accessory to hospitals and funeral homes																			P	
Amphitheaters		P																	P	
Amusement Park																				
Ancillary retail sales		P																		
Animal hospitals		P																	P	
Appliance Repair (major)																				
Arcades																				
Asphalt plants																				
Assembly halls																				
Associated low intensity and limited retail uses	P																			
Athletic and health clubs		P																	P	
Automobile, truck, and trailer lease and rental facilities (accessory use)																				
Automobile, truck, and trailer lease and																				

rental facilities (principal use)																				
Automobile and truck sales and service facilities																				
Automotive paint and body repair shops																				
Automobile parking lots or garages																		P		
Automotive repair and maintenance facilities																				
Automotive salvages and wrecking yards																				
Automotive storage yards and wrecker service																				
Automotive upholstery shops																				
Aviation airports (private)																		P		
Banks/Financial institutions with drive-in establishments and/or automated transfer machines																		P		
Bar																		P		
Billiards and pool halls																				
Biomedical waste transfer and disposal facilities																				
Boat sales and service establishments																				

Breeding and boarding kennels																				
Building materials stores																			P	
Buildings of historic significance	P	P																		
Bus Stations																				
Bus stations for freight																				
Car washes																			P	
Cemeteries	SE		SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE		SE	SE	SE		SE	
Check cashing establishments																				
Chemical plants or storage facilities																				
Cigar, smoke shops, tobacco stores																				
Clinics																			P	
Clubs or lodges (noncommercial)			P	P	P	P	P	P	P										P	
Coliseums, stadiums and convention centers (privately owned)																				
Colleges and universities (private), including but not limited to research and training facilities																			P	
Commercial greenhouses and plant nurseries																			P	
Commercial indoor recreation uses																			P	
Commercial outdoor recreation uses																			P	

Commercial recreation restaurant																				
Community fairs			P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	
Community retail uses																				
Composting plants																				
Concrete plants																				
Condo-miniums													P							
Consumer fireworks retail sales facility																				
Contractors (general, heavy, special) (office/warehouse)																				
Convenience food stores with self-service fuel sales																				
Corporate or administrative offices for any permitted use																			P	
Cottage Food Operator			LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP					LUP	LUP		
Crematories, human or animal																				
Cultural facilities (private)																			P	
Dairies																				
Designated recycling collection locations			P	P	P	P	P	P	P	P	P	P	P		P	P	P		P	
Drive in theaters																				
Dry cleaning plants																				
Eating and drinking establishments (including drive in																			P	

fast food restaurants)																				
Electric supply stores																				
Emission/inspection stations (not to exceed five months)																				
Executive golf courses			P	P	P	P	P	P	P	P	P	P	P		P	P	P		P	
Exterminating facilities (insect or rodent)																				
Family child care learning home			LUP	LUP	LUP	LUP	LUP	LUP	LUP										LUP	
Farm and garden supply stores																				
Farm equipment stores/repair facilities																				
Farmers markets (fully enclosed)		P																		
Fast food restaurants																			P	
Field crops																				
Film developing and printing facilities																			P	
Flea markets																				
Fraternity and sorority houses and residence halls		P											P		P	P			P	
Freight terminals																				
Fruit stores, markets																				
Fruit trees, nuts and vegetables			P	P	P											P	P			
Fuel and ice dealers																				
Full service gasoline stations																				

Funeral homes																				
Golf courses (Par-3)			P	P	P	P	P	P	P	P	P	P	P		P	P	P		P	
Golf courses (18-hole regulation; private and public)			P	P	P	P	P	P	P	P	P	P	P		P	P	P		P	
Growlers																			P	
Group homes			P	P	P	P	P	P		P	P	P					P			
Halfway houses																				
Hazardous waste sites																				
Heavy automotive repair establishments																				
Heavy manufacturing establishments																				
Heavy repair service and trade shops																				
Helicopter landing areas																			P	
Hookah bar																				
High rise apartments																				
Home occupation	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP	LUP		LUP	LUP	LUP	LUP	LUP	
Hospitals																			P	
Hotels																			P	
Instant cash loan establishments																				
Landfills (private)																				
Laundry and dry cleaning pick-up establishments																			P	
Light automotive repair establishments																				
Limited home occupations			P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	

Light manufacturing establishments																				
Limited retail uses																				
Livestock, nondomestic and wild animals, and poultry																				
Livestock sales pavilions																				
Machine shops																				
Manufactured homes			P	P	P	P	P	P			P	P						P		
Massage therapy																				
Massage therapy associated with medical, chiropractic and sports medicine establishments		P																		
Mausoleums	SE		SE	SE	SE	SE	SE	SE	SE										SE	
Medical and dental laboratories, provided that no chemicals are manufactured on site																				
Mining operations																				
Mobile home																		P		
Mobile food vending unit																				
Motels																			P	
Motorcycle, ATV, and three-wheel vehicle sales and service facilities																				
Multifamily dwelling units		P											P		P	P			P	
Museums	P	P																		

Neighborhood retail uses																			P	
Newspaper publishing facilities																				
Nightclubs																				
Nonautomotive repair service establishments																			P	
Nonprofit riding stables			P	P	P	P	P	P	P	P	P	P	P		P	P	P			
Nonprofit (seasonal use) fishing lakes			P	P	P	P	P	P	P	P	P	P	P		P	P	P		P	
Nursery schools and child day care centers																			P	
Offices not elsewhere classified																				
Office service and supply establishments																			P	
Other service establishments																				
Outdoor commercial racing (motorcycle, automobile, truck, tractor and motorized vehicles)																				
Outdoor golf driving ranges																				
Overnight travel trailer parks																				
Pain management clinic																				
Parking for vehicles		P																	P	
Pawn shops																				

Payday loan establishments																				
Petroleum or bulk storage stations																				
Photography studios																			P	
Plumbing and/or heating equipment dealers																				
Poultry hatcheries																				
Printing, publishing and lithography establishments																			P	
Private community centers	SE		SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE		SE		SE		SE	
Private parks	P		P	P	P	P	P	P	P	P	P	P	P		P		P	P	P	P
Private schools of general and special education	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE		SE	SE	SE		SE	
Pro shops (accessory to driving ranges/golf courses)																			P	
Professional offices																			P	
Pub																			P	
Purpose built student housing														P						
Quarry or mining operation																				
Radio and televisions stations																				
Radio, television and other communication towers and antennas			SLUP	SLUP	SLUP	SLUP	SLUP	SLUP	SLUP	SLUP	SLUP	SLUP	SLUP		SLUP	SLUP	SLUP	SLUP	SLUP	
Rail stations (commuter)																				

Railroad car classification yards																				
Railroad stations for freight																				
Recreation grounds other than tennis courts and golf courses			P	P	P	P	P	P	P	P	P	P	P		P	P	P			P
Recycling centers																				
Regional shopping center																				
Religious assemblies	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P	P	P	P
Research and development centers																				
Medical research centers																				
Research testing laboratories																				
Rest/personal care/convalescent homes																			P	
Restaurants - sit down dining		P																	P	
Re-upholstery and furniture repair establishments																				
Rooming houses and boarding houses																				
Sawmills (temporary)																				
Self-service laundry facilities																			P	
Self-service storage facilities																				
Shelters (homeless)																				

<u>Short Term Rentals (STR)</u>			<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>												
Signs and outdoor advertising facilities (not sure if this should be on the chart at all)																				
Sports/medical physical therapy																				
Take out restaurant																			P	
Sexually oriented businesses																				
Single-family dwelling units (attached)		P							P	P	P	P	P		P	P	P		P	P
Single-family dwelling units (detached)		P	P	P	P	P	P	P	P	P	P	P	P		P	P	P			P
Studios and supplies																				
Tattoo business																				
Taxi stands and dispatching agencies																				
Telephone business offices																				
Temporary uses			P	P	P	P	P	P	P	P	P	P	P		P	P	P			
Theaters (movies, live performing arts)																				
Title loan establishments																				
Tire retreading and recapping facilities																				
Townhouse dwelling units (attached)									P								P		P	
Trailer salesrooms and sales lots																				

Transpiration equipment storage and maintenance facilities																				
Truck terminals																				
Two-family dwelling units Utility facilities (private)									P				P		P		P			P
Vending machine sales, service, rental, or repair establishments																				
Vocational schools (commercial)																				
Warehouse and storage facilities																				
Waste transfer station																				
Wholesale sales offices																				
Wholesale trade and distribution facilities																				
Wholesale trade offices in conjunction with office showrooms																				
Wireless telecommunication facilities																				
Zoos																				

This chart is provided for the convenience of the user; however, please consult the permitted uses (P) or special exception use (SE) sections of the specific zoning district(s) for possible use limitations for specific permitted uses or special exception uses.

(Ord. No. 2012-03, 5-7-12; Ord. No. 2015-05, § 2, 4-20-15; Ord. No. 2020-09, § 3, 8-17-20; Ord. No. 2021-07, § 4(Exh. B3), 6-21-21)

**MINUTES OF PLANNING COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
September 3, 2025
6:30 PM**

1. Call to Order / Roll Call

Chairman Bodenhamer called the meeting to order at 6:30 p.m.

Roll Call: Trey Bodenhamer, Todd Vande Zande, Phillip Jackson, Carolyn Greenall, Robert Trim

Absent: Rebecca Patterson

Staff Present: Darryl Simmons (Planning & Zoning Administrator), Channele Campbell (Assistant Zoning Administrator & City Planner), and Rebecca Goldstein (Community Development Administrative Assistant)

Speakers Present: Alberto Florido (Applicant), Robin Moroney (City Resident), Bruce Fallahi (Civil Engineer)

2. Announcements

- A. All interested parties may attend the meeting at the City Hall Council Chambers. For those unable to attend in person, the meeting may be accessed using the following link: <https://www.kennesaw-ga.gov/publicmeetings/>. Please note that the Planning Commission serves as an advisory board that makes recommendations to the Mayor and Council unless otherwise noted.
- B. Pending zoning applications may be viewed on an interactive map via the Planning & Zoning webpage or using the following link: <https://arcg.is/1q1ubX0>.
- C. New business items on this agenda will be heard by the Mayor and Council on September 15, 2025.

3. Approval of the Meeting Minutes

- A. Approval of Meeting Minutes: July 2, 2025

Chairman Bodenhamer called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

4. New Business

- A. **LU2025-05** - Consideration for approval of a land use permit application

submitted by Dahlia Akar for property located at 3409 English Oaks Drive (20010203830). Said request is to obtain a home occupation business license to operate a home bakery. Property is zoned Planned Unit Development - Residential (PUD-R), consists of 0.24 +/- acres and lies in Land Lot 102, Tax Parcel 383.

Ms. Chanelle Campbell introduced this agenda item. This is a land use application submitted by Ms. Dahlia Akar, who resides at 3409 English Oaks Drive. The applicant is seeking approval for a home occupation permit to operate a home bakery specializing in the preparation of breads and pastries for sale. The property is located within the English Oaks subdivision and is currently zoned Planned Unit Development - Residential (PUD-R). The property carries a future land use designation of Planned Unit Development consistent with the surrounding residential character. The proposed business footprint is limited to the existing kitchen and a small prep area. The equipment to be used includes standard household appliances such as an oven, baking ingredients, and an electronic mixer. Staff considers the use to be very low in commercial intensity. All operations will occur entirely within the residential structure with no signage and no external display of products. The proposed use is not expected to generate any adverse impacts or nuisances to adjacent properties. Additionally, Staff has received written correspondence from the HOA overseeing the English Oaks subdivision expressing support for the proposed home bakery at this location. For these reasons, Staff recommends approval with conditions as typically outlined for a land use permit, which includes: 1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.

2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.

3. The land use permit is valid for 24-months starting from the date of final approval.

This application was advertised in the the Marietta Daily Journal (MDJ) on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer questions.

Chairman Bodenhamer asked if the applicant wished to speak. Ms. Dahlia Akar declined to speak.

Chairman Bodenhamer opened the floor for public comment.

Ms. Robin Moroney stated that she lived across the street from the applicant. She commented that she was concerned about more traffic in the neighborhood. She also asked if the land use permit would create the possibility of other commercial uses in the neighborhood like a doggy daycare or an auto body shop. Ms. Campbell responded that high intensity uses that change the character of the neighborhood, like a doggy daycare or an automobile shop, are not allowed under a land use permit. Ms. Campbell

also explained that the clients would not be coming to the applicant's property and that the applicant's intention was to sell products at pop-up locations and farmers markets.

Chairman Bodenhamer clarified that the land use conditions did not allow clients at the location. Ms. Campbell confirmed.

Hearing no additional public comment, Chairman Bodenhamer closed the floor for public comment and opened the floor for Commissioner comment.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comment and called for a motion.

Motion by Commissioner Jackson to approve with the following conditions:

1. The land use permit is limited to, exclusive for and only valid for the current applicant and the life of this particular business and use, and it is not transferrable. Any changes would require additional review and approval.
2. There shall be no clients, customers or additional employees at this location. Nor shall there be any evidence of a home-based business visible from the public right-of-way, including no signs and no more than one commercial vehicle dedicated to this business.
3. The land use permit is valid for 24-months starting from the date of final approval.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- B. **ZV2025-02** - Consideration for approval of a variance application submitted by Alberto Florido for the property located at 2292 Bayswater Drive (20009000390). Said request is to vary from the minimum setback required for R-15, Single Family Residential. Property consists of 0.66 +/- acres and lies in Land Lot 90, Tax Parcel 39.

Ms. Chanelle Campbell presented this agenda item. This is a variance application for the property located at 2292 Bayswater Drive submitted by Mr. Alberto Florido. The request seeks relief from Section 2.01.03.04, Section D of the Unified Development Code, which outlines standards for residential zoning districts. Mr. Florido is requesting approval to allow a 14-foot encroachment into the required 30-foot rear setback to reconstruct a previously existing deck and balcony. The property is currently zoned R-15, Single Family Residential, and is located within the Fairfax subdivision. The property sits on an approximately 30,000 square foot lot and includes a stream and drainage easement that limits the buildable area. The home was constructed towards the rear of the lot to avoid encroachment into the easement, resulting in limited space for rear improvements. The proposed deck and balcony would remain within the footprint of the previous structure and not impact the stream buffer located on the site.

The applicant received a Stop Work Order on March 3, 2025, due to non-permitted construction involving the replacement of both the front and rear deck. The applicant has since tried to obtain the necessary permits to do the work. The applicant was able to obtain a permit for the replacement of the front deck, but due to the encroachment

into the setback, the application for the rear deck replacement is still under review pending a decision on this variance application.

The property is designated Residential Low-Medium under the city's comprehensive plan. The variance request maintains consistency with the designation and does not alter density, use, or neighborhood character. Staff finds that this meets the criteria for variance consideration under Section 9.02.00 of the Unified Development Code, noting that the site's specific constraints create practical difficulty not common to other parcels with the placement of the stream and easement on the property, relief would not be detrimental to the public welfare or the intent of the Unified Development Code, and the proposed encroachment is modest and maintains compatibility with adjacent properties. For these reasons, Staff recommends approval of the variance. The request was advertised in the Marietta Daily Journal on August 15, 2025, and a public notice sign was placed on the property. Ms. Campbell announced that the applicant was present and available to answer any questions.

Chairman Bodenhamer asked if the original footprint of the deck was already encroaching on the setback. Ms. Campbell responded in the affirmative. Chairman Bodenhamer asked if the footprint would remain the same. Ms. Campbell responded in the affirmative. She explained that when the property was built, based on the tax assessor's footprint, the building footprint was already beyond the setback.

Chairman Bodenhamer commented that the house was set far back on the lot and noted that the property would have no rear deck if the rear setback requirement was adhered to.

Chairman Bodenhamer invited the applicant to speak.

Mr. Alberto Florido stated that he made a mistake working without a permit and apologized. He stated that the deck was beyond repair. He explained that the footprint of the new deck would be much smaller than the previous deck. The deck footprint would change from almost 600 square feet to twelve feet by fourteen feet. He reiterated that the position of the house on the property did not allow for a thirty-foot rear setback from the property line. Mr. Florido added that allowing the deck would provide the house with a second exit in case something happened at the front of the house.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comment.

Commissioner Jackson asked what the difference was between maintenance work and work that required a permit. Mr. Darryl Simmons responded that any time an existing structure with footings or supports is replaced, a permit is required. Commissioner Jackson sought clarification and asked if a full deck replacement would need a permit. Mr. Simmons responded that replacing a couple of boards or repainting was maintenance, but that altering the structure required a permit.

Chairman Bodenhamer commented that altering the structural integrity would likely be a safety issue. Mr. Simmons agreed. He added that the property was built between the late 1980s and early 1990s and is a non-conforming property. He stated that per the city code, as long as the applicant is not increasing the degree of non-conformity, modifications to the structure are permitted. Staff, therefore, recommends approval. Chairman Bodenhamer commented that the applicant would be making the size of the non-conformity smaller because the deck footprint was being reduced. Mr. Simmons agreed.

Hearing no additional Commissioner comment, Chairman Bodenhamer closed the floor to Commissioner comments and called for a motion.

Motion to approve by Commissioner Jackson.

Seconded by Vice Chair Vande Zande.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

- C. **PP2025-01** - Consideration for approval for a preliminary plat submitted by Greg Gardner for parcel 20020501270 for the development of personal warehouses, professional work suites and self storage spaces. Property consists of 2.14 +/- acres and lies in Land Lot 205, Tax Parcel 127.

Chairman Bodenhamer recused himself for this agenda item.

Ms. Chanelle Campbell presented this agenda item. This is a preliminary plat application for the proposed development of personal warehouse units, professional work units, and self storage spaces on approximately 2.14 acres. As part of the preparation for the new development on a vacant parcel, the applicant has submitted a Preliminary Plat to formally outline the proposed site layout and confirm addressing for the future units. An internal review of the submission was completed by Staff, which included Public Works, GIS, Cobb County Water, Cobb County Fire, and Planning and Zoning, and it was approved. The proposed layout is consistent with applicable development standards and zoning requirements for Heavy Industrial, which the property is currently zoned as. Staff recommends approval of the Preliminary Plat contingent upon the applicant addressing any outstanding development-related issues prior to submission and as-built plans with the Final Plat.

The applicant also initially had concerns pertaining to their site. Prior to moving forward, the applicant submitted a preliminary plat. Once the development is completed and finalized, the applicant will have a Final Plat that is then recorded with Cobb County Superior Court. Ms. Campbell announced that the applicant was present and available to answer any questions.

Vice Chair Vande Zande asked if the Final Plat application would have to come back before the Planning Commission. Ms. Campbell responded that the applicant would not come back before the Planning Commission with the Final Plat.

Vice Chair Vande Zande invited the property owner to speak. The property owner declined.

Vice Chair Vande Zande opened the floor for public comment. Hearing no public comment, he closed the floor to public comment and opened the floor to Commissioner comments.

Commissioner Greenall asked where the property was located. Ms. Campbell responded that the property was located off of Cobb International Boulevard and was the vacant lot below 4001 Cobb International Boulevard. Commissioner Greenall asked if the lot was near the airport. Commissioner Trim described the property as across Highway 41 and near a Cobb County School. Ms. Campbell stated that the property is in the industrial zoning district on that side of Cobb Parkway.

Commissioner Jackson commented that the plans appeared to show the detention ponds on top of the retaining wall. Mr. Bruce Fallahi, civil engineer for the project, responded that the detention pond would be underground. Commissioner Jackson asked if it was cheaper to place the detention ponds on top of the retaining wall rather than below the retaining wall. He asked if the property was steep. Mr. Fallahi responded that there was a twelve to thirteen foot elevation difference between the site and the natural drainage of the property. He stated that the detention pond was behind the retaining wall, not on top of it. He explained that in more detailed designs, the detention pond could be contained by the retaining wall, or it could be underground chambers behind the retaining wall.

Ms. Campbell explained that the plat was preliminary in nature and that the applicant would need to submit detailed engineering and civil plans for review by Public Works and other departments prior to receiving any permits. She stated that the applicant would also have to adhere to the Unified Development Code with regards to development.

Hearing no additional Commissioner comment, Vice Chair Vande Zande closed the floor to Commissioner comment and called for a motion.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 3-0. Motion carried.

- D. **MISC2025-06** - Consideration for approval of a text amendment request as submitted by the City of Kennesaw. Said request is to amend the Unified Development Code, Appendix A, "Unified Development Code" Chapter 1 Section 1.09.02, Chapter 2 Section 2.01.03, and Chapter 2 Section 2.02.03 of said chapters as submitted by the City of Kennesaw.

Ms. Chanelle Campbell introduced this agenda item. This is a proposed text amendment to Appendix A of the Unified Development Code (UDC). On July 21, 2025, Mayor and Council approved the adoption of an ordinance regulating Short Term Rentals.

In alignment with that ordinance, this amendment seeks to formally update the UDC to reflect the newly adopted provisions and ensure consistency across regulatory documents.

Ms. Campbell directed Commissioners to look in their packets to view the proposed updates. She stated that the changes included Chapter 1 Section 1.09.02 - Addition of a formal definition for Short Term Rentals, Chapter 2 Section 2.01.03- Inclusion of Short Term Rentals as a permitted use within various residential zoning districts, and Chapter 2 Section 2.02.03- Updates to the table of land uses for residential districts to reflect Short Term Rentals as permitted uses. Ms. Campbell stated that the Planning Commission did not hear the ordinance because it was added to the Business License portion of the Code of Ordinances, which is not required to come before the Planning Commission. She explained that Planning and Zoning was coming back to update the sections that relate to zoning ordinances to ensure consistency with the changes that were amended and adopted by Mayor and Council.

The application was advertised in the Marietta Daily Journal on August 15th, 2025, as required by the UDC.

Chairman Bodenhamer opened the floor for public comment. Hearing no public comment, Chairman Bodenhamer closed the floor to public comment and opened the floor to Commissioner comment.

Chairman Bodenhamer asked if a variance or zoning condition was required to allow a Short Term Rental before the new ordinance was adopted. Ms. Campbell responded that prior to the ordinance adoption, there was no regulatory document pertaining to Short Term Rentals. She stated that the new ordinance now regulates Short Term Rentals coming into the city, requiring them to have the necessary licenses and documents to be official in the city limits.

Commissioner Greenall asked what would be considered a Short Term Rental. Ms. Campbell responded that the rental period for a short-term rental is for less than 31 days.

Commissioner Jackson asked if the provision was for Airbnb and VRBO. Ms. Campbell responded in the affirmative. Commissioner Jackson asked if Short Term Rentals had to come before the Planning Commission for a hearing like a land use permit. Ms. Campbell responded that was not the case. She explained that applicants would only need to adhere to the ordinance requirements because Short Term Rentals would be handled by the business license department and are only allowed in certain zoning districts. She reiterated that a public hearing was not part of the requirements. Commissioner Jackson asked if there was an annual fee associated with Short Term Rentals. Ms. Campbell responded that there would be a fee that will be updated in the master fee schedule when it goes before Mayor and Council. Ms. Campbell offered to send the Commissioners a copy of the adopted Short Term Rental ordinance. Chairman Bodenhamer requested that the ordinance be sent.

Commissioner Jackson proposed a hypothetical where his neighbor wanted to rent out

their house for a football game. He asked if the neighbor would need a permit and inspections. Ms. Campbell responded that in the hypothetical, the neighbor would need to register their property to be used as a Short Term Rental. Once a license is obtained, similar to an Airbnb, the applicant can register to utilize the space for a period of time not exceeding 31 days. Ms. Campbell added that a Short Term Rental could not be used to host events or parties and that the intent is to have a dwelling space for a short period of time. Commissioner Jackson asked if the ordinance was for overnight stays. Ms. Campbell confirmed that it was for overnight stays in a personal dwelling unit.

Chairman Bodenhamer asked if the ordinance had already been adopted by Mayor and Council. Ms. Campbell confirmed that Mayor and Council already passed the ordinance. She reiterated that the text amendment is to amend the use and outline the permitted zoning districts so the zoning sections of the UDC align with the recently passed ordinance.

Chairman Bodenhamer asked if the zoning changes to allow Short Term Rentals in certain zoning designations had already been made by Mayor and Council. Ms. Campbell responded that the ordinance was already adopted by Mayor and Council and that applications would be formally accepted beginning October 1, 2025. Mr. Darryl Simmons added that the purpose of the text amendment was to align the business license and zoning UDC sections on Short Term Rentals. He stated that the text amendment was only to allow the Short Term Rental use in the zoning sections of the ordinance.

Chairman Bodenhamer clarified that he was asking if the annual zoning map update would be impacted. Mr. Simmons responded that this ordinance does not affect the zoning map.

Hearing no additional Commissioner comment, Chairman Bodenhamer called for a motion.

Motion to approve by Vice Chair Vande Zande.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.

5. Staff Comment

6. Adjourn

Chairman Bodenhamer called for a motion to adjourn.

Motion to approve by Commissioner Trim.

Seconded by Commissioner Greenall.

Chairman Bodenhamer proceeded with a roll call for approval.

Vote taken, motion unanimously approved 4-0. Motion carried.



Item Report

TO: The Honorable Mayor and City Council
FROM: Lea Alvarez, City Clerk
DATE: September 15, 2025
TITLE: **Minutes: August 25, 2025 Work Session**
Approval of the August 25, 2025, City Council work session minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2025-08-25 City Council Work Session Draft Minutes

**MINUTES OF CITY COUNCIL WORK SESSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

**Livestream: www.kennesaw-ga.gov/publicmeetings/
August 25, 2025
6:30 PM**

Present	Mayor Derek Easterling Mayor Pro Tem Pat Ferris Councilmember Madelyn Orochena Councilmember Tracey Viars Councilmember Antonio Jones Councilmember Anthony Gutierrez City Clerk Lea Alvarez City Manager Jeff Drobney City Attorney Sam Hensley, Jr.
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1. Invocation

2. Pledge of Allegiance

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

5. Presentations

A. Proclamation: Childhood Cancer Awareness Month

Presentation of a proclamation declaring the month of September 2025 as Childhood Cancer Awareness Month in the City of Kennesaw.

This proclamation will be presented by Mayor Easterling at the regular City Council meeting on Tuesday, September 2, 2025 at 6:30 p.m.

6. Old Business

7. New Business

8. Committee and Board Reports

9. Public Hearing(s)

A. First Public Hearing: FY26 Operating Budget

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Operating Budget for the City of Kennesaw.

Finance Director Jennifer Gordy will present the FY 2026 Operating and Capital

Improvement (SPLOST) budgets at the regular City Council meeting on Tuesday, September 2, 2025, at 6:30 p.m. Mayor Pro Tem Ferris asked if any changes had been made since the budget was last discussed, and Ms. Gordy confirmed there were none.

B. First Public Hearing: FY26 Capital Improvement (SPLOST) Budget

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

10. Consent Agenda

A. Minutes: August 18, 2025 Regular Meeting

Approval of the August 18, 2025, City Council regular meeting.

11. General and Administrative

12. Public Safety

13. Information Technology

14. Public Works and Building Maintenance

A. Resolution: Transfer 2016 SPLOST Funds

Consideration for approval of a Resolution to transfer 2016 SPLOST funds from Sardis Street projects to Ben King Road improvements.

Councilmember Ferris announced he would abstain from discussions and votes involving Sardis Street due to the proximity of his residence to the project.

City Manager Jeff Drobney stated that Cherokee Street and Ben King Road remain priority projects. Originally priced six to seven years ago, the costs of these projects have increased significantly. The City has already acquired the necessary right-of-way and easements, and both projects are ready to move forward. To do so, staff recommends temporarily reallocating SPLOST funds from the Sardis Street project to Cherokee Street and Ben King Road. SPLOST collections continue to exceed projections, and those funds may only be used for designated projects. This reallocation would allow the City to complete final surveys, engineering, and bidding, with construction bidding anticipated to begin in early 2026.

This item proposes reallocating 2016 SPLOST Sardis Overpass and Extension funds to the 2016 SPLOST Ben King Road Improvements project.

The remainder of the items were taken out of order.

D. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Neighborhood Improvements project.

Dr. Drobney proposed reallocating \$3,000,000 from the 2022 SPLOST Overage funds to the 2022 SPLOST Neighborhood Improvements account (sidewalks, curbs, and gutters) in support of the Cherokee Street and Ben King Road projects.

E. Resolution: Transfer of 2022 SPLOST Funds

Consideration for approval of a Resolution to reassign 2022 SPLOST funds from Sardis Extension project to Neighborhood Improvements project.

Dr. Drobney stated that \$9,000,000 would be temporarily reallocated from the 2022 SPLOST Sardis Extension account to the 2022 SPLOST Neighborhood Improvements account to support the Cherokee Street and Ben King Road projects. He reiterated that items 14. A, D, and E all involve reallocations intended to complete these projects.

C. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Cathey Rutledge project.

Dr. Drobney stated that this item relates to the Cathey Rutledge Lane project, which was originally planned in 2005 but did not move forward beyond initial acquisitions. No final design or engineering was completed at that time. As costs have increased, \$4,000,000 was allocated to the project in the 2022 SPLOST; however, staff anticipates costs will continue to escalate.

To support the project, staff requested that \$2,500,000 of the 2022 SPLOST Overage funds be reallocated to the 2022 SPLOST Cathey Rutledge project. The scope includes a traffic light at Swift-Cantrell Park and a right-turn-only connection from Rutledge Road to Main Street. The project is in its early stages, and the transfer of funds will allow staff to begin acquisitions and engineering.

Councilmember Jones asked if the City had received federal funding from Congressman Loudermilk for the intersection. Dr. Drobney responded that some of those funds had been pulled back.

With Council consensus, Mayor Easterling recommended placing the item on the Consent Agenda for the regular meeting.

B. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Public Safety project.

Dr. Drobney requested that \$1,000,000 of the 2022 SPLOST Overage funds be allocated to the 2022 SPLOST Public Safety project. A portion of the funds will cover a change order for a new access drive. Additional funds will be used for stormwater enhancements associated with the project. Although stormwater funds were originally budgeted, staff determined it would be more appropriate to use SPLOST funds, preserving stormwater dollars for other community needs.

Councilmember Jones asked if the change order should be the contractor's responsibility. Dr. Drobney responded that it was not.

Public Works Director Ricky Stewart explained the need for a new access road. The original plan to maintain the dirt road leading to the lower yard required a temporary easement from a neighboring property owner, which was denied. As a result, the City

no longer has sufficient access for dump trucks and trailers. Staff identified an alternative access point that they recommend pursuing.

With Council consensus, Mayor Easterling directed that the item be placed on the Consent Agenda for the regular meeting.

Mayor Pro Tem Ferris requested a SPLOST project list update at the next work session. Assistant City Manager Marty Hughes stated the committee could provide the update at the September 8, 2025, City Council Work Session.

15. Recreation and Culture

16. Community Development

A. Discussion Only: Development update on Townes at Cantrell located at 3057 N. Main Street.

Zoning Administrator Darryl Simmons reported that staff would be providing updates on active City projects. The first update concerned the Townes at Cantrell development at 3057 North Main Street, a 5.98-acre property that will include 38 townhomes adjacent to Swift-Cantrell Park.

Tyler Shoop of Crawford Creek Development stated that grading is underway, utilities will be installed next week, curbing is expected by mid-October, and paving by the end of October. He added that the model permit would be submitted at that time, with the model home anticipated for completion in February or March 2026.

Mayor Pro Tem Ferris asked if the development would connect to the neighborhood on Rutledge Road. Mr. Shoop responded that it would not.

B. Discussion Only: Development update on Ross Pointe subdivision located at 1651 McCollum Pkwy.

Mr. Simmons provided an update on the Ross Pointe subdivision at 1651 McCollum Parkway. The 5.13-acre property will include 68 units, consisting of single-family homes fronting McCollum Parkway and townhomes to the rear. The project was approved in 2024.

Michael Miller of Piedmont Residential noted the development includes 68 fee-simple for-sale lots, consisting of four product types: single-family detached and three attached styles similar to Pritchard Park. The final plat is expected to be submitted in October. Townhomes are anticipated to be priced in the low \$300,000s, with single-family detached homes starting in the \$500,000s.

Mr. Miller added that Piedmont Residential is coordinating with Parks and Recreation to upgrade the adjacent Kennesaw Station Park. Plans include removing outdated equipment and grading the site in accordance with the department's final design. As required by zoning conditions, Piedmont Residential will contribute \$20,000 toward the park at the time of final plat approval.

Councilmember Jones asked about the percentage of homes that would be affordable for teachers, firefighters, and similar professions. Mr. Miller responded that one of the attached products will feature designated on-street parking, helping to keep the price point in the low \$300s.

17. Public Comments

6:54 p.m. Floor Open for Public Comments

No comments.

6:55 p.m. Floor Closed for Public Comments

18. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney had nothing to report tonight.

19. Mayor's Report

A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

20. Council Reports & Discussions

Councilmember Gutierrez said he is embracing the "no beard" part of his EMT uniform. He shared that training starts in a couple of weeks.

Councilmember Jones had nothing to add tonight.

Councilmember Orochena congratulated the candidates who qualified for Post 3 and Councilmembers Jones and Gutierrez for four more years.

Mayor Pro Tem Ferris said that real football starts this Saturday!

Councilmember Viars thanked Mr. Simmons and Ms. Alvarez for researching the topic of home-based businesses and virtual business licenses. She thanked the Downtown Development Authority for running the Farmers Market all summer. Today is the last day!

A. **Discussion Only: Home-Based Business Licensing Process**

Discussion item requested by Councilmember Viars regarding the home-based business licensing process.

Councilmember Viars stated that the City began discussing virtual business licenses about a year ago. She noted that while homeowners can apply for land-use permits,

renters currently do not have that option. Many entrepreneurs want to operate legally, but the lack of a process in Kennesaw creates barriers. She added that individuals working from rental homes or apartments must often spend \$700 annually on a mailing center if their landlord does not approve. In her view, the City should consider creating a virtual business license to make it easier for residents, whether homeowners or renters, to run small businesses from their homes without the added expense of office space.

Councilmember Viars further commented that Council meetings have become drawn-out for individuals running very small home-based businesses, who must spend significant amounts on certified letters and multiple hearings, often for operations generating only modest income. She suggested much of this could be handled administratively.

Mayor Pro Tem Ferris agreed that reducing regulations and costs for home-based businesses would benefit the community.

Councilmember Orochena asked whether the City was already considering administrative approval for home-based occupational licenses instead of applicants having to go through land use permit hearings.

Mr. Simmons reported that staff reviewed recent land-use permits and found no violations. Staff are exploring ways to allow renewals to be processed administratively when there is no change in services and no documented issues. He clarified that land-use permits generally apply to businesses with production or client visitation, such as therapists, music teachers, or financial planners.

Councilmember Jones asked whether apartment leases, like homeowner association (HOA) covenants, restrict home-based businesses. Councilmember Viars confirmed that such provisions are often included in lease agreements.

Mr. Simmons added that research shows a mix of approaches across Georgia. Some jurisdictions require approval from property managers or leasing companies. A recurring concern is property rights and whether a city has authority to override HOA covenants or lease restrictions. Staff noted this remains a key legal consideration.

Dr. Drobney concluded that staff would work with City Attorney Sam Hensley, Jr. to develop options for Council consideration.

21. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

Motion by Councilmember Gutierrez to enter into Executive Session as allowed by O.C.G.A. Sec. 50-14-3 for the purpose of discussing land and legal. Motion seconded

by Councilmember Viars.

Vote taken: motion approved unanimously 5-0. Motion passed.

7:12 PM Recess to Executive Session

Mayor, City Council, City Manager, Assistant City Manager, City Clerk, Economic Development Director, Representative from Raymond James, and City Attorney attended Executive Session.

Representative from Raymond James left Executive Session.

Public Works Director and Patterson and Dewar Engineering joined Executive Session.

7:50 PM Reconvene to Open Session

Councilmember Gutierrez read the Board back into Open Session and directed the Mayor and City Council to execute an affidavit in compliance with O.C.G.A. Sec. 50-14-4. Motion seconded by Councilmember Viars.

Vote taken: motion approved unanimously 5-0. Motion passed.

22. Adjourn

Mayor Easterling adjourned the meeting at 7:50 p.m. The regular meeting will be held on Tuesday, September 2, 2025, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.

Lea Alvarez, City Clerk

Names and Addresses will be disclosed in the Permanent Minutes of the
City of Kennesaw

PLEASE MAKE SURE YOUR NAME IS LEGIBLE AND CLEAR

**City Council Work Session
8/25/2025
Public Comment Sign-in**

	Name	Address	Topic
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Item Report

TO: The Honorable Mayor and City Council

FROM: Lea Alvarez, City Clerk

DATE: September 15, 2025

TITLE: **Minutes: August 25, 2025 Executive Session**
Approval of the August 25, 2025, City Council executive session minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Honorable Mayor and City Council
FROM: Lea Alvarez, City Clerk
DATE: September 15, 2025
TITLE: **Minutes: September 2, 2025 Regular Meeting**
Approval of the September 2, 2025, City Council regular meeting.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2025-09-02 City Council Meeting Draft Minutes

**MINUTES OF CITY COUNCIL MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

**Livestream: www.kennesaw-ga.gov/publicmeetings/
September 2, 2025
6:30 PM**

Present	Mayor Derek Easterling Mayor Pro Tem Pat Ferris Councilmember Madelyn Orochena Councilmember Tracey Viars Councilmember Antonio Jones Councilmember Anthony Gutierrez City Clerk Lea Alvarez City Manager Jeff Drobney City Attorney Sam Hensley, Jr.
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1. Invocation

Mayor Easterling led the Invocation.

2. Pledge of Allegiance

Captain Ricky Shumpert led the Pledge of Allegiance.

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

5. Presentations

A. Proclamation: Childhood Cancer Awareness Month

Presentation of a proclamation declaring the month of September 2025 as Childhood Cancer Awareness Month in the City of Kennesaw.

Mayor Easterling presented a proclamation declaring the month of September 2025 as Childhood Cancer Awareness Month in the City of Kennesaw to members of the Mighty Millie Foundation.

6. Public Comment

This section is for comment on any item on the agenda.

6:36 p.m. Floor Open for Public Comments

No comments.

6:37 p.m. Floor Closed for Public Comments

7. Old Business

8. New Business

9. Committee and Board Reports

10. Public Hearing(s)

A. First Public Hearing: FY26 Operating Budget

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Operating Budget for the City of Kennesaw.

Finance Director Jennifer Gordy presented Items 10. A and B concurrently [See **Exhibit A**]. She noted this was the first of two public hearings with the final hearing scheduled for September 15, 2025, at 6:30 p.m.

6:43 p.m. Floor Open for Public Comments

No comments.

6:44 p.m. Floor Closed for Public Comments

B. First Public Hearing: FY26 Capital Improvement (SPLOST) Budget

Consideration to approve a Resolution adopting the Fiscal Year 2025-2026 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

6:44 p.m. Floor Open for Public Comments

No comments.

6:45 p.m. Floor Closed for Public Comments

11. Consent Agenda

A. Minutes: August 18, 2025 Regular Meeting

Approval of the August 18, 2025, City Council regular meeting.

B. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Public Safety project.

[Resolution No. 2025-50](#)

C. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Cathey Rutledge project.

[Resolution No. 2025-51](#)

Motion by Mayor Pro Tem Ferris to approve the Consent Agenda engross. Seconded by Councilmember Viars.

Vote taken: unanimously approved, 5-0. Motion passed.

12. General and Administrative

13. Public Safety

14. Information Technology

15. Public Works and Building Maintenance

A. Resolution: Transfer 2016 SPLOST Funds

Consideration for approval of a Resolution to transfer 2016 SPLOST funds from Sardis Street projects to Ben King Road improvements.

Mayor Pro Tem Ferris announced that Items 15.A–C affect his property on Sardis Street and that he would abstain from discussion and voting on those items.

Public Works Director Ricky Stewart then presented a resolution to transfer \$4.9 million from the 2016 SPLOST Sardis Street Overpass fund and \$36 from the 2016 SPLOST Sardis Extension fund to Ben King Road Improvements in order to adequately fund the Ben King and Cherokee Street projects.

Motion by Councilmember Gutierrez to approve [Resolution No. 2025-52](#) transferring 2016 SPLOST funds from the Sardis Street projects to Ben King Road improvements as presented. Seconded by Councilmember Viars.

Vote taken: motion approved, 4-0-1 [Mayor Pro Tem Ferris abstained]. Motion passed.

B. Resolution: Allocation of 2022 SPLOST Funds

Consideration for approval of a Resolution to allocate 2022 SPLOST excess funds to the Neighborhood Improvements project.

Mr. Stewart presented a resolution to reallocate \$3 million in excess 2022 SPLOST funds to the Neighborhood Improvements project. He noted that the 2022 SPLOST has generated approximately \$6.5 million in excess revenue, minus funds previously approved in Consent. The proposed reallocation would also help adequately fund the Ben King Road and Cherokee Street projects.

Motion by Councilmember Orochena to approve [Resolution No. 2025-53](#) allocating 2022 SPLOST excess funds to the Neighborhood Improvements project as presented. Seconded by Councilmember Gutierrez.

Vote taken: motion approved, 4-0-1 [Mayor Pro Tem Ferris abstained]. Motion passed.

C. Resolution: Transfer of 2022 SPLOST Funds

Consideration for approval of a Resolution to reassign 2022 SPLOST funds from Sardis Extension project to Neighborhood Improvements project.

Mr. Stewart presented a resolution to reallocate \$9,000,000 from the 2022 SPLOST

Sardis Street Extension project to the Neighborhood Improvements project. He explained that this transfer is necessary to adequately fund the Ben King Road and Cherokee Street projects.

Motion by Councilmember Viars to approve [Resolution 2025-54](#) reassigning the 2022 SPLOST funds from Sardis Extension project to Neighborhood Improvements project as presented. Seconded by Councilmember Jones.

Vote taken: motion approved 4-0-1 [Mayor Pro Tem Ferris abstained]. Motion passed.

16. Recreation and Culture

17. Community Development

18. Public Comment

This section is for general comment.

6:50 p.m. Floor Open for Public Comments

ANDREW BRAMLETT [City Resident]: Mr. Bramlett spoke about Theodore R. Davis, an artist for *Harper's Weekly* who traveled with Sherman's army during the Atlanta Campaign and produced one of the few illustrations of Big Shanty (present-day Kennesaw) before its burning in November 1864 [See **Exhibit B**].

PEYTON SPURLOCK [Kennesaw State University Student]: Ms. Surplock asked the Council how the neighborhood improvements would spur Kennesaw's local economy. City Manager Jeff Drobney explained that the projects involve Cherokee Street and Ben King Road. Cherokee Street, a designated commercial corridor, includes commercial development as part of the East Park project. Developers have consistently indicated they want the road improvements completed before investing and moving forward now allows the City to finish the projects sooner while continuing discussions with potential investors along Cherokee Street.

6:53 p.m. Floor Closed for Public Comments

19. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney did not have any updates this evening.

20. Mayor's Report

A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Motion by Councilmember Jones to appoint the following staff to the Pension Committee for terms ending Decemeber 2027: Lea Alvarez, City Clerk; Jeff Drobney,

City Manager; Sam Hensley, Jr., City Attorney; Brian Acker, Human Resources; Lori Rogers, Public Works; Miranda Taylor, Community Development; Berry Wilson, IT and GIS; Dave Simpson, Smith-Gilbert Gardens; Richard Banz, Southern Museum; Bill McNair, Parks and Recreation; Meredith Staton, Finance; Nikki McGraw, 911; and Lieutenant Joseph Morgan, Police Department. Seconded by Councilmember Viars.

Vote taken: motion unanimously approved, 5-0. Motion passed.

21. Council Reports & Discussions

Mayor Pro Tem Ferris noted that football season had begun. He shared that Kennesaw State University played its first game last week, and although they lost, he was impressed with the team's performance.

Councilmember Gutierrez had no report.

Councilmember Orochena said she hoped everyone enjoyed the Labor Day weekend. She noted that her family visited the soft opening of Smith-Gilbert Gardens and enjoyed the pleasant weather.

Councilmember Jones had no report.

Councilmember Viars reminded everyone to purchase tickets for Life in the Cemetery, scheduled for October 24–26. She stated that the event features members of the community portraying residents of the cemetery and encouraged the public not to miss it.

Mayor Easterling announced that the Pigs and Peaches Festival will be moved to October 16–17 in 2026.

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 6:58 p.m. The next work session will be held on Monday, September 8, 2025, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend.

Lea Alvarez, City Clerk



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City of Kennesaw, GA

September 2, 2025

FY 2026 PROPOSED BUDGET

FY 2026 BUDGET SCHEDULE

Public Hearing

- September 2, 2025 (6:30 p.m.)

Public Hearing

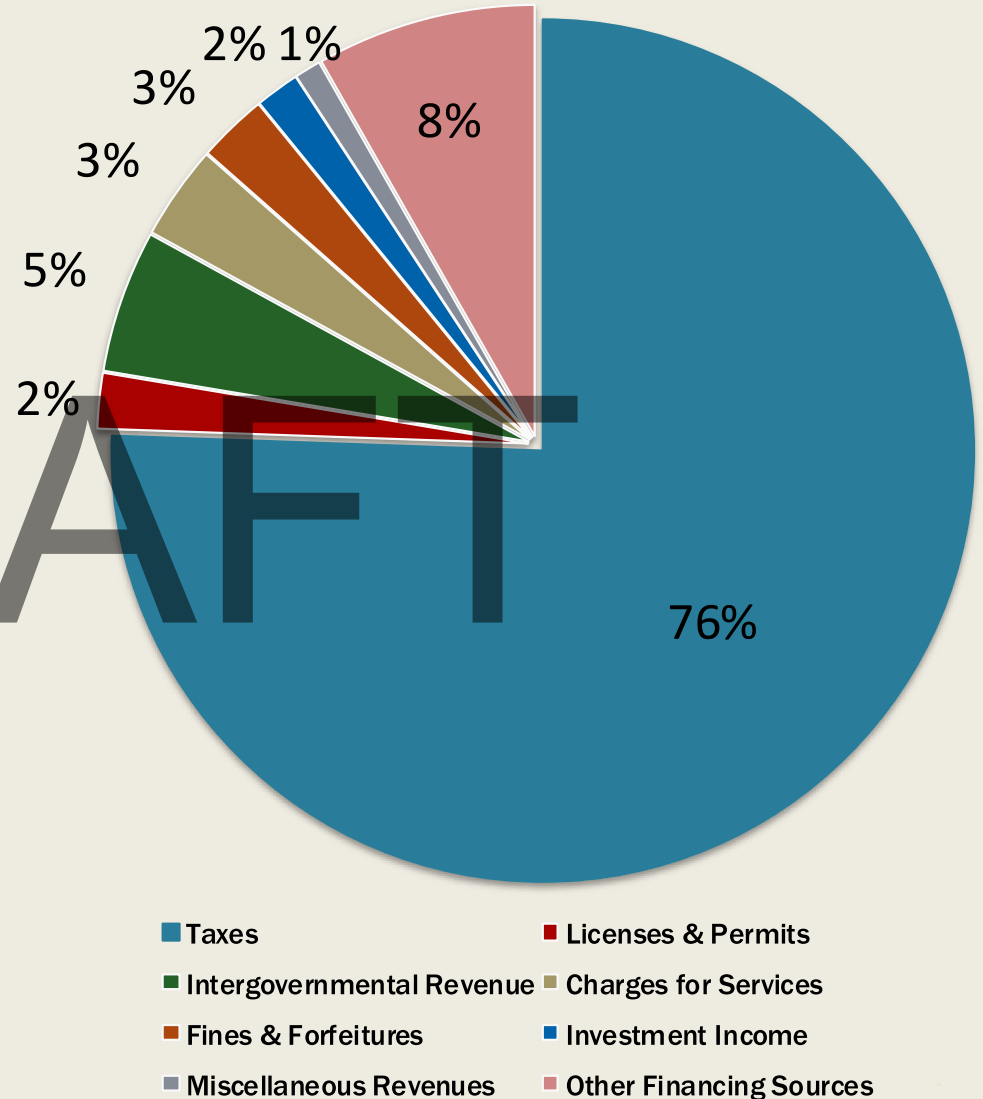
- September 15, 2025 (6:30 p.m.)

Adoption

- September 15, 2025 (6:30 p.m.)

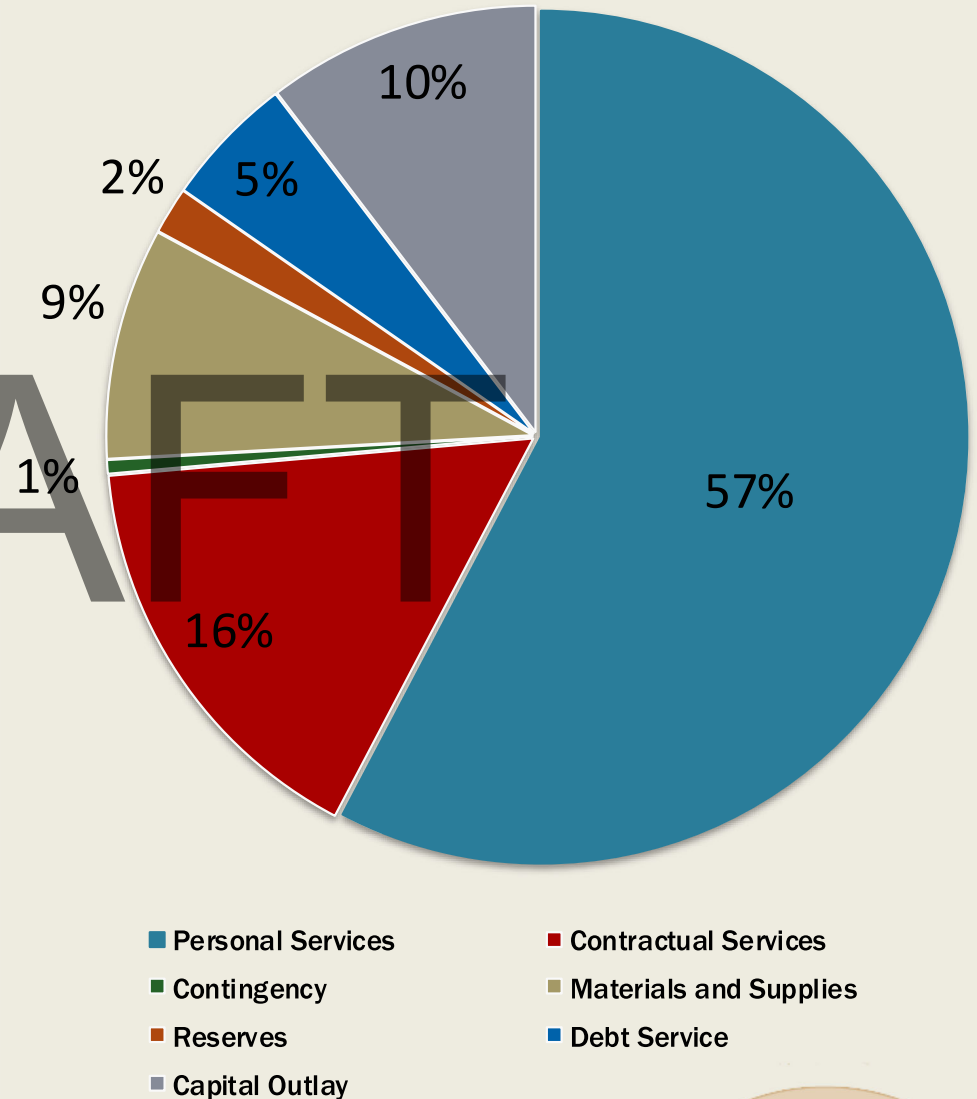
FY 2026 PROPOSED GENERAL FUND OPERATING REVENUES & OTHER SOURCES

CATEGORY	AMOUNT
Taxes	\$25,977,503
Licenses and Permits	\$713,850
Intergovernmental	\$1,838,028
Charges for Services	\$1,211,900
Fines & Forfeitures	\$900,000
Investment Income	\$570,000
Miscellaneous Revenue	\$340,261
Other Financing Sources	\$2,831,650
TOTAL REVENUES	\$34,383,192

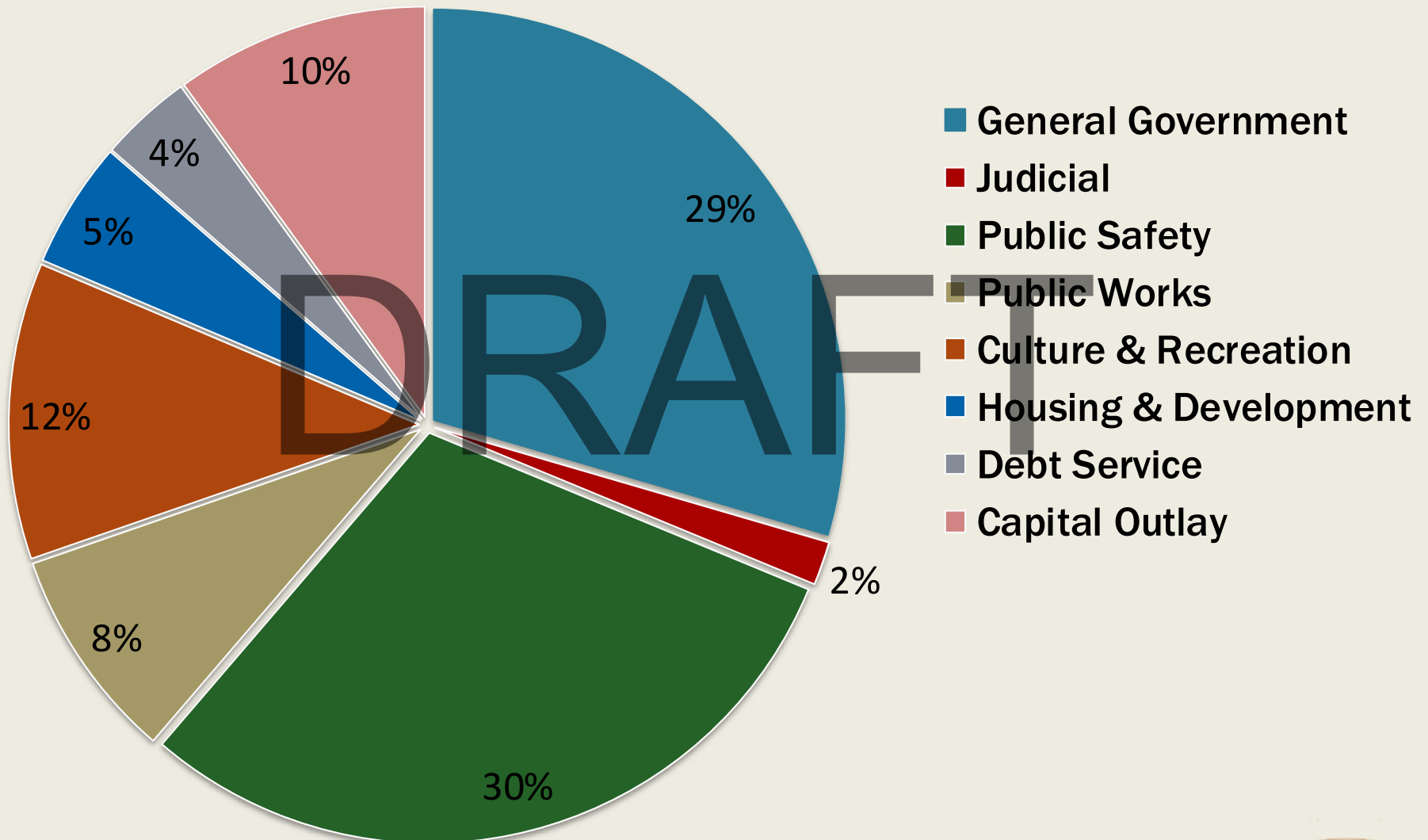


FY 2026 PROPOSED GENERAL FUND EXPENDITURES (CATEGORIES)

CATEGORY	AMOUNT
Personal Services	\$19,101,177
Contractual Services	\$5,262,433
Contingency	\$170,000
Materials and Supplies	\$2,904,748
Reserves	\$585,581
Debt Service	\$ 1,649,151
Capital Outlay	\$3,428,900
TOTAL DEPT EXPENDITURES	\$33,101,990
Transfers to Other Funds	\$1,281,202
TOTAL EXPENDITURES	\$34,383,192



FY 2026 PROPOSED GENERAL FUND EXPENDITURES (BY FUNCTION)



FY 2026 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 25 Adopted	FY 26 Proposed	% Change
Governmental Fund Types			
General Fund	\$32,095,024	\$34,383,192	7%
Asset Forfeiture	\$21,200	\$21,200	0%
Treasury Equitable	\$20,500	\$20,500	0%
Opioid Settlement	\$36,069	\$51,992	44%
Emergency 911	\$1,534,400	\$1,512,400	-1%
American Rescue Plan Act	\$1,405,708	\$0	-100%
Hotel Motel	\$101,550	\$101,550	0%
Impact Fee	\$450,000	\$520,000	16%
Cemetery	\$22,000	\$31,350	43%
Debt Service	\$ 1,461,068	\$ 1,649,151	13%
Subtotal	\$37,147,519	\$38,291,335	3%

FY 2026 PROPOSED OPERATING BUDGET

Operating Budgets:	FY 25 Adopted	FY 26 Proposed	% Change
Business - Type Funds			
Sanitation	\$4,022,100	\$4,321,751	7%
Museum	\$1,074,846	\$1,153,363	7%
Smith Gilbert Gardens	\$832,236	\$883,669	6%
Storm Water	\$1,491,130	\$2,500,374	48%
Streetlights	\$415,000	\$424,035	2%
Subtotal	\$7,835,312	\$9,283,192	18%
Total Operating Funds	\$44,982,831	\$47,574,527	6%

FY 2026 PROPOSED BUDGET

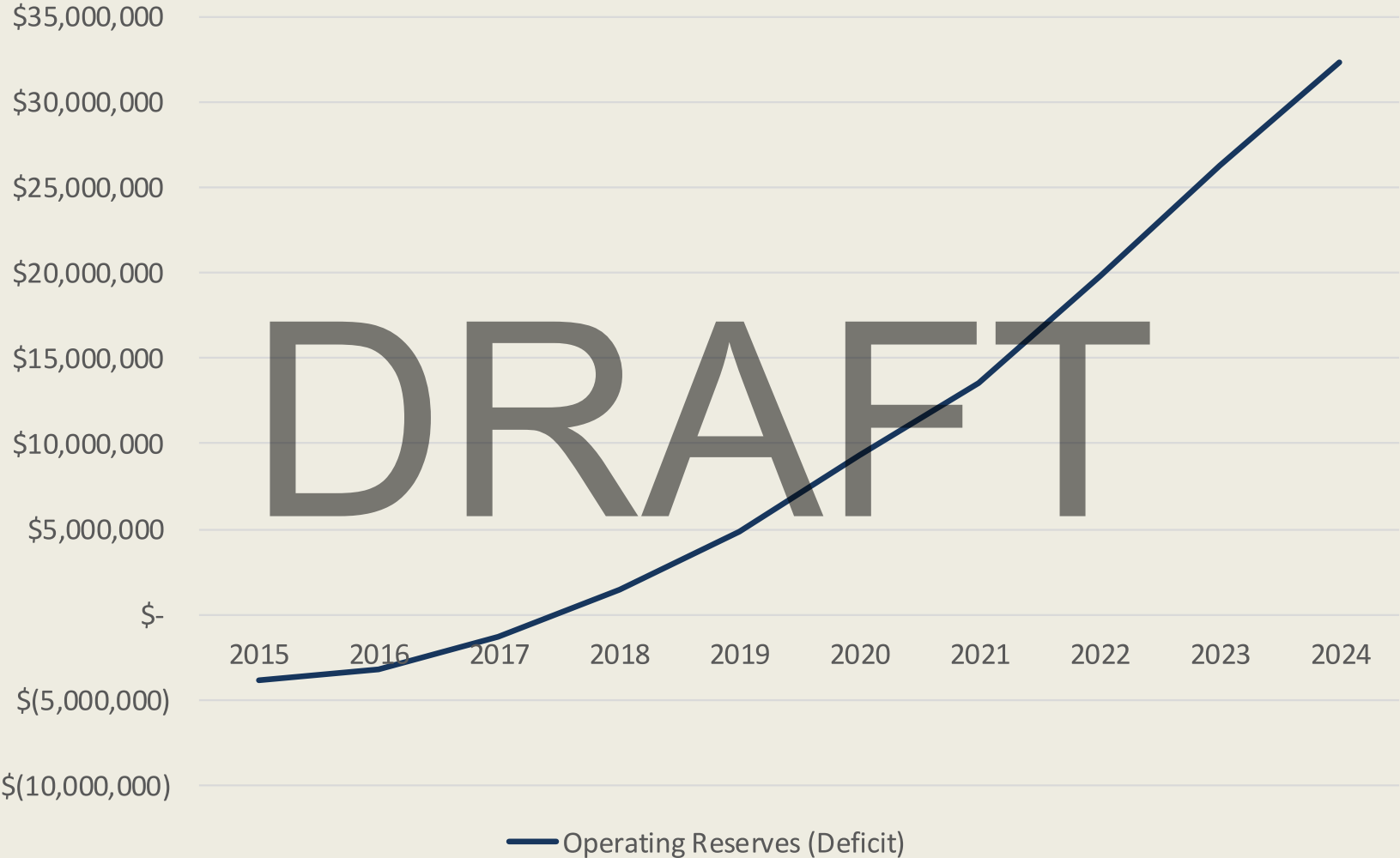
SPLOST FUND

SPLOST BY YEAR	
Remaining Dollars to be Spent	
2011 SPLOST	\$2,395,000
2016 SPLOST	\$7,667,300
2022 SPLOST	\$24,785,850
TOTAL	\$34,848,150

FY 2026 PROPOSED INTERNAL SERVICE FUND BUDGET

PARTIALLY SELF-INSURED HEALTH INSURANCE FUND	FY 25 Adopted	FY 26 Proposed	% Change
Fixed Cost	\$788,097	\$880,646	12%
Claims	\$2,621,346	\$3,169,510	21%
Total	\$3,409,443	\$4,050,156	19%

Operating Reserves



FY 2026 PERSONNEL RECOMMENDATIONS

New Full-time Positions (2)

Building Maintenance

- Custodian

Smith-Gilbert Gardens

- Horticulture Technician

New Part-time Seasonal Positions (2)

Parks & Recreation

- Parks Worker 1

FY 2026 PERSONNEL RECOMMENDATIONS

Freeze Positions (6)

Finance

- Utility Billing Support Clerk

Public Works

- Fleet Lead Mechanic
- Landscape (3) Maintenance I
- Landscape (1) Maintenance III

FY 2026 PERSONNEL RECOMMENDATIONS

Reclassifications

- Assistant Director of Finance retitled to Assistant Director of Administration (no change to salary)

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FY 2026 PROPOSED CAPITAL EXPENDITURES

- Police –Ten (10) vehicles, Ten (10) B&T Subguns, Six (6) 40MM Launchers, Thirty (30) Patrol Rifles, Public Safety Facility
- Parks & Recreation – One (1) SUV, One (1) Enclosed Trailer, One (1) Exmark Rear Discharge Mower, One (1) Leaf Vacuum, Replacement lights & poles on fields 5 & 6 in Adams Park
- Public Works Fleet – One (1) GMC SUV, One (1) Ford Ranger
- Southern Museum – Fifteen (15) Two-way Motorola Radios
- Streets- One (1) 60” Turn mower, One (1) Black Cat Radar Traffic Counter

QUESTIONS?

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City of Kennesaw, GA

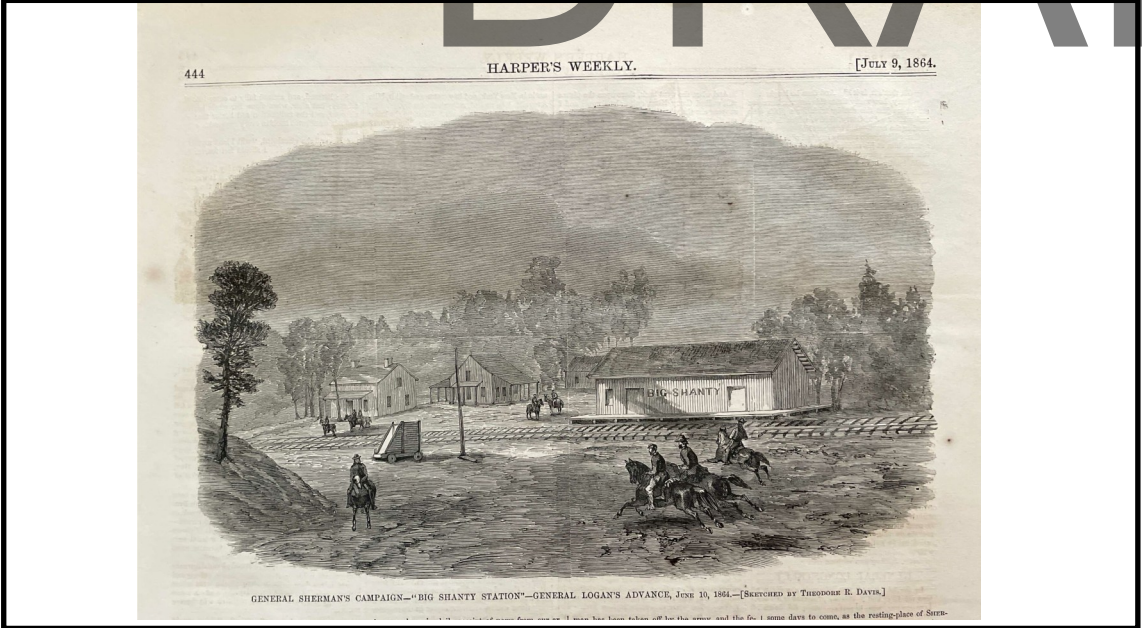
FY 2026 PROPOSED BUDGET

KENNESAW HISTORY

Harper's Weekly

During the Civil War, the periodical *Harper's Weekly* distinguished itself through its detailed illustrations of battles and campaigns. Many are still commonly used in books and museums across the country today. Artists were sent across the country to follow the armies and sketch scenes for a public hungry for news of the war. One artist, Theodore R. Davis, traveled with Sherman's army during the Atlanta Campaign, and provided one of the few illustrations of Big Shanty (today's Kennesaw) before its burning in November 1864.

Theodore R. Davis was only twenty-one when the Civil War broke out, and served both as a wartime artist and as a soldier in a Connecticut regiment. Interestingly, he was wounded twice. Davis followed the Atlanta Campaign, and sketched many local sites, including Acworth, Marietta, and Kennesaw Mountain. While other Civil War illustrators made depictions of Big Shanty, Davis is the only major artist we know was in this area during the war. His depiction of our town was published in the July 9, 1864 edition of *Harper's Weekly*, and shows a large depot labeled "Big Shanty" next to two small houses or stores, with several Union cavalymen in the foreground.



After the war, Davis traveled south during Reconstruction, and west to document wars against Native Americans. Because he was an eyewitness to the Atlanta Campaign, Davis served as a consultant for the Atlanta Cyclorama. According to one source, an image of Davis can be found in the painting. He passed away in New Jersey in 1894.

"Big Shanty Station"
By Theodore R. Davis

Presented by Andrew J. Bramlett at the August 29, 2025,
City of Kennesaw Mayor & Council Meeting

Names and Addresses will be disclosed in the Permanent Minutes of the
City of Kennesaw

PLEASE MAKE SURE YOUR NAME IS LEGIBLE AND CLEAR

City Council Meeting
9/2/2025
Public Comment Sign-in

	Name	Address	Topic
1	Andrew J. Brantlett	2990 Sommersfield Dr.	Local History
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DRAFT



Item Report

TO: The Honorable Mayor and City Council

FROM: Lea Alvarez, City Clerk

DATE: September 15, 2025

TITLE: **Resolution: GMA Certified City of Ethics**
Approval of a Resolution to re-certify the City of Ethics program through the Georgia Municipal Association.

Summary:

The City of Kennesaw became a certified City of Ethics through the Georgia Municipal Association on April 17, 2000. To maintain the status of a certified City of Ethics, renewal is required every four (4) years. The City last re-certified via Resolution 2021-09.

Recommendation:

City Clerk recommends approval.

Fiscal Impact:

Attachments:

1. RES 2025 - Renew City of Ethics

CITY OF KENNESAW
GEORGIA

RESOLUTION NO. 2025-__

RESOLUTION TO RECERTIFY THE CITY OF ETHICS PROGRAM

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS:

WHEREAS, the City of Kennesaw became a Certified City of Ethics through the Georgia Municipal Association as signed by the governing authority of the City on April 17, 2000, Resolution No. 2000-09; and,

WHEREAS, part of the recertification process requires the Mayor and Council to re-subscribe to the ethics principles approved by the Georgia Municipal Association Board.

NOW, THEREFORE BE IT RESOLVED by the governing authority of the City of Kennesaw, Georgia, that as a group and as individuals, it is the policy of the City that its officials, employees, appointees, and volunteers conducting official City business subscribe to the following ethics principles and pledges to conduct its affairs accordingly:

Serve others, not ourselves

Be independent, impartial and responsible

Use resources with efficiency and economy

Treat all people fairly

Use the power of our position for the well being of our constituents

Create an environment of honesty, openness and integrity

PASSED AND ADOPTED by the Kennesaw City Council on this __ day of September 2025.

Derek Easterling, Mayor

Pat Ferris, Mayor Pro Tem

Madelyn Orochena, Councilmember

Antonio Jones, Councilmember

Tracey Viars, Councilmember

Anthony Gutierrez, Councilmember

ATTEST:

Lea Alvarez, City Clerk



Item Report

TO: The Honorable Mayor and City Council

FROM: Lea Alvarez, City Clerk

DATE: September 15, 2025

TITLE: **Resolution: Work Session Microphones**
Approval of a Resolution authorizing the Mayor to sign a proposal for six work session microphones.

Summary:

Staff has been working with the City's Audio/Visual vendor, Forte, to come up with a solution for voice amplification issues during work session meetings. Forte has proposed six gooseneck wireless microphones that will integrate with our current system for \$12,062.10.

Recommendation:

City Clerk recommends approval.

Fiscal Impact:

100-1100-55-105000-00000 - Contingency

Attachments:

1. RES 2025 - Wireless Microphones for Work Sessions
2. FORTE RSA 1382422 - City of Kennesaw - Work Session Mics (v2)

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025-__

**RESOLUTION AUTHORIZING A RETAIL SALES AGREEMENT WITH FORTÉ FOR A
WIRELESS MICROPHONE SOLUTION AND FOR THE MAYOR TO EXECUTE THE
AGREEMENT**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, the City desires to enhance the audience experience during City Council work sessions; and

WHEREAS, the City engaged Forté, it's audio/visual company, to create a proposal to rectify voice amplification issues experienced during work session meetings; and

WHEREAS, Forté has recommended the integration of six additional wireless microphone bases with detachable gooseneck microphones to ensure that councilmembers are able to be heard clearly throughout the room without causing feedback; and

WHEREAS, the total cost of the proposal is \$12,062.10; and

WHEREAS, the agreement for the solution is attached as Exhibit A.

NOW THEREFORE, BE IT RESOLVED, the Mayor and City Council authorize an agreement with Forté for a wireless microphone solution and the Mayor to sign and execute the attached agreement.

PASSED AND ADOPTED by the Kennesaw City Council on this __ day of September 2025.

ATTEST:

CITY OF KENNESAW:

Lea Alvarez, City Clerk

Derek Easterling, Mayor

Retail Sales Agreement



Reference Number: 1382422
Date: September 08, 2025

City of Kennesaw - Work Session Mics

Prepared By: Trevor Gwin
Phone:
Email: trevor.gwin@ourforte.com

FORTÉ
4401 Bretton Ct NW, Acworth, GA 30101
Phone: (470)801-4757
Fax:

COMPANY

City of Kennesaw
2529 J O Stephenson Ave
Kennesaw, GA 30144

Contact: Lea Alvarez
Phone: (770) 424-8274
Email: lalvarez@kennesaw-ga.gov
Account Number: COK0020

PROJECT SITE

City of Kennesaw
2529 J O Stephenson Ave
Kennesaw, GA 30144

Contact: Lea Alvarez
Phone: (404) 931-3549
Email: lalvarez@kennesaw-ga.gov
Account Number: COK0020

INVOICE TO

City of Kennesaw
2529 J O Stephenson Ave
Kennesaw, GA 30144

Contact: AP
Phone:
Email: ap@kennesaw-ga.gov
Account Number: COK0020

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$8,805.18
Integration	\$3,256.92
PRO Support	\$0.00
Shipping & Handling	\$405.00
Tax	\$0.00
Grand Total	\$12,467.10

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

FORTÉ's prices/rates provided in this quote and/or agreement do not reflect any applicable tariffs imposed by foreign or domestic governmental authorities. FORTÉ's prices are subject to change should applicable tariffs result in any price increase to the equipment purchased under this agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event FORTÉ must pursue collection of unpaid invoices, Customer agrees to pay all of FORTÉ's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and FORTÉ have agreed on the payment method of CHECK. Payment must be remitted by stated method. To the extent Customer seeks the use of any payment methods other than stated, and that payment method results in an increased transaction cost to FORTÉ, the new payment must be approved in writing. The Customer shall be responsible for paying the increased transaction cost to FORTÉ associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

Customer is to make payments to the following "Remit to" address:

FORTÉ
PO Box 842607
Kansas City, MO 64184-2607

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions FORTÉ provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the Products and Services Summary above, FORTÉ will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, FORTÉ shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH FORTÉ

Customer hereby accepts the above quote for goods and/or services from FORTÉ. When duly executed and returned to FORTÉ, FORTÉ's Credit Department will check Customer's credit and approve the terms. After approval by FORTÉ's Credit Department and signature by FORTÉ, this Retail Sales Agreement will, together with the FORTÉ General Terms & Conditions (which can be found at <https://www.ourforte.com/terms-and-conditions>) form a binding agreement between Customer and FORTÉ. This Retail Sales Agreement and the FORTÉ General Terms & Conditions of Sale (the T&Cs) are referred to collectively as the Agreement. If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should FORTÉ's Credit Department determine at any point prior to FORTÉ commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, FORTÉ reserves the right to terminate the Agreement without cause and without penalty to FORTÉ.

AGREED AND ACCEPTED BY

	FORTÉ
Company	Company
Signature	Signature
Printed Name	Printed Name
Date	Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of FORTÉ. Sharing a copy of this quote, or any portion of the Agreement with any competitor of FORTÉ is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

PRODUCTS AND SERVICES DETAIL					
PRODUCTS:					
<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
71.98.0082	TELEVIC	Confidea FLEX GO G4	6	\$1,054.2	\$6,325.32
71.98.0045	TELEVIC	ADDL BATTERY PACKS FOR 24H TALK TIME	6	\$177.06	\$1,062.36
71.98.0094	TELEVIC	MIKE PLM401F-GSM immune gooseneck microphone of 40 cm with push & lock mechanism	6	\$236.25	\$1,417.50
		Sub-Total:			\$8,805.18
		INTEGRATION SERVICES			
		Engineering & Drawings			\$467.04
		Project Management			\$288.00
		Programming			\$642.72
		On Site Integration			\$420.00
		Testing & Acceptance			\$1,124.16
		Training			\$210.00
		Travel			\$105.00
		Sub-Total: INTEGRATION SERVICES			\$3,256.92
		Total:			\$12,062.10

SERVICES TO BE PROVIDED

INTEGRATION SERVICES

INTEGRATION SCOPE OF WORK

A. SUMMARY:

Visionworx LLC (herein referred to as FORTÉ) has prepared this project proposal to provide and integrate additional Wireless Microphones for the City of Kennesaw Chamber for use during their work sessions that take place in front of the council dais. Per Contract#: SPD99999-SPD-SPD0000210
Registered Name: Visionworx LLC, dba AVI Systems INC

B. SYSTEM DESCRIPTION:

- Functionality Description: The system includes the integration of 6 additional Confidea Flex Go wireless microphone bases, with detachable gooseneck microphones. This will ensure that council members are able to be heard clearly throughout the room when they are a proper distance from the microphone without causing feedback in the room. Using the same microphone system as was previously installed will allow a seamless experience for the users and will also allow council members to more easily hear one another when in work session.
- Audio:
 - o Integration of 6 new wireless discussion system microphones with built-in speaker.
 - o Each microphone has a 11" gooseneck microphone to position closer to the person speaking so that extraneous sounds are not picked up.
 - o Six additional batteries are included in the proposal so there will be a battery charging in case users forget to replace the battery at appropriate intervals.
 - o A majority of the integration time will be spent commissioning the system to provide the highest level of sound reinforcement and voice amplification in the room without causing feedback.

C. EXCLUSIONS: The following work is **not included** in our Scope of Work:

- All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling
- Firewall, ceiling, roof, and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements, and/or repair
- Structural support of equipment *FORTÉ is not responsible for building-related vibrations
- Installation of the ceiling-mounted projection screen
- All millwork (moldings, trim, cutouts, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated, the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted, lifts and scaffolding are not included

D. CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by FORTÉ. The costs associated with these modifications are not included in this proposal.

E. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

- The room(s) match(es) the drawings provided.
- Site preparation by the Customer and their contractors include electrical and data placement per FORTÉ specification.
- Site preparation will be verified by FORTÉ project manager or representative before the scheduling of the installation. All work areas should be clean and dust free prior to the beginning of the on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by FORTÉ project manager.
- In the event of any arrival to the site that FORTÉ is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse FORTÉ for all lost time and inefficiencies. At this time, the Customer will be presented with a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of FORTÉ technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building/facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling are to be used, FORTÉ assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement, and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations, including IP addresses, are to be provided, operational and functional before FORTÉ integration begins. FORTÉ will not be responsible for testing the LAN connections.

- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by the late arrival of these items will result in a change order for time and materials.
- Document review/feedback on drawings/correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services, FORTÉ Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure, and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during the integration effort, which are different from those documented, may affect the price of the system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

F. INTEGRATION PROJECT MANAGEMENT PROCESSES

FORTÉ will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service Transition

G. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start-up, stop and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to the system processor and its control applications
- Powering up and powering down the AV system via the control system
- Manual operation of display systems, audio systems, and all other related components
- Use/operation of patch panels, when and where to be used
- Whom to call when help is required

H. FORTÉ INTEGRATION SERVICES RESPONSIBILITIES

FORTÉ will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials, and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility for the equipment integration.
- Provide systems configuration, checkout, and testing.
- Provide project timeline schedules.
- Provide the necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer-supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

I. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of any ceiling-mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring, and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduits, wiring, and devices for technical power to the AV systems equipment.
- Provide reasonable access of FORTÉ personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

ENGINEERING SERVICES

ENGINEERING SERVICES TO BE PROVIDED

FORTÉ will work with the Customer and any related design professionals selected (architects, engineers, etc.) to provide initial and ongoing audiovisual systems design and engineering support for this project.

FORTÉ strongly encourages the fostering of a truly open, cooperative “design team” approach, with team members bringing unique, valuable insight from their special perspective to the team.

The goal of these services is as follows:

- Understand clearly the current and future AV needs of the Customer.
- Provide accurate construction documents for the implementation of the AV-related infrastructure.
- Provide an overall AV plan that will allow for the procurement of appropriate AV equipment and installation, complete with system diagrams, ensuring correct integration of the equipment.
- Compile the data gathered during the engineering process into an Integration Agreement for a turnkey installation of all AV systems, with the added value of a seamless integration process.

The Design Process can be modified at any time per the direction of the Customer – otherwise, it shall follow this general outline:

AV Program Review / Verification – The FORTÉ design team will obtain from the Customer the operational specifications desired for the audio and video systems within the designated facility. Additional facility information will be required, including the building’s electrical and structural infrastructure, as well as the physical sizes of each room or space. Using compatible AutoCAD drawings, the integration of desired AV systems within available spaces will be visualized. During this initial design phase, various equipment options, with an eye toward future expandability while maintaining current value, will be suggested.

Budget Verification – The FORTÉ design team will create a project scope compiled from the information received from the Customer. FORTÉ will generate cost estimates for the various systems as outlined above and compare these budget estimates to any initial AV budgets. This process will reaffirm the exact direction that engineering resources should target in the next phase.

Initial Design – During this phase, FORTÉ will begin applying the above-defined systems in detail to the various areas of the Customer facility. Further communications between the Customer and the other design team members, as various options are explored, will be necessary at this time. Typical deliverables from this phase would include the following drawings and/or documents.

- Preliminary AV Floor Plan and Elevations detailing locations of all AV devices
- Preliminary Projection Geometry detailing projection/screen locations with viewing angles, mounting details, etc.
- Preliminary AV Technical Power, Conduit Plans, and Riser Drawings
- Preliminary AV Video Flow
- Preliminary AV Audio Flow
- Preliminary AV Control Flow
- Preliminary AV Rack Layouts
- Preliminary Equipment Lists
- Preliminary Budget Estimates

Submittal of the above for the various rooms will be a progressive process, with most critical drawings being submitted first, allowing construction details to be available on an as-needed basis. During this process (modifications to the preliminary plans, due to a variety of considerations: architectural/aesthetic considerations, budget reviews, etc.), electronic exchange of AutoCAD drawings between all the team members will facilitate a quick exchange of updates. Specific design freeze dates will be established with all parties to facilitate timely submittals and help manage the Customer’s end cost. All changes are to be reviewed and approved by all parties.

Final Systems Design – The changes made in the previous phase to the preliminary designs will be updated and regenerated as “final” construction documents. FORTÉ will typically work from background drawings from an architect under contract to the Customer, entering AV-specific data and returning these back to the architect (or other Customer retained design professional) for integration into final construction documents.

Project Specifications Document – The final audiovisual systems designs will be compiled into a written project technical specifications document with equipment lists and any pricing not already included in the quote for complete integration. This document will include the following system diagrams and documents.

- AV Floor Plan and Elevations detailing locations of AV devices
- AV Video Flow
- AV Audio Flow
- AV Control Flow
- Equipment lists as specified
- System infrastructure requirements, including cable and termination specifications
- System operational and post-operational requirements
- Project Scope of Work
- Project costs
- Project Integration Agreement

System Support

System Support is FORTÉ’s fully entitled service and support package that focuses on keeping your Unified Collaboration (UC), Digital Media (DM) and Audiovisual (AV) systems working at their peak performance. Because FORTÉ focuses on the human impact of these systems, we not only support the equipment, but also the end users of your systems.

Customer Care is the most comprehensive and flexible of all our managed service packages. We can apply our expertise and our proven support processes to support your UC, DM, and AV ecosystems. FORTÉ will deliver our offered entitlements in a tiered workflow model that provides support cases at an entry level for initiated incidents. From there, FORTÉ will follow an ITIL based model for remote remediation and on-site dispatch, as necessary. Specific resolver groups and subject matter experts (SMEs) will be alerted for any issue that cannot be easily remedied with Tier 1 or Tier 2 support staff.

SYSTEM SUPPORT AGREEMENT COVERAGE

FORTÉ will perform the services below for covered systems:

Entitlement Coverage

Entitlement	Definition	Included
Incident Management	FORTÉ provides support to troubleshoot, remediate, and escalate all Incidents through to resolution.	Yes
Remote Support	FORTÉ provides remote Priority Support for supported systems to diagnose and address and attempt to resolve incidents.	Yes
Onsite Support	FORTÉ provides Priority Support for technician dispatch to the customer location to diagnose and address and attempt to resolve an Incident within 8 Business hours or as available and/or scheduled.	No
Advanced Parts Replacement	FORTÉ provides advanced replacement of failed hardware components under warranty as available.	Yes
Software Update Assistance	FORTÉ provides labor to implement updates of existing software to correct software errors and/or resolve incidents as scheduled.	Yes
System Training	FORTÉ conducts user training to cover general operation of the system and how to contact FORTÉ for support as scheduled.	Yes
System Health Checks	FORTÉ personnel perform a complete health check and diagnostic on the installed system. Includes cleaning, adjustments, functional tests, and replacement of parts to keep the system equipment in efficient operating condition.	Yearly/Biannually /Quarterly

Additional Entitlement Coverage		
Entitlement	Definition	Included
Service Delivery Management	FORTÉ will appoint a Service Delivery Manager (SDM) responsible for managing and coordinating services, ensuring communication, adhering to SLAs, reporting performance, handling escalations, and continuously improving service quality.	No

FORTÉ has a standard three level severity protocol and a single level for requests. Our severity levels are Critical (P1), Standard (P3), and Request (P4). Service Levels and response targets are based on Priority. Any needed information, feature enhancements, administrative inquiries are all classified as a request. The following is a severity summary and standard target percentages are listed in the table below.

Target Percentage for Standard Level Agreements (SLA)					
Priority	Details	Incident Management Response	Remote Support Response	Onsite Dispatch (if included)	Target (%)
Critical (P1)	Multiple devices are down, unable to serve data, in a state of frequent or repeating "panic" or "hang," or is in a state of degraded performance sufficient to prevent normal business operations.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: N/A	4 business hours	8 business hours	90
Standard (P3)	Device is experiencing and issue, anomaly, or cosmetic defect that inflicts little or no business impact.	Calls: 60 Seconds for calls answered Voicemail: 2 business hours Email: 4 business hours	8 business hours	8 business hours	90

Request (P4)	Normal requests for information regarding the installation, configuration, use and maintenance of systems under management.	Calls: 60 Seconds for calls answered Voicemail: 4 business hours Email: 4 business hours	16 business hours	Best Effort / Scheduled	90
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Critical (P1): At this severity, both FORTÉ and owner must commit the appropriate personnel to restore the system to a functional state or until a mutually agreeable workaround is provided.

NOTE: Email support initiation does not apply – Urgent incidents should be coordinated and requested via phone. Email initiation is logged as Standard (P3).

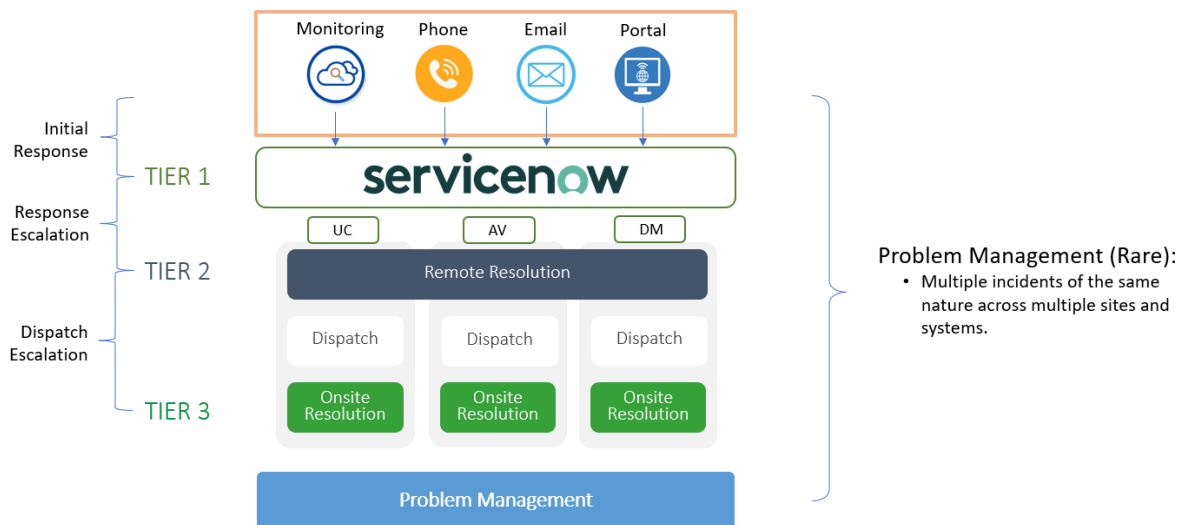
Standard (P3): FORTÉ will provide a viable and mutually agreeable workaround until a more permanent hardware/software upgrade exists to mitigate the incident.

Request (P4): This includes administrative inquiries. There is no impact to your production systems or business operations.

SYSTEM SUPPORT WORKFLOW

FORTÉ follows an Information Technology Infrastructure Library (ITIL) framework with our approach to technology services. Generally, our tiered workflow approach will follow this structure:

1. Incident is reported via monitoring (when purchased), phone, email, or portal (when available)
2. Incident is logged in ServiceNow and triaged (Tier 1)
3. UC / AV / DM Troubleshooting and Remote Resolution (Tier 2)
 - a. Tier 2 remediation (and SLA) begins after Tier 1 triage has been completed.
4. Dispatch Escalation and Resolution (Tier 3)
 - a. Tier 3 Escalation (and SLA) begins after Tier 2 remediation has been attempted.



SERVICE COVERAGE TIME & TIER LEVELS DESCRIPTION

Coverage hours for the ProSupport department are defined as:

8 x 5	FORTÉ will provide 8 x 5 coverage across the time zone locations of the systems under coverage (North America only)
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FORTÉ ProSupport department is the initial contact point for any incoming incident. Upon identification of an issue, the ProSupport team will attempt to restore the technology service back to normal operations. Remediation activities will take place at different tiers of service, but all following a specific workflow. A general description of what happens at each tier level is as follows:

TIER 1 SERVICES:

Tier 1 services are the initial point of contact for any issue and are primarily made up of Incident Management responsibilities. Typical responsibilities for Tier 1 include:

- Taking ownership of incidents in our ServiceNow ITSM system for all issues reported or alerted on. Each incident request will have a unique reference number which is used to allow the support staff to quickly locate, add to or

communicate the status of the user's issue or request.

- Assign a severity or update the severity of each incident (Critical, Standard, or Request)
- Provide electronic receipt notification for each incident.
- Provide rapid response and initial triage and technical support.
- Perform remote trouble isolation, resolution, or escalation to a Tier 2 Technician if needed.
- Ongoing status updates and case management through incident resolution.

TIER 2 SERVICES:

Tier 2 services are made up of various remote resolver groups. Escalations will take place at this level. FORTÉ will engage with a remote resolver that specializes in the incident in question. Typical responsibilities for Tier 2 include:

- Specific fault isolation down to the component level.
- Perform specific hardware configuration changes.
- Perform overall system configuration changes.
- In-depth analysis, log analysis, fault tracking and tracing.
- In-depth understanding of the core technologies utilized for corrective action.
- Promote the incident to Tier 3 escalation as needed.

TIER 3 SERVICES (available as SSA master number - if included):

Tier 3 services are made up of onsite resources that are available for dispatch. The ProSupport team will take the learnings from Tier 1 and Tier 2 teams and dispatch a site technician with the correct repair or replacement technology to fully resolve the incident. Typical responsibilities for Tier 3 include:

- Room repair and configuration changes.
- Control and audio system programming.
- Hardware swaps of on-hand critical components.
- Coordination of replacement parts.
- RMA or equipment returns to the manufacturer.
- Advanced diagnostic troubleshooting of cable paths and component level devices.
- Software and firmware updates, as well as identification of incompatible revisions.
- Acceptance testing of the resolved system.
- System health checks (preventative maintenance).
- System reimaging to correct OS/BIOS failures or to generally reconstruct a system back to functionality.

PROBLEM MANAGEMENT:

FORTÉ has a proven problem management process aimed to resolve the root causes of any Tier 3 incidents that are unresolved. Unfortunately, there are occasions where multiple issues happen across multiple platforms. These issues are escalated into an ITIL "Problem". A "problem" in this context is the unknown underlying cause of one or more incidents, and a 'known error' is a problem that is successfully diagnosed and for which either a work-around or a permanent resolution has been identified. Problems can also be identified from a single significant incident, indicative of a single error, for which the cause is unknown, but for which the impact is significant.

A known error is a condition identified by successful diagnosis of the root cause of a problem, and the subsequent development of a work-around. Problem management differs from incident management in that Problem Management aims primarily to find and resolve the root cause of a problem and thus prevent further incidents while the purpose of Incident Management is to return the service to normal level as soon as possible, with the shortest possible business impact.

CONTACTS

FORTÉ Service team can be reached by:

- National Support Phone: 855-521-0040
- email: support@ourforte.com
- Portal: Contact your local FORTÉ representative for instructions.

SYSTEM SUPPORT DEFINITIONS

System – Defined as the items listed in the Products and Services Detail section of this Agreement or listed on an attached Equipment List with the exception of Consumables, Owner Furnished Equipment, and Obsolete Equipment.

Remote Support – Means a service whereby remote calls made to communications and terminal equipment via Customer provided IP connection to determine failures and remedies. Only available where equipment is capable and configured by FORTÉ to provide same.

Onsite Support - Service level response assumes customer location is within 60 miles of an FORTÉ Service Center. Additional travel costs may apply if the customer location is beyond 60 miles of an FORTÉ Service Center.

Consumables – Means parts such as recording media, batteries, projection lamps and bulbs, etc. Consumables are parts that are not included under this Agreement.

Obsolete Equipment – Defined as items (though possibly still in use) that are outdated with no manufacturer support or parts availability, or products with formal end of life as defined by their manufacturer. Obsolete Equipment are parts that are not included under this Agreement.

Software Update Assistance – Defined as revisions of existing software which provide maintenance to correct software errors. Assumes software is provided at no charge by the manufacturer or covered under a valid manufacturer maintenance contract. Cascading software dependencies may impact ability to issue updates. Software and features which require additional licensing are not included under this Agreement. Changes to custom templates or scripts after initial deployment are available separate from this agreement.

SYSTEM SUPPORT TERMS

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of substantial completion or System Support Agreement invoice date; whichever is applicable. Coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. FORTÉ reserves the right to withhold services until the invoice is paid in full.

Exclusions – For situations where FORTÉ is providing service or support under this Agreement, no cost service, maintenance or repair shall not apply to the Equipment if any person other than an FORTÉ technician or other person authorized by FORTÉ, without FORTÉ prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Equipment service, maintenance or repair shall not apply if FORTÉ determines, in its sole discretion, that the problems with the Equipment were caused by (a) Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning and humidity control.

Systems Support Terms are in addition to FORTÉ' General Terms and Conditions of Sale.

UNIFIED COMMUNICATIONS TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Unified Communications Support Services for new unified communications infrastructure equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Unified Communications Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement.

Unified Communications Terms are in addition to FORTÉ' General Terms and Conditions of Sale.

DIGITAL MEDIA TERMS

Coverage Dates – Unless otherwise stated, the service coverage start date for Digital Signage Support Services for new digital signage equipment will be the shipped date from the manufacturer, and coverage will extend for the duration of time specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. The start date for Digital Signage Support Services purchased to cover existing equipment is established by the manufacturer, and the coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. Digital Media Terms are in addition to FORTÉ' General Terms and Conditions of Sale.

RSS SERVICES TERMS

1. LICENSED CONTENT

In addition to any other rights under the Agreement, FORTÉ, Inc. ("FORTÉ") grants Customer, during the term of this Agreement and subject to the terms and conditions of this Agreement, a license to use syndicated media and/or data provided by FORTÉ (the "Service") on Customer's network of public digital signage displays (the "Network"). All information offered to Customer is the sole and exclusive property of FORTÉ or its content partners. The customer agrees that it will not sell or make items from the Service available to any other entity or make the Service publicly available via the world wide web.

Customer shall not use or permit the use of material from FORTÉ in any way that compromises the integrity thereof or which infringes any copyrights or other intellectual property rights, contracts, or proprietary interests or cause the material to be displayed on any other medium other than public digital displays.

2. WARRANTIES AND DISCLAIMERS

FORTÉ warrants that it is licensed to grant a license to use the content delivered by the Service as set forth herein. FORTÉ warrants that to the best of its knowledge, Customer's use of the Service in accordance with this agreement will not infringe upon any copyright or other intellectual property right of FORTÉ or any third party.

The Parties acknowledge that in normal industry practice, errors occur, and FORTÉ makes no representations and warranties as to the sequence, completeness, accuracy, and/or reliability of the Service. FORTÉ, subject to the fundamental obligation to give impartial material worthy of confidence, will make its best efforts not to contravene any laws (including, but not limited to, the law of defamation) or regulations in any country in which FORTÉ distributes the Service.

IN NO EVENT SHALL FORTÉ OR ITS CONTENT PARTNERS BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, ARISING FROM ANY ACT

OR FAILURE TO ACT BY FORTÉ OR ITS CONTENT PARTNERS WHETHER OR NOT IT HAD ANY KNOWLEDGE ACTUAL OR CONSTRUCTIVE, THAT SUCH DAMAGES MIGHT BE INCURRED, NOR SHALL THEY BE LIABLE FOR DAMAGES CAUSED BY ANY FAILURE OF PERFORMANCE, MISTAKES, OMISSIONS, INTERRUPTIONS, DELETIONS OF FILES, DEFECTS, DELAYS IN OPERATION OR TRANSMISSION, COMMUNICATIONS LINES FAILURE, THEFT, DESTRUCTION OR UNAUTHORIZED ACCESS TO OR USE OF MATERIAL FROM FORTÉ.

3. SURVIVAL

The rights and obligations of User, FORTÉ, and its content partners under the foregoing paragraphs will continue notwithstanding any termination of this Agreement.

4. ARCHIVE RIGHTS

All archive rights between FORTÉ and Customer terminate upon termination of this Agreement. At that time, the Customer must delete all material received from FORTÉ within ten (10) business days from all on and offline storage.

RSS Services Terms are in addition to FORTÉ' General Terms and Conditions of Sale.

PREPAID BLOCK

PREPAID BLOCK DEFINITIONS

Preventive Maintenance – FORTÉ personnel perform the necessary cleaning, adjustments, functional tests, and replacement of parts to keep the equipment in good and efficient operating condition. Any repairs or operating instructions will be done at this time.

Remote Diagnostics – a service whereby remote calls are made to communications and terminal equipment via Customer provided analog line or IP connection to determine network and/or board-level failures and remedies. Only available where equipment is capable and configured by FORTÉ to provide same.

PREPAID BLOCK TERMS

Labor Hours

- All labor costs for services rendered will be applied against the contract amount
- Service and support outside of normal business hours (Mon – Fri / 8 am – 5 pm) will be calculated at 1.5 times the actual hours
- Technician travel time for on-site services is calculated portal-to-portal
- Any additional service hours requested beyond the contract amount will be additionally invoiced at the contract rate

Parts, Materials, and Other Expenses

- At the Customer's option, the Prepaid Block may also be applied against the cost of all parts, materials, and other expenses costs for services provided rendered; or
- Any additional parts, materials, and other expenses services costs beyond will be additionally invoiced

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of the FORTÉ Prepaid Block invoicing date. FORTÉ reserves the right to withhold services until the invoice is paid in full.

Subject to any limitation under applicable law, unused Prepaid Blocks expire 24 months after issuance.

PRODUCT SUPPORT AGREEMENT TERMS

Term – The term of the agreement is five (5) years from the date of invoice.

Coverage Dates – Unless otherwise noted, the service coverage date will be effective as of the FORTÉ' Support Agreement invoicing date.

Product Registration and Renewability – This agreement is non-renewable, and FORTÉ requires the owner to submit serial numbers of products covered to FORTÉ within 30 days of delivery. FORTÉ will make its commercially reasonable efforts to collect such information in the event of product drop shipping.

Service Obligations – FORTÉ' obligations under this Agreement are limited to providing phone support for problem diagnostics, in-shop maintenance adjustments, break-fix repairs, and part replacements required for the equipment listed above in the Products and Services Detail section, hereto (the "Covered Equipment"). Such service shall be provided during normal FORTÉ business hours, and (a) shall include only maintenance for current manufactured parts and labor required to repair the Covered Equipment which has become defective through normal wear and usage, and (b) shall provide all materials and parts, and (c) is intended to keep the Covered Equipment in good working order during the term of this Agreement, (d) normal turnaround time for Covered Equipment service shall be 10 business days, and (e) does not assure against interruptions in the operation of the Covered Equipment.

Service Exclusions – For situations where FORTÉ is providing service or support under this Agreement, no cost service, maintenance, or repair shall not apply to the Covered Equipment if any person other than an FORTÉ technician or other person authorized by FORTÉ, without FORTÉ, prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Covered Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Covered Equipment service, maintenance, or repair shall not apply if FORTÉ determines, in its sole discretion, that the problems with the Covered Equipment were caused by (a) the Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning, and humidity control.

General – FORTÉ reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein.

Product Support Agreement Terms are in addition to FORTÉ' General Terms and Conditions of Sale.



Item Report

TO: The Honorable Mayor and City Council

FROM: Marty Hughes, Assistant City Manager

DATE: September 15, 2025

TITLE: **Road Closures: Medal of Honor Convention**
Approval of road closures for the 2025 Medal of Honor Convention and re-enactment of The Great Locomotive Chase on September 30, 2025.

Summary:

Event Summary:

The Medal of Honor, established by President Lincoln in 1861, is the nation's highest military award for valor. Of the 40 million Americans who have served, only 3,528 have received this distinction. Given in the name of congress by the President, it honors ordinary Americans who displayed extraordinary bravery beyond the call of duty. Awarded in every major conflict since the Civil War, the Medal embodies courage, commitment, integrity, sacrifice, citizenship, and patriotism.

Once yearly, the Congressional Medal of Honor Society provides opportunities for Recipients to reconnect and remember those who have passed while conducting Society business and engaging with the local community. Chattanooga, Tennessee and the Medal of Honor Heritage Center will host this year's Celebration. As part of the Celebration, the Recipients and other guests will visit the Southern Museum from 11:00 a.m. to 1:00 p.m. for lunch and to view the *General* before boarding a train at the tracks which will follow the Great Locomotive Chase route.

Event Timeline:

The event is scheduled from 11:00 a.m. to 1:00 p.m. on September 30, 2025, with the road closure beginning at 8:00 a.m. and ending at the close of the event, at approximately 1:30 p.m.

Road Closures:

Cherokee Street will be closed in front of the Museum from Main Street to Shirley Drive/Big Shanty Drive. CSX will be closing the tracks to allow guests to board a train which will follow the chase route.

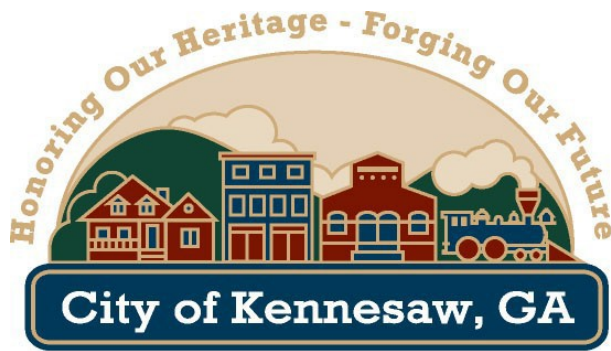
Events Committee application attached.

Recommendation:

The Assistant City Manager recommends approval of road closures for the 2025 Medal of Honor Convention.

Fiscal Impact:**Attachments:**

1. Medal of Honor Events Application



City of Kennesaw Special Event Application

Applications to hold an event must be submitted to the Kennesaw Events Committee at least 90 days before your event. The application will be reviewed by the Kennesaw Events Committee during their monthly meeting held on the first Thursday of each month at 3:30pm at City Hall. Direct your applications to Marty Hughes, Events Committee Chair at mhughes@kennesaw-ga.gov.

A NON-REFUNDABLE APPLICATION FEE OF \$50 IS DUE UPON RECEIPT OF THIS APPLICATION. CHECK TO BE MADE TO CITY OF KENNESAW.

You will be notified of the exact Kennesaw Events Committee meeting date so you can be present to discuss your event with the committee members. **You are required to attend that meeting.**

Please note that filling out an application does not guarantee approval of requests. Final approval or denial is determined by the City as well as contingent upon the applicant completing the required actions, submitting the required funds, etc. If you have filed this application without adequate time for processing and coordination, the applicant must re-file the request for a new event date.

Name of Event 2025 Medal of Honor Convention

Type of Event The Great Locomotive Chase Re-enactment

Event Date(s): 1st choice 9/30/25 2nd Choice _____

Event Site being requested: The Southern Museum

Beginning Time(s) 11:00am am/pm to Ending Time(s) 1:00pm am/pm

Event Set up Time 8:00am Event Clean up Time 2:00pm

Purpose of Event To celebrate Medal of Honor recipients.

Details of the Event At the Museum from 11-2 for lunch and to view the General before boarding a train at the tracks to follow the chase route.

1. Applicant/Organization CSX/Coolidge National Medal of Honor Heritage Center

Address Application via Southern Museum

Phone Number [REDACTED] Fax Number [REDACTED]

E-mail Address/Website [REDACTED]

2. Name of Organizer/Contact Person [REDACTED]

Phone Number [REDACTED] Email [REDACTED]

Any Other Organizers Name(s) [REDACTED]

Phone Number [REDACTED] Email [REDACTED]

3. General Event Information:

Number of person(s) expected Approx. 175-200 Have you previously held this Event? No

What types of advertising will you use to promote this event? Press release, Newspaper

To whom are you marketing [REDACTED] Event is closed to the public and is by invitation only for Medal of Honor recipients, their families, and dignitaries.

4. **Fees.** Based on your request, you will be invoiced for any fees due that are associated with this event. Fees will be charged for facilities, equipment, and personnel. More explanation of fees will be discussed during your scheduled Event Committee Meeting; see Fee Schedule attached.

Are you requesting **City Personnel**? List required assistance: Yes; KPD, Museum Staff

Are you requesting **City Streets** to be closed for your event, if so which ones? Yes; Cherokee Street

In front of the Museum. CSX will be closing the tracks so that guests can board a train to follow the chase route.

Are you requesting **City Facilities** for this event? Use of Museum (will be closed to the public for the day) and Depot.

Are you requesting **City Equipment** for this event? Parade barricades

Are you requesting Trash and Recycling? No

5. Is your event a fundraiser? No If yes, for whom or what organization(s)? [REDACTED]

6. **We will need the Following Supporting Documents along with your Application:**

1. **Property Owner's Affidavit** (if Private Property is to be used in conjunction with your event).

2. **A Certificate of Insurance**, in the amount of \$1,000,000 or as determined to be appropriate to
City of Kennesaw 2529 J.O. Stephenson Avenue Kennesaw, Georgia 30144

the size of the event, naming the City of Kennesaw as an Additional Insured. Certificate must be provided at least 30 days in advance of the event.

3. Return a signed **Fee Acknowledgement Agreement** within 30 days of event approval.
4. Include your **Cleanup/Recycling Plan**.
5. Are you a non-profit organization? If so, provide a **Copy of Your 501C-3**.
6. Include additional forms stating you are in Compliance with all other agencies requiring Permitting. i.e.: Cobb/Public Health Department, Cobb Fire Marshal Office, Alcohol Permits
7. Attached map showing the event site & set-up.
N/A. Cherokee Street will be closed from Main to Shirley/Big Shanty. Train will load at crossing.

For City of Kennesaw Use Only

DEPARTMENT CHECKS

Date Received _____ Received by _____ Reviewed by Events Committee _____

Suggest Approved _____ Suggest Denial _____

Payments Received: Fees _____ Insurance Received: _____

Events Committee Chairperson

Date _____

Notification _____



Item Report

TO: The Honorable Mayor and City Council

FROM: Mariyah Nall, Business License Manager

DATE: September 15, 2025

TITLE: **Alcohol License: Main Street Burger, Inc.**
Approval of a Retail Pouring Alcohol License for Liquor and Sunday Sales for Main Street Burger, Inc. d/b/a Main Street Eats located at 2844 South Main Street, Kennesaw, GA 30144. Applicant: Michael Diamond

Summary:

The applicants have completed the required alcohol workshop in accordance with Sec. 6-69. Signs have been posted and the application has been properly advertised as required by Sec. 6-36. The current application and background check results are on file.

Pursuant to Sec. 6-42, alcohol licenses may not be issued for locations within 600 feet of a public building or public park. A distance survey conducted by a certified surveyor confirms that the business is within 600 feet of both. However, Sec. 6-42 also provides that the Mayor and Council may waive this distance requirement if they determine that the quiet enjoyment of the premises by residents will not be adversely affected, and that granting the license will not negatively impact nearby private residences.

Recommendation:

Finance Director recommends approval.

Fiscal Impact:

100.0000.32.1900 Application Fee \$350.00

Attachments:

1. MAIN STREET BURGER INC LIQUOR POURING APP_Redacted1



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

APPLICATION

Applying For (Check All That Apply):

- ☒ Liquor
- ☐ Beer
- ☐ Wine
- ☐ Growler
- ☒ Sunday Sales

License Type (Choose one):

- ☐ Manufacturer
- ☐ Wholesaler
- ☐ Retail Package
- ☒ Retail Pouring

Type of Establishment (Choose one):

- | | |
|--|--|
| ☒ Restaurant | ☐ Bottle House |
| ☐ Night Club | ☐ Convenience Store |
| ☐ Grocery Store | ☐ Indoor Entertainment Hall |
| ☐ Lounge | ☐ Hotel/Motel |
| ☐ Private Club | ☐ Package Store |

Business Type (Choose one):

- ☐ Sole Proprietor
- ☒ Corporation
- ☐ LLC
- ☐ Partnership
- ☐ LLP

Please fill out the below information:

1. Full name of business: Main Street Burger, Inc
Doing Business As (DBA): Main Street Eats
Anticipated start date of business: 8-1-2025

2. Business location: 2844 South Main Street
Email address: Bighadburger@outlook.com
Phone Number: 770-635-2800
Mailing address: 2844 South Main Street, Kennesaw, GA 30144

3. Do you have a certified survey of the location of the property? Yes

Does the certified survey indicate that the business is within the designated distance of the following:

- | | | | |
|-------------------------------------|-----------------|---|--|
| a. Private residence | 300 feet radius | ☐ Yes | ☒ No |
| b. School or college | 600 feet radius | ☐ Yes | ☒ No |
| c. Church | 600 feet radius | ☐ Yes | ☒ No |
| d. Public building | 600 feet radius | ☒ Yes | ☐ No |
| e. Hospital | 600 feet radius | ☐ Yes | ☒ No |
| f. Public park | 600 feet radius | ☒ Yes | ☐ No |
| g. Day care center* | 600 feet radius | ☐ Yes | ☒ No |
| h. Alcohol or drug treatment center | 600 feet radius | ☐ Yes | ☒ No |

Package Sales have additional distance limitations as follows:

Package Sales Only (Liquor):

- | | | | | | |
|-------------------------------------|------------------|--------------------------|-----|--------------------------|----|
| a. School or college | 300 feet radius | ☐ | Yes | ☐ | No |
| b. Retail Liquor Package | 1500 feet radius | ☐ | Yes | ☐ | No |
| c. Church | 300 feet radius | ☐ | Yes | ☐ | No |
| d. Day care center* | 300 feet radius | ☐ | Yes | ☐ | No |
| e. Alcohol or drug treatment center | 300 feet radius | ☐ | Yes | ☐ | No |

Package Sales Only (Beer or Wine):

- | | | | | | |
|-------------------------------------|-----------------|--------------------------|-----|--------------------------|----|
| a. School or college | 300 feet radius | ☐ | Yes | ☐ | No |
| b. Alcohol or drug treatment center | 300 feet radius | ☐ | Yes | ☐ | No |

* Must accept GA Pre-K or HOPE Scholarship Monies

* Must follow a prescribed state curriculum

See Code Sections 6-1, 6-42 and 6-43 for distance measurement definition and limitations.

4. For Retail Pouring license, please indicate the following:

Number of pool tables:

Number of video game machines:

Size of dance floor:

Amount of cover charge:

Will the location have a DJ, and if so, number of times per week:

N/A

~~_____~~
~~_____~~
~~_____~~
~~_____~~
~~_____~~

5. How many square feet are the following:

a. Dining area:

b. Bar area:

c. % of total dining space that is a bar area:

700 sq ft
 N/A
 -0-

Is this location new construction or pre-existing?

Pre - existing

How is the proposed location zoned?

CBD

This section is to be completed and signed by the City of Kennesaw Zoning staff:

Zoning verified by City of Kennesaw Zoning Division staff member



If this is an application for a new establishment, attach proof of adequate parking facilities of one (1) off street parking space for each (200) square feet of total floor area within the building in conformity with the zoning ordinance and regulations of the City of Kennesaw.

If new establishment, parking verified by the Zoning Division staff member

If Partnership or LLP:

6. Partnership or LLP Name:

N/A

Partner/Member:

Position:

Email Address:

Phone Number:

Home Address:

Social Security #:

Date of Birth:

% of Ownership:

City:

State:

ZIP:

Partner/Member:

Position:

Email Address:

Phone Number:

Home Address:

Social Security #:

Date of Birth:

% of Ownership:

City:

State:

ZIP:

****Attach additional sheets if needed****

If Corporation or LLC:

7. Corporation or LLC Name: Main Street Burger, Inc

President/Member: Michael Diamond
Email Address: Bigbadburger@outlook.com
Phone Number: [REDACTED]

Social Security #: [REDACTED]
Date of Birth: [REDACTED]
% of Ownership: 100%

Home Address: 6265 Riverwood Drive

City: Sandy Springs
State: Georgia
ZIP: 30328

VP/Member: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

Secretary/Member: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

Treasurer/Member: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

Attach additional sheets if needed

If the business listed in questions 6 or 7 is owned by another firm or corporation, provide the information requested in questions 8 and 9.

8. List corporate name, business name, and % of business owned by the corporation

Corporate Name	Business Name	% Owned
_____	_____	_____
_____	_____	_____

9. List name, position, social security number, address, and % owned for each board member of the corporation listed in question 8.

Name	Position	SSN	Home Address	% Owned
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

10. Is the licensee or any owner listed in questions 6 – 9 currently holding an interest or ever been associated with any alcoholic beverage establishment? If yes, list below.

Licensee/Owner Name	Business Name	Address
Michael Diamond	Main Street Burger, Inc	2844 South Main Street
_____	_____	Kennesaw, GA
_____	_____	_____

11. List full name and other required information of relatives of the licensee or owners who have or have had any license or any financial or ownership interest in any alcoholic beverage business.

Name/Relationship	Home Address	Business Name/Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. List the full name and address of the property owner on which the business is to be conducted.

Property Owner: Kathryn Collier
Address: 660 N. Booth Rd Kennesaw, GA 30144

13. State the total amount of capital funds to be invested in this business.

\$ [REDACTED]

14. State the amount of personal funds invested by the following:

Licensee/Owner \$ [REDACTED]
Other Owners \$ _____

15. If capital is borrowed, provide the following and attach a copy of the note (s) or evidence of indebtedness, with all attachments, to this application.

Name of Lender	Address	Amount	Date	Interest Rate
<u>N/A</u>				

16. Name the person (s) that will be the manager of this business and provide the following information.

Name	Address	Compensation
<u>Michael Diamond</u>		

- * 17. Provide the name and address of your CPA or accounting firm:

Name	Address
<u>Jerry Little, CPA</u>	<u>606 Virginia Ave</u>
	<u>Suwanee, GA 30024</u>

18. Has the *business or any business associated with this business* been cited, charged, indicted, have a pending charge or been convicted at any time for any violation of Georgia Law, Federal Law or any rule or regulation of the State revenue commissioner or any rule, regulation or ordinance of the City of Kennesaw, Cobb County or other governmental unit? Yes ☐ No ☒

If yes, give full details.

19. Has the licensee, the licensee's spouse or any person having ownership interest in this business or their spouse been:

Arrested	___ Yes ☒ No	Convicted	___ Yes ☒ No
Detained	___ Yes ☒ No	Indicted	___ Yes ☒ No
Pled Guilty	___ Yes ☒ No	Pled Nolo Contender	___ Yes ☒ No
On Probation	___ Yes ☒ No	Any Pending Criminal Charge	___ Yes ☒ No

If you answered "YES" to any of these questions, list below in complete detail the name, dates, charges, places of arrest and disposition of charge (s). Failure to make a full disclosure in response to this question will result in denial of the application or a revocation of the license if information requested was not provided.

20. Has the licensee, the licensee's spouse or any person having ownership interest in this business or their spouse ever had any interest in any business, ever been a licensee or ever been an officer in any business that was cited, had an employee of any business cited, detained, arrested, indicted or convicted for any offense by any federal, state, county or city government or has any business been warned or had any license placed on probation, denied, suspended or revoked by any federal, state, county or city government? Failure to make a full disclosure in response to this question will result in denial of the application or a revocation of the license if information requested was not provided.

No

21. Indicate the type of alcohol awareness training and the number of hours of training that is required of owners and employees selling alcoholic beverages for the business. Also, indicate if training is required annually and the number of hours required.

All employees performing sales do a five day training. Each employee is required to sign a document stating they understand that all alcohol sales are 100% cash. This is ongoing training.

22. What types of materials (written materials, signs, badges, etc.) are provided with the training of the employees?

We have a written policy of 100% cash.

23. Have you read and do you understand all the provisions of the City of Kennesaw and State of Georgia Alcoholic Beverage requirements as stated in Chapter Six (6) of the City of Kennesaw Code of Ordinances and Title III of the Official Code of Georgia.

Yes ☒ No ☐

24. Are you aware that the sale of alcoholic beverages to an underage person (s) by you or your employees may result in the suspension or revocation of the alcoholic beverage license?

Yes ☒ No ☐

25. What procedures do you have in place to ensure that alcoholic beverages are not sold to underage person (s) or any other violation of the City of Kennesaw Code of Ordinances and State Law? Please attach all documentation relating to such procedures and include an explanation as their usage.

Our policy is 100% card. Every customer is required to be carded. All employees selling alcohol sign that they understand the policy.

26. What technology, equipment and products have been or will be implemented in the location to ensure compliance with the City of Kennesaw, Cobb County and State Law? Examples include cash registers that require the date of birth to be entered, cameras, signs and calendars). Describe below:

We use a Toast register system, one of the largest for Food Services, and have requested for them to Add the birthdate to the system for an automatic check. In the meantime, we use the "we card" calendar

27. Estimated gross receipts from this location for the remaining calendar year: \$ [REDACTED]

28. List occupations for the past ten years. Include dates of employment and positions.

From/To Month/Year	Company	City	State	Position/Salary
<u>July 2013</u> <u>to current</u>	<u>Main Street Burger, Inc.</u>	<u>Kennesaw</u>	<u>GA</u>	

29. List previous residences of the licensee for the past ten years.

From/To Month/Year	Address	City	State
<u>1994-2025</u>	<u>6265 Riverwood Drive</u>	<u>Sandy Springs</u>	<u>GA</u>



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL STATEMENT INFORMATION

1. Full name of licensee (No initials): Michael Diamond
(Include maiden names and alias names if any)

2. Phone Numbers:

a. Business: 770-635-2800
b. Cell: [REDACTED]
c. Home: [REDACTED]

3. Home Address: 6265 Riverwood Drive Sandy Springs

4. Business Address: 2844 South Main Street, Kennesaw



5. Please fill out the following:

Age: 63 Sex: M Height: 6'1" Color of Hair: Silver
Race: W Weight: 200 Color of Eyes: Brown

6. Social Security #: [REDACTED]

7. Place of Birth: Atlanta, GA Date of Birth: [REDACTED]

U.S. Citizen: ☒ X By Birth ☐ Naturalized

If a naturalized citizen, provide certificate #: _____

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #: _____

and submit copy of I-551 card

Derived Parents Certificate #'s: _____

Date & Port of Entry: _____

8. How long have you resided in the State of Georgia?

63 years

9. Number of years at this present address?

30 years

10. Are you (Choose one): ☐ Single ☒ Married ☐ Widowed ☐ Divorced

11. If married, complete the following information on spouse.

Full Name of Spouse: Sherri Diamond

Social Security #: [REDACTED]

Spouse's Maiden Name: Feinberg

Place of Birth: Phila, PA

Date of Birth: [REDACTED]

Place of Marriage: Atlanta, GA

Date of Marriage: August 1989

GEORGIA
DRIVER'S LICENSE

Governor: *B. Perdue*

Commissioner: *James L. Moore*

DL 

4d DL NO. [REDACTED] 3 DOB [REDACTED]
9 CLASS C 4b EXP 09/18/2028
2 MICHAEL JAY
1 DIAMOND
8 6265 RIVERWOOD DR
SANDY SPGS, GA 30328-3736
FULTON
12 REST A
9a END NONE
4b ISS 08/05/2020
15 SEX M 16 EYES BRO
16 HGT 6'-01" 17 WGT 240 lb [REDACTED]
5 DD 425803225390011750



Name of spouse's employer: Main Street Burger, Inc
Address of employer: 2844 South Main Street, Kennesaw

U.S. Citizen: yes ☒ By Birth ☐ Naturalized

If a naturalized citizen, provide certificate #: _____

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #: _____

and submit copy of I-551 card

Derived Parents Certificate #'s: _____

Date & Port of Entry: _____

12. Give names and addresses of all children and stepchildren (regardless of age).

Full Name	Address	Age	Birth Place
<u>Tyler Diamond</u>	<u>6265 Riverwood Drive</u>	<u>28</u>	<u>Atlanta</u>
<u>Zeke Diamond</u>	<u>6265 Riverwood Drive</u>	<u>25</u>	<u>Atlanta</u>

13. Give names and addresses of all immediate living relatives.

	Full Name	Address
Parents:	_____	_____
Siblings:	<u>N/A</u>	_____
In-Laws:	_____	_____

14. Do you or your spouse have financial interest in any bar, lounge, tavern, restaurant, or other place of business where alcoholic beverage are sold and consumed on the premises? If yes, give details:

No

15. Are you or your spouse related to anyone who has ownership or is employed by any wholesale or retail alcoholic beverage business? If so, give name, relationship to licensee or licensee's spouse, business name and the amount of interest, and/or type of employment in each.

No

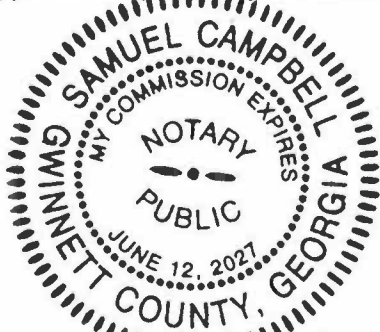
16. Education: List name of schools attended, address, dates of attendance and degrees earned.

M/YR	to	M/YR	School	Address	City	State	Degree
		79	Briarcliff High School		Atlanta	GA	
80		81	West Georgia		Carrollton	GA	
82		83	Georgia State		Atlanta	GA	

KENNESAW, GEORGIA
COBB COUNTY

I, Michael J Diamond being duly sworn according to law, do swear that the facts and things stated by me in the above and foregoing answers to questions are true and no false or fraudulent statement is made herein and such answers were made in order to procure the granting of such a license.

I have received a copy of the City of Kennesaw Alcoholic Beverage Code and I am aware that all licenses must be obtained and fees paid no later than two weeks from the date of approval of this application by the Mayor and Council.



Sworn to and subscribed before me this
18 day of August, 2025

[Signature]
Notary Public

[Signature]
Signature of Applicant
[Signature]
Signature of Spouse of Applicant

Signature and title of person other than applicant filing out this application

Phone Number

Application received in Kennesaw City Hall by:

[Signature]

Application to be heard by Mayor & Council

Date & Time: 9/15/2025 6:30pm

A REPRESENTATIVE MUST BE PRESENT AT THE MAYOR & COUNCIL MEETING

8/11/25

Sales report for Jan 1 - Aug 10, 2025

Alcohol sales		
Food Sales		
Total Sales		

Projected for total 2025, based on above

Alcohol sales		
Food Sales		
Total Sales		



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL FINANCIAL STATEMENT

Name: Michael Diamond
Social Security #: [REDACTED]
Residence Address: 6265 Riverwood Drive
City/State/Zip: Sandy Springs, GA 30328
Residence Phone: [REDACTED]

Date of Birth: [REDACTED]
Name of Spouse: Sherri Diamond
Business/Organization: Main Street Burger, Inc
Business Phone: 770-635-2800
Partner/Officer in any other business? ☐ Yes ☒ No

Assets

Cash on hand in banks
Accounts Receivable
Stocks & Bonds
Real Estate
Cash value of Life Insurance
Automobiles
Deposit Accounts
Credit w/ Financial Institutions
Other Assets (Itemize)

Total Assets

Liabilities

Notes payable to banks - Secured
Notes payable to banks - Unsecured
Accounts Payable
Unpaid Taxes
Mortgage on Real Estate
Other Debts (itemize)
Total Liabilities
Net Worth

Total Liabilities & Net Worth

Source of Annual Income Main Street Burger, Inc
Bonus & Commissions
Alimony, Child Support, or Separate Income
Itemize all loan sources & Interest
Other Income (Itemize)
Total Income

Salary
Dividends

Unsatisfied judgments or lawsuits pending?
Are any income tax returns made by you for prior years being contested?
If so, what do you estimate as the additional amount you may be required to pay?
Are any assets pledged or joint names other than as described above?
Have you ever been declared bankrupt?
Do you have a will?
Who is named as your executor?

Beneficiary: Sherri Diamond
Executor: [REDACTED]

As of 8/1 2025

Privacy Act Statement

This privacy act statement is located on the back of the (blue) FD-258 fingerprint card.

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principle Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 02/04/2021

Applicant Notification and Record Challenge:

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure of obtaining a change, correction or updating an FBI identification record is set forth in Title 28, Code of Federal Regulations (CFR), 16.34.

Procedures for obtaining a copy of the FBI criminal history record are set forth in 28 CFR 16.30 through 16.33 or review the FBI website.

Signature

Sherri Diamond

Print Name

8/19/25

Date

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	MICHAEL DIAMOND	8-17-25
Signature	Print Name	Date

Drinks

Coca-Cola Freestyle, Luzianne Tea, \$2.99
Mexican Coke, Mexican Sprite, Mexican
Fanta Orange, Boylan Root Beer, Boylan
Black Cherry, Boylan Cream Soda
Apple Juice, Bottled Water \$1.99

Beer & Wine

Bottles & Cans
Draft 16oz
Wine Bottle/Glass

Kids Meals

(KIDS MEALS ARE FOR CHILDREN 10 YEARS OLD OR YOUNGER)

\$8.99

Entree:

Grilled Cheese, Slider, 2 Chicken Tenders, OR Hot
Dog

Side:

Fries OR Apple Sauce

Drink:

Apple Juice

Dessert

Custard Cup \$3.99

Vanilla

Concrete \$4.99

*Vanilla, Key Lime, Oreo, Heath Bar Crunch
Red Velvet, Strawberry*

Shakes \$5.99

*Chocolate, Vanilla, Key Lime, Oreo, Banana,
Red Velvet, Coffee, Strawberry, Heath Bar Crunch,
Chocolate Mint*

LTO Shakes \$6.99

Fried Oreos \$3.99

Mix-ins \$0.60

*Key Lime, Oreo, Red Velvet,
Strawberry, Coffee, Mint, Banana,
M&Ms, Chocolate Chips, Heath Bar
Crunch, Banana*

Salads

Eats Salad

Mixed Greens, Tomato, Onion, Carrots, Cranberries,
Shredded Cheese, Croutons

\$6.99

ADD PROTEIN:

Grilled/Fried Chicken, Angus
Veggie, Beyond

\$4.00
\$5.00

Eats Chicken

\$10.99

Caesar Salad

Diced Grilled/Fried Chicken, Green Leaf Lettuce,
Croutons, Parmesan Cheese, Caesar Dressing

Salad Dressings:

Caesar, Italian, Honey Mustard,
Balsamic, Eats Sauce, Ranch

\$1.29

Dogs & Tenders

Plain Dog

\$4.99
All Beef Hot Dog

Chili Cheese Dog

\$5.49
All Beef Hot Dog, Chili, Cheese Sauce

4 Chicken Tenders

\$8.99
4 Pieces, Springer Mountain Farms

Sides

Angus Egg Roll

Wonton Wrap, Certified Angus Beef,
Shredded Cheese, Eats Sauce

\$2.99

Fresh-Cut Fries

Hand-Cut Potatoes

\$3.99/\$5.49

Sweet Potato Fries

\$3.99

Onion Rings

Hand-Cut and Freshly Battered

\$4.99

Tater Tots

\$4.99/\$6.99

Crispy Brussel Sprouts

\$4.99

Fried Mushrooms

\$4.99

Fry Toppings:

Cajun, Salt & Vinegar
Chili, Cheese Sauce, Parm/Herb,
Garlic Aioli

\$0.49
\$0.99

Truffle Style

\$1.49

Burgers & Sandwiches

Boatload of Bacon

\$11.99

Cheeseburger

Double Stack Certified Angus Beef Patties, Bacon, American Cheese, Potato Bun

Kennesaw Cuban

\$11.99

Certified Angus Beef, Ham, Swiss Cheese, Pickle, Spicy Mustard, Eats Sauce, Hoagie Roll

Chop Cheese

\$11.99

Certified Angus Beef, American Cheese, Onion, Eats Sauce, Hoagie Roll

BLT

\$7.99

Bacon, Lettuce, Tomato, Eats Sauce, Texas Toast

Beyond

\$8.99

Beyond Patty, Lettuce, Tomato, Onion, Ketchup, Mustard, Vegan Wheat Bun

Burger Box

\$12.99

Double Stack Certified Angus Beef, American Cheese, Lettuce, Tomato, Bag of Chips, Cookie

Mac Cheese Bomb

\$11.49

Double Stack Certified Angus Beef Patties, American Cheese, Fried Mac Cheese Patty, Eats Sauce, Potato Bun

The S.O.S.

\$10.49

(Sliced Onion Smash)

Double Stack Certified Angus Beef Patties, Thinly Sliced Onions, American Cheese, Potato Bun

The Veg-Out

\$8.99

Veggie Patty, Cheddar Cheese, Lettuce, Tomato, Eats Sauce, Wheat Bun

The Classic Chicken

\$8.99

Grilled or Fried Chicken, Lettuce, Tomato, Pickle, Honey Mustard, Potato Bun

C.C. Rider

\$11.99

Double Stack Certified Angus Beef Patties, Swiss Cheese, Tomato Bacon Jam, Mushroom, Truffle Aioli, Potato Bun

BYO Grilled Cheese

\$5.99

American Cheese, Mayo, Texas Toast
- ADD ONS: Pepperjack, Cheddar, Swiss

Eats BYO Burger

Eats Single \$6.99
 Eats Double \$8.99
 Eats Triple \$11.99
 Eats Quad \$14.99

Certified Angus Beef Patties, Potato Bun

Free Toppings

Tomato Ketchup
 Diced Onion Yellow Mustard
 Grilled Onion Spicy Mustard
 Jalapeno Mayo
 Pickle Green Leaf Lettuce
 Hot Sauce BBQ Sauce

Bun Options

Potato Bun
 Hoagie \$0.99
 Gluten Free \$1.69
 Texas Toast
 Wheat Bun
 Lettuce Wrap \$0.99

Premium Toppings

\$0.99

Chili
 Onion Ring
 Hot Honey
 Mixed Greens
 Mushrooms
 Cheese Sauce
 American Cheese
 Pepperjack Cheese
 Cheddar Cheese
 Swiss Cheese

\$1.49

Bacon
 Fried Egg
 Ham
 Tomato Bacon Jam

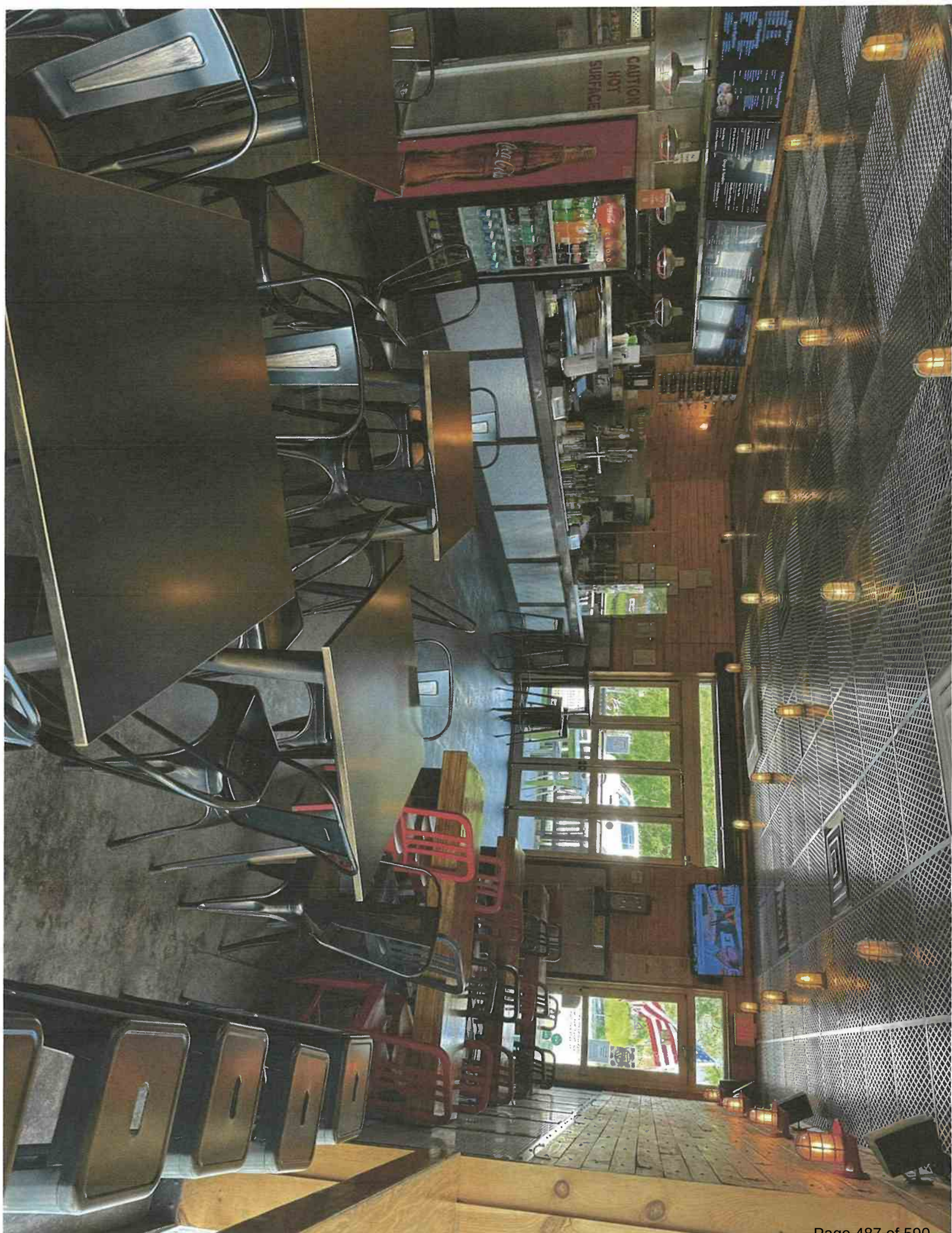
\$1.99

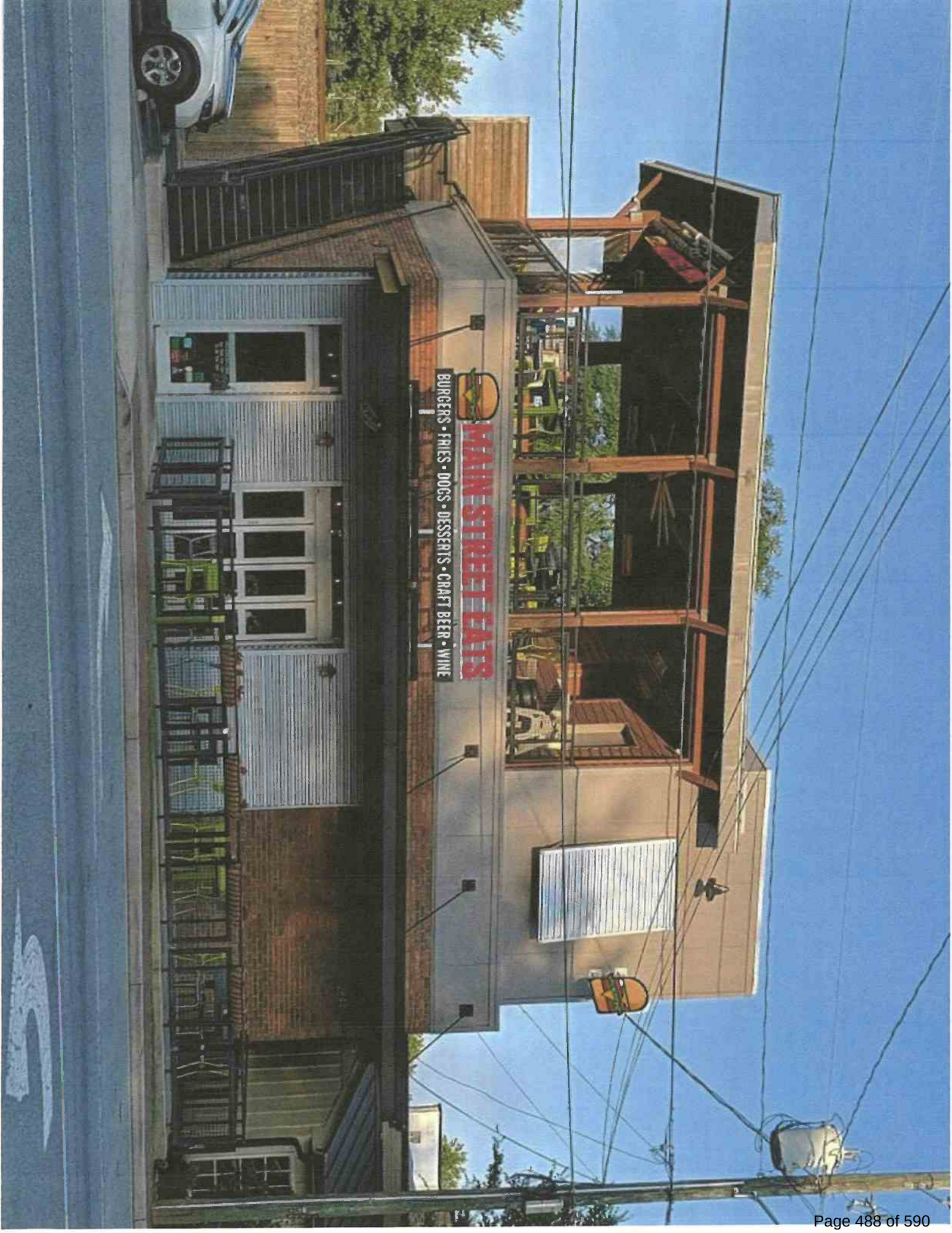
Mac Cheese Patty

Additional Sauces

Eats Sauce
 Ranch
 Truffle Aioli
 Garlic Aioli
 Honey Mustard
 Sweet Chili Sauce







GEORGIA DEPARTMENT OF PUBLIC HEALTH Food Service Establishment Inspection Report					CURRENT SCORE		CURRENT GRADE										
					100		A										
Establishment Name: BURGER FI Address: 2844 SOUTH MAIN ST City: KENNESAW Time In: 03 : 20 PM Time Out: 05 : 00 PM Inspection Date: 12/19/2024 CFSM: Cristian Cramer 11/29																	
Purpose of Inspection: Routine ☒ Followup ☐ Initial ☐ Issued Provisional Permit ☐ Temporary ☐					100	A	11/20/23										
Risk Type: 1 ☐ 2 ☒ 3 ☐ Permit#: FSP-033-000949					100	A	03/16/22										
Risk Factors are food preparation practices and employee behaviors most commonly reported to the Centers for Disease Control and Prevention as contributing factors in foodborne illness outbreaks. Public Health Interventions are control measures to prevent illness or injury. Good Retail Practices are preventive measures to control the introduction of pathogens, chemicals, and physical objects into foods.																	
FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS (Mark designated compliance status (IN, OUT, NA, or NO) for each numbered item. For items marked OUT, mark COS or R for each item as applicable.) IN=in compliance OUT=not in compliance NO=not observed NA=not applicable COS=corrected on-site during inspection R=repeat violation of the same code provision=2 points																	
Compliance Status				COS	R	Compliance Status				COS	R						
1	IN	OUT	NA	NO			5	IN	OUT	NA	NO						
Supervisor					4 points	Cooking and Reheating of TCS Foods, Consumer Advisory					9 points						
	☒	☐	☐	☐				☒	☐	☐	☐						
1-2A. PIC present, demonstrates knowledge, performs duties					0	0	5-1A. Proper cooking time and temperatures					0	0				
	☒	☐	☐	☐				☐	☐	☐	☒						
1-2B. Certified Food Protection Manager					0	0	5-1B. Proper reheating procedures for hot holding					0	0				
2	IN	OUT	NA	NO				☐	☐	☐	☐						
Employee Health, Good Hygienic Practices, Preventing Contamination by Hands					9 points	5-2. Consumer advisory provided for raw and undercooked foods					4 points						
	☒	☐	☐	☐				☐	☐	☒	☐						
2-1A. Proper use of restriction & exclusion					0	0	6					IN	OUT	NA	NO		
	☒	☐	☐	☐				☐	☐	☐	☐						
2-1B. Hands clean and properly washed					0	0	6-1A. Proper cold holding temperatures					0	0				
	☒	☐	☐	☐				☒	☐	☐	☐						
2-1C. No bare hand contact with ready-to-eat foods or approved alternate method properly followed					0	0	6-1B. Proper hot holding temperatures					0	0				
	☒	☐	☐	☐				☐	☐	☐	☒						
					4 points	6-1C. Proper cooling time and temperature					0	0					
	☒	☐	☐	☐				☒	☐	☐	☐						
2-2A. Management knowledge, responsibilities, reporting					0	0	6-1D. Time as a public health control: procedures and records					0	0				
	☒	☐	☐	☐				☐	☐	☐	☐						
2-2B. Proper eating, tasting, drinking, or tobacco use					0	0	6-2. Proper date marking and disposition					0	0				
	☒	☐	☐	☐				☒	☐	☐	☐						
2-2C. No discharge from eyes, nose, and mouth					0	0	7					IN	OUT	NA	NO		
	☒	☐	☐	☐				☐	☐	☐	☐						
2-2D. Adequate handwashing facilities supplied & accessible					0	0	7-1. Pasteurized foods used: Prohibited foods not offered					0	0				
	☒	☐	☐	☐				☐	☐	☐	☐						
2-2E. Response procedures for vomiting & diarrheal events					0	0	8					IN	OUT	NA	NO		
	☒	☐	☐	☐				☐	☐	☐	☐						
					8 points	8-2A. Food additives: approved and properly used					0	0					
3	IN	OUT	NA	NO				☒	☐	☐	☐						
Approved Source					8 points	Highly Susceptible Populations					8 points						
	☒	☐	☐	☐				☐	☐	☒	☐						
3-1A. Food obtained from approved source					0	0	9					IN	OUT	NA	NO		
	☐	☐	☐	☒				☐	☐	☐	☐						
3-1B. Food received at proper temperature					0	0	9-2. Compliance with variance, specialized process and HACCP plan					0	0				
	☐	☐	☐	☐				☐	☐	☐	☐						
3-1C. Food in good condition, safe, and unadulterated					0	0											
	☐	☐	☐	☐				☐	☐	☐	☐						
3-1D. Required records: shellstock tags, parasite destruction					0	0											
4	IN	OUT	NA	NO				☐	☐	☐	☐						
Protection From Contamination					8 points	Chemicals					4 points						
	☒	☐	☐	☐				☐	☐	☒	☐						
4-1A. Food separated and protected					0	0	8-2B. Toxic substances properly identified, stored, used					0	0				
	☒	☐	☐	☐				☒	☐	☐	☐						
4-1B. Proper disposition of returned, previously served, reconditioned, and unsafe food					0	0	9					IN	OUT	NA	NO		
	☐	☐	☐	☐				☐	☐	☐	☐						
					4 points												
	☒	☐	☐	☐				☐	☐	☐	☐						
4-2A. Food stored covered					0	0											
	☒	☐	☐	☐				☐	☐	☐	☐						
4-2B. Food-contact surfaces: cleaned & sanitized					0	0											
GOOD RETAIL PRACTICES																	
(Mark the numbered item OUT, if not in compliance. For items marked OUT, mark COS or R for each item as applicable. R = Repeat Violation of the same code provision = 1 point) Good Retail Practices are preventive measures to control the introduction of pathogens, chemicals, and physical objects into foods.																	
Compliance Status		COS	R														
10	OUT																
Safe Food and Water, Food Identification		3 points															
	☐	☐	☐														
10A. Pasteurized eggs used where required		0	0														
	☐	☐	☐														
10B. Water and ice from approved source		0	0														
	☐	☐	☐														
10C. Variance obtained for specialized processing methods		0	0														
	☐	☐	☐														
10D. Food properly labeled; original container		0	0														
11	OUT																
Food Temperature Control		3 points															
	☐	☐	☐														
11A. Proper cooling methods used: adequate equipment for temperature control		0	0														
	☐	☐	☐														
11B. Plant food properly cooked for hot holding		0	0														
	☐	☐	☐														
11C. Approved thawing methods used		0	0														
	☐	☐	☐														
11D. Thermometers provided and accurate		0	0														
12	OUT																
Prevention of Food Contamination		3 points															
	☐	☐	☐														
12A. Contamination prevented during food preparation, storage, display		0	0														
	☐	☐	☐														
12B. Personal cleanliness		0	0														
	☐	☐	☐														
12C. Wiping cloths: properly used and stored		0	0														
	☐	☐	☐														
12D. Washing fruits and vegetables		0	0														
13	OUT																
Postings and Compliance with Clean Air Act		1 point															
	☐	☐	☐														
13A. Posted: Permit/Inspection/Choking Poster/Handwashing		0	0														
	☐	☐	☐														
13B. Compliance with Georgia Smoke Free Air Act		0	0														
14	OUT																
Proper Use of Utensils		1 point															
	☐	☐	☐														
14A. In-use utensils: properly stored		0	0														
	☐	☐	☐														
14B. Utensils, equipment and linens: properly stored, dried, handled		0	0														
	☐	☐	☐														
14C. Single-use/single-service articles: properly stored, used		0	0														
	☐	☐	☐														
14D. Gloves used properly		0	0														
15	OUT																
Utensils, Equipment and Vending		1 point															
	☐	☐	☐														
15A. Food and nonfood-contact surfaces cleanable, properly designed, constructed, and used		0	0														
	☐	☐	☐														
15B. Warewashing facilities: installed, maintained, used; test strips		0	0														
	☐	☐	☐														
15C. Nonfood-contact surfaces clean		0	0														
16	OUT																
Water, Plumbing and Waste		2 points															
	☐	☐	☐														
16A. Hot and cold water available; adequate pressure		0	0														
	☐	☐	☐														
16B. Plumbing installed; proper backflow devices		0	0														
	☐	☐	☐														
16C. Sewage and waste water properly disposed		0	0														
17	OUT																
Physical Facilities		1 point															
	☐	☐	☐														
17A. Toilet facilities: properly constructed, supplied, cleaned		0	0														
	☐	☐	☐														
17B. Garbage/refuse properly disposed; facilities maintained		0	0														
	☐	☐	☐														
17C. Physical facilities installed, maintained, and clean		0	0														
	☐	☐	☐														
17D. Adequate ventilation and lighting; designated areas used		0	0														
18	OUT																
Pest and Animal Control		3 points															
	☐	☐	☐														
18. Insects, rodents, and animals not present		0	0														
Person in Charge (Signature) <i>Eden</i> (Print) Christian Cramer		Date: 12/19/2024															
Inspector (Signature) <i>Jackie Nelson</i>		Follow-up: YES ☐ NO ☒ Follow-up Date:															



COBB & DOUGLAS
PUBLIC HEALTH

Center for Environmental Health

12/31/2024

MAIN STREET EATS
MAIN STREET BURGER INC
ATTN: MICHAEL DIAMOND
2844 SOUTH MAIN ST NW
KENNESAW, GA 30144

SERVICE ADDRESS:
2844 SOUTH MAIN ST
KENNESAW, GA 30144
AREA: 12

RE: Environmental Health Service Fee
Permit / Record #: FSP-033-000949

As authorized by Title 31-3-4(6) of the Official Code of Georgia Annotated (1984) and approved by the county governing authority, you will be charged an Environmental Health Service fee for services as follows:

Fee For Service	Quantity	Fee Amount	Date Due
(C) Facility Name Change	1	\$55.00	01/30/2025
Payment		Amount	Date Paid

Your fee for service is: \$55.00 payable by 01/30/2025.

So that your account is properly credited, please complete the form below and return it with your check made payable to Cobb Public Health and send to:

Cobb County Health Department
1650 County Services Pkwy SW
Marietta, GA 30008

Sincerely,

Cobb County Environmental Health Office



Please cut and return with payment

Invoice #: 1123433
Permit #: FSP-033-000949
Fee: Environmental Health Service Fee
Amount Due: \$55.00

Payee: _____ Check Number: _____

Address: _____

Email Address and Phone Number: _____



STATE OF GEORGIA

Secretary of State

Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

ANNUAL REGISTRATION

Electronically Filed
Secretary of State
Filing Date: 1/27/2025 5:51:17 AM

BUSINESS INFORMATION

CONTROL NUMBER	12073359
BUSINESS NAME	MAIN STREET BURGER, INC.
BUSINESS TYPE	Domestic Profit Corporation
EFFECTIVE DATE	01/27/2025
ANNUAL REGISTRATION PERIOD	2025

PRINCIPAL OFFICE ADDRESS

ADDRESS	2844 South Main Street, Kennesaw, GA, 30144, USA
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REGISTERED AGENT

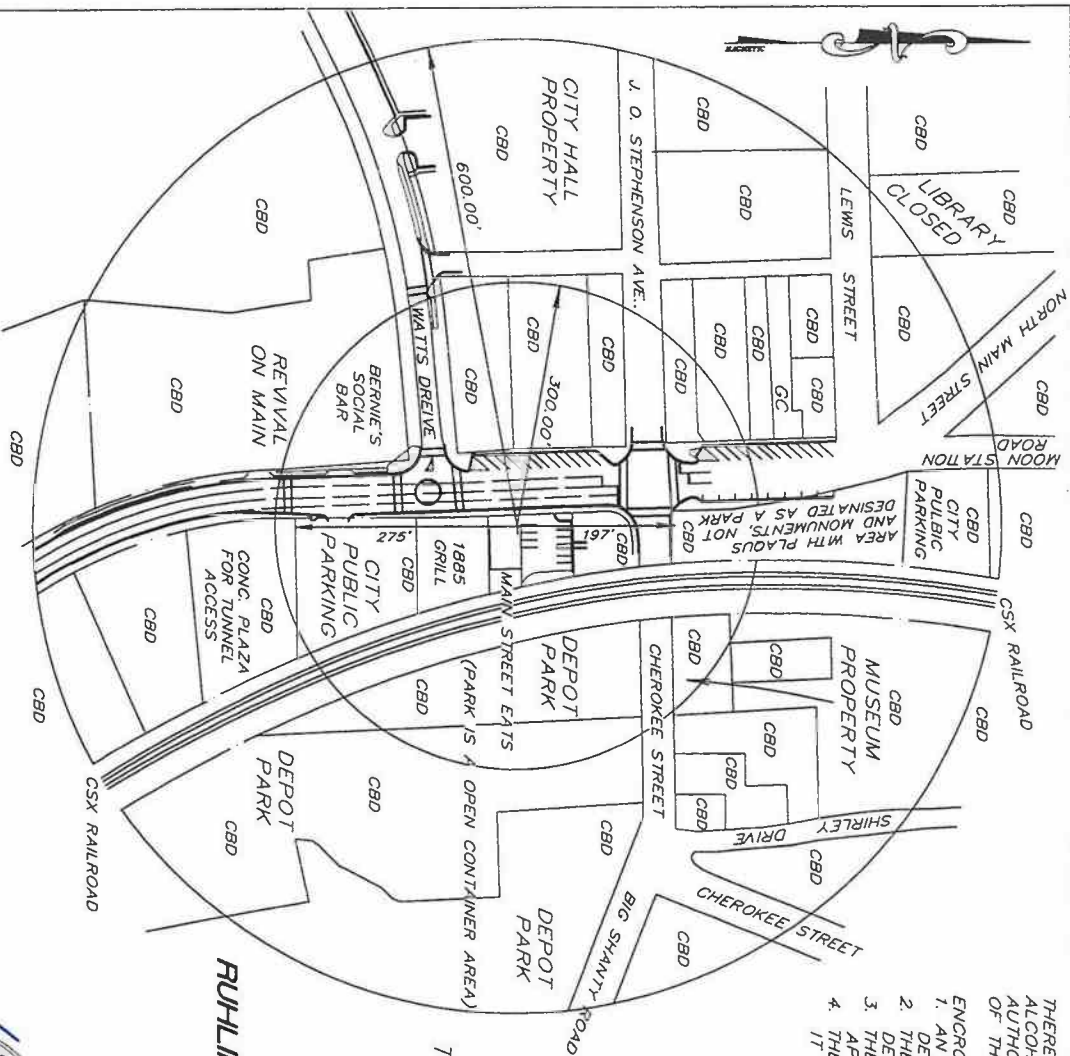
NAME	ADDRESS	COUNTY
Michael Diamond	2844 South Main Street, Kennesaw, GA, 30144, USA	Cobb

OFFICERS INFORMATION

NAME	TITLE	ADDRESS
Michael Jay Diamond	CEO	2844 South Main Street, Kennesaw, GA, 30144, USA
Michael Jay Diamond	SECRETARY	2844 South Main Street, Kennesaw, GA, 30144, USA
Michael Jay Diamond	CFO	2844 South Main Street, Kennesaw, GA, 30144, USA

AUTHORIZER INFORMATION

AUTHORIZER SIGNATURE	Michael J Diamond
AUTHORIZER TITLE	Officer



THERE ARE NO COLLEGES, LIBRARIES, PRIVATE RESIDENCES, ALCOHOL TREATMENT CENTERS, OR PUBLIC HOUSING AUTHORITY PROPERTY LOCATED WITHIN A 600' RADIUS OF THE ENTRANCE TO THIS SITE.

1. ENCROACHING THE 600' RADIUS
2. AN AREA WITH PLAQUES AND MONUMENTS THAT HAS NO DESIGNATION.
3. THE CONCRETE PLAZA AT THE CITY TUNNEL HAS NO DESIGNATION.
4. THE DEPOT PARK, TRAVELING ALONG THE ROADWAYS IS APPROX. 315 FEET TO THE DEPOT PARK.
5. THE MUSEUM PROPERTY, TRAVELING ALONG THE ROADWAYS IS APPROX. 325 FEET TO THE MUSEUM PROPERTY.

ALCOHOL BEVERAGE SURVEY
(BEER WINE & LIQUOR)

FOR

MAIN STREET BURGER INC.

OPERATING AS

MAIN STREET EATS

LOCATED IN LAND LOT 138 OF
THE 20TH DISTRICT 2ND SECTION
OF COBB COUNTY GEORGIA

SCALE 1" = 200'
JANUARY 30, 2013
REVISED JULY 25, 2025
JOB NUMBER 3338-13

RUHLING AND RUHLING LAND SURVEYORS
2690-B SUMMERS STREET
KENNESAW GEORGIA 30144
PHONE (404) 422-8768



REVISED JULY 25, 2025 TO
UPDATE THE BEER & WINE
SURVEY TO A LIQUOR SURVEY.
TO CHANGE THE COMPANY AND
AND OPERATING NAMES.

JOB NUMBER 3338-13

SUBLEASE AGREEMENT

STATE OF GEORGIA

COUNTY OF COBB

THIS SUBLEASE, made this 20th day of December 2012, by and between **KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY**, first party (hereinafter called "Landlord"), **MAIN STREET BURGER, INC.** second party (hereinafter called "Tenant"). This Sublease Agreement shall hereinafter be referred to as the "Lease".

WITNESSETH

1. DEFINITIONS.

The following terms as defined below, are used generally in this Lease. Additional terms, as employed in the specific Sections hereunder, are defined pursuant to those Sections.

Additional Rental is defined in Section 6 of this Lease.

Base Rental means the monthly rental calculated and payable pursuant to Section 5 of this Lease.

Building means that building which is located at 2844 South Main Street, Kennesaw, Georgia, together with any additions, replacements or alterations to it.

Demised Premises is defined in Section 3 of this Lease.

Landlord is defined in the first paragraph of this Lease.

Primary Lease is defined as that certain Lease Agreement entered between Kennesaw Downtown Development Authority as Tenant and David W. Collier and Kathryn A. Collier as Landlord dated December 18, 2012.

Property means that tract or parcel of land and any improvements thereon as described in the attached Exhibit "A" which by this reference is incorporated in this Lease.

Tenant is defined in the first paragraph of this Lease.

Total Rent means Base Rent, Additional Rent and any other sums and charges as may be due and owing annually or monthly to Landlord under this Lease.

2. APPROVALS

2.1 Landlord and Tenant understand that this Lease is contingent upon the City of Kennesaw approving and executing an Intergovernmental Agreement to approve the pledge of funds to be used to install improvements in the building located on the property and these lease terms.

2.2 Landlord and Tenant understand that this Lease is contingent upon Landlord obtaining acceptable financing for the improvements required to be completed to operate the Building as a restaurant.

2.3 Landlord and Tenant understand that this Lease is contingent upon the City of Kennesaw issuing Central Business District approval for the Property to operate as a restaurant.

2.4 In the event any of the above approvals is not received and found to be acceptable to the Landlord, Landlord has the right to void this Lease immediately, with no further obligation as to any term set forth herein.

3. DEMISED PREMISES.

The Landlord, for and in consideration of the rentals, covenants, agreements and stipulations hereinafter mentioned, reserved and contained, to be paid, kept and performed by the Tenant, has leased and rented, and by these present does lease and rent, unto the Tenant, and the Tenant hereby agrees to lease and take upon the terms and conditions which hereinafter appear, the following described property located and being at 2844 South Main Street, Kennesaw, Georgia and the portion of the adjacent parking lot owned by David Collier located north of the Building (hereinafter called the "Demised Premises"), as said parking lot is depicted in the attached Exhibit "B" which by this reference is incorporated in this Lease.

4. LEASE TERM / RENEWAL

4.1 To have and to hold the same for a One Hundred Twenty (120) month term (hereinafter called "Lease Term") to commence on the 20th day of December, 2012 and ending on the 19th day of December, 2022, at midnight, unless sooner terminated as hereinafter provided (hereinafter call "Lease Term"). This Lease and all of the obligations of Landlord and Tenant set forth herein are binding and shall be in full force and effect from and after the date their mutual execution of this Lease.

4.2 Tenant shall have the right to exercise its option to renew this Lease for two renewal periods, each renewal being for a five (5) year period beyond the expiration of the original term or the extended term by providing written request to Landlord no later than ninety days prior to the expiration of the original term. At any request for extension, Tenant and Landlord agree to negotiate in good faith the Base Rental for any such extension period; however, in no event will the Base

Rental exceed the previous term's Base Rental increasing at a rate of 3% every two years. Extension of this Lease may be granted only if Tenant is in full compliance with all terms of this Lease. During any such extension period, the terms of this lease shall be binding on all parties herein.

5. SECURITY DEPOSIT.

A security deposit of [REDACTED] is due as an initial rent amount and failure to deliver such deposit to Landlord shall be an event of default for nonpayment of Total Rent. When delivered to Landlord, the security deposit shall remain on deposit with Landlord during the Lease Term and any extensions thereof as security for the payment of Total Rent and the full and faithful performance by Tenant of the covenants and conditions of this Lease. In the event of any default, the security deposit shall be retained by Landlord and may be applied toward damages arising from such default. Such deposit shall not be construed as liquidated damages. Upon yielding the Demised Premises at the termination of this Lease, and provided no default has occurred, the security deposit shall be returned to the Tenant. No interest shall be payable on the security deposit. It is understood that Landlord shall always have the right to apply said deposit, or portion thereof, to the curing of any default that may exist. Should Landlord convey its interest under this Lease, the security deposit, or the part or portion thereof not previously applied, shall be turned over to Landlord's grantees or assignees; and Tenant hereby releases Landlord from any liability with respect to the security deposit and Tenant agrees to look solely to such grantee or assignee for the return of the security deposit and this provision shall also apply to subsequent grantees or assignees. Tenant agrees it will not assign, pledge, mortgage or otherwise hypothecate its interest in the security deposit. Should the entire security deposit, or any portion thereof, be appropriated and applied by Landlord for the payment of unpaid Total Rent payable to Landlord by Tenant, then Tenant shall, upon written demand by Landlord, remit to Landlord a sufficient amount in cash to restore the security deposit to the original sum deposited, and Tenant's failure to do so shall constitute a breach of this Lease for nonpayment of Total Rent.

6. BASE RENTAL.

Subject to Landlord not being in default on its lease, Tenant shall pay Landlord without previous demand therefore and without any setoff or deduction whatsoever, except as expressly provided in this Lease, the base rental of [REDACTED] with an escalation of [REDACTED] every two years, payable in equal monthly installments, in advance, on the 1st day of each and every calendar month throughout the Lease Term. Said Base Rental payments shall be [REDACTED] for the first partial month and next five (5) months of the Lease Term with full Base Rental being due in the amount herein stated on the first of the seventh month of the Lease Term. The aforesaid payments of rent are to be made payable to Kennesaw Downtown Development Authority, 2529 J.O. Stephenson Avenue, Kennesaw, Georgia 30144, or at such other place as Landlord may from time to time designate in writing to Tenant. Should Tenant fail to pay when due any installment of Base Rental within ten (10) days of the date when due, or any other sum payable to Landlord under the terms of the Lease within ten (10) days of the date when due, then Interest shall accrue from and after the date on which any sum shall be due and payable, and such Interest together with a Late Charge of five

percent (5%) of the amount due to cover the extra expense involved in handling such delinquency shall be paid by Tenant to Landlord at the time of payment of the delinquent sum. Whenever this Lease refers to "Interest," the same shall be computed at a rate equal to five (5%) per annum. However, if payment of interest at such rate by Tenant should be considered by law as usurious, then Interest shall be computed at the maximum rate allowable by law for such party.

7. ADDITIONAL RENTAL.

In addition to the Base Rental required to be paid pursuant to the terms of this Lease, Tenant agrees to pay, as Additional Rental, all sums and other charges required to be paid by Tenant pursuant to other provisions and exhibits of this Lease, whether or not the same be designated as "Additional Rental" (hereinafter called "Additional Rental"), and Landlord shall have the same remedies for Tenant's failure to pay same when and as required, as if it constituted Base Rental.

8. IMPACT FEES, TAXES COSTS.

8.1. Landlord will be responsible for any impact fees assessed by Cobb County and/or the City of Kennesaw associated with renovating and/or redeveloping the Premises for use as a restaurant.

8.2 From the date of this Lease, Tenant shall pay upon demand as Additional Rental all real estate taxes all other ad valorem taxes, charges and assessments (including, without limitation, general and special assessments no matter how designated), of every kind and nature, with respect to the Property or the Building or both. All taxes, which are the responsibility of the Landlord, shall be current upon the property at the time the Tenant takes possession. If the final year of the Lease Term fails to coincide with the tax years, then any excess for the tax year during which the Lease Term ends shall be reduced by the pro rata part of such tax year beyond the Lease Term.

8.3 Tenant shall be responsible for and shall pay before delinquency all taxes assessed against the leasehold interest or personal property of any kind owned or placed in, upon or about the Premises by Tenant, after possession by the Tenant. Tenant hereby agrees to protect and hold harmless Landlord and the Demised Premises from all liability for Tenant's share of any and all such taxes, assessments and charges together with any interest, penalties or other charges thereby imposed, and from any sale or other proceeding to enforce payment thereof, and to pay all such taxes, assessments and charges before same become a lien on the Premises.

9. UTILITIES; ELECTRICITY AND OTHERS.

9.1 Tenant shall promptly pay, as and when the same becomes due and payable, all water rents, rates and charges, all sewer rents and all charges for electricity, gas, heat, steam hot and/or chilled water, air conditioning, ventilating, lighting systems, and other utilities supplied to the Demised Premises.

9.2 Tenant agrees that it will not install any equipment which will exceed or overload the capacity of any utility facilities, whether or not provided by Tenant or Landlord, and that, if any equipment installed by Tenant shall require additional utility facilities, the same shall be furnished and installed at Tenant's expense in accordance with plans and specifications to be approved in writing by Landlord.

9.3 Landlord shall have no liability to Tenant for disruption of any utility service, and in no event shall such disruption constitute constructive eviction or entitle Tenant to abatement of rents or other charges.

10. INSURANCE.

10.1 Tenant shall at all times during the Lease Term maintain in full force and effect the following insurance in standard form generally in use in Georgia, with insurance companies authorized to do business in said State, which are satisfactory to Landlord:

10.1.1 Tenant shall to provide Landlord a copy of its insurance certificate evidencing a minimum of [REDACTED] in commercially reasonable general liability and property coverage and naming Landlord as an "Additional Insured."

10.1.2 Comprehensive public liability insurance in the amount of at least [REDACTED] for any occurrence resulting in bodily or personal injury to or the death of one person and consequential damages arising therefrom, and in the amount of at least [REDACTED] for any occurrence resulting in bodily or personal injury or death to more than one person and consequential damages arising therefrom.

10.1.3 Comprehensive property damage insurance covering liability for damage to all property in the amount of at least [REDACTED] for each occurrence. Such insurance shall not contain the "care, custody and control" exclusion or it shall include fire and extended coverage legal liability insurance.

10.1.4 Workers' Compensation Insurance as required by law and employees' insurance in the minimum amount as may be required by Georgia Law.

Except with respect to the insurance in Section 10.1.2 above, such insurance shall name Landlord as additional insured for the full amount of the insurance herein required.

10.2 At all times during the Lease Term, Tenant shall pay all premiums for and maintain in effect, with a responsible insurance company or companies, policies of insurance for the benefit of Landlord and Tenant, as their interests may appear, as follows:

Insurance covering all trade fixtures, signs, plate glass, floor covering, decorative items, furniture and equipment in the Demised Premises to the extent of not less than one hundred percent

(100%) of the insurable value of the same against all casualties included in the classification "Fire and Extended Coverage, Vandalism and Malicious Mischief," and including sprinkler leakage.

10.3 Tenant will furnish to Landlord, at least ten (10) days before Tenant takes occupancy of the Demised Premises, and thirty (30) days before expiration or termination of any such policy, copies of policies or certificates of insurance evidencing coverage required by this Lease. All policies required hereunder shall contain an endorsement providing that the insurer will not cancel or amend the policy or policies without first giving at least sixty (60) days' prior written notice thereof to Landlord.

10.4 The insurance required by this Section 10 may be included in policies of "blanket insurance, provided that, in all other respects, each such policy shall comply with the requirements of this Section 10, and provided that no other loss, which may or may not be also insured thereby, shall in any way affect or limit the coverage and amount of insurance required hereby.

11. USE AND CARE OF PREMISES.

Tenant acknowledges that it has examined and inspected the Demised Premises and is familiar with the physical condition thereof. Landlord has not made and does not hereby make any representations regarding the physical condition of the Demised Premises and there are not warranties, either express or implied, regarding the condition of the Demised Premises. Any such warranties, which may exist, are hereby expressly released and waived. Accordingly, Tenant agrees to accept the Demised Premises in its "as is" condition which shall be deemed to be acknowledged upon Tenant's failure to object to the condition of the Demised Premises prior to possession of the Demised Premises. Tenant shall use the Demised Premises solely for a full-service restaurant and shall remain in full compliance with all rules, regulations, laws and ordinances, statutes, and requirements of all governmental authorities, the Board of Fire Insurance Underwriters, and Landlord's insurance carrier as all such may change from time to time. Tenant shall not vacate or abandon the Demised Premises for longer than 60 consecutive days during the Lease Term. The Demised Premises shall not be used for any illegal purposes; nor in any manner to create any nuisance or trespass; nor in any manner to vitiate the insurance or increase the rate of insurance on the Demised Premises, any Buildings or the Property. Tenant shall not use, store or dispose of, or permit the use, storage or disposal of, upon the Demised Premises, any Buildings or the Property, any hazardous, toxic or flammable materials, contaminants, oil, radioactive or other material the removal of which is required or the maintenance of which is prohibited, regulated or penalized by any local, state or federal agency, authority or governmental unit. If any such materials are brought into the Demised Premises, any Buildings or the Property by Tenant, Tenant shall, at Tenant's sole expense, cause the immediate removal thereof.

12. USE OF PARKING LOT.

Tenant hereby covenants and agrees to use the portion of the parking lot located adjacent to the Building for its customers. For cars and/or trucks owned by Tenant and its direct employees, the

Tenant agrees to utilize the public parking lots in the surrounding area which are available to the general public visiting the downtown area. Vehicles, which are not being used in business on a regular basis for transportation, are not permitted to be parked in the parking lot. Tenant will not encumber nor obstruct the Building containing the Demised Premises nor allow the same to be obstructed or encumbered in any manner, and will keep the sidewalks free of rubbish and dirt. Tenant shall not place, or cause to be placed, anything, to include raw materials, merchandise or vending machines, on the sidewalk or exterior of the Demised Premises without the prior written consent of Landlord. Landlord shall be responsible for re-sealing and re-striping the parking lot prior to the Commencement Date. Tenant shall be entitled to use the patio to the front of the Building which sits on the Property for patron seating

13. EXTERIOR IMPROVEMENTS AND SIGNS.

Tenant shall make no exterior improvements or place any signs upon the outside walls or roof of or grounds surrounding the Demised Premises except with the written consent of Landlord, Kennesaw Zoning and the Historic Preservation Commission ("HPC"). Any and all improvements or signs placed within the Demised Premises by Tenant shall be preapproved by Landlord, Kennesaw Zoning and the HPC and maintained in a first-class condition. Tenant shall be responsible to Landlord for any damage caused by installation, use or maintenance of said signs, and Tenant agrees upon removal of said signs to repair all damage incident to such removal. Signage shall further be subject to the local ordinances and regulations, as may be amended from time to time. Landlord acknowledges the sign standards as required under the BurgerFi Franchise Agreement and as described in the attached Exhibit "C" which by this reference is incorporated in this Lease. These standards are subject to the approval of the City and HPC and must meet the standards as set forth in the City Code.

14. IMPROVEMENTS AND REPAIRS.

14.1 Landlord agrees to contribute the sum of [REDACTED] to the improvements outlined on the attached Build-out Schedule attached hereto as Exhibit D. Said repairs are necessary for the contemplated use of the Building as a restaurant. Said allowance shall be payable only as the construction is completed and in accordance with the Pay-out Schedule attached hereto as Exhibit E.

14.2. Prior to the Lease Term commencement, Landlord shall perform landscaping work on the Demised Property and lot to clear overgrown shrubbery, all trees, and weeds.

14.3 During the term of this Lease, Landlord shall not be required to make any repairs to the Demised Premises, however, Landlord agrees to be responsible for the repair and improvements of the parking facilities provided for the Building.

15. IMPROVEMENTS AND REPAIRS BY TENANT.

15.1 Tenant agrees at its own expense and with the Landlord contribution set forth under

Section 14.1 of this Lease, to alter, renovate and improve the interior and exterior of the Demised Premises, as outlined on the attached Build-out Schedule attached hereto as Exhibit D. Tenant agrees that such alterations, renovations and improvements shall be performed (i) in a good workmanlike manner; (ii) in accordance with accepted building practices and applicable law, including but not limited to, building codes and zoning ordinances, all in effect at the time the Demised Premises are turned over to Tenant, and (iii) so as not to weaken or impair the strength or lessen the value of the building in which the Demised Premises are located.

15.2 Tenant covenants and agrees to keep and maintain in good order, condition and repair throughout the Term the exterior and interior of the building, and every part thereof, including without limitation: fixtures and equipment therein; necessary repairs to plumbing, pipes and conduits located outside the Demised Premises; the interior portions of all doors and windows; electrical wiring and conduits; plumbing and sewage facilities within the Demised premises, including free flow of sewer lines therein; heating and air conditioning (including exterior mechanical equipment and electrical equipment); and interior walls, floors and ceilings, including compliance with applicable building codes relative to fire extinguishers. Any and all such unforeseen repairs shall be at Tenant's sole expense and shall be made using materials and labor of such kind and quality equal to the original work. All part of the interior of the Demised Premises shall be painted or otherwise decorated by the Tenant periodically. Tenant will surrender the Demises Premises at the expiration or earlier termination of this Lease in as good condition as when received with all items completed as outlined on the attached Build-out Schedule, or in such better condition as the Demised Premises may be put during the Term, excepting only deterioration caused by ordinary wear and tear or fire or other casualty resulting in termination by Landlord as provided herein in this Lease. Tenant shall make all repairs which are made necessary by any act or omission or negligence of Tenant, any subtenant or concessionaire of Tenant, or their respective employees, agents, invitees, licensees, visitors or contractors, or by fire or other casualty or condemnation (except as provided in Section 20).

15.3 If (i) Tenant does not repair the Demised Premises properly as required hereunder and to the reasonable satisfaction of Landlord; or (ii) Landlord, in the exercise of its reasonable discretion, determines that emergency repairs are necessary, or (iii) repairs or replacements to the Demised Premises are made necessary by any act or omission or negligence of Tenant, its agents, employees, subtenants, assignees, concessionaires, contractors, invitees, licensees or visitors, then in any event Landlord shall make such repairs without liability to Tenant, except for the case of Landlord's or Landlord's agent's negligence, for any loss or damage that may accrue to Tenant's merchandise, fixtures, or other property or to Tenant's business by reason thereof, and Tenant shall pay to Landlord upon demand the total cost of such repairs plus interest in the amount of five percent (5%) per annum from the date such cost is incurred by Landlord until repaid by Tenant.

15.4 Tenant agrees to keep the Demised Premises free from trash, litter or obstruction, and, in addition, if the Demised Premises are open to an outside area, to keep said sidewalk area immediately adjoining Demised Premises free from ice and snow.

16. TENANT IMPROVEMENTS AND REMOVAL OF FIXTURES.

16.1 In the event any mechanics', laborers', materialmen's or other liens shall be filed against the Demised Premises or any part of the Property or any Buildings or other improvements thereon by reason of work, labor, services or materials performed or furnished to or at the instance of Tenant or to anyone holding the Demised Premises through or under Tenant, Tenant shall forthwith cause the same to be so discharged of record or bonded with security satisfactory to Landlord. If Tenant shall fail to cause such lien forthwith to be so discharged or bonded with security satisfactory to Landlord after being notified of the filing thereof, then, in addition to any other right or remedy of Landlord, Landlord may discharge the same by paying the amount claimed to be due, and the amount so paid by Landlord together with interest at the rate of fifteen percent (15%) per annum and all costs and expenses, including all attorneys' fees incurred by Landlord in procuring the discharge of such lien, shall be due and payable by Tenant to Landlord on the first day of the next following month, or may, at Landlord's election, be subtracted from any sums owing to Tenant.

16.2 At the expiration of the Lease Term, all trade fixtures and trade apparatus owned and installed by Tenant in the Demised Premises except for the items detailed on the Build-out Schedule and paid for by the Landlord's financing shall be removable at any time prior to the expiration of the Lease Term; provided Tenant shall not at any time be in default of any terms or covenants of this Lease; provided, however, that Tenant shall not remove air conditioning, air ventilating and heating fixtures lighting fixtures (except for branded light fixtures, paid for by Tenant);, and, further, provided that Tenant shall simultaneously repair any damage to the Demised Premises caused by the installation or removal of same. Any furniture, fixtures or equipment remaining after expiration of the Lease Term or earlier termination of the Lease shall be deemed abandoned and become the property of the Landlord and may be removed of and disposed of by Landlord at Tenant's sole cost and expense. The provisions of this Section 16.2 shall survive the expiration or termination of this Lease. If Tenant is in default, Landlord shall have a lien on Tenant's property located in or on the Demised Premises and in the event such lien is asserted by Landlord in any manner or by operation of law, Tenant shall not remove or permit the removal of said property until the lien has been removed and all defaults have been cured. All fixtures installed by Tenant shall be new or used but of good quality.

16.3 Tenant shall not make any alterations or additions to the Demised Premises without first obtaining the prior written consent of Landlord which consent shall not be unreasonably withheld. Tenant shall, at all times during the Lease Term, present to Landlord plans and specifications for such work at the time Landlord's consent is sought. Tenant's work and installations shall not impede or interfere with any work in other parts of the Building or the Property. Tenant agrees that such alterations, renovation and improvements, where consented to, shall be performed (i) in a good workmanlike manner; (ii) in accordance with accepted building practices and applicable laws including but not limited to building codes and zoning ordinances, and (iii) so as not to weaken or impair the strength or lessen the value of the building in which the Demised Premises is located.

16.4 Prior to undertaking any alterations, renovations or improvements or construction,

Tenant shall require its contractors to obtain and maintain comprehensive public liability, Worker's Compensation and damage insurance in the same amount as set out in Section 10. Said comprehensive public liability insurance shall include "completed operations coverage."

16.5 Tenant's obligation to observe and perform any of the provisions of this Section 16 shall survive the expiration of Lease Term hereof or earlier termination of this Lease.

16.6 Any improvements approved by Landlord or alterations needed to comply with The American with Disabilities Act, as well as any related state, county and local laws, regulations and building codes (collectively the "ADA") shall be the responsibility of the Tenant. Tenant shall use and occupy the Demised Premises at all time in compliance therewith. Tenant agrees to indemnify, defend and hold Landlord harmless from and against any claims, losses or causes of action arising out of the Tenant's failure to comply with the ADA as required above. Any alterations made by Tenant during the term of this Lease shall be in compliance with the ADA and all other requirements of this Lease. At Landlord's sole option, Landlord may (but shall not be obligated to) make any alterations to the Demised Premises deemed necessary by Landlord to comply with the ADA and Tenant shall reimburse Landlord for such costs, upon demand. No approval by Landlord of alterations made by Tenant shall constitute a warranty by Landlord that such alterations comply with the ADA. In addition, Landlord does not warrant that the Demised Premises, the Building, the parking lot, common areas or improvements provided by Landlord during the term of this Lease comply with the ADA. Any modifications to the parking lot or common areas required to comply with the ADA, shall be the responsibility of the Landlord, and Tenant shall have no responsibility for the costs or expenses thereof.

16.7 Tenant agrees that all property owned by it in, on or about the Demised Premises shall be at the sole risk and hazard of the Tenant. Landlord shall not be liable or responsible for any loss of or damages to Tenant, or anyone claiming under or through Tenant, or otherwise, whether caused by or resulting from a peril required to be insured hereunder, or from water, steam, gas, leakage, plumbing, electricity or electrical apparatus, pipe or apparatus of any kind, the elements or other similar or dissimilar causes, and whether or not originating in the Demised Premises or elsewhere, irrespective otherwise or not Landlord may be deemed to have been negligent with respect thereto, and provided such damage or loss is not the result of an intentional and willful wrongful act or the gross negligence of Landlord. Tenant agrees to carry sufficient insurance for protection of any property owned by it and located in the Demise Premises.

17. INDEMNIFICATION.

Tenant shall indemnify and save harmless the Landlord, Landlord's agents, servants, and employees from and against any and all claims, demands, costs, expenses, including attorney's fees incurred by Landlord, related to or arising in any manner whatsoever out of the use and occupancy of the Demised Premises by Tenant, or occasioned wholly or in part by any act or omission of Tenant, its agents, contractors, employees, servants, invitees and customers. Landlord shall not be liable for any injury or damage to persons or property on the interior of the Demised Premises from any cause

or of any nature whatsoever.

18. ABANDONMENT OF THE PREMISES.

If Tenant, prior to the expiration or termination of this Lease by lapse of time or otherwise, relinquishes possession of the Demised Premises without Landlord's written consent, abandons or vacates the Demised Premises for longer than sixty consecutive days during the period of this Lease or fails to open for business under usual business hours, such relinquishment shall be deemed an abandonment of the Demise Premises and event of default under this Lease. Tenant agrees to use the Demised Premises for the purpose herein leased until the expiration hereof.

19. DESTRUCTION OF OR DAMAGE TO PREMISES.

If the Demised Premises are totally destroyed by storm, fire, lightning, earthquake or other casualty, this Lease shall terminate as of the date of such destruction, and Base Rental shall be accounted for as between Landlord and Tenant as of that date. If less than twenty percent (20%) of the Demised Premises are damaged but not wholly destroyed by any of such casualties, Base Rental shall abate in such proportion as use of the Demised Premises has been destroyed provided that Tenant can reasonably continue to use the Premises for the purpose of operating a restaurant. Landlord shall restore same to substantially the same condition or better condition provided said cost to Landlord does not exceed its insurance coverage on the Building and further provided the damage was not a result of negligence of the Tenant, as before damage as speedily as practicable, whereupon full Base Rental shall commence. If the damages to the Premises cannot be reasonably repaired and restored in the same or better condition as before such damage within ninety (90) days of the date of the destruction or the cost exceeds Landlord's insurance coverage, Landlord or Tenant may elect to terminate the Lease.

20. GOVERNMENTAL ORDERS.

20.1 Tenant agrees, at his own expense, to promptly comply with all requirements of any legally constituted public authority made necessary by reason of Tenant's occupancy of the Demised Premises. Landlord agrees to promptly comply with any such requirements if not made necessary by reason of Tenant's occupancy. It is mutually agreed, however, between Landlord and Tenant, that if in order to comply with such requirements, the cost to Landlord or Tenant, as the case may be, shall exceed a sum equal to the Base Rental, then Landlord or Tenant who is obligated to comply with such requirements is privileged to terminate this Lease by giving written notice of termination to the other party, by registered or certified mail, which termination shall become effective ten (10) days after receipt of such notice, and which notice shall eliminate necessity of compliance with such requirement by party giving such notice, unless party receiving such notice of termination shall, before termination becomes effective, pay to party giving notice all cost of compliance in excess of the Base Rental, or secure payment of said sum in manner satisfactory to party giving notice.

20.2 Tenant waives the benefits of all existing and future rent control legislation and statutes

and similar governmental rules and regulations, whether in time of war or not, to the full extent permitted by law.

21. CONDEMNATION.

If the whole of the Demised Premises, or such portion thereof as will make same unusable for the purposes herein leased, shall be condemned by any legally constituted authority or taken by private purchase in lieu thereof for any public use or purpose, then in either of said events the Lease Term hereby granted shall cease from the time when possession thereof is taken by public authorities, and Base Rental shall be accounted for as between Landlord and Tenant as of that date. Such termination, however, shall be without prejudice to the rights of either Landlord or Tenant to recover compensation and damage caused by condemnation from the condemnor. It is further understood and agreed that neither the Tenant nor Landlord shall have any rights in any award made to the other by any condemnation authority.

22. ASSIGNMENT AND SUBLETTING.

22.1 Tenant may not, without the prior written consent of Landlord which shall not be unreasonably withheld, assign this Lease or any interest hereunder, or sublease Demised Premises or any part thereof, or permit the use of Demised Premises by any party other than Tenant. Consent to one or more assignments or subleases shall not destroy or waive this provision. Subtenants and assignees shall become directly liable to Landlord for all obligations of Tenant hereunder without relieving Tenant's liability; however, Tenant's liability will terminate and Tenant shall have no further obligation arising out of the lease upon Landlord's renewal or modification of the Lease with a subtenant or assignee.

22.2 Landlord acknowledges that the business to be operated on the Premises is a franchise and that as part of the Tenant's agreement with the franchisor a Collateral Assignment of Lease, attached hereto as Exhibit "F" which by this reference is incorporated in this Lease, is required. Landlord consent is attached hereto as Exhibit "G" which by this reference is incorporated in this Lease.

23. QUIET ENJOYMENT.

Landlord hereby covenants and agrees to permit Tenant quiet enjoyment of possession of the Demised Premises during the Lease Term, so long as Tenant shall pay the Total Rental aforesaid and carry out all other obligations herein made binding upon the Tenant.

24. EVENTS OF DEFAULT AND REMEDIES.

It is mutually agreed that in the event Tenant shall default in the payment of Base Rental or Additional Rental, when due, and fails to cure said default within thirty (30) days after written notice thereof from Landlord; or if Tenant shall be in default in performing any of the terms or provisions

of this Lease other than the provision requiring the payment of Total Rental, and fails to cure such default within thirty (30) days after the date of receipt of written notice of default from Landlord; or if Tenant is adjudicated bankrupt; or if a permanent receiver is appointed for Tenant's property and such receiver is not removed within ten (10) days after written notice from Landlord to Tenant to obtain such removal; or if, whether voluntarily or involuntarily, Tenant takes advantage of any debtor relief proceedings under any present or future law, whereby the Total Rental or any part thereof is, or is proposed to be, reduced or payment thereof deferred; or if Tenant makes an assignment for the benefit of creditors; or if Tenant's effects should be levied upon or attached under process against Tenant, not satisfied or dissolved within thirty (30) days after written notice from Landlord to Tenant to obtain satisfaction thereof; then, and in any of said events Landlord at Landlord's option may at once, or within two (2) months thereafter (but only during continuance of such default or condition), terminate this Lease by written notice to Tenant; whereupon this Lease shall end. After an authorized assignment or subletting of the entire Demised Premises covered by this Lease, the occurring of any of the foregoing defaults or events shall affect this Lease only if caused by, or happening to, the assignee or sublessee. Any notice provided in this Section may be given by Landlord, or its attorney or Agent herein named. Upon such termination by Landlord, Tenant will at once surrender possession of the Demised Premises to Landlord and remove all of Tenant's effects therefrom; and Landlord may forthwith re-enter same and repossess itself thereof, and remove all persons and effects therefrom, using such force as may be necessary without being guilty of trespass, forcible entry or detainer or other tort.

25. HOLDING OVER.

If Tenant remains in possession of the Demised Premises after expiration of the Lease Term, with Landlord's acquiescence and without any express agreement of parties, Tenant shall be a tenant at will at a rental rate equal to 150% of the rental rate in effect at the end of the Lease Term computed on the basis of the then existing Base Rental required by this Lease. Notwithstanding anything herein to the contrary, should Tenant remain in possession of the space after the expiration of the Lease Term due to Tenant exercising either of its two renewal options outlined in Section 4 the rental rate shall continue at a rental rate equal to 150% of the rate negotiated between the parties at time of renewal.

26. RELETING BY LANDLORD.

Landlord, as Tenant's agent, without terminating this Lease, upon Tenant's failure to cure any default within the time permitted as set forth in this Lease, may at Landlord's option enter upon and rent the Demised Premises at the best price obtainable by reasonable effort, without advertisement and by private negotiations and for any term Landlord deems proper. Tenant shall be liable to Landlord for the deficiency, if any, between Tenant's Total Rental hereunder and the price obtained by Landlord and all other reasonable costs directly related to reletting, including, but not limited to the payment of commissions, the making of alterations, costs of leasing same, costs for any unamortized Tenant improvements and otherwise.

27. ENTRY FOR CARDING, ETC.

Provided Tenant has not exercised its option to extend the Lease, Landlord may reasonably card the Demised Premises "For Rent" or "For Sale" at any time within ninety (90) days of expiration of the Lease Term. During such time period, Landlord may enter the Demised Premises at reasonable hours to exhibit same to prospective purchasers, existing or prospective mortgagees, or tenants and to make repairs required of Landlord under the terms hereof.

28. EFFECT OF TERMINATION OF LEASE.

Tenant agrees that Landlord has contributed a lump sum to specific improvements to the Building solely for the purpose of Tenant's use of the Building as a restaurant. In the event this Lease is terminated by Tenant for any reason prior to the Lease Term, in addition to any other Total Rental or other charges due as of the date of Tenant's termination, Tenant shall reimburse Landlord for the cost of any improvements remaining unpaid or uncollected.

29. NO ESTATE IN LAND.

This Lease shall create the relationship of Landlord and Tenant between the parties hereto; no estate shall pass out of Landlord. Tenant has only a usufruct, not subject to levy and sale, and not assignable by Tenant except by Landlord's consent.

30. ATTORNEYS' FEES AND HOMESTEAD.

If any rental owing under this Lease is collected by or through an attorney at law, or if Landlord employs an attorney at law to enforce any of the other terms or conditions of this Lease, Tenant agrees to pay or reimburse Landlord for all reasonable associated attorneys' fees. Tenant waives all homestead rights and exemptions which he may have under any law as against any obligation owing under this Lease. Tenant hereby assigns to Landlord Tenant's homestead and exemption. If Tenant employs an attorney to enforce any of the other terms or conditions of this Lease, Landlord agrees to pay or reimburse Tenant for all reasonable associated attorneys' fees.

31. WAIVER OF CLAIMS.

To the extent permitted by law, Landlord and Landlord's agents, employees and contractors shall not be liable for, and Tenant hereby indemnifies, holds harmless and releases Landlord, its agents, employees and contractors from and against any and all claims for damage to persons or property sustained by Tenant or any person claiming through Tenant resulting from any fire, accident, occurrence or condition in or upon the Demised Premises or Building of which it shall be a part except where such claims arise solely out of the gross negligence or willful misconduct of Landlord, Landlord's agents, employees or contractors.

32. TIME OF THE ESSENCE.

In all instances where Tenant or Landlord is required by the terms and provisions of this Lease to pay any sum or to do any act at a particular indicated time or within any indicated period, it is understood and agreed that time is of the essence.

33. *INSPECTION.*

Upon 24 hour notice by Landlord to Tenant, Landlord or its representatives shall have the right to enter the Demised Premises and inspect the same during any business day during the Lease Term. Further, the parties agree that Landlord shall conduct a move-out inspection prior to Tenant vacating to confirm condition of the Demised Premises. In the event of an emergency or suspected emergency which may reasonably impact of the safety, security or structural integrity of the Property, such notice shall not apply.

34. *LANDLORD'S REPRESENTATIONS.*

34.1 Landlord represents that it has investigated the zoning of the Property with the City of Kennesaw and represents that the current zoning of the Property is Central Business District which pursuant to the Kennesaw Code of Ordinances will permit the use of a restaurant on the Property.

34.2 Tenant will obtain a CBD project approval for a restaurant on this Property prior to possession by Tenant. Landlord represents that it will cooperate and use its best efforts to aid the Tenant in securing any and all additional necessary licenses and/or permits, subject to Tenant qualifying for same and Tenant's due diligence in making application for such permits or licenses and providing sufficient and complete information with respect to such applications.

34.3 Landlord represents that it has full right and authority to enter into this Sublease Agreement and such authority has been expressly granted by the Prime Landlord.

35. *TRANSFER OF LANDLORD'S INTEREST.*

In the event of the sale, assignment or transfer by Landlord of its interest in the Property, Buildings or the Demised Premises or in this Lease (other than a collateral assignment to secure a debt of Landlord) to a successor in the interest who expressly assumes the obligations of Landlord hereunder, Landlord shall thereupon be released or discharged from all of its covenants and obligations hereunder, except such obligations as shall have accrued prior to any such sale, assignment or transfer; and Tenant agrees to look solely to such successor in interest of Landlord for performance of such obligations. Any deposits or other security given by Tenant to Landlord to secure performance of Tenant's obligations hereunder may be assigned by Landlord to such successor in interest of Landlord; and, upon acknowledgment by such successor of receipt of such security and its express assumption of the obligation to this Lease, Landlord's assignment of the Lease or of any or all of its rights herein shall in no manner affect Tenant's obligations hereunder. Tenant shall thereafter attorn and look to such assignee as Landlord, provided Tenant has first received written

notice of such assignment of Landlord's interest

36. FIRST RIGHT OF REFUSAL.

So long as Tenant is in compliance with all terms of this Lease Agreement, during the term of the Lease, and any renewals, should Primary Landlord be presented with a Purchase and Sale Agreement regarding the property which the Primary Landlord intends to accept, Primary Landlord shall first offer said property for sale to the Tenant upon the same price (the "Offer Price") and terms as set out in said Purchase and Sale Agreement, less an amount to account for the improvements paid by Tenant set forth on Exhibit "H" ("Tenant's Investment"). The following calculation shall be used to determine the sales price of Tenant: Offer Price less [Tenant's Investment x 50%] = sales price paid by Tenant. Should Tenant fail to enter into a written agreement to purchase the Property with Primary Landlord, on the terms and conditions as set forth herein above, within ten (10) days after receipt of the Offer Price, Primary Landlord shall have no further obligation to Tenant regarding this provision.

37. SUBORDINATION AND NONDISTURBANCE.

This Lease is subject and subordinate to any first mortgage or first security deed now or hereafter placed on the Property of which the Demised Premises are a part; provided, however, that at the option of the first mortgage holder the Lease or portions of the Lease can be made superior to the first mortgage or security deed; provided further that unless the entire Lease is made superior to such first mortgage or security deed, the holder of said mortgage or the grantee of such security deed shall agree that this Lease shall not be divested or in any way affected by a foreclosure or other default proceedings under said mortgage, security deed or obligations secured thereby, so long as Tenant shall not be in default under the terms of this Lease; and Tenant agrees that this Lease shall remain in full force and effect, notwithstanding any default proceeding under said mortgage, security deed or obligations secured thereby. Tenant's interest under the Lease shall not be terminated or disturbed during the term of the Lease, including without limitation, by virtue of a foreclosure of a security deed, nor shall Tenant be evicted from the Demised Premises by reason of any default under the Security Deed. Tenant shall not be joined as an adverse party defendant in any action or proceeding which may be instituted or commenced by or on behalf of Lender to foreclose or enforce the security deed or the obligations thereof. Tenant further agrees that it will attorn to the mortgagee, grantee or beneficiary of such mortgage or security deed, and their successors or assigns and to the purchaser or assignee under any such foreclosure. Tenant will upon request by Landlord, execute, deliver to Landlord, or to any other person designated by Landlord, any instrument or instruments required to give effect to the provisions of this Section. Any party holding a mortgage or security deed shall recognize Tenant's rights of non-disturbance of the Lease and shall promptly execute and deliver any instrument Tenant may request to evidence of such and acceptance thereof and the recognition by such parties of all of the terms, provisions, covenants and obligations and privileges contained in the Lease. This provision shall apply to the parties of the Primary Lease, and said lease shall include the terms and conditions of Non-Disturbance set forth under this Section 37.

38. ESTOPPEL CERTIFICATE.

Within ten (10) days after request therefore by Landlord, Franchisor or any mortgagee or grantee under a mortgage or security deed covering the Demised Premises, or upon any sale, assignment or other transfer of the Demised Premises by Landlord, Tenant and/or Landlord shall deliver in recordable form an estoppel certificate in form and substance satisfactory to Landlord, to any proposed mortgagee or other transferee, or to Franchisor, certifying those facts contained therein that are then true with respect to this Lease and specifying with particularity any such facts which are not then true with respect to this Lease.

39. BROKER'S COMMISSION.

The parties hereby acknowledge that Carla Bass of CBCO Real Estate, LLC brought the parties together. CBCO Real Estate, LLC shall be compensated by Landlord according to a separate Commission Agreement. Landlord agrees to indemnify Tenant against and hold it harmless from all liability arising from any such claim and attorneys' fees for failure to pay the commission due.

40. SERVICE OF NOTICE.

Tenant hereby appoints as Tenant's agent to receive service of all dispossessory or distraint proceedings and notices hereunder, and all notices required under this Lease, the person in charge of Demised Premises at the time, or occupying same; and if no person is in charge of, or occupying the Demised Premises, then such service of notice may be made by attaching the same on the main entrance to the Demised Premises. A copy of all notices under this Lease shall also be sent to such other address as Tenant may from time to time designate in writing to Landlord.

All notices required by law or by this Lease to given Landlord or Tenant shall be given by depositing same in registered or certified U. S. Mail, postage prepaid, and addressed as follows:

For Landlord: Kennesaw Downtown Development Authority
2529 J.O. Stephenson Avenue
Kennesaw, Georgia 30144

For Tenant: Main Street Burger, Inc.
2844 S MAIN STREET
KENNESAW GA 30144

With a concurrent copy to:
Beth S. Hilscher, P.C.
671 Main Street, Suite 200
Suwanee, Georgia 30024
and
BurgerFi International, LLC
105 US Highway 1
North Palm Beach, Florida 33408

Attention: Legal Department

or to such other address as Landlord or Tenant may from time to time designate in writing to all parties.

41. *RIGHTS CUMULATIVE.*

All rights, powers and privileges conferred hereunder upon parties hereto shall be cumulative but not restrictive to those given by law.

42. *EXCULPATION.*

Anything contained in this Lease to the contrary notwithstanding, Tenant agrees that it shall look solely to the estate and property of the Landlord in the land and Buildings comprising the Property of which the Demised Premises form a part for the collection of any judgment (or other judicial process) requiring the payment of money by Landlord for any default or breach by Landlord of any of its obligations under this Lease, subject, however, to the prior rights of the holder of any mortgage covering the Property or of Landlord's interest therein in the Property. No other assets of Landlord or any partner thereof shall be subject to levy, execution or other judicial process for the satisfaction of Tenant's claim. This provision shall not be deemed, construed or interpreted to be or constitute an agreement, express or implied, between Landlord and Tenant that the Landlord's interest hereunder and in the Property shall be subject to impressment of an equitable lien or otherwise.

43. *CONSTRUCTION OF THIS AGREEMENT.*

No failure of Landlord to exercise any power given Landlord hereunder, or to insist upon strict compliance by Tenant with its obligation hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of Landlord's right to demand exact compliance with the terms hereof.

44. *SUCCESSORS AND ASSIGNS, GOVERNING LAW AND BINDING EFFECT.*

"Landlord" as used in this Lease shall include first party, his heirs, representatives, assigns and successors in title to the Property. "Tenant" shall include second party, his heirs and representatives, and if this Lease shall be validly assigned or sublet, shall include also Tenant's assignees or sublessees, as to premises covered by such assignment or sublease. "Landlord" and "Tenant" include male and female, singular and plural, corporation, partnership or individual, as may fit the particular parties. The laws of the State of Georgia shall govern the validity, interpretation, performance and enforcement of this Lease. Except as otherwise provided herein, this Lease shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

45. *MERGER.*

This Lease contains the entire agreement of the parties hereto and no representations, inducements, promises or agreements, oral or otherwise, between the parties, not embodied herein unless contained in a modification in writing executed by all of the parties hereto, shall be of any force or effect.

46. *EVERIFY.*

Tenant agrees to comply with the requirements of EVerify at they are applicable to all of its employees, contractors and subcontractors and their employees.

47. *BANK LETTER OF CREDIT.*

Within ten (10) days of executing this Lease, Tenant shall provide to Landlord an irrevocable bank letter of credit in the amount of [REDACTED] the sum equal to one year's base rental and naming the Landlord as beneficiary; said letter of credit to be from a bank acceptable to Landlord. The letter of credit shall remain valid for the first two (2) years of the Lease Term at which time a personal guaranty as described in the attached Exhibit "I" which by this reference is incorporated in this Lease shall be executed by Michael Diamond for the amount of improvements remaining unpaid which shall remain valid for the initial Lease Term.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties herein have hereunto set their hands and seals the day and year first above written.

Signed, sealed and delivered
as to Landlord in the
presence of:

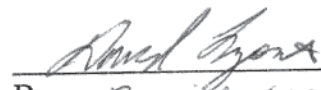
KENNESAW DOWNTOWN
DEVELOPMENT AUTHORITY



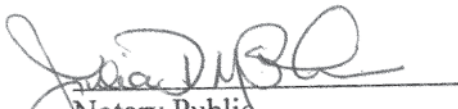
Notary Public



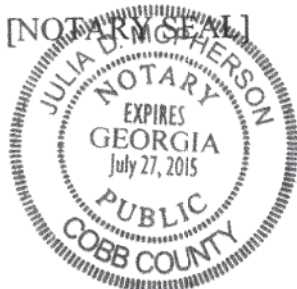
Signed, sealed and delivered
as to Tenant in the
presence of:

 (SEAL)
By: David Lyons
Title: Chairman, KODA

MAIN STREET BURGER, INC.



Notary Public



 (SEAL)
By: Michael J. Diamond
Title: President

[CORPORATE SEAL]

Exhibit A
Legal Description of Property

All that tract or parcel of land lying and being in Land Lot 138 of the 20th District, 2nd Section of Cobb County, Georgia, and being more particularly described as follows:

BEGINNING at an iron pin, point and corner located on the easterly side of the right-of-way of Main Street, also known as Old U.S. Highway 41, 95.6 feet southerly from the southeast corner of the intersection of Main Street and Cherokee Street, as measured along the easterly side of the right-of-way of Main Street; running thence easterly 75 feet to an iron pin, point and corner located on the westerly right-of-way of the W&A Railway, also known as the right-of-way of the N.C. & St. L. Railroad; thence running southerly and southeasterly 79.5 feet along the right-of-way of the said W&A Railway, and following the curvature thereof to an iron pin, point and corner located on the westerly side of said railroad right-of-way; thence westerly 90 feet to the easterly side of the right-of-way of said Main Street; thence northerly along the easterly side of the right-of-way of the said Main Street 78 feet to an iron pin, point and corner located on the easterly side of Main Street at the point of beginning, as is more particularly shown by plat made by Merritt & Welker, Engineers, dated July 16, 1963, as appears in Plat Book 26, Page 194, Cobb County records.

Exhibit B
Parking Lot Depiction Available to Building

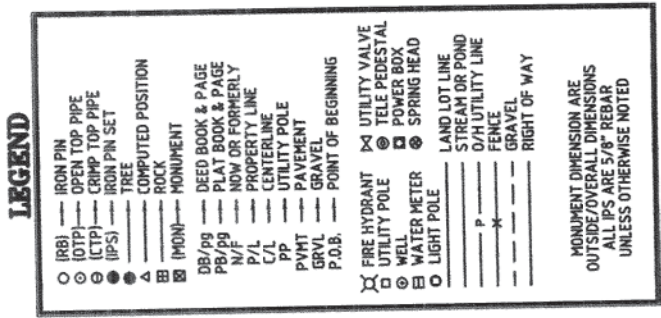


Exhibit C
BurgerFi Signage Standards

BURGERFI SIGNAGE EXHIBIT
(must be attached to all restaurant leases)



The “BurgerFi” mark consists of the stylized word “BurgerFi” in which the word Burger is green and Fi is a standard grey. To the left of the words BurgerFi is a stylized image of a hamburger on a bun with a green star in a circle in the middle of the hamburger. The green in the star and in the word Burger is PMS 382C.

Below the sign is our tag line with the words “Natural Burgers ● Fries ● Dogs ● Custard ● Craft Beers ● Wine” separated by dots, which are also part of the trademark and are to be installed as part of the sign.

The tenant shall be allowed to install the maximum signage allowable by Code on the building façade, but no less than the dimensions provided above. When tenant space dictates two facades, landlord shall allow tenant to install two signs and consider each signage as individual to each storefront and not calculate at a total square footage.

Tenant’s sign shall always be illuminated whether it be by Goosenecks or internally illuminated. Landlord must disclose to tenant in writing if anything in their sign criteria conflicts with the BurgerFi® sign requirements prior to execution of the lease.

The above dimensions are typical for a 24’ wide storefront and are to be considered

the minimum signage allowed. Tenant shall have the right to maximize signage so long as it meets with City requirements.

Tenant uses window vinyls with logos. The window vinyls shall not be considered in the calculation of the total square footage of signage allowed.

If a pylon or monument sign is available, such sign must include our name in a size equal to or greater than our proportion of square footage in the development.

**No changes to this exhibit are authorized without Franchisor's written consent.*

Exhibit D
Build-out Schedule

Exhibit E
Payout Schedule

Exhibit F
Collateral Assignment of Lease

COLLATERAL ASSIGNMENT OF LEASE

FOR VALUE RECEIVED, the undersigned ("Assignor") assigns, transfers and sets over to BurgerFi International, LLC, a Delaware limited liability company ("Assignee"), all of Assignor's right and title to and interest in that certain "Lease" a copy of which is attached as Exhibit A respecting premises commonly known as 2844 S. Main Street, NW, Kennesaw, GA 30144. This assignment is for collateral purposes only and except as specified in this document Assignee will have no liability or obligation of any kind whatsoever arising from or in connection with this assignment or the Lease unless and until Assignee takes possession of the premises the Lease demises according to the terms of this document and assumes Assignor's obligations under the Lease.

Assignor represents and warrants to Assignee that it has full power and authority to assign the Lease and that Assignor has not previously assigned or transferred and is not otherwise obligated to assign or transfer any of its interest in the Lease or the premises it demises.

Upon Assignor's default under the Lease or under the "Franchise Agreement" for a Restaurant between Assignee and Assignor or in the event Assignor defaults under any document or instrument securing the Franchise Agreement Assignee has the right to take possession of the premises the Lease demises and expel Assignor from the premises. In that event Assignor will have no further right and title to or interest in the Lease but will remain liable to Assignee for any past due rental payments or other charges Assignee is required to pay Lessor to effectuate the assignment this document contemplates.

Assignor agrees that it will not suffer or permit any surrender, termination, amendment or modification of the Lease without Assignee's prior written consent. Throughout the term of the Franchise Agreement Assignor agrees that it will elect and exercise all options to extend the term of or renew the Lease not less than thirty (30) days before the last day upon which the option must be exercised unless Assignee agrees otherwise in writing. Upon Assignee's failure to agree otherwise in writing and upon Assignor's failure to elect to extend or renew the Lease as required Assignor appoints Assignee as its true and lawful attorney-in-fact with the authority to exercise the extension or renewal options in the name, place and stead of Assignor for the sole purpose of effecting the extension or renewal.

ASSIGNEE:

BURGERFI INTERNATIONAL, LLC

By: _____
Name: Ross Goldstein
Title: Corporate Counsel
Date: _____

ASSIGNOR:

MAIN STREET BURGER, INC.

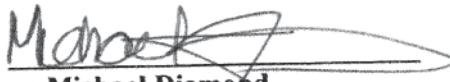
By: 
Name: Michael Diamond
Title: President
Date: 12-20-12

Exhibit G
Consent to Collateral Assignment of Lease

CONSENT TO COLLATERAL ASSIGNMENT AND AGREEMENT OF LESSOR

The undersigned Lessor under the Lease:

- (a) Agrees to notify Assignee in writing of and upon Assignor's failure to cure any default by Assignor under the Lease;
- (b) Agrees that Assignee will have the right, but not the obligation, to cure any default by Assignor under the Lease within thirty (30) days after Lessor's delivery of notice of the default under section (a) above;
- (c) Consents to the Collateral Assignment and agrees that if Assignee takes possession of the premises the Lease demises and confirms to Lessor that it has assumed the Lease as tenant, Lessor will recognize Assignee as tenant under the Lease; and
- (d) Agrees that Assignee may further assign the Lease to or enter into a sublease with a person, firm or corporation who agrees to assume the tenant's obligations under the Lease and is reasonably acceptable to Lessor and that upon that assignment Assignee will have no further liability or obligation under the Lease as assignee, tenant or otherwise, other than to certify that the additional assignee or sublessee operates the premises the Lease demises as a Restaurant.

LESSOR:

KENNESAW DOWNTOWN DEVELOPMENT
AUTHORITY

By: 
Name: David Lyons
Title: Chairman KODA
Date: 12-20-12

Exhibit H
Tenant's Investment

Exhibit I
Personal Guaranty

This GUARANTY dated as of the 20 day of DECEMBER, 2012 by Michael Diamond ("Guarantor") having as his principal residence of 6265 RIVERWOOD DRIVE ATLANTA GA to and for the benefit of the KENNESAW DOWNTOWN DEVELOPMENT AUTHORITY ("Landlord"), having an address of 2529 J.O. Stephenson Avenue, Kennesaw, Georgia 30144, relating to 2844 Main Street, Kennesaw, Georgia.

WITNESSETH:

Contemporaneously herewith, Landlord, is entering into a certain lease ("Lease") for real property located at 2844 South Main Street, Kennesaw, Cobb County, Georgia with Main Street Burger, Inc. as Tenant. Guarantor is executing this agreement as an inducement to Landlord to enter the Lease.

NOW THEREFORE, in consideration of the premises, Guarantor agrees as follows:

1. Guarantor hereby absolutely, unconditionally and irrevocably guarantees to the Landlord the full and punctual performance and observance by Tenant of all of the terms, conditions, covenants and obligations to be performed and observed by Tenant under the Lease including, without limitation, the payment as and when due of all Total Rent (as defined in the Lease) and any other sums payable by Tenant under the Lease. This is a Guaranty of payment and performance, and not of collection, and Landlord shall not be obligated to enforce or exhaust its remedies against Tenant before proceeding to enforce this Guaranty. Landlord may, at Landlord's option, join Guarantor in any action or proceeding commenced by Guarantor against Tenant in connection with or based upon the Lease or any term, covenant or condition thereof, and recovery may be had against Guarantor in such action or proceeding or in any independent action or proceeding against Guarantor without Landlord asserting, prosecuting, or exhausting any remedy or claim against Tenant. Any suit or proceeding brought against Guarantor to collect the amount of any deficiency in payments due from Tenant under the Lease for any month or months shall not prejudice in any way the rights of Landlord to collect any such deficiency for any subsequent month or months in any similar suit or proceeding.
2. Guarantor hereby assent to all of the provisions of the Lease and waives demand, protest, notice of any indulgences or extensions granted to Tenant, any requirement of diligence or promptness on the part of the Landlord in the enforcement of the Lease and any notice thereof, and any other notice whereby to charge Guarantor. Guarantor shall be furnished with a copy of any notice of or relating to default under or termination of the Lease which is served upon Tenant.
3. (a) This Guaranty shall be a continuing guarantee for the initial Lease Term and the liability

of Guarantor hereunder shall in no way be affected, modified, diminished, impaired or terminated for any reason whatsoever, including, without limitation, by reason of any of the following, whether or not notice thereof is given to Guarantor: (1) any one or more sublettings of all or any portion of the Demised Premises or any one or more assignments or other transfers of Tenant's interest in the Lease, (ii) any consent, approval, waiver or other action, inaction or omission under or concerning the Lease, (iii) any modifications, renewals, extensions or amendments to the Lease, (iv) any dealings or transactions or matter or thing occurring between Landlord and Tenant, (v) any bankruptcy, insolvency, reorganization, arrangement, assignment for the benefit of creditors, receivership or trusteeship affecting Tenant or its successors or assigns, (vi) the release or discharge of Tenant from the performance or observance of any of the terms, covenants or conditions of law, by reason of any of the events described in the foregoing clause (v) hereof, or otherwise, (vii) any change in relationship between Guarantor and Tenant, (viii) the default or failure of Guarantor to perform any of its obligations set forth in the Guaranty, (ix) any action which Landlord may take or fail to take against Tenant by reason of any waiver of, or failure to enforce, any of the rights or remedies reserved to Landlord in the Lease, or otherwise, (x) any failure or refusal of Landlord to re-let the Demised Premises or any part or parts thereof in the event that Landlord shall obtain possession of the Demised Premises after Tenant's insolvency or default, (xi) any failure to collect rent thereof under any such reletting, (xii) any alterations, repairs, replacements and/or decoration in the Demised Premises as Landlord, in Landlord's sole judgment, considers advisable and necessary for the purpose of re-letting the Demised Premises, and (xiii) any other circumstances or condition that may recall in a discharge, limitation or reduction of liability of a surety or guarantor.

(b) Guarantor hereby waives notice of the acceptance of this Guaranty and presentment and demand for payment, notice of nonpayment, notice of dishonor, protest, notice of protest, nonperformance, nonobservance and any other notice or demand to which Guarantor might otherwise be entitled. Guarantor hereby waives trial by jury of any and all issues arising in any action or proceeding between the parties, upon, under or in connection with the Guaranty or of any of its provisions, directly or indirectly, or any and all negotiations in connection therewith. Guarantor's obligation hereunder shall not be subject to any reduction, limitation, impairment or termination for any reason, and shall not be subject to, and Guarantor hereby irrevocably waives, any defense or set-off, counterclaim, recoupment or termination whatsoever by reason of the invalidity, illegality or unenforceability of any of Tenant's obligations under the Lease or of any of Guarantor's obligations hereunder, or otherwise.

4. The obligations guaranteed by Guarantor pursuant to this Agreement include all terms, conditions, covenants and obligations to be performed and observed by Tenant during and/or with respect to the Term of the Lease. Guarantor hereby waives any right to revoke this Guaranty, and acknowledges that this is a continuing guaranty and Guarantor's obligations hereunder shall survive the expiration of the Term and/or any expiration or termination of the Lease and shall continue until all obligations of Guarantor hereunder have been paid and satisfied in full.

5. In addition to the amounts specified pursuant to Paragraph 1 and 2 hereof, Guarantor shall pay to Landlord any and all costs incurred by Landlord in enforcing this Guaranty, including reasonable attorney's fees and costs.
6. This Agreement shall inure to the benefit of and may be enforced by Landlord and its successors and assigns and any assignee of Landlord's interest in the Lease (including Landlord's mortgagee) and shall be binding upon Guarantor and its successors and assigns. No assignment by Guarantor shall affect or reduce its obligations hereunder, and all such obligations shall continue as though no such assignment had been made.
7. This Agreement may not be changed or terminated orally, but only by a written instrument signed by the party against whom enforcement of any change or termination is sought.
8. Any notice required hereunder to be sent to Guarantor shall be sufficiently given by mailing by certified or registered mail, postage prepaid, addressed as follows:

Guarantor: Michael Diamond

2844 S MAIN STREET
KENNESAW GA 30144

9. If Landlord shall be obligated by any bankruptcy, insolvency or other legal proceedings to repay to Guarantor or to Tenant, or to any trustee, receiver or other representative of any of them, any amounts previously paid by Guarantor pursuant to this Guaranty, this Guaranty shall be deemed reinstated to the extent of that repayment made by Landlord. Landlord shall be required to litigate or otherwise dispute its obligation to make such repayments if, in good faith and on the advice of counsel, Landlord believes that such obligation exists. Nothing herein contained is intended or shall be construed to give the Guarantor any right of subrogation under the Lease or any right to participate in any way therein or in Landlord's right, title and interest in the Lease. Notwithstanding any payments made under this Guaranty, all rights of subrogation and participation are expressly waived and released by Guarantor.
10. No delay on the part of the Landlord in exercising any right, power or privilege under this Guaranty, nor any failure to exercise the same, shall operate as a waiver of, or otherwise affect, any right, power or privilege of Landlord under this Guaranty, nor shall any single or partial exercise thereof preclude the further exercise of, or the exercise of any other, right, power or privilege of Landlord under this Guaranty.
11. The validity and enforcement of this Guaranty shall be governed by and construed in accordance with the internal laws of the State of Georgia without regard to principles of conflicts of laws, and such laws shall apply in any action or proceeding arising out of or

under this Guaranty.

12. All remedies afforded to Landlord by reason of this Guaranty are separate and cumulative remedies and it is agreed that no one remedy, whether exercised by Landlord or not, shall be deemed to exclude any other remedy available to Landlord and shall not limit or prejudice any other legal or equitable remedy which Landlord may have.

13. If any provision of this Guaranty or the application thereof to any person or circumstance shall to any extent be held void, unenforceable or invalid, then the remainder of this Guaranty or the application of such provision to persons or circumstances other than those as to which it is held void, unenforceable or invalid, shall not be affected thereby and each provision of this Guaranty shall be valid and enforceable to the fullest extent permitted by law.

14. Guarantor hereby irrevocably:

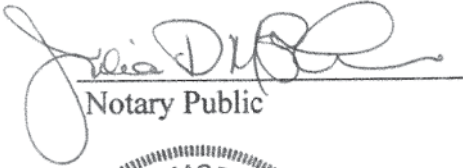
(a) submits to the jurisdiction of the state courts of the State of Georgia and to the jurisdiction of the United States District Court for the Georgia Northern Eleventh Circuit for the purposes of each and every suit, action or other proceeding arising out of or based upon this Guaranty or the subject matter hereof brought by Landlord, it being expressly understood and agreed that this consent to jurisdiction shall be self-operative and no further instrument or action, other than service of process in one of the manners specified in this Guaranty or as otherwise permitted by law, shall be necessary in order to confer jurisdiction upon Guarantor in any such court; and

(b) waives, and agrees not to assert, by way of motion, as a defense, or otherwise, in any such suit, action or proceeding brought in any such court, any claim that Guarantor is not subject personally to the jurisdiction of the above named courts, that Guarantor's property is exempt or immune from attachment or execution, that the suit, action or proceeding is brought in an inconvenient forum, that the venue of the suit, action or proceeding is improper or that this Guaranty or the subject matter hereof may not be enforced in or by such court, and further agrees to waive, to the fullest extent permitted under applicable law, the benefit of any defense that would hinder, fetter or delay the levy, execution or collection of any amount to which Landlord or its successors or assigns are entitled pursuant to the final judgment of any court having jurisdiction; and

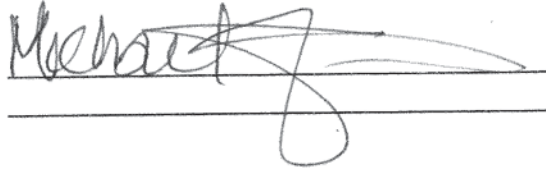
(c) consents to service of process by certified or registered mail at Guarantor's address as set forth herein, or in any other manner permitted by law, service in the foregoing manner to be deemed, in every respect, effective service of process upon Guarantor and be taken and held to be valid personal service upon, and personal delivery to, Guarantor. Guarantor agrees that Guarantor's submission to jurisdiction and consent to service of process by mail is made for the express benefit of Landlord.

IN WITNESS WHEREOF, the Guarantor has hereunto set his hand and seal the day and year first above written.

Signed, sealed and delivered
as to Guarantor in the
presence of:



Notary Public

 (SEAL)





Item Report

TO: The Honorable Mayor and City Council

FROM: Lea Alvarez, City Clerk

DATE: September 15, 2025

TITLE: **Resolution: Master Fee Schedule Updates**
Approval of a Resolution updating various portions of the Master Fee Schedule.

Summary:

The Master Fee Schedule has been updated to reflect the following changes:

Building Services changed their Multi-Family trade permit fees from per building permit to per unit, added a Plan Review fee for commercial only, amended Revisions fees for residential and commercial, respectively, and added a Short-Term Rental inspection permit fee.

Business License added fees for Administration, Short-Term Rental applications, Temporary Use applications, and Mobile Food Vending applications; and transferred Business License Rush Process fees, Bail Bonds application fees, Insurance or License Agent fees, Soliciting Permit fees, Fundraising Counsel or Professional Solicitor fees, Yard Sale Permits, Massage Therapist Licenses, and Pawn Broker Licenses information from General & Administrative to Business License.

The Cemetery Preservation Commission removed their fee associated with Memorial Tree Plaques.

General & Administrative increased sanitation rates.

Parks and Recreation increased the rates for Recreation Center Memberships and rentals related to the Community Center – Banquet Halls, Community Center – Conference Room, Community Center – Large Meeting Room, Community Center – Craft Lab, Community Center – Painting Lab, Community Center – Fitness Room, Dance Rooms, Outdoor Classroom at Depot Park, Outdoor Pickleball Court, Park Pavilions, Recreation Center – Fitness Rooms, Splash Pad, and Tennis Court for groups; further, Parks and Recreation removed the fee for Special Event permits.

The Police removed verbiage related to a card being provided by the Department for fingerprinting as well as a fee associated with fingerprinting for a card provided by the Requestor.

Public Works added a \$3.00 per page fee for site plan copies.

Smith-Gilbert Gardens added a time frame for their Off-Site Presentation/Workshops for Adult Groups, a fee for On-Site Presentation/Workshops, and a fee for Private Group Volunteer projects.

Recommendation:

City Clerk recommends approval.

Fiscal Impact:

Attachments:

1. RES 2025- Master Fee Schedule Updates
2. Exhibit A- Master Fee Schedule
3. September 2025 - Master Fee Schedule Briefer

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025-__

**RESOLUTION TO UPDATE PORTIONS OF THE KENNESAW MASTER FEE SCHEDULE
TO REFLECT CHANGES BY DEPARTMENTS**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS:

WHEREAS, Building Services changed their Multi-Family trade permit fees from per building to per unit, added a Plan Review fee for commercial only, amended Revisions fees for residential and commercial, respectively, and added a Short-Term Rental inspection permit fee; and

WHEREAS, Business License added fees for Administration, Short-Term Rental applications, Temporary Use applications, and Mobile Food Vending applications; and transferred Business License Rush Process fees, Bail Bonds application fees, Insurance or License Agent fees, Soliciting Permit fees, Fundraising Counsel or Professional Solicitor fees, Yard Sale Permits, Massage Therapist Licenses, and Pawn Broker Licenses information from General & Administrative to Business License; and

WHEREAS, the Cemetery Preservation Commission removed their fee associated with Memorial Tree Plaques; and

WHEREAS, General & Administrative increased their Sanitation rates; and

WHEREAS, Parks and Recreation increased the rates for Recreation Center Memberships and rentals related to the Community Center – Banquet Halls, Community Center – Conference Room, Community Center – Large Meeting Room, Community Center – Craft Lab, Community Center – Painting Lab, Community Center – Fitness Room, Dance Rooms, Outdoor Classroom at Depot Park, Outdoor Pickleball Court, Park Pavilions, Recreation Center – Fitness Rooms, Splash Pad, and Tennis Court for groups; further, Parks and Recreation removed the fee for Special Event permits; and

WHEREAS, the Police removed verbiage related to a card being provided by the Department for Fingerprinting as well as a fee associated with Fingerprinting for a card provided by the Requestor; and

WHEREAS, Public Works added a \$3.00 per page fee for site plan copies; and

WHEREAS, Smith-Gilbert Gardens added a time frame for their Off-Site Presentation/Workshops for Adult Groups, a fee for On-Site Presentation/Workshops, and a fee for Private Group Volunteer projects.

WHEREAS, the Master Fee Schedule is hereby updated to reflect all changes as shown in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Kennesaw City Council hereby adopts the revised Master Fee Schedule as presented (Exhibit A).

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2025.

ATTEST:

CITY OF KENNESAW:

Lea Alvarez, City Clerk

Derek Easterling, Mayor

RESOLUTION NO. 2025-__
Exhibit A
CITY OF KENNESAW
MASTER FEE SCHEDULE

DEPARTMENT	FEE TYPE	FEE		REFERENCE
911 Communications	Pre-paid Cellphones	\$1.50 per cellphone, one-time fee when purchased		Resolution No. 2018-35 HB 751 (2018)
911 Communications	Post-paid cellphones	\$1.50		Resolution No. 2018-36 HB 751 (2018)
911 Communications	Certify documents & CDs	\$5		
All Departments	CDs, DVDs	\$0.25; \$10 for bodycam or in-car videos (only)		OCGA 50-18-71(f); OCGA 50-18-96(g) [HB 976 - 2016]
All Departments	Copies (8 ½ X 11, Legal & 11 x 17)	\$0.10 per page, and administrative charges for search, retrieval, and other direct administrative costs, such administrative charges and supervising records research not to exceed the salary of the lowest paid full-time employee who, in the discretion of the custodian of the records, has the necessary skill and training to perform the request.		Per Open Records Law OCGA 50-18-70 (The requester is not charged for the first fifteen minutes of time.)
All Departments	Returned Check Charge	\$25		
Building	Residential: Permit fees for new residential building construction are calculated using the most current	Construction Cost	Permit Fees	Construction Cost (From ICC Data) = Unheated sq. ft. total (x) \$31.50 + Heated sq. ft. total (x) Sq. Ft. Construction Cost Based on Type of Construction
		Up to \$15,000	\$80	
		\$15,001 - \$25, 000	\$150	
		\$25,001 - \$50,000	\$300	
		\$50,001 - \$75,000	\$450	

DEPARTMENT	FEE TYPE	FEE		REFERENCE
	International Code Council Building Valuation Data at a rate of \$6.00 per \$1000 of estimated construction cost.	Over \$75,001	\$6.00 per \$1000 of construction cost Non-refundable, non-transferrable	
Building	Commercial: Permit fees for new commercial building construction are calculated using the most current International Code Council Building Valuation Data at a rate of \$7.00 per \$1000 of estimated construction cost.	Construction Cost	Permit Fees	Construction Cost (From ICC Data) = Sq. ft. total (x) Sq. Ft. Construction Cost Based on Type of Construction
		Up to \$15,000	\$100	
		\$15,001 - \$25, 000	\$175	
		\$25,001 - \$50,000	\$350	
		\$50,001 - \$75,000	\$525	
		Over \$75,001	\$7.00 per \$1000 of construction cost Non-refundable, non-transferrable	
Building	Certificate of Occupancy and Letters of Completion (LOC)	\$80 Non—refundable, non-transferrable		
Building	Commercial Remodel in Type 1-A or 1-B Construction	Calculated construction cost (X) 0.5 Non—refundable, non-transferrable		
Building	Commercial Remodel in Type 1-A or 1-B all other Construction <u>types</u>	Calculated construction cost (x) 0.75 Non—refundable, non-transferrable		
Building	Construction Trailer Permit	\$80 Non—refundable, non-transferable		

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Building	Low Voltage Electrical Permit: phone system, data system, security system, fire alarm system, CATV system	Minimum Fee \$80 Non—refundable, non-transferable	
Building	EV Charging Station	Minimum Fee \$80 Non—refundable, non-transferable	Electric permit based on commercial permit fees
Building	Free Standing Building with No Tenant (Shelly Only) Commercial Building Valuation: X 80% per ICC	CO or LOC: \$80.00 Non—refundable, non-transferrable	
Building	House Moving Permit	\$80 Non—refundable, non-transferable	
Building	Impact Fee	\$699 (residential) Commercial fees – see Attachment A	Ordinance No. 2010-04.
Building	Mobile Home Permit	\$80 Non—refundable, non-transferable	Electrical permit is required for power release
Building	Move In C.O. Permit (No change of Use, No Construction, No Utility Work)	\$80 Non-refundable, non-transferable	This is required before a new business can occupy a building & Business License is issued. Ordinance No. 2006-06
Building	Multi-Family Permit (for Trade Permits Only)	Per Building Permit: Unit Plumbing - \$80-\$25 HVAC - \$80-\$25 Electrical - \$80-\$25 Non-refundable, non-transferable	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Building	New Tenant/Interior Remodel/ Vacant Tenant/New Build	CO or LOC: \$80.00 Non—refundable, non-transferrable	
Building	Penalty for Construction prior to Issuance of permit	Double Permit Fee, maximum \$1000	
<u>Building</u>	<u>Plan Review (Commercial Only)</u>	<u>7% of the Permit Fee</u>	
Building	Re-activate expired permits	Same as the new permit fee	
Building	Re-inspection Fees	\$50 - 1 st \$75 - 2 nd \$100 - 3 rd and each subsequent time	
Building	Retaining Wall/Commercial Block Walls	\$100 per wall Non—refundable, non-transferrable	
Building	Revisions Fees (Residential/Commercial)	\$50.00 per resubmittal <u>Residential: \$25.00 per resubmittal</u> <u>Commercial: \$100 per resubmittal</u> Non—refundable, non-transferrable	
Building	After hours Inspection	After 5 PM Monday- Friday or on Weekends (any time before or after normal business hours) \$300 Fee Non-refundable, non-transferable	
Building	Swimming Pool Permit	\$250 Non—refundable, non-transferable	
Building	Technology	1% of each permit issued, \$10.00 minimum fee per permit	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Building	Trade Permit (Mechanical, Electrical, Plumbing)	\$80 Non—refundable, non-transferable	
<u>Building</u>	<u>Short Term Rental (STR) Inspection Permit</u>	<u>\$80</u> <u>Non-refundable, non-transferable</u>	<u>See Code of Ordinances Chapter 22, Article XIII, Sec. 22-356: Inspection Fee</u>
Building/Zoning	Demolition Permit	\$80 Non—refundable, non-transferable	If in the historic district, they must be approved by HPC. Application is filed w/ P&Z.
Business License	Convenience Fee	4% fee for debit or credit card payment \$5 for E-check payment	Government Window
Business License	Alcoholic Beverage License	\$350 Application Fee	This fee type has many situational aspects that will depend on the type of applicant and where the alcohol will be sold. See Chapter 6 in the Code of Ordinances for specifics. See Code of Ordinances Section 6-52 for License Fee Schedule. The application fee will cover the cost of advertising 2 times, fingerprinting & background check.
Business License	Occupational Tax Based on Gross Receipts	Class 1 through Class 6	See attached Schedule A “City of Kennesaw Business Tax Schedule”
<u>Business License</u>	<u>Business License Fees – Rush process fee</u>	<u>\$50 fee to process a business license same day after receiving a completed</u>	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		application or renewal form with all appropriate approvals	
Business License	Short-Term Rental Application Fee	\$250	See Code of Ordinances Chapter 22, Article XIII, Sec. 22-358.1
Business License	Massage Work Permit New Application	\$25	See Code of Ordinances Chapter 22, Article IX. Section 22-231(b)
Business License	Massage Work Permit Renewal	\$15	See Code of Ordinances Chapter 22, Article IX. Section 22-231(b)
Business License	Temporary Use Permit Application	\$100	See Code of Ordinances Chapter 22, Article I, Sec. 22-13.6: Regulatory Fee
Business License	Mobile Food Vending Permit	\$50	Regulatory Fee
Business License	Administrative Fee	\$55	See Code of Ordinances Chapter 22, Article 1, Sec. 22-7(b): Initial start-up, renewal or reopening of occupation tax accounts
Business License	Bail Bonds Application	Regulatory Fee: \$100 Each Employee: \$50 Fingerprint Fee: S \$45 Application fee \$75	See Code of Ordinances Chapter 22, Article III, Division 2, Section 22-71. Approval of M&C is required on new applications only. License based on gross receipts if located within the City only.
Business License	Insurance or licensed agent: Annual license fee	\$100	O.C.G.A. § 33-8-8(b)(1); Ordinance No. 2011-27

DEPARTMENT	FEE TYPE	FEE	REFERENCE
	<u>upon each insurer doing business within the City</u> <u>A licensed agent of an insurer for insurance said insurer shall pay an additional license fee per location</u>	<u>\$35 per location</u>	
<u>Business License</u>	<u>Massage Therapist License</u>	<u>License based on gross receipts -</u> <u>See Code of Ordinances 22-11.</u> <u>\$45 Fingerprint Fee</u>	<u>See Code of Ordinances Chapter 22, Article IX. Approval of M&C is required on new applications only. A state license is required before a business license is issued. See attached Schedule A "City of Kennesaw Business Tax Schedule".</u>
<u>Business License</u>	<u>Pawn Broker License</u>	<u>License based on gross receipts -</u> <u>See Code of Ordinances 22-45.</u> <u>\$45 Fingerprint Fee</u>	<u>See Code of Ordinances Chapter 22, Article XI, Section 22-276. Approval of M&C is required on new applications only. See attached Schedule A "City of Kennesaw Business Tax Schedule"</u>
<u>Business License</u>	<u>Soliciting Permit Commercial-Only (Door to Door)</u>	<u>\$25 (30-day period)</u>	
<u>Business License</u>	<u>Fundraising Counsel or Professional Solicitor</u>	<u>\$200 plus</u> <u>\$25,000 bond</u>	<u>Permit valid one year, all expire on December 31st; Ordinance No. 2011-02</u>
<u>Business License</u>	<u>Yard Sale Permit</u>	<u>No Fee</u>	<u>No more than 3 days in succession; no more than 3 weekends per calendar year;</u> <u>See Code of Ordinances</u>

DEPARTMENT	FEE TYPE	FEE	REFERENCE
			Chapter 22, Article XII, Section 22-302(2)
Cemetery Fees	Residents	1,500	Lots are 5'x10'
	Non-Residents	2,000	
	Employees	\$750	
	Burial Permit	\$100	The remains must be in a vault Resolution No. 2014-21, 2014
	Cremation Internment in a lot	\$200	
	Cremation Garden Service + Engraved Bronze Plaque	\$800	Cremations up to 4 in one lot; includes the cost of a burial permit
	Memorial Garden - engraved bronze plaque only	\$400	
	Cremation Garden only – no bronze plaque	\$400	Monday through Friday (except holidays)
	Business donation for zinc plaque	-----	
	Memorial Tree Plaques Includes marker + stake	-\$75	Contact Cemetery Foundation
	Active or retired City Employees - Cremation Garden Service + Engraved Plaque	\$400	Monday through Friday (except holidays)

DEPARTMENT	FEE TYPE	FEE	REFERENCE
City Clerk	Certified Copies of Records, upon request	\$25	OCGA 50-18-71(c)(1)
City Clerk	Convenience Fee	4 % fee for online open record request payments	Government Window
City Manager	Permit Fees – television, video, filming	\$100 (non-refundable) \$500 per day, per street \$250 per day, per street \$50 per day, per space \$275 per barricade or cone replacement See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/. \$300 per day \$250 per day \$300 per day \$300 per day \$250 per day \$250 per day \$2,000 per day \$2,500 per day	Application Processing Fee Street Closures Intermittent Street Closures Parking Space Use Charged if barricade or cone is stolen or damaged Police Officer (Security) Police Officer (Security for alcohol event) Police Officer (Traffic) City Parks City Cemetery Court/Council Chambers Community Center Historic Train Depot The Community House Southern Museum Smith-Gilbert Gardens
Court	Fines and Cash Bonds	--	See Chapter 38 of the Kennesaw Code of Ordinances
Court	Certified Records	\$5	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Court	Convenience Fee	7% fee for online citation payments and 6.5% for credit/debit card payments.	Government Window
Events Committee	Event Application Fee	\$50 nonrefundable application fee for all events	to be waived only when a City department or board is a primary or co-applicant
Events Committee	Police Officer Alcohol Beverage Concession Support	See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/ .	2 hour minimum
Events Committee	Police Officer Support for City Sanctioned Events	See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/ .	The number of required officers at an event is determined by the type of event
Events Committee	Police Officer Special Events at City Facilities for external rentals	See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/ .	2 hour minimum
Events Committee	Public Works Street Closings	\$48 per hour, with a 4-hour minimum plus \$20 per sign required (based on special event application)	Based on the rate for a two-person crew
Events Committee	Barricade Replacement	\$275 each	Only charged if barricade is damaged or stolen
Events Committee	Maintenance Dept	\$50 per hour, per person with a 4-hour minimum for custodial support	Charge for non-city events
Events Committee	Maintenance Dept	\$50 per hour, per person, with a 2-hour minimum for other maintenance (such as electrical)	Charge for non-city events
Events Committee	Recreation Staff	\$48 per hour, per employee if requested in Special Event Application	
G & A	Tent Permit (Temporary)	\$15	Fire Marshall
G & A	Bail Bonds Application	Regulatory fee \$100 Each employee \$50	See Code of Ordinances Section 22-71. Approval of

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		Fingerprint fee \$45 Application fee \$75	M&C is required on new applications only. License based on gross receipts if located within the City only.
G & A	Business License Fees— Rush process fee	\$50 fee to process a business license same day after receiving a completed application or renewal form with all appropriate approvals	
G & A	Insurance or licensed agent: Annual license fee upon each insurer doing business within the City A licensed agent of an insurer for insurance said insurer shall pay an additional license fee per location	\$100 \$35 per location	O.C.G.A. § 33-8-8(b)(1); Ordinance No. 2011-27
G & A	Massage Therapist License	No application fee. License based on gross receipts— See Code of Ordinances 22-11. \$45 Fingerprint Fee	See Code of Ordinances Chapter 22, Article IX. Approval of M&C is required on new applications only. A state license is required before a business license is issued. See attached Schedule A “City of Kennesaw Business Tax Schedule”.
G & A	Pawn Broker License	No application fee. License based on gross receipts— See Code of Ordinances 22-45. \$45 Fingerprint Fee	See Code of Ordinances Section 22-276. Approval of M&C is required on new applications only. See attached Schedule A “City of Kennesaw Business Tax Schedule”

DEPARTMENT	FEE TYPE	FEE	REFERENCE
G & A	Property Tax FIFA fee for placing or releasing a lien on property for delinquent taxes	Manual - \$12.00 total to file/release E-file - \$50 total to file/release	Code Section 82-28
G & A	Property Tax "Tax Sale" fee for Pre-Sale Collection Cost	\$65	Code Section 82-27
G & A	Property Tax Title Search and Certified Mail Fee	\$175	Code Section 82-27
G & A	Sanitation Deposit	Residential & Commercial \$100	
G & A	Sanitation Service	Residential: \$32.50 <u>\$34.50</u> per month for one can. (Receive one month free if annual bill is paid in advance) Commercial: \$32.50 <u>\$34.50</u> per month for one can	
G & A	Sanitation Extra Carts	Garbage: \$18.56 <u>\$19.50</u> per month per can Recycle: \$5.75 <u>\$6.00</u> per month per can	
G & A	Sanitation Replacement Carts	\$100	Customer Damaged/ Customer Lost
G & A	Sanitation Call Back Service	Regular hours \$25 After hours \$55	
G & A	Sanitation Reinstatement Fee	\$50	
G & A	Sanitation Bulk Materials Collections	Cost is based on the type of material, weight, & time required for collection of the material. \$45 (up to 30 minutes)	Additional fees will be charged for materials that incur added dumping fees (based on dumping fee)

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		\$10 for each additional ten minutes over 30 minutes initial work	
G & A	Soliciting Permit Commercial Only (Door to Door)	\$25 (30-day period)	Need I.D. badges to be issued by the Business License Department with photo and expiration date.
G & A	Fundraising Counsel or Professional Solicitor	\$200 plus \$25,000 bond	Permit valid one year, all expire on December 31st; Ordinance No. 2011-02
G & A	Yard Sale Permit	No Fee	No more than 3 days in succession; no more than 3 weekends per calendar year; Code Sec 22-302(2)
G & A/Public Works	Convenience Fee	\$5 fee to pay Sanitation, Streetlight or Stormwater over the phone with a city representative. If you choose to pay online with VISA, MC, AMEX, or Discover, a \$2 per transaction fee for online credit/debit card payments. \$2.50 fee per ECheck transaction paid online.	
G & A	Convenience Fee	3% fee for credit card payments at the property tax window. If you choose to pay online with VISA, MC, AMEX, or Discover, a 3% fee and \$3.50 per transaction fee for online credit/debit card payments. \$1.25 fee per ECheck transaction paid online.	
GIS	Map Costs	8.5"x11" – (Vector Map \$0.50, Aerial Photo \$1.00)	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		11"x17" – (Vector Map \$1.00, Aerial Photo \$2.00) 18"x24" – (Vector Map \$3.00, Aerial Photo \$5.00) 24"x36" – (Vector Map \$5.00, Aerial Photo \$7.50) 34"x44" – (Vector Map \$7.50, Aerial Photo \$10.00) Legal 8.5"x14" – (Vector Map \$0.75, Aerial Photo \$1.50) A \$5.00 setup fee is applied to any existing maps requested in different paper sizes; specialty maps will be priced and billed at an hourly rate.	
KDDA	Scarecrow On Main Registration Fee	\$25	
KDDA	Farmers Market fees	\$10 weekly for farmers/growers \$20 weekly for crafters/makers/resellers \$170 – full-season grower/farmer \$340 – full-season crafter/maker/reseller	
KDDA	Holiday Market Fees(Seasonal)	\$50 for 10 x10 ft Tent	
Museum	Admission Fees	Adult regular \$10; Senior regular (65+) \$8; Active Duty, Reserve, Guard, and military retiree (w/ID), University Student (w/ID), Child/Youth (3-17)	)

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		All \$5; Toddlers 2 and under – Free with Family;	
Museum	Admission Fees Group Rates – (Group Rates consist of 10 individuals or more). A minimum flat fee is charged if there are less than 10 individuals.	Student Guided Tour \$5.00 per student \$50 minimum flat fee \$50 Deposit for Guided Tour Adult Guided Tour \$8.00 per adult \$80.00 minimum flat fee	Guided School Tours – Teachers and school employees enter free during the tour, any additional adult chaperones pay \$5 each. Guided Homeschool Group Tours- One parent teacher may enter free for every 10 paid children, remaining adult chaperones pay \$5 each
Museum	Archival Documents Reproduction and Duplication Fees	\$0.10 per page, plus the staff research fee	The handling fee applies after the first 100 pages. Duplication fees do not include the cost of shipping.
Museum	Staff Research fee	\$20 fee per hour after the first 30 minutes and \$20 for each additional hour	
Museum	Archives Researcher Fee	\$10 per day per researcher or \$20 per week	
Museum	Digital Image Duplication Services	\$10 for the first image duplicated digitally (This may include the Staff Researcher Fee depending on the time needed for the request) \$1 for each additional page after the first page	If the file is sent via physical media (CD, flash drive, etc.) cost of media used and shipping fees apply.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Museum	Museum Classroom This option is available during and after normal operating hours. All events must be finished by 11 PM	\$85 per hour during operating hours with a 2-hour minimum (Tues – Sat, 9:30 AM – 5 PM) \$85 deposit \$150 per hour after normal operating hours with a 2-hour minimum (Tues – Sat, 5 PM – 11 PM) \$150 deposit Damage deposit \$250 Returnable if the facility is left clean and not damaged. Payable via check or cash. Optional \$125 staff room set-up/breakdown fee	Max capacity is 50 people in the classroom 10% discount for City Employees, non-profits, government agencies, or Museum Members (no combined discounts) Rentals are not available on city holidays or the evening before a holiday after normal operating hours. Rentals are not available on Sunday or Monday.
Museum	Full Museum Rental – Museum Exhibit Galleries/Cobb EMC Gallery (excludes Theater, Jolley Education Center, and other Museum areas) *This option is only available after normal operating hours. All events must be finished by 11 PM.	\$500 per hour after normal operating hours with a 2-hour minimum (Tues – Sat, 5 PM – 11PM) \$500 deposit Damage deposit \$500 Returnable if facility is left clean and not damaged. Payable via check or cash. Outside alcohol is permitted with a required City of Kennesaw police officer presence. See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/.	10% discount for City Employees, non-profits, government agencies or Museum Members (no combined discounts) Max capacity for the museum is 1,646 total; see staff for individual room limits and structure. Rentals are not available on city holidays or the evening before a holiday after normal operating hours. Rentals are not available on Sunday or Monday.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		Optional staff room set-up fee starting at \$400.	Custom Rental packages based on the fee schedule are available upon request.
Museum	Cobb EMC Gallery (no access to museum exhibits or galleries) This option is available during and after normal operating hours. All events must be finished by 11 PM.	\$300 per hour during and after normal operating hours with a 2-hour minimum (Tues – Sat, 5 PM – 11 PM) \$300 deposit Damage deposit \$500 Returnable if the facility is left clean and not damaged. Payable via check or cash. Outside alcohol is permitted with a required City of Kennesaw police officer presence. See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/. Optional \$350 staff room set-up/breakdown fee.	10% discount for City Employees, non-profits, government agencies, or Museum Members (no combined discounts) The maximum capacity is 250 people in the Annex Gallery. Rentals are not available on city holidays or the evening before a holiday after normal operating hours. Rentals are not available on Sunday or Monday.
Museum	Cobb EMC Gallery Annex (no access to museum exhibits or galleries) This option is available during and after normal operating hours. All events must be finished by 11 PM.	\$100 per hour during and after normal operating hours with a 2-hour minimum (Tues – Sat, 9:30 AM – 11 PM) \$100 deposit Damage deposit is \$250 returnable if the facility is left clean and not damaged. Payable via check or cash.	10% discount for City Employees, non-profits, government agencies, or Museum Members (no combined discounts) Max capacity is 50 people (100 if ceremony only) in the Cobb Annex

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		Outside alcohol is permitted with a required City of Kennesaw police officer presence. See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/. \$150 Set Up/ Break down fee	Rentals are not available on city holidays or the evening before a holiday after normal operating hours. Rentals are not available on Sunday or Monday.
Museum	Outreach Programs	Single class visits are \$75 (40 students max); each additional class is \$50. A standard mileage fee based on the current city rate will be charged for visits to schools outside of a 20-mile radius of the Museum.	
Museum	Theater only *This option is only available after normal operating hours. All events must be finished by 11 PM	\$150 per hour after normal operating hours with a 2-hour minimum (Tues – Sat, 5 PM – 11 PM) \$150 deposit Damage deposit \$250 Returnable if the facility is left clean and not damaged. Payable via check or cash. Outside alcohol is permitted with a required City of Kennesaw police officer presence. See prices outlined by Off Duty Management web-based service https://www.kennesaw-ga.gov/hire-off-duty/. Optional \$200 staff room set-up/breakdown fee	10% discount for City Employees, non-profits, government agencies, or Museum Members (no combined discounts) The maximum capacity is 100 people in the theater. Rentals are not available on city holidays or the evening before a holiday after normal operating hours. Rentals are not available on Sunday or Monday.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Museum	Travel Trunk	\$75 per week	Renters are responsible for picking up the Traveling Trunk from the Museum and returning it after seven days.
Museum	Venue Supply Rental	\$10 per table linen (white/black)	
Parks & Rec	Recreation Center Memberships	Student - \$5.00 <u>\$10.00</u> Resident - \$10.00 <u>\$20.00</u> Non-Resident - \$20.00 <u>\$30.00</u>	Memberships are active for 1 year from the registration date. Single Day Passes available for \$5.
Parks & Rec.	After Operating Hours Fees	Community Center Rooms \$40 per hour Banquet Hall \$50 per hour Recreation Center Rooms \$40 per hour Gymnasiums \$100 per hour	Rooms, Banquet Hall, and gymnasiums will have the added cost for overtime for employees.
Parks & Rec.	Non-Resident Fees	Varies, see below	All Non-Resident fees refer to residents outside of the Cobb County limits.
Parks & Rec.	Cancellation Fees – With Notice	\$5 \$15 \$25 \$30 31+ Days Notice - 100% Refund 30-22 Days Notice - 75% Refund 15-20 Days Notice - 50% Refund	Programs/activities Pavilion rentals All other facility rentals Camps Code section 66-16(c)(18)

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		8-14 Days Notice - 25% Refund 7 or Less Days - 0% Refund	
Parks & Rec.	Cancellation Fees Without Notice	Forfeit rental fees	Code section 66-16(c)(4): If facilities are not used during the reserved time for any reason and no prior cancellation was given
Parks & Rec.	Cleaning/Security Deposit Fee	May lose all or a portion of the cleaning deposit.	Code section 66-16(e); The decision of whether the deposit shall be refunded is solely up to the director of the Parks and Recreation department or his or her designee.
Parks & Rec.	Community Center Banquet Hall	RESIDENTS: \$150 \$175 per hour; NON-PROFITS: \$100 \$125 per hour; NON-RESIDENTS: \$250 \$275 per hour \$150 Security Deposit Portable dance floor including set up and take down available for \$150. Platform Setup available for \$50.00 Full stage set up Available for \$150 \$50 AV Equipment Add-On	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems. **The person who is renting the facility must be the person who uses the facility
Parks & Rec.	Community Center – Conference Room	RESIDENTS: \$20 \$25 per hour; NON-PROFIT:	1-hour minimum for all rentals

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		\$15 \$20 per hour; NON-RESIDENTS: \$30 \$35 per hour Security Deposit \$50	
Parks & Rec.	Community Center – Large Meeting Room	RESIDENTS: \$55 \$60 per hour; NON-PROFITS: \$45 \$50 per hour; NON-RESIDENTS: \$80 \$85 per hour \$50 Security Deposit \$50 AV Equipment Add-On	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Administration Fee	5% for all transactions	Admin fee will cover the cost of transaction fees
Parks & Rec.	Community Center – Craft Lab	RESIDENTS: \$25 \$30 -per hour; NON-PROFIT: \$20 \$25 per hour; NON-RESIDENT: \$40 \$45 -per hour \$50 Security Deposit	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Community Center - Painting Lab	RESIDENTS: \$25 \$30 -per hour NON—PROFIT: \$20 \$25 per hour NON-RESIDENTS: \$40 \$45 per hour	2-hour minimum for all rentals

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		\$50 Security Deposit	The deposit is refunded once confirmed there are no problems
Parks & Rec.	Community Center – Fitness Room	RESIDENTS: \$40 \$45 per hour NON-PROFIT: \$30 \$35 per hour NON-RESIDENTS: \$55 \$60 per hour \$50 Security Deposit	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Community Classes	NON-RESIDENT: (Monthly programs) \$15 NON-RESIDENT: (All other classes) \$20	These fees are over and above the standard registration fees for participation in sports and classes. 66-17(a)(2) age 65 years or older are exempt from paying any non-resident user fees but are required to pay all standard registration fees.
Parks & Rec.	Dance Rooms	RESIDENTS: \$30 \$35 per hour; NON-PROFIT: \$25 \$30 per hour; NON-RESIDENT: \$45 \$50 per hour \$50 Security Deposit	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Outdoor Classroom at Depot Park	RESIDENTS: \$30 \$35 per hour; NON-RESIDENTS: \$50 \$55 per hour \$50 Security Deposit	2-hour minimum for all rentals Rented Monday through Sunday from 9 AM to 8 PM.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
			Maximum capacity is 60. Rentals are not available on city holidays, the evening before a holiday, or during a city special event.
Parks & Rec.	Outdoor Pickleball Court Rental	RESIDENTS: \$15 \$20/court, per hour NON-RESIDENTS: \$20 \$25/court, per hour	
Parks & Rec.	Electric charging station: (Revival Parking Deck and Adams Park)	\$0.85 per hour for the first four (4) hours; After 4 hours, the fee increases to \$4.00 per hour; and A maximum of \$10.00 per day.	
Parks & Rec.	Park Pavilions	RESIDENTS: \$30 \$35 per hour; NON-RESIDENTS: \$50 \$55-per hour \$50 security Deposit	2-hour minimum for all rentals Resolution No. 2008-22 and in accordance with Municipal Code 66-16
Parks & Rec.	Park Use Permit (Swift-Cantrell Park)	Exterior Track: \$500 for 4 hours Field A (approx. 8.4acres): \$300 per hour Field A-Section 1 (approx. 1.5 acres): \$100 per hour Field A-Section 3 (approx. 2.85 acres): \$150 per hour	2-hour minimum for all rentals (excluding Exterior Track) Exterior Track can only be rented between 8 PM-Noon (not exclusive) *Includes Section 1 of Field A Field A-Section 2 (approx. 3.8 acres): -Used for parking overflow -Not a standalone rental -Exclusive to Field A Rentals

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		Field B (approx. 4.51 acres): \$250 per hour Field B-Section 4 (approx. 2.12 acres): \$125 per hour Field B-Section 5 (approx. 2.21 acres): \$125 per hour \$100 Security Deposit	The deposit is refunded once confirmed there are no problems
Parks & Rec.	Recreation Center Fitness Rooms	RESIDENTS: \$30 \$35 -per hour NON-PROFIT: \$25 \$30 -per hour NON-RESIDENTS: \$45 \$50 -per hour \$50 Security Deposit	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Recreation Center Gymnasiums	\$75 per hour during operating hours - per gym (2-hour minimum) Max \$750 until 10 PM \$75 deposit - per gym \$175 per hour after operating hours \$ 200 per gym fee to lay down carpet tiles for gym floors. Returnable if the facility is left clean and not damaged.	2-hour minimum for all rentals The deposit is refunded once confirmed there are no problems
Parks & Rec.	Skate Park	RESIDENTS:	3-hour minimum

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		\$150 per hour NON-RESIDENTS: \$200 per hour	
Parks & Rec.	Special Event Permits	\$15	
Parks & Rec.	Splash Pad Admission	\$3.00 per person	Children under the age of 14 years must be accompanied by an adult
Parks & Rec.	Splash Pad – Private Rental	RESIDENTS: \$40 \$60-per hour NON-RESIDENTS: \$80 per hour	2-hour minimum for all rentals Standard entry fees apply per person
Parks & Rec.	Sports Participants	Baseball Association Non-Resident fee \$35; Softball Association Non-Resident fee \$32;	Resolution No. 2004-26
Parks & Rec.	Sports Association Facility - Per participant: (resident & non-resident)	Baseball Association -\$7 Softball Association - \$5	Resolution No. 2004-26 These fees are over and above the standard registration fees for participation in sports and classes.
Parks & Rec.	Field Rental	Ball Fields -\$50 (2hr minimum- 4 hr maximum) Lights- \$75 per hour Tournaments only-\$50 per game with lights an additional \$10 per game \$50 per field deposit	Deposit is refundable unless rental is canceled, then it will be withheld.
Parks & Rec.	Tennis Court Rental Fee – ALTA/USTA Leagues	<u>Adult Team</u> RESIDENTS: \$200 per season; NON-RESIDENT: \$300 per season <u>Senior Team</u>	When instructional programs offered through Parks & Recreation are not scheduled, court play is available on a first-come, first-served basis.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		RESIDENTS: \$140 per season; NON-RESIDENTS: \$210 per season Youth Team RESIDENTS: \$170 per season; NON-RESIDENT: \$255 per season	Instructional programs offered through Parks & Recreation always take priority over public use. Leagues must book the courts with the Parks & Recreation Department to ensure court use.
Parks & Rec.	Tennis Court Rental Fee – Group Rate	RESIDENTS: \$15 <u>\$20</u> per court, per hour; NON-RESIDENTS: \$20 <u>\$25</u> per court, per hour Minimum 1 court and 1-hour rental;	When instructional programs offered through Parks & Recreation are not scheduled, court play is available on a first-come, first-served basis. Instructional programs offered through Parks & Recreation always take priority over public use. To ensure court space at the desired time, the court needs to be rented.
Planning & Zoning	Administrative Variance Application	\$100	Unified Development Code, Chapter 9
Planning & Zoning	Charitable Donation Bins	\$100 annually	Unified Development Code, Chapter 5
Planning & Zoning	Minor Plat Review (includes lot split less than 3 lots, lot combination less than 3 lots, lot line rearrangements)	\$200 + Final Plat Application fee	
Planning & Zoning	Final Plat Review – 1 st time	\$400	Unified Development Code, Chapter 10

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Planning & Zoning	Final Plat Review – Resubmittal	\$200 each	Unified Development Code, Chapter 10
Planning & Zoning	Final Plat Application	\$250 All plans to be approved by the Plan Review Committee before any scheduled public hearing	Unified Development Code, Chapter 10
Planning & Zoning	HPC Certificate of Appropriateness	\$50 fee to cover administrative time, research, and review + \$150 if demolition.	Unified Development Code, Chapter 4
Planning & Zoning	Rezoning Application	\$375 Single Family detached: \$375 + \$10/ acres Townhouse /Multifamily: \$550 + \$10/acres Commercial/Official Institutional: \$750 + \$10/acres Mixed Use/PUD: \$750 + \$10/acres Industrial: \$800 + \$10/acres	Unified Development Code, Chapter 10
Planning & Zoning	Preliminary Plat Application	\$250	Unified Development Code, Chapter 10
Planning & Zoning	Preliminary Plat Review – 1 st time	Residential: \$350 + \$10/lot Commercial: \$350 + \$20/acres	Unified Development Code, Chapter 10
Planning & Zoning	Preliminary Plat Review – Resubmittal	50% of initial submission fee	Unified Development Code, Chapter 10
Planning & Zoning	Public Art Exhibits	\$50	Unified Development Code, Chapter 2
Planning & Zoning	Special Called Meeting (Rezoning or Land Use)	\$250	Unified Development Code, Chapter 10
Planning & Zoning	Special Land Use Permit Application	\$250	Fees to cover advertisement and signs issued to post;

DEPARTMENT	FEE TYPE	FEE	REFERENCE
			Unified Development Code Chapter 10
Planning & Zoning	Variance Application Request	\$375	Unified Development Code, Chapter 10
Planning & Zoning	Zoning Verification Letter	Tier I - \$50 per parcel Tier II - add \$25	Unified Development Code, Chapter 10 Tier I - Current zoning, surrounding zoning, permitted use Tier II - Zoning conditions, variances, planned development, zoning violation, special or conditional uses, nonconforming, etc. ** Additional information such as Certificate of Occupancy, Building Code Violations, Permit details, will require an Open Record request through the City Clerk.
Police	Accident Reports	\$5	
Police	DVD copy of bodycam or in-car videos	\$10.00	OCGA 50-18-96(g) [HB 976]
Police	Certified Records	\$5	
Police	Criminal History	\$20	
Police	Expungement of Arrest Records	\$25 each incident	O.C.G.A. 35-3-37
Police	Incident Reports	\$0.10 per page	
Police	Pouring License (Server Permit)	\$30 Initial License \$20 Additional Establish. \$5 Replacement Card	
Police	Precious Metals	\$25 Permit Fee \$10 Annual Permit Renewal Fee	See Section 22-141 Code of Ordinances and State Law 43-37-1

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Police (Jail)	Fingerprints (Card Provided by KPD)	\$15	
Police (Jail)	Fingerprints (Card Provided by Requester)	\$15	
Public Work	Landscape/Tree Resubmittal	\$150 each	
Public Works	Driveway, Curb Cut Permits	\$25 Residential \$50 Commercial	Ordinance No. 2006-06.
Public Works	Misc. Land Disturbance	\$50 + technology fee (minimum technology fee \$10)	(<0.9 acres or 1 per permitted structure)
Public Works	Land Disturbance	1 - 4.9 disturbed acres: \$250 5+ disturbed acres: \$500	Issued only with approval of the Plan Review Committee
Public Works	Sanitation – See G&A		
Public Works	Small Cell		Georgia HB 184 (2019)
	(1) Fee for each application for the collocation of each small wireless facility on an existing pole per small wireless facility	\$100 per small wireless facility	
	(2) Fee for each application for each replacement pole with an associated small wireless facility	\$250	
	(3) Fee for each application for each new pole with an associated small wireless facility	\$1,000 per pole	
	(4) An annual right of way occupancy rate for		

DEPARTMENT	FEE TYPE	FEE	REFERENCE
	O.C.G.A §36-66C-6(b) (unpermitted collocation or location of facilities - where vendor installs without a permit) (9) Penalty for failure to remove abandoned facility, support structure or pole under O.C.G.A §36-66C-7(p)(1)	\$500	
Public Works	Stormwater Utility	\$5 Residential \$1.13 per 1,000 sq. ft.; minimum fee \$5 Non-Residential	Ordinance No. 2014-16 Resolution No. 2014-45 “Stormwater Utility Credit Manual”
Public Works	Street Lighting	Single-family residential: \$2.15 per month Multi-family residential: \$2.15 per unit per month (using 90% of actual units) Commercial, industrial, and institutional: \$2.15 per unit per month at 0.95 units per acre	Ordinance No. 2018-07, 2018
Public Works	Tree Removal Permit and Inspection – Residential and Commercial Properties	\$25.00 \$50.00 if historical property	4” tree caliper
Public Works	Landscape/Tree Review	\$250	
Public Works	Borrow/Fill Permit	\$50 Non—refundable, non-transferable	Follow the same procedures as the Land Disturbance Permit.
Public Works	Construction Document Review	\$500 \$750	Under 5 acres (Type 1) 5-15 acre (Type 2)

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		\$1,000	Over 15 acres (Type 3)
Public Works	Construction Document Resubmittal	\$250 \$375 \$500	Under 5 acres (Type 1) 5-15 acre (Type 2) Over 15 acres (Type 3)
Public Works	Grading Permit	\$50 + technology fee (minimum technology fee \$10) Non—refundable, non-transferable	Issued only after Land Disturbance procedures are followed.
Public Works	Open Record Requests	\$3.00 per sheet	Plan Copies
Smith-Gilbert Gardens	Admission Museums for All and GA Foster Friendly Blue Star	\$10 Adults; \$8 Seniors (ages 65 & up); \$5 Children (ages 3-17); Free - Children Under age 3; \$5 Active Military, Reserve, Guard, and Military Retiree (with I.D.), University Student (with I.D.); \$3 for Adults and free for children Active Duty Military Families free with ID	All transactions made with credit cards are subject to online service fees. Must show proof of ID with SNAP/ EBT Card or SUN Bucks & proof of GA FF program membership Discounts available from Armed Forces Day until Labor Day only

DEPARTMENT	FEE TYPE	FEE	REFERENCE
Smith-Gilbert Gardens	Guided Tours – School Groups (Public, Private, Homeschool)	\$7 per child. 1 teacher per 10 students admitted free. Additional teachers/parent chaperones pay regular admission.	By reservation only at least 2 weeks prior to date. All payments made with credit cards are subject to an online service fee.
	Self-Guided Tours – School Groups	\$5 per child. 1 teacher per 10 students admitted free. Additional teachers/parent chaperones pay regular admission.	
	Virtual Field Trips and Outreach in-school visit	\$175 for all grade levels up to 30 students \$90 for each additional class for the same topic	
	Off-site Presentation/ Workshop – Adult Groups	\$250 for up to 50 adults 1-hour Program	A variety of programs are offered and must be chosen at the time of booking. No custom classes are available.
	On-site Presentation/Workshop	\$250 plus reserved area rental fee for 1.5-hour Program with hands -on activity. Maximum of 30 people	
	Guided Tours – Adult Groups	\$5 plus admission with a minimum of 10 people	
	Self-Guided Adults Group	Minimum of 10 people at 10% off regular adult admission	
	Private Group Volunteer Project	\$15 per person Minimum 10 people to book volunteer project	

DEPARTMENT	FEE TYPE	FEE	REFERENCE
		Maximum 30 people 2-hour Project	
Smith-Gilbert Gardens	Homeschool, scout, birthday, and reserved group education workshops	\$20 for each initial (non-member) parent and child pair \$10 for each additional child Members receive discounted registration	By reservation only All payments made with credit cards are subject to an online service fee.
Smith-Gilbert Gardens	Outdoor garden rentals are available with use as follows: Knowlton Meadow & Pavilion Rental Little Theatre Rental LeoDelle Jolley Event Lawn Rental	Fees as noted by operational hours All require: Cleaning Fee of \$150 is required. Damage deposit (\$500) - returnable if the facility is left not damaged. Only available during business hours Tuesday -Saturday 9am to 4pm \$450 per hour with a two hour minimum. 50 attendees maximum \$250 per hour with a two hour minimum. 30 attendees maximum. \$350 per hour with a two hour minimum. 50 attendees maximum.	One hour is allotted for set up and another hour for tear down. Rental tear-down during business hours must be completed by 5 PM Additional load-in/breakdown and clean-up time will be charged at \$125 per hour if done during Garden operational hours. Wedding rehearsal time is available the day before the event. Must be scheduled at the time of rental; time limit applies. Add-on options: Dressing Room \$250 Note for all rentals during Garden Hours – normal Garden operations continue.

DEPARTMENT	FEE TYPE	FEE	REFERENCE
	Carriage House Classroom Rental	\$100 per hour with a two hour minimum. 30 attendees maximum.	All payments made with credit cards are subject to an online service fee. 10% rental discount available for City of Kennesaw residents and businesses, non-profits as well as Garden members. This offer cannot be combined with other discounts. In order to qualify for the discount, the person/entity renting the Gardens must also be the Person/entity using the Gardens for said event. No indoor option for rain Seating available – white resin padded folding chairs (75) 60" round tables (12) 8' tables (3) (If the ceremony plus reception requires additional chairs or tables, then all chairs and tables must be rented) The rental party is responsible for securing and paying any additional fees including Kennesaw Alcohol Permit, Off-duty police officer, tent, valet, Fire Marshall, caterer, décor, chair/tables beyond what is

DEPARTMENT	FEE TYPE	FEE	REFERENCE
			included, flowers, portable restrooms, music, dance floor, etc.
Zoning	Sign Permits	Temporary Signs: \$30 + technology fee Banners - New Businesses first 60 days free Semi-directional - \$50 (renewed annually) Monument Sign/Freestanding Sign: \$150 + Technology Fee Wall/Canopy/Awning: \$75 + Technology Fee Wall/Canopy/Awning: \$75 + Technology Fee Non—refundable, non-transferable	Unified Development Code Chapter 10
Zoning/Building	Cell Towers	New Tower Fee: \$850 Antenna Modification: \$500 Generator: \$500	Administrative Review required by Planning and Zoning prior to submission for Building Permit. Unified Development Code, Chapter 5

SCHEDULE A – CITY OF KENNESAW BUSINESS TAX SCHEDULE

The Business License Tax is Determined by Gross Receipts and class of Business According to SIC

The \$55 administrative fee is included in the tax amounts below

	Gross Receipts	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6
1	\$0 - \$50,000	\$86.33	\$103.24	\$113.18	\$122.84	\$132.49	\$142.43
2	\$50,001 - \$150,000	\$140.29	\$138.00	\$144.65	\$143.45	\$133.26	\$164.29
3	\$150,001 - \$250,000	\$221.05	\$218.19	\$263.66	\$261.90	\$234.22	\$256.10
4	\$250,001 - \$350,000	\$288.62	\$284.33	\$285.75	\$303.16	\$308.12	\$303.70
5	\$350,001 - \$450,000	\$290.78	\$287.21	\$299.13	\$307.50	\$313.17	\$309.48
6	\$450,001 - \$550,000	\$474.67	\$469.66	\$496.14	\$517.02	\$489.10	\$478.16
7	\$550,001 - \$650,000	\$488.92	\$483.20	\$508.94	\$521.35	\$526.63	\$514.95
8	\$650,001 - \$750,000	\$523.26	\$500.64	\$549.86	\$557.22	\$566.11	\$553.70
9	\$750,001 - \$850,000	\$622.49	\$654.62	\$691.05	\$706.79	\$659.31	\$696.34
10	\$850,001 - \$1,000,000	\$664.66	\$657.51	\$694.67	\$726.79	\$721.06	\$707.90
11	\$1,000,001 - \$1,250,000	\$1,449.56	\$1,433.83	\$1,359.91	\$1,394.41	\$1,437.31	\$1,406.86
12	\$1,250,001 - \$1,500,000	\$1,456.06	\$1,442.47	\$1,518.85	\$1,546.92	\$1,579.86	\$1,563.65
13	\$1,500,001 - \$1,750,000	\$1,462.56	\$1,451.12	\$1,529.70	\$1,559.92	\$1,595.00	\$1,581.00
14	\$1,750,001 - \$2,000,000	\$1,469.06	\$1,459.76	\$1,540.56	\$1,572.92	\$1,625.72	\$1,684.24
15	\$2,000,001 - \$4,000,000	\$2,878.05	\$2,834.31	\$3,039.85	\$2,813.84	\$2,893.30	\$2,874.88
16	\$4,000,001 - \$4,999,999	\$2,884.55	\$2,858.03	\$3,050.71	\$3,107.44	\$3,184.75	\$3,164.12
17	\$5,000,000 - \$9,999,999	\$5,036.88	\$5,016.86	\$5,197.71	\$5,265.29	\$5,342.60	\$5,321.98
18	\$10,000,000 - \$19,999,999	\$7,413.00	\$7,459.90	\$7,568.24	\$9,667.82	\$7,713.13	\$7,692.51
19	\$20,000,000 - \$39,000,000	\$9,621.22	\$9,601.21	\$9,816.61	\$10,823.12	\$9,961.51	\$9,940.88
20	\$40,000,000 - \$79,999,999	\$11,723.60	\$11,703.58	\$11,970.09	\$11,950.07	\$12,114.98	\$12,094.36
21	\$80,000,000 - \$99,999,999	\$14,366.17	\$14,346.15	\$14,532.36	\$14,512.34	\$14,677.25	\$14,471.70
22	\$100,000,000 and above	\$20,510.27	\$15,060.90	\$15,040.19	\$15,020.17	\$15,486.81	\$15,466.19

CITY OF KENNESAW IMPACT FEE SCHEDULE

Attachment "A" of Impact fee Ordinance

Land Use Category	Parks & Recreation	Police	Adminis- tration (3%)	TOTAL IMPACT FEE	Unit of Measure*	
<i>Residential</i>						
Single-Family Detached Housing	\$627.8500	\$50.1800	\$20.9700	\$699.000	per	dwelling
Apartment	\$627.8500	\$50.1800	\$20.9700	\$699.000	per	dwelling
Residential Condominium/Townhouse	\$627.8500	\$50.1800	\$20.9700	\$699.000	per	dwelling
<i>Port and Terminal</i>						
Truck Terminal	-	\$519.1625	\$15.5749	\$534.737	per	acre
<i>Industrial</i>						
General Light Industrial	-	\$0.1023	\$0.0031	\$0.105	per	square foot
General Heavy Industrial	-	\$0.0811	\$0.0024	\$0.083	per	square foot
Manufacturing	-	\$0.0806	\$0.0024	\$0.083	per	square foot
Warehousing	-	\$0.0565	\$0.0017	\$0.058	per	square foot
Mini-Warehouse	-	\$0.0020	\$0.0001	\$0.002	per	square foot
High-Cube Warehouse	-	\$0.0081	\$0.0002	\$0.008	per	square foot
<i>Lodging</i>						
Hotel	-	\$27.5621	\$0.8269	\$28.389	per	room
All Suites Hotel	-	\$31.4597	\$0.9438	\$32.404	per	room
Business Hotel	-	\$4.4328	\$0.1330	\$4.566	per	room
Motel	-	\$31.5113	\$0.9453	\$32.457	per	room
<i>Recreational</i>						
Campground/Recreational Vehicle Park	-	\$2.9687	\$0.0891	\$3.058	per	camp site
Golf Course	-	\$10.8830	\$0.3265	\$11.210	per	acre
Multipurpose Recreational Facility	-	\$22.1547	\$0.6646	\$22.819	per	acre
Movie Theater	-	\$0.0664	\$0.0020	\$0.068	per	square foot
Arena	-	\$147.6835	\$4.4305	\$152.114	per	acre
Amusement Park	-	\$402.9875	\$12.0896	\$415.077	per	acre
Tennis Courts	-	\$10.8065	\$0.3242	\$11.131	per	acre
Racquet Club	-	\$0.0162	\$0.0005	\$0.017	per	square foot
Bowling Alley	-	\$0.0443	\$0.0013	\$0.046	per	square foot
Recreational Community Center	-	\$0.0372	\$0.0011	\$0.038	per	square foot
<i>Institutional</i>						
Private School (K-12)	-	\$0.3584	\$0.0108	\$0.369	per	square foot
Church/Synagogue	-	\$0.0228	\$0.0007	\$0.024	per	square foot
Day Care Center	-	\$0.1126	\$0.0034	\$0.116	per	square foot
Cemetery	-	\$3.6079	\$0.1082	\$3.716	per	acre
Lodge/Fraternal Organization	-	\$44.3095	\$1.3293	\$45.639	per	employee

Medical

Hospital	-	\$0.1438	\$0.0043	\$0.148	per	square foot
Nursing Home	-	\$28.6967	\$0.8609	\$29.558	per	bed
Clinic	-	\$44.3095	\$1.3293	\$45.639	per	employee

Office

General Office Building	-	\$0.1469	\$0.0044	\$0.151	per	square foot
Corporate Headquarters Building	-	\$0.1507	\$0.0045	\$0.155	per	square foot
Single-Tenant Office Building	-	\$0.1416	\$0.0042	\$0.146	per	square foot
Medical-Dental Office Building	-	\$0.1797	\$0.0054	\$0.185	per	square foot
Research and Development Center	-	\$0.1297	\$0.0039	\$0.134	per	square foot

Retail

Building Materials and Lumber Store	-	\$0.0651	\$0.0020	\$0.067	per	square foot
Free-Standing Discount Superstore	-	\$0.0425	\$0.0013	\$0.044	per	square foot
Specialty Retail Center	-	\$0.0806	\$0.0024	\$0.083	per	square foot
Free-Standing Discount Store	-	\$0.0870	\$0.0026	\$0.090	per	square foot
Hardware/Paint Store	-	\$0.0427	\$0.0013	\$0.044	per	square foot
Nursery (Garden Center)	-	\$0.0722	\$0.0022	\$0.074	per	square foot
Nursery (Wholesale)	-	\$0.0738	\$0.0022	\$0.076	per	square foot
Shopping Center	-	\$0.0740	\$0.0022	\$0.076	per	square foot
Factory Outlet Center	-	\$0.0740	\$0.0022	\$0.076	per	square foot
Quality Restaurant	-	\$0.3305	\$0.0099	\$0.340	per	square foot
High-Turnover (Sit-Down) Restaurant	-	\$0.3305	\$0.0099	\$0.340	per	square foot
Fast-Food Restaurant	-	\$0.4830	\$0.0145	\$0.497	per	square foot
Quick Lubrication Vehicle Shop	-	\$93.0499	\$2.7915	\$95.841	per	service bay
Auto-Care Center	-	\$0.0634	\$0.0019	\$0.065	per	square foot
New Car Sales	-	\$0.0786	\$0.0024	\$0.081	per	square foot
Auto Parts Store	-	\$0.0425	\$0.0013	\$0.044	per	square foot
Self-Service Car Wash	-	\$8.8619	\$0.2659	\$9.128	per	stall
Tire Store	-	\$0.0567	\$0.0017	\$0.058	per	square foot
Wholesale Tire Store	-	\$0.0567	\$0.0017	\$0.058	per	square foot
Supermarket	-	\$0.0563	\$0.0017	\$0.058	per	square foot
Convenience Market (Open 24 Hours)	-	\$0.0798	\$0.0024	\$0.082	per	square foot
Convenience Market (Open 15-16 Hours)	-	\$0.0775	\$0.0023	\$0.080	per	square foot
Convenience Market with Gasoline Pumps	-	\$0.0798	\$0.0024	\$0.082	per	square foot
Wholesale Market	-	\$0.0363	\$0.0011	\$0.037	per	square foot
Discount Club	-	\$0.0575	\$0.0017	\$0.059	per	square foot
Home Improvement Superstore	-	\$0.0425	\$0.0013	\$0.044	per	square foot
Electronics Superstore	-	\$0.0425	\$0.0013	\$0.044	per	square foot
Apparel Store	-	\$0.0740	\$0.0022	\$0.076	per	square foot
Pharmacy/Drugstore	-	\$0.0740	\$0.0022	\$0.076	per	square foot
Furniture Store	-	\$0.0184	\$0.0006	\$0.019	per	square foot

Services

Drive-in Bank	-	\$0.1614	\$0.0048	\$0.166	per	square foot
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**"square feet" means square feet of gross building floor area.*

Impact Fees reflect credit given for forecasted SPLOST and general fund contributions.

Master Fee Schedule Updates Brief (September 2025)

Department	Page #	Current Fee	Proposed Fee	Notes
Building Services	Page 2	Commercial Remodel in Type 1 A or 1 B Construction	Commercial Remodel in <u>all other Construction Types</u>	Corrected typo from previous approval.
Building Services	Page 3	Per Building Permit: Plumbing - \$80 HVAC - \$80 Electrical - \$80	Per Unit: Plumbing - <u>\$25</u> HVAC - <u>\$25</u> Electrical - <u>\$25</u>	Proposed change is to amend the fees associated with multi-family trade permitting from per building permit to per unit.
Building Services	Page 4		<u>Plan Review (Commercial Only)</u> <u>7% of the Permit Fee</u>	Proposed change is to add a fee associated with Plan Review for commercial only.
Building Services	Page 4	Revisions Fees (Residential/Commercial) \$50.00 per resubmittal	Revisions Fees <u>Residential: \$25 per resubmittal</u> <u>Commercial: \$100 per resubmittal</u>	Proposed change is to break down the revisions fees separately for residential and commercial.
Building Services	Page 4		<u>Short Term Rental Inspection Permit</u> <u>\$80</u> <u>Non-refundable, non-transferable</u>	See Code of Ordinances Chapter 22, Article XIII, Sec. 22-356: Inspection Fee.
Business License	Page 5		<u>Business License Fees - Rush Process Fee</u> <u>\$50 fee to process a business license same day after</u> <u>receiving a completed application or renal form with</u> <u>all appropriate approvals</u>	Existing fee moved from G&A (page 11) to Business License.
Business License	Page 6		<u>Short-Term Rental Application Fee</u> <u>\$250</u>	See Code of Ordinances Chapter 22, Article XIII, Sec. 22-358.1.
Business License	Page 6		<u>Temporary Use Permit Application</u> <u>\$100</u>	See Code of Ordinances Chapter 22, Article I, Sec. 22-13.6: Regulatory Fee.
Business License	Page 6		<u>Mobile Food Vending Permit</u> <u>\$50</u>	Regulatory Fee.
Business License	Page 6		<u>Administrative Fee</u> <u>\$55</u>	See Code of Ordinances Chapter 22, Article 1, Sec. 22-7(b): Initial start-up, renewal or reopening of occupation tax accounts.
Business License	Page 6		<u>Bail Bonds Application</u> <u>Regulatory Fee: \$100</u> <u>Each Employee: \$50</u> <u>Fingerprint Fee: \$45</u> <u>Application Fee: \$75</u>	Existing fee moved from G&A (page 11) to Business License.
Business License	Page 6		<u>Insurance or License Agent</u> <u>\$100</u> <u>Additional License Fee per Location</u> <u>\$35 per location</u>	Existing fee moved from G&A (page 12) to Business License.
Business License	Page 7		<u>Massage Therapist License:</u> <u>License based on gross receipts - See Code of Ordinances 22-11</u> <u>\$45 Fingerprint Fee</u>	Existing fee moved from G&A (page 12) to Business License.
Business License	Page 7		<u>Pawn Broker License</u> <u>License based on gross receipts - See Code of Ordinances 22-45</u> <u>\$45 Fingerprint Fee</u>	Existing fee moved from G&A (page 12) to Business License.

Master Fee Schedule Updates Brief (September 2025)

Business License	Page 7		<u>Solicitng Permit - Commercial Only (Door to Door)</u> <u>\$25 (30-day period)</u>	Existing fee moved from G&A (page 13) to Business License. ID Badges removed.
Business License	Page 7		<u>Fundraising Counsel or Professional Solicitor</u> <u>\$200 plus</u> <u>\$25,000 bond</u>	Existing fee moved from G&A (page 14) to Business License.
Business License	Page 7		<u>Yard Sale Permit</u> <u>No fee</u>	Existing fee moved from G&A (page 14) to Business License.
Cemetery	Page 8	Memorial Tree Plaques Includes marker + stake \$75	Removing fee in its entirety	Removal due to Cemetery Preservation Commission ending its memorial tree program.
General & Administrative	Page 13	Sanitation Service Residential: \$32.50 per month for one can. (Receive one month free if annual bill is paid in advance) Commercial: \$32.50 per month for one can	Sanitation Service Residential: <u>\$34.50</u> per month for one can. (Receive one month free if annual bill is paid in advance) Commercial: \$34.50 per month for one can	Proposed change due to increased rates with Republic Services.
General & Administrative	Page 13	Sanitation Extra Carts Garbage: \$18.56 per month per can Recycle: \$5.75 per month per can	Sanitation Extra Carts Garbage: <u>\$19.50</u> per month per can Recycle: <u>\$6.00</u> per month per can	Proposed change due to increased rates with Republic Services.
Parks & Recreation	Page 20	Recreation Center Memberships Student - \$5.00 Resident - \$10.00 Non-Resident - \$20.00	Recreation Center Memberships Student - \$10.00 Resident - \$20.00 Non-Resident - \$30.00	Proposed change increases fees.
Parks & Recreation	Page 21	Community Center - Banquet Hall Resident:\$150 per hour; Non-Profits: \$100 per hour; Non-Residents: \$250 per hour	Community Center - Banquet Hall Resident:\$175 per hour; Non-Profits: \$125 per hour; Non-Residents: <u>\$275</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 21	Community Center - Conference Room Residents: \$20 per hour; Non-Profits:\$15 per hour; Non-Residents: \$30 per hour	Community Center - Conference Room Residents: <u>\$25</u> per hour; Non-Profits: <u>\$20</u> per hour; Non-Residents: <u>\$35</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 22	Community Center - Large Meeting Room Residents: \$55 per hour; Non-Profits: \$45 per hour; Non-Residents: \$80 per hour	Community Center - Large Meeting Room Residents: <u>\$60</u> per hour; Non-Profits: <u>\$50</u> per hour; Non-Residents: <u>\$85</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 22	Community Center- Craft Lab Residents: \$25 per hour; Non-Profits: \$20 per hour; Non-Resident:\$40 per hour	Community Center - Craft Lab Residents: <u>\$30</u> per hour; Non-Profits: <u>\$25</u> per hour; Non-Resident: <u>\$45</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 22	Community Center - Painting Lab Residents:\$25 per hour Non-Profits: \$20 per hour Non Residents: \$40 per hour	Community Center - Painting Lab Residents: <u>\$30</u> per hour Non-Profits: <u>\$25</u> per hour Non-Residents: <u>\$45</u> per hour	Proposed change increases fees.

Master Fee Schedule Updates Brief (September 2025)

Parks & Recreation	Page 22	Community Center - Fitness Room Residents: \$40 per hour Non-Profits: \$30 per hour Non-Residents: \$55 per hour	Community Center - Fitness Room Residents: <u>\$45</u> per hour Non-Profits: <u>\$35</u> per hour Non-Residents: <u>\$60</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 23	Dance Rooms Residents: \$30 per hour; Non-Profits: \$25 per hour; Non-Residents: \$45 per hour	Dance Rooms Residents: <u>\$35</u> per hour; Non-Profits: <u>\$30</u> per hour; Non-Residents: <u>\$50</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 23	Outdoor Classroom at Depot Park Residents: \$30 per hour; Non-Residents: \$50 per hour	Outdoor Classroom at Depot Park Residents: <u>\$35</u> per hour Non-Residents: <u>\$55</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 24	Outdoor Pickleball Court Rental Residents: \$15 /court, per hour Non-Residents: \$20 /court, per hour	Outdoor Pickleball Court Rental Residents: <u>\$20</u> /court, per hour Non-Residents: <u>\$25</u> /court, per hour	Proposed change increases fees.
Parks & Recreation	Page 24	Park Pavilions Residents: \$30 per hour; Non-Residents: \$50 per hour	Park Pavilions Residents: <u>\$35</u> per hour Non-Residents: <u>\$55</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 25	Recreation Center - Fitness Rooms Residents: \$30 per hour Non-Profits: \$25 per hour Non-Residents: \$45 per hour	Recreation Center - Fitness Rooms Residents: <u>\$35</u> per hour Non-Profits: <u>\$30</u> per hour Non-Residents: <u>\$50</u> per hour	Proposed change increases fees.
Parks & Recreation	Page 26	Special Event Permits \$15	Removing fee in its entirety	
Parks & Recreation	Page 26	Splash Pad - Private Rental \$40 per hour	Splash Pad - Private Rental Residents: <u>\$60 per hour</u> Non-Residents: <u>\$80 per hour</u>	Proposed change increases fees. Standard entry fees per person removed.
Parks & Recreation	Page 27	Tennis Court Rental Fee - Group Rate Residents: \$15 per court, per hour; Non-Residents: \$20 per court, per hour	Tennis Court Rental Fee - Group Rate Residents: <u>\$20</u> per court, per hour; Non-Residents: <u>\$25</u> per court, per hour	Proposed change increases fees.
Police	Page 29	Fingerprints (Card Provided by KPD) \$15	Fingerprints \$15	Proposed change is to remove "Card Provided by KPD."
Police	Page 29	Fingerprints (Card Provided by Requestor) \$15	Removing fee in its entirety	Proposed change is to remove the fee associated with fingerprint cards provided by requestor.
Public Works	Page 33		Open Records Requests: \$3.00 per sheet for Plan Copies	Proposed change is to add a per page fee for site plan copies by request.

Master Fee Schedule Updates Brief (September 2025)				
Smith-Gilbert Gardens	Page 34	Off-site Presentation/Workshop - Adult Groups \$250 for up to 50 adults	Off-site Presentation/Workshop - Adult Groups \$250 for up to 50 adults <u>1-hour Program</u>	Proposed change is to add time frame for program.
Smith-Gilbert Gardens	Page 34		On-site Presentation/Workshop <u>\$250 plus reserved area rental fee for 1.5-hour Program</u> with hands-on activity. Maximum of 30 people	Proposed change is to add a fee assooiated with on-site presentations and workshops.
Smith-Gilbert Gardens	Page 34		Private Group Volunteer Project <u>\$15 per person</u> <u>Minimum of 10 people to book volunteer project</u> <u>Maximum of 30 people</u> <u>2-hour Project</u>	Proposed change is to add a fee assooiated with private group volunteer projects.



Item Report

TO: The Honorable Mayor and City Council

FROM: Joshua Irwin, Support Services Lieutenant

DATE: September 15, 2025

TITLE: **Surplus: Police Department Radios**
Approval to surplus select Kennesaw Police Department Motorola radios.

Summary:

The Kennesaw Police Department has surplus radios that need to be disposed of due to the purchase of replacements.

68 Motorola APX6000 portable radios with chargers -101 batteries and 61 shoulder mics.
72 Motorola APX6500 O5 in car radios with complete wiring, mics, head units, body, and hardware.

Recommendation:

The Chief recommends approval.

Fiscal Impact:

Attachments:

None



Item Report

TO: The Honorable Mayor and City Council

FROM: Ricky Stewart, Public Works Director

DATE: September 15, 2025

TITLE: **Resolution: Engineering Design Services for Cherokee Street Improvements**
Consideration for approval of a Resolution accepting Patterson & Dewar Engineers' proposal for Engineering Design Services for Cherokee Street Improvements.

Summary:

Patterson & Dewar Engineers has submitted to the City a proposal to provide civil engineering services, including updating the survey and construction plans, creating traffic signal plans and bidding assistance for the Cherokee Street Improvements SPLOST Project. The request for approval will be a total of \$183,600.00.

Recommendation:

The Public Works Director recommends approval of the proposal.

Fiscal Impact:

310.4228.54.148400.000000 SPLOST 2011 Cherokee Street Improvements

Attachments:

1. RES 2025- Patterson & Dewar Engineering Services Cherokee St
2. Attachment A-Cherokee Street Proposal

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025- __

**RESOLUTION TO APPROVE A PROPOSAL WITH PATTERSON & DEWAR
ENGINEERS FOR ENGINEERING DESIGN SERVICES FOR THE CHEROKEE
STREET IMPROVEMENTS SPLOST PROJECT**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, the City desires to engage a qualified and experienced Contractor to provide engineering design services for the Cherokee Street Improvements SPLOST Project; and

WHEREAS, Patterson & Dewar Engineers has represented to the City they are experienced and qualified to perform those services; and

WHEREAS, Patterson & Dewar Engineers has offered to provide the required engineering design services for an amount of \$183,600.00 as shown on Attachment A.

BE IT RESOLVED the Kennesaw City Council authorizes the Mayor to execute a proposal with Patterson & Dewar Engineers to perform described work as shown as Attachment A.

BE IT FURTHER RESOLVED this Resolution shall become effective from and after its adoption and execution by the mayor.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2025.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor

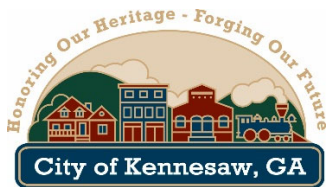
Proposal for Professional Services

Cherokee Street Widening

Engineering Design Services

September 08, 2025

Presented to:



City of Kennesaw
2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

Mr. Ricky Stewart, Public Works Director
rstewart@kennesaw-ga.gov



850 Center Way
Norcross, GA 30071

(770) 453-1410
pdengineers.com

Dear Mr. Stewart,

Patterson & Dewar Engineers, Inc. (P&D) appreciates the opportunity to assist the City of Kennesaw in completing the Cherokee Street roadway widening and improvement project. We understand that this project will present unique challenges as we step in to complete design efforts that have been ongoing for over a decade. We will utilize information provided to us by the City as a starting point for our review and design efforts to complete the project. P&D is committed to delivering a comprehensive, constructable, and compliant set of plans that reflect current conditions and meet the City's goals for this corridor. Services to be provided by P&D are described in further detail below.

Scope of Services

Survey Database Updates

Because significant development has occurred along the corridor since the original survey database was created, P&D will perform targeted surveying updates along the corridor in an effort to ensure that the design reflects current conditions. Specific tasks include:

- Locate and verify original survey control points and re-set any destroyed control.
- Re-survey targeted sections of the corridor to capture current existing conditions.
- Perform utility designation and collection to determine approximate horizontal locations of underground utilities.
- Integrate newly collected survey data into existing database.

Roadway Plans

Design efforts will begin by integrating the updated survey database to reflect current site conditions. We will then conduct a detailed review of existing design information provided by the City and assess accuracy, constructability, and compliance with current requirements. Based on this review, we will make corrections and finalize the design to create a constructable set of plans. Specific tasks include:

- Update roadway geometry, drainage, cross sections, wall envelopes, and signing/markings.
- Develop erosion control plans.
- Modify project limits and tie-ins to adjacent developments.
- Restart utility coordination with all affected providers.
- Coordinate water and sewer upgrades along the corridor with Cobb Water.
- Submit plans to the City's Public Works Department for review and approval.
- Prepare a detailed quantity takeoff for all construction items.

Traffic Signal Plans

Signal design will be addressed at three key intersections along the corridor, each with distinct scopes of work listed below.

- Cherokee Street at Ben King Road: Design a new signal as part of the full intersection re-alignment.
- Cherokee Street at Maple Drive: Design a new signal to accommodate the newly constructed fourth leg of the intersection.
- Cherokee Street at McCollum Parkway: Design modifications to the existing signal to align with updated roadway geometry and make pedestrian improvements.
- All signal plans will be submitted for review and permitting to Cobb County DOT.

Procurement Assistance

We will support the City Clerk's office throughout the contractor procurement process by providing the following services.

- Prepare bid package and respond to plan holder questions.
- Issue addenda as needed.
- Conduct a pre-bid meeting.
- Tabulate contractor bids and prepare a formal Recommendation of Award Letter.

Assumptions & Exclusions

The following assumptions were made in developing this proposal: This project will be designed, bid, and constructed in conjunction with the Ben King Roadway Improvement project. City will provide available survey data and previous design files. Traffic control, if required, will be provided by the City of Kennesaw. All necessary right-of-way and easements have been acquired.

Items excluded from this proposal include but are not limited to: Property acquisition services. Full SUE investigations (QLB or higher), designation of irrigation systems, underground storage tanks, and nonmetallic utilities without tracer wires. Environmental studies, permitting, or documentation (e.g., NEPA, wetlands delineation). Geotechnical investigations or pavement design services. Engineer's construction estimates. Construction engineering and inspection (CEI) and construction administration.

Fee & Invoicing

This budget is inclusive of all labor, materials, and expenses required to complete the services listed in this proposal. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments.

<i>Survey Database Updates:</i>	<i>\$45,350</i>
<i>Roadway Plans:</i>	<i>\$88,250</i>
<i>Traffic Signal Plans:</i>	<i>\$45,000</i>
<i>Procurement Assistance:</i>	<i>\$5,000</i>
TOTAL Project Budget:	\$183,600

Additional Services

Additional services not described in this proposal can be performed either by a separate proposal or on an hourly basis, with compensation as per our approved Fee Schedule.

Conclusion

This proposal incorporates, as if fully set forth herein, the terms and conditions of the Professional Services Agreement for Engineering Services dated January 21, 2025, between Patterson & Dewar Engineers, Inc. and the City of Kennesaw. If this proposal is acceptable to you, please sign below indicating your approval and return one (1) signed copy for our files. This letter of agreement will serve as Patterson & Dewar's Notice to Proceed.

We appreciate the opportunity to submit this proposal. Should you have any questions or comments please do not hesitate to contact us.

Respectfully,



Zachary V. Buffington, PLS, EIT
Program Manager
Patterson & Dewar Engineers, Inc.

APPROVED – City of Kennesaw

Signature: _____

Name (Printed): _____

Title: _____

Date: _____



Item Report

TO: The Honorable Mayor and City Council

FROM: Ricky Stewart, Public Works Director

DATE: September 15, 2025

TITLE: **Resolution: Engineering Design Services for Ben King Road Improvements**
Consideration for approval of a Resolution accepting Patterson & Dewar Engineers' proposal for Engineering Design Services for Ben King Road Improvements.

Summary:

Patterson & Dewar Engineers has submitted to the City a proposal to provide civil engineering services, including updating the survey and construction plans, and bidding assistance for the Ben King Road Improvements SPLOST Project. The request for approval will be a total of \$158,500.00.

Recommendation:

The Public Works Director recommends approval of the proposal.

Fiscal Impact:

310.4228.54.149100.000000 SPLOST 2016 Ben King Road Improvements

Attachments:

1. RES 2025- Patterson & Dewar Engineering Services Ben King Rd
2. Attachment A-Ben King Road Proposal

**CITY OF KENNESAW
GEORGIA**

RESOLUTION NO. 2025- ____

**RESOLUTION TO APPROVE A PROPOSAL WITH PATTERSON & DEWAR
ENGINEERS FOR ENGINEERING DESIGN SERVICES FOR THE BEN KING ROAD
IMPROVEMENTS SPLOST PROJECT**

**BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW,
COBB COUNTY, GEORGIA, AS FOLLOWS:**

WHEREAS, the City desires to engage a qualified and experienced Contractor to provide engineering design services for the Ben King Road Improvements SPLOST Project; and

WHEREAS, Patterson & Dewar Engineers has represented to the City they are experienced and qualified to perform those services; and

WHEREAS, Patterson & Dewar Engineers has offered to provide the required engineering design services for an amount of \$158,500.00 as shown on Attachment A.

BE IT RESOLVED the Kennesaw City Council authorizes the Mayor to execute a proposal with Patterson & Dewar Engineers to perform described work as shown as Attachment A.

BE IT FURTHER RESOLVED this Resolution shall become effective from and after its adoption and execution by the Mayor.

PASSED AND ADOPTED by the Kennesaw City Council on this ____ day of September 2025.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor

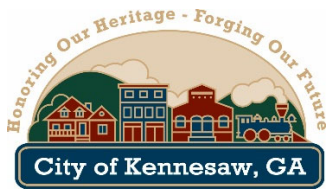
Proposal for Professional Services

Ben King Road Improvements

Engineering Design Services

September 08, 2025

Presented to:



City of Kennesaw
2529 J.O. Stephenson Avenue
Kennesaw, GA 30144

Mr. Ricky Stewart, Public Works Director
rstewart@kennesaw-ga.gov



850 Center Way
Norcross, GA 30071

(770) 453-1410
pdengineers.com

Dear Mr. Stewart,

Patterson & Dewar Engineers, Inc. (P&D) appreciates the opportunity to assist the City of Kennesaw in completing the Ben King Road Improvements project. We understand that this project will be designed, bid, and constructed in conjunction with the Cherokee Street project. Much like the Cherokee Street project, this effort presents a unique challenge as we step in to complete design work that has been in progress for several years. We will utilize information provided to us by the City as a starting point for our review and design efforts to complete the project. P&D is committed to delivering a comprehensive, constructable, and compliant set of plans that reflect current conditions and meet the City's goals for this corridor. Services to be provided by P&D are described in further detail below.

Scope of Services

Survey Database Updates

The eastern section of the corridor has changed significantly since the original survey was conducted, particularly due to the construction of a roundabout at Ben King Road and McCollum Parkway by Cobb County DOT. Additionally, we have identified areas in the existing topography that require investigation. Specific tasks include:

- Locate and verify original survey control points and re-set any destroyed control.
- Re-survey targeted sections of the corridor to capture current existing conditions.
- Perform utility designation and collection to determine approximate horizontal locations of underground utilities.
- Investigate and correct topographic anomalies.
- Integrate newly collected and corrected survey data into existing database.

Roadway Plans

Design efforts will begin by integrating the updated survey database to reflect current site conditions. We will then conduct a detailed review of existing design information provided by the City and assess accuracy, constructability, and compliance with current requirements. Based on this review, we will make corrections and finalize the design to create a constructable set of plans. Specific tasks include:

- Update roadway geometry, drainage, cross sections, wall envelopes, and signing/markings.
- Perform HEC-RAS modeling of two existing stream crossings to size culverts.
- Develop erosion control plans.
- Modify project limits and tie-ins to adjacent developments.
- Restart utility coordination with all affected providers.
- Coordinate water and sewer upgrades along the corridor with Cobb Water.
- Submit plans to the City's Public Works Department for review and approval.
- Prepare a detailed quantity takeoff for all construction items.

Procurement Assistance

We will support the City Clerk's office throughout the contractor procurement process by providing the following services.

- Prepare bid package and respond to plan holder questions.
- Issue addenda as needed.
- Conduct a pre-bid meeting.
- Tabulate contractor bids and prepare a formal Recommendation of Award Letter.

Assumptions & Exclusions

The following assumptions were made in developing this proposal: This project will be designed, bid, and constructed in conjunction with the Ben King Roadway Improvement project. City will provide available survey data and previous design files. Traffic control, if required, will be provided by the City of Kennesaw. All necessary right-of-way and easements have been acquired. All necessary U.S. Army Corps of Engineers (USACE) permitting has been secured and is valid.

Items excluded from this proposal include but are not limited to: Property acquisition services. Full SUE investigations (QLB or higher), designation of irrigation systems, underground storage tanks, and nonmetallic utilities without tracer wires. Environmental studies, permitting, or documentation (e.g., NEPA, wetlands delineation, USACE permitting). Geotechnical investigations or pavement design services. Engineer's construction estimates. Construction engineering and inspection (CEI) and construction administration.

Fee & Invoicing

This budget is inclusive of all labor, materials, and expenses required to complete the services listed in this proposal. Invoicing will be progressive and will be submitted monthly for work completed to date less previous payments.

<i>Survey Database Updates:</i>	<i>\$49,050</i>
<i>Roadway Plans:</i>	<i>\$104,450</i>
<i>Procurement Assistance:</i>	<i>\$5,000</i>
TOTAL Project Budget:	\$158,500

Additional Services

Additional services not described in this proposal can be performed either by a separate proposal or on an hourly basis, with compensation as per our approved Fee Schedule.

Conclusion

This proposal incorporates, as if fully set forth herein, the terms and conditions of the Professional Services Agreement for Engineering Services dated January 21, 2025, between Patterson & Dewar Engineers, Inc. and the City of Kennesaw. If this proposal is acceptable to you, please sign below indicating your approval and return one (1) signed copy for our files. This letter of agreement will serve as Patterson & Dewar's Notice to Proceed.

We appreciate the opportunity to submit this proposal. Should you have any questions or comments please do not hesitate to contact us.

Respectfully,



Zachary V. Buffington, PLS, EIT
Program Manager
Patterson & Dewar Engineers, Inc.

APPROVED – City of Kennesaw

Signature: _____

Name (Printed): _____

Title: _____

Date: _____



Item Report

TO: The Honorable Mayor and City Council
FROM:
DATE: September 15, 2025
TITLE: Reports, Discussions, and Updates

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 15, 2025

TITLE: Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None