

**MINUTES OF CEMETERY PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
City Hall Training Room
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
July 31, 2025
4:00 PM**

1. Call to Order / Roll Call

Call to Order

The meeting was called to order at 4:00 PM.

Members Present

- Lewis Bramlett
- Lizz Gray
- Judi Burrell
- Jim Poole
- Rebecca Carlson
- Lea Alvarez, City Clerk
- Stacie Walker, Deputy City Clerk

Foundation Liaison: Andrew Bramlett

Council Liaison: Pat Ferris

2. Old Business

Old Business (4:03 PM)

Proposal: Revised Hardscape Preservation Guidelines

- Motion by Rebecca Carlson to approve a revised proposal by Ashley Shares (Oakland Cemetery) for the creation of hardscape preservation guidelines in the amount of \$2,800. Seconded by Judi Burrell
- **Motion passed: 4-0**
- **Follow-up:** Question from Pat Ferris – Is payment required up front? Lea will check with Ms Shares.

A. Proposal: Revised Hardscape Preservation Guidelines

Consideration to approve a revised proposal by Ashley Shares for the creation of hardscape preservation guidelines in the amount of \$2,800.

3. New Business

A. Discussion: Underground Imaging Proposals

Staff have solicited three proposals regarding underground imaging for Chalker and Section III: Omega Mapping, Sentry Mapping, & GeoModel.

Discussion: Underground Imaging Proposals

- Staff solicited three proposals for underground imaging of Chalker and Section III:
 - **Omega Mapping:** \$10,140.00
 - **Sentry Mapping:** \$5,800.00
 - **GeoModel:** No bid submitted
- **Goal:** Use ground-penetrating radar (GPR) to update mapping originally completed 10–12 years ago.
- Lea Alvarez and Paul Sprague met with all three companies. Omega Mapping was determined to best meet the cemetery’s needs.

Points of Discussion:

- Explore potential collaboration with KSU or other universities for GPR services
- Consider dividing the project into smaller sections to adjust the project scope
- Focus on Sections III and Chalker
- Request potential funding assistance from the Foundation
- Confirm with mapping company if having observers present is acceptable

Discussion: Relocation of Kiosk (4:28 PM)

- Motion by Judi Burrell to move the kiosk to the west side of the concrete pad in the grass. Seconded by Rebecca Carlson.
- **Motion passed: 4–0**

4. Staff Comment

5. Adjourn

Adjournment

Meeting adjourned at 4:33 PM.

Upcoming Meeting

- Cancelled August 14, 2025 regular meeting & schedule special called meeting on August 28, 2025 to review Hardscape Preservation Guidelines Proposal Review