

**MINUTES OF EVENTS COMMITTEE MEETING
CITY OF KENNESAW
Ben Robertson Community Center
October 3, 2024
3:30 PM**

1. Call to Order / Roll Call

Vice-Chair Ricky Stewart called the meeting to order at 3:33 p.m.
Committee members present: Parks & Recreation (Bill McNair & Elizabeth Weaver), Police (Kevin Mitchell & Rick Shumpert), Public Works (Dave Wilson), Communications (Becca Graham & Rachel Mikell), Building Maintenance (Robbie Balenger), Economic Development (Tanyel Aviles). Guests included Bill Watson and Casey Miller from JRM Management.

2. Approval of the Meeting Minutes

Robbie Balenger moved to approve the September Events Committee Meeting minutes. Rick Shumpert seconded the motion. There was no discussion. Motion was approved unanimously.

3. Announcements/ Public Comment

There was no Public Comment.

4. Old Business

There was no Old Business.

5. New Business

A. CoK Document Shredding Event on 26 October

Public Works Director Ricky Stewart presented information for the October 26th Document Shredding Event.

*Set up to begin at 10am *Clean up by 3pm *Event will be from 11am-2pm.

*Event will be held in the parking lot at Swift Cantrell on the splash pad side.

*There should be no overlap from the Nightmare on Main Street 5k.

*Event to be held by Public Works and local ROTC.

*Trash cans will be supplied in-house.

Kevin Mitchell moved to approve the Document Shredding Event. Becca Graham seconded the motion. There was no discussion. Motion was approved unanimously.

B. Taste of Kennesaw by Kennesaw Business Association on 2 November

Bill Watson with JRM Management presented information for the November 2nd Taste of Kennesaw by Kennesaw Business Association.

*Set up to begin November 1st at 11pm *Clean up to be complete by midnight on November 2nd.

*Event to take place on Main Street from Lewis Street to past Horned Owl.

*TV set up in a parking lot across from 1885 Grill.

*Trucks will be used to block the ends of the road.

*JRM will apply for the necessary Fire Marshal permit.

*Let JRM know if the Museum or Police Department wants a booth.

*JRM will provide a certificate of insurance.

Mr. Stewart inquired as to when the road closures would be presented to Council. Mr. Watson advised he would discuss it with Marty Hughes. By October 9th, the road closures should be placed on the October 14th Work Session agenda.

*JRM will send notifications to downtown businesses regarding the event.

Dave Wilson inquired about parking. Mr. Watson advised that the Moon Station parking lot would be used for handicap parking.

Kevin Mitchell moved to approve the Taste of Kennesaw event contingent upon Mayor and Council approval for the road closures. Bill McNair seconded the motion. There was no further discussion. Motion was approved unanimously.

6. Adjourn

Rick Shumpert moved to adjourn the meeting at 4:43 p.m. Robbie Balenger seconded the motion. There was no discussion. Motion was approved unanimously.