



**Events Committee
Meeting Agenda
November 7, 2024 3:30 PM
Ben Robertson Community Center**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodation to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: Marty Hughes; Vice-Chair: Ricky Stewart; and Secretary: Christie Burgner

- 1. Call to Order / Roll Call**
- 2. Approval of the Meeting Minutes**
 - A. Approval of the October 3, 2024, meeting minutes
- 3. Announcements/ Public Comment**
- 4. Old Business**
 - A. **Review: Taste of Kennesaw**
 - B. **November 9 - Kennesaw Concert Series**
G Clef and the Playlist and the Georgia Symphony Orchestra Jazz Ensemble
- 5. New Business**
 - A. **November 15/16 & 22/23- Smith-Gilbert Garden**
Children's Play in partnership with KSU at Swift Cantrell Park

B. **December 7 – A Day with Santa**
Annual Parade & Festival

C. **2025 Calendar**
Review of Events

6. **Adjourn**