

Mayor

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**Council**

Mayor Pro Tem Antonio

Jones

Madelyn Orochena

Tracey Viars

Pat Ferris

Anthony Gutierrez

City Council**Meeting Agenda**

September 3, 2024 6:30 PM

Council Chambers

(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)

Livestream: <https://www.facebook.com/CityofKennesaw/>

1. Invocation**2. Pledge of Allegiance****3. Call to Order****4. Announcements**

- A. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

A. **Proclamation: Childhood Cancer Awareness Month**

Presentation of a proclamation declaring the month of September 2024 as Childhood Cancer Awareness Month in the City of Kennesaw.

6. Public Comment/Business from the Floor**7. Old Business****8. New Business****9. Committee and Board Reports****10. Public Hearing(s)**

- A. **First Public Hearing: FY 25 Operating Budget**
Consideration to approve a resolution to adopt the Fiscal Year 2024-2025 Operating Budget for the City of Kennesaw and adopt the organizational chart.
- B. **First Public Hearing: FY 25 Capital Improvement (SPLOST) Budget**
Consideration to approve a resolution to adopt the FY 2024-2025 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

11. Consent Agenda

- A. **Minutes: August 12, 2024 Work Session**
Approval of the August 12, 2024, City Council work session minutes.
- B. **Minutes: August 12, 2024 Executive Session**
Approval of the August 12, 2024, City Council executive session minutes.
- C. **Minutes: August 14, 2024 Special Called Meeting**
Approval of the August 14, 2024, City Council special called meeting minutes.
- D. **Minutes: August 19, 2024 Regular Meeting**
Approval of the August 19, 2024, City Council regular meeting minutes.

12. General and Administrative

- A. **Alcohol License: Fern Gully Jamaican Cafe**
Consideration for approval of an Alcohol License for Sunday Sales for Fern Gully Jamaican Cafe LLC d/b/a Fern Gully Jamaican Cafe located at 2756 S. Main St. Kennesaw, GA 30144. Applicants: Patricia Josephs and Kapel Josephs

13. Public Safety

14. Information Technology

15. Public Works and Building Maintenance

16. Recreation and Culture

17. Community Development

18. Public Comment/Business from the Floor

19. City Manager's Report

- A. Reports, Discussions, and Updates

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations,

and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: **Proclamation: Childhood Cancer Awareness Month**
Presentation of a proclamation declaring the month of September 2024 as Childhood Cancer Awareness Month in the City of Kennesaw.

Summary:

Stephanie Bullock of the Mighty Millie Foundation has requested a proclamation in recognition of Childhood Cancer Awareness Month (CCAM), September 2024. This proclamation is an opportunity to raise awareness of the impact of cancer on children and their families, to remind of the need for more funding and research, and to remember those who have lost their life to the disease.

Recommendation:

Fiscal Impact:

Attachments:

1. Proclamation - Sept 2024 Childhood Cancer Awareness Month

**PROCLAMATION
SEPTEMBER 2024 AS
*CHILDHOOD CANCER AWARENESS MONTH***

WHEREAS: Childhood cancer affects 47 new children each day nationwide, a battle which impacts entire communities including parents, grandparents, siblings, friends, and neighbors. This disease impacts hundreds of children each year in the state of Georgia, including some of Kennesaw's youngest and most courageous citizens; and

WHEREAS: *Childhood Cancer Awareness Month* is recognized in September with the goal to increase awareness of childhood cancer, the need for more funding and research, and to support those families in Kennesaw affected by childhood cancer, in honor and in memory of their children; and

WHEREAS: families who have a son or daughter who are fighting or have fought active childhood cancer treatment often experience long term effects from the treatments that has helped them survive, and need additional emotional and medical care long after the final treatments are completed; and

WHEREAS: Families who have had a son or daughter pass away from childhood cancer often choose to honor their loved children by continuing to fight against childhood cancer, like community member Millie Mracek who passed away at age 3.5 years old in 2021. Her family started the Mighty Millie Foundation to continue funding research as well as spreading joy and awareness for families fighting childhood cancer; and

WHEREAS: family support, research and advancements in childhood cancer are often funded by private charities run by individuals who have personally witnessed the long term effects and outcomes of childhood cancer; and

WHEREAS: many health care providers, charitable organizations, religious, and social groups come together during the month of September to host events, raise funds for research, and offer families physical, emotional, spiritual, and financial support. These groups are committed to supporting families and children through and after the uniquely difficult treatment process; now

NOW, THEREFORE BE IT PROCLAIMED, I, Derek Easterling, Mayor of the City of Kennesaw, honor our youngest Kennesaw residents, who have or are courageously battling pediatric cancer, as we proclaim September 2024 as Childhood Cancer Awareness Month. I encourage all residents of Kennesaw to join us in supporting the activities and events throughout the month of September to honor families walking through this journey at every step of the way to let them know that they are brave and they are not alone.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kennesaw, Georgia to be affixed this 3rd day of September, 2024.

ATTEST:

APPROVED:

Lea Alvarez, City Clerk

Derek Easterling, Mayor



Item Report

TO: The Honorable Mayor and City Council

FROM: Gina Auld, Finance Director

DATE: September 3, 2024

TITLE: **First Public Hearing: FY 25 Operating Budget**
 Consideration to approve a resolution to adopt the Fiscal Year 2024-2025 Operating Budget for the City of Kennesaw and adopt the organizational chart.

Summary:

In accordance with Section 4.02 and 4.03 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. The budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The budget book which includes the organization charts is attached. The first and second advertisements in the Marietta Daily Journal were on August 23, 2024 and August 30, 2024, respectively. The final advertisement will be on September 6, 2024. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for September 16, 2024 at the regularly scheduled meeting.

Recommendation:

The Finance Director recommends approval.

Fiscal Impact:

Attachments:

1. Resolution - FY 2024-25 Operating Budget
2. Exhibit A - FY 25 Draft Operating Budget Book for Public Hearing
3. 2024-08-23 Legal Ad
4. 2024-08-30 Legal Ad

**CITY OF KENNESAW,
GEORGIA**

RESOLUTION NO. 2024- , 2024

**A RESOLUTION TO ADOPT THE PROPOSED
OPERATING BUDGET FOR THE CITY OF KENNESAW
FOR THE FISCAL YEAR BEGINNING
OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025**

WHEREAS, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2024; and

WHEREAS, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2024 in detail and has made modifications as the City Council considers necessary and desirable to same; and

WHEREAS, Public Hearings regarding the Fiscal Year 2024-2025 Operating Budget for the City of Kennesaw were held on September 3, 2024 and September 16, 2024; and

WHEREAS, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2024 to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2024 is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

SECTION 2. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2024:

FUND	APPROPRIATION
General Fund ---Operations (Including Transfers Out of \$1,540,059)	\$ 32,095,024
Sanitation Fund	\$ 4,022,100
Storm Water Utility Fund	\$ 1,491,130
Streetlight Fund	\$ 415,000
Museum Fund	\$ 1,074,846
Smith Gilbert Gardens	\$ 832,236
Asset Forfeiture Fund	\$ 21,200
Treasury Equitable Sharing	\$ 20,500
Opioid Settlement	\$ 36,069
911 Operating Fund	\$ 1,534,400
American Rescue Plan Act Fund	\$ 1,405,708
Cemetery Fund	\$ 22,000
Impact Fee Fund	\$ 450,000
Hotel/Motel Fund	\$ 101,550
Urban Redevelopment Agency	\$ 393,507
Kennesaw Downtown Development Authority	\$ 51,243
Kennesaw Development Authority	\$ 214,384
Partially Self Insured Benefits Fund	\$ 3,409,443

SECTION 3. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2024:

DEPT #	DEPARTMENT	APPROPRIATION
1100	Mayor And Council	\$ 483,562
1320	City Manager	\$ 980,412
1510	Finance	\$ 1,322,473
1530	Legal	\$ 346,500
1535	Information Technology	\$ 1,767,964
1540	Human Resources	\$ 448,743
1565	Building Maintenance	\$ 1,810,995
2000	Court	\$ 555,037
3200	Police	\$ 9,690,801
3800	911 funded by General Fund	\$ 1,000
4000	Public Works	\$ 1,218,718
4200	Streets	\$ 1,757,681
6100	Parks & Recreation	\$ 3,763,544
7200	Building & Construction	\$ 791,096
7400	Planning & Zoning	\$ 350,219
7500	Economic Development	\$ 513,761

8000	Debt Service	\$ 1,067,561
Various	Capital Outlay	\$ 1,225,000
9000	Reserves	\$ 2,459,898

SECTION 4. BE IT FURTHER RESOLVED THAT this RESOLUTION shall become effective from and after October 1, 2024.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2024.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT OPERATING BUDGET

Exhibit A

FISCAL YEAR 2024-2025

Mayor Derek Easterling
Mayor Pro Tem Antonio Jones
Pat Ferris
Anthony Gutierrez
Madelyn Orochena
Tracey Viars

MAYOR

Derek Easterling

City Manager

Jeff Drobney, ICMA-CM

City Clerk

Lea Alvarez, CMC

**COUNCIL**

Mayor Pro Tem Antonio Jones

Madelyn Orochena

Tracey Viars

Pat Ferris

Anthony Gutierrez

To: Mayor and Council

From: Jeff Drobney, City Manager

Gina Auld, Director of Finance & Administration

Date: August 16, 2024

Re: FY 2025 Recommended Budget

Mayor and Council,

Staff is presenting for your consideration the FY 2025 Recommended Budget totaling \$32,095,024 for Fiscal Year 2025. This refers to the period of time between October 1, 2024 and September 30, 2025. This submittal is based on information obtained and revised throughout the initial phases of the budgeting process.

Revenue projections are based on historical data, collections year-to-date, property assessments performed by the Cobb County Tax Assessor's Office, and other sources. Expenditures are based on departmental requests and adjustments consistent with the adopted Strategic Plan, community priorities, City goals and each department's function, needs and goals.

Property taxes remain the City's largest source of revenue. A projected increase in property tax revenue is driven by new development and re-valuations by the Cobb County Tax Assessor. In most cases, residents with the Floating Homestead Exemption will not see an increase. In 2024, steady growth and conservative budgeting over the last decade allowed Kennesaw to reduce the millage rate of 8 mills by .25 mills to 7.75 mills.

Kennesaw's financial position has improved significantly over the last five fiscal years and as a result the City's fiscal stewardship has helped it to achieve a new upgraded bond rating. On June 18th, Standard & Poor's upgraded the City's general obligation unlimited tax (GOULT) rating to Aa1 from Aa2, the third such upgrade in three years. The upgrade "reflects the City's trend of strong financial operations and growing tax base that has led to improved wealth level."

The Aa1 rating reflects the City's ample financial metrics, favorable location

within the growing Atlanta metropolitan area and maintenance of low long-term liabilities. Moody's noted that they expect the City's financial position to remain strong driven by its strong revenue performance and prudent budget management.

Moody's noted that our credit strengths include a trend of surplus operations and maintenance of very healthy reserves with concurrent economic and population growth fueling strong revenue growth.

Highlights from the most recent Moody's Investor Report include but are not limited to:

- The City of Kennesaw's credit quality will continue to benefit from new residential development and population growth, trends that are supported by its location within the expanding Atlanta metro area.
- The City has routinely posted surplus operations, with tax revenue growth comfortably offsetting expenditure growth.
- While fiscal 2024 doesn't conclude until September 30, revenue performance in fiscal 2024 has been stronger than expected, which will contribute to the City's general fund balance
- The City's long term liabilities are very low.
- The City's ESG Credit Impact Score is CIS-1, reflecting positive governance
- The City's S issuer profile score is S-1, reflecting positive exposure to demographic trends associated with a young and growing workforce; solid employment and labor force participation trends; a beneficial location within the rapidly growing Atlanta MSA; strong educational attainment rates; and favorable health and safety metrics.
- The City's G issuer profile score is G-1 reflecting strengths in the institutional structure. The score also considers the City's policy credibility, average transparency, and strong management and budgeting practices.

In July 2022 the City received results from a community survey administered by the ETC Institute. The survey was designed to gather resident input and produce feedback on City programs and services. The information collected has been used to improve existing programs and services and give the City a better foundation for long-range planning and investment decisions. Through the survey residents identified the City services that should receive the most emphasis over the next 3-5 years. The top five in order are 1) Flow of traffic and congestion management; 2) Maintenance of City streets; 3) Quality of police services; 4) Enforcement of City codes and ordinances; and 5) Parks and Recreation facilities/programs. As a result, and as you see in the prepared budget, resource allocations are heavily directed into these priority areas.

The State of Georgia requires every local government to adopt a balanced operating budget. This process includes setting the millage rate, advertising and

conducting public hearings, and adhering to Generally Accepted Accounting Principles (GAAP). This recommended budget has been balanced.

**FY 2024-2025
Draft Budget Book
Table of Contents**

FUND/DEPT	FUND/DEPARTMENT NAME	PAGE
GENERAL FUND		
100	GENERAL FUND REVENUE	11
1100	MAYOR & COUNCIL	16
1320	CITY MANAGER	24
1510	FINANCE	33
1530	LEGAL SERVICES	40
1535	INFORMATION TECHNOLOGY	43
1540	HUMAN RESOURCES	52
1565	BUILDING MAINTENANCE	59
2000	COURT SERVICES	68
3200	POLICE	76
3800	911 EMERGENCY FUNDED BY GENERAL FUND	87
4000	PUBLIC WORKS	88
4200	STREETS	96
6100	PARKS & RECREATION	102
7200	BUILDING SERVICES	115
7400	PLANNING & ZONING	121
7500	ECONOMIC DEVELOPMENT	128
8000	DEBT SERVICE	135
9000	RESERVES	137
9100	OPERATING TRANSFERS	139
1010-1055	CAPITAL OUTLAY	141
OTHER FUNDS		
210	ASSET FORFEITURE	143
211	TREASURY EQUITABLE SHARING	145
213	OPIOD SETTLEMENT	147
215	911 EMERGENCY	149
230	AMERICAN RESCUE PLAN ACT	158
275	HOTEL/MOTEL	161
276	IMPACT FEES	163
285	CEMETERY	165
540	SANITATION	168
556	SOUTHERN MUSEUM	172
557	SMITH-GILBERT GARDENS	183
560	STORM WATER	194
565	STREET LIGHTS	201
600	PSIF	203
700	URA	206
760	KDDA	208
780	KDA	212

FY 2025 Proposed Budget Assumptions

Budget Highlights

- Recommended millage rate remains steady at 7.75 mills
- Real, Bond and Personal Property Tax Revenue budgeted at a 5% increase over current year actual
- \$2,099,898 to fund City's reserve account; reserve previously budgeted in City Manager's budget (Working Capital Transfer line item), but now shown in a separate reserve budget (department 9000)
- There is a 3% COLA proposed in the FY 25 budget
- Salary budgets in all departments include budgeting the cost of employees selling sick & vacation time as allowed by City policy, based on historic trends
- FY 25 projected benefit and health care costs decreased by approximately \$23,000 and retirement contributions increased by approximately \$24,000 – both are spread throughout each department
- Increase of overall General fund budget from FY 24 to FY 25 is approximately 9%

Revenue Highlights

- Building Services revenues have continued a recent trend in exceeding all expectations in the current fiscal year or in this case FY 24. This is a strong indicator of the continued redevelopment and growth boom under way in the City of Kennesaw the last several years. Eight (8) months into FY 24 building permit revenues are 190% above projected revenues, architectural plan review services are at 100% of projected revenue along with plumbing, HVAC and grading permits. Electrical permits are at 120% of projected revenue. Annual revenues for these six (6) budget lines were projected to be \$559,100. Actual revenue at eight (8) months into FY 24 is \$1,255,036.
- Other revenue lines such as Business & Occupation tax, alcohol fees – both on premise and retail, recreation program fees, and recreation membership fees all reflect a healthy consumption economy and that both residents and non-residents are participating in our recreation programs in record numbers.
- The State and Local Fiscal Funds (SLFRF), part of the American Rescue Plan, delivered over \$350 billion to state, local and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The SLFRF program provides substantial flexibility for each jurisdiction to meet local needs, including using the funds on government services up to the revenue loss amount, whether that be the standard allowance of \$10,000,000 or the calculated amount. The City of Kennesaw received an allocated amount of approximately \$12.8 million dollars which must be committed by December 2024. Previously approved projects included replacement of police radios, equipment and vehicles, paving of City streets, restoring the historic railroad depot, adding/upgrading crosswalk signals in downtown and installing new scoreboards at Adams Park. The proposed FY 25 budget recommends usage of approximately \$1,405,708 dollars of SLFRF funds for enhancing and improving public safety, providing ADA accessible pathways at SGG and upgrading parks and recreation vehicles and equipment.
- Senior Tax Exemption – The 100% Senior property tax exemption continues to have a significant negative impact on the General Fund. Any resident over 65 years of age is exempt from City of Kennesaw ad valorem property tax for the property on which they reside. This exemption has been in place since 1959 and for FY 25 the total dollar amount not being collected into the General Fund is projected to total \$1,711,454. This is approximately a 11.5% increase over the FY 24 amount of \$1,534,445, a 28% increase over the FY 23 amount of \$1,329,847 and approximately a 56.5% increase over the FY 22 amount of \$1,093,851. This is an approximate 434% increase since 2012 when the amount totaled \$320,576. With the youngest baby boomers (age 59) being born in 1965 and with 10,000 people a day turning 65 years of age, the impact of the 100% senior exemption will continue to grow and have a larger impact on the General Fund. The senior exemption surpassed \$1 million dollars in FY 2022. If present trends continue the total amount of the senior exemption will surpass \$2 million dollars in FY 27.

FY 2025 Proposed Budget Assumptions

Expenditure Highlights

Personnel

Requests for ten (10) new full-time positions and one (1) part-time position were received from the departments. There was one (1) request for a reclassification from PT to FT due to increasing workload and an expansion of job responsibilities.

New Positions that are recommended for funding are listed below. It is being recommended to add five (5) new fulltime positions: Recreation Division Manager in Parks and Recreation to help support the ever growing number of recreation programs and events associated with the new Recreation Center, Public Safety Ambassador and Public Safety Ambassador Supervisor to support public safety while serving as a force multiplier to assist with non-emergency police duties, Deputy Court Clerk to support succession planning and assist with an ever increasing volume of work on current court staff and Accounting Specialist to support an increasing workload in the Finance Department. The total budgeted impact of salary and benefits of new full-time positions for FY 2025 is approximately \$312,000.

It is recommended to re-classify two (2) positions due to change in job responsibilities as shown below. The total budgeted impact for salary and benefits on the General Fund is approximately \$42,000.

Finally, it is recommended to freeze five (5) positions as shown below. Salary and benefits for the four (4) landscape positions will be transferred to Streets to support the outsourcing of landscape maintenance of Depot Park and other downtown landscaped areas.

Position changes/additions:

New Positions:	Freezing of Approved Position:
Parks and Recreation - Recreation Division Manager Court - Deputy Clerk Police - Public Safety Ambassador - Public Safety Ambassador Supervisor Finance - Accounting Specialist	Finance - Utility Billing Support Clerk Public Works - Landscape (3) Maintenance I - Landscape (1) Maintenance III

Department	Reclassification/Org Chart Updates due to change in job responsibilities
Communications	Communications and Engagement Manager to Director of Communications and Engagement
SGG	PT Program Assistant to FT Program and Visitors Services Assistant

FY 2025 Proposed Budget Assumptions

Use of Court Project Fund, Court Services Improvement Fund, State and Local Fiscal Recovery Fund and Stormwater Fund as outlined:

Court Project Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
IT	O365 Mailbox Migration & O365 Support Services	\$18,000
IT	Adobe Pro License Upgrade/Fox IT Software	\$10,000
Court Services Improvement Fund		
<u>Department</u>	<u>Item</u>	<u>Amount</u>
IT	Replacement Computers	\$66,000
Police	Replace/Upgrade Key Box (for officer use in the stairwell)	\$7,600
Police	Four (4) LIDAR Laser Units	\$10,000
Police	Diverse Computing CJIS ACE Audit Program Software	\$12,202
Police	Seven (7) AEDs for Patrol Supervisors	\$15,000
Police	Five (5) 40mm Less Lethal Launchers	\$17,000
State and Local Fiscal Recovery Fund		
Police	Ford Interceptor Utility (1 of 6)	\$90,000
Police	Ford Interceptor Utility (2 of 6)	\$90,000
Police	Ford Interceptor Utility (3 of 6)	\$90,000
Police	Ford Interceptor Utility (4 of 6)	\$90,000
Police	Ford Interceptor Utility (5 of 6)	\$90,000
Police	Ford Interceptor Utility (6 of 6)	\$90,000
Police	2024 Ford Maverick (Public Safety Ambassador Supervisor, includes all upfitting) (1 of 2)	\$32,445
Police	2024 Ford Maverick (Public Safety Ambassador, includes all upfitting) (2 of 2)	\$32,445
Police	Twenty (20) Rifle Suppressors	\$29,500
Parks and Recreation	Toro Workman MDX	\$16,000

FY 2025 Proposed Budget Assumptions

Parks and Recreation	Toro Workman MDX	\$16,000
Parks and Recreation	Ford F250	\$48,000
Parks and Recreation	Ford F250	\$48,000
Parks and Recreation	John Deere Gator	\$16,500
Parks and Recreation	Community Center Tables and Chairs	\$35,000
Parks and Recreation	Gymnastics Equipment	\$36,000
Parks and Recreation	Scoreboards	\$17,000
Parks and Recreation	Trail Bridge Repair	\$46,000
IT	Virtual Server Replacements	\$32,818
SGG	Paved ADA pathways	\$250,000
Facilities	Ford Explorer	\$41,000
Public Works	Isuzu Truck – Right of Way Maintenance	\$77,500
Public Works	Isuzu Truck – Right of Way Maintenance	\$77,500
Public Works	Zero Turn Mower	\$14,000

Stormwater Fund	
Stormwater System at Burrell Facility	\$75,000
Walk Behind Mower with Sulky	\$9,000
AutoCAD Software	\$2,030

- Impact Fees

- **Parks & Recreation Impact Fees:**

New and expanded playground at Adams Park	\$75,000
New and expanded playground at Kennesaw Station	\$75,000
New Chalker Park	\$300,000

FY 2025 Proposed Budget Assumptions

Other Budget Highlights:

- Working Capital Reserve
 - Road Paving \$500,000
- General Fund Grants:
 - CDBG \$300,000 (*100% grant – no match required*)
 - LMIG \$297,500 (*total project cost \$425,000; 30% match of \$127,500 budgeted*)



City of Kennesaw

Budget Comparison Report

Account Number
Fund: 100 - GENERAL FUND
Revenue

100-0000-31-110000-00000	REAL PROP-CUR YEAR
100-0000-31-110100-00000	BOND MILLAGE PROPERTY TAX
100-0000-31-111000-00000	REAL PROP-PUB UTIL-CUR Y
100-0000-31-120000-00000	REAL PROP-PRIOR YEAR
100-0000-31-120100-00000	BOND MILLAGE PROP TAX-PY
100-0000-31-130000-00000	PERS PROP-CUR YEAR
100-0000-31-130500-00000	ALTERNATIVE AD VALOREM TAX
100-0000-31-131000-00000	PERS PROP-MOTOR VEH-CUR
100-0000-31-132000-00000	PERS PROP-MOBILE HM-CUR
100-0000-31-134000-00000	INTANGIBLE
100-0000-31-139000-00000	TITLE AD VALOREM TAX
100-0000-31-140000-00000	PERS PROP-PRIOR YEAR
100-0000-31-150000-00000	PROPERTY NOT ON DIGEST
100-0000-31-150100-00000	PROPERT TAX NOD BOND
100-0000-31-160000-00000	REAL ESTATE TRANSFER
100-0000-31-171000-00000	FRANCHISE TAX-GA POWER
100-0000-31-171100-00000	FRANCHISE TAX-COBB EMC
100-0000-31-173000-00000	FRANCHISE TAX-GAS
100-0000-31-175000-00000	FRANCHISE TAX-TELV CABLE
100-0000-31-176000-00000	FRANCHISE TAX-TELEPHONE
100-0000-31-178000-00000	FRANCHISE TAX-VIDEO
100-0000-31-420000-00000	BEER/WINE ALCOHOL BEVERAGE EXCISE
100-0000-31-425000-00000	DISTILLED SPIRIT BEVERAGE EXCISE
100-0000-31-430000-00000	MIXED DRINK EXCISE
100-0000-31-610000-00000	BUSINESS & OCCUPATION
100-0000-31-620000-00000	INSURANCE PREMIUM TAX
100-0000-31-630000-00000	FINANCIAL INSTITUTIONS
100-0000-31-910000-00000	PEN & INT-GENERAL PROP
100-0000-31-940000-00000	PEN & INT-BUSINESS
100-0000-31-950000-00000	PEN & INT-FIFA

Total TAXES:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
10,893,602	12,489,719	1,596,117	14.65%
2,692,334	3,083,816	391,482	14.54%
149,188	150,000	812	0.54%
42,000	15,000	(27,000)	-64.29%
15,000	7,500	(7,500)	-50.00%
1,159,936	1,227,300	67,364	5.81%
14,000	14,000	0	0.00%
62,969	50,000	(12,969)	-20.60%
13,078	11,000	(2,078)	-15.89%
208,000	144,000	(64,000)	-30.77%
1,500,000	1,250,000	(250,000)	-16.67%
15,000	7,500	(7,500)	-50.00%
100	100	0	0.00%
50	50	0	0.00%
115,000	85,000	(30,000)	-26.09%
680,000	770,000	90,000	13.24%
580,000	575,000	(5,000)	-0.86%
250,000	250,000	0	0.00%
250,000	200,000	(50,000)	-20.00%
42,000	45,000	3,000	7.14%
45,000	35,000	(10,000)	-22.22%
318,756	281,000	(37,756)	-11.84%
27,894	30,000	2,106	7.5%
111,008	115,000	3,992	3.60%
1,510,000	1,700,000	190,000	12.58%
2,700,000	2,900,000	200,000	7.41%
94,000	100,000	6,000	6.38%
25,000	30,000	5,000	20.00%
25,000	20,000	(5,000)	-20.00%
1,800	1,800	0	0.00%
23,540,715	25,587,785	2,047,070	8.7%

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-32-111000-00000	BEER ON PREMISE CONSUMPTION	22,550	23,000	450	2.00%
100-0000-32-111100-00000	SUNDAY SALES	27,800	28,000	200	0.72%
100-0000-32-111500-00000	BEER RETAIL SALES	6,900	7,000	100	1.45%
100-0000-32-112000-00000	WINE ON PREMISES CONSUMP	21,450	20,000	(1,450)	-6.76%
100-0000-32-112500-00000	WINE RETAIL SALES	6,600	6,600	0	0.00%
100-0000-32-113000-00000	LIQUOR ON PREMISES CONSUMP	72,000	72,000	0	0.00%
100-0000-32-113500-00000	LIQUOR RETAIL SALES	8,000	8,000	0	0.00%
100-0000-32-115500-00000	BREWERY	3,000	1,000	(2,000)	-66.67%
100-0000-32-116000-00000	WINERY	2,000	1,000	(1,000)	-50.00%
100-0000-32-118000-00000	DISTILLERY	2,000	1,000	(1,000)	-50.00%
100-0000-32-150000-00000	ENTERTAINMENT	650	100	(550)	-84.61538
100-0000-32-190000-00000	OTHER (REGULATORY FEES)	2,450	1,050	(1,400)	-57.14286
100-0000-32-220100-00000	BUILDING PERMITS	330,000	600,000	270,000	81.82%
100-0000-32-220200-00000	INSPECTION FEES	4,000	8,000	4,000	100.00%
100-0000-32-220400-00000	NPDES EROSION PERMITS	1,700	1,700	0	0.00%
100-0000-32-220500-00000	TECHNOLOGY FEE	20,000	20,000	0	0.00%
100-0000-32-220600-00000	ARCHITECTURAL PLAN REVIEW SERVICES	165,000	165,000	0	0.00%
100-0000-32-221000-00000	ZONING & LAND USE	4,800	4,800	0	0.00%
100-0000-32-221100-00000	ELECTRICAL PERMITS	27,500	35,000	7,500	27.27%
100-0000-32-221200-00000	PLUMBING PERMITS	12,200	15,000	2,800	22.95%
100-0000-32-221300-00000	HVAC PERMITS	22,000	22,000	0	0.00%
100-0000-32-221400-00000	GRADING PERMITS	2,400	5,000	2,600	108.33%
100-0000-32-221500-00000	OCCUPANCY PERMITS	3,900	3,900	0	0.00%
100-0000-32-221600-00000	DRIVEWAY PERMITS	350	350	0	0.00%
100-0000-32-221700-00000	FENCING PERMITS	2,200	2,200	0	0.00%
100-0000-32-221800-00000	TREE PERMITS	5,000	5,000	0	0.00%
100-0000-32-221900-00000	UTILITY PERMITS	18,000	12,000	(6,000)	-33.33%
100-0000-32-222100-00000	MOBILE HOME MOVING	300	300	0	0.00%
100-0000-32-223000-00000	SIGN	3,500	3,500	0	0.00%
100-0000-32-292100-00000	DEMOLITION PERMITS	1,500	1,500	0	0.00%
Total LICENSES AND PERMITS:		799,750	1,074,000	274,250	34.29%
100-0000-33-705000-00000	COBB CO.--489 PAYMENT	855,000	1,003,028	148,028	17.31%
100-0000-33-706000-00000	COBB CO--CDBG GRANT	300,000	300,000	0	0.00%
100-0000-33-709000-00000	LMIG REVENUE	297,500	300,000	2,500	0.84%
100-0000-33-800000-00000	LOCAL GRANT	50,693	0	(50,693)	-100.00%
Total INTERGOVERNMENTAL:		1,503,193	1,603,028	99,835	6.64%

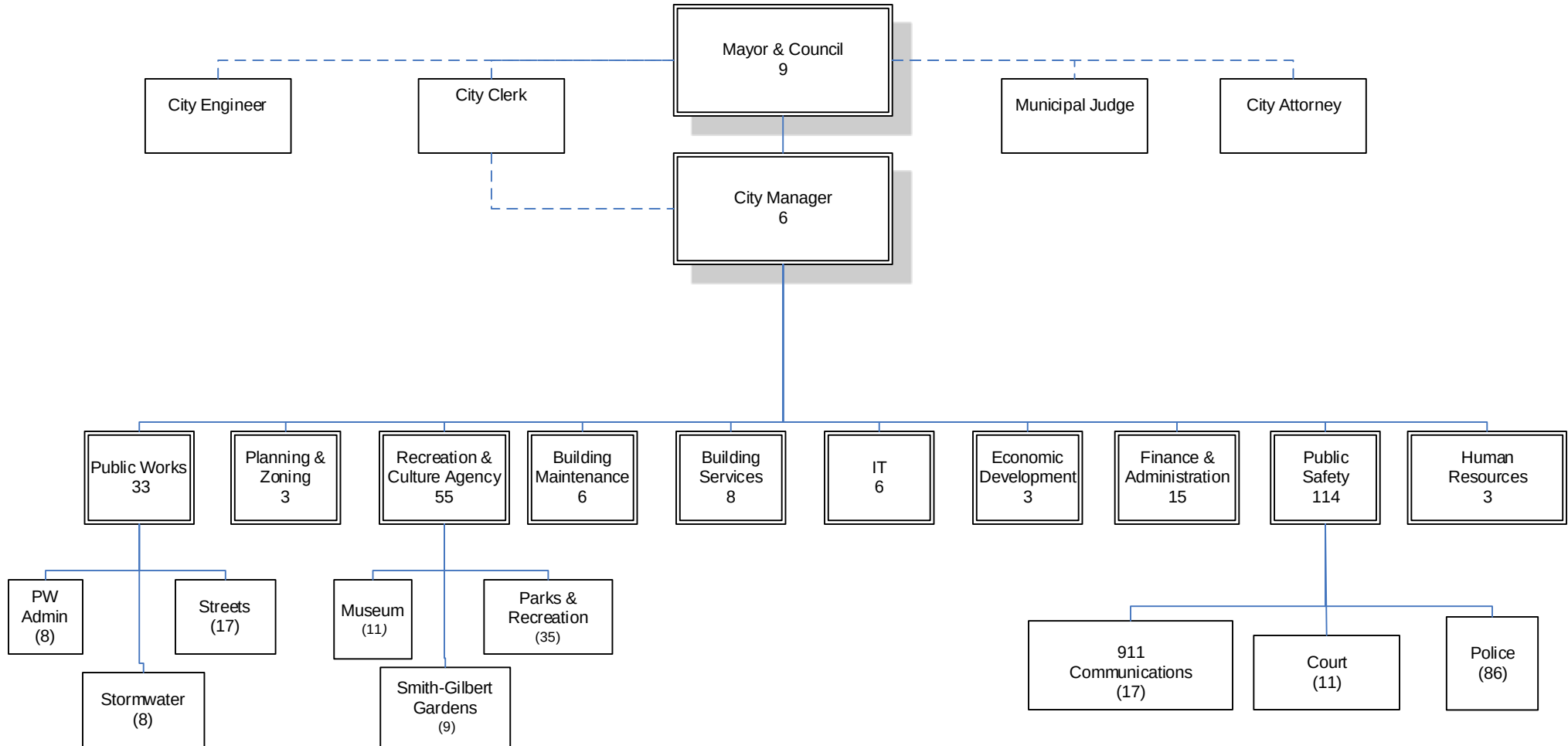
		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-34-133000-00000	ENGINEER/PLAN REVIEW FEES	6,500	6,500	0	0.00%
100-0000-34-134000-00000	ARBORIST REVIEW FEES	3,000	3,000	0	0.00%
100-0000-34-139000-00000	BUSINESS DEVELOPMENT EVENT FEES	3,000	3,000	0	0.00%
100-0000-34-191000-00000	OTHER-ELECTION QUAL FEE	1,296	1,296	0	0.00%
100-0000-34-212000-00000	SPEC POL SVC-ACCIDENT REP	34,000	30,000	(4,000)	-11.76%
100-0000-34-231000-00000	DET & COR SVC-FINGERPRINT	100	100	0	0.00%
100-0000-34-290000-00000	OTHER (PUBLIC SAFETY)	12,000	8,000	(4,000)	-33.33%
100-0000-34-315000-00000	CHARGEPOINT REVENUE	1,000	2,000	1,000	100.00%
100-0000-34-736000-00000	RENTAL	9,600	9,600	0	0.00%
100-0000-34-750000-00000	PROGRAM FEES	215,000	300,000	85,000	39.53%
100-0000-34-751000-00000	CONCESSION	1,600	1,600	0	0.00%
100-0000-34-751500-00000	CAMP FEES-SPORTS, SUMMER, SCHOOL BREAKS	232,000	222,000	(10,000)	-4.31%
100-0000-34-752500-00000	ACTIVITY USER FEES	6,000	6,000	0	0.00%
100-0000-34-754000-00000	MEMBERSHIP FEES	62,400	75,000	12,600	20.19%
100-0000-34-754500-00000	BASEBALL USER FEES	30,000	15,000	(15,000)	-50.00%
100-0000-34-756500-00000	YOUTH ATHLETICS FEES	62,100	76,000	13,900	22.38%
100-0000-34-757500-00000	ADULT ATHLETICS-PROGRAM FEES	9,600	12,000	2,400	25.00%
100-0000-34-770000-00000	SPLASH PAD USER FEES	26,000	26,000	0	0.00%
100-0000-34-790000-00000	EVENT INCOME	185,000	203,844	18,844	10.19%
100-0000-34-792000-00000	GRAND PRIX SERIES	40,000	75,000	35,000	87.50%
100-0000-34-930000-00000	BAD CHECK FEES	500	500	0	0.00%
	Total CHARGES FOR SERVICES:	940,696	1,076,440	135,744	14.43%
100-0000-35-117000-00000	COURT-MUNICIPAL	550,000	710,000	160,000	29.09%
100-0000-35-191000-00000	CT. SERVICES IMPROV FUND	160,000	160,000	0	0.00%
100-0000-35-191500-00000	COURT PROJECT FUND	65,000	65,000	0	0.00%
	Total FINES AND FORFEITURES:	775,000	935,000	160,000	20.65%
100-0000-36-100000-00000	INTEREST REVENUES	545,000	545,000	0	0.00%
	Total INVESTMENT INCOME:	545,000	545,000	0	0.00%
100-0000-38-100200-00000	COMMUNITY CTR RENTAL	65,000	75,000	10,000	15.38%
100-0000-38-100400-00000	MISC PARK REC RENT/PAVILION	38,300	38,300	0	0.00%
100-0000-38-100500-00000	WATER TKN CELL TOWER RENT	39,552	40,739	1,187	3.00%
100-0000-38-100700-00000	RECREATION CENTER RENTALS	60,000	65,000	5,000	8.33%
100-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	11,000	10,000	(1,000)	-9.09%
100-0000-38-920000-00000	INSURANCE RECOVERIES	10,000	5,000	(5,000)	-50.00%
100-0000-38-941500-00000	KDA SUPPORT FOR ED STAFF	10,000	10,000	0	0.00%
	Total MISCELLANEOUS:	233,852	244,039	10,187	4.36%

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-39-110000-00000	TRANSFER IN - KDA	70,000	70,000	0	0.00%
100-0000-39-110500-00000	TRANSFER IN/OUT - CSIF	291,900	127,802	(164,098)	-56.21%
100-0000-39-110600-00000	TRANSFER IN - CPF	59,230	28,000	(31,230)	-52.73%
100-0000-39-112000-00000	TRANSFER IN-SANITATION FD	350,000	0	(350,000)	-100.00%
100-0000-39-112100-00000	TRANSFER IN - STORM WATER FUND	380,000	293,830	(86,170)	-22.68%
100-0000-39-210000-00000	SALE OF CAPITAL ASSETS	10,000	10,000	0	0.00%
100-0000-39-230000-00000	SALE OF SCRAP METAL	100	100	0	0.00%
100-0000-39-400000-00000	USE OF PY RESERVES	0	500,000	500,000	0.00%
Total OTHER FINANCING SOURCES:		1,161,230	1,029,732	(131,498)	-11.32%
Total Revenue:		29,499,436	32,095,024	2,595,588	8.80%
Total Fund: 100 - GENERAL FUND:		29,499,436	32,095,024	2,595,588	8.80%
Report Total:		29,499,436	32,095,024	2,595,588	8.80%

City of Kennesaw

Organization Chart- City Wide - 261

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Mayor & Council

The Mayor is the City's Chief Executive Officer and is responsible for the efficient and orderly administration of City affairs. He presides over all meetings of the City Council but votes only in the case of a tie and has veto power. The Mayor also executes contracts, deeds, and other official documents as authorized by the City Council. City Council members are elected "at large" and serve as liaisons to city departments as assigned by the Mayor. One Council member serves as Mayor Pro-Tem, determined by a vote of all five members. The Mayor Pro-Tem assumes all the duties and powers of the Mayor in his/her absence. The City Council executes all rights and powers granted the city through its city charter under the self-governing provisions of the Constitution and laws of the State of Georgia. The duties of the City Council include approving all city expenditures, setting the millage rate for property taxes, approving the city's budget, passing ordinances, establishing policies and procedures, and hearing all rezoning and annexation requests.

Operating Budget Comments

Fiscal Year 2024 Budget: \$522,391

Fiscal Year 2025 Budget: \$483,562

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$2,100 in travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of \$2,600 in Professional Development due to higher registration fees for conferences and training
- A decrease of \$65,000 in Election Expense due to one-time General Election costs in FY 24

Position Summary

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 9

Fiscal Year 2025 Total Authorized Positions: 9

Fiscal Year 2025 Total Funded Positions: 9



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-1100-51-110000-00000	REGULAR EMPLOYEES
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT
100-1100-51-210000-00000	GROUP INSURANCE
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-1100-51-270000-00000	WORKER'S COMPENSATION
100-1100-52-224000-00000	OTHER MAINTENANCE
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN
100-1100-52-325000-00000	POSTAGE
100-1100-52-340000-00000	PRINTING & BINDING
100-1100-52-350000-00000	TRAVEL
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSH
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-1100-52-363000-00000	MEETING EXPENSES
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-1100-52-393000-00000	ELECTION EXPENSE
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANI
100-1100-52-530000-00000	YOUTH COUNCIL
100-1100-52-620000-00000	AWARDS
100-1100-53-111000-00000	OFFICE SUPPLIES
100-1100-53-111100-00000	COPY PAPER
100-1100-53-117100-00000	GENERAL CLOTHING
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY
100-1100-53-140000-00000	BOOKS & PERIODICALS
100-1100-53-160000-00000	SMALL EQUIPMENT
100-1100-53-180000-00000	MISCELLANEOUS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
223,700.00	240,000.00	16,300.00	7.29%
400.00	350.00	-50.00	-12.50%
29,373.00	29,373.00	0.00	0.00%
17,150.00	18,500.00	1,350.00	7.87%
44,407.00	45,134.00	727.00	1.64%
554.00	650.00	96.00	17.33%
3,000.00	3,000.00	0.00	0.00%
20,777.00	23,685.00	2,908.00	14.00%
400.00	400.00	0.00	0.00%
500.00	500.00	0.00	0.00%
15,900.00	18,000.00	2,100.00	13.21%
16,250.00	16,250.00	0.00	0.00%
730.00	720.00	-10.00	-1.37%
9,700.00	9,850.00	150.00	1.55%
15,050.00	17,650.00	2,600.00	17.28%
70,000.00	5,000.00	-65,000.00	-92.86%
500.00	500.00	0.00	0.00%
6,150.00	6,150.00	0.00	0.00%
1,950.00	1,950.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
100.00	100.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00%
Total Expense:		522,391.00	483,562.00	-38,829.00	-7.43%
Total Fund: 100 - GENERAL FUND:		522,391.00	483,562.00	-38,829.00	-7.43%
Report Total:		522,391.00	483,562.00	-38,829.00	-7.43%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1100-51-110000-00000	REGULAR EMPLOYEES	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT	350.00	350.00	0.00	0.00	350.00	100.00 %
100-1100-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00	29,373.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	29,373.00	29,373.00			
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	18,500.00	18,500.00	0.00	0.00	18,500.00	100.00 %
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS	45,134.00	45,134.00	0.00	0.00	45,134.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	749.00			
GMEBS PENSION		0.00	0.00	44,385.00			
100-1100-51-270000-00000	WORKER'S COMPENSATION	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	650.00			
100-1100-52-224000-00000	OTHER MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
State Records Center - off-site records storage		1.00	3,000.00	3,000.00			
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN	23,685.00	23,685.00	0.00	0.00	23,685.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	23,685.00			
100-1100-52-325000-00000	POSTAGE	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	400.00	400.00			
100-1100-52-340000-00000	PRINTING & BINDING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing & Binding		1.00	500.00	500.00			
100-1100-52-350000-00000	TRAVEL	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel		1.00	18,000.00	18,000.00			
Budget Notes							
Subject		Description					
Clerk Travel		\$1,000 per CC & DC = \$2,000					
Cobb Chamber Fly-In - Mayor		\$2,500					

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
M&C Travel	\$2,165 per EO GMA Annual Conference - \$1,750 Cities United Summit - \$1,200 GMA Spring Training - \$1,200 GMA Fall Training - \$1,200						
Newly Elected Training (1 Elected Official)	Updated EO travel/training since out of date and new EOs are interested in training opportunities. Amount is enough for approx. two conferences as listed above and is on average with what is budgeted by similar municipalities. \$500.00 per EO						
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	16,250.00	16,250.00	0.00	0.00	16,250.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Organizational Membership	1.00	16,250.00	16,250.00				
Budget Notes							
Subject	Description						
CMA Dues	\$500 - billed annually						
Cobb Chamber Dues	\$1,250 (\$2,500 is split 50/50 with CM office)						
Cobb Travel and Tourism	\$2,500 (\$5,000 split 50/50 with CM office)						
GMA Dues	\$12,000 - (2022 dues were \$11,374.04 + 5% escalator for this year)						
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS	720.00	720.00	0.00	0.00	720.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Professional Memberships	1.00	720.00	720.00				
Budget Notes							
Subject	Description						
Costco	\$180.00 - annually						
GMCA Dues	Deputy City Clerk: \$85.00 City Clerk: \$115.00						
IIMC Dues	Deputy City Clerk: \$125.00 City Clerk: \$215.00						
100-1100-52-363000-00000	MEETING EXPENSES	9,850.00	9,850.00	0.00	0.00	9,850.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Meeting Expenses	1.00	9,850.00	9,850.00				
Budget Notes							
Subject	Description						
CMA Meetings	\$2,350 - hosting \$150 - gifts						
M&C Retreat	\$3,000 - UGA Carl Vinson Facilitator \$500 - food/drinks						
Mayor's Business Meetings	\$1,000						
Meeting Supplies	\$1,500						
State of the City	\$1,200 - Mayor's guests						
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT	17,650.00	17,650.00	0.00	0.00	17,650.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Professional Development	1.00	17,650.00	17,650.00				
Budget Notes							
Subject	Description						
Clerk Training Classes	\$2,200 (bi-annual conferences + regional trainings)						

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
M&C Training Classes	\$2,500 per EO = \$15,000 GMA Conference + classes -\$1,000 Cities United Summit - \$1,000 Spring Training - \$500 Fall Training - \$500						
Newly Elected Training (Possible for 3 EO)	Update to training costs for new EOs. In line with what is budgeted by similar municipalities. \$450 per EO = \$1,350						
100-1100-52-393000-00000	ELECTION EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Election Expense-in the event of special election		1.00	5,000.00	5,000.00			
Budget Notes							
Subject		Description					
Cobb Elections Quote		\$65,718.23 (historically, invoice has been approximately \$4,000 higher than quote).					
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	500.00	500.00			
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANIZ	6,150.00	6,150.00	0.00	0.00	6,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Support for Community Organizations		1.00	6,150.00	6,150.00			
Budget Notes							
Subject		Description					
Chamber Dinner		\$500 for Mayor and Guest					
City Events		\$800 per EO = \$4,800 (SGG, Museum, KBA, and Chamber)					
Miscellaneous		\$850 for invitations to events re: Mayor					
100-1100-52-530000-00000	YOUTH COUNCIL	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Youth Council		1.00	1,950.00	1,950.00			
100-1100-52-620000-00000	AWARDS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Awards		1.00	2,000.00	2,000.00			
Budget Notes							
Subject		Description					
Awards		Pins / Lillie Glass awards / plaques					
100-1100-53-111000-00000	OFFICE SUPPLIES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	2,500.00	2,500.00			
100-1100-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	600.00	600.00			
100-1100-53-117100-00000	GENERAL CLOTHING	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %

Budget Report

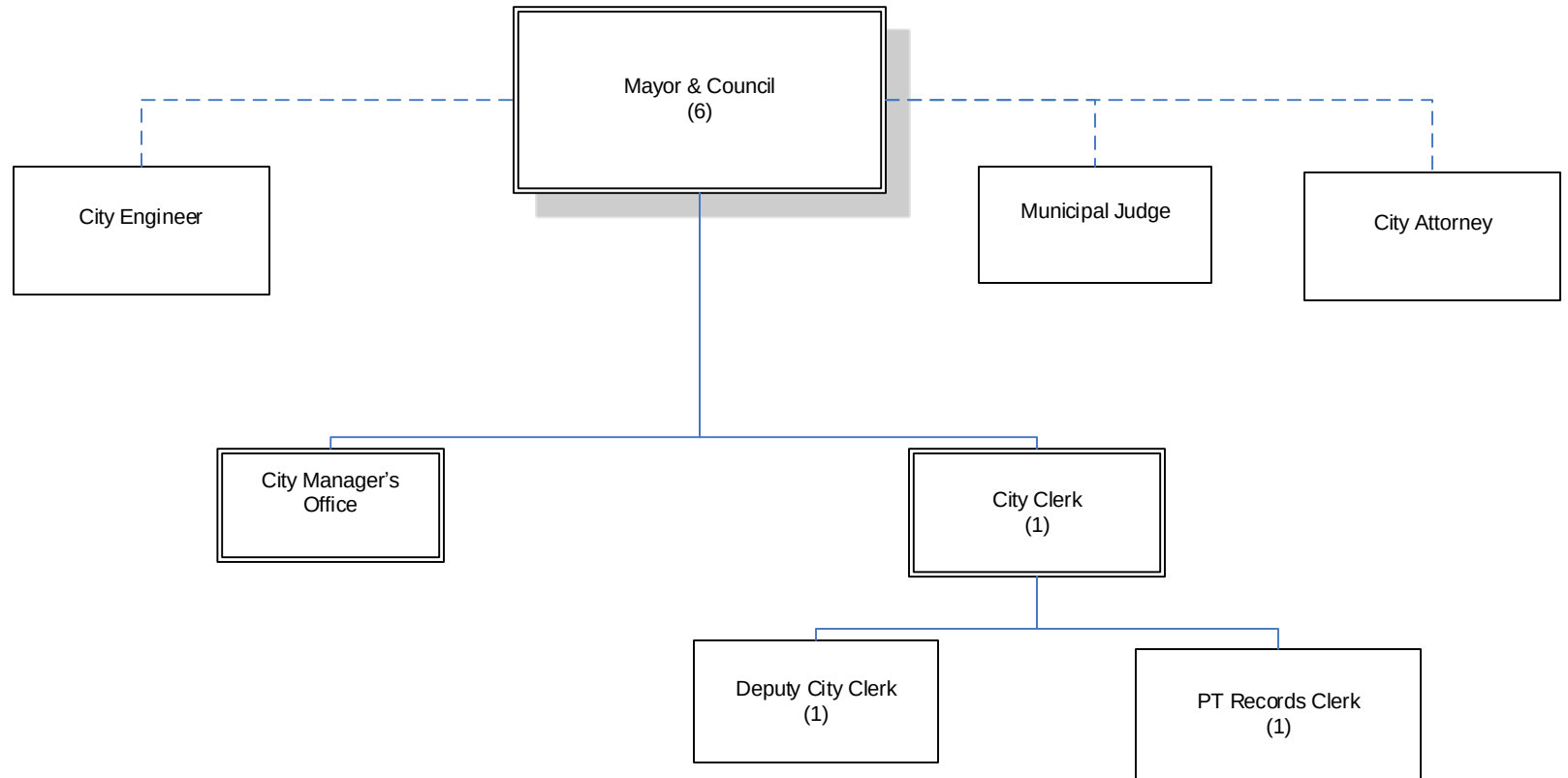
For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
General Clothing				1.00	1,200.00	1,200.00			
Budget Notes									
Subject		Description							
Clothing		\$200 per EO							
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY			1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Other Material & Supply				1.00	1,500.00	1,500.00			
Budget Notes									
Subject		Description							
Supplies		Headshots / business cards / name tags / name plates / mats / frames / etc.							
100-1100-53-140000-00000	BOOKS & PERIODICALS			100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Books & Periodicals				1.00	100.00	100.00			
100-1100-53-160000-00000	SMALL EQUIPMENT			2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Small Equipment				1.00	2,000.00	2,000.00			
100-1100-53-180000-00000	MISCELLANEOUS			1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Miscellaneous				1.00	1,000.00	1,000.00			
100-1100-55-105000-00000	CONTINGENCY			35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Contingency				1.00	35,000.00	35,000.00			
Expense Total:				483,562.00	483,562.00	0.00	0.00	483,562.00	100.00%
Fund: 100 - GENERAL FUND Total:				483,562.00	483,562.00	0.00	0.00	483,562.00	100.00%
Report Total:				483,562.00	483,562.00	0.00	0.00	483,562.00	100.00%

Mayor & Council Organization

Authorizations - 9

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the City. Responsible for directing the day-to-day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media.

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

Goals & Objectives

- Implementing the City's strategic plan: The City's new three-year Strategic Plan (adopted in December 2021) includes five strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Departmental goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects is a top priority for the City Manager's office. SPLOST provides funding for much needed transportation and capital improvement projects and allows the City to implement these projects quicker than if they had to be planned to use only General Fund dollars. Projects from the 2011 SPLOST have been completed except for Cherokee Street which will be bid in winter 2024. Projects from the 2016 SPLOST have been completed except for Ben King Road improvements, the Sardis Street overpass, and resurfacing of various streets and sidewalks. With the passage of the 2022 SPLOST, the City Manager's office has begun to focus on planning and development of the approved projects such as a new public safety facility and the completion of the Piedmont Bank Amphitheater at Depot Park.
- Effective budget development: Budget development continues to be a priority for the City Manager's office. It is our goal annually to develop a fiscally responsible budget while effectively managing the City's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the

City Manager's office evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to the cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

- Employee recruitment and retention: The City Manager's office is taking a multi-pronged approach to keep current employees and attract the next generation of public sector workers. First, the City implemented the recommendations of a salary and benefits study which resulted in roughly \$500,000 in pay increases for nearly 160 employees. Second, the Communications & Engagement office launched the "Team Kennesaw" initiative that promotes team building and employee appreciation events throughout the year. Lastly, professional development costs have increased to support growth and succession planning efforts. Internship rates have also increased to attract new employees.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 3-year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2024 Budget: \$915,654

Fiscal Year 2025 Budget: \$980,412

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$8,000 in Marketing to accommodate more employee engagement events
- Increases in Organizational Memberships and Professional Memberships for higher annual membership dues
- Increases in Meeting Expenses, Office Supplies, Operating Material/Supplies, and Flowers to reflect actual usage

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1320-51-110000-00000](#) REGULAR EMPLOYEES
[100-1320-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1320-51-210000-00000](#) GROUP INSURANCE
[100-1320-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1320-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1320-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1320-51-250000-00000](#) TUITION REIMBURSEMENTS
[100-1320-51-270000-00000](#) WORKER'S COMPENSATION
[100-1320-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1320-52-325000-00000](#) POSTAGE
[100-1320-52-332000-00000](#) MARKETING
[100-1320-52-340000-00000](#) PRINTING & BINDING
[100-1320-52-350000-00000](#) TRAVEL
[100-1320-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-1320-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1320-52-363000-00000](#) MEETING EXPENSES
[100-1320-52-364000-00000](#) SUBSCRIPTIONS
[100-1320-52-370000-00000](#) EDUCATION & TRAINING
[100-1320-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-1320-52-395000-00000](#) AUTO ALLOWANCE
[100-1320-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-1320-53-111000-00000](#) OFFICE SUPPLIES
[100-1320-53-111100-00000](#) COPY PAPER
[100-1320-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-1320-53-119200-00000](#) SIGNAGE
[100-1320-53-140000-00000](#) BOOKS & PERIODICALS
[100-1320-53-171000-00000](#) FLOWERS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
551,000.00	600,500.00	49,500.00	8.98%
950.00	1,200.00	250.00	26.32%
95,905.00	95,905.00	0.00	0.00%
750.00	1,000.00	250.00	33.33%
42,500.00	46,100.00	3,600.00	8.47%
73,908.00	73,264.00	-644.00	-0.87%
15,000.00	15,000.00	0.00	0.00%
904.00	1,060.00	156.00	17.26%
7,822.00	8,918.00	1,096.00	14.01%
525.00	525.00	0.00	0.00%
70,000.00	78,000.00	8,000.00	11.43%
1,400.00	1,400.00	0.00	0.00%
9,850.00	9,850.00	0.00	0.00%
7,250.00	7,925.00	675.00	9.31%
3,500.00	3,925.00	425.00	12.14%
10,800.00	11,600.00	800.00	7.41%
490.00	490.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
7,400.00	7,400.00	0.00	0.00%
6,000.00	6,000.00	0.00	0.00%
1,800.00	1,800.00	0.00	0.00%
800.00	1,000.00	200.00	25.00%
300.00	300.00	0.00	0.00%
700.00	1,050.00	350.00	50.00%
3,000.00	3,000.00	0.00	0.00%
100.00	100.00	0.00	0.00%
500.00	600.00	100.00	20.00%
915,654.00	980,412.00	64,758.00	7.07%
915,654.00	980,412.00	64,758.00	7.07%
915,654.00	980,412.00	64,758.00	7.07%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1320-51-110000-00000	REGULAR EMPLOYEES	600,500.00	600,500.00	0.00	0.00	600,500.00	100.00 %
100-1320-51-145000-00000	HOLIDAY BONUS PAYMENT	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-1320-51-210000-00000	GROUP INSURANCE	95,905.00	95,905.00	0.00	0.00	95,905.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	95,905.00	95,905.00			
100-1320-51-211400-00000	HSA EMPLOYERS SHARE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-1320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	46,100.00	46,100.00	0.00	0.00	46,100.00	100.00 %
100-1320-51-240000-00000	RETIREMENT CONTRIBUTIONS	73,264.00	73,264.00	0.00	0.00	73,264.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Deferred Comp.		0.00	0.00	17,783.00			
GMEBS PENSION		0.00	0.00	55,481.00			
100-1320-51-250000-00000	TUITION REIMBURSMENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TUITION REIMB		1.00	15,000.00	15,000.00			
100-1320-51-270000-00000	WORKER'S COMPENSATION	1,060.00	1,060.00	0.00	0.00	1,060.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,060.00			
100-1320-52-310000-00000	INS, OTHER THAN EMP BEN	8,918.00	8,918.00	0.00	0.00	8,918.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	8,918.00			
100-1320-52-325000-00000	POSTAGE	525.00	525.00	0.00	0.00	525.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM OFFICE STANDARD POSTAGE		1.00	300.00	300.00			
US MAIL PRESORT/BULK PERMIT		1.00	225.00	225.00			
100-1320-52-332000-00000	MARKETING	78,000.00	78,000.00	0.00	0.00	78,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY MARKETING		1.00	39,000.00	39,000.00			
CONSTANT CONTACT		1.00	3,300.00	3,300.00			
DIGITAL PAFR		1.00	5,000.00	5,000.00			
EMPLOYEE ENGAGEMENT		1.00	8,000.00	8,000.00			
MEDIA TRACKING		1.00	5,000.00	5,000.00			
PROMOTIONAL ADS		1.00	1,000.00	1,000.00			
SOCIAL MEDIA HUB/TRACKING		1.00	3,000.00	3,000.00			
VIDEO/PHOTO EQUIPMENT		1.00	4,500.00	4,500.00			
WEBSITE ENHANCEMENTS		1.00	8,000.00	8,000.00			
WEBSITE MAINTENANCE		1.00	1,200.00	1,200.00			
100-1320-52-340000-00000	PRINTING & BINDING	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original	Current	Period	Fiscal	Variance	Percent
				Total Budget	Total Budget	Activity	Activity	Favorable	Remaining
								(Unfavorable)	
Budget Detail									
Description				Units	Price	Amount			
MARKETING BROCHURES				1.00	600.00	600.00			
PRINTING OF PAFR				1.00	800.00	800.00			
100-1320-52-350000-00000	TRAVEL		9,850.00	9,850.00	0.00	0.00	9,850.00	100.00	%
Budget Detail									
Description				Units	Price	Amount			
BG & DMS GA COMMUNICATORS CONF TRAVEL				1.00	1,200.00	1,200.00			
BG 3CMA CONFERENCE TRAVEL				1.00	1,500.00	1,500.00			
JD & MH ICMA HOTEL, MEALS				1.00	2,000.00	2,000.00			
JD FUEL STATE CONFERENCE TRAVEL				1.00	200.00	200.00			
JD GCCMA FALL/SPRING HOTEL, MEALS				1.00	1,000.00	1,000.00			
JD GMA CONFERENCE TRAVEL				1.00	1,500.00	1,500.00			
JF GCCMA FALL/SPRING HOTEL, MEAL				1.00	1,000.00	1,000.00			
MH GCCMA FALL/SPRING HOTEL, MEALS				1.00	1,000.00	1,000.00			
MISC DEPARTMENT TRAVEL				1.00	450.00	450.00			
100-1320-52-361000-00000	ORGANIZATIONAL MEMBERSHIP		7,925.00	7,925.00	0.00	0.00	7,925.00	100.00	%
Budget Detail									
Description				Units	Price	Amount			
BG CIVITAN				1.00	600.00	600.00			
BG HONORARY COMMAND ALUMNI				1.00	75.00	75.00			
BG LEADERSHIP COBB ALUMNI				1.00	75.00	75.00			
COBB CHAMBER MEMBERSHIP DUES				1.00	3,000.00	3,000.00			
COBB TRAVEL/TOURISM DUES				1.00	3,000.00	3,000.00			
JD LEADERSHIP COBB ALUMNI				1.00	75.00	75.00			
KBA MEMBERSHIP - ANNUAL RENEWAL				1.00	100.00	100.00			
MH HONORARY COMMAND ALUMNI				1.00	75.00	75.00			
MH LEADERSHIP COBB ALUMNI				1.00	75.00	75.00			
SISTER CITIES MEMBERSHIP DUES				1.00	850.00	850.00			
100-1320-52-362000-00000	PROFESSIONAL MEMBERSHIPS		3,925.00	3,925.00	0.00	0.00	3,925.00	100.00	%
Budget Detail									
Description				Units	Price	Amount			
BG 3CMA DUES				1.00	400.00	400.00			
JD GCCMA DUES				1.00	275.00	275.00			
JD ICMA DUES				1.00	1,300.00	1,300.00			
JF GCCMA DUES				1.00	275.00	275.00			
JF ICMA DUES				1.00	200.00	200.00			
MH GCCMA DUES				1.00	275.00	275.00			
MH ICMA DUES				1.00	1,200.00	1,200.00			
100-1320-52-363000-00000	MEETING EXPENSES		11,600.00	11,600.00	0.00	0.00	11,600.00	100.00	%
Budget Detail									
Description				Units	Price	Amount			
ANNUAL CITY/COUNTY MANAGER LUNCHEON				1.00	500.00	500.00			
ARMAC LUNCHEON				1.00	800.00	800.00			
CHAMBER MEETINGS				1.00	1,070.00	1,070.00			
ENGAGEMENT EVENT				1.00	500.00	500.00			
GOV 101 CITIZENS ACADEMY				1.00	1,000.00	1,000.00			
KBA MONTHLY JD, MH, BG				1.00	520.00	520.00			
MISC MEETINGS/EVENTS				1.00	210.00	210.00			
STATE OF THE CITY				1.00	7,000.00	7,000.00			
100-1320-52-364000-00000	SUBSCRIPTIONS		490.00	490.00	0.00	0.00	490.00	100.00	%
Budget Detail									
Description				Units	Price	Amount			
ANNUAL FEE - DEPT COSTCO VISAS				1.00	50.00	50.00			
ANNUAL FEE - DEPT CREDIT CARDS				1.00	40.00	40.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DIGITAL SUBSCRIPTION (MDJ & AJC)		1.00	400.00	400.00			
100-1320-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL DEPT TRAINING		1.00	500.00	500.00			
PR EDUCATION TRAINING		1.00	2,000.00	2,000.00			
100-1320-52-371000-00000	PROFESSIONAL DEVELOPMENT	7,400.00	7,400.00	0.00	0.00	7,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BG 3CMA CONF REGISTRATION		1.00	800.00	800.00			
GA COMMUNICATORS CONF REGISTRATION		1.00	1,200.00	1,200.00			
JD GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
JD GMA CONF REGISTRATION		1.00	800.00	800.00			
JD ICMA CONF REGISTRATION		1.00	800.00	800.00			
JF GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
MH GCCMA FALL/SPRING CONF REGISTRATION		1.00	1,000.00	1,000.00			
MH ICMA CONF REGISTRATION		1.00	800.00	800.00			
100-1320-52-395000-00000	AUTO ALLOWANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM AUTO ALLOWANCE		1.00	6,000.00	6,000.00			
100-1320-52-610000-00000	EMPLOYEE TEAM BUILDING	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM BIRTHDAY CARDS		1.00	300.00	300.00			
CM CARDS FOR NEW HIRES		1.00	300.00	300.00			
DEPT HEAD PLANNING RETREAT		1.00	1,200.00	1,200.00			
100-1320-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL DEPT SUPPLIES - STOCK		1.00	1,000.00	1,000.00			
100-1320-53-111100-00000	COPY PAPER	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CM OFFICE COPY PAPER		1.00	300.00	300.00			
100-1320-53-118000-00000	OPERATING MATERIALS/SUPP	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL ZOOM SUBSCRIPTION		1.00	350.00	350.00			
MARQUEE SITE LEASE GDOT		1.00	100.00	100.00			
MISC DEPT SUPPLIES		1.00	300.00	300.00			
WATER - CM OFFICE MEETINGS		1.00	300.00	300.00			
100-1320-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SIGNAGE		1.00	3,000.00	3,000.00			
100-1320-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEPARTMENT REFERENCE MATERIALS		1.00	100.00	100.00			
100-1320-53-171000-00000	FLOWERS	600.00	600.00	0.00	0.00	600.00	100.00 %

Budget Report

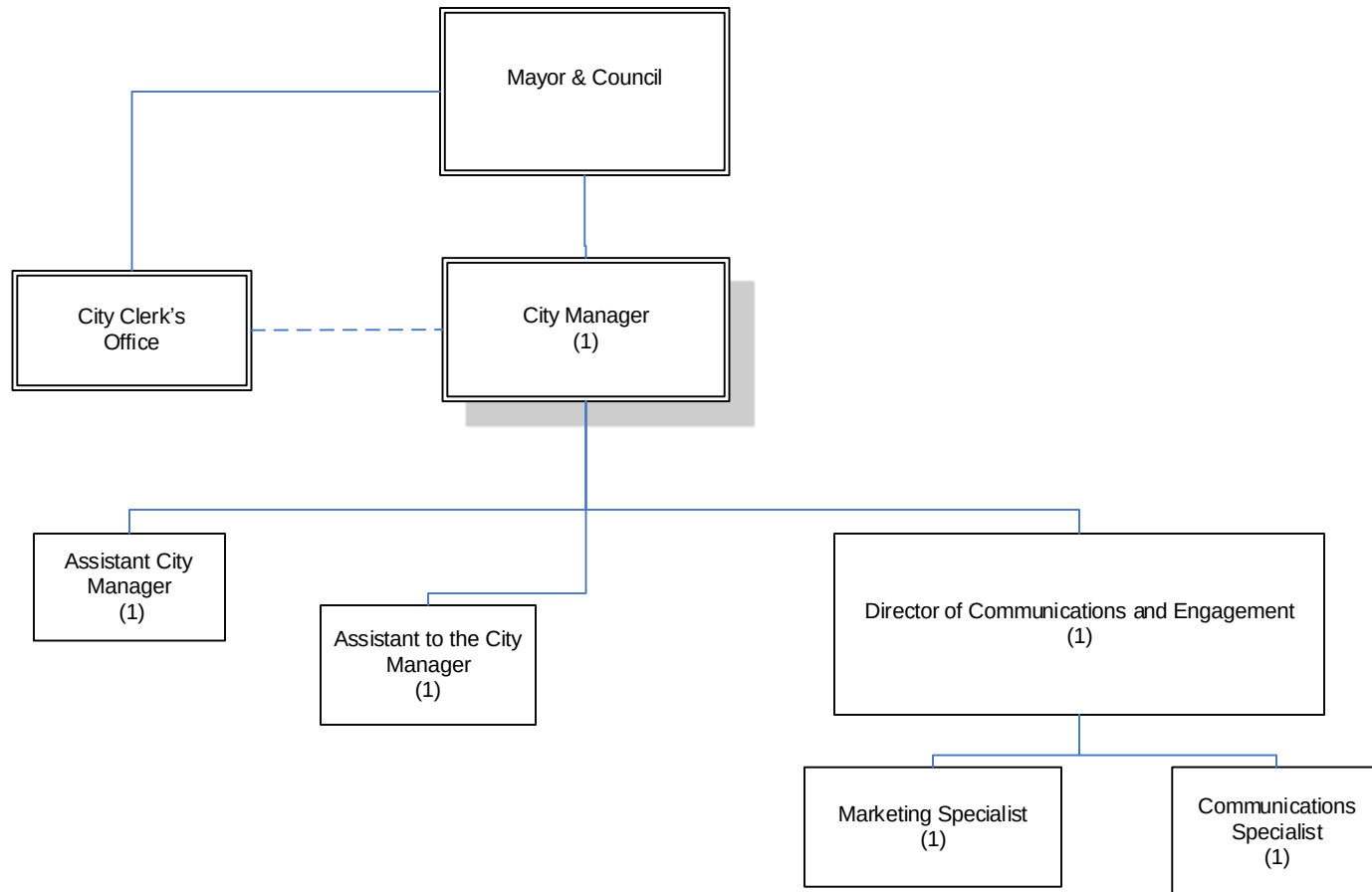
For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
				Original	Current		
				Total Budget	Total Budget		
Budget Detail							
Description				Units	Price	Amount	
FUNERAL/ILLNESS FLOWER ARRANGEMENT				1.00	600.00	600.00	
Expense Total:				980,412.00	980,412.00	0.00	0.00
Fund: 100 - GENERAL FUND Total:				980,412.00	980,412.00	0.00	0.00
Report Total:				980,412.00	980,412.00	0.00	0.00
				980,412.00	980,412.00	980,412.00	100.00%
				980,412.00	980,412.00	980,412.00	100.00%
				980,412.00	980,412.00	980,412.00	100.00%

City Manager

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Director of Finance and Administration. The department includes six divisions with five funded through the General Fund. These six divisions are Accounting, Utility Billing, Payroll, Property Tax, Business License and Accounts Payable. The Utility Billing division is funded through the Sanitation, Stormwater and Streetlight Funds. All six divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State/City Purchasing Laws and Risk Management.

Goals & Objectives

- Maintain financial integrity of accounting records and transactions
- Compliance with GASB reporting requirements
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance)
- Maintain and/or improvement of Bond Rating
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective
- Provide timely and transparent information for both financial and purchasing transactions
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting each year by the Government Finance Officers Association (GFOA)
- Continue to maintain General Fund reserves at a level in accordance with Government Finance Officers Association (GFOA) standards
- Offer vendors the option to be paid via ACH

Department Highlights

- Moody's upgraded the City's Bond Rating to Aa1 from Aa2 and assigned a positive outlook
- Collected 99.4% of Property Taxes within the fiscal year of the levy
- Issued the Annual Comprehensive Financial Report timely with no audit findings
- Oversaw the financial accounting and reporting of the American Rescue Plan Act Grant Funding with no Single Audit findings
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the 23rd consecutive year
- Converted to new time & attendance and business license software
- Increased General Fund reserves by \$6.5 million

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,210,761

Fiscal Year 2025 Budget: \$1,322,473

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$8,240 in Other Professional Services due to the Other Post Employment Benefits (OPEB) valuation that occurs every two years

Position Summary

Fiscal Year 2024 Total Authorized Positions: 14

Fiscal Year 2024 Total Funded Positions: 14

Fiscal Year 2025 Total Authorized Positions: 15*

Fiscal Year 2025 Total Funded Positions: 14

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
- One position (Utility Billing Support Clerk) was frozen
 - One position (Accounting Specialist) was added as a new position. *Funding the Accounting Specialist will begin April 15, 2025.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1510-51-110000-00000](#) REGULAR EMPLOYEES
[100-1510-51-130000-00000](#) OVERTIME
[100-1510-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1510-51-210000-00000](#) GROUP INSURANCE
[100-1510-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1510-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1510-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1510-51-270000-00000](#) WORKER'S COMPENSATION
[100-1510-52-122000-00000](#) ACCOUNTING AUDITING SERV
[100-1510-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-1510-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1510-52-325000-00000](#) POSTAGE
[100-1510-52-340000-00000](#) PRINTING & BINDING
[100-1510-52-350000-00000](#) TRAVEL
[100-1510-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1510-52-363000-00000](#) MEETING EXPENSES
[100-1510-52-370000-00000](#) EDUCATION & TRAINING
[100-1510-52-395500-00000](#) PROP TAX COLLECTION EXP
[100-1510-52-396000-00000](#) MERCHANT/CC FEES
[100-1510-52-397000-00000](#) DISCOUNTS
[100-1510-53-111000-00000](#) OFFICE SUPPLIES
[100-1510-53-111100-00000](#) COPY PAPER
[100-1510-53-117200-00000](#) UNIFORMS
[100-1510-53-160500-00000](#) GENL OFFICE SMALL EQUIP
[100-1510-53-180000-00000](#) MISCELLANEOUS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
728,000.00	821,000.00	93,000.00	12.77%
7,300.00	7,300.00	0.00	0.00%
2,250.00	2,300.00	50.00	2.22%
149,665.00	149,665.00	0.00	0.00%
500.00	1,000.00	500.00	100.00%
56,460.00	63,500.00	7,040.00	12.47%
70,912.00	71,408.00	496.00	0.70%
1,020.00	1,197.00	177.00	17.35%
60,000.00	60,000.00	0.00	0.00%
11,570.00	19,810.00	8,240.00	71.22%
13,104.00	14,938.00	1,834.00	14.00%
16,000.00	16,000.00	0.00	0.00%
5,225.00	5,225.00	0.00	0.00%
3,320.00	3,320.00	0.00	0.00%
1,125.00	1,500.00	375.00	33.33%
1,160.00	1,160.00	0.00	0.00%
4,950.00	4,950.00	0.00	0.00%
40,000.00	40,000.00	0.00	0.00%
33,000.00	33,000.00	0.00	0.00%
-600.00	-600.00	0.00	0.00%
2,600.00	2,600.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,600.00	1,600.00	0.00	0.00%
100.00	100.00	0.00	0.00%
1,210,761.00	1,322,473.00	111,712.00	9.23%
1,210,761.00	1,322,473.00	111,712.00	9.23%
1,210,761.00	1,322,473.00	111,712.00	9.23%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1510-51-110000-00000	REGULAR EMPLOYEES	821,000.00	821,000.00	0.00	0.00	821,000.00	100.00 %
100-1510-51-130000-00000	OVERTIME	7,300.00	7,300.00	0.00	0.00	7,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	7,300.00	7,300.00			
100-1510-51-145000-00000	HOLIDAY BONUS PAYMENT	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00 %
100-1510-51-210000-00000	GROUP INSURANCE	149,665.00	149,665.00	0.00	0.00	149,665.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	149,665.00	149,665.00			
100-1510-51-211400-00000	HSA EMPLOYERS SHARE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-1510-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	63,500.00	63,500.00	0.00	0.00	63,500.00	100.00 %
100-1510-51-240000-00000	RETIREMENT CONTRIBUTIONS	71,408.00	71,408.00	0.00	0.00	71,408.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	4,830.00			
GMEBS PENSION		0.00	0.00	66,578.00			
100-1510-51-270000-00000	WORKER'S COMPENSATION	1,197.00	1,197.00	0.00	0.00	1,197.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,197.00			
100-1510-52-122000-00000	ACCOUNTING AUDITING SERV	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL AUDIT ESTIMATE		1.00	45,000.00	45,000.00			
SINGLE AUDIT ESTIMATE		1.00	15,000.00	15,000.00			
Budget Notes							
Subject		Description					
ANNUAL AUDIT ESTIMATE		ANNUAL AUDIT ESTIMATE FROM MAULDIN&JENKINS INCLUDING SINGLE AUDIT					
100-1510-52-125000-00000	OTHER PROFESSIONAL SERV	19,810.00	19,810.00	0.00	0.00	19,810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANNUAL OPEB VALUATION FEE		1.00	16,000.00	16,000.00			
CERT OF ACH IN FIN REPORTING FEE		1.00	530.00	530.00			
INTERN		1.00	2,500.00	2,500.00			
MONTHLY DOCUMENT SHREDDING		1.00	480.00	480.00			
SAVE VERIFICATION		1.00	300.00	300.00			
100-1510-52-310000-00000	INS, OTHER THAN EMP BEN	14,938.00	14,938.00	0.00	0.00	14,938.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	14,938.00			
100-1510-52-325000-00000	POSTAGE	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FIN DEPT MAIL		1.00	11,000.00	11,000.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
PROP TAX BILLS/DEL NOTICES		1.00	5,000.00	5,000.00			
100-1510-52-340000-00000	PRINTING & BINDING	5,225.00	5,225.00	0.00	0.00	5,225.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ALCOHOL SIGNS	1.00	100.00	100.00				
CHECK STOCK - 7 BOXES	7.00	175.00	1,225.00				
ENVELOPES - NO WINDOW QTY 3000	1.00	300.00	300.00				
ENVELOPES - RETURN QTY 3000	1.00	250.00	250.00				
ENVELOPES - WINDOW QTY 3000	1.00	300.00	300.00				
LIQ BY DRINK AND HOTEL/MOTEL TAX FORM	1.00	250.00	250.00				
OCCUP TAX CERTIF - 2500/BOX 2 BOXES	2.00	400.00	800.00				
PROPERTY TAX BILLS	1.00	2,000.00	2,000.00				
100-1510-52-350000-00000	TRAVEL	3,320.00	3,320.00	0.00	0.00	3,320.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BL FALL GABTO CONF FEE	1.00	460.00	460.00				
BL SPRING GABTO CONF FEE	1.00	460.00	460.00				
GA/JG FALL GOVT CONF	1.00	600.00	600.00				
LK FALL GLGPA CONF	1.00	550.00	550.00				
LK SPRING GLGPA CONF	1.00	550.00	550.00				
PTAX SPRING GATO CONF	1.00	700.00	700.00				
100-1510-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AICPA	1.00	285.00	285.00				
GA HONORARY COMM ALUMNI	1.00	75.00	75.00				
GA STATE BOARD LICENSE	1.00	100.00	100.00				
GFOA	1.00	250.00	250.00				
GSCPA	1.00	355.00	355.00				
LE GATO	1.00	35.00	35.00				
LG GATO MEMBERSHIP	1.00	350.00	350.00				
LK GLGPA	1.00	50.00	50.00				
100-1510-52-363000-00000	MEETING EXPENSES	1,160.00	1,160.00	0.00	0.00	1,160.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
AUDIT SEASON LATE HOURS MEALS/SNACKS	1.00	300.00	300.00				
CONFERENCE DOOR PRIZES	1.00	200.00	200.00				
KBA STATE OF THE CITY MEETING	1.00	60.00	60.00				
STAFF RECOGNITION LUNCHES	1.00	500.00	500.00				
VARIOUS	1.00	100.00	100.00				
100-1510-52-370000-00000	EDUCATION & TRAINING	4,950.00	4,950.00	0.00	0.00	4,950.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
BL FALL CONF FEE	1.00	125.00	125.00				
GA FALL CONF FEE	1.00	300.00	300.00				
GA GSCPA/KSU AA FORUM FEE	1.00	175.00	175.00				
GMA MUNICIPAL REV TRAINING \$125 PER	6.00	125.00	750.00				
JG FALL CONF FEE	1.00	300.00	300.00				
LE GABTO FALL CONF FEE	1.00	125.00	125.00				
LEADERSHIP TRAINING	1.00	1,000.00	1,000.00				
LEADERSHIP TRAINING	1.00	1,000.00	1,000.00				
LK GLGPA FALL CONF FEE	1.00	400.00	400.00				
LK GLGPA SPRING CONF FEE	1.00	425.00	425.00				
PROP TAX GATO CONF FEE	1.00	350.00	350.00				

Budget Report

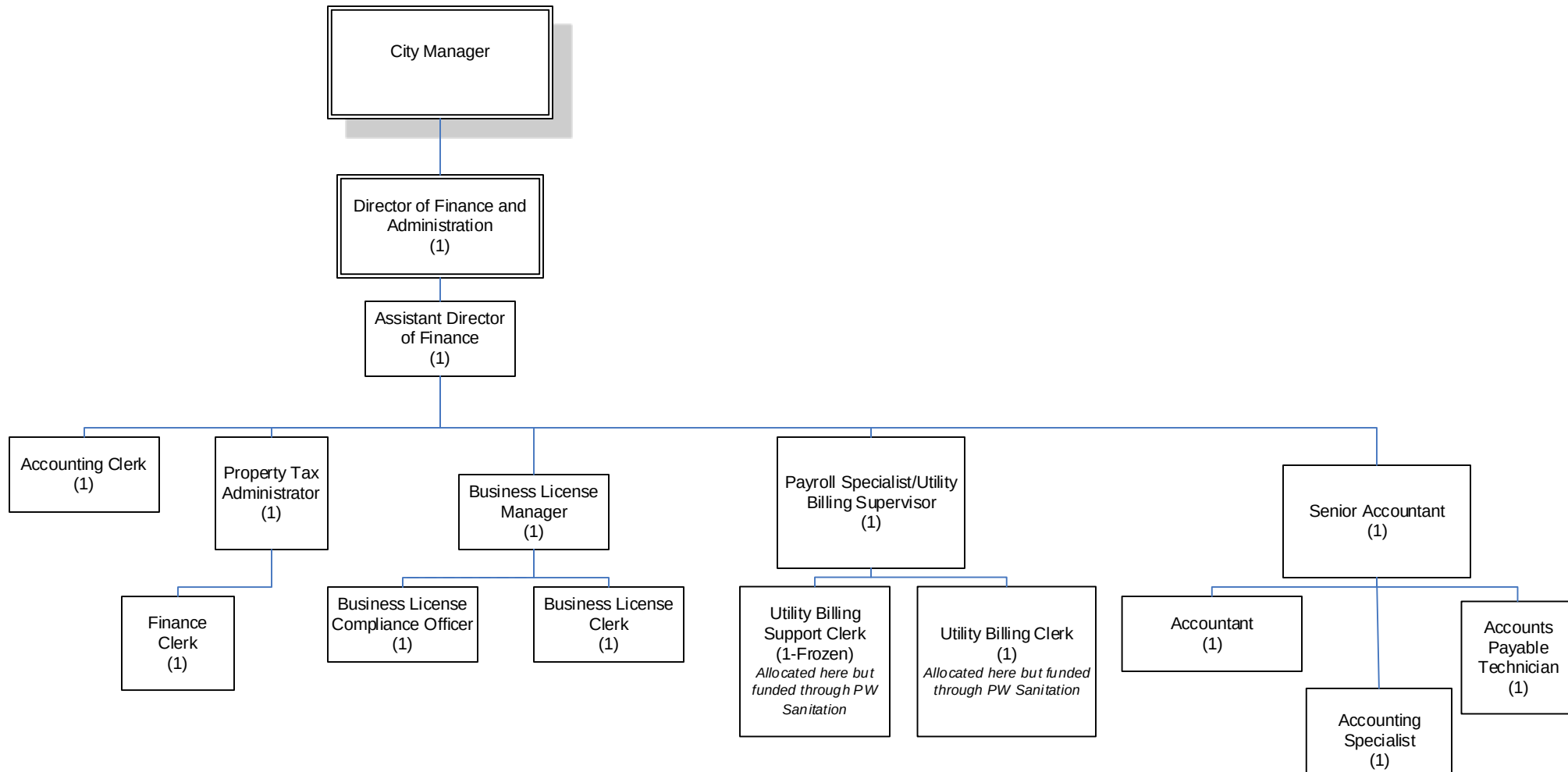
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1510-52-395500-00000	PROP TAX COLLECTION EXP	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COBB CTY COLLECTION EXP		1.00	40,000.00	40,000.00			
100-1510-52-396000-00000	MERCHANT/CC FEES	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MERCHANT FEES		0.00	0.00	33,000.00			
100-1510-52-397000-00000	DISCOUNTS	-600.00	-600.00	0.00	0.00	-600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
VENDOR DISCOUNTS		1.00	-600.00	-600.00			
100-1510-53-111000-00000	OFFICE SUPPLIES	2,600.00	2,600.00	0.00	0.00	2,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	2,600.00	2,600.00			
100-1510-53-111100-00000	COPY PAPER	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	1,000.00	1,000.00			
100-1510-53-117200-00000	UNIFORMS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BL COMPLIANCE OFFICER		1.00	500.00	500.00			
100-1510-53-160500-00000	GENL OFFICE SMALL EQUIP	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE EQUIPMENT AS NEEDED		1.00	1,600.00	1,600.00			
100-1510-53-180000-00000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CONTINGENCY		1.00	100.00	100.00			
Expense Total:		1,322,473.00	1,322,473.00	0.00	0.00	1,322,473.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,322,473.00	1,322,473.00	0.00	0.00	1,322,473.00	100.00%
Report Total:		1,322,473.00	1,322,473.00	0.00	0.00	1,322,473.00	100.00%

Finance Department

Authorizations -15

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Legal

The Bentley, Bentley & Bentley law firm is contracted by the City to provide legal counsel to the Mayor, Council, and City staff as needed. They also serve as lobbyists for local government legislation at the Georgia General Assembly on behalf of the City. The Bentley firm is comprised of civil litigation and criminal attorneys specializing in real estate, complex business litigation, land use, eminent domain and condemnation, and criminal prosecution and defense.

Operating Budget Comments

Fiscal Year 2024 Budget: \$346,500

Fiscal Year 2025 Budget: \$346,500

The highlights of the recommended budget include the following:

- No change from FY 24 to FY 25 – budgeted amount reflects historic trends.



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1530-52-121000-00000](#)

LEGAL SERVICES

[100-1530-52-331000-00000](#)

LEGAL PUBLICATION

[100-1530-52-365000-00000](#)

ORDINANCE CODIFICATION

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
325,000.00	325,000.00	0.00	0.00%
7,500.00	7,500.00	0.00	0.00%
14,000.00	14,000.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%
346,500.00	346,500.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1530-52-121000-00000	LEGAL SERVICES	325,000.00	325,000.00	0.00	0.00	325,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services		1.00	325,000.00	325,000.00			
100-1530-52-331000-00000	LEGAL PUBLICATION	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Publication		1.00	7,500.00	7,500.00			
100-1530-52-365000-00000	ORDINANCE CODIFICATION	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Codification		1.00	14,000.00	14,000.00			
Expense Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%
Fund: 100 - GENERAL FUND Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%
Report Total:		346,500.00	346,500.00	0.00	0.00	346,500.00	100.00%

Fiscal Year 2025 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge and affordable technologies and technology-based services in a timely manner to all internal and external customers of the City. Information Technology is a vital component in every department's service delivery methods. The Information Technology Department also consists of Geographic Information Systems (GIS). GIS supports a wide range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

Goals & Objectives

- Maintain 99.7% “up rate” of all computer and phone systems across the city
- Enhance the city’s disaster recovery back-up program to increase capacity and maintain 7 days of live data. one quarterly and one yearly backup that meets industry standards for municipal governments within 24 hours.
- Work with the following departments to evaluate, install, and maintain new technologies – Police (drones and body cams) / Building & Code (body cams) / City Clerk (open records software) / HR (UltiPro) / Community & Engagement (All city websites) / Finance (GEMS replacement) / City-wide (security systems) / GIS (Drone)
- Create a 100% virtual server environment by the end of FY25
- Increase utilization of GIS by City Personnel.

Department Highlights

- Replacement of outdated servers
- Transitioned from Office 2016 to Office 365
- Continues to enhance and educate IT security for staff
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the ease of recovery in case of disaster
- Cyber Security enhancement include Crowd Strike anti-virus.
- Moving to a new phone vendor to realize cost savings as well as better long-term support. FY23 \$2800 in savings FY24 and beyond \$8,600 from our current vendor’s price.
- Created programs to aggregate data from various sources for use in GIS and other applications such as GMA retirement processing, utility bill processing and Crime Analysis

- Entered ESRI Small Government Agreement ensuring the city's GIS licensing needs for growth and software deployment.

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,689,693

Fiscal Year 2025 Budget: \$1,767,964

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$8,389 in Portable Phone to replace and upgrade mobile hot spots for Patrol officers
- An increase of \$1,200 in Education & Training to accommodate more training opportunities for staff
- An increase of \$80,388 in Software Maintenance due to higher rates and additional software requests
- A decrease of \$25,300 in Computer Supplies due to one-time purchases in FY 24
- A decrease of \$8,389 in Computers due to one-time purchases in FY 24

Other Non-Capital Outlay funded by the General Fund include:

- \$10,000 in Software Maintenance for Duo Multi-Factor Authentication

Capital Outlay items funded by Court Service Improvement Fund include:

- \$12,201 Diverse Computing CJIS ACE Audit Program
- \$66,000 Computer Replacements (25)

Capital Outlay items funded by Court Project Fund include:

- \$18,000 Microsoft Office 365 Email Migration and Support
- \$10,000 Adobe Pro License Upgrade

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- \$32,818 Virtual Server Replacements

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-1535-51-110000-00000	REGULAR EMPLOYEES
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT
100-1535-51-210000-00000	GROUP INSURANCE
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-1535-51-270000-00000	WORKER'S COMPENSATION
100-1535-52-133000-00000	OTHER TECHNICAL SERVICES
100-1535-52-232100-00000	COPIER LEASE
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN
100-1535-52-321000-00000	TELEPHONE EXPENSES
100-1535-52-322000-00000	PORTABLE PHONE
100-1535-52-324200-00000	CONNECTIVITY FEES
100-1535-52-325000-00000	POSTAGE
100-1535-52-340000-00000	PRINTING & BINDING
100-1535-52-350000-00000	TRAVEL
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-1535-52-363000-00000	MEETING EXPENSES
100-1535-52-370000-00000	EDUCATION & TRAINING
100-1535-52-420000-00000	HARDWARE MAINTENANCE
100-1535-52-420500-00000	SOFTWARE MAINTENANCE
100-1535-52-421000-00000	WEB SITE HOSTING
100-1535-52-450000-00000	RADIO REPAIRS & MAINT
100-1535-53-111000-00000	OFFICE SUPPLIES
100-1535-53-111100-00000	COPY PAPER
100-1535-53-113000-00000	COMPUTER SUPPLIES
100-1535-53-117000-00000	CLOTHING
100-1535-53-118000-00000	OPERATING MATERIALS/SUPP

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
470,000.00	490,000.00	20,000.00	4.26%
600.00	900.00	300.00	50.00%
29,373.00	29,373.00	0.00	0.00%
36,000.00	37,500.00	1,500.00	4.17%
18,232.00	17,619.00	-613.00	-3.36%
408.00	479.00	71.00	17.40%
27,100.00	22,100.00	-5,000.00	-18.45%
42,000.00	47,000.00	5,000.00	11.90%
5,182.00	5,907.00	725.00	13.99%
68,669.24	65,183.00	-3,486.24	-5.08%
100,135.00	108,524.00	8,389.00	8.38%
87,410.00	86,810.00	-600.00	-0.69%
14.02	700.00	685.98	4,892.87%
11,000.00	11,000.00	0.00	0.00%
3,299.74	6,700.00	3,400.26	103.05%
70.00	750.00	680.00	971.43%
740.00	60.00	-680.00	-91.89%
11,800.00	13,000.00	1,200.00	10.17%
37,145.00	37,145.00	0.00	0.00%
524,056.00	604,444.00	80,388.00	15.34%
4,870.00	4,870.00	0.00	0.00%
13,200.00	13,200.00	0.00	0.00%
1,500.00	600.00	-900.00	-60.00%
0.00	900.00	900.00	0.00%
63,600.00	38,300.00	-25,300.00	-39.78%
500.00	500.00	0.00	0.00%
34,400.00	34,400.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-1535-53-159500-00000	COMPUTERS	98,389.00	90,000.00	-8,389.00	-8.53%
	Total Expense:	1,689,693.00	1,767,964.00	78,271.00	4.63%
	Total Fund: 100 - GENERAL FUND:	1,689,693.00	1,767,964.00	78,271.00	4.63%
	Report Total:	1,689,693.00	1,767,964.00	78,271.00	4.63%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1535-51-110000-00000	REGULAR EMPLOYEES	490,000.00	490,000.00	0.00	0.00	490,000.00	100.00 %
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT	900.00	900.00	0.00	0.00	900.00	100.00 %
100-1535-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00	29,373.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	29,373.00	29,373.00			
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	37,500.00	37,500.00	0.00	0.00	37,500.00	100.00 %
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS	17,619.00	17,619.00	0.00	0.00	17,619.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	974.00			
GMEBS PENSION		0.00	0.00	16,645.00			
100-1535-51-270000-00000	WORKER'S COMPENSATION	479.00	479.00	0.00	0.00	479.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	479.00			
100-1535-52-133000-00000	OTHER TECHNICAL SERVICES	22,100.00	22,100.00	0.00	0.00	22,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ANDI SITES MONTHLY WEBSITE SUPPORT		1.00	3,100.00	3,100.00			
Vendor Assistance		1.00	19,000.00	19,000.00			
100-1535-52-232100-00000	COPIER LEASE	47,000.00	47,000.00	0.00	0.00	47,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CANON COPIER LEASE w COST PER COPY		1.00	47,000.00	47,000.00			
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN	5,907.00	5,907.00	0.00	0.00	5,907.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	5,907.00			
100-1535-52-321000-00000	TELEPHONE EXPENSES	65,183.00	65,183.00	0.00	0.00	65,183.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ATT/BIRCH/WINDSTREAM POTS LINES		1.00	19,764.00	19,764.00			
LogMeIn new Phone Vendor		1.00	26,400.00	26,400.00			
NET2 ATLANTA		1.00	2,000.00	2,000.00			
Telesystem non-emergency lines		1.00	12,528.00	12,528.00			
WINDSTREAM TEL/INTERNET NEW CONTRACT		1.00	4,491.00	4,491.00			
100-1535-52-322000-00000	PORTABLE PHONE	108,524.00	108,524.00	0.00	0.00	108,524.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY WIDE CELL PHONE BILL W/ PD Jetpacks		1.00	108,524.00	108,524.00			
100-1535-52-324200-00000	CONNECTIVITY FEES	86,810.00	86,810.00	0.00	0.00	86,810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COMCAST 2 GB CONECTIVITY 1gb PD internet		1.00	82,250.00	82,250.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
VERIZON CELL IPADS PD RAPID ID's		1.00	4,560.00	4,560.00			
100-1535-52-325000-00000	POSTAGE	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
FEDEX/POSTAGE	1.00	600.00	600.00				
GIS POSTAGE	1.00	100.00	100.00				
100-1535-52-340000-00000	PRINTING & BINDING	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
TONER FOR SMALL PRINTERS	1.00	11,000.00	11,000.00				
100-1535-52-350000-00000	TRAVEL	6,700.00	6,700.00	0.00	0.00	6,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS - ESRI CONFERENCE	1.00	3,200.00	3,200.00				
SPILLMAN CONFERENCE	1.00	3,500.00	3,500.00				
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS GGA DUES	1.00	250.00	250.00				
SPILLMAN CONFERENCE	1.00	500.00	500.00				
100-1535-52-363000-00000	MEETING EXPENSES	60.00	60.00	0.00	0.00	60.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
ATTENDANCE FOR STATE OF THE CITY (HLPDSK ANLYST)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (IT DIRECTOR)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (JOSHUA)	1.00	15.00	15.00				
ATTENDANCE FOR STATE OF THE CITY (OPER SPEC)	1.00	15.00	15.00				
100-1535-52-370000-00000	EDUCATION & TRAINING	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIS TRAINING	1.00	6,000.00	6,000.00				
IT TRAINING	1.00	7,000.00	7,000.00				
100-1535-52-420000-00000	HARDWARE MAINTENANCE	37,145.00	37,145.00	0.00	0.00	37,145.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
3 YR MAINT BARRACUDA EMAIL FILTER	1.00	3,000.00	3,000.00				
3 YR MAINT BARRACUDA WEB FILTER	1.00	3,000.00	3,000.00				
ASTROPHYSICS ANUAL MAINT CONTRACT X-RAY	1.00	4,200.00	4,200.00				
CISCO SMARTNET MAINTENANCE	1.00	7,220.00	7,220.00				
ENTERPRISE STORAGE MAINTENANCE	1.00	5,700.00	5,700.00				
INTERDEV BARRACUDA BACKUP DATA TO WEB	1.00	1,100.00	1,100.00				
INTERDEV BARRACUDA INSTANT REPLACEMENT WEB FILTER	1.00	2,400.00	2,400.00				
L3 YEARLY MAINT. WARRANTY (RECORDER)	1.00	8,000.00	8,000.00				
MORPHOTRUST SUPPORT FINGERPRINTING (IDEN	1.00	2,525.00	2,525.00				
100-1535-52-420500-00000	SOFTWARE MAINTENANCE	604,444.00	604,444.00	0.00	0.00	604,444.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
FLEET MAINT S/W (FUELMASTER) Cloud	1.00	4,498.00	4,498.00				
2 ADOBE CREATIVE CLOUD for COMMUNICATIO	1.00	2,000.00	2,000.00				
50 MS EXCHANGE LICENSES	1.00	3,000.00	3,000.00				
ADOBE PRO LICENSE UPGRADE (CPF-one time funded)	1.00	10,000.00	10,000.00				
ANNUAL FLEX MAINT IT	1.00	70,278.00	70,278.00				
ANNUAL L3 S/W MAINT. CONTRACT	1.00	4,200.00	4,200.00				

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
ANNUAL VEEAM BACKUP S/W MAINT CONTRACT	1.00	1,650.00	1,650.00			
AP TECH MAINT SECURE CHECK	1.00	1,500.00	1,500.00			
BACKUP EXEC 2012 MAINT	1.00	1,215.00	1,215.00			
CIVIC CLERK	1.00	11,753.00	11,753.00			
CIVIC PLUS MUNICODE	1.00	10,000.00	10,000.00			
CIVIC REC SOFTWARE	1.00	15,000.00	15,000.00			
Clear Thomson Reuters	1.00	4,400.00	4,400.00			
COBB COUNTY CITY AERIAL PHOTOS	1.00	5,500.00	5,500.00			
CROWDSTRIKE ANTIVIRUS	1.00	7,140.00	7,140.00			
DEBT BOOK	1.00	5,000.00	5,000.00			
Diverse Computing CJIS Audit Software (CSIF - PD)	1.00	12,202.00	12,202.00			
DUDE SOLUTION ANNUAL MAINT	1.00	40,000.00	40,000.00			
DUO MFA-APPROVED SUPPLEMENT	1.00	10,000.00	10,000.00			
ESRI MAINT CONTRACT	1.00	35,300.00	35,300.00			
EXECUTIME SUPPORT	1.00	13,856.00	13,856.00			
FILEMAKER GIS	1.00	3,200.00	3,200.00			
FIXED ASSET MAINTENANCE	1.00	400.00	400.00			
GFI LAN GUARD	1.00	2,000.00	2,000.00			
GFI MAIL ARCHIVER MAINTENANCE	1.00	1,200.00	1,200.00			
IP CONFIGURE 100 CAMERAS (CDWG)	1.00	6,345.00	6,345.00			
IWORQ	1.00	17,600.00	17,600.00			
LOGIC CONCEPT MAINT CONTRACT	1.00	5,300.00	5,300.00			
MCCI JUST FOIA OPENRECORDS SW	1.00	7,600.00	7,600.00			
MCCI LF ANNUAL SOFTWARE SUPPORT	1.00	7,700.00	7,700.00			
NXTSoft Cyber security software	1.00	12,000.00	12,000.00			
O365 MAILBOX MIGR & SUPPORT (CPF-one time funded)	1.00	18,000.00	18,000.00			
O365 SUBSCRIPTION	1.00	78,000.00	78,000.00			
ONSOLVE CITY ALERT SOFTWARE	1.00	6,374.00	6,374.00			
PAST PERFECT SUPPORT & UPDATES	1.00	600.00	600.00			
PHOTO SHOP LICENSE UPGRADE (GOVC)	1.00	8,000.00	8,000.00			
Pix4d Drone Software	1.00	5,000.00	5,000.00			
PONTEM CEMETARY WEBPORTAL and ANNUAL SUP	1.00	1,500.00	1,500.00			
PROOFPOINT ANNUAL MAINT	1.00	35,110.00	35,110.00			
REACH SOFTWARE COOMUNICATIONS	1.00	2,500.00	2,500.00			
RSI SHADOW	1.00	2,500.00	2,500.00			
SCHNEIDER ELEC. (TELEVENT) WEATHER S/W	1.00	8,700.00	8,700.00			
SOFT INTELLIGENCE (COUNTER POINT)	1.00	950.00	950.00			
SPECTOR SOFT ANNUAL LICENSE RENEWAL	1.00	7,500.00	7,500.00			
Tyler incode Suite	1.00	67,873.00	67,873.00			
VM WARE YEARLY SUPPORT	1.00	30,000.00	30,000.00			

Budget Notes

Subject	Description
Budget Detailed notes	Software purchase approved from CSIF funds for year one. Following years to be funded in the GF for yearly \$1,200 recurring suppor...

100-1535-52-421000-00000	WEB SITE HOSTING	4,870.00	4,870.00	0.00	0.00	4,870.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
DOT GOV.GOV	1.00	425.00	425.00
GODADDY DOMAIN NAMES AND SERVICES	1.00	2,000.00	2,000.00
HOST GATOR WEBHOSTING	1.00	225.00	225.00
SITEGROUND KENNESAW WEB HOSTING	1.00	1,620.00	1,620.00
SMALL ORANGE SKATEPARK	1.00	600.00	600.00

100-1535-52-450000-00000	RADIO REPAIRS & MAINT	13,200.00	13,200.00	0.00	0.00	13,200.00	100.00 %
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Budget Detail

Description	Units	Price	Amount
L-3 RADIO REPLACEMENT	1.00	10,000.00	10,000.00
L-3 REPAIR OF RECORDERS	1.00	3,200.00	3,200.00

Budget Report

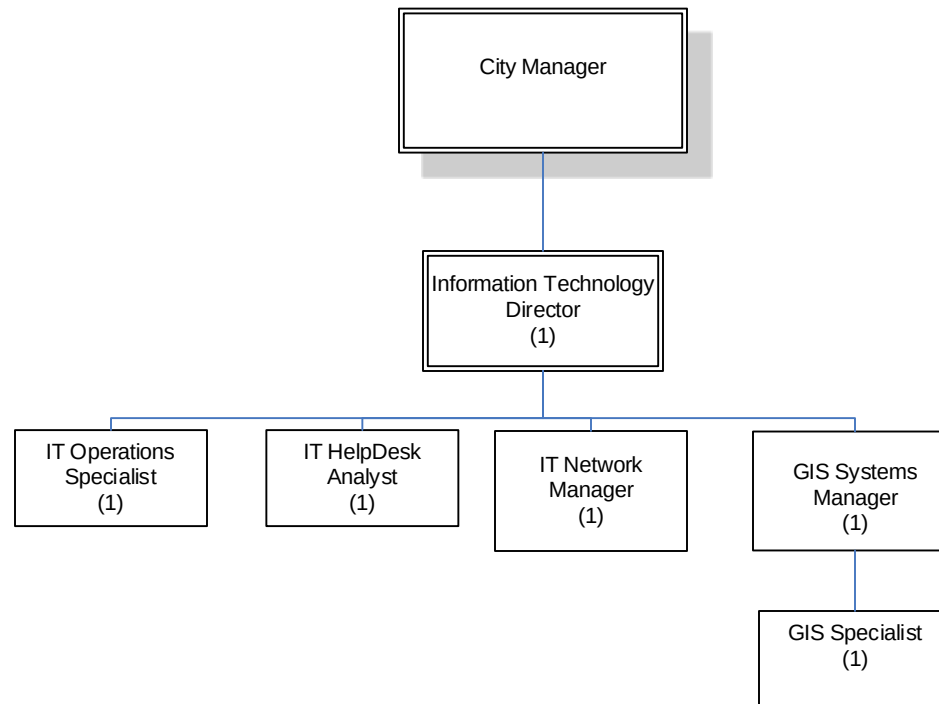
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-1535-53-111000-00000	OFFICE SUPPLIES	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GIS OFFICE SUPPLIES		1.00	400.00	400.00			
MISC. OFFICE SUPPLIES		1.00	200.00	200.00			
100-1535-53-111100-00000	COPY PAPER	900.00	900.00	0.00	0.00	900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	200.00	200.00			
GIS 11X17 PAPER		1.00	100.00	100.00			
GIS PLOTTER PAPER		1.00	600.00	600.00			
100-1535-53-113000-00000	COMPUTER SUPPLIES	38,300.00	38,300.00	0.00	0.00	38,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
10 REPLACEMENT MONITORS @ \$200 EACH		1.00	2,000.00	2,000.00			
4 REPLACEMENT SWITCHES		1.00	11,000.00	11,000.00			
HARD DRIVES & SERVER MEMORY		1.00	17,800.00	17,800.00			
PC PARTS		1.00	2,500.00	2,500.00			
TOUGHBOOK PARTS		1.00	5,000.00	5,000.00			
100-1535-53-117000-00000	CLOTHING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLOTHING WITH CITY LOGO		1.00	500.00	500.00			
100-1535-53-118000-00000	OPERATING MATERIALS/SUPP	34,400.00	34,400.00	0.00	0.00	34,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
4 OUTDOOR CAMERAS		1.00	2,500.00	2,500.00			
CABLING, CD, LABELS MISC SUPPLIES		1.00	5,000.00	5,000.00			
COMCAST INT/TV BOXES (ALL BUILDINGS)		1.00	21,000.00	21,000.00			
DESK PHONES 2 SPARES		1.00	700.00	700.00			
GIS SUPPLIES		1.00	300.00	300.00			
MISC. REPAIRS		1.00	3,000.00	3,000.00			
REMOTE CONNECTION		1.00	1,900.00	1,900.00			
100-1535-53-159500-00000	COMPUTERS	90,000.00	90,000.00	0.00	0.00	90,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACCOUNTING SPECIALIST COMPUTER		1.00	1,000.00	1,000.00			
DEPUTY COURT CLERK COMPUTER		1.00	3,000.00	3,000.00			
PUBLIC SAFETY AMB SUPERVISOR COMP		1.00	5,000.00	5,000.00			
PUBLIC SAFETY AMBASSADOR COMP		1.00	5,000.00	5,000.00			
REPLACEMENT COMPUTERS (CSIF one time funded)		25.00	2,640.00	66,000.00			
Replacement Laptops		1.00	10,000.00	10,000.00			
Expense Total:		1,767,964.00	1,767,964.00	0.00	0.00	1,767,964.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,767,964.00	1,767,964.00	0.00	0.00	1,767,964.00	100.00%
Report Total:		1,767,964.00	1,767,964.00	0.00	0.00	1,767,964.00	100.00%

Information Technology (Central Services)

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

Department Highlights

- Implemented recommendations from comprehensive employee classification and compensation study
- Completed an RFP for employee benefits, to include a review of carriers, coverage, plan design, etc. and implementing benefits enhancements.
- Assisted with development and implementation of “Employee Roadmap” as an alternative employee evaluation process.
- Coordinated lunch and learn workshops regarding financial well-being, credit union membership, stress reduction, etc.
- Completed employee wellness initiatives for: routine annual exams, biometric screenings, online wellness coaching, an employee farmers’ market, etc.
- Coordinated second year-long Leadership Academy training.
- Currently planning annual benefits open enrollment event to include wellness initiatives, lunch for employees, and informational meetings for employees to make well-informed benefits decisions.
- Completed professional development via conferences and seminars.
- HR Director Brian Acker earned the professional certification of IPMA-SCP (International Public Management Association – Senior Certified Professional)

Operating Budget Comments

Fiscal Year 2024 Budget: \$429,925

Fiscal Year 2025 Budget: \$448,743

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$1,400 in Pre-Employment Physicals due to higher costs for background checks and drug screenings
- An increase of \$1,000 in Employee Team Building for appreciation events

Position Summary

Fiscal Year 2023 Total Funded Positions: 3

Fiscal Year 2023 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3

Fiscal Year 2024 Total Authorized Positions: 3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1540-51-110000-00000](#) REGULAR EMPLOYEES
[100-1540-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1540-51-210000-00000](#) GROUP INSURANCE
[100-1540-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1540-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1540-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1540-51-270000-00000](#) WORKER'S COMPENSATION
[100-1540-52-123100-00000](#) PRE-EMPLOYMENT PHYSICALS
[100-1540-52-125000-00000](#) OTHER PROFESSIONAL SERVICE
[100-1540-52-310000-00000](#) INS, OTHER THAN EMP BENEFIT
[100-1540-52-325000-00000](#) POSTAGE
[100-1540-52-332000-00000](#) MARKETING
[100-1540-52-350000-00000](#) TRAVEL
[100-1540-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-1540-52-363000-00000](#) MEETING EXPENSES
[100-1540-52-370000-00000](#) EDUCATION & TRAINING
[100-1540-52-610000-00000](#) EMPLOYEE TEAM BUILDING
[100-1540-52-620000-00000](#) AWARDS
[100-1540-52-630000-00000](#) WELLNESS
[100-1540-53-111000-00000](#) OFFICE SUPPLIES

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
231,560.00	245,000.00	13,440.00	5.80%
600.00	600.00	0.00	0.00%
46,921.00	46,921.00	0.00	0.00%
0.00	750.00	750.00	0.00%
17,760.00	18,600.00	840.00	4.73%
29,572.00	30,061.00	489.00	1.65%
321.00	376.00	55.00	17.13%
7,200.00	8,600.00	1,400.00	19.44%
46,850.00	46,850.00	0.00	0.00%
2,641.00	3,010.00	369.00	13.97%
200.00	200.00	0.00	0.00%
1,000.00	1,300.00	300.00	30.00%
2,000.00	2,000.00	0.00	0.00%
1,300.00	1,475.00	175.00	13.46%
2,500.00	2,500.00	0.00	0.00%
10,500.00	10,500.00	0.00	0.00%
13,500.00	14,500.00	1,000.00	7.41%
6,000.00	6,000.00	0.00	0.00%
6,300.00	6,300.00	0.00	0.00%
3,200.00	3,200.00	0.00	0.00%
429,925.00	448,743.00	18,818.00	4.38%
429,925.00	448,743.00	18,818.00	4.38%
429,925.00	448,743.00	18,818.00	4.38%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1540-51-110000-00000	REGULAR EMPLOYEES	245,000.00	245,000.00	0.00	0.00	245,000.00	100.00 %
100-1540-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-1540-51-210000-00000	GROUP INSURANCE	46,921.00	46,921.00	0.00	0.00	46,921.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	46,921.00	46,921.00			
100-1540-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
100-1540-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	18,600.00	18,600.00	0.00	0.00	18,600.00	100.00 %
100-1540-51-240000-00000	RETIREMENT CONTRIBUTIONS	30,061.00	30,061.00	0.00	0.00	30,061.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,320.00			
GMEBS PENSION		0.00	0.00	27,741.00			
100-1540-51-270000-00000	WORKER'S COMPENSATION	376.00	376.00	0.00	0.00	376.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	376.00			
100-1540-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	8,600.00	8,600.00	0.00	0.00	8,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Checkr Background Checks and Drug Screens		0.00	0.00	8,600.00			
Budget Notes							
Subject		Description					
Increase Request		Increase from \$7200 last FY due to pattern of increased expenses. FY23 actual was \$8600, and FY24 is on track for approximately th...					
100-1540-52-125000-00000	OTHER PROFESSIONAL SERVICES	46,850.00	46,850.00	0.00	0.00	46,850.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA Reporting		0.00	0.00	1,000.00			
Eversign		0.00	0.00	400.00			
Jellyvision Benefits Subscription		0.00	0.00	5,000.00			
Leadership Academy		0.00	0.00	33,000.00			
Shredding		0.00	0.00	250.00			
Zoho Recruiting Services		0.00	0.00	7,200.00			
100-1540-52-310000-00000	INS, OTHER THAN EMP BENEFITS	3,010.00	3,010.00	0.00	0.00	3,010.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	3,010.00			
100-1540-52-325000-00000	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc Postage		0.00	0.00	200.00			
100-1540-52-332000-00000	MARKETING	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Recruiting Ads/Marketing Materials				0.00	0.00	1,300.00			
Budget Notes									
Subject		Description							
Based on FY24 actual spending		Request increase from \$1000 due to increase in actual FY24 spending							
100-1540-52-350000-00000	TRAVEL			2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Conference Hotel and Airfare				0.00	0.00	2,000.00			
100-1540-52-362000-00000	PROFESSIONAL MEMBERSHIPS			1,475.00	1,475.00	0.00	0.00	1,475.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Brian Acker PSHRA National Membership				0.00	0.00	175.00			
Brian Acker SHRM National and Atlanta Memberships				0.00	0.00	400.00			
Brian SHRM Recertification Fee				0.00	0.00	250.00			
GLGPA Annual Membership				0.00	0.00	150.00			
SHRM National Kendall and Rochelle				0.00	0.00	500.00			
Budget Notes									
Subject		Description							
Increase for PSHRA		Requesting \$175 increase for PSHRA (Public Sector Human Resources Assoc) membership							
100-1540-52-363000-00000	MEETING EXPENSES			2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
City Wide Orientation Lunch				0.00	0.00	700.00			
Leadership Academy Lunches				0.00	0.00	1,800.00			
100-1540-52-370000-00000	EDUCATION & TRAINING			10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Kantola Harrassment Training Module				0.00	0.00	5,000.00			
Kendall, Rochelle, and Brian Misc Training Oppts				0.00	0.00	4,000.00			
SHRM National Conference				0.00	0.00	1,500.00			
100-1540-52-610000-00000	EMPLOYEE TEAM BUILDING			14,500.00	14,500.00	0.00	0.00	14,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
City Fall Picnic				0.00	0.00	1,500.00			
Holiday Lunch				0.00	0.00	10,000.00			
Misc Team Building/Employee Appreciation				0.00	0.00	1,500.00			
Open Enrollment Food Truck				0.00	0.00	1,500.00			
Budget Notes									
Subject		Description							
Increase Request		Increase of \$1000 over last FY due to pattern of increased expenses.							
100-1540-52-620000-00000	AWARDS			6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Retiree Awards				0.00	0.00	6,000.00			
100-1540-52-630000-00000	WELLNESS			6,300.00	6,300.00	0.00	0.00	6,300.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Employee Wellness Initiatives				0.00	0.00	6,300.00			
100-1540-53-111000-00000	OFFICE SUPPLIES			3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %

Budget Report

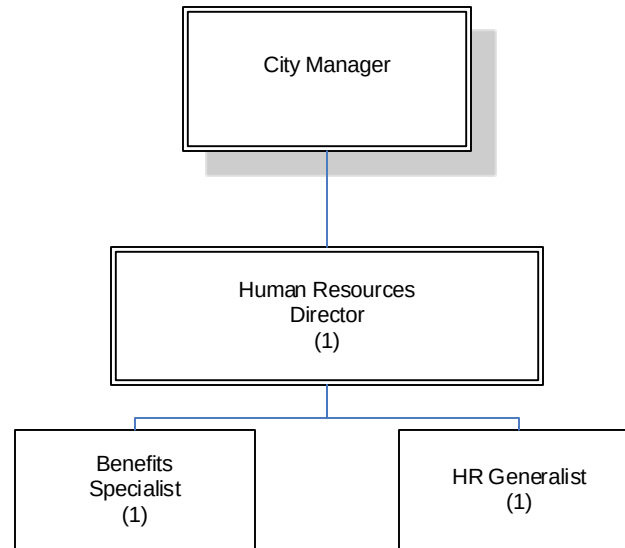
For Fiscal: 2024-2025 Period Ending: 07/31/2025

			Original	Current	Period	Fiscal	Variance	Percent
			Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Detail								
Description			Units	Price	Amount			
Misc Office Supplies			0.00	0.00	3,200.00			
Expense Total:			448,743.00	448,743.00	0.00	0.00	448,743.00	100.00%
Fund: 100 - GENERAL FUND Total:			448,743.00	448,743.00	0.00	0.00	448,743.00	100.00%
Report Total:			448,743.00	448,743.00	0.00	0.00	448,743.00	100.00%

Human Resources

Authorizations - 3

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consists of six (6) facilities maintenance personnel who handle major projects of various sizes. The team functions are to perform a variety of non-technical maintenance duties in City owned and leased buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw's real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City's space needs by planning, designing and constructing operationally efficient properties.

Department Highlights

- Completed build out 2nd floor of Public Works
- Completed construction of Depot Park Amphitheater
- Completed Design for Public Safety Building
- Replaced main electrical panel for Carriage House
- Replaced foundation, replaced all electrical wiring, all plumbing, and HVAC unit on the Depot Building
- Continued the LED replacement in City Hall
- Completed Design of ADA Pathways at Smith Gilbert Gardens
- Designed New Marquee for Smith Gilbert Gardens
- Created Structural Report for Foundation Repairs to the PD side of City Hall
- Renovated new spaces for Court Services and Property Tax in City Hall
- Designed Camera system for all Adams Park, Depot Park, and Swift Cantrell
- Starting processes to build new Public Safety Facility

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,680,906

Fiscal Year 2025 Budget: \$1,810,995

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$5,544 in Cleaning due to higher rates for custodial services
- An increase of \$10,000 in Repairs/Maintenance – Buildings due to Adams Park improvements
- An increase of \$45,300 in Operating Materials/Supplies due to construction meetings with Croy Engineering, the Cobb Public Safety annual radio certification, and an elevator maintenance and service agreement for the Community Development building
- An increase of \$15,000 in Water/Sewage utilities to reflect current trends and to add additional water meters for Depot Park and the new Public Safety facility
- An increase of \$30,000 in Energy-Electricity due to the Public Safety facility
- A decrease of \$20,000 in Safety Committee due a one-time expense in FY 24
- A decrease of \$10,000 in Small Equipment due to a one-time expense in FY 24

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- \$41,000 Ford Explorer (1)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-1565-51-110000-00000](#) REGULAR EMPLOYEES
[100-1565-51-130000-00000](#) OVERTIME
[100-1565-51-130500-00000](#) BUILDING MAINT. - ONCALL
[100-1565-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-1565-51-210000-00000](#) GROUP INSURANCE
[100-1565-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-1565-51-215000-00000](#) GROUP INSURANCE-RETIREE
[100-1565-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-1565-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-1565-51-270000-00000](#) WORKER'S COMPENSATION
[100-1565-52-210000-00000](#) CLEANING
[100-1565-52-220500-00000](#) REPAIRS/MAINT--BUILDINGS
[100-1565-52-232000-00000](#) RENTAL OF EQUIP & VEHICLE
[100-1565-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-1565-52-370000-00000](#) EDUCATION & TRAINING
[100-1565-52-371500-00000](#) SAFETY COMMITTEE
[100-1565-52-440000-00000](#) EQUIPMENT REPAIRS & MAINT
[100-1565-53-111000-00000](#) OFFICE SUPPLIES
[100-1565-53-112000-00000](#) JANITORIAL SUPPLIES
[100-1565-53-116000-00000](#) EQUIPMENT PARTS
[100-1565-53-117200-00000](#) UNIFORMS
[100-1565-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-1565-53-121000-00000](#) WATER/SEWERAGE
[100-1565-53-121500-00000](#) NATURAL GAS
[100-1565-53-122500-00000](#) STORMWATER UTILITY
[100-1565-53-123000-00000](#) ENERGY-ELECTRICITY
[100-1565-53-123100-00000](#) STREET LIGHTING
[100-1565-53-132000-00000](#) GENERAL FOOD EXPENSE
[100-1565-53-160000-00000](#) SMALL EQUIPMENT

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
306,810.00	350,000.00	43,190.00	14.08%
4,825.00	5,825.00	1,000.00	20.73%
500.00	500.00	0.00	0.00%
1,150.00	1,100.00	-50.00	-4.35%
137,026.00	137,026.00	0.00	0.00%
500.00	1,750.00	1,250.00	250.00%
2,196.00	2,196.00	0.00	0.00%
23,990.00	27,500.00	3,510.00	14.63%
49,657.00	50,436.00	779.00	1.57%
8,132.00	9,543.00	1,411.00	17.35%
184,800.00	190,344.00	5,544.00	3.00%
187,400.00	197,400.00	10,000.00	5.34%
3,300.00	3,300.00	0.00	0.00%
15,396.00	17,551.00	2,155.00	14.00%
3,000.00	4,000.00	1,000.00	33.33%
45,000.00	25,000.00	-20,000.00	-44.44%
3,750.00	3,750.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
70,000.00	70,000.00	0.00	0.00%
2,950.00	2,950.00	0.00	0.00%
3,525.00	3,525.00	0.00	0.00%
60,132.00	105,432.00	45,300.00	75.33%
59,946.00	74,946.00	15,000.00	25.02%
26,972.00	26,972.00	0.00	0.00%
22,000.00	22,000.00	0.00	0.00%
410,149.00	440,149.00	30,000.00	7.31%
2,000.00	2,000.00	0.00	0.00%
800.00	800.00	0.00	0.00%
34,000.00	24,000.00	-10,000.00	-29.41%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00%
	Total Expense:	1,680,906.00	1,810,995.00	130,089.00	7.74%
	Total Fund: 100 - GENERAL FUND:	1,680,906.00	1,810,995.00	130,089.00	7.74%
	Report Total:	1,680,906.00	1,810,995.00	130,089.00	7.74%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1565-51-110000-00000	REGULAR EMPLOYEES	350,000.00	350,000.00	0.00	0.00	350,000.00	100.00 %
100-1565-51-130000-00000	OVERTIME	5,825.00	5,825.00	0.00	0.00	5,825.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		1.00	5,825.00	5,825.00			
100-1565-51-130500-00000	BUILDING MAINT. - ONCALL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Maint. Tech. On Call		1.00	500.00	500.00			
100-1565-51-145000-00000	HOLIDAY BONUS PAYMENT	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
100-1565-51-210000-00000	GROUP INSURANCE	137,026.00	137,026.00	0.00	0.00	137,026.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	137,026.00	137,026.00			
100-1565-51-211400-00000	HSA EMPLOYERS SHARE	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
100-1565-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00	2,196.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	2,196.00	2,196.00			
100-1565-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	27,500.00	27,500.00	0.00	0.00	27,500.00	100.00 %
100-1565-51-240000-00000	RETIREMENT CONTRIBUTIONS	50,436.00	50,436.00	0.00	0.00	50,436.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	503.00			
GMEBS PENSION		0.00	0.00	49,933.00			
100-1565-51-270000-00000	WORKER'S COMPENSATION	9,543.00	9,543.00	0.00	0.00	9,543.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	9,543.00			
100-1565-52-210000-00000	CLEANING	190,344.00	190,344.00	0.00	0.00	190,344.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide Contracted Cleaning		1.00	190,344.00	190,344.00			
100-1565-52-220500-00000	REPAIRS/MAINT--BUILDINGS	197,400.00	197,400.00	0.00	0.00	197,400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	15,750.00	15,750.00			
Ben Robertson Community Center		1.00	5,750.00	5,750.00			
Bobby Grant		1.00	5,750.00	5,750.00			
City Hall		1.00	11,750.00	11,750.00			
City Wide Repairs		1.00	50,000.00	50,000.00			
Contracted Projects		1.00	68,900.00	68,900.00			
General Maint. & Repairs		1.00	17,250.00	17,250.00			
Museum		1.00	10,750.00	10,750.00			
SGG		1.00	5,750.00	5,750.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Swift Cantrell Park		1.00	5,750.00	5,750.00			
100-1565-52-232000-00000	RENTAL OF EQUIP & VEHICLE	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rental Lifts		1.00	1,650.00	1,650.00			
Rental Tools		1.00	1,650.00	1,650.00			
100-1565-52-310000-00000	INS, OTHER THAN EMP BEN	17,551.00	17,551.00	0.00	0.00	17,551.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	17,551.00			
100-1565-52-370000-00000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Electrical Training Course		1.00	1,000.00	1,000.00			
HVAC Training Course		1.00	1,000.00	1,000.00			
Manager Training		1.00	1,000.00	1,000.00			
Misc. Training for Staff		1.00	1,000.00	1,000.00			
100-1565-52-371500-00000	SAFETY COMMITTEE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facilities Safety Items		1.00	2,000.00	2,000.00			
First Aid Kit for Public Work		1.00	5,400.00	5,400.00			
First Aid Kits for City Facilities		1.00	2,100.00	2,100.00			
Park & Rec Safety Items		1.00	3,000.00	3,000.00			
Personal Safety Boots		1.00	9,000.00	9,000.00			
Public Works Safety Items		1.00	3,500.00	3,500.00			
100-1565-52-440000-00000	EQUIPMENT REPAIRS & MAINT	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Equipment Repairs		1.00	3,750.00	3,750.00			
100-1565-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,000.00	1,000.00			
100-1565-53-112000-00000	JANITORIAL SUPPLIES	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	7,000.00	7,000.00			
Bobby Grant		1.00	1,000.00	1,000.00			
City Hall		1.00	5,000.00	5,000.00			
Depot Park		1.00	5,000.00	5,000.00			
Museum		1.00	6,000.00	6,000.00			
Parks & Rec.		1.00	25,000.00	25,000.00			
Public Works		1.00	4,000.00	4,000.00			
Recreation Center		1.00	5,000.00	5,000.00			
SGG		1.00	3,000.00	3,000.00			
Swift Cantrell Park		1.00	9,000.00	9,000.00			
100-1565-53-116000-00000	EQUIPMENT PARTS	2,950.00	2,950.00	0.00	0.00	2,950.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
City Wide HVAC Filters		1.00	2,950.00	2,950.00			
100-1565-53-117200-00000	UNIFORMS	3,525.00	3,525.00	0.00	0.00	3,525.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Building & Maint. Staff Uniforms				1.00	3,525.00	3,525.00	
100-1565-53-118000-00000	OPERATING MATERIALS/SUPP	105,432.00	105,432.00	0.00	0.00	105,432.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Adams Park Pest Control				1.00	250.00	250.00	
Annual Backflow Preventor Testing				1.00	1,000.00	1,000.00	
Bobby Grant Pest Control				1.00	540.00	540.00	
City Hall Annual Fire Inspection				1.00	4,200.00	4,200.00	
City Hall Elevator Maint Agreement				1.00	3,000.00	3,000.00	
City Hall Generator Maint. Agreement				1.00	2,750.00	2,750.00	
City Hall HVAC Maint. Agreement				1.00	3,750.00	3,750.00	
City Hall Pest Control				1.00	1,000.00	1,000.00	
Cobb Public Safety Radio Yearly Certification				1.00	3,000.00	3,000.00	
Community Center HVAC Maint. Agreement				1.00	2,500.00	2,500.00	
Communtiy Center Annual Fire Inspection				1.00	1,100.00	1,100.00	
Croy Construction Meetings				1.00	36,000.00	36,000.00	
Depot Pest Control				1.00	780.00	780.00	
Depot Termite Bond				1.00	850.00	850.00	
Fire Ext. Inspections				1.00	2,500.00	2,500.00	
Museum Annual Fire Inspection				1.00	1,800.00	1,800.00	
Museum Elevator Maint. Agreement				1.00	3,300.00	3,300.00	
Museum Pest Control				1.00	2,100.00	2,100.00	
Museum Security System Annual Inspection				1.00	300.00	300.00	
Museum Security System Monitoring				1.00	1,000.00	1,000.00	
Museum Termite Bond				1.00	1,440.00	1,440.00	
Musuem HVAC Agreement				1.00	4,250.00	4,250.00	
Public Works Annual Fire Inspections				1.00	1,100.00	1,100.00	
Public Works Elevator Maint. Agreement				1.00	3,040.00	3,040.00	
Public Works Elevator Service Agreement				1.00	5,300.00	5,300.00	
Public Works Generator Maint. Agreement				1.00	2,500.00	2,500.00	
Public Works Pest Control				1.00	5,032.00	5,032.00	
Recreation Center Elevator Maint. Agreement				1.00	3,000.00	3,000.00	
Scout Hut Termite Bond				1.00	1,920.00	1,920.00	
SGG Pest Control				1.00	1,080.00	1,080.00	
State Elevator Inspections				1.00	4,450.00	4,450.00	
Swift Cantrell Pest Control				1.00	600.00	600.00	
100-1565-53-121000-00000	WATER/SEWERAGE	74,946.00	74,946.00	0.00	0.00	74,946.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Bobby Grant				1.00	726.00	726.00	
City Hall				1.00	13,474.00	13,474.00	
Community House				1.00	1,523.00	1,523.00	
Depot Park				1.00	20,572.00	20,572.00	
P&R				1.00	14,215.00	14,215.00	
Public Safety Building				1.00	5,000.00	5,000.00	
Public Works				1.00	4,183.00	4,183.00	
Recreation Center				1.00	15,253.00	15,253.00	
100-1565-53-121500-00000	NATURAL GAS	26,972.00	26,972.00	0.00	0.00	26,972.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Bobby Grant				1.00	1,592.00	1,592.00	
City Hall				1.00	5,573.00	5,573.00	
Community House				1.00	473.00	473.00	
P&R				1.00	4,217.00	4,217.00	

Budget Report

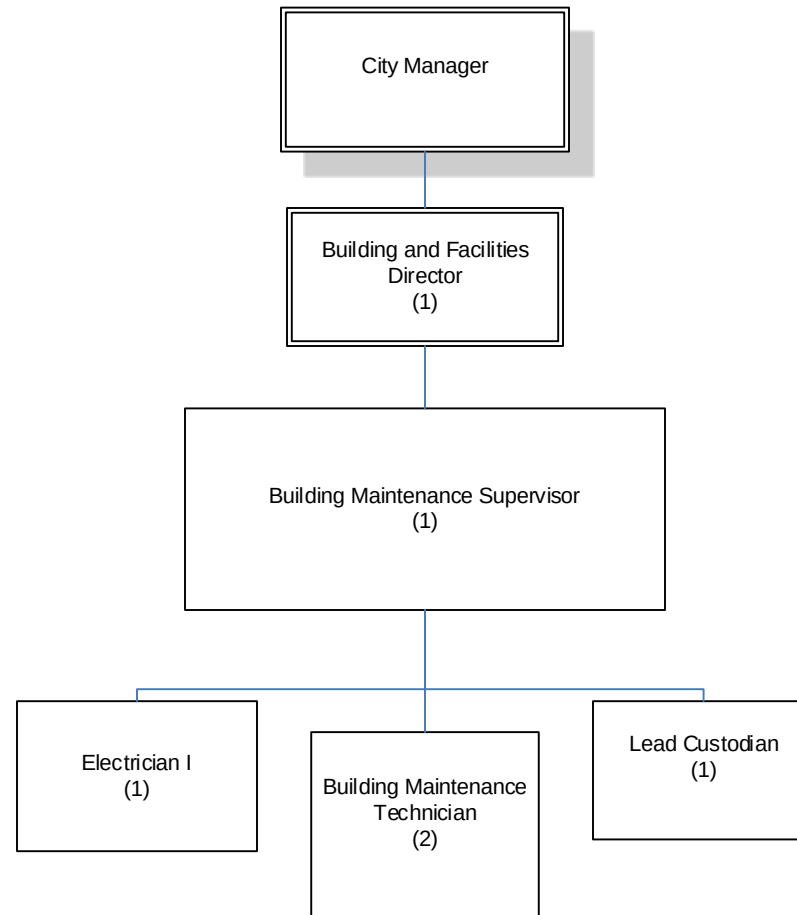
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Public Works		1.00	6,190.00	6,190.00			
Recreation Center		1.00	6,302.00	6,302.00			
SGG		1.00	2,625.00	2,625.00			
100-1565-53-122500-00000	STORMWATER UTILITY	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SW Utility Per COK Billing Dept.		1.00	22,000.00	22,000.00			
100-1565-53-123000-00000	ENERGY-ELECTRICITY	440,149.00	440,149.00	0.00	0.00	440,149.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Adams Park		1.00	100,209.00	100,209.00			
Bobby Grant		1.00	7,729.00	7,729.00			
City Hall		1.00	98,135.00	98,135.00			
Commuinty House		1.00	1,472.00	1,472.00			
Community Center		1.00	30,730.00	30,730.00			
Depot/Underpass		1.00	31,041.00	31,041.00			
Parking Lots/Maquee Signs		1.00	10,154.00	10,154.00			
Plaza		1.00	1,428.00	1,428.00			
Pottery House		1.00	3,563.00	3,563.00			
Public Safety Facility		1.00	15,000.00	15,000.00			
Public Works		1.00	20,017.00	20,017.00			
Recreation Center		1.00	90,000.00	90,000.00			
Swift		1.00	30,320.00	30,320.00			
Thompson House		1.00	351.00	351.00			
100-1565-53-123100-00000	STREET LIGHTING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Light Power		1.00	2,000.00	2,000.00			
100-1565-53-132000-00000	GENERAL FOOD EXPENSE	800.00	800.00	0.00	0.00	800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Food Expense		1.00	800.00	800.00			
100-1565-53-160000-00000	SMALL EQUIPMENT	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Court Services (New Employee Requested) (1)		0.00	0.00	4,000.00			
Filling Cabinet for 911 (2)		0.00	0.00	4,000.00			
Misc Furniture (5)		1.00	10,000.00	10,000.00			
Public Works Staff Break Room Chairs (3)		0.00	0.00	6,000.00			
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cleaning Equipment		1.00	2,500.00	2,500.00			
Electrical Hand Tools and Equipment		1.00	2,500.00	2,500.00			
HVAC Tools and Equipment		1.00	2,500.00	2,500.00			
Shop Tools		1.00	2,500.00	2,500.00			
Expense Total:		1,810,995.00	1,810,995.00	0.00	0.00	1,810,995.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,810,995.00	1,810,995.00	0.00	0.00	1,810,995.00	100.00%
Report Total:		1,810,995.00	1,810,995.00	0.00	0.00	1,810,995.00	100.00%

Building Maintenance

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely, and impartial prosecution of misdemeanor and ordinance violations in accordance with local and state law. The Kennesaw Municipal Court also conforms to the standards set by the Uniform Rules for Municipal Courts of the State of Georgia regarding conduct and procedure. The staff of Kennesaw Municipal Court are committed to promoting excellence, integrity, and competency while ensuring the public's trust in the Judicial System and the City of Kennesaw.

Goals & Objectives

- Improve the use of City resources through networking and staff training
- Increase the use of technology to improve caseload management, coordinate efforts with appropriate jurisdictions, and meet state and local laws
- Improve the management of case records, develop ways for citizens to have electronic access, and to comply with state record retention laws

Department Highlights

- Received and processed approximately 13,000 citations written by the Kennesaw Police Department from May 1, 2023 to May 1, 2024
- Collected over \$1,048,000 in fines and surcharges during that same period
- The staff of Kennesaw Municipal Court have endeavored to decrease court delays, improve records management and technology, and provide better access to citizens

Operating Budget Comments

Fiscal Year 2024 Budget: \$484,220

Fiscal Year 2025 Budget: \$555,037

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$1,000 in Other Professional Services to match market rates for interpreter services
- An increase of \$1,400 in Professional Development to accommodate staff growth through education and training
- A decrease of \$1,000 in Printing & Binding due to a reduction in the demand for paper forms and documents
- A decrease of \$1,100 in Postage due to a reduction in mailing forms and documents

Position Summary

Fiscal Year 2024 Total Authorized Positions: 10

Fiscal Year 2024 Total Funded Positions: 10

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11

- One position (Deputy Court Clerk) was added as a new position



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-2000-51-110000-00000](#)
[100-2000-51-120000-00000](#)
[100-2000-51-130000-00000](#)
[100-2000-51-145000-00000](#)
[100-2000-51-160000-00000](#)
[100-2000-51-210000-00000](#)
[100-2000-51-211400-00000](#)
[100-2000-51-220000-00000](#)
[100-2000-51-240000-00000](#)
[100-2000-51-270000-00000](#)
[100-2000-52-121000-00000](#)
[100-2000-52-125000-00000](#)
[100-2000-52-221000-00000](#)
[100-2000-52-310000-00000](#)
[100-2000-52-325000-00000](#)
[100-2000-52-340000-00000](#)
[100-2000-52-350000-00000](#)
[100-2000-52-361000-00000](#)
[100-2000-52-371000-00000](#)
[100-2000-52-395000-00000](#)
[100-2000-52-420000-00000](#)
[100-2000-53-110000-00000](#)
[100-2000-53-111000-00000](#)
[100-2000-53-111100-00000](#)
[100-2000-53-117100-00000](#)
[100-2000-53-118500-00000](#)
[100-2000-53-140000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
HOLIDAY BONUS PAYMENT
BALIFFS
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
LEGAL SERVICES
OTHER PROFESSIONAL SERV
EQUIPMENT MAINTENANCE
INS, OTHER THAN EMP BEN
POSTAGE
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH
PROFESSIONAL DEVELOPMENT
ENERGY-GASOLINE
SOFTWARE FEE
GENERAL SUPPLIES & MAT
OFFICE SUPPLIES
COPY PAPER
GENERAL CLOTHING
COURT MATERIALS/SUPPLIES
BOOKS & PERIODICALS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
180,000.00	240,000.00	60,000.00	33.33%
0.00	2,880.00	2,880.00	0.00%
2,000.00	2,000.00	0.00	0.00%
600.00	600.00	0.00	0.00%
16,920.00	16,920.00	0.00	0.00%
44,059.00	44,059.00	0.00	0.00%
250.00	0.00	-250.00	-100.00%
16,175.00	20,500.00	4,325.00	26.74%
28,134.00	28,390.00	256.00	0.91%
437.00	513.00	76.00	17.39%
120,000.00	120,000.00	0.00	0.00%
11,880.00	12,880.00	1,000.00	8.42%
300.00	300.00	0.00	0.00%
18,285.00	20,845.00	2,560.00	14.00%
3,600.00	2,500.00	-1,100.00	-30.56%
3,000.00	2,000.00	-1,000.00	-33.33%
3,200.00	4,000.00	800.00	25.00%
580.00	650.00	70.00	12.07%
1,600.00	3,000.00	1,400.00	87.50%
200.00	200.00	0.00	0.00%
27,000.00	27,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
800.00	600.00	-200.00	-25.00%
300.00	300.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
400.00	400.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
Total Expense:		484,220.00	555,037.00	70,817.00	14.62%
Total Fund: 100 - GENERAL FUND:		484,220.00	555,037.00	70,817.00	14.62%
Report Total:		484,220.00	555,037.00	70,817.00	14.62%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-2000-51-110000-00000	REGULAR EMPLOYEES	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
100-2000-51-120000-00000	TEMPORARY EMPLOYEES	2,880.00	2,880.00	0.00	0.00	2,880.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTERN		1.00	2,880.00	2,880.00			
100-2000-51-130000-00000	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OVERTIME		1.00	2,000.00	2,000.00			
100-2000-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-2000-51-160000-00000	BALIFFS	16,920.00	16,920.00	0.00	0.00	16,920.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAILIFF PAY		3.00	5,640.00	16,920.00			
100-2000-51-210000-00000	GROUP INSURANCE	44,059.00	44,059.00	0.00	0.00	44,059.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	44,059.00	44,059.00			
100-2000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
100-2000-51-240000-00000	RETIREMENT CONTRIBUTIONS	28,390.00	28,390.00	0.00	0.00	28,390.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	649.00			
GMEBS PENSION		0.00	0.00	27,741.00			
100-2000-51-270000-00000	WORKER'S COMPENSATION	513.00	513.00	0.00	0.00	513.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	513.00			
100-2000-52-121000-00000	LEGAL SERVICES	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT APPOINTED ATTORNEYS		2.00	5,000.00	10,000.00			
SOLICITOR SERVICES		1.00	110,000.00	110,000.00			
100-2000-52-125000-00000	OTHER PROFESSIONAL SERV	12,880.00	12,880.00	0.00	0.00	12,880.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OTHER LANGUAGE INTERPRETERS		1.00	6,000.00	6,000.00			
SPANISH INTERPRETER		1.00	6,580.00	6,580.00			
ZOOM ACCOUNTS- 2		2.00	150.00	300.00			
100-2000-52-221000-00000	EQUIPMENT MAINTENANCE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
METAL DETECTOR/SCANNER RENEWAL		1.00	300.00	300.00			
100-2000-52-310000-00000	INS, OTHER THAN EMP BEN	20,845.00	20,845.00	0.00	0.00	20,845.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	20,845.00			
100-2000-52-325000-00000	POSTAGE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
POSTAGE		1.00	2,500.00	2,500.00			
100-2000-52-340000-00000	PRINTING & BINDING	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINTING & BINDING		1.00	2,000.00	2,000.00			
100-2000-52-350000-00000	TRAVEL	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT CLERK TRAINING		1.00	2,000.00	2,000.00			
JUDGES TRAINING		1.00	2,000.00	2,000.00			
100-2000-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COUNCIL OF MUNI COURT JUDGES		3.00	100.00	300.00			
COURT CLERKS ASSOCIATIONS		1.00	300.00	300.00			
GCIC-TAC ASSOC		1.00	50.00	50.00			
100-2000-52-371000-00000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT CLERK TRAINING		1.00	1,500.00	1,500.00			
JUDGES TRAINING		1.00	1,500.00	1,500.00			
100-2000-52-395000-00000	ENERGY-GASOLINE	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GASOLINE FOR WARRANT OFFICER		1.00	200.00	200.00			
100-2000-52-420000-00000	SOFTWARE FEE	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURTWARE & TECHNOLOGY COSTS		1.00	27,000.00	27,000.00			
100-2000-53-110000-00000	GENERAL SUPPLIES & MAT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GENERAL SUPPLIES & MATERIALS		1.00	1,000.00	1,000.00			
100-2000-53-111000-00000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
OFFICE SUPPLIES		1.00	2,000.00	2,000.00			
100-2000-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COPY PAPER		1.00	600.00	600.00			
100-2000-53-117100-00000	GENERAL CLOTHING	300.00	300.00	0.00	0.00	300.00	100.00 %

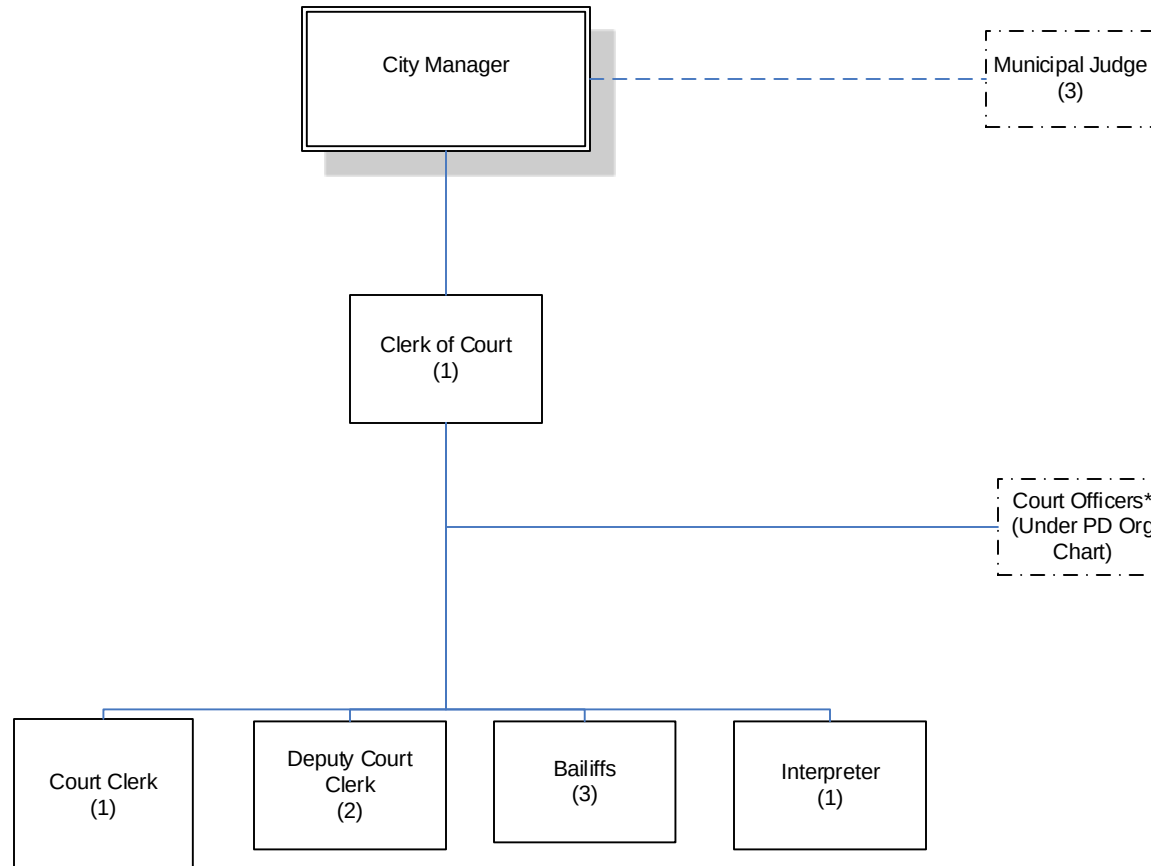
Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Detail							
Description		Units	Price	Amount			
GENERAL CLOTHING		1.00	300.00	300.00			
100-2000-53-118500-00000	COURT MATERIALS/SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT MATERIALS/SUPPLIES		1.00	1,000.00	1,000.00			
100-2000-53-140000-00000	BOOKS & PERIODICALS	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CODE BOOK UPDATES		1.00	400.00	400.00			
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MISCELLANEOUS		1.00	500.00	500.00			
Expense Total:		555,037.00	555,037.00	0.00	0.00	555,037.00	100.00%
Fund: 100 - GENERAL FUND Total:		555,037.00	555,037.00	0.00	0.00	555,037.00	100.00%
Report Total:		555,037.00	555,037.00	0.00	0.00	555,037.00	100.00%

Municipal Court

Authorizations - 11
Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Police

The Kennesaw Police Department is staffed by sixty-eight full time Police Officers, thirteen Civilian support staff, and five Reserve Officers. Each member is charged with meeting the department's mission. *"It is the mission of the Kennesaw Police Department to assure that our community is safe from crime and disorder by focusing on the prevention of crime along with reducing the fear of crime."* Each year the Command Staff establishes annual department goals congruent with our mission and the current trends.

Goals and Objectives

- Enhance quality of life initiatives for citizens and staff with education, community engagement, and legal considerations.
- To augment employees with the use of technology in partnership with state and local agencies and meet industry standards.
- Cultivate staff growth by creating more training opportunities, boosting recruiting and retention tools, and offering resiliency development.

Department Highlights

- The City of Kennesaw Police Department continues to experience a lower number of Group A Offenses. Our agency attributes this success to several factors, including our utilization of technology, progressive criminal intelligence methods and effective patrol in high-crime areas of the city. Additional success is driven by actively building partnerships and relationships with residents, businesses and other Law Enforcement partners.
- The Kennesaw Police Department has focused on crime prevention this year by using crime analysis and intelligence-led policing. By collaborating with surrounding agencies to address criminal activity, these partnerships have significantly aided the department in solving criminal cases.
- In conjunction with the Citizen's Advisory Board, Kennesaw Police hosted our fourth annual Juneteenth Unity in the Community event. Donated funds that exceeded costs were donated back into the community at Pine Mountain Middle to assist with pre-designated programs for children in need.
- Once again, during the holiday season, the Kennesaw Police Department raised funds to buy gifts for children of families in need. The Jerry Worthan Memorial Christmas Fund has been in place for many decades and continues to serve our community. During the 2023 holiday season, the Kennesaw Police Department accepted and provided clothing and gifts for 129 families, with a total of 276 children. A total of \$10,009.00 was raised for this fund.
- The Kennesaw Police Department fundraises for the Special Olympics of Georgia and raised over \$11,000 in 2023.
- National Night Out 2023 was a great success for the department.
- Last Day of School Cookout at Ridenour in May of 2023, for the children in the Ridenour community. There were over 100 people in attendance at this event.

Operating Budget Comments

Fiscal Year 2024 Budget: \$8,961,011

Fiscal Year 2025 Budget: \$9,690,801

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$5,760 in Temporary Employees for two internships
- An increase of \$5,000 in User Fees – 800 MHZ Radio due to rising costs
- An increase of \$1,500 in Organizational Membership dues to accommodate more engagement with the community
- An increase of \$2,000 in Pre-Employment Physicals due to higher costs for background checks and drug screenings
- A decrease of \$70,000 to Inmate Housing to reflect accurate usage
- A decrease of \$15,000 in Tires due to fleet consolidation
- A decrease of \$9,000 in Inmate Medical to reflect accurate usage

Other items funded by the General Fund:

- \$42,407 in Police Small Equipment to upgrade existing taser system
- \$18,000 in Equipment Repairs & Maintenance due to purchase of additional FLOCK cameras

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- \$29,500 Rifle Suppressors (20)
- \$540,000 Ford Interceptor SUVs (6)
- \$64,890 Ford Maverick Trucks (2)

Capital Outlay items funded by Court Service Improvement Fund include:

- \$7,600 Replace Patrol Car Key Box
- \$10,000 LIDAR Laser Units (4)
- \$15,000 AEDs (7)
- \$17,000 40mm Less Lethal Launchers (5)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 84

Fiscal Year 2024 Total Funded Positions: 84

Fiscal Year 2025 Total Authorized Positions: 86

Fiscal Year 2025 Total Funded Positions: 86

- Two positions (Public Safety Ambassador and Public Safety Ambassador Supervisor) were added as new positions



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3200-51-110000-00000](#)
[100-3200-51-120000-00000](#)
[100-3200-51-130000-00000](#)
[100-3200-51-130500-00000](#)
[100-3200-51-145000-00000](#)
[100-3200-51-210000-00000](#)
[100-3200-51-211400-00000](#)
[100-3200-51-215000-00000](#)
[100-3200-51-220000-00000](#)
[100-3200-51-240000-00000](#)
[100-3200-51-270000-00000](#)
[100-3200-52-110000-00000](#)
[100-3200-52-123100-00000](#)
[100-3200-52-125000-00000](#)
[100-3200-52-310000-00000](#)
[100-3200-52-311000-00000](#)
[100-3200-52-324100-00000](#)
[100-3200-52-325000-00000](#)
[100-3200-52-330000-00000](#)
[100-3200-52-340000-00000](#)
[100-3200-52-350000-00000](#)
[100-3200-52-361000-00000](#)
[100-3200-52-363000-00000](#)
[100-3200-52-370000-00000](#)
[100-3200-52-371000-00000](#)
[100-3200-52-394000-00000](#)
[100-3200-52-440000-00000](#)
[100-3200-52-450000-00000](#)
[100-3200-52-601500-00000](#)
[100-3200-52-610000-00000](#)
[100-3200-53-111000-00000](#)

REGULAR EMPLOYEES
TEMPORARY EMPLOYEES
OVERTIME
POLICE ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
INMATE MEDICAL
PRE-EMPLOYMENT PHYSICALS
OTHER PROFESSIONAL SERV
INS, OTHER THAN EMP BEN
CLAIM DEDUCTIBLES
USER FEES--800 MHZ RADIO
POSTAGE
ADVERTISING
PRINTING & BINDING
TRAVEL
ORGANIZATIONAL MEMBERSH
MEETING EXPENSES
EDUCATION & TRAINING
PROFESSIONAL DEVELOPMENT
INMATE HOUSING
EQUIPMENT REPAIRS & MAINT
RADIO REPAIRS & MAINT
HONOR GUARD TEAM
EMPLOYEE TEAM BUILDING
OFFICE SUPPLIES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
5,252,650.00	5,910,000.00	657,350.00	12.51%
0.00	5,760.00	5,760.00	0.00%
148,500.00	148,500.00	0.00	0.00%
95,000.00	95,000.00	0.00	0.00%
13,800.00	13,750.00	-50.00	-0.36%
1,090,749.00	1,090,749.00	0.00	0.00%
5,625.00	17,500.00	11,875.00	211.11%
26,352.00	26,352.00	0.00	0.00%
421,530.00	473,000.00	51,470.00	12.21%
632,110.00	642,882.00	10,772.00	1.70%
110,764.00	129,980.00	19,216.00	17.35%
24,000.00	15,000.00	-9,000.00	-37.50%
10,000.00	12,000.00	2,000.00	20.00%
18,000.00	18,000.00	0.00	0.00%
166,113.00	189,369.00	23,256.00	14.00%
5,000.00	5,000.00	0.00	0.00%
65,000.00	70,000.00	5,000.00	7.69%
2,200.00	2,200.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
4,000.00	4,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
5,000.00	6,500.00	1,500.00	30.00%
3,500.00	3,500.00	0.00	0.00%
100,595.00	101,095.00	500.00	0.50%
8,000.00	8,000.00	0.00	0.00%
120,000.00	50,000.00	-70,000.00	-58.33%
111,131.00	126,331.00	15,200.00	13.68%
7,000.00	7,000.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
3,500.00	3,500.00	0.00	0.00%
4,500.00	4,500.00	0.00	0.00%

Budget Comparison Report

Account Number

[100-3200-53-111100-00000](#)
[100-3200-53-116500-00000](#)
[100-3200-53-117200-00000](#)
[100-3200-53-118000-00000](#)
[100-3200-53-118100-00000](#)
[100-3200-53-132000-00000](#)
[100-3200-53-160100-00000](#)
[100-3200-53-160500-00000](#)
[100-3200-53-171000-00000](#)

COPY PAPER
TIRES
UNIFORMS
OPERATING MATERIALS/SUPP
POLICE MATERIALS/SUPPLIES
WATER
POLICE SMALL EQUIPMENT
GENL OFFICE SMALL EQUIP
FLOWERS

Total Expense:	8,961,011.00	9,690,801.00	729,790.00	8.14%
Total Fund: 100 - GENERAL FUND:	8,961,011.00	9,690,801.00	729,790.00	8.14%
Report Total:	8,961,011.00	9,690,801.00	729,790.00	8.14%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
2,000.00	2,000.00	0.00	0.00%
15,000.00	0.00	-15,000.00	-100.00%
157,500.00	157,500.00	0.00	0.00%
5,000.00	5,000.00	0.00	0.00%
48,000.00	57,000.00	9,000.00	18.75%
1,500.00	1,500.00	0.00	0.00%
234,392.00	245,333.00	10,941.00	4.67%
2,000.00	2,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
8,961,011.00	9,690,801.00	729,790.00	8.14%
8,961,011.00	9,690,801.00	729,790.00	8.14%
8,961,011.00	9,690,801.00	729,790.00	8.14%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-3200-51-110000-00000	REGULAR EMPLOYEES	5,910,000.00	5,910,000.00	0.00	0.00	5,910,000.00	100.00 %
100-3200-51-120000-00000	TEMPORARY EMPLOYEES	5,760.00	5,760.00	0.00	0.00	5,760.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2 INTERNS		2.00	2,880.00	5,760.00			
100-3200-51-130000-00000	OVERTIME	148,500.00	148,500.00	0.00	0.00	148,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Over time		1.00	148,500.00	148,500.00			
100-3200-51-130500-00000	POLICE ONCALL	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police On Call		1.00	95,000.00	95,000.00			
100-3200-51-145000-00000	HOLIDAY BONUS PAYMENT	13,750.00	13,750.00	0.00	0.00	13,750.00	100.00 %
100-3200-51-210000-00000	GROUP INSURANCE	1,090,749.00	1,090,749.00	0.00	0.00	1,090,749.00	100.00 %
100-3200-51-211400-00000	HSA EMPLOYERS SHARE	17,500.00	17,500.00	0.00	0.00	17,500.00	100.00 %
100-3200-51-215000-00000	GROUP INSURANCE-RETIREE	26,352.00	26,352.00	0.00	0.00	26,352.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	26,352.00	26,352.00			
100-3200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	473,000.00	473,000.00	0.00	0.00	473,000.00	100.00 %
100-3200-51-240000-00000	RETIREMENT CONTRIBUTIONS	642,882.00	642,882.00	0.00	0.00	642,882.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	27,040.00			
GMEBS PENSION		0.00	0.00	615,842.00			
100-3200-51-270000-00000	WORKER'S COMPENSATION	129,980.00	129,980.00	0.00	0.00	129,980.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	129,980.00			
100-3200-52-110000-00000	INMATE MEDICAL	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Inmate Medical		1.00	15,000.00	15,000.00			
Budget Notes							
Subject		Description					
Inmate Medical		Inmate medical nexessitates (i.e. Inmate Doctor, hospital, dental visits), DUI Blood alcohol testing.					
100-3200-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pre Employment Screening of Police Department		1.00	12,000.00	12,000.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Pre employment Screening	Pre employment screening for Police Department Candidates to include: Physical, psychological, medical, and drug testing evaluations. This also includes Guardian Alliance applicant tracking						
100-3200-52-125000-00000	OTHER PROFESSIONAL SERV	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Professional Services Lt. Assessment		1.00	9,000.00	9,000.00			
Professional Services Sgt. Assessment		1.00	9,000.00	9,000.00			
Budget Notes							
Subject	Description						
Professional Services	Cost associated with process to facilitate promotiona assessments for the ranks of Sergeant and Lieutenants						
100-3200-52-310000-00000	INS, OTHER THAN EMP BEN	189,369.00	189,369.00	0.00	0.00	189,369.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABLITY INSURANCE		0.00	0.00	189,369.00			
100-3200-52-311000-00000	CLAIM DEDUCTIBLES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIM DEDUCTIBLES		1.00	5,000.00	5,000.00			
100-3200-52-324100-00000	USER FEES--800 MHZ RADIO	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
User Fees 800Mhz Radio		1.00	70,000.00	70,000.00			
Budget Notes							
Subject	Description						
User Fees - 800 MHZ Radio	Funding utilized to maintain user agreement between the City of Kennesaw and Cobb County for use of 800 mhz radio frequencies.						
100-3200-52-325000-00000	POSTAGE	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage for Official Department Usagee		1.00	2,200.00	2,200.00			
Budget Notes							
Subject	Description						
Postage	Funding utilized for postage for Official Department Mail						
100-3200-52-330000-00000	ADVERTISING	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cadet Program		1.00	2,000.00	2,000.00			
Citizen's Police Academy		1.00	1,000.00	1,000.00			
Community Engagement Events and merchandise		1.00	6,000.00	6,000.00			
Recruiting event with Georgia and other states		1.00	2,000.00	2,000.00			
Recruitment Advertisement		1.00	2,000.00	2,000.00			
Recruitment giveaways		1.00	2,000.00	2,000.00			
Recruitment Meetings with Candidates		1.00	1,000.00	1,000.00			
Recruitment Video Update		1.00	2,000.00	2,000.00			
Budget Notes							
Subject	Description						
Recruitment and Community Engagement	Funding from this line supports Recruitment and Community Engagement Efforts.						
100-3200-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Printing and Binding				1.00	4,000.00	4,000.00			
Budget Notes									
Subject		Description							
Printing and Binding		Funding from this line is utilized for professional printing of department manuals and publications; including forms, ciations for code enforcement, door hangers, and business cards							
100-3200-52-350000-00000	TRAVEL			20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Travel				1.00	20,000.00	20,000.00			
Budget Notes									
Subject		Description							
Travel		Travel for staff to attend training and conferences							
100-3200-52-361000-00000	ORGANIZATIONAL MEMBERSHIP			6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Organizational Memberships				1.00	6,500.00	6,500.00			
Budget Notes									
Subject		Description							
Organizational Membership Dues		Funds from this line support memberships to professional and civi associations, which offer resources and training for department personnel in their individual job assignments adn specialties. IACP, FBINA, GACP, NNACP, ROCCIC							
100-3200-52-363000-00000	MEETING EXPENSES			3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Meeting Expenses				1.00	3,500.00	3,500.00			
Budget Notes									
Subject		Description							
Meeting Expenses		Chiefs lunches, Meetings, KBA, CCLEA, Cobb Chamber							
100-3200-52-370000-00000	EDUCATION & TRAINING			101,095.00	101,095.00	0.00	0.00	101,095.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
.223 cal range ammo				1.00	22,000.00	22,000.00			
.308 cal range ammo				1.00	1,420.00	1,420.00			
9mm duty ammo				1.00	6,000.00	6,000.00			
9mm training ammo				1.00	17,000.00	17,000.00			
Brazilian Jiu-Jitsu Training				12.00	1,000.00	12,000.00			
Education and Training				1.00	23,000.00	23,000.00			
Taser training supplies / Less Leathal Training				1.00	15,000.00	15,000.00			
Training Targets				1.00	1,500.00	1,500.00			
Weapon Light Batteries				1.00	3,175.00	3,175.00			
Budget Notes									
Subject		Description							
Education and Training		Funding from this line supports standards of professional development and training for department personnel. With firearms training being one of the highest liability areas for a police department it is necessary to provide adequate live fire and simulation training to all sworn personnel. The requested allotment of ammo will allow each officer to complete the required semi-annual firearms qualification along with completion of additional training such as Officer Survival and Advanced Firearms Course as well as TASER training.							
100-3200-52-371000-00000	PROFESSIONAL DEVELOPMENT			8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Professional Development				1.00	8,000.00	8,000.00			
Budget Notes									
Subject		Description							
Professional Development		Funding to allow for material for advanced training classes lunches,CCLEA lunches, Safe Path Events, and GACP							
100-3200-52-394000-00000	INMATE HOUSING	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Inmate Housing				1.00	50,000.00	50,000.00			
Budget Notes									
Subject		Description							
Inmate Housing		Funding pays for the housing of Inmates sentenced under the city of kennesaw.							
100-3200-52-440000-00000	EQUIPMENT REPAIRS & MAINT	126,331.00	126,331.00	0.00	0.00	126,331.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
3SI				1.00	432.00	432.00			
Cell Brite				1.00	5,000.00	5,000.00			
CID Cyber Crime Suites				1.00	8,000.00	8,000.00			
Data Works				1.00	5,800.00	5,800.00			
Equipment Services and Contracts				1.00	8,300.00	8,300.00			
FLOCK CAMERAS-APPROVED SUPP				6.00	3,000.00	18,000.00			
Flock Maintenance (6 Cameras)				6.00	2,500.00	15,000.00			
Griffeye				1.00	2,000.00	2,000.00			
GTA				1.00	600.00	600.00			
Guardian Tracking				1.00	8,700.00	8,700.00			
IdiCore				1.00	15,000.00	15,000.00			
Leads On Line				1.00	6,100.00	6,100.00			
LEFTA PTO Software				1.00	2,500.00	2,500.00			
LINX				1.00	5,500.00	5,500.00			
Loud Sercurity Monitoring				1.00	432.00	432.00			
Pairin				1.00	2,400.00	2,400.00			
Palatine				1.00	1,495.00	1,495.00			
Power DMS				1.00	6,300.00	6,300.00			
QISOFT (Police Intel)				1.00	500.00	500.00			
ROCIC				1.00	300.00	300.00			
Spillman Command Central Inv.				1.00	8,300.00	8,300.00			
Survey Monkey				1.00	672.00	672.00			
Virtual Academy				1.00	5,000.00	5,000.00			
Budget Notes									
Subject		Description							
Equipment Contracts		Funding used to maintain department contracts and equipment service repairs.							
100-3200-52-450000-00000	RADIO REPAIRS & MAINT	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Radio Repair and Maintenance				1.00	7,000.00	7,000.00			
Budget Notes									
Subject		Description							
Radio Repair and Maintenance		Funding utilized to maintain and repair department speed detection devices, and both portable adn mobile radios.							
100-3200-52-601500-00000	HONOR GUARD TEAM	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00	%	

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Honor Guard				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Honor Guard		Honor Guard upkeep and supplies							
100-3200-52-610000-00000	EMPLOYEE TEAM BUILDING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
Employee Team Building				1.00	3,500.00	3,500.00			
Budget Notes									
Subject		Description							
Employee Team Building		Team building exercises, training, team gatherings, exercise equipment							
100-3200-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
General Office Supplies				1.00	4,500.00	4,500.00			
Budget Notes									
Subject		Description							
General Office Supplies		Police Department share of office supplies received through central purchasing							
100-3200-53-111100-00000	COPY PAPER	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
Copy Paper				1.00	2,000.00	2,000.00			
Budget Notes									
Subject		Description							
Copy Paper		Funding allows for purchase of copy paper to be utilized by department staff.							
100-3200-53-117200-00000	UNIFORMS	157,500.00	157,500.00	0.00	0.00	157,500.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
Body Armor and Outter Carriers				20.00	1,900.00	38,000.00			
Command Staff and CID Clothing Allowance				11.00	900.00	9,900.00			
New Hires				9.00	4,500.00	40,500.00			
Uniforms				1.00	21,500.00	21,500.00			
UPD replacement				68.00	700.00	47,600.00			
Budget Notes									
Subject		Description							
Uniforms		Funding utilized to purchase uniforms for police personnel, including leather goods, body armor, and boots.							
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
Operating Material / Supplies				1.00	5,000.00	5,000.00			
Budget Notes									
Subject		Description							
Operating Materials / Supplies		Purchases of supplies for Police projects, retirement ceremony supplies and gifts.							
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES	57,000.00	57,000.00	0.00	0.00	57,000.00	100.00 %		
Budget Detail									
Description				Units	Price	Amount			
Evidence Supplies				1.00	10,000.00	10,000.00			
For Crime Analyst				0.00	0.00	5,000.00			

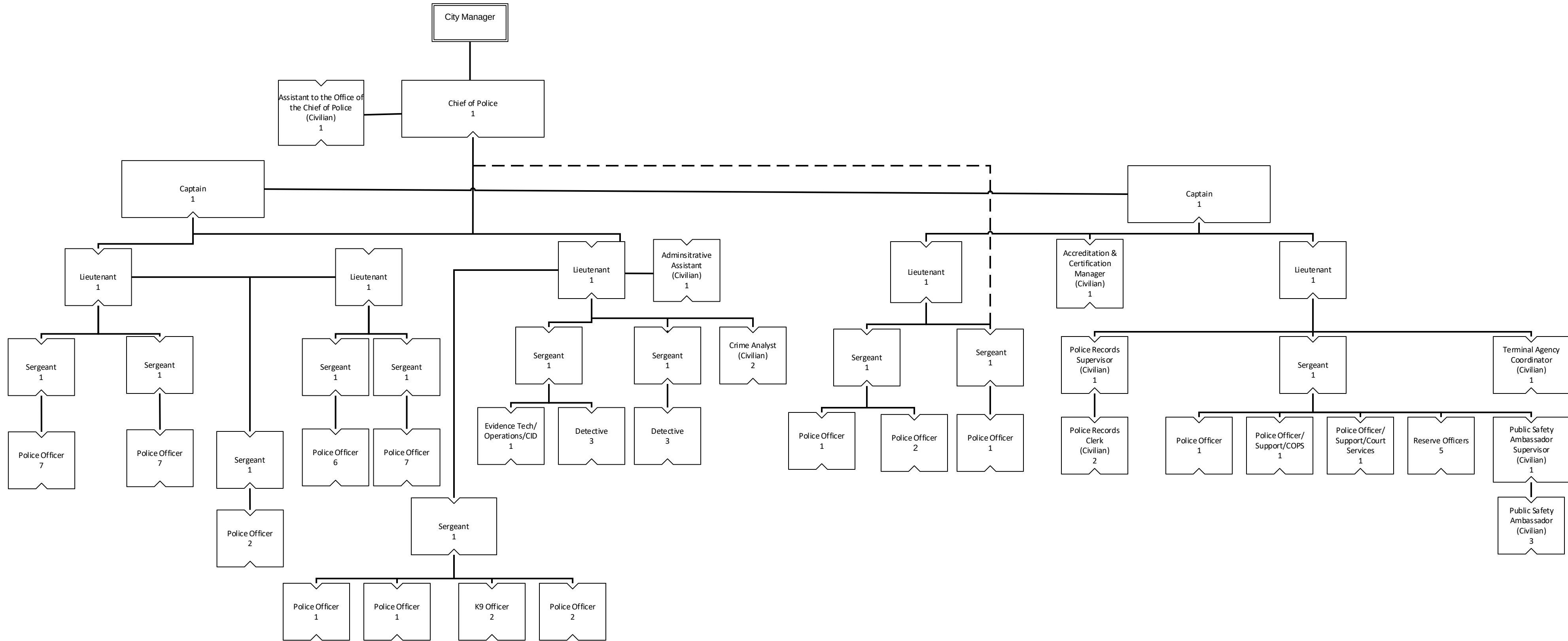
Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Police Material / Supplies		1.00	33,000.00	33,000.00			
PUBLIC SAFETY AMB & SUPERVISOR		2.00	4,500.00	9,000.00			
Budget Notes							
Subject	Description						
Police Materials / Supplies	Funds from this line are utilized to purchase specialized police materials and supplies as follows. Intoxilyzer supplies—gas for the intox 9000, mouthpieces, crimes scene supplies, support for canine, dog food, forms, cellphone subpoenas, and other related supplies						
100-3200-53-132000-00000	WATER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Water		1.00	1,500.00	1,500.00			
Budget Notes							
Subject	Description						
Water	Water Cooler, bottled water to support officers working outside details, events, and training.						
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	245,333.00	245,333.00	0.00	0.00	245,333.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
4 LIDAR LASERS-APPROVED SUPP (CSIF one time)		4.00	2,500.00	10,000.00			
40MM LAUNCHERS AND ROUNDS (CSIF one time)		1.00	17,000.00	17,000.00			
7 AEDs-PATROL SUPERVISORS- APP SUPP (CSIF 1 time)		7.00	2,143.00	15,001.00			
Body Camera Contract Year 5		1.00	46,125.00	46,125.00			
KEYBOX UPGRADE-APPROVED SUPP (CSIF one time)		1.00	7,600.00	7,600.00			
Narcan Replacements		1.00	7,200.00	7,200.00			
Police Small Equipment		1.00	100,000.00	100,000.00			
TASER RPMT CONTRACT YR 1-APP SUPP		1.00	42,407.00	42,407.00			
Budget Notes							
Subject	Description						
Police Small Equipment	Funds from this line are utilized to purchase alco-sensors, asp batons, badges, laser, radios, oc spray, radio batteries, etc... This funding also includes funding for active shooter response kits.						
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Office Small Equipment		1.00	2,000.00	2,000.00			
Budget Notes							
Subject	Description						
General Office Small Equipment	Funds from this line are utilized to purchase small office equipment.						
100-3200-53-171000-00000	FLOWERS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Breavement Flowers		1.00	1,000.00	1,000.00			
Budget Notes							
Subject	Description						
Purchase explanation	Purchase flowers to extend the departments expression of concern, care, and compassion to city personnel, and or other agencies.						
Expense Total:		9,690,801.00	9,690,801.00	0.00	0.00	9,690,801.00	100.00%
Fund: 100 - GENERAL FUND Total:		9,690,801.00	9,690,801.00	0.00	0.00	9,690,801.00	100.00%
Report Total:		9,690,801.00	9,690,801.00	0.00	0.00	9,690,801.00	100.00%

Police Department

Authorizations - 86
Authorized Sworn - 68
Civilian Personnel - 13
Reserve Officers - 5
Updated 16 August 2024 FY
2025





City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-3800-52-363000-00000](#)

MEETING EXPENSES

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)		
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	
1,000.00	1,000.00	0.00	0.00%	

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed.
- Conduct operational analysis of service levels and budget objectives including comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's streets based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST projects.

Department Highlights

- Continued design and land acquisition for Cherokee Street, Ben King Road and Sardis Street projects
- Combined the vehicle maintenance budgets of all the City's fleet to better capture expenses and track fleet maintenance issues.

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,151,805

Fiscal Year 2025 Budget: \$1,218,718

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$40,394 in Energy – Gasoline/Diesel due to higher costs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 7

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 7

- One position (Fleet Lead Mechanic) is frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-4000-51-110000-00000	REGULAR EMPLOYEES
100-4000-51-130000-00000	OVERTIME
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT
100-4000-51-210000-00000	GROUP INSURANCE
100-4000-51-211400-00000	HSA EMPLOYERS SHARE
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-4000-51-270000-00000	WORKER'S COMPENSATION
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN
100-4000-52-325000-00000	POSTAGE
100-4000-52-340000-00000	PRINTING & BINDING
100-4000-52-350000-00000	TRAVEL
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS
100-4000-52-363000-00000	MEETING EXPENSES
100-4000-52-370000-00000	EDUCATION & TRAINING
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORC
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING
100-4000-53-111000-00000	OFFICE SUPPLIES
100-4000-53-117200-00000	UNIFORMS
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL
100-4000-53-130000-00000	FOOD
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMAL

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
454,900.00	473,000.00	18,100.00	3.98%
7,000.00	7,000.00	0.00	0.00%
1,400.00	1,200.00	-200.00	-14.29%
88,119.00	88,119.00	0.00	0.00%
500.00	0.00	-500.00	-100.00%
2,196.00	2,196.00	0.00	0.00%
35,450.00	37,000.00	1,550.00	4.37%
56,066.00	56,733.00	667.00	1.19%
20,841.00	24,457.00	3,616.00	17.35%
35,000.00	35,000.00	0.00	0.00%
23,467.00	26,753.00	3,286.00	14.00%
300.00	300.00	0.00	0.00%
300.00	300.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
450.00	450.00	0.00	0.00%
150.00	150.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
500.00	500.00	0.00	0.00%
158,310.00	158,310.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
4,550.00	4,550.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
7,200.00	7,200.00	0.00	0.00%
8,000.00	8,000.00	0.00	0.00%
233,606.00	274,000.00	40,394.00	17.29%
2,000.00	2,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
Total Expense:		1,151,805.00	1,218,718.00	66,913.00	5.81%
Total Fund: 100 - GENERAL FUND:		1,151,805.00	1,218,718.00	66,913.00	5.81%
Report Total:		1,151,805.00	1,218,718.00	66,913.00	5.81%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4000-51-110000-00000	REGULAR EMPLOYEES	473,000.00	473,000.00	0.00	0.00	473,000.00	100.00 %
100-4000-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		0.00	0.00	7,000.00			
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
100-4000-51-210000-00000	GROUP INSURANCE	88,119.00	88,119.00	0.00	0.00	88,119.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	88,119.00	88,119.00			
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00	2,196.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	2,196.00	2,196.00			
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	37,000.00	37,000.00	0.00	0.00	37,000.00	100.00 %
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS	56,733.00	56,733.00	0.00	0.00	56,733.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,252.00			
GMEBS PENSION		0.00	0.00	55,481.00			
100-4000-51-270000-00000	WORKER'S COMPENSATION	24,457.00	24,457.00	0.00	0.00	24,457.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	24,457.00			
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Property abatement		0.00	0.00	25,000.00			
Repair fleet equipment and PW yard		0.00	0.00	10,000.00			
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN	26,753.00	26,753.00	0.00	0.00	26,753.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	26,753.00			
100-4000-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Stamps for Departmental mail		0.00	0.00	300.00			
100-4000-52-340000-00000	PRINTING & BINDING	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc printing and scanning needs		0.00	0.00	300.00			
100-4000-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original				Total Budget	Total Budget		
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Expenses for training/conferences				0.00	0.00	2,000.00	
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS	450.00	450.00	0.00	0.00	450.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
APWA, ASE, ASFM				0.00	0.00	450.00	
100-4000-52-363000-00000	MEETING EXPENSES	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Food, drink, etc				0.00	0.00	150.00	
100-4000-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Fees for seminars/conferences				0.00	0.00	2,500.00	
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Meeting expenses				0.00	0.00	500.00	
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT	158,310.00	158,310.00	0.00	0.00	158,310.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
BLDG & FAC MT				0.00	0.00	2,890.00	
BLDG SERV				0.00	0.00	3,000.00	
P&R				0.00	0.00	15,340.00	
POLICE				0.00	0.00	75,000.00	
PW				0.00	0.00	17,080.00	
STREETS				0.00	0.00	45,000.00	
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Preventive maintenance				0.00	0.00	1,000.00	
Repairs				0.00	0.00	500.00	
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORGA	4,550.00	4,550.00	0.00	0.00	4,550.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Arbor Day				0.00	0.00	50.00	
Big Shanty Sponsorship				0.00	0.00	250.00	
Board training/retreat				0.00	0.00	300.00	
KAB affiliate dues				0.00	0.00	200.00	
KAB conference registration				0.00	0.00	550.00	
KAB conference travel				0.00	0.00	1,500.00	
KGB affiliate dues				0.00	0.00	250.00	
Marketing/Promo material				0.00	0.00	500.00	
Shredder for event				0.00	0.00	600.00	
Volunteer refreshments				0.00	0.00	350.00	
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Food/drink for Departmental events				0.00	0.00	1,000.00	
100-4000-53-111000-00000	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

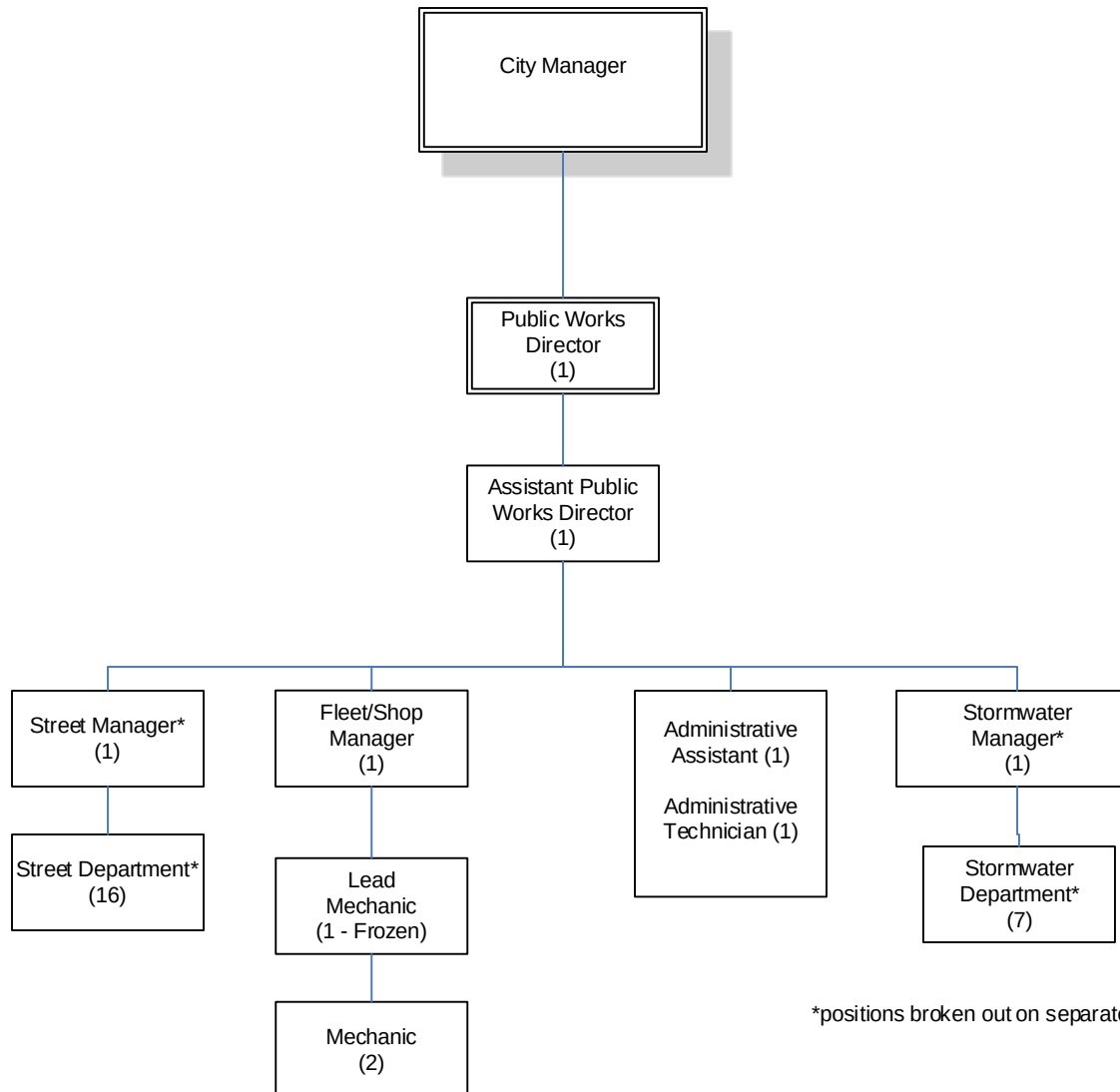
				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Units	Price	Amount	
Pens, paper, etc				0.00	0.00	1,500.00	
100-4000-53-117200-00000	UNIFORMS	7,200.00	7,200.00	0.00	0.00	7,200.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Supply and laundering				0.00	0.00	7,200.00	
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Tools, welding material, scanner updates				0.00	0.00	8,000.00	
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL	274,000.00	274,000.00	0.00	0.00	274,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
2 F250's approved FY25 - Parks				2.00	6,000.00	12,000.00	
2 Isuzu trucks approved FY25 - Streets				2.00	6,000.00	12,000.00	
BLDG & FAC MT				0.00	0.00	4,836.00	
BLDG SERV				0.00	0.00	6,300.00	
P&R				0.00	0.00	12,600.00	
POLICE				0.00	0.00	174,964.00	
PW				0.00	0.00	12,550.00	
STREETS				0.00	0.00	38,750.00	
100-4000-53-130000-00000	FOOD	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Department meetings and overtime meals				0.00	0.00	2,000.00	
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMALL EQ...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Hand tools, saws, drills, etc				0.00	0.00	1,500.00	
Shovels, rakes, brooms, etc				0.00	0.00	1,000.00	
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description				Units	Price	Amount	
Misc expenses				0.00	0.00	500.00	
Expense Total:		1,218,718.00	1,218,718.00	0.00	0.00	1,218,718.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,218,718.00	1,218,718.00	0.00	0.00	1,218,718.00	100.00%
Report Total:		1,218,718.00	1,218,718.00	0.00	0.00	1,218,718.00	100.00%

Public Works Department

Authorizations - 33 total

Administration - 8

Updated 25 June 2024 FY 2025



*positions broken out on separate organizational chart

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works – Streets

Department Highlights

- CDBG – Continued to install sidewalks in Woodland Acres
- LMIG/ARPA – Resurfaced Morningside Trail, Park Trace, Winterthur Main, Kennesaw Due West, Jiles Road, McCollum Parkway, Cherokee Street, Kennesaw & 5, Baker Road and Lockhart Drive for a total of 6.5 miles.
- Completed 3500' of sidewalk replacement and new installation
- Relandscaped the Watts Dr corridor.

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,633,731

Fiscal Year 2025 Budget: \$1,757,681

The highlights of the recommended budget include the following:

- An increase of \$220,000 in Other Professional Services due to contracting services for landscape maintenance around Depot Park, Gateway Park, Watts Drive and various City facilities
- A decrease in Regular Employees to account for increased costs in Other Professional Services

Capital Outlay items include:

- \$425,000 Street construction and \$300,000 CDBG for local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will be used in the City's disadvantaged neighborhoods.

Capital Outlay items funded by Reserve Funds include:

- \$500,000 for local paving/resurfacing projects will be funded through Reserves.

Capital Outlay items funded by State and Local Fiscal Recovery Funds include:

- \$155,000 Right of Way Maintenance Trucks (2)
- \$14,000 Zero Turn Lawn Mower (1)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 13

- Four positions (3 Street Landscaping Maintenance I and 1 Street Landscaping Maintenance III) are frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-4200-51-110000-00000](#)
[100-4200-51-130000-00000](#)
[100-4200-51-130500-00000](#)
[100-4200-51-145000-00000](#)
[100-4200-51-210000-00000](#)
[100-4200-51-211400-00000](#)
[100-4200-51-215000-00000](#)
[100-4200-51-220000-00000](#)
[100-4200-51-240000-00000](#)
[100-4200-51-270000-00000](#)
[100-4200-52-125000-00000](#)
[100-4200-52-310000-00000](#)
[100-4200-52-311000-00000](#)
[100-4200-52-362000-00000](#)
[100-4200-52-370000-00000](#)
[100-4200-53-111000-00000](#)
[100-4200-53-117200-00000](#)
[100-4200-53-118000-00000](#)
[100-4200-53-118100-00000](#)
[100-4200-53-119200-00000](#)
[100-4200-53-123000-00000](#)
[100-4200-53-160000-00000](#)
[100-4200-53-180000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STREET - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
GROUP INSURANCE-RETIREE
SOCIAL SEC (FICA) CNTRIB
RETIREMENT CONTRIBUTIONS
WORKER'S COMPENSATION
OTHER PROFESSIONAL SERV
INS, OTHER THAN EMP BEN
CLAIM DEDUCTIBLES
PROFESSIONAL MEMBERSHIPS
EDUCATION & TRAINING
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIALS/SUPP
LANDSCAPING MATERIALS/SUF
SIGNAGE
ENERGY-ELECTRICITY
SMALL EQUIPMENT
MISCELLANEOUS

Total Expense:	1,633,731.00	1,757,681.00	123,950.00	7.59%
Total Fund: 100 - GENERAL FUND:	1,633,731.00	1,757,681.00	123,950.00	7.59%
Report Total:	1,633,731.00	1,757,681.00	123,950.00	7.59%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
700,000.00	585,300.00	-114,700.00	-16.39%
7,000.00	7,000.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
2,250.00	2,100.00	-150.00	-6.67%
314,415.00	314,415.00	0.00	0.00%
500.00	1,000.00	500.00	100.00%
6,588.00	6,588.00	0.00	0.00%
54,400.00	48,700.00	-5,700.00	-10.48%
171,350.00	174,074.00	2,724.00	1.59%
77,127.00	90,507.00	13,380.00	17.35%
0.00	220,000.00	220,000.00	0.00%
56,401.00	64,297.00	7,896.00	14.00%
2,000.00	2,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
600.00	600.00	0.00	0.00%
200.00	200.00	0.00	0.00%
7,900.00	7,900.00	0.00	0.00%
50,000.00	50,000.00	0.00	0.00%
135,000.00	135,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
9,000.00	9,000.00	0.00	0.00%
15,000.00	15,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,633,731.00	1,757,681.00	123,950.00	7.59%
1,633,731.00	1,757,681.00	123,950.00	7.59%
1,633,731.00	1,757,681.00	123,950.00	7.59%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-4200-51-110000-00000	REGULAR EMPLOYEES	585,300.00	585,300.00	0.00	0.00	585,300.00	100.00 %
100-4200-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	7,000.00			
100-4200-51-130500-00000	STREET - ONCALL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	3,000.00			
100-4200-51-145000-00000	HOLIDAY BONUS PAYMENT	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
100-4200-51-210000-00000	GROUP INSURANCE	314,415.00	314,415.00	0.00	0.00	314,415.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	314,415.00	314,415.00			
100-4200-51-211400-00000	HSA EMPLOYERS SHARE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-4200-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00	6,588.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	6,588.00	6,588.00			
100-4200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	48,700.00	48,700.00	0.00	0.00	48,700.00	100.00 %
100-4200-51-240000-00000	RETIREMENT CONTRIBUTIONS	174,074.00	174,074.00	0.00	0.00	174,074.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,082.00			
GMEBS PENSION		0.00	0.00	171,992.00			
100-4200-51-270000-00000	WORKER'S COMPENSATION	90,507.00	90,507.00	0.00	0.00	90,507.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	90,507.00			
100-4200-52-125000-00000	OTHER PROFESSIONAL SERV	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
100-4200-52-310000-00000	INS, OTHER THAN EMP BEN	64,297.00	64,297.00	0.00	0.00	64,297.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	64,297.00			
100-4200-52-311000-00000	CLAIM DEDUCTIBLES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIM DEDUCTIBLES		1.00	2,000.00	2,000.00			
100-4200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA dues		0.00	0.00	500.00			
100-4200-52-370000-00000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00	600.00	100.00 %

Budget Report

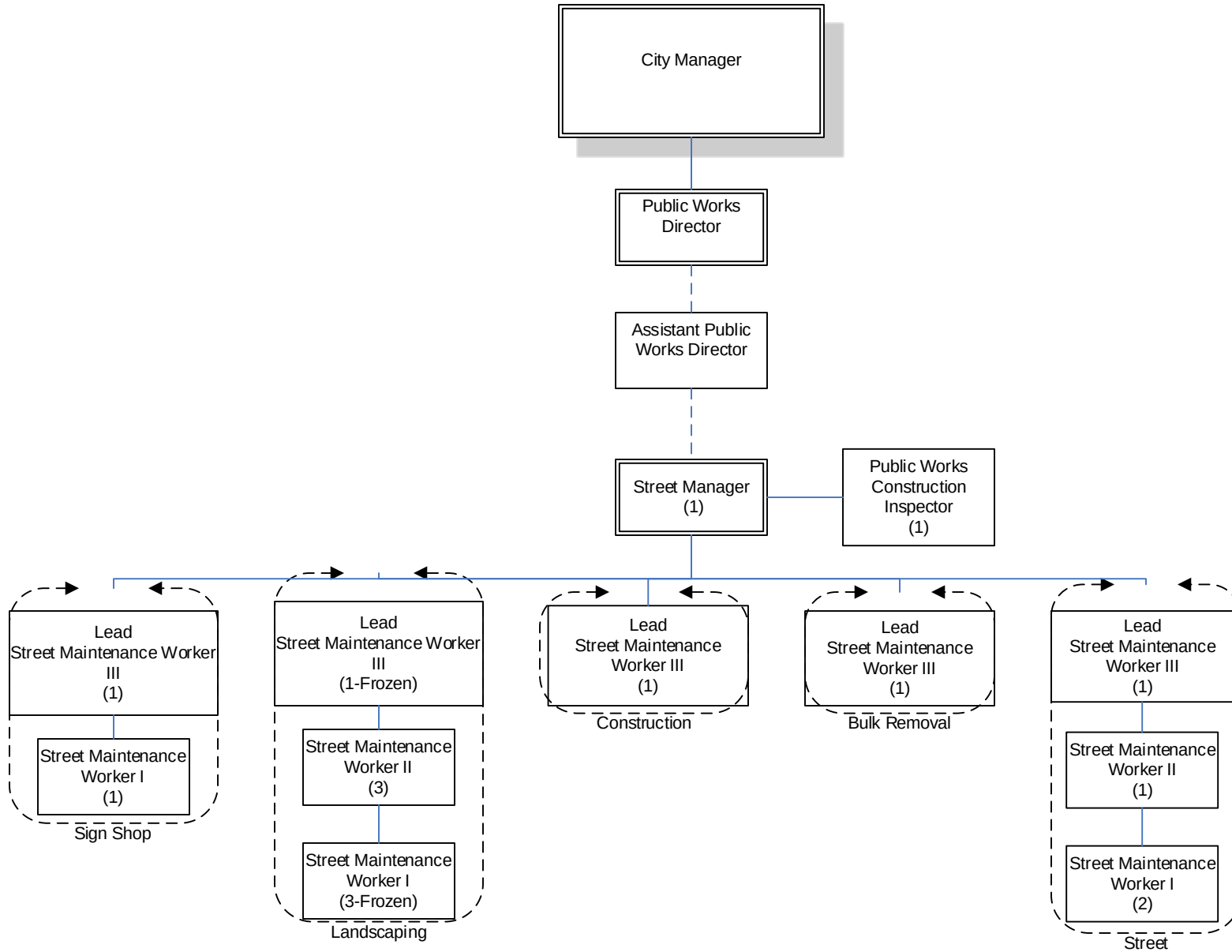
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
APWA conference		0.00	0.00	600.00			
100-4200-53-111000-00000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	200.00			
100-4200-53-117200-00000	UNIFORMS	7,900.00	7,900.00	0.00	0.00	7,900.00	100.00 %
100-4200-53-118000-00000	OPERATING MATERIALS/SUPP	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Asphalt for road repairs		0.00	0.00	25,000.00			
Concrete for sidewalk/curb repairs		0.00	0.00	25,000.00			
100-4200-53-118100-00000	LANDSCAPING MATERIALS/SUPPLIES	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mulch and pine straw		0.00	0.00	45,000.00			
Spring and Fall annuals		0.00	0.00	35,000.00			
Tree removal as needed		0.00	0.00	10,000.00			
Turf chemicals		0.00	0.00	45,000.00			
100-4200-53-119200-00000	SIGNAGE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Regulatory and advisory signs		0.00	0.00	10,000.00			
Sign posts		0.00	0.00	5,000.00			
Vinyl supplies		0.00	0.00	5,000.00			
100-4200-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Outdoor lighting Main St, Cherokee St		0.00	0.00	9,000.00			
100-4200-53-160000-00000	SMALL EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Chainsaws, trimmers, blowers, etc		0.00	0.00	2,000.00			
Downtown Benches		0.00	0.00	13,000.00			
100-4200-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Shovels, rakes, brooms, etc		0.00	0.00	500.00			
Expense Total:		1,757,681.00	1,757,681.00	0.00	0.00	1,757,681.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,757,681.00	1,757,681.00	0.00	0.00	1,757,681.00	100.00%
Report Total:		1,757,681.00	1,757,681.00	0.00	0.00	1,757,681.00	100.00%

Public Works- Streets Department

Authorizations - 17

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, 5K Grand Prix Series, Concert Series, volunteer opportunities, and general interest programs.

Goals & Objectives

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service and employee development
- Continue to expand and promote large community events
- Expand programming for youth and adults, by utilizing the Recreation Center to offer new sports leagues and camps
- Expand outdoor fitness classes for adults and children at Depot Park Amphitheater and Swift Cantrell Park
- Schedule concerts and events at the new Amphitheater at Depot Park
- To build and maintain Chalker Park

Department Highlights

- The City maintains over 100 acres of parks, Swift, Adams, Depot parks and 13 neighborhood parks.
- There are a total of 13 playgrounds, 1 splash pad, 3 dog parks, 1 skate park, 2 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Park was named the "Best of Cobb" for 2023 2022, 2021, 2020, 2019 and 2018.
- Swift-Cantrell Park is named by Atlanta Parent Magazine list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 23rd year will reach over 65,000 people over the 2 days.
- Offers over 200 classes to youth and adults.
- Offers more than 10 camps throughout the year.
- Our Summer Camp will serve over 1200 kids, along with another 500 kids with our partnering camps such as the Teen Biz Mini, Drone-ology, basketball Camp, Volleyball Camp, STEAM Camp, Cooking Camp, etc.
- Teen Academy during the school year worked with 207 Teens in middle and high school.
- Recreation Center topped 15,000 members this year.

Operating Budget Comments

Fiscal Year 2024 Budget: \$3,344,952

Fiscal Year 2025 Budget: \$3,763,544

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$7,000 in Other Professional Services to hire more referees since the number of basketball and volleyball tournaments has increased
- An increase of \$70,000 in Contracted Programmatic Services to accommodate higher rates for instructors
- An increase of \$5,180 in advertising for the Grand Prix Series, Pigs and Peaches, and Salute to America
- An increase of \$9,780 in Printing and Binding due to increased event and program printing
- An increase of \$10,000 in Travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of \$5,350 in Organizational Membership to allow more staff to join relevant organizations within the building services field
- A decrease of \$67,000 in Merchant/CC Fees
- An increase of \$3,200 in Meeting Expenses to reflect actual usage
- An increase of \$187,347 in Special Events needed for the Amphitheater Concert Series, Grand Prix Series, Pigs and Peaches, and Salute to America
- An increase of \$31,953 in Parks/Rec Material/Supplies to accommodate more fencing, park amenities, and playground repairs
- An increase of \$42,626 Rec Program Operating Supplies due to additional youth and adult basketball and volleyball participation and uniforms, equipment replacement, and Camp Venture costs

Impact Fees include:

- \$75,000 for an expanded playground in Kennesaw Station Park
- \$75,000 for an expanded playground in Adams Park
- \$300,000 for new Chalker park construction

Capital Outlay items funded by State Local Fiscal Recovery Fund include:

- \$16,500 John Deere Gator Utility Vehicle (1)
- \$32,000 Toro Workman Utility Vehicle (2)
- \$17,000 Replace Adams Park Scoreboards (2)
- \$96,000 Ford F-250 (2)
- \$46,000 Repair Trail Bridge
- \$36,000 Replace Gymnastics Equipment
- \$35,000 Replace Community Center Tables & Chairs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 34

Fiscal Year 2024 Total Funded Positions: 34

Fiscal Year 2025 Total Authorized Positions: 35

Fiscal Year 2025 Total Funded Positions: 35

- One position (Recreation Division Manager) was added as a new position



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

100-6100-51-110000-00000	REGULAR EMPLOYEES
100-6100-51-120000-00000	TEMPORARY EMPLOYEES
100-6100-51-130000-00000	OVERTIME
100-6100-51-145000-00000	HOLIDAY BONUS PAYMENT
100-6100-51-210000-00000	GROUP INSURANCE
100-6100-51-211400-00000	HSA EMPLOYERS SHARE
100-6100-51-215000-00000	GROUP INSURANCE-RETIREE
100-6100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
100-6100-51-240000-00000	RETIREMENT CONTRIBUTIONS
100-6100-51-270000-00000	WORKER'S COMPENSATION
100-6100-52-125000-00000	OTHER PROFESSIONAL SERV
100-6100-52-125100-00000	FUNDRAISING & PARTNERSHIP
100-6100-52-135000-00000	CONTRACTED PROGROMATIC S
100-6100-52-310000-00000	INS, OTHER THAN EMP BEN
100-6100-52-325000-00000	POSTAGE
100-6100-52-330000-00000	ADVERTISING
100-6100-52-340000-00000	PRINTING & BINDING
100-6100-52-350000-00000	TRAVEL
100-6100-52-360000-00000	DUES & FEES
100-6100-52-361000-00000	ORGANIZATIONAL MEMBERSH
100-6100-52-363000-00000	MEETING EXPENSES
100-6100-52-370000-00000	EDUCATION & TRAINING
100-6100-52-395000-00000	MILEAGE REIMBURSEMENT
100-6100-52-396000-00000	MERCHANT/CC FEES
100-6100-52-410000-00000	OFFICE EQUIPMENT MAINT
100-6100-52-440000-00000	EQUIPMENT REPAIRS & MAINT
100-6100-52-600000-00000	SPECIAL EVENTS
100-6100-53-111000-00000	OFFICE SUPPLIES
100-6100-53-111100-00000	COPY PAPER
100-6100-53-117200-00000	UNIFORMS
100-6100-53-118600-00000	PARKS/REC MATERIAL/SUPPLY

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
1,416,900.00	1,550,000.00	133,100.00	9.39%
97,765.00	97,765.00	0.00	0.00%
27,000.00	27,000.00	0.00	0.00%
5,050.00	4,350.00	-700.00	-13.86%
264,361.00	264,361.00	0.00	0.00%
1,500.00	5,000.00	3,500.00	233.33%
6,588.00	6,588.00	0.00	0.00%
118,785.00	128,000.00	9,215.00	7.76%
231,191.00	237,579.00	6,388.00	2.76%
14,137.00	16,590.00	2,453.00	17.35%
66,128.00	73,128.00	7,000.00	10.59%
6,750.00	6,750.00	0.00	0.00%
230,650.00	300,650.00	70,000.00	30.35%
54,806.00	62,479.00	7,673.00	14.00%
300.00	300.00	0.00	0.00%
54,920.00	60,100.00	5,180.00	9.43%
9,000.00	18,780.00	9,780.00	108.67%
7,861.00	17,861.00	10,000.00	127.21%
3,415.00	4,980.00	1,565.00	45.83%
4,710.00	10,060.00	5,350.00	113.59%
2,500.00	5,700.00	3,200.00	128.00%
4,095.00	8,400.00	4,305.00	105.13%
500.00	500.00	0.00	0.00%
67,000.00	0.00	-67,000.00	-100.00%
100.00	100.00	0.00	0.00%
10,600.00	10,600.00	0.00	0.00%
356,052.00	543,399.00	187,347.00	52.62%
4,500.00	4,500.00	0.00	0.00%
1,150.00	1,150.00	0.00	0.00%
12,500.00	14,000.00	1,500.00	12.00%
109,139.00	141,092.00	31,953.00	29.28%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-6100-53-119100-00000	REC PROG OPER SUPPLIES	91,156.00	133,782.00	42,626.00	46.76%
100-6100-53-119120-00000	SUMMER & AFTER SCHOOL TEI	53,692.96	0.00	-53,692.96	-100.00%
100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
100-6100-53-119300-00000	RECREATION CENTER	7,150.00	5,000.00	-2,150.00	-30.07%
100-6100-53-119500-00000	SKATEPARK	1,000.00	1,000.00	0.00	0.00%
Total Expense:		3,344,951.96	3,763,544.00	418,592.04	12.51%
Total Fund: 100 - GENERAL FUND:		3,344,951.96	3,763,544.00	418,592.04	12.51%
Report Total:		3,344,951.96	3,763,544.00	418,592.04	12.51%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable	Remaining
						(Unfavorable)	
Fund: 100 - GENERAL FUND							
Expense							
100-6100-51-110000-00000	REGULAR EMPLOYEES	1,550,000.00	1,550,000.00	0.00	0.00	1,550,000.00	100.00 %
100-6100-51-120000-00000	TEMPORARY EMPLOYEES	97,765.00	97,765.00	0.00	0.00	97,765.00	100.00 %
100-6100-51-130000-00000	OVERTIME	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Events Overtime		1.00	27,000.00	27,000.00			
100-6100-51-145000-00000	HOLIDAY BONUS PAYMENT	4,350.00	4,350.00	0.00	0.00	4,350.00	100.00 %
100-6100-51-210000-00000	GROUP INSURANCE	264,361.00	264,361.00	0.00	0.00	264,361.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	264,361.00	264,361.00			
100-6100-51-211400-00000	HSA EMPLOYERS SHARE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-6100-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00	6,588.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	6,588.00	6,588.00			
100-6100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	128,000.00	128,000.00	0.00	0.00	128,000.00	100.00 %
100-6100-51-240000-00000	RETIREMENT CONTRIBUTIONS	237,579.00	237,579.00	0.00	0.00	237,579.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	4,558.00			
GMEBS PENSION		0.00	0.00	233,021.00			
100-6100-51-270000-00000	WORKER'S COMPENSATION	16,590.00	16,590.00	0.00	0.00	16,590.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	16,590.00			
100-6100-52-125000-00000	OTHER PROFESSIONAL SERV	73,128.00	73,128.00	0.00	0.00	73,128.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Alarm System For Swift and Adams Park		1.00	2,000.00	2,000.00			
Grease Trap Cleaning		1.00	2,128.00	2,128.00			
Referees for Basketball and Volleyball		1.00	54,000.00	54,000.00			
Replacement of Ball Field Lights		1.00	5,000.00	5,000.00			
Tree Removal		1.00	10,000.00	10,000.00			
Budget Notes							
Subject	Description						
Referees	In FY24 we have seen an increase in participants which causes a need for more games and referees.						
Tree Removal	We have identified trees that need to be removed.						
100-6100-52-125100-00000	FUNDRAISING & PARTNERSHIPS	6,750.00	6,750.00	0.00	0.00	6,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KBA/ Optimist Luncheons		1.00	500.00	500.00			
Cobb Chamber Event Registrations		1.00	150.00	150.00			
Meals with Prospective Partners		1.00	1,100.00	1,100.00			
Promotional Items		1.00	1,000.00	1,000.00			
Recognition for Sponsors		1.00	1,500.00	1,500.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Recognition for Volunteers		1.00	2,000.00	2,000.00			
Sales Kits (folder,inserts)		1.00	500.00	500.00			
100-6100-52-135000-00000	CONTRACTED PROGROMATIC SERV...	300,650.00	300,650.00	0.00	0.00	300,650.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Instructor Payments	1.00	295,000.00	295,000.00				
Service Agreement - Bob McAllister	1.00	2,000.00	2,000.00				
Service Agreement - DC Pools	1.00	3,650.00	3,650.00				
Budget Notes							
Subject	Description						
Instructor Payments	We have had an increase in programs through third party contractors.						
100-6100-52-310000-00000	INS, OTHER THAN EMP BEN	62,479.00	62,479.00	0.00	0.00	62,479.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
PROPERTY & LIABLITY INSURANCE	0.00	0.00	62,479.00				
100-6100-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Postage	1.00	300.00	300.00				
100-6100-52-330000-00000	ADVERTISING	60,100.00	60,100.00	0.00	0.00	60,100.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
A Day with Santa	1.00	5,000.00	5,000.00				
Amphitheater Concert Series	1.00	7,000.00	7,000.00				
Athletic Leagues	1.00	2,850.00	2,850.00				
Backyard Campout	1.00	50.00	50.00				
Book Swap	1.00	25.00	25.00				
Bunny Breakfast	1.00	100.00	100.00				
Camps	1.00	2,000.00	2,000.00				
Events Misc.	1.00	4,000.00	4,000.00				
Fall-O-Ween	1.00	100.00	100.00				
General Awareness	1.00	5,275.00	5,275.00				
Grand Prix Series	1.00	4,000.00	4,000.00				
Life Rolls On	1.00	100.00	100.00				
Outdoor Movie Series	1.00	600.00	600.00				
Pigs and Peaches	1.00	13,750.00	13,750.00				
Programs	1.00	6,600.00	6,600.00				
Salute to America	1.00	4,000.00	4,000.00				
Summer Camp Expo	1.00	500.00	500.00				
Summer Spectacular	1.00	500.00	500.00				
Touch-A-Truck	1.00	3,500.00	3,500.00				
Valentines Dance Party	1.00	100.00	100.00				
Veterans Luncheon	1.00	50.00	50.00				
Budget Notes							
Subject	Description						
A Day with Santa	Dollars added to cover on-site signage and increased Santa pictures photographer rate.						
Amphitheater Concert Series	Amphitheater concert series combined with grand opening dollars. There will be four concerts next year.						
Athletic Leagues	League Photography on a every other year rotation to keep fresh content.						
Grand Prix Series	Dollars added for social ads for the entire series and individual races.						
Life Rolls On	Banner and social ads added to the budget to promote event.						
Outdoor Movie Series	Dollars added for professional photographer at one event, social ads and on site signage.						
Pigs & Peaches	Additional dollars for banners and signage, MDJ digital ads, social ads and a second photographer/videographer.						
Printing and Social Ads	Dollars added to cover on-site signage and social ads for the following events: Fall-O-Ween, Veterans Luncheon, Valentines Dance Party, Touch-A-Truck, Bunny Breakfast, Summer Camp Expo and Backyard Campout.						

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Programs		Programs combined with camps.					
Summer Spectacular		Go Skate Day and Program Showcase have combined and changed into Summer Spectacular.					
100-6100-52-340000-00000	PRINTING & BINDING	18,780.00	18,780.00	0.00	0.00	18,780.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Event and Programs Printing		1.00	9,780.00	9,780.00			
Playbook Design & Printing		1.00	6,000.00	6,000.00			
Sidekick Printing		1.00	3,000.00	3,000.00			
100-6100-52-350000-00000	TRAVEL	17,861.00	17,861.00	0.00	0.00	17,861.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GRPA Conference Food		1.00	1,640.00	1,640.00			
GRPA Conference Hotel		1.00	2,800.00	2,800.00			
GRPA Maintenance Training		1.00	2,250.00	2,250.00			
IFEA Annual Conference Airfare		1.00	600.00	600.00			
IFEA Annual Conference Food		1.00	300.00	300.00			
IFEA Annual Conference Hotel		1.00	1,200.00	1,200.00			
IFEA Annual Conference Transportation		1.00	350.00	350.00			
NRPA Congress Airfare		1.00	1,000.00	1,000.00			
NRPA Congress Car Rental		1.00	500.00	500.00			
NRPA Congress Food		1.00	621.00	621.00			
NRPA Congress Hotel		1.00	1,200.00	1,200.00			
NRPA Congress Parking		1.00	100.00	100.00			
NRPA Directors School Airfare		1.00	600.00	600.00			
NRPA Directors School Food		1.00	300.00	300.00			
NRPA Directors School Hotel		1.00	1,500.00	1,500.00			
NRPA Directors School Transportation		1.00	350.00	350.00			
NRPA Supervisor School Airfare		1.00	500.00	500.00			
NRPA Supervisor School Food		1.00	300.00	300.00			
NRPA Supervisor School Hotel		1.00	1,500.00	1,500.00			
NRPA Supervisor School Transportation		1.00	250.00	250.00			
Budget Notes							
Subject		Description					
Trainings		After reviewing the Employee Roadmaps, almost every employee requested additional training opportunities and some identified specific trainings they would like to attend. With the growth of the department through maintenance responsibilities, the amphitheater at Depot Park and additional sports opportunities there is a need from our staff for training, learning and exposure.					
100-6100-52-360000-00000	DUES & FEES	4,980.00	4,980.00	0.00	0.00	4,980.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Canva Pro Fee		1.00	300.00	300.00			
Annual Motion Picture Licensing Corp.		1.00	900.00	900.00			
Licensing Fee - SESAC		1.00	1,200.00	1,200.00			
Licensing Fee-ASCAP		1.00	550.00	550.00			
Licensing Fee-BMI		1.00	450.00	450.00			
Licensing For Reach Content Management		1.00	1,400.00	1,400.00			
Southeast Festivals and Event Assoc		1.00	180.00	180.00			
Budget Notes							
Subject		Description					
Licensing Fees		Yearly cost increases for licensing fees. Some larger increases due to content legislation. REACH increased to cover all four units.					
100-6100-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	10,060.00	10,060.00	0.00	0.00	10,060.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CAPRA Accreditation		1.00	5,000.00	5,000.00			
GAVA Membership		1.00	100.00	100.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
GRPA Agency & Individual Membership		1.00	1,000.00	1,000.00			
GRPA District 5 Membership		1.00	300.00	300.00			
NRPA Agency Membership Renewal		1.00	1,000.00	1,000.00			
NRPA Certification of Professionals Renewals		1.00	210.00	210.00			
Optimist Club Mememrship		1.00	500.00	500.00			
Professional Development:IFEA Membership		1.00	850.00	850.00			
Rotary Membership		1.00	1,100.00	1,100.00			
Budget Notes							
Subject	Description						
GAVA Membership	GAVA is the Georgia Association for Volunteer Administration. They offer resources and monthly webinars as a part of the membership. These webinars can be used for training and any of our staff members can attend.						
100-6100-52-363000-00000	MEETING EXPENSES	5,700.00	5,700.00	0.00	0.00	5,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Administrative Staff Training	1.00	400.00	400.00				
Department Staff Appreciation	1.00	2,500.00	2,500.00				
Front Desk Staff Training	1.00	800.00	800.00				
Team Building	1.00	2,000.00	2,000.00				
Budget Notes							
Subject	Description						
Front Desk	Funds were split in two places in the budget. Moved here to be in one place.						
Staff Appreciation	In conjunction with the Team Kennesaw efforts we want to do more to thank and recognize our team members.						
Team Building	Moved funds from Department Workshop to Team Building because they are the same event. Increase due to additional employees.						
100-6100-52-370000-00000	EDUCATION & TRAINING	8,400.00	8,400.00	0.00	0.00	8,400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GRPA Conference	1.00	1,800.00	1,800.00				
GRPA Maintenance School	1.00	1,200.00	1,200.00				
GRPA Programmers Workshop	1.00	500.00	500.00				
IFEA Classes	1.00	800.00	800.00				
NRPA Congress	1.00	2,000.00	2,000.00				
NRPA Director School	1.00	800.00	800.00				
NRPA Supervisor School	1.00	800.00	800.00				
Professional Admin Certification of Excellence	1.00	500.00	500.00				
Budget Notes							
Subject	Description						
Trainings	We identified through the Employee Roadmaps that there was a desire from staff for additional training opportunities.						
100-6100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Mileage Reimbursement	1.00	500.00	500.00				
100-6100-52-410000-00000	OFFICE EQUIPMENT MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Office Equipment Maintenance	1.00	100.00	100.00				
100-6100-52-440000-00000	EQUIPMENT REPAIRS & MAINT	10,600.00	10,600.00	0.00	0.00	10,600.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Equipment Repairs and Maintennace	1.00	10,000.00	10,000.00				
Kiln Service/Repair	1.00	600.00	600.00				
100-6100-52-600000-00000	SPECIAL EVENTS	543,399.00	543,399.00	0.00	0.00	543,399.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
A Day with Santa		1.00	11,885.00	11,885.00			
Amphitheater Concert Series		1.00	260,000.00	260,000.00			
Book Swap		1.00	470.00	470.00			
Bunny Breakfast		1.00	1,890.00	1,890.00			
Event Volunteer Recognition		1.00	2,000.00	2,000.00			
Fall-O-Ween		1.00	5,954.00	5,954.00			
General Event Supplies		1.00	2,000.00	2,000.00			
Grand Prix Series		1.00	54,000.00	54,000.00			
Outdoor Movie Series		1.00	10,470.00	10,470.00			
Pigs and Peaches BBQ Festival		1.00	115,000.00	115,000.00			
Salute to America		1.00	70,000.00	70,000.00			
Spring Backyard Campout		1.00	1,880.00	1,880.00			
Summer Camp Expo		1.00	670.00	670.00			
Summer Spectacular		1.00	1,600.00	1,600.00			
Touch-A-Truck		1.00	605.00	605.00			
Valentines Day Party		1.00	3,020.00	3,020.00			
Veterans Day Lunch		1.00	1,955.00	1,955.00			
Budget Notes							
Subject		Description					
Amphitheater Concert Series		Combining the fees from FY24 concert series, grand opening concert and ribbon cutting. Increase for larger acts and to accomodate rising production costs.					
Grand Prix Series		Adding series gift to budget. If they participate in three of the four races.					
Pigs & Peaches BBQ Festival		Industry rental fees have increased for production, power, tents. Additional fees needed for performances.					
Salute to America		Additional fees needed for performance and production costs.					
100-6100-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BR Community Center Office Supplies		1.00	1,500.00	1,500.00			
Conference Room Upgrades		1.00	1,500.00	1,500.00			
Recreation Center Office Supplies		1.00	1,500.00	1,500.00			
Budget Notes							
Subject		Description					
Conference Room Upgrades		To increase efficiency for our internal meetings and to have a professional set up for external meetings.					
100-6100-53-111100-00000	COPY PAPER	1,150.00	1,150.00	0.00	0.00	1,150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BR Community Center Copy Paper		1.00	575.00	575.00			
Recreation Center Copy Paper		1.00	575.00	575.00			
100-6100-53-117200-00000	UNIFORMS	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Admin Staff Wear		1.00	5,000.00	5,000.00			
Park Staff Uniforms		1.00	9,000.00	9,000.00			
Budget Notes							
Subject		Description					
Admin Staff Wear		Moved front desk staff attire to this line.					
Park Staff Uniforms		New staff members added to the team.					
100-6100-53-118600-00000	PARKS/REC MATERIAL/SUPPLY	141,092.00	141,092.00	0.00	0.00	141,092.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Crushed Stone		1.00	10,000.00	10,000.00			
Crushed Stone Dog Park		1.00	2,000.00	2,000.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Dogipots	1.00	6,000.00	6,000.00			
Equipment Rentals	1.00	4,000.00	4,000.00			
Fencing	1.00	15,000.00	15,000.00			
Field Chalk	1.00	1,100.00	1,100.00			
Field Conditioner/Drying	1.00	2,500.00	2,500.00			
Field Paint	1.00	3,200.00	3,200.00			
Flags	1.00	2,500.00	2,500.00			
Fontis	1.00	792.00	792.00			
Holiday Decorations	1.00	15,000.00	15,000.00			
Infield Mix	1.00	10,000.00	10,000.00			
Irrigation Controllers	1.00	1,300.00	1,300.00			
Mulch Playgrounds	1.00	15,000.00	15,000.00			
Park Amenities	1.00	10,000.00	10,000.00			
Playground Repairs	1.00	15,000.00	15,000.00			
Playground Replacement Swings	1.00	4,500.00	4,500.00			
Sand Top Dress	1.00	5,200.00	5,200.00			
Splash Pad Chemicals	1.00	3,000.00	3,000.00			
Splash Pad CO2	1.00	1,000.00	1,000.00			
Splash Pad Repair and Maint.	1.00	2,500.00	2,500.00			
Supplies	1.00	1,500.00	1,500.00			
Tools and Materials	1.00	10,000.00	10,000.00			

Budget Notes

Subject	Description
Dogipots	The cost of bags have increased. Need to replace and add receptacles.
Fencing	Need to replace fencing at Swift-Cantrell, Deerfield and Adams Park baseball fields.
Field Mix	More dirt needed for fields.
Flags	Price of flags and ropes have increased.
Park Amenities	Need to replace and purchase more picnic tables, benches, trash cans, trash can lids.
Playground Repairs	The large playground at Swift-Cantrell Park has slides that need to be replaced.
Splash Pad CO2	CO2 prices have increased due to inflation.
Splash Pad Chemicals	Chemical prices have risen due to inflation.
Supplies	Rising cost of supplies, additional projects.
Tools & Materials	With the addition of landscaping we need to add and replace tools.

[100-6100-53-119100-00000](#) REC PROG OPER SUPPLIES 133,782.00 133,782.00 0.00 0.00 133,782.00 100.00 %

Budget Detail

Description	Units	Price	Amount
Adult Basketball League Supplies	1.00	3,500.00	3,500.00
Adult Volleyball	1.00	1,410.00	1,410.00
Annual Equipment Replacement	1.00	10,000.00	10,000.00
Back to School Event	1.00	2,000.00	2,000.00
Black History Bowl	1.00	4,000.00	4,000.00
Camp Venture	1.00	30,537.00	30,537.00
Fence Gallery	1.00	425.00	425.00
Golden Acers	1.00	2,000.00	2,000.00
Pickleball Outdoor Nets	1.00	5,000.00	5,000.00
Pickleball Tournament	1.00	5,500.00	5,500.00
Senior Luncheon Series	1.00	12,500.00	12,500.00
Senior Programs	1.00	1,900.00	1,900.00
Silver Servers	1.00	2,860.00	2,860.00
Special Needs Programs	1.00	2,250.00	2,250.00
Splash Pad Supplies	1.00	2,400.00	2,400.00
Todler Tuesdays	1.00	2,500.00	2,500.00
Youth Basketball Supplies	1.00	25,000.00	25,000.00
Youth Volleyball Supplies	1.00	20,000.00	20,000.00

Budget Report

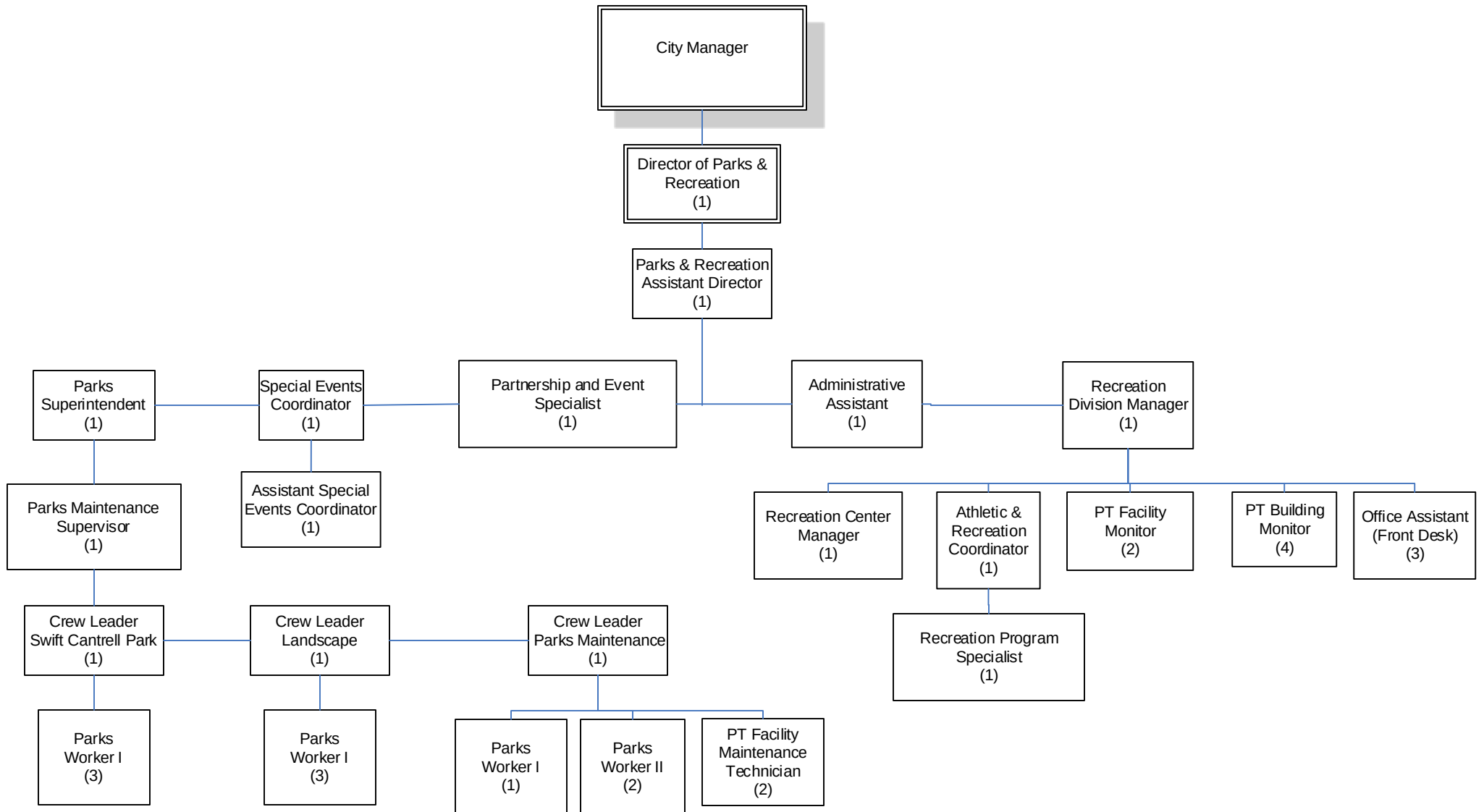
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Adult Basketball	Additional participation and uniform costs.						
Back to School Event	Cost of supplies increased.						
Black History Bowl	Has been funded through the BOOST Grant that will end this year. Would like to continue but will need to be funded.						
Senior Luncheon	Highly attended program would like to increase capacity.						
Senior Programming	Looking to expand our senior programming.						
Toddler Tuesdays	Add more structured programming. Has proved to be more successful than open play Toddler Tuesdays.						
Youth Basketball Supplies	Additional participation and uniform costs.						
Youth Volleyball Supplies	Additional participation and uniform costs.						
100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Park Signage	1.00	1,000.00	1,000.00				
Skate Park Repairs	1.00	1,000.00	1,000.00				
100-6100-53-119300-00000	RECREATION CENTER	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Bi-Annual Program Instructor Meetings	1.00	500.00	500.00				
Holiday Decorations	1.00	1,000.00	1,000.00				
Open Play Equipment	1.00	3,500.00	3,500.00				
100-6100-53-119500-00000	SKATEPARK	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Skatepark Repairs	1.00	1,000.00	1,000.00				
Expense Total:	3,763,544.00	3,763,544.00	0.00	0.00	3,763,544.00	100.00%	
Fund: 100 - GENERAL FUND Total:	3,763,544.00	3,763,544.00	0.00	0.00	3,763,544.00	100.00%	
Report Total:	3,763,544.00	3,763,544.00	0.00	0.00	3,763,544.00	100.00%	

Parks & Recreation

Authorizations - 35

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city, as well as Code Enforcement assisting in the property maintenance by enforcement of the City Ordinance to the citizens of the city. Building Services encourages every owner and tenant to maintain their premises in a clean, sanitary and safe condition where properties are kept in a fashion that emphasizes an aesthetically pleasing city.

Goals and Objectives

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely, more streamlined manner including on line plan review and permitting.
- Provide superior customer service by streamlining the development review process for proposed projects and work with customers to ensure high level of customer service and making recommendations.
- Inspect and verify work-in-progress to meet building code regulations and standards.
- Maintain next day inspections by utilizing online inspection portal during non-business hours, which includes everything from framing to the final stage of construction immediately before occupation. Staff conducts an average of 18 inspections for every permit issued.
- Earn and maintain the required certifications for all building inspectors, code inspectors and office staff.
- Conduct patrols to ensure property maintenance compliance within the City.
- Respond to concerns about property maintenance in single-family dwellings, weeds, litter, sign violations, junk vehicles and the like.
- Service code complaints and assists violators to achieve the ultimate goal of compliance.
- Work in partnership with Kennesaw Police Department to identify code enforcement violations, work towards compliance or assist in court cases.
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work with all city departments to advise on construction and capital improvements.
- Continue to implement clear, concise written policies and procedures, while maintaining a customer friendly environment through excellent communication, high integrity, and professionalism in the office and in the field.

Department Highlights

Building Services created a new roadmap of permitting and inspections by implementing an online option to accommodate the customer's needs anytime of the day. We've also created a document instructing applicants through the process to make it as efficient and effective as possible while providing better customer service through simplified use. We've added 1 addition to our staff in Code Enforcement, total of 4.

From Oct 1, 2023- May 19, 2024:

- Permits issued – 1,612
- Inspections performed – 4,669
- Plan Reviews performed – 71 (site); 969 (zoning and building)
- Code cases opened – 4,224

Operating Budget Comments

Fiscal Year 2024 Budget: \$810,331

Fiscal Year 2025 Budget: \$791,096

The highlights of the recommended budget include the following:

- An increase of \$1,175 in Travel to better reflect market rate costs
- An increase of \$220 in Professional Memberships to allow more staff to join relevant organizations within the building services field
- An increase of \$500 in Education & Training to accommodate more training opportunities for staff

Position Summary

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 8

- One position (Community Development Administrative Assistant) was authorized under Building Services department but funded through Planning & Zoning department

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8

- One position (Community Development Administrative Assistant) was moved to Planning & Zoning department



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7200-51-110000-00000](#) REGULAR EMPLOYEES
[100-7200-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7200-51-210000-00000](#) GROUP INSURANCE
[100-7200-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7200-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7200-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7200-51-270000-00000](#) WORKER'S COMPENSATION
[100-7200-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7200-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7200-52-325000-00000](#) POSTAGE
[100-7200-52-340000-00000](#) PRINTING & BINDING
[100-7200-52-350000-00000](#) TRAVEL
[100-7200-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7200-52-363000-00000](#) MEETING EXPENSES
[100-7200-52-370000-00000](#) EDUCATION & TRAINING
[100-7200-53-111000-00000](#) OFFICE SUPPLIES
[100-7200-53-111100-00000](#) COPY PAPER
[100-7200-53-117000-00000](#) CLOTHING
[100-7200-53-140000-00000](#) BOOKS & PERIODICALS
[100-7200-53-160000-00000](#) SMALL EQUIPMENT
[100-7200-53-160500-00000](#) GENL OFFICE SMALL EQUIP

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
534,780.00	512,000.00	-22,780.00	-4.26%
1,950.00	1,550.00	-400.00	-20.51%
120,354.00	120,354.00	0.00	0.00%
250.00	750.00	500.00	200.00%
41,100.00	39,500.00	-1,600.00	-3.89%
41,529.00	41,344.00	-185.00	-0.45%
8,074.00	9,475.00	1,401.00	17.35%
11,000.00	11,000.00	0.00	0.00%
13,104.00	14,938.00	1,834.00	14.00%
810.00	810.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
2,925.00	4,100.00	1,175.00	40.17%
1,280.00	1,500.00	220.00	17.19%
530.00	530.00	0.00	0.00%
2,500.00	3,000.00	500.00	20.00%
1,275.00	1,275.00	0.00	0.00%
650.00	650.00	0.00	0.00%
3,500.00	3,500.00	0.00	0.00%
1,600.00	1,700.00	100.00	6.25%
1,020.00	1,020.00	0.00	0.00%
20,600.00	20,600.00	0.00	0.00%
810,331.00	791,096.00	-19,235.00	-2.37%
810,331.00	791,096.00	-19,235.00	-2.37%
810,331.00	791,096.00	-19,235.00	-2.37%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7200-51-110000-00000	REGULAR EMPLOYEES	512,000.00	512,000.00	0.00	0.00	512,000.00	100.00 %
100-7200-51-145000-00000	HOLIDAY BONUS PAYMENT	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
100-7200-51-210000-00000	GROUP INSURANCE	120,354.00	120,354.00	0.00	0.00	120,354.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	120,354.00	120,354.00			
100-7200-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
100-7200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	39,500.00	39,500.00	0.00	0.00	39,500.00	100.00 %
100-7200-51-240000-00000	RETIREMENT CONTRIBUTIONS	41,344.00	41,344.00	0.00	0.00	41,344.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	2,507.00			
GMEBS PENSION		0.00	0.00	38,837.00			
100-7200-51-270000-00000	WORKER'S COMPENSATION	9,475.00	9,475.00	0.00	0.00	9,475.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	9,475.00			
100-7200-52-125000-00000	OTHER PROFESSIONAL SERV	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Blue Beam		1.00	5,000.00	5,000.00			
Plan Review		1.00	6,000.00	6,000.00			
100-7200-52-310000-00000	INS, OTHER THAN EMP BEN	14,938.00	14,938.00	0.00	0.00	14,938.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	14,938.00			
100-7200-52-325000-00000	POSTAGE	810.00	810.00	0.00	0.00	810.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	810.00	810.00			
100-7200-52-340000-00000	PRINTING & BINDING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing		1.00	1,500.00	1,500.00			
100-7200-52-350000-00000	TRAVEL	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Boag		1.00	1,850.00	1,850.00			
Georgia Association of Code Enforcement		0.00	0.00	1,175.00			
ICC Building Official Conference		1.00	1,075.00	1,075.00			
100-7200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BOAG		1.00	500.00	500.00			
Gace		1.00	520.00	520.00			

Budget Report

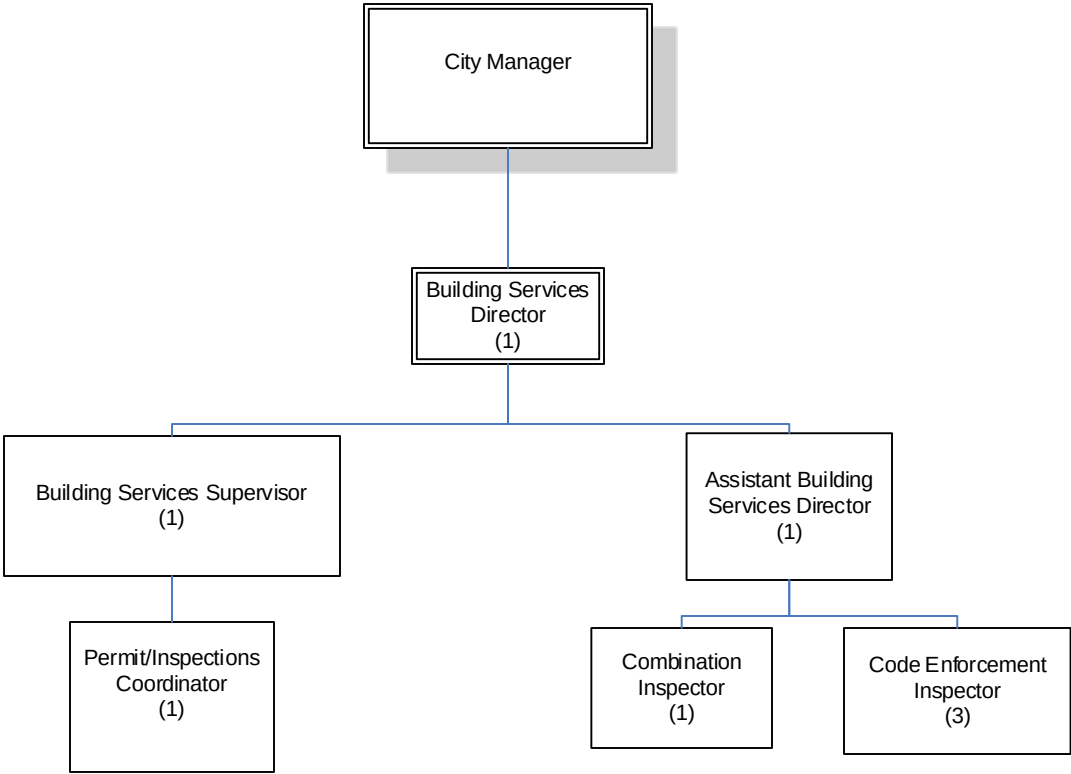
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
ICC		1.00	250.00	250.00			
NWGIA		1.00	230.00	230.00			
100-7200-52-363000-00000	MEETING EXPENSES	530.00	530.00	0.00	0.00	530.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Construction Board meeting		0.00	0.00	500.00			
State of the City KBA		1.00	30.00	30.00			
100-7200-52-370000-00000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education and Training		1.00	3,000.00	3,000.00			
100-7200-53-111000-00000	OFFICE SUPPLIES	1,275.00	1,275.00	0.00	0.00	1,275.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,275.00	1,275.00			
100-7200-53-111100-00000	COPY PAPER	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	650.00	650.00			
100-7200-53-117000-00000	CLOTHING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill Hand		1.00	500.00	500.00			
Lee Penton		1.00	500.00	500.00			
Mariyah Nall		1.00	500.00	500.00			
Mike Oneal		1.00	500.00	500.00			
New Code Employee		1.00	1,000.00	1,000.00			
Scott Banks		1.00	500.00	500.00			
100-7200-53-140000-00000	BOOKS & PERIODICALS	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ICC Code Books		1.00	600.00	600.00			
ICC Online		1.00	500.00	500.00			
NEC		1.00	300.00	300.00			
NFPA		1.00	300.00	300.00			
100-7200-53-160000-00000	SMALL EQUIPMENT	1,020.00	1,020.00	0.00	0.00	1,020.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Thermal Paper		1.00	800.00	800.00			
Tools		1.00	220.00	220.00			
100-7200-53-160500-00000	GENL OFFICE SMALL EQUIP	20,600.00	20,600.00	0.00	0.00	20,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gen Off small equip		0.00	0.00	600.00			
Tech Fund Proceeds		1.00	20,000.00	20,000.00			
Expense Total:		791,096.00	791,096.00	0.00	0.00	791,096.00	100.00%
Fund: 100 - GENERAL FUND Total:		791,096.00	791,096.00	0.00	0.00	791,096.00	100.00%
Report Total:		791,096.00	791,096.00	0.00	0.00	791,096.00	100.00%

Building Services

Total Authorizations - 8

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department manages community change in the short and long term by analyzing and enforcing land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the City's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the City.

Goals and Objectives

- Provides technical assistance as staff liaison to the Mayor and Council, Planning Commission, Historic Preservation Commission and the Art and Culture Commission
- Create a well-balanced community while taking into consideration population density and future growth
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site plan review, and ordinance and Comprehensive Plan amendments
- Convey the community's progressive vision through community outreach activities that deal with development planning, new projects and master plan activities
- Review and update ordinances to reflect the changing environment in communities and current best practices in planning and zoning
- Seek annexation opportunities to resolve "island" situations
- Research existing and potential redevelopment areas to ensure a unified vision of future growth and development

Department Highlights

- Successful adoption of annual CIE/ STWP report to ensure extension of Qualified Local Government (QLG) status for Kennesaw for 2024-2028
- Adoption of the 2024 City of Kennesaw Zoning map
- Further Enhancements to GIS Zoning Map and Zoning Application Map dashboard
- Please refer to department quarterly report for first quarter of 2024 which summarizes all land use activity
- Submission of the Certified Local Government (CLG) application to maintain certification under the CLG status
- Redevelopment through the approval of CBD Mixed-Use Development for downtown including the TUG Project on South Main Street and Kennesaw Square Project along Cobb Parkway.

Operating Budget Comments

Fiscal Year 2024 Budget: \$269,255

Fiscal Year 2025 Budget: \$350,219

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$2,000 in Planning Services due to higher consultant fees
- An increase of \$348 in Meeting Expenses to reflect actual usage
- An increase of \$290 in Organizational Membership to increase staff presence in community organizations

Position Summary

Fiscal Year 2024 Authorized Positions: 2

Fiscal Year 2024 Total Funded Positions: 3

- One position (Community Development Administrative Assistant) was authorized under Building Services department but funded through Planning & Zoning department

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2025 Funded Positions: 3

- One position (Community Development Administrative Assistant) was moved to Planning & Zoning department



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7400-51-110000-00000](#) REGULAR EMPLOYEES
[100-7400-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7400-51-210000-00000](#) GROUP INSURANCE
[100-7400-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7400-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7400-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7400-51-270000-00000](#) WORKER'S COMPENSATION
[100-7400-52-126000-00000](#) PLANNING SERVICES
[100-7400-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7400-52-325000-00000](#) POSTAGE
[100-7400-52-331000-00000](#) LEGAL PUBLICATION
[100-7400-52-340000-00000](#) PRINTING & BINDING
[100-7400-52-350000-00000](#) TRAVEL
[100-7400-52-350500-00000](#) TRAVEL - HPC
[100-7400-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-7400-52-363000-00000](#) MEETING EXPENSES
[100-7400-52-370000-00000](#) EDUCATION & TRAINING
[100-7400-52-515000-00000](#) HISTORIC PRES COMM EXP
[100-7400-53-111000-00000](#) OFFICE SUPPLIES
[100-7400-53-111100-00000](#) COPY PAPER
[100-7400-53-140000-00000](#) BOOKS & PERIODICALS
[100-7400-53-180000-00000](#) ART & CULTURE COMMISSION

Total Expense:
Total Fund: 100 - GENERAL FUND:
Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
150,670.00	220,000.00	69,330.00	46.01%
400.00	550.00	150.00	37.50%
44,944.00	44,944.00	0.00	0.00%
250.00	500.00	250.00	100.00%
11,560.00	17,000.00	5,440.00	47.06%
12,488.00	12,126.00	-362.00	-2.90%
8,657.00	10,159.00	1,502.00	17.35%
3,000.00	5,000.00	2,000.00	66.67%
14,399.00	16,415.00	2,016.00	14.00%
600.00	600.00	0.00	0.00%
1,800.00	1,800.00	0.00	0.00%
200.00	200.00	0.00	0.00%
3,000.00	3,000.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
810.00	1,100.00	290.00	35.80%
252.00	600.00	348.00	138.10%
3,775.00	3,775.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
350.00	350.00	0.00	0.00%
600.00	600.00	0.00	0.00%
300.00	300.00	0.00	0.00%
9,000.00	9,000.00	0.00	0.00%
269,255.00	350,219.00	80,964.00	30.07%
269,255.00	350,219.00	80,964.00	30.07%
269,255.00	350,219.00	80,964.00	30.07%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7400-51-110000-00000	REGULAR EMPLOYEES	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
100-7400-51-145000-00000	HOLIDAY BONUS PAYMENT	550.00	550.00	0.00	0.00	550.00	100.00 %
100-7400-51-210000-00000	GROUP INSURANCE	44,944.00	44,944.00	0.00	0.00	44,944.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	44,944.00	44,944.00			
100-7400-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-7400-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
100-7400-51-240000-00000	RETIREMENT CONTRIBUTIONS	12,126.00	12,126.00	0.00	0.00	12,126.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,030.00			
GMEBS PENSION		0.00	0.00	11,096.00			
100-7400-51-270000-00000	WORKER'S COMPENSATION	10,159.00	10,159.00	0.00	0.00	10,159.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	10,159.00			
100-7400-52-126000-00000	PLANNING SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Consultant fees		1.00	5,000.00	5,000.00			
Budget Notes							
Subject		Description					
Consultants		Historic district compliance consulting to retain CLG status					
100-7400-52-310000-00000	INS, OTHER THAN EMP BEN	16,415.00	16,415.00	0.00	0.00	16,415.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	16,415.00			
100-7400-52-325000-00000	POSTAGE	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage expenses		1.00	600.00	600.00			
Budget Notes							
Subject		Description					
Postage Expenses		City initiated projects and notification expenses					
100-7400-52-331000-00000	LEGAL PUBLICATION	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Ads		1.00	1,800.00	1,800.00			
Budget Notes							
Subject		Description					
Legal Ads		Projected expenses for running legal ads for text amendments, required state report submittals, and staff projects.					
100-7400-52-340000-00000	PRINTING & BINDING	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Printing costs				1.00	200.00	200.00			
Budget Notes									
Subject		Description							
Printing and binding		Costs for printed materials for programs, staff projects and initiatives, code hardcopy distribution, map reproductions as requested and any promotional materials for projects and initiatives.							
100-7400-52-350000-00000	TRAVEL			3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Travel for training and seminars				1.00	3,000.00	3,000.00			
Budget Notes									
Subject		Description							
Travel for staff		Projected costs for staff travel to seminars, conferences and training venues including the Zoning Administrator and Assistant Zoning Administrator.							
100-7400-52-350500-00000	TRAVEL - HPC			1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Travel for HPC members				1.00	1,200.00	1,200.00			
Budget Notes									
Subject		Description							
travel hpc		expenses for travel to training venues for seven HPC commissioners							
100-7400-52-361000-00000	ORGANIZATIONAL MEMBERSHIP			1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Organization memberships for staff				1.00	1,100.00	1,100.00			
Budget Notes									
Subject		Description							
Memberships		American Planning Association dues, Georgia Association of Zoning Administrators membership for professional staff and planning commissioners: \$35.00x9=\$315.00 APA membership for professional staff two people \$300x2=\$600.00 GPA membership for professional staff of two people: \$60x2= \$120							
100-7400-52-363000-00000	MEETING EXPENSES			600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Meeting Expenses				1.00	600.00	600.00			
Budget Notes									
Subject		Description							
Meeting Expenses		Costs associated with professional meetings, community meetings, roundtable panel forums							
100-7400-52-370000-00000	EDUCATION & TRAINING			3,775.00	3,775.00	0.00	0.00	3,775.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Education&Training				1.00	3,775.00	3,775.00			
Budget Notes									
Subject		Description							
Education and Training		Planning and Zoning conferences, webinars, leadership training series, Regional planning conferences, management training courses for staff and Historic Preservation Commission , seven members							
100-7400-52-515000-00000	HISTORIC PRES COMM EXP			1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

Budget Report

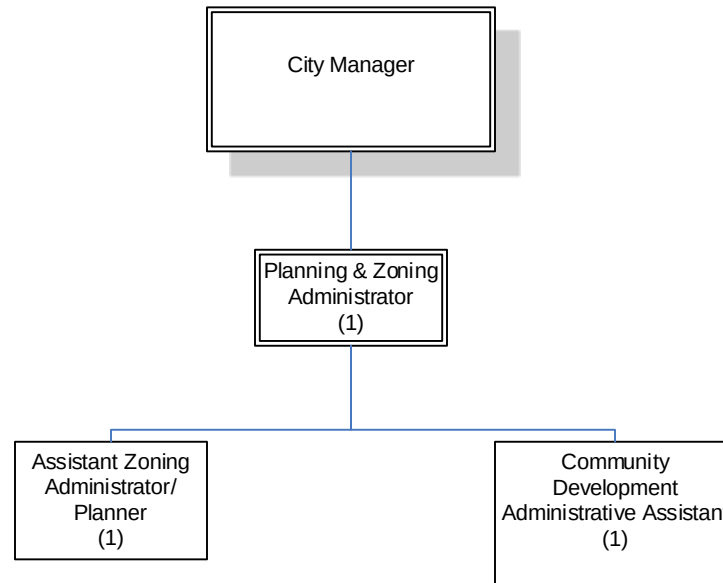
For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Historic Preservation Commission Expenses				1.00	1,000.00	1,000.00			
Budget Notes									
Subject		Description							
Historic Preservation Commission		Costs for Georgia Trust programs, city sponsorship of walking tours, and any educational promotion of the historic districts.							
100-7400-53-111000-00000	OFFICE SUPPLIES			350.00	350.00	0.00	0.00	350.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Office Supplies				1.00	350.00	350.00			
Budget Notes									
Subject		Description							
Office Supplies		supplies for office operation including paper, files, machinery							
100-7400-53-111100-00000	COPY PAPER			600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Copy Paper				1.00	600.00	600.00			
Budget Notes									
Subject		Description							
Copy Paper		Paper costs for printing.							
100-7400-53-140000-00000	BOOKS & PERIODICALS			300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Books and resources				1.00	300.00	300.00			
Budget Notes									
Subject		Description							
Books & periodicals		Urban land institute, historic preservation periodicals, and online subscriptions to ebooks.							
100-7400-53-180000-00000	ART & CULTURE COMMISSION			9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail									
Description				Units	Price	Amount			
Art and Culture programming				1.00	9,000.00	9,000.00			
Budget Notes									
Subject		Description							
Art and Culture programming		Expenses for Art and Culture events, art exhibit projects and education/advocacy.							
Expense Total:				350,219.00	350,219.00	0.00	0.00	350,219.00	100.00%
Fund: 100 - GENERAL FUND Total:				350,219.00	350,219.00	0.00	0.00	350,219.00	100.00%
Report Total:				350,219.00	350,219.00	0.00	0.00	350,219.00	100.00%

Planning and Zoning

Authorizations - 3

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw saw economic growth in 2023 through industrial, commercial, residential projects concentrated in identified redevelopment areas and corridors representing over \$70 million in private investment. Active development continues along Cobb Parkway, Cherokee Street and downtown with approximately \$370 million in new investment currently under construction.

Kennesaw benefits from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educated workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive.

Goals & Objectives

- Increase engagement with existing businesses to support retention and expansion
- Strategic recruitment of new businesses, development and capital investment
- Retain and create stable, quality jobs
- Strengthen Downtown and its connection to other local economic activity centers
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth

Department Highlights

- City's rate of growth in jobs, wages, and home prices continued to increase in FY 2024; Kennesaw's unemployment rate is 2.7%, with a 3.4% increase in the employment rate over the last year.
- As part of our workforce development efforts, the department hosted an inaugural job fair event in 2023, with over 50 businesses and 350 job seekers attending. The second annual job fair in 2024 capitalized on a regional partnership with the City of Marietta and expanded the number of businesses and job seekers participating.
- The department implemented a series of small business classes in FY 24 to offer free training to local businesses in the topics of financial management, marketing, understanding business loans, and workforce development.

Operating Budget Comments

Fiscal Year 2024: \$416,836

Fiscal Year 2025: \$513,761

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$850 in Education & Training for conferences and certifications
- An increase of \$4,500 in Professional Development to better support staff growth
- An increase of \$62,500 in Downtown Promotion & Development transferred from the Kennesaw Development Authority to the General Fund for the First Friday Concert Series, updated signage, and additional lighting throughout the downtown
- An increase of \$1,500 in Kennesaw Downtown Development Authority expenses for the new online downtown merchandise shop

Position Summary

Fiscal Year 2024 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2025 Total Funded Positions: 3



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-7500-51-110000-00000](#) REGULAR EMPLOYEES
[100-7500-51-145000-00000](#) HOLIDAY BONUS PAYMENT
[100-7500-51-210000-00000](#) GROUP INSURANCE
[100-7500-51-211400-00000](#) HSA EMPLOYERS SHARE
[100-7500-51-220000-00000](#) SOCIAL SEC (FICA) CNTRIB
[100-7500-51-240000-00000](#) RETIREMENT CONTRIBUTIONS
[100-7500-51-270000-00000](#) WORKER'S COMPENSATION
[100-7500-52-125000-00000](#) OTHER PROFESSIONAL SERV
[100-7500-52-127000-00000](#) DESIGN & GRAPHIC DESIGN
[100-7500-52-310000-00000](#) INS, OTHER THAN EMP BEN
[100-7500-52-325000-00000](#) POSTAGE
[100-7500-52-332000-00000](#) MARKETING
[100-7500-52-340000-00000](#) PRINTING & BINDING
[100-7500-52-350000-00000](#) TRAVEL
[100-7500-52-361000-00000](#) ORGANIZATIONAL MEMBERSH
[100-7500-52-362000-00000](#) PROFESSIONAL MEMBERSHIPS
[100-7500-52-363000-00000](#) MEETING EXPENSES
[100-7500-52-364000-00000](#) SUBSCRIPTIONS
[100-7500-52-370000-00000](#) EDUCATION & TRAINING
[100-7500-52-371000-00000](#) PROFESSIONAL DEVELOPMENT
[100-7500-52-540000-00000](#) DOWNTOWN DEVELOP EXPEN
[100-7500-52-580000-00000](#) DOWNTOWN PROMOTION & C
[100-7500-53-111000-00000](#) OFFICE SUPPLIES
[100-7500-53-118000-00000](#) OPERATING MATERIALS/SUPP
[100-7500-53-140000-00000](#) BOOKS & PERIODICALS

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
225,310.00	250,000.00	24,690.00	10.96%
600.00	600.00	0.00	0.00%
28,489.00	28,489.00	0.00	0.00%
0.00	500.00	500.00	0.00%
17,285.00	19,100.00	1,815.00	10.50%
28,150.00	29,183.00	1,033.00	3.67%
350.00	410.00	60.00	17.14%
31,500.00	31,500.00	0.00	0.00%
5,000.00	5,000.00	0.00	0.00%
5,182.00	5,907.00	725.00	13.99%
300.00	300.00	0.00	0.00%
13,800.00	13,800.00	0.00	0.00%
290.00	290.00	0.00	0.00%
3,450.00	3,450.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
6,630.00	6,882.00	252.00	3.80%
2,550.00	3,400.00	850.00	33.33%
0.00	4,500.00	4,500.00	0.00%
42,200.00	42,200.00	0.00	0.00%
0.00	62,500.00	62,500.00	0.00%
400.00	400.00	0.00	0.00%
250.00	250.00	0.00	0.00%
100.00	100.00	0.00	0.00%
416,836.00	513,761.00	96,925.00	23.25%
416,836.00	513,761.00	96,925.00	23.25%
416,836.00	513,761.00	96,925.00	23.25%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-7500-51-110000-00000	REGULAR EMPLOYEES	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
100-7500-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
100-7500-51-210000-00000	GROUP INSURANCE	28,489.00	28,489.00	0.00	0.00	28,489.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	28,489.00	28,489.00			
100-7500-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
100-7500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	19,100.00	19,100.00	0.00	0.00	19,100.00	100.00 %
100-7500-51-240000-00000	RETIREMENT CONTRIBUTIONS	29,183.00	29,183.00	0.00	0.00	29,183.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,442.00			
GMEBS PENSION		0.00	0.00	27,741.00			
100-7500-51-270000-00000	WORKER'S COMPENSATION	410.00	410.00	0.00	0.00	410.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	410.00			
100-7500-52-125000-00000	OTHER PROFESSIONAL SERV	31,500.00	31,500.00	0.00	0.00	31,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Strategic Plan Implementation Items		1.00	6,500.00	6,500.00			
Engineering for parking/development agreements		1.00	15,000.00	15,000.00			
Property appraisals, surveys		1.00	8,400.00	8,400.00			
Wayfinding Signage Inspection/Maintenance		2.00	800.00	1,600.00			
100-7500-52-127000-00000	DESIGN & GRAPHIC DESIGN	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Downtown Development- Event/Branding		1.00	5,000.00	5,000.00			
100-7500-52-310000-00000	INS, OTHER THAN EMP BEN	5,907.00	5,907.00	0.00	0.00	5,907.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	5,907.00			
100-7500-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED Mailings		1.00	300.00	300.00			
100-7500-52-332000-00000	MARKETING	13,800.00	13,800.00	0.00	0.00	13,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business Development Networking Events		3.00	3,000.00	9,000.00			
Business Development Tech Recycle/Shred Events		1.00	1,500.00	1,500.00			
Business Development Town Hall Meetings		1.00	1,000.00	1,000.00			
Promotional Products		1.00	2,000.00	2,000.00			
Ribbon Cutting Supplies		1.00	300.00	300.00			
100-7500-52-340000-00000	PRINTING & BINDING	290.00	290.00	0.00	0.00	290.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description	Units	Price	Amount				
Business Cards	1.00	150.00	150.00				
City Branded Stationary	1.00	95.00	95.00				
Name Badges	1.00	45.00	45.00				
100-7500-52-350000-00000	TRAVEL	3,450.00	3,450.00	0.00	0.00	3,450.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GA Downtown/GEDA Lodging/PerDiem	1.00	2,250.00	2,250.00				
Lodging GCED/GCDP classes	1.00	1,000.00	1,000.00				
Mileage/Gas for conference travel	1.00	200.00	200.00				
100-7500-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GA Downtown Assoc	1.00	300.00	300.00				
GEDA - ED Staff	1.00	1,000.00	1,000.00				
National Main Street Dues	1.00	200.00	200.00				
Other ED Professional Orgs - Staff	1.00	500.00	500.00				
100-7500-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Director Professional Org Dues	1.00	800.00	800.00				
ICMA Dues - MT	1.00	200.00	200.00				
Misc Staff Professional Dues	1.00	500.00	500.00				
100-7500-52-363000-00000	MEETING EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Cobb Chamber Meetings	1.00	630.00	630.00				
ED Forums, Roundtables, Etc	1.00	510.00	510.00				
KBA Luncheons	1.00	360.00	360.00				
100-7500-52-364000-00000	SUBSCRIPTIONS	6,882.00	6,882.00	0.00	0.00	6,882.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Adobe Illustrator	12.00	23.00	276.00				
ATL Business Chronicle	1.00	110.00	110.00				
CoStar	12.00	495.00	5,940.00				
Economist	1.00	100.00	100.00				
Wall Street Journal	12.00	38.00	456.00				
100-7500-52-370000-00000	EDUCATION & TRAINING	3,400.00	3,400.00	0.00	0.00	3,400.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Conference Registrations	1.00	1,000.00	1,000.00				
MT-GCDP Classes	4.00	250.00	1,000.00				
TA-GCED Classes	1.00	1,400.00	1,400.00				
100-7500-52-371000-00000	PROFESSIONAL DEVELOPMENT	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Leadership Cobb-LH	1.00	4,500.00	4,500.00				
100-7500-52-540000-00000	DOWNTOWN DEVELOP EXPENSE	42,200.00	42,200.00	0.00	0.00	42,200.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Apotheos/1808 Parking Agreement	1.00	1,800.00	1,800.00				
Downtown Branding/Promotion	1.00	1,000.00	1,000.00				

Budget Report

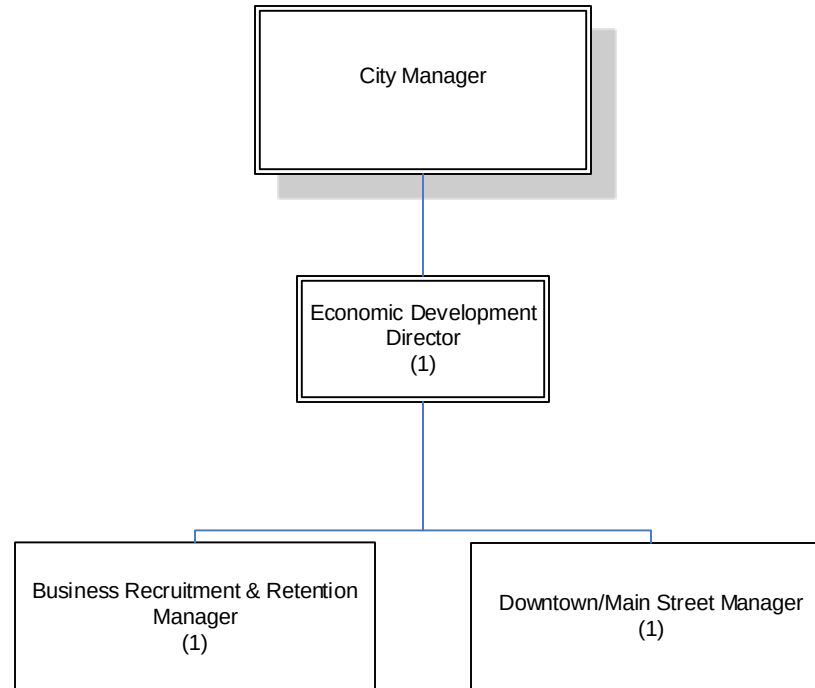
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Downtown Event Support		1.00	2,500.00	2,500.00			
Hester Parking Agreement		1.00	1,800.00	1,800.00			
Other parking agreements		2.00	1,800.00	3,600.00			
Placemaking Projects - Downtown		1.00	21,500.00	21,500.00			
Wayfinding Signage/Storyboards/Repair		1.00	10,000.00	10,000.00			
100-7500-52-580000-00000	DOWNTOWN PROMOTION & DEVE...	62,500.00	62,500.00	0.00	0.00	62,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Additional downtown holiday decor/lighting		0.00	0.00	15,000.00			
First Friday Entertainment		5.00	2,500.00	12,500.00			
Plaza lighting project		0.00	0.00	20,000.00			
Update signage at outdoor classroom		0.00	0.00	15,000.00			
Budget Notes							
Subject		Description					
First Friday		Funds allocated from KDA pass-through funds for downtown events and projects					
100-7500-53-111000-00000	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ED office supplies		1.00	400.00	400.00			
100-7500-53-118000-00000	OPERATING MATERIALS/SUPP	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Operating Supplies		1.00	250.00	250.00			
100-7500-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Books for department use		1.00	100.00	100.00			
Expense Total:		513,761.00	513,761.00	0.00	0.00	513,761.00	100.00%
Fund: 100 - GENERAL FUND Total:		513,761.00	513,761.00	0.00	0.00	513,761.00	100.00%
Report Total:		513,761.00	513,761.00	0.00	0.00	513,761.00	100.00%

Economic Development

Authorizations - 3

Updated 25 June 2024 FY 2025





Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-8000-58-110000-00000	PRINCIPAL-BONDS SERIES 2020	865,000.00	865,000.00	0.00	0.00	865,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPLE SERIES - 2020		1.00	865,000.00	865,000.00			
100-8000-58-120000-00000	PRINCIPAL-CAPITAL LEASE	114,130.00	114,130.00	0.00	0.00	114,130.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
(1) 2020 Ford Explorer Police		0.00	0.00	7,917.00			
(1) 2020 SUV Interceptor (1) 2020 F-150 Police		0.00	0.00	16,251.00			
(1) 2022 Ford Maverick Truck PW		0.00	0.00	4,537.00			
(2) 2019 Chevy Malibu CM/BLD SERV		0.00	0.00	7,588.00			
(3) 2020 Ford Explorers Police		0.00	0.00	24,055.00			
1 2020 Frd Explr 1 2020 Malbu PW/Fin		0.00	0.00	20,621.00			
2 Interceptor Utility Vehicles POLICE		0.00	0.00	21,317.00			
2022 FORD EXPLR ASST. C.M.		0.00	0.00	6,960.00			
Ford F-250 Public Works		0.00	0.00	4,884.00			
100-8000-58-210600-00000	INTEREST - SERIES 2020	78,652.00	78,652.00	0.00	0.00	78,652.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2020		1.00	78,652.00	78,652.00			
100-8000-58-220000-00000	INTEREST-CAPITAL LEASE	9,779.00	9,779.00	0.00	0.00	9,779.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST-CAPITAL LEASE		0.00	0.00	9,779.00			
Expense Total:		1,067,561.00	1,067,561.00	0.00	0.00	1,067,561.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,067,561.00	1,067,561.00	0.00	0.00	1,067,561.00	100.00%
Report Total:		1,067,561.00	1,067,561.00	0.00	0.00	1,067,561.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Comparison 1	Comparison 1	
		Parent Budget	Budget	to Parent Budget
		2023-2024	2024-2025	Increase /
		APPROVED	REQUESTED	(Decrease)
				%
Account Number				
Fund: 100 - GENERAL FUND				
Expense				
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	1,808,591.00	2,099,898.00	291,307.00 16.11%
100-9000-61-611500-00000	CSIF RESERVE	160,000.00	160,000.00	0.00 0.00%
100-9000-61-612000-00000	CPF RESERVE	65,000.00	65,000.00	0.00 0.00%
100-9000-61-612500-00000	CONTINGENCY	135,000.00	135,000.00	0.00 0.00%
Total Expense:		2,168,591.00	2,459,898.00	291,307.00 13.43%
Total Fund: 100 - GENERAL FUND:		2,168,591.00	2,459,898.00	291,307.00 13.43%
Report Total:		2,168,591.00	2,459,898.00	291,307.00 13.43%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	2,099,898.00	2,099,898.00	0.00	0.00	2,099,898.00	100.00 %
100-9000-61-611500-00000	CSIF RESERVE	160,000.00	160,000.00	0.00	0.00	160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINES RESERVE		0.00	0.00	160,000.00			
100-9000-61-612000-00000	CPF RESERVE	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COURT FINES RESERVE		0.00	0.00	65,000.00			
100-9000-61-612500-00000	CONTINGENCY	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CONTINGENCY		0.00	0.00	135,000.00			
Expense Total:		2,459,898.00	2,459,898.00	0.00	0.00	2,459,898.00	100.00%
Fund: 100 - GENERAL FUND Total:		2,459,898.00	2,459,898.00	0.00	0.00	2,459,898.00	100.00%
Report Total:		2,459,898.00	2,459,898.00	0.00	0.00	2,459,898.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

[100-9100-61-107000-00000](#)

TRANSFERS OUT-MUSEUM

[100-9100-61-109000-00000](#)

TRANSFERS OUT SGG

[100-9100-61-109600-00000](#)

TRANSFERS OUT - URA

Total Expense:

Total Fund: 100 - GENERAL FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
523,191.00	530,316.00	7,125.00	1.36%
579,049.00	616,236.00	37,187.00	6.42%
395,522.00	393,507.00	-2,015.00	-0.51%
1,497,762.00	1,540,059.00	42,297.00	2.82%
1,497,762.00	1,540,059.00	42,297.00	2.82%
1,497,762.00	1,540,059.00	42,297.00	2.82%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-9100-61-107000-00000	TRANSFERS OUT-MUSEUM	530,316.00	530,316.00	0.00	0.00	530,316.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MUSEUM FURNITURE-APPROVED SUPP (GF)		1.00	6,620.00	6,620.00			
TRANSFER TO MUSEUM FY25		0.00	0.00	523,696.00			
100-9100-61-109000-00000	TRANSFERS OUT SGG	616,236.00	616,236.00	0.00	0.00	616,236.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFER TO SMITH GILBERT GARDENS		0.00	0.00	616,236.00			
100-9100-61-109600-00000	TRANSFERS OUT - URA	393,507.00	393,507.00	0.00	0.00	393,507.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST SERIES 2014 A&B		0.00	0.00	393,507.00			
Expense Total:		1,540,059.00	1,540,059.00	0.00	0.00	1,540,059.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,540,059.00	1,540,059.00	0.00	0.00	1,540,059.00	100.00%
Report Total:		1,540,059.00	1,540,059.00	0.00	0.00	1,540,059.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 100 - GENERAL FUND

Expense

- [100-1020-54-245000-00000](#)
- [100-1035-54-200000-00000](#)
- [100-1035-54-252000-00000](#)
- [100-1050-54-141000-00000](#)
- [100-1050-54-142000-00000](#)
- [100-1050-54-200000-00000](#)
- [100-1055-54-200000-00000](#)

- SOFTWARE
- MACHINERY & EQUIPMENT
- POLICE EQUIPMENT
- STREET CONST & IMPROVE
- CDBG PROJECTS
- MACHINERY & EQUIPMENT
- MACHINERY & EQUIPMENT

Total Expense:	870,300.00	1,225,000.00	354,700.00	40.76%
Total Fund: 100 - GENERAL FUND:	870,300.00	1,225,000.00	354,700.00	40.76%
Report Total:	870,300.00	1,225,000.00	354,700.00	40.76%

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
14,000.00	0.00	-14,000.00	-100.00%
29,900.00	0.00	-29,900.00	-100.00%
53,000.00	0.00	-53,000.00	-100.00%
425,000.00	925,000.00	500,000.00	117.65%
300,000.00	300,000.00	0.00	0.00%
32,400.00	0.00	-32,400.00	-100.00%
16,000.00	0.00	-16,000.00	-100.00%
870,300.00	1,225,000.00	354,700.00	40.76%
870,300.00	1,225,000.00	354,700.00	40.76%
870,300.00	1,225,000.00	354,700.00	40.76%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND							
Expense							
100-1050-54-141000-00000	STREET CONST & IMPROVE	925,000.00	925,000.00	0.00	0.00	925,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
LMIG		0.00	0.00	425,000.00			
PAVING FUNDED FROM GF RESERVES		1.00	500,000.00	500,000.00			
100-1050-54-142000-00000	CDBG PROJECTS	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CDBG Grant		0.00	0.00	300,000.00			
Expense Total:		1,225,000.00	1,225,000.00	0.00	0.00	1,225,000.00	100.00%
Fund: 100 - GENERAL FUND Total:		1,225,000.00	1,225,000.00	0.00	0.00	1,225,000.00	100.00%
Report Total:		1,225,000.00	1,225,000.00	0.00	0.00	1,225,000.00	100.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 210 - ASSET FORFEITURE					
Revenue					
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE	20,000.00	20,000.00	0.00	0.00%
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00%
Total Revenue:		21,200.00	21,200.00	0.00	0.00%
Expense					
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00%
Total Expense:		21,200.00	21,200.00	0.00	0.00%
Total Fund: 210 - ASSET FORFEITURE:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 210 - ASSET FORFEITURE							
Revenue							
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE ACC...	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-1,200.00			
Revenue Total:		21,200.00	21,200.00	0.00	0.00	-21,200.00	100.00%
Expense							
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00	21,200.00	100.00 %
Expense Total:		21,200.00	21,200.00	0.00	0.00	21,200.00	100.00%
Fund: 210 - ASSET FORFEITURE Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 211 - TREASURY EQUITABLE SHARING					
Revenue					
211-0000-33-708000-00000	DEPARTMENT OF TREASURY REVENUE	20,000.00	20,000.00	0.00	0.00%
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00%
Total Revenue:		20,500.00	20,500.00	0.00	0.00%
Expense					
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIPMENT	20,500.00	20,500.00	0.00	0.00%
Total Expense:		20,500.00	20,500.00	0.00	0.00%
Total Fund: 211 - TREASURY EQUITABLE SHARING:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 211 - TREASURY EQUITABLE SHARING							
Revenue							
211-0000-33-708000-00000	DEPARTMENT OF TREASURY REVE...	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-500.00			
Revenue Total:		20,500.00	20,500.00	0.00	0.00	-20,500.00	100.00%
Expense							
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIPME...	20,500.00	20,500.00	0.00	0.00	20,500.00	100.00 %
Expense Total:		20,500.00	20,500.00	0.00	0.00	20,500.00	100.00%
Fund: 211 - TREASURY EQUITABLE SHARING Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 213 - OPIOID SETTLEMENT FUND					
Revenue					
213-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	0.00	36,069.00	36,069.00	0.00%
Total Revenue:		0.00	36,069.00	36,069.00	0.00%
Expense					
213-3200-53-160100-00000	POLICE SMALL EQUIPMENT	0.00	36,069.00	36,069.00	0.00%
Total Expense:		0.00	36,069.00	36,069.00	0.00%
Total Fund: 213 - OPIOID SETTLEMENT FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 213 - OPIOID SETTLEMENT FUND							
Revenue							
213-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	36,069.00	36,069.00	0.00	0.00	-36,069.00	100.00 %
Revenue Total:		36,069.00	36,069.00	0.00	0.00	-36,069.00	100.00%
Expense							
213-3200-53-160100-00000	POLICE SMALL EQUIPMENT	36,069.00	36,069.00	0.00	0.00	36,069.00	100.00 %
Expense Total:		36,069.00	36,069.00	0.00	0.00	36,069.00	100.00%
Fund: 213 - OPIOID SETTLEMENT FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2025 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for answering all emergency calls and non-emergency calls within both cities' jurisdiction and dispatch calls that require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- Exceed service demands to provide the highest quality customer service to our citizens
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community

Department Highlights

	2022	2023
Non-emergency	51,892	51,070
911	24,758	27,174
Total calls	76,650	78,244
Open records	516	685

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,534,400

Fiscal Year 2025 Budget: \$1,534,400

The highlights of the recommended budget include the following:

- An increase of \$2,300 in Travel to better reflect market rate costs
- A decrease of \$1,894 in Dues & Fees to reflect actual usage
- An increase of \$5,116 in Subscriptions to reflect actual usage
- An increase of \$3,695 in Education & Training to accommodate more training opportunities for staff
- An increase of \$4,700 in Software Maintenance due to higher rates for various software

- An increase of \$5,151 in Working Capital Reserve – reserves will be used to accommodate future upgrades such as installation for Next Generation 911 equipment

Position Summary

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 17



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 215 - 911 OPERATIONS

Revenue

215-0000-31-460000-00000	CONSUMER FIREWORKS EXCISE TAX 5%
215-0000-34-291000-00000	PREPAID WIRELESS - KENNESAW
215-0000-34-295500-00000	PREPAID WIRELESS - ACWORTH
215-0000-34-296000-00000	NON-PREPAID CHARGES ACWORTH
215-0000-34-296500-00000	NON-PREPAID CHARGES KENNESAW
215-0000-36-100000-00000	INTEREST REVENUES

Total Revenue:

Expense

215-3800-51-110000-00000	REGULAR EMPLOYEES
215-3800-51-130000-00000	OVERTIME
215-3800-51-145000-00000	HOLIDAY BONUS PAYMENT
215-3800-51-210000-00000	GROUP INSURANCE
215-3800-51-211400-00000	HSA EMPLOYERS SHARE
215-3800-51-215000-00000	GROUP INSURANCE-RETIREE
215-3800-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
215-3800-51-270000-00000	WORKER'S COMPENSATION
215-3800-52-123100-00000	PRE-EMPLOYMENT PHYSICALS
215-3800-52-310000-00000	INS,OTHER THAN EMP BEN
215-3800-52-324000-00000	911 PSAP LINE
215-3800-52-325000-00000	POSTAGE
215-3800-52-350000-00000	TRAVEL
215-3800-52-360000-00000	DUES & FEES
215-3800-52-363000-00000	MEETING EXPENSES
215-3800-52-364000-00000	SUBSCRIPTIONS
215-3800-52-370000-00000	EDUCATION & TRAINING
215-3800-52-420500-00000	SOFTWARE MAINTENANCE
215-3800-52-440000-00000	EQUIPMENT REPAIRS & MAINT
215-3800-52-450000-00000	RADIO REPAIRS & MAINT
215-3800-53-111000-00000	OFFICE SUPPLIES
215-3800-53-111100-00000	COPY PAPER
215-3800-53-117200-00000	UNIFORMS

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
400.00	400.00	0.00	0.00%
144,000.00	144,000.00	0.00	0.00%
96,000.00	96,000.00	0.00	0.00%
420,000.00	420,000.00	0.00	0.00%
850,000.00	850,000.00	0.00	0.00%
24,000.00	24,000.00	0.00	0.00%
1,534,400.00	1,534,400.00	0.00	0.00%
885,010.00	860,000.00	-25,010.00	-2.83%
102,528.00	102,528.00	0.00	0.00%
3,000.00	2,050.00	-950.00	-31.67%
220,221.00	220,221.00	0.00	0.00%
250.00	500.00	250.00	100.00%
16,179.00	16,179.00	0.00	0.00%
75,790.00	75,000.00	-790.00	-1.04%
1,487.00	1,744.00	257.00	17.28%
3,474.00	3,821.00	347.00	9.99%
25,958.00	29,593.00	3,635.00	14.00%
29,316.00	30,782.00	1,466.00	5.00%
25.00	25.00	0.00	0.00%
6,500.00	8,800.00	2,300.00	35.38%
2,894.00	1,000.00	-1,894.00	-65.45%
300.00	300.00	0.00	0.00%
4,906.00	10,022.00	5,116.00	104.28%
11,305.00	15,000.00	3,695.00	32.68%
47,000.00	51,700.00	4,700.00	10.00%
1,320.00	1,452.00	132.00	10.00%
15,400.00	16,170.00	770.00	5.00%
3,015.00	3,166.00	151.00	5.01%
1,000.00	1,050.00	50.00	5.00%
2,376.00	3,000.00	624.00	26.26%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00%
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	74,825.00	79,976.00	5,151.00	6.88%
Total Expense:		1,534,400.00	1,534,400.00	0.00	0.00%
Total Fund: 215 - 911 OPERATIONS:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 215 - 911 OPERATIONS							
Revenue							
215-0000-31-460000-00000	CONSUMER FIREWORKS EXCISE TAX...	400.00	400.00	0.00	0.00	-400.00	100.00 %
215-0000-34-291000-00000	PREPAID WIRELESS - KENNESAW	144,000.00	144,000.00	0.00	0.00	-144,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELESS - KENNESAW		1.00	-144,000.00	-144,000.00			
215-0000-34-295500-00000	PREPAID WIRELESS - ACWORTH	96,000.00	96,000.00	0.00	0.00	-96,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PREPAID WIRELESS - ACWORTH		1.00	-96,000.00	-96,000.00			
215-0000-34-296000-00000	NON-PREPAID CHARGES ACWORTH	420,000.00	420,000.00	0.00	0.00	-420,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES ACWORTH		1.00	-420,000.00	-420,000.00			
215-0000-34-296500-00000	NON-PREPAID CHARGES KENNESAW	850,000.00	850,000.00	0.00	0.00	-850,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
NON-PREPAID CHARGES KENNESAW		1.00	-850,000.00	-850,000.00			
215-0000-36-100000-00000	INTEREST REVENUES	24,000.00	24,000.00	0.00	0.00	-24,000.00	100.00 %
Revenue Total:		1,534,400.00	1,534,400.00	0.00	0.00	-1,534,400.00	100.00%
Expense							
215-3800-51-110000-00000	REGULAR EMPLOYEES	860,000.00	860,000.00	0.00	0.00	860,000.00	100.00 %
215-3800-51-130000-00000	OVERTIME	102,528.00	102,528.00	0.00	0.00	102,528.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BUILT-IN OVERTIME		1.00	102,528.00	102,528.00			
215-3800-51-145000-00000	HOLIDAY BONUS PAYMENT	2,050.00	2,050.00	0.00	0.00	2,050.00	100.00 %
215-3800-51-210000-00000	GROUP INSURANCE	220,221.00	220,221.00	0.00	0.00	220,221.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	220,221.00	220,221.00			
215-3800-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
215-3800-51-215000-00000	GROUP INSURANCE-RETIREE	16,179.00	16,179.00	0.00	0.00	16,179.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	16,179.00	16,179.00			
215-3800-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
215-3800-51-270000-00000	WORKER'S COMPENSATION	1,744.00	1,744.00	0.00	0.00	1,744.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	1,744.00			
215-3800-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	3,821.00	3,821.00	0.00	0.00	3,821.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRE-EMPLOYMENT PHYSICALS		1.00	3,821.00	3,821.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
PRE-EMPL PHYSICALS	FY25 Med - \$79 Psych - \$350 Poly - \$150						
Added 10% increase due to rising costs of Vendors.							
215-3800-52-310000-00000	INS,OTHER THAN EMP BEN	29,593.00	29,593.00	0.00	0.00	29,593.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
PROPERTY & LIABILITY INSURANCE	0.00	0.00	29,593.00				
215-3800-52-324000-00000	911 PSAP LINE	30,782.00	30,782.00	0.00	0.00	30,782.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
911 PSAP LINE	1.00	30,782.00	30,782.00				
Budget Notes							
Subject	Description						
APPROX 911 PSAP LINE	FY24 ADDED 10% TO EACH LINE DETAILED IN FY23 BUDGET						
Approx. 911 PSAP Line	FY25 Added 5% to total due to consistent price increase from Vendors.						
215-3800-52-325000-00000	POSTAGE	25.00	25.00	0.00	0.00	25.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
POSTAGE	1.00	25.00	25.00				
Budget Notes							
Subject	Description						
POSTAGE	FY 24 NO CHANGE						
POSTAGE	FY25 No Change						
215-3800-52-350000-00000	TRAVEL	8,800.00	8,800.00	0.00	0.00	8,800.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
TRAVEL	1.00	8,800.00	8,800.00				
Budget Notes							
Subject	Description						
APPROX TRAVEL	FY24 INCREASE DUE TO: - INCREASE FROM ORGANIZERS/ORGANIZATIONS - REQ FOR ATTENDANCE AT NEW CONFERENCE						
TRAVEL	FY25 Added 10% increase due to rising costs of Vendors.						
215-3800-52-360000-00000	DUES & FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
DUES & FEES	1.00	1,000.00	1,000.00				
Budget Notes							
Subject	Description						
DUES & FEES	FY25 Moved items to Subscription line. This will be for Membership Dues & Fees only.						
215-3800-52-363000-00000	MEETING EXPENSES	300.00	300.00	0.00	0.00	300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
MEETING EXPENSES	1.00	300.00	300.00				

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
MEETING EXPENSES	FY24 STATE OF THE CITY - KENNESAW - \$15 VARIOUS MTG EXP: - COFFEE, TEA, SNACKS, LUNCH, ETC. - WOULD LIKE TO HOST GA 911 ROUNDTABLE MTGS						
MEETING EXPENSES	FY25 No Change						
215-3800-52-364000-00000	SUBSCRIPTIONS	10,022.00	10,022.00	0.00	0.00	10,022.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
SUBSCRIPTIONS	1.00	10,022.00	10,022.00				
Budget Notes							
Subject	Description						
APPROX SUBSCRIPTIONS	FY24 DECREASE OF \$91 DUE TO ORDERING ONE LESS AERO ATLAS						
SUBSCRIPTIONS	FY25 Moving items into this line vs. Dues & Fees. This will be for Annual Continuations/Subscriptions only.						
215-3800-52-370000-00000	EDUCATION & TRAINING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
EDUCATION & TRAINING	1.00	15,000.00	15,000.00				
Budget Notes							
Subject	Description						
APPROX ED & TRAINING	FY24 - INCREASE OF \$985 DUE TO OVER HALF OF STAFF IS BRAND NEW AND NEEDS CONTINUING EDUCATION IN 911 IN ORDER TO BOOST THEIR KNOWLEDGE, WHICH IN TURN WILL LESSEN LIABILITY. - OUR STAFFING IS GETTING BETTER IN ORDER TO ALLOW ATTENDANCE TO TRAINING CLASSES - ADDING IN \$900 TO BEGIN ORDERING ITEMS FOR RECRUITMENT/PUBLIC EDUCATION *SEE SCANNED DETAILS						
EDUCATION & TRAINING	FY25 Have a team that is thirsty for knowledge and I'd like to provide that for them. Also, during the Strategic Goals meeting, Mr. Hughes asked me what my ideal Training Budget was; my answer was \$20,000.00. He told me to ask for that during Budget, so here we are.						
215-3800-52-420500-00000	SOFTWARE MAINTENANCE	51,700.00	51,700.00	0.00	0.00	51,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
SOFTWARE MAINTENANCE	1.00	51,700.00	51,700.00				
Budget Notes							
Subject	Description						
APPROX SOFTWARE MAINT	FY24 DECREASE OF \$6,770 DUE TO TEXT-TO-911 PROJECT COMPLETED, BUT NOT FULL \$10,000 DUE TO INDIVIDUAL LINES HAVING 10% ADDED TO ANTICIPATE RISING COSTS						
SOFTWARE MAINTENANCE	FY25 Added 10% to total due to consistent price increase from Vendors.						
215-3800-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,452.00	1,452.00	0.00	0.00	1,452.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
EQUIPMENT REPAIRS & MAINT	1.00	1,452.00	1,452.00				
Budget Notes							
Subject	Description						
APPROX EQUIP REPAIRS & MAINT	FY24 INCREASE OF \$120 TO ANTICIPATE RISING COSTS						
EQUIP MAINT	FY25 Added 10% increase due to rising costs of Vendors.						
215-3800-52-450000-00000	RADIO REPAIRS & MAINT	16,170.00	16,170.00	0.00	0.00	16,170.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
RADIO REPAIRS & MAINT	1.00	16,170.00	16,170.00				

Budget Report

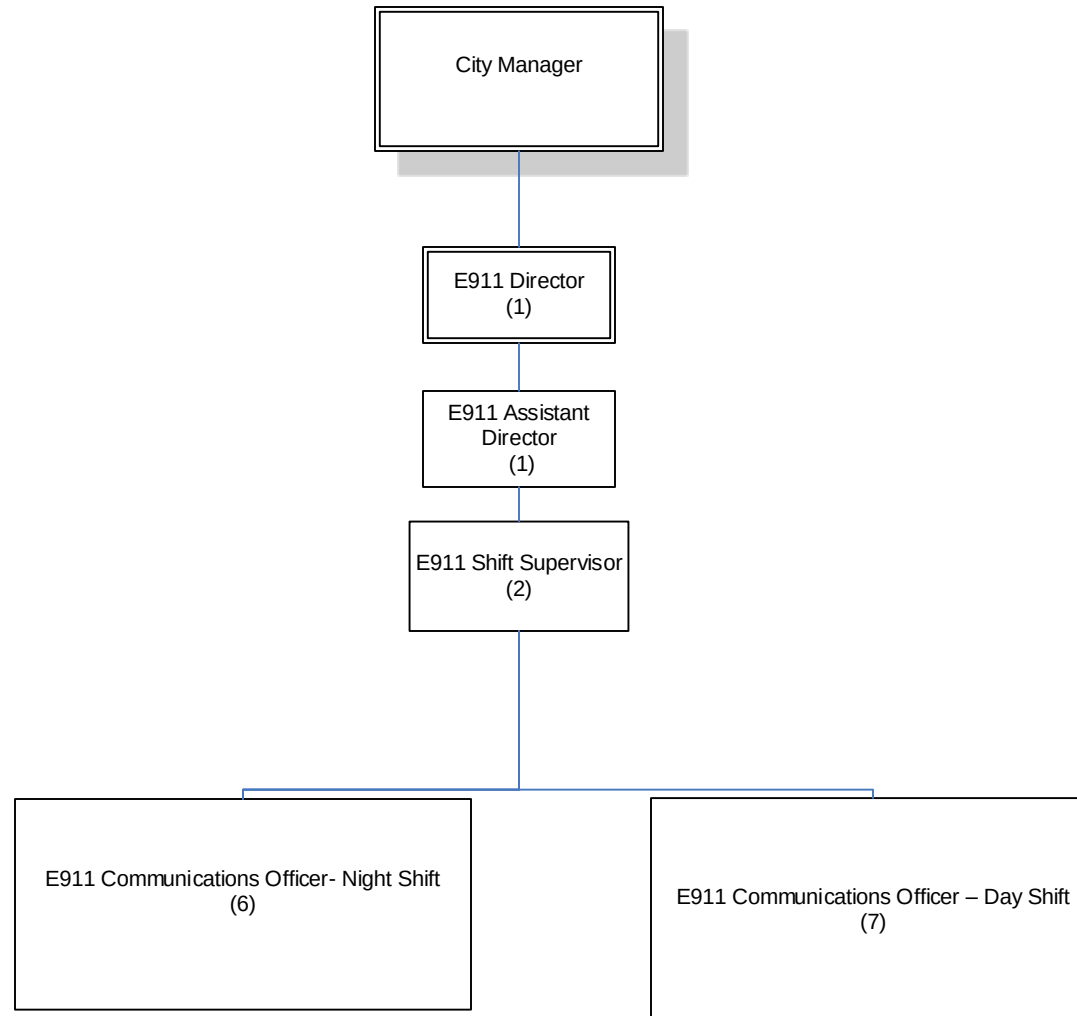
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
APPROX RADIO REPAIRS & MAINT	FY24 INCREASE OF \$5,321 DUE TO: - ASKING FOR NEW CHARGERS FOR ALL 3 CONSOLES - ASKING FOR NEW FOOT PEDALS FOR ALL 3 CONSOLES - ASKING FOR NEW EXTERNAL SPEAKERS FOR ALL 3 CONSOLES **SEE ATTACHED SCANNED EXPLANATIONS						
RADIO REPAIRS & MAINT	FY25 Added 5% increase due to rising costs of Vendors.						
215-3800-53-111000-00000	OFFICE SUPPLIES	3,166.00	3,166.00	0.00	0.00	3,166.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
OFFICE SUPPLIES	1.00	3,166.00	3,166.00				
Budget Notes							
Subject	Description						
OFFICE SUPPLIES	FY25 Added 5% increase due to rising costs of Vendors.						
215-3800-53-111100-00000	COPY PAPER	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
COPY PAPER	1.00	1,050.00	1,050.00				
Budget Notes							
Subject	Description						
COPY PAPER	FY25 Added 5% increase due to rising costs of Vendors.						
215-3800-53-117200-00000	UNIFORMS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
UNIFORMS	1.00	3,000.00	3,000.00				
Budget Notes							
Subject	Description						
UNIFORMS	FY25 Anticipation of hiring 6 employees						
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00	321.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
SMALL EQUIPMENT	1.00	321.00	321.00				
Budget Notes							
Subject	Description						
SMALL EQUIPMENT	FY25 NO CHANGE						
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	79,976.00	79,976.00	0.00	0.00	79,976.00	100.00 %
Expense Total:		1,534,400.00	1,534,400.00	0.00	0.00	1,534,400.00	100.00%
Fund: 215 - 911 OPERATIONS Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

911 Division

Authorizations - 17

Updated 25 June 2024 FY 2025





City of Kennesaw

Budget Comparison Report

Account Detail

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Fund: 230 - ARP GRANT FUND		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Revenue					
230-0000-33-115000-00000	FED GRANT-OP/CAT-INDIRECT	2,054,454.00	1,400,008.00	-654,446.00	-31.85%
230-0000-36-100000-00000	INTEREST REVENUES	5,700.00	5,700.00	0.00	0.00%
Total Revenue:		2,060,154.00	1,405,708.00	-654,446.00	-31.77%
Expense					
230-1020-54-250000-00000	EQUIPMENT	0.00	32,818.00	32,818.00	0.00%
230-1025-54-220000-00000	VEHICLES	0.00	41,000.00	41,000.00	0.00%
230-1035-54-221000-00000	POLICE VEHICLES	515,000.00	604,890.00	89,890.00	17.45%
230-1045-54-131000-00000	BLDG IMPROV-PW 2ND FLOOR	1,047,553.00	0.00	-1,047,553.00	-100.00%
230-1050-54-200000-00000	MACHINERY & EQUIPMENT	0.00	14,000.00	14,000.00	0.00%
230-1050-54-220000-00000	VEHICLES	0.00	155,000.00	155,000.00	0.00%
230-1055-54-120000-00000	SITE IMPROVEMENTS	0.00	250,000.00	250,000.00	0.00%
230-1055-54-131000-00000	BLDG IMPROV-MUSEUM 2ND FLOOR	169,101.00	0.00	-169,101.00	-100.00%
230-1055-54-145000-00000	PARK IMPROVEMENTS	0.00	63,000.00	63,000.00	0.00%
230-1055-54-200000-00000	MACHINERY & EQUIPMENT	0.00	48,500.00	48,500.00	0.00%
230-1055-54-220000-00000	VEHICLES	0.00	96,000.00	96,000.00	0.00%
230-3200-53-160100-00000	POLICE SMALL EQUIPMENT	0.00	29,500.00	29,500.00	0.00%
230-4200-53-118100-00000	LANDSCAPING MATERIALS/SUPPLIES	54,500.00	0.00	-54,500.00	-100.00%
230-4200-54-141500-00000	STREETSCAPE PROJECT	8,500.00	0.00	-8,500.00	-100.00%
230-4200-54-200000-00000	MACHINERY & EQUIPMENT	33,000.00	0.00	-33,000.00	-100.00%
230-6100-53-118000-00000	OPERATING MATERIALS/SUPP	0.00	71,000.00	71,000.00	0.00%
230-6100-54-145000-00000	PARK IMPROVEMENTS	60,000.00	0.00	-60,000.00	-100.00%
230-6100-54-220000-00000	VEHICLES	127,500.00	0.00	-127,500.00	-100.00%
230-6171-54-120000-00000	SITE IMPROV-SGG	45,000.00	0.00	-45,000.00	-100.00%
Total Expense:		2,060,154.00	1,405,708.00	-654,446.00	-31.77%
Total Fund: 230 - ARP GRANT FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 230 - ARP GRANT FUND							
Revenue							
230-0000-33-115000-00000	FED GRANT-OP/CAT-INDIRECT	1,400,008.00	1,400,008.00	0.00	0.00	-1,400,008.00	100.00 %
230-0000-36-100000-00000	INTEREST REVENUES	5,700.00	5,700.00	0.00	0.00	-5,700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		1.00	-5,700.00	-5,700.00			
Revenue Total:		1,405,708.00	1,405,708.00	0.00	0.00	-1,405,708.00	100.00%
Expense							
230-1020-54-250000-00000	EQUIPMENT	32,818.00	32,818.00	0.00	0.00	32,818.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SERVER REPLACEMENT-APPROVE SUPP		1.00	32,818.00	32,818.00			
230-1025-54-220000-00000	VEHICLES	41,000.00	41,000.00	0.00	0.00	41,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FORD EXPLORER-APPROVED SUPP		1.00	41,000.00	41,000.00			
230-1035-54-221000-00000	POLICE VEHICLES	604,890.00	604,890.00	0.00	0.00	604,890.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2 FORD MAVERICKS FOR NEW POSITIONS		2.00	32,445.00	64,890.00			
6 POLICE FORD INTERCEPTORS-APPROVED SUPP		6.00	90,000.00	540,000.00			
230-1050-54-200000-00000	MACHINERY & EQUIPMENT	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ZERO TURN MOWER-APPROVED SUPP		1.00	14,000.00	14,000.00			
230-1050-54-220000-00000	VEHICLES	155,000.00	155,000.00	0.00	0.00	155,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ISUZU TRUCK - APPROVED SUPPLMT		1.00	77,500.00	77,500.00			
ISUZU TRUCK - APPROVED SUPPLMT		1.00	77,500.00	77,500.00			
230-1055-54-120000-00000	SITE IMPROVEMENTS	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SGG PAVED PATHWAYS		1.00	250,000.00	250,000.00			
230-1055-54-145000-00000	PARK IMPROVEMENTS	63,000.00	63,000.00	0.00	0.00	63,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SCOREBOARD REPLACEMENT FIELD 5&6- APPROVED SUPP		2.00	8,500.00	17,000.00			
TRAIL BRIDGE REPAIR-APPROVED SUPP		1.00	46,000.00	46,000.00			
230-1055-54-200000-00000	MACHINERY & EQUIPMENT	48,500.00	48,500.00	0.00	0.00	48,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2 TORO WORKMAN MDX-APPROVED SUPP		2.00	16,000.00	32,000.00			
JOHN DEERE GATOR-APPROVED SUPP		1.00	16,500.00	16,500.00			
230-1055-54-220000-00000	VEHICLES	96,000.00	96,000.00	0.00	0.00	96,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description				Amount			
2 F250 TRUCKS-APPROVE SUPP				96,000.00			
230-3200-53-160100-00000 POLICE SMALL EQUIPMENT				0.00	0.00	29,500.00	100.00 %
Budget Detail							
Description				Amount			
SUREFIRE RIFLE SUPPRESSORS-APPROVED SUPP				29,500.00			
230-6100-53-118000-00000 OPERATING MATERIALS/SUPP				0.00	0.00	71,000.00	100.00 %
Budget Detail							
Description				Amount			
COMMUNITY CENTER TABLES & CHAIRS-APPROVED SUPP				35,000.00			
GYMNASTICS EQUIPMENT-APPROVED SUPP				36,000.00			
Expense Total:				0.00	0.00	1,405,708.00	100.00%
Fund: 230 - ARP GRANT FUND Surplus (Deficit):				0.00	0.00	0.00	0.00%
Report Surplus (Deficit):				0.00	0.00	0.00	0.00%



		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 275 - HOTEL/MOTEL TAX FUND					
Revenue					
275-0000-31-410000-00000	HOTEL/MOTEL	22,000.00	15,000.00	-7,000.00	-31.82%
275-0000-31-412000-00000	40% OF TAX REMITTED	20,870.00	18,500.00	-2,370.00	-11.36%
275-0000-31-413000-00000	4% COLLECTION FEE	2,200.00	2,200.00	0.00	0.00%
275-0000-32-000000-00000	SHORT TERM VACATION RENTAL APPLICATION	65,000.00	65,000.00	0.00	0.00%
275-0000-36-100000-00000	INTEREST REVENUES	850.00	850.00	0.00	0.00%
Total Revenue:		110,920.00	101,550.00	-9,370.00	-8.45%
Expense					
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	54,375.00	48,000.00	-6,375.00	-11.72%
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	56,545.00	53,550.00	-2,995.00	-5.30%
Total Expense:		110,920.00	101,550.00	-9,370.00	-8.45%
Total Fund: 275 - HOTEL/MOTEL TAX FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 275 - HOTEL/MOTEL TAX FUND							
Revenue							
275-0000-31-410000-00000	HOTEL/MOTEL	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
HOTEL MOTEL TAX		0.00	0.00	-15,000.00			
275-0000-31-412000-00000	40% OF TAX REMITTED	18,500.00	18,500.00	0.00	0.00	-18,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
40% OF TAX REMITTED		0.00	0.00	-18,500.00			
275-0000-31-413000-00000	4% COLLECTION FEE	2,200.00	2,200.00	0.00	0.00	-2,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
4% COLLECTION FEE		0.00	0.00	-2,200.00			
275-0000-32-000000-00000	SHORT TERM VACATION RENTAL A...	65,000.00	65,000.00	0.00	0.00	-65,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SHORT TERM VACATION RENTAL APPLICATION		0.00	0.00	-65,000.00			
275-0000-36-100000-00000	INTEREST REVENUES	850.00	850.00	0.00	0.00	-850.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-850.00			
Revenue Total:		101,550.00	101,550.00	0.00	0.00	-101,550.00	100.00%
Expense							
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
62.5% TO COBB GALLERIA		0.00	0.00	48,000.00			
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	53,550.00	53,550.00	0.00	0.00	53,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
TRANSFER TO MUSEUM		0.00	0.00	53,550.00			
Expense Total:		101,550.00	101,550.00	0.00	0.00	101,550.00	100.00%
Fund: 275 - HOTEL/MOTEL TAX FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 276 - IMPACT FEE

Revenue

- [276-0000-32-195000-00000](#)
- [276-0000-32-196000-00000](#)
- [276-0000-32-197000-00000](#)
- [276-0000-36-100000-00000](#)
- [276-0000-39-400000-00000](#)

- IMPACT FEES - PARKS & RECREATION
- IMPACT FEES - POLICE DEPARTMENT
- PARKS & REC EAST PARK RESIDENTIAL
- INTEREST REVENUES
- USE OF PRIOR YEAR RESERVES

Total Revenue:

Expense

- [276-4225-54-145000-00000](#)
- [276-9000-61-611000-00000](#)

- PARK IMPROVEMENTS
- WORKING CAPITAL RESERVE

Total Expense:

Total Fund: 276 - IMPACT FEE:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
61,512.00	61,512.00	0.00	0.00%
2,900.00	2,900.00	0.00	0.00%
138,000.00	10,000.00	-128,000.00	-92.75%
30,000.00	30,000.00	0.00	0.00%
0.00	345,588.00	345,588.00	0.00%
232,412.00	450,000.00	217,588.00	93.62%
200,000.00	450,000.00	250,000.00	125.00%
32,412.00	0.00	-32,412.00	-100.00%
232,412.00	450,000.00	217,588.00	93.62%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 276 - IMPACT FEE							
Revenue							
276-0000-32-195000-00000	IMPACT FEES - PARKS & RECREATI...	61,512.00	61,512.00	0.00	0.00	-61,512.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Impact Fees		1.00	-61,512.00	-61,512.00			
276-0000-32-196000-00000	IMPACT FEES - POLICE DEPARTMENT	2,900.00	2,900.00	0.00	0.00	-2,900.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Police Imapct		1.00	-2,900.00	-2,900.00			
276-0000-32-197000-00000	PARKS & REC EAST PARK RESIDENTI...	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Eastpark Impact		1.00	-10,000.00	-10,000.00			
276-0000-36-100000-00000	INTEREST REVENUES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 24		0.00	0.00	-30,000.00			
276-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	345,588.00	345,588.00	0.00	0.00	-345,588.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADAMS PARK AND KENNESAW STATION		1.00	-150,000.00	-150,000.00			
CHALKER PARK - P&R Reserves		1.00	-195,588.00	-195,588.00			
Revenue Total:		450,000.00	450,000.00	0.00	0.00	-450,000.00	100.00%
Expense							
276-4225-54-145000-00000	PARK IMPROVEMENTS	450,000.00	450,000.00	0.00	0.00	450,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADAMS PARK PLAYGROUND		1.00	75,000.00	75,000.00			
CHALKER PARK		1.00	300,000.00	300,000.00			
KENNESAW STATION PLAYGROUND		1.00	75,000.00	75,000.00			
Expense Total:		450,000.00	450,000.00	0.00	0.00	450,000.00	100.00%
Fund: 276 - IMPACT FEE Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 285 - CEMETERY TRUST FUND

Revenue

285-0000-34-910000-00000	CEMETERY FEES	8,000.00	10,000.00	2,000.00	25.00%
285-0000-34-911500-00000	CEMETERY TREES REVENUE	500.00	0.00	-500.00	-100.00%
285-0000-36-100000-00000	INTEREST REVENUES	1,030.00	500.00	-530.00	-51.46%
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00%
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDATION	3,000.00	3,000.00	0.00	0.00%
285-0000-39-400000-00000	USE OF PY RESERVE	44,835.00	8,000.00	-36,835.00	-82.16%
Total Revenue:		57,865.00	22,000.00	-35,865.00	-61.98%

Expense

285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	0.00	2,000.00	2,000.00	0.00%
285-4950-52-325000-00000	POSTAGE	250.00	150.00	-100.00	-40.00%
285-4950-52-350000-00000	TRAVEL	300.00	750.00	450.00	150.00%
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00%
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	44,293.00	8,000.00	-36,293.00	-81.94%
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	10,000.00	-2,258.00	-18.42%
285-4950-53-118500-00000	CEMETERY TREES	414.00	750.00	336.00	81.16%
Total Expense:		57,865.00	22,000.00	-35,865.00	-61.98%

Total Fund: 285 - CEMETERY TRUST FUND:	0.00	0.00	0.00	0.00%
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Report Total:	0.00	0.00	0.00	0.00%
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Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 285 - CEMETERY TRUST FUND							
Revenue							
285-0000-34-910000-00000	CEMETERY FEES	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Fees		1.00	-10,000.00	-10,000.00			
285-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-500.00	-500.00			
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Contributions/Donations		1.00	-500.00	-500.00			
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION ...	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Donations from Cemetery Preservation Foundation		1.00	-3,000.00	-3,000.00			
285-0000-39-400000-00000	USE OF PY RESERVE	8,000.00	8,000.00	0.00	0.00	-8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Use of PY Reserve		1.00	-8,000.00	-8,000.00			
Revenue Total:		22,000.00	22,000.00	0.00	0.00	-22,000.00	100.00%
Expense							
285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Other Professional Services		1.00	2,000.00	2,000.00			
285-4950-52-325000-00000	POSTAGE	150.00	150.00	0.00	0.00	150.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	150.00	150.00			
285-4950-52-350000-00000	TRAVEL	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Travel - Conference		1.00	750.00	750.00			
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00	350.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Organizational Membership		1.00	350.00	350.00			
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENA...	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Cemetery Repair and Maintenance		1.00	8,000.00	8,000.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Expenses	- \$4,126.60 (2 city-standard benches) - \$2,000.00 (hazardous gravestone repair) - \$500.00 (gravel refresh)						
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Operating Material/Supplies	1.00	10,000.00	10,000.00				
Budget Notes							
Subject	Description						
Expenses	- \$8,252.52 (4 city-standard trash cans) - \$135.00 (portable toilet for event) - \$250.00 (cleaning supplies for event) - \$200.00 (printing) - \$500.00 (flag replacement)						
285-4950-53-118500-00000	CEMETERY TREES	750.00	750.00	0.00	0.00	750.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Cemetery Trees	1.00	750.00	750.00				
Expense Total:		22,000.00	22,000.00	0.00	0.00	22,000.00	100.00%
Fund: 285 - CEMETERY TRUST FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works - Sanitation

Operating Budget Comments

Fiscal Year 2024 Budget: \$3,665,500

Fiscal Year 2025 Budget: \$4,022,100

The highlights of the recommended budget include the following:

- An increase of 5% in Other Professional Services due to a rise in contracted sanitation costs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 2*

Fiscal Year 2024 Total Funded Positions: 2*

Fiscal Year 2025 Total Authorized Positions: 2*

Fiscal Year 2025 Total Funded Positions: 1*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
- One position (Utility Billing Support Clerk) is frozen



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 540 - SANITATION FUND

Revenue

Account Number	Description	Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHARGES	3,500,000.00	3,850,000.00	350,000.00	10.00%
540-0000-34-412000-00000	COMMERCIAL COLLECTION CHARGES	25,000.00	29,000.00	4,000.00	16.00%
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATERIAL	4,000.00	1,000.00	-3,000.00	-75.00%
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	36,000.00	33,000.00	-3,000.00	-8.33%
540-0000-34-419100-00000	SANITATION PENALTY	40,000.00	43,000.00	3,000.00	7.50%
540-0000-34-421200-00000	RESTART FEE	30,000.00	40,000.00	10,000.00	33.33%
540-0000-34-690000-00000	OTHER FEES	0.00	5,600.00	5,600.00	0.00%
540-0000-34-930000-00000	BAD CHECK FEES	500.00	500.00	0.00	0.00%
540-0000-36-100000-00000	INTEREST REVENUES	30,000.00	20,000.00	-10,000.00	-33.33%
Total Revenue:		3,665,500.00	4,022,100.00	356,600.00	9.73%

Expense

540-4500-51-110000-00000	REGULAR EMPLOYEES	84,330.00	47,000.00	-37,330.00	-44.27%
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	200.00	-200.00	-50.00%
540-4500-51-210000-00000	GROUP INSURANCE	28,989.00	28,989.00	0.00	0.00%
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	4,392.00	4,392.00	0.00	0.00%
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	6,485.00	3,600.00	-2,885.00	-44.49%
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,256.00	33,486.00	230.00	0.69%
540-4500-51-270000-00000	WORKER'S COMPENSATION	87.00	103.00	16.00	18.39%
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	2,915,457.00	3,727,620.00	812,163.00	27.86%
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00%
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00%
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00%
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00%
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	115,104.00	49,710.00	-65,394.00	-56.81%
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FUND	350,000.00	0.00	-350,000.00	-100.00%
Total Expense:		3,665,500.00	4,022,100.00	356,600.00	9.73%
Total Fund: 540 - SANITATION FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 540 - SANITATION FUND							
Revenue							
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHARGES	3,850,000.00	3,850,000.00	0.00	0.00	-3,850,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESIDENTIAL COLLECTION CHARGES		0.00	0.00	-3,850,000.00			
540-0000-34-412000-00000	COMMERCIAL COLLECTION CHARG...	29,000.00	29,000.00	0.00	0.00	-29,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
COMMERCIAL COLLECTION CHARGES		0.00	0.00	-29,000.00			
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATERIAL	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN-SALE OF RECYCLED MATERIAL		0.00	0.00	-1,000.00			
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	33,000.00	33,000.00	0.00	0.00	-33,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SAN - BULK PICKUP CHARGES		0.00	0.00	-33,000.00			
540-0000-34-419100-00000	SANITATION PENALTY	43,000.00	43,000.00	0.00	0.00	-43,000.00	100.00 %
540-0000-34-421200-00000	RESTART FEE	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
RESTART FEE		0.00	0.00	-40,000.00			
540-0000-34-690000-00000	OTHER FEES	5,600.00	5,600.00	0.00	0.00	-5,600.00	100.00 %
540-0000-34-930000-00000	BAD CHECK FEES	500.00	500.00	0.00	0.00	-500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BAD CHECK FEES		0.00	0.00	-500.00			
540-0000-36-100000-00000	INTEREST REVENUES	20,000.00	20,000.00	0.00	0.00	-20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-20,000.00			
Revenue Total:		4,022,100.00	4,022,100.00	0.00	0.00	-4,022,100.00	100.00%
Expense							
540-4500-51-110000-00000	REGULAR EMPLOYEES	47,000.00	47,000.00	0.00	0.00	47,000.00	100.00 %
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	200.00	200.00	0.00	0.00	200.00	100.00 %
540-4500-51-210000-00000	GROUP INSURANCE	28,989.00	28,989.00	0.00	0.00	28,989.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	28,989.00	28,989.00			
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	4,392.00	4,392.00	0.00	0.00	4,392.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE - RETIREE		1.00	4,392.00	4,392.00			
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,486.00	33,486.00	0.00	0.00	33,486.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	197.00			
GMEBS PENSION		0.00	0.00	33,289.00			
540-4500-51-270000-00000	WORKER'S COMPENSATION	103.00	103.00	0.00	0.00	103.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	103.00			
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	3,727,620.00	3,727,620.00	0.00	0.00	3,727,620.00	100.00 %
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00	42,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage for billing		0.00	0.00	42,000.00			
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill printing		0.00	0.00	15,000.00			
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Disposal of bulk items		0.00	0.00	30,000.00			
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BANK FEES 2024		0.00	0.00	40,000.00			
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	49,710.00	49,710.00	0.00	0.00	49,710.00	100.00 %
Expense Total:		4,022,100.00	4,022,100.00	0.00	0.00	4,022,100.00	100.00%
Fund: 540 - SANITATION FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Fiscal Year 2025 Budget Briefing Paper

Department: Southern Museum of Civil War and Locomotive History

The Southern Museum of Civil War and Locomotive History collects, preserves, and displays objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic Southern economic and social issues. The Railroad Education Center Library & Archives offers research opportunities to study historic collections consisting of artifacts, documents, photographs, and manuscripts. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the city and the Kennesaw Museum Foundation to support and promote the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

Goals & Objectives

- The overall objective of the Southern Museum is to collect, preserve, and display artifacts pertaining to the Civil War, Southeastern railroads, and related Southern economic and social issues; in addition, the Museum seeks to inspire and enrich people of all ages and backgrounds through our educational initiatives and community partnerships.
- Sustain superior customer service as periodically reviewed through museum surveys, verbal feedback, and social media. The Museum will conduct more onsite program evaluations, while working with city communications to determine additional methods in accurately capturing visitor feedback.
- On-going minor modifications of existing galleries to include additional and updated components and cases to address new topics and place more collections on display. Incorporate more multi-media components and hands-on interactives. Continue actively seeking out new donations and securing funds for acquisitions through continued collecting of relevant artifacts and archival materials.
- Sharpen web presence and growing digital accessibility of Southern Museum and Railroad Education Center Library and Archives. Add more content, from potential online exhibitions to posting low-resolution facsimiles of commonly requested research materials. Attract greater number of researchers and increase public knowledge of archival resources and availability.
- Conduct internal assessment of collection storage areas including potential preservation issues and improved space utilization. Edit and update existing Standard Operating Procedures: Department Rules and Regulations for Museum Team Members.
- Restoration of Southern Railway Caboose X372 as a shared project between the City of Kennesaw and the Kennesaw Museum Foundation. The bulk of funds have been raised and restoration has begun. Initial work started with the installation of new windows and the prepping, repair, and painting of the exterior. Work will begin later this summer on the interior with final restoration and reopening planned for January 2025 during *Trains, Trains, Trains!*
- The Museum continues exhibition component upgrades. Research and planning has commenced for a Reconstruction exhibit with a target installation date of December 2024.

Department Highlights

- *Trains, Trains, Trains!*, the premier family-friendly, model-railroading event in metropolitan Atlanta, featured many interesting model train layouts. We welcomed 3,017 visitors, totaling

\$17,792 in admissions and the gift shop sold \$14,894 in merchandise across the two-day event on Saturday, January 27, and Sunday, January 28.

- *Railroad Rendezvous* was successful this past year with the museum welcoming 524 visitors and the gift shop selling \$3,700 in merchandise.
- *All Aboard for Holiday Fun* was enjoyed by all. The gift shop sold \$2,309 in merchandise and we welcomed 676 visitors.
- Museum family educational programming continues to be popular and was enjoyed by over 6,000 visitors who attended reoccurring programs including Mommy & Me, Stay & Play, and Homeschool Workshop this past year.
- Continued innovative seasonal programming and events focusing on Black History and Women's History months with program offerings for visitors.
- Our adult professional lecture series began this previous year as we continue to serve adult enthusiasts, history buffs, tourists, and community groups.
- The Museum continues to participate with the Smithsonian Affiliation program. A display is maintained with railroad postal service artifacts on loan from the National Postal Museum. Select Southern Museum staff attended a Smithsonian networking event at the Jimmy Carter Center to make connections with other historians in the field. Additionally, a Smithsonian representative met with museum staff during a visit to the Southern Museum to discuss ideas and challenges within the field.

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,030,716

Fiscal Year 2025 Budget: \$1,074,846

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$3,960 in Temporary Employees due to higher hourly wages for two interns
- An increase of \$4,625 in Marketing to expand advertising through print, social media, and billboards
- An increase of \$2,500 in Printing & Binding to accurately reflect educational programming costs
- An increase of \$1,900 in Travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of \$2,000 in Professional Development due to higher registration fees for conferences and training
- An increase of \$1,263 in Building Maintenance Small Equipment to reflect actual usage
- Decrease of \$5,692 in Furniture & Fixtures due to one-time purchases in FY 24

Capital Outlay items funded by the General Fund include:

- \$6,620 in Furniture & Fixtures to accommodate more storage space for the giftshop

Position Summary

Fiscal Year 2024 Total Authorized Positions: 11

Fiscal Year 2024 Total Funded Positions: 11

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 556 - SMCWLH MUSEUM

Revenue

556-0000-31-440000-00000	VEHICLE RENTAL TAX
556-0000-34-730000-00000	SPECIAL EVENT ADMISSION FEES
556-0000-34-732500-00000	ARCHIVE FEES
556-0000-34-741000-00000	MUSEUM WALK IN ADMISSIONS
556-0000-34-741500-00000	MUS. GIFT SHOP SALES
556-0000-34-741600-00000	COST OF GOODS SOLD
556-0000-34-750000-00000	EDUC, PROGRAM, GROUP TOURS
556-0000-34-790000-00000	FACILITY RENTAL
556-0000-36-100000-00000	INTEREST REVENUES
556-0000-38-100500-00000	MUSEUM DONATIONS
556-0000-38-101000-00000	MUSEUM DONATIONS - ARTIFACTS
556-0000-39-110000-00000	OPERATING TRANSFERS IN HOTEL/MOTEL
556-0000-39-113000-00000	TRANSFERS IN GENERAL FUND

Total Revenue:

Expense

556-6172-51-110000-00000	REGULAR EMPLOYEES
556-6172-51-120000-00000	TEMPORARY EMPLOYEES
556-6172-51-130000-00000	OVERTIME
556-6172-51-145000-00000	HOLIDAY BONUS PAYMENT
556-6172-51-210000-00000	GROUP INSURANCE
556-6172-51-211400-00000	HSA EMPLOYERS SHARE
556-6172-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
556-6172-51-270000-00000	WORKER'S COMPENSATION
556-6172-52-125000-00000	OTHER PROFESSIONAL SERV
556-6172-52-310000-00000	INS, OTHER THAN EMP BEN
556-6172-52-325000-00000	POSTAGE
556-6172-52-332000-00000	MARKETING
556-6172-52-340000-00000	PRINTING & BINDING
556-6172-52-350000-00000	TRAVEL
556-6172-52-360000-00000	DUES & FEES
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSHIP

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
160,000.00	180,000.00	20,000.00	12.50%
25,000.00	25,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
115,000.00	115,000.00	0.00	0.00%
140,000.00	160,000.00	20,000.00	14.29%
-74,000.00	-74,000.00	0.00	0.00%
10,000.00	10,000.00	0.00	0.00%
25,000.00	25,000.00	0.00	0.00%
7,480.00	7,480.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
40,000.00	40,000.00	0.00	0.00%
56,545.00	53,550.00	-2,995.00	-5.30%
523,191.00	530,316.00	7,125.00	1.36%
1,030,716.00	1,074,846.00	44,130.00	4.28%
551,030.00	572,000.00	20,970.00	3.81%
1,800.00	5,760.00	3,960.00	220.00%
3,000.00	3,000.00	0.00	0.00%
2,200.00	2,150.00	-50.00	-2.27%
131,561.00	131,561.00	0.00	0.00%
250.00	1,500.00	1,250.00	500.00%
42,690.00	45,000.00	2,310.00	5.41%
2,215.00	2,600.00	385.00	17.38%
5,800.00	5,800.00	0.00	0.00%
41,852.00	47,712.00	5,860.00	14.00%
500.00	500.00	0.00	0.00%
81,712.00	86,337.00	4,625.00	5.66%
1,000.00	3,500.00	2,500.00	250.00%
900.00	2,800.00	1,900.00	211.11%
500.00	500.00	0.00	0.00%
4,195.00	4,195.00	0.00	0.00%

Budget Comparison Report

Account Number

[556-6172-52-363000-00000](#)
[556-6172-52-370000-00000](#)
[556-6172-52-371000-00000](#)
[556-6172-52-395000-00000](#)
[556-6172-52-396000-00000](#)
[556-6172-53-111000-00000](#)
[556-6172-53-111100-00000](#)
[556-6172-53-117000-00000](#)
[556-6172-53-118000-00000](#)
[556-6172-53-118700-00000](#)
[556-6172-53-118800-00000](#)
[556-6172-53-118900-00000](#)
[556-6172-53-119200-00000](#)
[556-6172-53-121000-00000](#)
[556-6172-53-122500-00000](#)
[556-6172-53-123000-00000](#)
[556-6172-53-123100-00000](#)
[556-6172-53-160600-00000](#)
[556-6172-53-180000-00000](#)
[556-6172-53-230000-00000](#)
[556-6172-54-230000-00000](#)

MEETING EXPENSES
EDUCATION & TRAINING
PROFESSIONAL DEVELOPMENT
MILEAGE REIMBURSEMENT
MERCHANT/CC FEES
OFFICE SUPPLIES
COPY PAPER
CLOTHING
OPERATING MATERIALS/SUPP
CURATORIAL SUPPLIES
ARCHIVAL SUPPLIES
SPECIAL EVENT MATL/SUPPLY
SIGNAGE
WATER/SEWERAGE
STORMWATER UTILITY
ENERGY-ELECTRICITY
STREET LIGHTING
BLDG MAINT SMALL EQUIP
MISCELLANEOUS
FURNITURE & FIXTURES
FURNITURE & FIXTURES

Total Expense:
Total Fund: 556 - SMCWLH MUSEUM:
Report Total:

Parent Budget	Comparison 1	Comparison 1	%
	Budget	to Parent	
2023-2024	2024-2025	Increase /	
APPROVED	REQUESTED	(Decrease)	
600.00	600.00	0.00	0.00%
500.00	500.00	0.00	0.00%
1,000.00	3,000.00	2,000.00	200.00%
125.00	125.00	0.00	0.00%
6,000.00	6,000.00	0.00	0.00%
1,000.00	1,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
700.00	1,000.00	300.00	42.86%
7,662.00	7,662.00	0.00	0.00%
11,200.00	13,000.00	1,800.00	16.07%
3,300.00	4,500.00	1,200.00	36.36%
13,600.00	13,600.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
5,000.00	5,000.00	0.00	0.00%
1,239.00	1,239.00	0.00	0.00%
90,000.00	90,000.00	0.00	0.00%
85.00	85.00	0.00	0.00%
37.73	1,300.00	1,262.27	3,345.53%
69.94	500.00	430.06	614.90%
7,392.33	1,700.00	-5,692.33	-77.00%
7,500.00	6,620.00	-880.00	-11.73%
1,030,716.00	1,074,846.00	44,130.00	4.28%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 556 - SMCWLH MUSEUM							
Revenue							
556-0000-31-440000-00000	VEHICLE RENTAL TAX	180,000.00	180,000.00	0.00	0.00	-180,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Vehicle Rental Tax		1.00	-180,000.00	-180,000.00			
556-0000-34-730000-00000	SPECIAL EVENT ADMISSION FEES	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Event Admission Fees		1.00	-25,000.00	-25,000.00			
556-0000-34-732500-00000	ARCHIVE FEES	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Archive Fees		1.00	-1,000.00	-1,000.00			
556-0000-34-741000-00000	MUSEUM WALK IN ADMISSIONS	115,000.00	115,000.00	0.00	0.00	-115,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Walk In Admissions		1.00	-115,000.00	-115,000.00			
556-0000-34-741500-00000	MUS. GIFT SHOP SALES	160,000.00	160,000.00	0.00	0.00	-160,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museu Gift Shop Sales		0.00	0.00	-160,000.00			
556-0000-34-741600-00000	COST OF GOODS SOLD	-74,000.00	-74,000.00	0.00	0.00	74,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of Goods Sold		1.00	74,000.00	74,000.00			
556-0000-34-750000-00000	EDUC, PROGRAM, GROUP TOURS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education, Program, Group Tours		1.00	-10,000.00	-10,000.00			
556-0000-34-790000-00000	FACILITY RENTAL	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Facility Rental		1.00	-25,000.00	-25,000.00			
556-0000-36-100000-00000	INTEREST REVENUES	7,480.00	7,480.00	0.00	0.00	-7,480.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Revenues		1.00	-7,480.00	-7,480.00			
556-0000-38-100500-00000	MUSEUM DONATIONS	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Donations		1.00	-1,500.00	-1,500.00			
556-0000-38-101000-00000	MUSEUM DONATIONS - ARTIFACTS	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Museum Donations - Artifacts		1.00	-40,000.00	-40,000.00			
556-0000-39-110000-00000	OPERATING TRANSFERS IN HOTEL/...	53,550.00	53,550.00	0.00	0.00	-53,550.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Transfers in Hotel/Motel		0.00	0.00	-53,550.00			
556-0000-39-113000-00000	TRANSFERS IN GENERAL FUND	530,316.00	530,316.00	0.00	0.00	-530,316.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MUSEUM FURNITURE-APPROVE SUPP (GF)		1.00	-6,620.00	-6,620.00			
TRANSFERS IN GENERAL FUND		0.00	0.00	-523,696.00			
Revenue Total:		1,074,846.00	1,074,846.00	0.00	0.00	-1,074,846.00	100.00%
Expense							
556-6172-51-110000-00000	REGULAR EMPLOYEES	572,000.00	572,000.00	0.00	0.00	572,000.00	100.00 %
556-6172-51-120000-00000	TEMPORARY EMPLOYEES	5,760.00	5,760.00	0.00	0.00	5,760.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Museum Interns		1.00	5,760.00	5,760.00			
556-6172-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime		1.00	3,000.00	3,000.00			
556-6172-51-145000-00000	HOLIDAY BONUS PAYMENT	2,150.00	2,150.00	0.00	0.00	2,150.00	100.00 %
556-6172-51-210000-00000	GROUP INSURANCE	131,561.00	131,561.00	0.00	0.00	131,561.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	131,561.00	131,561.00			
556-6172-51-211400-00000	HSA EMPLOYERS SHARE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
556-6172-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
556-6172-51-270000-00000	WORKER'S COMPENSATION	2,600.00	2,600.00	0.00	0.00	2,600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	2,600.00			
556-6172-52-125000-00000	OTHER PROFESSIONAL SERV	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fontis Water		1.00	900.00	900.00			
Loud Security Systems		1.00	1,000.00	1,000.00			
Support Services		1.00	3,500.00	3,500.00			
Technology Maintenance		1.00	400.00	400.00			
556-6172-52-310000-00000	INS, OTHER THAN EMP BEN	47,712.00	47,712.00	0.00	0.00	47,712.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	47,712.00			
556-6172-52-325000-00000	POSTAGE	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage		1.00	500.00	500.00			
556-6172-52-332000-00000	MARKETING	86,337.00	86,337.00	0.00	0.00	86,337.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Variance			
				Fiscal	Favorable	Percent	
				Activity	(Unfavorable)	Remaining	
Budget Detail							
Description	Units	Price	Amount				
General - Billboards	1.00	20,000.00	20,000.00				
General - Eventective	1.00	2,052.00	2,052.00				
General - Photography	1.00	2,000.00	2,000.00				
General - Print Ads	1.00	15,200.00	15,200.00				
General - Printing	1.00	4,000.00	4,000.00				
General - Rack Card Production & Distribution	1.00	13,000.00	13,000.00				
General - Social Media Ad	1.00	2,000.00	2,000.00				
Google Ads	1.00	1,185.00	1,185.00				
Holiday - Billboard	1.00	5,000.00	5,000.00				
Holiday - Mailing Insert	1.00	1,000.00	1,000.00				
Holiday - Print Ad	1.00	1,000.00	1,000.00				
Holiday - Printing	1.00	1,000.00	1,000.00				
Holiday - Social Media Ad	1.00	1,000.00	1,000.00				
Rendezvous - Print Ad	1.00	1,000.00	1,000.00				
Rendezvous - Printing	1.00	1,000.00	1,000.00				
Rendezvous - Social Media Ad	1.00	1,000.00	1,000.00				
Southern Spirits Advertising	1.00	1,400.00	1,400.00				
Trains - Billboard	1.00	5,000.00	5,000.00				
Trains - Mailing Insert	1.00	1,000.00	1,000.00				
Trains - Print Ad	1.00	5,000.00	5,000.00				
Trains - Printing	1.00	1,000.00	1,000.00				
Trains - Social Media Ad	1.00	1,500.00	1,500.00				
556-6172-52-340000-00000	PRINTING & BINDING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Printing	1.00	3,500.00	3,500.00				
556-6172-52-350000-00000	TRAVEL	2,800.00	2,800.00	0.00	0.00	2,800.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Conference Travel	0.00	0.00	2,600.00				
Other Business	0.00	0.00	100.00				
Parking	0.00	0.00	100.00				
556-6172-52-360000-00000	DUES & FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Local/Regional Historical Society	1.00	300.00	300.00				
MDJ	1.00	200.00	200.00				
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	4,195.00	4,195.00	0.00	0.00	4,195.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
American Alliance of Museums	1.00	310.00	310.00				
American Association For State and Local History	1.00	220.00	220.00				
Annual Smithsonian Affiliation	1.00	3,000.00	3,000.00				
Georgia Association of Museums	1.00	270.00	270.00				
Museum Store Association	1.00	185.00	185.00				
Society of American Archivists	1.00	185.00	185.00				
Society of Georgia Archivists	1.00	25.00	25.00				
556-6172-52-363000-00000	MEETING EXPENSES	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Professional Meeting Expense	1.00	200.00	200.00				
Team Development Meetings	1.00	400.00	400.00				

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education & Training		1.00	500.00	500.00			
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Atlanta Mart Expo		1.00	200.00	200.00			
Education/Collections Conference		1.00	2,300.00	2,300.00			
Event & Rental Expos		1.00	300.00	300.00			
Smithsonain Conference Registration		1.00	200.00	200.00			
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00	125.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Mileage Reimbursement		1.00	125.00	125.00			
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bank Charges		1.00	6,000.00	6,000.00			
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	1,000.00	1,000.00			
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	500.00	500.00			
556-6172-53-117000-00000	CLOTHING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Staff Shirts		1.00	1,000.00	1,000.00			
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	7,662.00	7,662.00	0.00	0.00	7,662.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
General Operation/Supply & Equipment		1.00	1,562.00	1,562.00			
Gift Shop Operations		1.00	1,500.00	1,500.00			
Jolley Education Center		1.00	1,500.00	1,500.00			
M&M/HSW Materials		1.00	3,000.00	3,000.00			
Miscellaneous		1.00	100.00	100.00			
556-6172-53-118700-00000	CURATORIAL SUPPLIES	13,000.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Display Maintenance		1.00	3,600.00	3,600.00			
Exhibit Improvements		1.00	8,000.00	8,000.00			
Organizational Supply		1.00	1,400.00	1,400.00			
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Archival Processing Supplies		1.00	4,000.00	4,000.00			
Preservation Supplies		1.00	500.00	500.00			
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	13,600.00	13,600.00	0.00	0.00	13,600.00	100.00 %

Budget Report

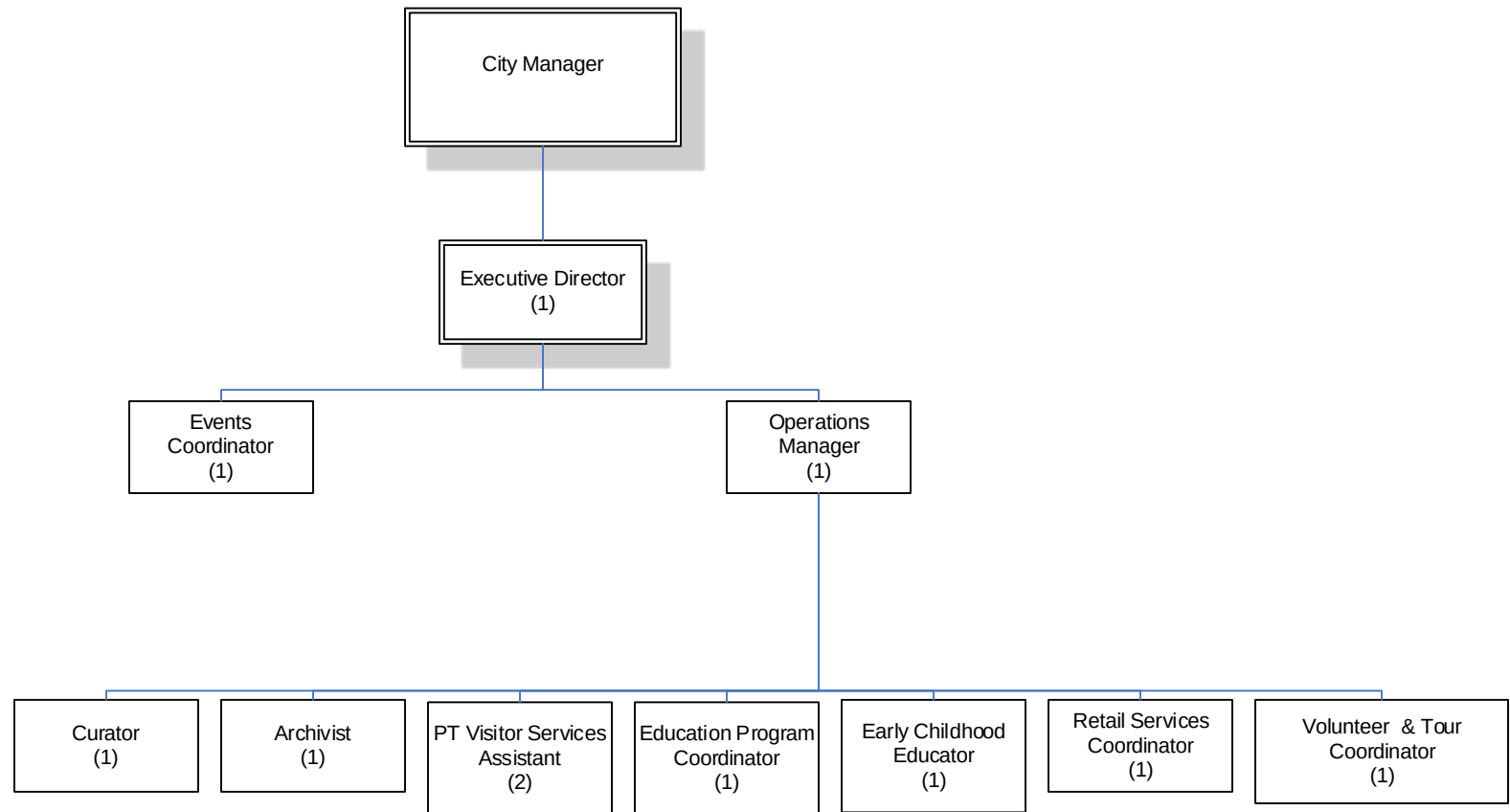
For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Period	Fiscal	Variance	Percent
				Activity	Activity	Favorable (Unfavorable)	Remaining
Original							
Total Budget							
Current							
Total Budget							
Budget Detail							
Description	Units	Price	Amount				
All Aboard For Holiday Fun	1.00	1,000.00	1,000.00				
Educational Events	1.00	3,500.00	3,500.00				
Railroad Rendezvous	1.00	2,000.00	2,000.00				
Seasonal Decor	1.00	600.00	600.00				
Trains, Trains, Trains!	1.00	6,500.00	6,500.00				
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
General Signage	1.00	1,000.00	1,000.00				
Museum Banners	1.00	1,000.00	1,000.00				
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Water/Sewage	1.00	5,000.00	5,000.00				
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00	1,239.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Stormwater/Utility	1.00	1,239.00	1,239.00				
556-6172-53-123000-00000	ENERGY-ELECTRICITY	90,000.00	90,000.00	0.00	0.00	90,000.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Energy-Electricity	1.00	90,000.00	90,000.00				
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00	85.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Street Lighting	1.00	85.00	85.00				
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Bldg Maint Small Equip	1.00	1,300.00	1,300.00				
556-6172-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Miscellaneous	1.00	500.00	500.00				
556-6172-53-230000-00000	FURNITURE & FIXTURES	1,700.00	1,700.00	0.00	0.00	1,700.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
Event Furniture/Hardware	1.00	1,100.00	1,100.00				
Gallery	1.00	400.00	400.00				
Work Area	1.00	200.00	200.00				
556-6172-54-230000-00000	FURNITURE & FIXTURES	6,620.00	6,620.00	0.00	0.00	6,620.00	100.00 %
Budget Detail							
Description	Units	Price	Amount				
GIFTSHOP STORAGE-APPROVED SUPP	1.00	6,620.00	6,620.00				
Expense Total:	1,074,846.00	1,074,846.00	0.00	0.00	1,074,846.00	100.00%	
Fund: 556 - SMCWLH MUSEUM Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%	
Report Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00%	

Southern Museum of Civil War & Locomotive History

Authorizations- 11

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens is the City of Kennesaw's botanical garden and one of the City's most unique points of interest. Fifteen themed garden spaces, anchored by the reconstruction era Hiram Butler House, contain thousands of curated plants. In addition, a new camellia variety was recently discovered at SGG. The award-winning "Garden with Wings" butterfly house promotes conservation of beneficial Georgia native plants and insects providing visitors a wonderful opportunity to see all four stages of the butterfly lifecycle. The crevice garden displays a gardening style and plant collection rarely seen in the southeastern United States. Robust collections of hydrangeas, camellias, conifers and roses along with woodland and perennial gardens inspire visitors to explore variety for their own landscapes. Blending horticulture and art, the bonsai collection includes more than 70 trees, diligently trained during monthly work sessions that are open to garden visitors. SGG displays a world-class outdoor sculpture collection that includes sculptures by nationally and internationally known artists. Smith-Gilbert Gardens proudly boasts itself as a sustainable garden, using a minimal-toxicity approach to garden maintenance. This aligns with the mission of the Gardens as well as the American Public Garden Association (APGA) and their efforts to promote sustainable practices for future generations to enjoy the world's public gardens.

Goals and Objectives

- Raise awareness of Smith-Gilbert Gardens as a premier destination in Kennesaw, making it a household name to Kennesaw residents and a point of pride for the community
- Develop a supplemental plan to the Master Plan that incorporates a redesign of the butterfly house, bonsai garden and pollinator garden area that will lead to educational and conservation opportunities, and making the Gardens a "rain or shine" venue for hosting school groups
- Increase partnership opportunities with Cobb Travel and Tourism, Kennesaw State University, and artists in the Southeastern United States
- Assess aspects of the gardens to meet the American Disability Act Standards
- Identify key growth areas for mission-aligned programs and events that focus on education and conservation while engaging new or diverse audiences in the Gardens
- Work with the SGG Foundation in raising funds for new and continued programming at the Gardens, for a new visitor and education center, and to produce memberships

Department Highlights

- Smith-Gilbert Gardens' partnership with KSU's Theatre and Performance Studies department to create immersive theatre experiences for young audiences was featured in APGA's Public Garden magazine in their Spring 2024 quarterly issue.
- The Gardens launched a new special event, Pollinator Palooza, kicking off the opening of the butterfly exhibit in June 2024 and continuing through early August.
- Staff experienced a significant increase in attendance in June 2024 due to the butterfly exhibit being extended from one to two months, welcoming nearly 800 guests in the first week.

- The Gardens secured funding from the American Public Gardens Association and United States Botanic Garden, supporting a partnership with Our Giving Garden, a non-profit based in Mableton, GA, to create new food production garden beds and community food distribution program.
- Volunteer support of the Gardens remains strong, with 87 volunteers contributing 3055 hours in 2023 towards horticultural programming, educational programs and special events.

Operating Budget Comments

Fiscal Year 2024 Budget: \$770,049

Fiscal Year 2025 Budget: \$832,236

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of \$2,880 in Temporary Employees due to higher hourly wages for interns
- An increase of \$5,000 in Other Professional Services due to higher bonsai curator fees and higher instructor fees
- An increase of \$2,500 in Repairs & Maintenance due to tree pruning
- An increase of \$7,800 in Marketing due to extending the butterfly exhibit by an additional month, placing rack cards in state visitor centers, and to promote the re-opening of the Gardens in Fall 2024
- Reallocation of \$2,500 from Travel to Merchant/Credit Card Fees
- Reallocation of \$1,100 from Clothing to Volunteer Program

Other Capital Outlay funded by State and Local Fiscal Recovery Funds include:

- \$250,000 for construction of a new restroom facility, pavilion, and paved pathways

Position Summary

Fiscal Year 2024 Total Funded Positions: 9

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2025 Total Funded Positions: 9

Fiscal Year 2025 Total Authorized Positions: 9

- One position (part-time Education Program Assistant) was reclassified to full-time Program & Visitor Services Assistant



Account Number

Fund: 557 - SMITH GILBERT GARDENS

Revenue

557-0000-33-410200-00000	GRANT
557-0000-34-735000-00000	SPECIAL EVENTS
557-0000-34-736000-00000	RENTAL
557-0000-34-741500-00000	GIFT SHOP SALES
557-0000-34-741600-00000	COST OF GOODS SOLD
557-0000-34-750000-00000	PROGRAM FEES
557-0000-34-791000-00000	TOUR FEES
557-0000-36-100000-00000	INTEREST REVENUES
557-0000-38-100500-00000	DONATIONS
557-0000-39-113000-00000	TRANSFER IN - GENERAL FUND

Total Revenue:

Expense

557-6171-51-110000-00000	REGULAR EMPLOYEES
557-6171-51-120000-00000	TEMPORARY EMPLOYEES
557-6171-51-130000-00000	OVERTIME
557-6171-51-145000-00000	HOLIDAY BONUS PAYMENT
557-6171-51-210000-00000	GROUP INSURANCE
557-6171-51-211400-00000	HSA EMPLOYERS SHARE
557-6171-51-220000-00000	SOCIAL SEC (FICA) CNTRIB
557-6171-51-270000-00000	WORKER'S COMPENSATION
557-6171-52-125000-00000	OTHER PROFESSIONAL SERV
557-6171-52-211000-00000	DISPOSAL
557-6171-52-220000-00000	REPAIRS & MAINTENANCE
557-6171-52-232000-00000	SCULPTURE CONSERVATION
557-6171-52-310000-00000	INS, OTHER THAN EMP BEN
557-6171-52-325000-00000	POSTAGE
557-6171-52-332000-00000	MARKETING
557-6171-52-340000-00000	PRINTING & BINDING
557-6171-52-350000-00000	TRAVEL
557-6171-52-361000-00000	ORGANIZATIONAL MEMBERSHIP
557-6171-52-363000-00000	MEETING EXPENSES

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
2,875.00	2,500.00	-375.00	-13.04%
5,000.00	11,000.00	6,000.00	120.00%
3,500.00	10,000.00	6,500.00	185.71%
45,000.00	52,000.00	7,000.00	15.56%
-18,000.00	-20,000.00	-2,000.00	11.11%
27,500.00	30,000.00	2,500.00	9.09%
78,500.00	78,500.00	0.00	0.00%
2,000.00	2,000.00	0.00	0.00%
45,000.00	50,000.00	5,000.00	11.11%
579,049.00	616,236.00	37,187.00	6.42%
770,424.00	832,236.00	61,812.00	8.02%
435,150.00	475,000.00	39,850.00	9.16%
0.00	2,880.00	2,880.00	0.00%
3,000.00	3,000.00	0.00	0.00%
1,150.00	1,650.00	500.00	43.48%
117,894.00	117,894.00	0.00	0.00%
500.00	500.00	0.00	0.00%
33,610.00	37,000.00	3,390.00	10.09%
87.00	103.00	16.00	18.39%
20,000.00	25,000.00	5,000.00	25.00%
1,000.00	1,000.00	0.00	0.00%
18,500.00	21,000.00	2,500.00	13.51%
13,500.00	13,500.00	0.00	0.00%
1,794.00	2,045.00	251.00	13.99%
50.00	50.00	0.00	0.00%
41,475.00	49,275.00	7,800.00	18.81%
4,000.00	4,000.00	0.00	0.00%
8,375.00	5,500.00	-2,875.00	-34.33%
1,450.00	1,450.00	0.00	0.00%
500.00	500.00	0.00	0.00%

Budget Comparison Report

		Comparison 1	Comparison 1		
		Parent Budget	Budget	to Parent	
		2023-2024	2024-2025	Budget	
		APPROVED	REQUESTED	Increase / (Decrease)	
Account Number				%	
557-6171-52-396000-00000	MERCHANT/CC FEES	0.00	2,500.00	2,500.00	0.00%
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00%
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00%
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00%
557-6171-53-117000-00000	CLOTHING	2,850.00	1,750.00	-1,100.00	-38.60%
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00%
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00%
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	11,000.00	11,000.00	0.00	0.00%
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00%
557-6171-53-119400-00000	VOLUNTEER PROGRAM	2,000.00	3,100.00	1,100.00	55.00%
557-6171-53-119500-00000	EDUCATION PROGRAMS	5,000.00	5,000.00	0.00	0.00%
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00	0.00%
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00	0.00%
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00	0.00%
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00%
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00	0.00%
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00%
Total Expense:		770,424.00	832,236.00	61,812.00	8.02%
Total Fund: 557 - SMITH GILBERT GARDENS:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 557 - SMITH GILBERT GARDENS							
Revenue							
557-0000-33-410200-00000	GRANT	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Grants to the City		1.00	-2,500.00	-2,500.00			
557-0000-34-735000-00000	SPECIAL EVENTS	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Event Admission		1.00	-11,000.00	-11,000.00			
557-0000-34-736000-00000	RENTAL	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Rentals		1.00	-10,000.00	-10,000.00			
557-0000-34-741500-00000	GIFT SHOP SALES	52,000.00	52,000.00	0.00	0.00	-52,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Gift Shop Sales		1.00	-40,000.00	-40,000.00			
Plant Sales		1.00	-12,000.00	-12,000.00			
557-0000-34-741600-00000	COST OF GOODS SOLD	-20,000.00	-20,000.00	0.00	0.00	20,000.00	0.00 %
Budget Detail							
Description		Units	Price	Amount			
Cost of goods sold		1.00	20,000.00	20,000.00			
557-0000-34-750000-00000	PROGRAM FEES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
School Tours, Adult Tours		1.00	-17,000.00	-17,000.00			
Workshops & Educational Programs		1.00	-13,000.00	-13,000.00			
557-0000-34-791000-00000	TOUR FEES	78,500.00	78,500.00	0.00	0.00	-78,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Admissions, Group Admission		1.00	-65,500.00	-65,500.00			
Butterfly House Ticket		1.00	-12,000.00	-12,000.00			
Dog Days Admission		1.00	-1,000.00	-1,000.00			
557-0000-36-100000-00000	INTEREST REVENUES	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Interest Fees		1.00	-2,000.00	-2,000.00			
557-0000-38-100500-00000	DONATIONS	50,000.00	50,000.00	0.00	0.00	-50,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
SGG Foundation Donation		1.00	-50,000.00	-50,000.00			
557-0000-39-113000-00000	TRANSFER IN - GENERAL FUND	616,236.00	616,236.00	0.00	0.00	-616,236.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Transfer General Fund		0.00	0.00	-616,236.00			
Revenue Total:		832,236.00	832,236.00	0.00	0.00	-832,236.00	100.00%
Expense							
557-6171-51-110000-00000	REGULAR EMPLOYEES	475,000.00	475,000.00	0.00	0.00	475,000.00	100.00 %
557-6171-51-120000-00000	TEMPORARY EMPLOYEES	2,880.00	2,880.00	0.00	0.00	2,880.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Summer Intern		1.00	2,880.00	2,880.00			
557-6171-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime for Hourly Staff		1.00	3,000.00	3,000.00			
557-6171-51-145000-00000	HOLIDAY BONUS PAYMENT	1,650.00	1,650.00	0.00	0.00	1,650.00	100.00 %
557-6171-51-210000-00000	GROUP INSURANCE	117,894.00	117,894.00	0.00	0.00	117,894.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	117,894.00	117,894.00			
557-6171-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00	500.00	100.00 %
557-6171-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	37,000.00	37,000.00	0.00	0.00	37,000.00	100.00 %
557-6171-51-270000-00000	WORKER'S COMPENSATION	103.00	103.00	0.00	0.00	103.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	103.00			
557-6171-52-125000-00000	OTHER PROFESSIONAL SERV	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Other Professional Services		1.00	25,000.00	25,000.00			
Budget Notes							
Subject	Description						
Notes for Other Professional Services	Monthly fees for Bonsai Maintenance, instructors for workshops and classes, any contracted work						
557-6171-52-211000-00000	DISPOSAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Disposal Fees		1.00	1,000.00	1,000.00			
Budget Notes							
Subject	Description						
Disposal	Tree Waste, Green Waste, Dump Fees						
557-6171-52-220000-00000	REPAIRS & MAINTENANCE	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Repairs & Maintenance		1.00	21,000.00	21,000.00			
Budget Notes							
Subject	Description						
Repairs and Maintenance	Tree removal and trimming, well maintenance and repairs, lawn services						
557-6171-52-232000-00000	SCULPTURE CONSERVATION	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Sculpture Conservation				1.00	13,500.00	13,500.00			
Budget Notes									
Subject		Description							
Sculpture Conservation		Conservation work on permanent sculptures; cleaning materials; contracted conservator work; repairs							
557-6171-52-310000-00000	INS, OTHER THAN EMP BEN	2,045.00	2,045.00	0.00	0.00	2,045.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE				0.00	0.00	2,045.00			
557-6171-52-325000-00000	POSTAGE	50.00	50.00	0.00	0.00	50.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Postage				1.00	50.00	50.00			
557-6171-52-332000-00000	MARKETING	49,275.00	49,275.00	0.00	0.00	49,275.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Marketing				1.00	49,275.00	49,275.00			
Budget Notes									
Subject		Description							
Marketing notes		See attachment of breakdown by Seasonal spending							
557-6171-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Printing				1.00	4,000.00	4,000.00			
Budget Notes									
Subject		Description							
Printing Notes		Maps, Brochures, Rack Cards, general printing for daily operations							
557-6171-52-350000-00000	TRAVEL	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Travel				1.00	5,500.00	5,500.00			
Budget Notes									
Subject		Description							
Travel notes		APGA conference, local field trips for staff, webinars, symposiums							
557-6171-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	1,450.00	1,450.00	0.00	0.00	1,450.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Organizational Memberships				1.00	1,450.00	1,450.00			
Budget Notes									
Subject		Description							
Professional Memberships		Professional organizations - benefit staff or gardens - APGA, Cobb Chamber, etc.							
557-6171-52-363000-00000	MEETING EXPENSES	500.00	500.00	0.00	0.00	500.00	100.00	%	
Budget Detail									
Description				Units	Price	Amount			
Meetings				1.00	500.00	500.00			
Budget Notes									
Subject		Description							
Meeting Expenses		Meeting meals, meeting registrations							

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
557-6171-52-396000-00000	MERCHANT/CC FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Merchant/CC Fees		1.00	2,500.00	2,500.00			
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Radios		1.00	100.00	100.00			
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Office Supplies		1.00	700.00	700.00			
Budget Notes							
Subject	Description						
Office Supplies	General supplies for administrative use - pens, stapler, sticky notes, etc.						
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Copy Paper		1.00	500.00	500.00			
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00	50.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Janitorial Supplies		1.00	50.00	50.00			
557-6171-53-117000-00000	CLOTHING	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Uniforms		1.00	1,750.00	1,750.00			
Budget Notes							
Subject	Description						
Uniforms/Clothing	Staff uniform items						
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Operating Materials		1.00	10,000.00	10,000.00			
Budget Notes							
Subject	Description						
Operating Materials	Fertilizer, Pine Straw, Mulch, Tool Replacement under \$50, disposable supplies, wristbands, scavenger hunt prizes						
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Plant Development		1.00	15,000.00	15,000.00			
Budget Notes							
Subject	Description						
Plant Materials	Purchase of seasonal plantings						
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	11,000.00	11,000.00	0.00	0.00	11,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Special Events - Art Blooms		1.00	6,000.00	6,000.00			
Special Events - Supplies		1.00	5,000.00	5,000.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Notes							
Subject	Description						
Special Event Supplies	Supplies for Plant Sale, Art Blooms exhibit, Art Hatch/ egg hunt, Pollinator Palooza and other general events held by garden						
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Signage		1.00	3,000.00	3,000.00			
Budget Notes							
Subject	Description						
Signage	Printing general signage - wayfinding, evergreen messages, static information						
557-6171-53-119400-00000	VOLUNTEER PROGRAM	3,100.00	3,100.00	0.00	0.00	3,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Volunteers		1.00	3,100.00	3,100.00			
Budget Notes							
Subject	Description						
Volunteer Program	Fontis Water delivery, meeting/meal expenses for Volunteer training, shirts and swag for annual volunteer appreciation						
557-6171-53-119500-00000	EDUCATION PROGRAMS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Education Programs		1.00	5,000.00	5,000.00			
Budget Notes							
Subject	Description						
Education Programs	Supples for education programs - including adult or youth programs; self-guided field trip materials; homeschool workshop materials						
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Water/Sewage		1.00	1,500.00	1,500.00			
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Natural Gas		1.00	3,500.00	3,500.00			
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00	0.00	289.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Stormwater		1.00	289.00	289.00			
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Electricity		1.00	9,000.00	9,000.00			
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00	0.00	700.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street Lighting		1.00	700.00	700.00			
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Energy - Gas/Diesel		1.00	1,000.00	1,000.00			
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

Budget Report

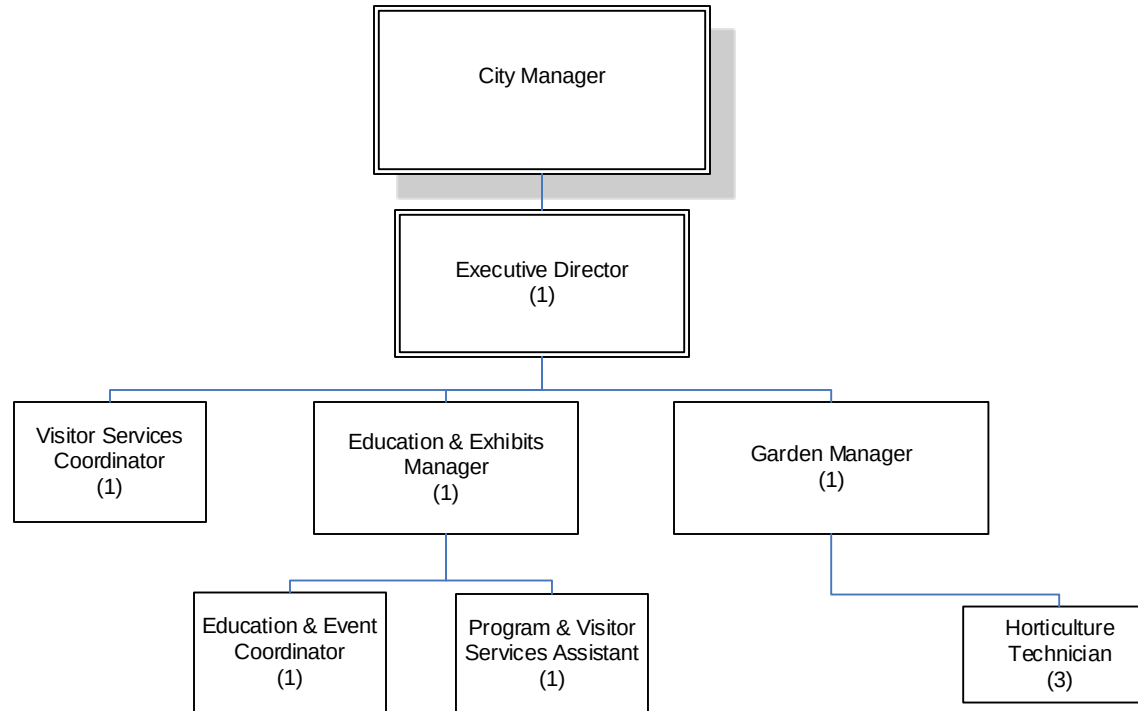
For Fiscal: 2024-2025 Period Ending: 07/31/2025

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail									
Description				Units	Price	Amount			
Garden Maintenance - Small Equipment				1.00	1,000.00	1,000.00			
Budget Notes									
Subject		Description							
Garden Main. Small Equipt		Small tools (over \$50), weedeater, chainsaw							
557-6171-53-160500-00000		GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %	
Budget Detail									
Description				Units	Price	Amount			
General Office Small Equip				1.00	1,200.00	1,200.00			
Budget Notes									
Subject		Description							
General Office Equipment		Square accessories, small furniture and office machinery							
Expense Total:			832,236.00	832,236.00	0.00	0.00	832,236.00	100.00%	
Fund: 557 - SMITH GILBERT GARDENS Surplus (Deficit):			0.00	0.00	0.00	0.00	0.00	0.00%	
Report Surplus (Deficit):			0.00	0.00	0.00	0.00	0.00	0.00%	

Smith-Gilbert Gardens

Authorizations- 9

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Public Works - Stormwater

Department Highlights

- Approximately 600 construction site inspections
- Relined 1140 feet of storm line

Operating Budget Comments

Fiscal Year 2024 Budget: \$1,450,395

Fiscal Year 2025 Budget: \$1,491,130

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- A decrease of \$45,000 in Vehicles due to a one-time vehicle purchase in FY 24

Capital Outlay items funded by Stormwater Fund include:

- \$75,000 to install a storm system in the Public Works yard
- \$9,000 Exmark Turf Tracer Lawn Mower (1)

Non-Capital Outlay items funded by Stormwater Fund include:

- \$2,030 AutoCAD Software for drafting site plans

Position Summary

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 8

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 560 - STORM WATER UTILITY FUND

Revenue

[560-0000-34-411000-00000](#)
[560-0000-34-412000-00000](#)
[560-0000-34-419100-00000](#)
[560-0000-36-100000-00000](#)
[560-0000-39-400000-00000](#)

STORM WATER UTILITY RESIDENTIAL
STORM WATER UTILITY COMMERCIAL
STORMWATER PENALTY
INTEREST REVENUES
USE OF PRIOR YEAR RESERVE

Total Revenue:

Expense

[560-4320-51-110000-00000](#)
[560-4320-51-130000-00000](#)
[560-4320-51-130500-00000](#)
[560-4320-51-145000-00000](#)
[560-4320-51-210000-00000](#)
[560-4320-51-211400-00000](#)
[560-4320-51-220000-00000](#)
[560-4320-51-240000-00000](#)
[560-4320-51-270000-00000](#)
[560-4320-52-125000-00000](#)
[560-4320-52-220000-00000](#)
[560-4320-52-310000-00000](#)
[560-4320-52-325000-00000](#)
[560-4320-52-340000-00000](#)
[560-4320-52-362000-00000](#)
[560-4320-52-370000-00000](#)
[560-4320-52-430000-00000](#)
[560-4320-53-111000-00000](#)
[560-4320-53-117200-00000](#)
[560-4320-53-118000-00000](#)
[560-4320-53-127000-00000](#)
[560-4320-53-180000-00000](#)
[560-4320-54-142000-00000](#)
[560-4320-54-200000-00000](#)

REGULAR EMPLOYEES
OVERTIME
STORMWATER - ONCALL
HOLIDAY BONUS PAYMENT
GROUP INSURANCE
HSA EMPLOYERS SHARE
SOCIAL SEC (FICA) CNTRIB RETIREMENT
CONTRIBUTIONS WORKERS
COMPENSATION
OTHER PROFESSIONAL
REPAIRS & MAINTENANCE
INS,OTHER THAN EMP BEN
POSTAGE
PRINTING & BINDING
PROFESSIONAL MEMBERSHIPS EDUCATION
& TRAINING
VEHICLE REPAIRS & MAINT
OFFICE SUPPLIES
UNIFORMS
OPERATING MATERIAL/SUPP
ENERGY-GASOLINE/DIESEL
MISCELLANEOUS
STORM WATER CONST & IMPROVMENT
MACHINERY & EQUIPMENT

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
585,000.00	632,600.00	47,600.00	8.14%
670,000.00	727,500.00	57,500.00	8.58%
5,000.00	15,000.00	10,000.00	200.00%
55,000.00	30,000.00	-25,000.00	-45.45%
135,395.00	86,030.00	-49,365.00	-36.46%
1,450,395.00	1,491,130.00	40,735.00	2.81%
323,830.00	395,000.00	71,170.00	21.98%
6,000.00	6,000.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
850.00	1,000.00	150.00	17.65%
102,324.00	102,324.00	0.00	0.00%
750.00	750.00	0.00	0.00%
25,490.00	31,000.00	5,510.00	21.62%
33,827.00	34,973.00	1,146.00	3.39%
35,882.00	42,107.00	6,225.00	17.35%
178,000.00	178,000.00	0.00	0.00%
7,000.00	7,000.00	0.00	0.00%
11,958.00	13,632.00	1,674.00	14.00%
2,500.00	2,500.00	0.00	0.00%
1,100.00	1,100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,000.00	4,000.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
4,300.00	4,300.00	0.00	0.00%
20,000.00	20,000.00	0.00	0.00%
18,000.00	18,000.00	0.00	0.00%
500.00	500.00	0.00	0.00%
225,000.00	300,000.00	75,000.00	33.33%
0.00	9,000.00	9,000.00	0.00%

Budget Comparison Report

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
560-4320-54-220000-00000	VEHICLES	45,000.00	0.00	-45,000.00	-100.00%
560-4320-54-245000-00000	SOFTWARE	0.00	2,030.00	2,030.00	0.00%
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00%
560-9100-61-109000-00000	TRANSFER OUT - GENERAL FUND	380,000.00	293,830.00	-86,170.00	-22.68%
Total Expense:		1,450,395.00	1,491,130.00	40,735.00	2.81%
Total Fund: 560 - STORM WATER UTILITY FUND:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 560 - STORM WATER UTILITY FUND							
Revenue							
560-0000-34-411000-00000	STORM WATER UTILITY RESIDENTIAL	632,600.00	632,600.00	0.00	0.00	-632,600.00	100.00 %
560-0000-34-412000-00000	STORM WATER UTILITY COMMERCI...	727,500.00	727,500.00	0.00	0.00	-727,500.00	100.00 %
560-0000-34-419100-00000	STORMWATER PENALTY	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
560-0000-36-100000-00000	INTEREST REVENUES	30,000.00	30,000.00	0.00	0.00	-30,000.00	100.00 %
560-0000-39-400000-00000	USE OF PRIOR YEAR RESERVE	86,030.00	86,030.00	0.00	0.00	-86,030.00	100.00 %
	Revenue Total:	1,491,130.00	1,491,130.00	0.00	0.00	-1,491,130.00	100.00%
Expense							
560-4320-51-110000-00000	REGULAR EMPLOYEES	395,000.00	395,000.00	0.00	0.00	395,000.00	100.00 %
560-4320-51-130000-00000	OVERTIME	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Overtime pay		0.00	0.00	6,000.00			
560-4320-51-130500-00000	STORMWATER - ONCALL	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
On call pay		0.00	0.00	2,500.00			
560-4320-51-145000-00000	HOLIDAY BONUS PAYMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
560-4320-51-210000-00000	GROUP INSURANCE	102,324.00	102,324.00	0.00	0.00	102,324.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
GROUP INSURANCE		1.00	102,324.00	102,324.00			
560-4320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00	750.00	100.00 %
560-4320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	31,000.00	31,000.00	0.00	0.00	31,000.00	100.00 %
560-4320-51-240000-00000	RETIREMENT CONTRIBUTIONS	34,973.00	34,973.00	0.00	0.00	34,973.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
DEFERRED COMP.		0.00	0.00	1,685.00			
GMEBS PENSION		0.00	0.00	33,288.00			
560-4320-51-270000-00000	WORKERS COMPENSATION	42,107.00	42,107.00	0.00	0.00	42,107.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKERS COMPENSATION		0.00	0.00	42,107.00			
560-4320-52-125000-00000	OTHER PROFESSIONAL	178,000.00	178,000.00	0.00	0.00	178,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Engineering and consulting fees		0.00	0.00	18,000.00			
Inventory Consultant for inventory of S.W.		0.00	0.00	150,000.00			
MS4 Consultant perform annual MS4 report		0.00	0.00	10,000.00			
560-4320-52-220000-00000	REPAIRS & MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
REPAIRS TO EQUIPMENT		0.00	0.00	7,000.00			
560-4320-52-310000-00000	INS,OTHER THAN EMP BEN	13,632.00	13,632.00	0.00	0.00	13,632.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
PROPERTY & LIABILITY INSURANCE		0.00	0.00	13,632.00			
560-4320-52-325000-00000	POSTAGE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Postage for billing		0.00	0.00	2,500.00			
560-4320-52-340000-00000	PRINTING & BINDING	1,100.00	1,100.00	0.00	0.00	1,100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bill printing		0.00	0.00	1,100.00			
560-4320-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA/ASFPM dues		0.00	0.00	500.00			
560-4320-52-370000-00000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
APWA conference		0.00	0.00	1,300.00			
Erosion control certifications		0.00	0.00	1,300.00			
Flagging certifications		0.00	0.00	1,400.00			
560-4320-52-430000-00000	VEHICLE REPAIRS & MAINT	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Preventive maintenance		0.00	0.00	15,000.00			
Tires and batteries		0.00	0.00	5,000.00			
560-4320-53-111000-00000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pens, paper, etc		0.00	0.00	500.00			
560-4320-53-117200-00000	UNIFORMS	4,300.00	4,300.00	0.00	0.00	4,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Uniform supplies and laundering		0.00	0.00	4,300.00			
560-4320-53-118000-00000	OPERATING MATERIAL/SUPP	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Pipe, manholes, etc		0.00	0.00	15,000.00			
Small equipment, concrete, etc		0.00	0.00	5,000.00			
560-4320-53-127000-00000	ENERGY-GASOLINE/DIESEL	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Fuel for vehicles and equipment		0.00	0.00	18,000.00			
560-4320-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Shovels, rakes, etc		0.00	0.00	500.00			
560-4320-54-142000-00000	STORM WATER CONST & IMPROV...	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual pipe reline project		0.00	0.00	225,000.00			

Budget Report

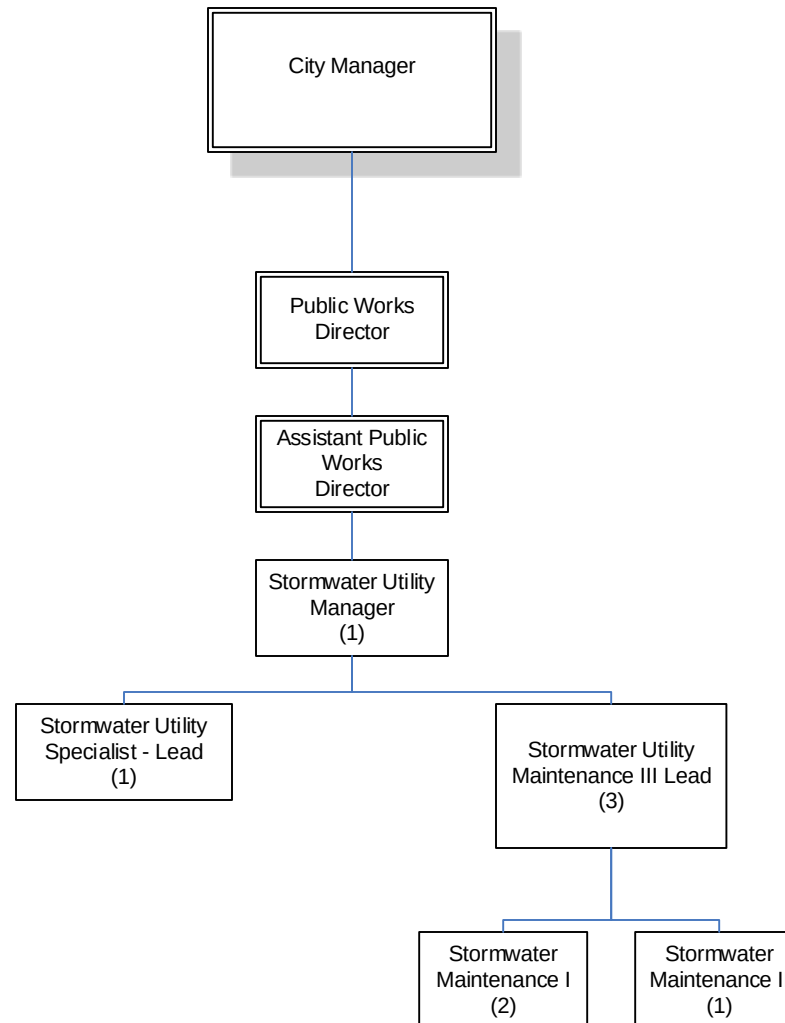
For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SYSTEM AT BURRELL FACILITY - APPROVED SUPPLMT		1.00	75,000.00	75,000.00			
560-4320-54-200000-00000	MACHINERY & EQUIPMENT	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
MOWER W/ SULKY - APPROVED SUPPLMT		1.00	9,000.00	9,000.00			
560-4320-54-245000-00000	SOFTWARE	2,030.00	2,030.00	0.00	0.00	2,030.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
AUTOCAD		0.00	0.00	2,030.00			
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00	584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
2018 Vactor Trailer Sewer Ramjet lease Interest		0.00	0.00	584.00			
560-9100-61-109000-00000	TRANSFER OUT - GENERAL FUND	293,830.00	293,830.00	0.00	0.00	293,830.00	100.00 %
Expense Total:		1,491,130.00	1,491,130.00	0.00	0.00	1,491,130.00	100.00%
Fund: 560 - STORM WATER UTILITY FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

Public Works Stormwater Department

Authorizations- 8

Updated 25 June 2024 FY 2025





		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 565 - STREET LIGHTS FUND					
Revenue					
565-0000-34-419100-00000	STREETLIGHT PENALTY	1,400.00	3,500.00	2,100.00	150.00%
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	262,000.00	275,000.00	13,000.00	4.96%
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	129,000.00	136,000.00	7,000.00	5.43%
565-0000-36-100000-00000	INTEREST	1,500.00	500.00	-1,000.00	-66.67%
Total Revenue:		393,900.00	415,000.00	21,100.00	5.36%
Expense					
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00%
565-9000-61-611000-00000	WORKING CAPITAL RESERVE	0.00	21,138.00	21,138.00	0.00%
Total Expense:		393,862.00	415,000.00	21,138.00	5.37%
Total Fund: 565 - STREET LIGHTS FUND:		38.00	0.00	-38.00	-100.00%
Report Total:		38.00	0.00	-38.00	-100.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 565 - STREET LIGHTS FUND							
Revenue							
565-0000-34-419100-00000	STREETLIGHT PENALTY	3,500.00	3,500.00	0.00	0.00	-3,500.00	100.00 %
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	275,000.00	275,000.00	0.00	0.00	-275,000.00	100.00 %
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	136,000.00	136,000.00	0.00	0.00	-136,000.00	100.00 %
565-0000-36-100000-00000	INTEREST	500.00	500.00	0.00	0.00	-500.00	100.00 %
Revenue Total:		415,000.00	415,000.00	0.00	0.00	-415,000.00	100.00%
Expense							
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00	393,862.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Street light costs		0.00	0.00	393,862.00			
565-9000-61-611000-00000	WORKING CAPITAL RESERVE	21,138.00	21,138.00	0.00	0.00	21,138.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
WORKING CAPITAL RESERVE		1.00	21,138.00	21,138.00			
Expense Total:		415,000.00	415,000.00	0.00	0.00	415,000.00	100.00%
Fund: 565 - STREET LIGHTS FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 600 - PARTIALLY SELF INSURED FUND

Revenue

[600-0000-34-990500-00000](#)

CITY/EMPLOYEE PAYMENTS

[600-0000-36-100000-00000](#)

INTEREST REVENUES

Total Revenue:

Expense

[600-6000-52-120000-00000](#)

ADMINISTRATIVE FEE

[600-6000-52-121000-00000](#)

COMMISSIONS

[600-6000-52-123000-00000](#)

AGGREGATE STOP LOSS

[600-6000-52-124000-00000](#)

SPECIFIC STOP LOSS

[600-6000-52-125000-00000](#)

OTHER PROFESSIONAL SERV

[600-6000-52-360000-00000](#)

DUES & FEES

[600-6000-55-220200-00000](#)

CLAIMS MEDICAL

[600-6000-55-220600-00000](#)

CLAIMS PHARMACY

Total Expense:

Total Fund: 600 - PARTIALLY SELF INSURED FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
3,426,187.00	3,402,943.00	-23,244.00	-0.68%
6,500.00	6,500.00	0.00	0.00%
3,432,687.00	3,409,443.00	-23,244.00	-0.68%
77,189.00	75,899.00	-1,290.00	-1.67%
36,000.00	36,000.00	0.00	0.00%
88,475.00	88,085.00	-390.00	-0.44%
491,893.00	579,183.00	87,290.00	17.75%
650.00	650.00	0.00	0.00%
8,280.00	8,280.00	0.00	0.00%
2,182,440.00	2,173,716.00	-8,724.00	-0.40%
547,760.00	447,630.00	-100,130.00	-18.28%
3,432,687.00	3,409,443.00	-23,244.00	-0.68%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - PARTIALLY SELF INSURED FUND							
Revenue							
600-0000-34-990500-00000	CITY/EMPLOYEE PAYMENTS	3,402,943.00	3,402,943.00	0.00	0.00	-3,402,943.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CITY/EMPLOYEE PAYMENTS		0.00	0.00	-3,402,943.00			
600-0000-36-100000-00000	INTEREST REVENUES	6,500.00	6,500.00	0.00	0.00	-6,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST REVENUES		0.00	0.00	-6,500.00			
Revenue Total:		3,409,443.00	3,409,443.00	0.00	0.00	-3,409,443.00	100.00%
Expense							
600-6000-52-120000-00000	ADMINISTRATIVE FEE	75,899.00	75,899.00	0.00	0.00	75,899.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ADMIN FEE		1.00	75,899.00	75,899.00			
600-6000-52-121000-00000	COMMISSIONS	36,000.00	36,000.00	0.00	0.00	36,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ONE DIGITAL BROKER FEES		1.00	36,000.00	36,000.00			
600-6000-52-123000-00000	AGGREGATE STOP LOSS	88,085.00	88,085.00	0.00	0.00	88,085.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
AGGREGATE SPECIFIC LIABILITY		1.00	65,000.00	65,000.00			
AGGREGATE STOP LOSS PREMIUM		1.00	23,085.00	23,085.00			
600-6000-52-124000-00000	SPECIFIC STOP LOSS	579,183.00	579,183.00	0.00	0.00	579,183.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INDIVIDUAL STOP LOSS PREMIUM		1.00	579,183.00	579,183.00			
600-6000-52-125000-00000	OTHER PROFESSIONAL SERV	650.00	650.00	0.00	0.00	650.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
ACA FEES/PRINTING FORMS		1.00	650.00	650.00			
600-6000-52-360000-00000	DUES & FEES	8,280.00	8,280.00	0.00	0.00	8,280.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
EMPLOYEE NAVIGATOR FEE		1.00	1,080.00	1,080.00			
WEX,DISC,COBRA,RETIREE,FSA/HSA		1.00	7,200.00	7,200.00			
600-6000-55-220200-00000	CLAIMS MEDICAL	2,173,716.00	2,173,716.00	0.00	0.00	2,173,716.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS MEDICAL		1.00	1,964,635.00	1,964,635.00			
DENTAL CLAIMS/ADMIN FEES		1.00	121,341.00	121,341.00			
LIFE INSUR/AD&D		1.00	20,530.00	20,530.00			
LT DISABILITY		1.00	30,903.00	30,903.00			
ST DISABILITY		1.00	36,307.00	36,307.00			

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
600-6000-55-220600-00000	CLAIMS PHARMACY	447,630.00	447,630.00	0.00	0.00	447,630.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
CLAIMS PHARMACY		1.00	630,656.00	630,656.00			
RX REBATES		1.00	-183,026.00	-183,026.00			
Expense Total:		3,409,443.00	3,409,443.00	0.00	0.00	3,409,443.00	100.00%
Fund: 600 - PARTIALLY SELF INSURED FUND Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 700 - URBAN REDEVELOPMENT AGENCY					
Revenue					
700-0000-36-100000-00000	INTEREST REVENUES	2.00	0.00	-2.00	-100.00%
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUND	395,522.00	393,507.00	-2,015.00	-0.51%
Total Revenue:		395,524.00	393,507.00	-2,017.00	-0.51%
Expense					
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00%
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	150,000.00	155,000.00	5,000.00	3.33%
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00%
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	78,905.00	71,888.00	-7,017.00	-8.89%
Total Expense:		395,524.00	393,507.00	-2,017.00	-0.51%
Total Fund: 700 - URBAN REDEVELOPMENT AGENCY:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 700 - URBAN REDEVELOPMENT AGENCY							
Revenue							
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUND	393,507.00	393,507.00	0.00	0.00	-393,507.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL & INTEREST FOR SERIES 2014 A&B		0.00	0.00	-393,507.00			
Revenue Total:		393,507.00	393,507.00	0.00	0.00	-393,507.00	100.00%
Expense							
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Bond Escrow Agent Fees 2024		0.00	0.00	5,300.00			
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	155,000.00	155,000.00	0.00	0.00	155,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
PRINCIPAL - SERIES 2014 B		0.00	0.00	155,000.00			
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00	161,319.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 A		0.00	0.00	161,319.00			
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	71,888.00	71,888.00	0.00	0.00	71,888.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST - SERIES 2014 B		0.00	0.00	71,888.00			
Expense Total:		393,507.00	393,507.00	0.00	0.00	393,507.00	100.00%
Fund: 700 - URBAN REDEVELOPMENT AGENCY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

Account Number

Fund: 760 - KDDA FUND

Revenue

[760-0000-34-756500-00000](#)
[760-0000-34-756600-00000](#)
[760-0000-34-758000-00000](#)
[760-0000-34-758500-00000](#)
[760-0000-36-100000-00000](#)
[760-0000-38-100700-00000](#)
[760-0000-38-900000-00000](#)

FARMERS MARKET
DOWNTOWN MERCH SHOP
HOLIDAY MARKET
BEER FESTIVAL REVENUE
INTEREST REVENUES
RENTS&ROYALTIES(BURGERFI)
OTHER (MISCELLANEOUS REV)

Total Revenue:

Expense

[760-7550-52-121000-00000](#)
[760-7550-52-125000-00000](#)
[760-7550-52-127000-00000](#)
[760-7550-52-231000-00000](#)
[760-7550-52-325000-00000](#)
[760-7550-52-330000-00000](#)
[760-7550-52-350000-00000](#)
[760-7550-52-363000-00000](#)
[760-7550-52-371000-00000](#)
[760-7550-52-395000-00000](#)
[760-7550-52-550000-00000](#)
[760-7550-52-615000-00000](#)
[760-7550-52-615500-00000](#)
[760-7550-52-616600-00000](#)
[760-9000-61-611000-00000](#)

LEGAL SERVICES
OTHER PROFESSIONAL SERV
DESIGN & GRAPHIC DESIGN
RENTAL OF LAND & BUILDNG
POSTAGE
ADVERTISING
TRAVEL
MEETING EXPENSES
PROFESSIONAL DEVELOPMENT
MILEAGE REIMBURSEMENT
DEVELOPMENT AUTH EXPENSE
FARMERS MARKET
HOLIDAY MARKET
DOWNTOWN MERCH SHOP
WORKING CAPITAL RESERVE

Total Expense:

Total Fund: 760 - KDDA FUND:

Report Total:

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
3,000.00	3,000.00	0.00	0.00%
0.00	1,500.00	1,500.00	0.00%
2,500.00	2,500.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
1,200.00	1,200.00	0.00	0.00%
40,518.00	40,518.00	0.00	0.00%
25.00	25.00	0.00	0.00%
49,743.00	51,243.00	1,500.00	3.02%
15,000.00	15,000.00	0.00	0.00%
1,500.00	1,500.00	0.00	0.00%
250.00	250.00	0.00	0.00%
8,400.00	8,400.00	0.00	0.00%
100.00	100.00	0.00	0.00%
500.00	500.00	0.00	0.00%
500.00	500.00	0.00	0.00%
100.00	100.00	0.00	0.00%
600.00	600.00	0.00	0.00%
250.00	250.00	0.00	0.00%
15,000.00	15,000.00	0.00	0.00%
1,560.00	1,560.00	0.00	0.00%
2,500.00	2,500.00	0.00	0.00%
0.00	1,500.00	1,500.00	0.00%
3,483.00	3,483.00	0.00	0.00%
49,743.00	51,243.00	1,500.00	3.02%
0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 760 - KDDA FUND							
Revenue							
760-0000-34-756500-00000	FARMERS MARKET	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Farmers Market vendor fees		1.00	-3,000.00	-3,000.00			
760-0000-34-756600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Revenue from Brand Store		1.00	-1,500.00	-1,500.00			
760-0000-34-758000-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market vendor fees		1.00	-2,500.00	-2,500.00			
760-0000-34-758500-00000	BEER FESTIVAL REVENUE	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Beer Festival Sponsors/Ticket Sales		1.00	-2,500.00	-2,500.00			
760-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
INTEREST FY 25		0.00	0.00	-1,200.00			
760-0000-38-100700-00000	RENTS&ROYALTIES(BURGERFI) 2844...	40,518.00	40,518.00	0.00	0.00	-40,518.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
BurgerFi Rent		1.00	-40,518.00	-40,518.00			
760-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	25.00	25.00	0.00	0.00	-25.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Misc KDDA Revenue		1.00	-25.00	-25.00			
Revenue Total:		51,243.00	51,243.00	0.00	0.00	-51,243.00	100.00%
Expense							
760-7550-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Legal Services - KDDA		1.00	15,000.00	15,000.00			
760-7550-52-125000-00000	OTHER PROFESSIONAL SERV	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA surveys, appraisals, studies		1.00	1,500.00	1,500.00			
760-7550-52-127000-00000	DESIGN & GRAPHIC DESIGN	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA cards, nametags, stationary		1.00	250.00	250.00			
760-7550-52-231000-00000	RENTAL OF LAND & BUILDNG	8,400.00	8,400.00	0.00	0.00	8,400.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
Rent 2844 S. Main Street		12.00	700.00	8,400.00			
760-7550-52-325000-00000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Mailings		1.00	100.00	100.00			
760-7550-52-330000-00000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Event/Program Ads		1.00	500.00	500.00			
760-7550-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Travel - Confernces or Training		1.00	500.00	500.00			
760-7550-52-363000-00000	MEETING EXPENSES	100.00	100.00	0.00	0.00	100.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Meeting Expenses		1.00	100.00	100.00			
760-7550-52-371000-00000	PROFESSIONAL DEVELOPMENT	600.00	600.00	0.00	0.00	600.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA training		1.00	600.00	600.00			
760-7550-52-395000-00000	MILEAGE REIMBURSEMENT	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDDA Mileage		1.00	250.00	250.00			
760-7550-52-550000-00000	DEVELOPMENT AUTH EXPENSES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Flex Grants		1.00	15,000.00	15,000.00			
760-7550-52-615000-00000	FARMERS MARKET	1,560.00	1,560.00	0.00	0.00	1,560.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
FM Portable Restroom		6.00	260.00	1,560.00			
760-7550-52-615500-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Holiday Market Expenses		1.00	2,500.00	2,500.00			
760-7550-52-616600-00000	DOWNTOWN MERCH SHOP	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Printing costs - downtown brand shop		1.00	1,500.00	1,500.00			
760-9000-61-611000-00000	WORKING CAPITAL RESERVE	3,483.00	3,483.00	0.00	0.00	3,483.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

			Original	Current	Period	Fiscal	Variance	Percent
			Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Budget Detail								
Description			Units	Price	Amount			
WORKING CAPITAL RESERVE			1.00	3,483.00	3,483.00			
Expense Total:			51,243.00	51,243.00	0.00	0.00	51,243.00	100.00%
Fund: 760 - KDDA FUND Surplus (Deficit):			0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):			0.00	0.00	0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Comparison Report

Account Detail

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY					
Revenue					
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00%
780-0000-39-310500-00000	WALTON RIDENOUR APTS	105,766.00	186,000.00	80,234.00	75.86%
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00%
Total Revenue:		134,150.00	214,384.00	80,234.00	59.81%
Expense					
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00%
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00%
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00%
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00%
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00%
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00%
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00%
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00%
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00%
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00%
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUND	70,000.00	70,000.00	0.00	0.00%
780-9000-61-611000-00000	WORKING CAPITAL RESERVE	0.00	80,234.00	80,234.00	0.00%
Total Expense:		134,150.00	214,384.00	80,234.00	59.81%
Total Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY:		0.00	0.00	0.00	0.00%
Report Total:		0.00	0.00	0.00	0.00%



City of Kennesaw

Budget Report

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY							
Revenue							
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00	-4,800.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Interest		1.00	-4,800.00	-4,800.00			
780-0000-39-310500-00000	WALTON RIDENOUR APTS	186,000.00	186,000.00	0.00	0.00	-186,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual Admin Fee		1.00	-73,000.00	-73,000.00			
Annual Bond Issuer Fee		1.00	-113,000.00	-113,000.00			
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00	-23,584.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
USE OF PY RESERVES		1.00	-23,584.00	-23,584.00			
Revenue Total:		214,384.00	214,384.00	0.00	0.00	-214,384.00	100.00%
Expense							
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Legal Fees		1.00	15,000.00	15,000.00			
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Annual website support/maintenance		1.00	4,000.00	4,000.00			
KDA appraisals, surveys		1.00	3,000.00	3,000.00			
KDA branding materials		1.00	5,000.00	5,000.00			
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00	250.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Marketing		1.00	250.00	250.00			
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Travel		1.00	500.00	500.00			
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00	200.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA meeting expenses		1.00	200.00	200.00			
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA conference fees		1.00	500.00	500.00			
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00	200.00	100.00 %

Budget Report

For Fiscal: 2024-2025 Period Ending: 07/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Budget Detail							
Description		Units	Price	Amount			
KDA mileage		1.00	200.00	200.00			
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00	500.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA Special Event support		1.00	500.00	500.00			
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
KDA staff support		1.00	10,000.00	10,000.00			
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
Business development - KDA grant/loan program		1.00	25,000.00	25,000.00			
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUND	70,000.00	70,000.00	0.00	0.00	70,000.00	100.00 %
Budget Detail							
Description		Units	Price	Amount			
D'town/tourism promotion & EcoDev projects		1.00	69,999.00	69,999.00			
outlined in downtown promotion (ED) budget		0.00	0.00	1.00			
780-9000-61-611000-00000	WORKING CAPITAL RESERVE	80,234.00	80,234.00	0.00	0.00	80,234.00	100.00 %
Expense Total:		214,384.00	214,384.00	0.00	0.00	214,384.00	100.00%
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%
Report Surplus (Deficit):		0.00	0.00	0.00	0.00	0.00	0.00%

**City of Kennesaw
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2024-2025 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2024 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2024 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 23, 2024 in the City Clerk's office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk

ment in Cumberland.

football game on Oct. 18, vs Harrison HS

**City of Kennesaw
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Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2024-2025 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2024 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2024 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 23, 2024 in the City Clerk's office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk



Item Report

TO: The Honorable Mayor and City Council

FROM: Gina Auld, Finance Director

DATE: September 3, 2024

TITLE: **First Public Hearing: FY 25 Capital Improvement (SPLOST) Budget**
 Consideration to approve a resolution to adopt the FY 2024-2025 Capital Improvement (SPLOST) Budget for the City of Kennesaw.

Summary:

In accordance with Section 4.06 of the City Charter and Section 2-144 of the City Code of Ordinances, this budget is hereby submitted for approval. This budget meets all of the filing requirements as well as public hearing requirements as required by the Charter and Code. The first and second advertisements in the Marietta Daily Journal were on August 23, 2024 and August 30, 2024, respectively. The final advertisement will be on September 6, 2024. The budget meets the balanced budget requirements as set forth by the City, State and other regulatory agencies. Final adoption is scheduled for September 16, 2024 at the regularly scheduled meeting.

Recommendation:

The Finance Director recommends approval.

Fiscal Impact:

Attachments:

1. Resolution - FY 2024-25 Capital Improvements Budget
2. Exhibit B - FY25 Draft Capital Budget Book for Public Hearing
3. 2024-08-23 Legal Ad
4. 2024-08-30 Legal Ad

**CITY OF KENNESAW,
GEORGIA**

RESOLUTION NO. 2024- , 2024

**A RESOLUTION TO ADOPT THE PROPOSED
CAPITAL IMPROVEMENT (SPLOST) BUDGET FOR THE CITY OF KENNESAW FOR
THE FISCAL YEAR BEGINNING OCTOBER 1, 2024
AND ENDING SEPTEMBER 30, 2025**

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvement (SPLOST) Budget to the City Council for review for the Fiscal Year beginning October 1, 2024; and

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2024; and

WHEREAS, Public Hearings regarding the Fiscal Year 2024-2025 Capital Improvement (SPLOST) Budget for the City of Kennesaw were held on September 3, 2024 and September 16, 2024; and

WHEREAS, the Mayor and Council considers the attached Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2024 to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Capital Improvement (SPLOST) Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2024 are hereby adopted. Said detailed Capital Improvement (SPLOST) Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

FUND	APPROPRIATION
SPLOST Budget Revenue	\$ 34,848,150
SPLOST Budget Expenditures	\$ 34,848,150

SECTION 2. BE IT FURTHER RESOLVED THAT this Resolution shall become effective from and after October 1, 2024.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2024.

ATTEST:

CITY OF KENNESAW

Lea Alvarez, City Clerk

Derek Easterling, Mayor



DRAFT CAPITAL BUDGET

Exhibit B

FISCAL YEAR 2024-2025

Mayor Derek Easterling
Mayor Pro Tem Antonio Jones
Pat Ferris
Anthony Gutierrez
Madelyn Orochena
Tracey Viars

FY 2024-2025
Draft Capital Budget Book
Table of Contents

FUND/DEPT	FUND NAME	PAGE
310	SPLOST	3



City of Kennesaw

Budget Comparison Report

Account Number
Fund: 310 - SPLOST

Revenue

[310-0000-36-100000-00000](#)
[310-0000-39-115300-00000](#)
[310-0000-39-115500-00000](#)
[310-0000-39-115900-00000](#)
[310-0000-39-116000-00000](#)
[310-0000-39-116100-00000](#)
[310-0000-39-116300-00000](#)
[310-0000-39-116500-00000](#)
[310-0000-39-116600-00000](#)
[310-0000-39-116700-00000](#)
[310-0000-39-116800-00000](#)
[310-0000-39-117100-00000](#)
[310-0000-39-117200-00000](#)
[310-0000-39-117300-00000](#)
[310-0000-39-117400-00000](#)
[310-0000-39-117500-00000](#)
[310-0000-39-117700-00000](#)

INTEREST REVENUES
SPLOST 2011 REVENUE-CHEROKEE ST.
SPLOST 2011 REVENUE-PINE MTN ROAD @41
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 -BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 PARK IMPROVEMENTS
SPLOST 2016 - FACILITY IMPROVEMENTS
SPLOST 2016 ECONOMIC DEVELOPMENT
SPLOST 2016 SMITH GILBERT GARDENS
SPLOST 2016 RESURFACING AND SIDEWALKS
SPLOST 2022 FACILITY IMPROVEMENTS
SPLOST 2022 DEPOT PARK IMPROVEMENTS
SPLOST 2022 PUBLIC SAFETY FACILITY
SPLOST 2022 RUTLEDGE/CATHY LANE
SPLOST 2022 SARDIS STREET EXTENSION
SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS

Total Revenue:

Expense

[310-4228-54-148400-00000](#)
[310-4228-54-149000-00000](#)
[310-4228-54-149100-00000](#)
[310-4228-54-149200-00000](#)
[310-4228-54-149400-00000](#)
[310-4228-54-149600-00000](#)
[310-4228-54-149700-00000](#)
[310-4228-54-149800-00000](#)
[310-4228-54-149900-00000](#)
[310-4228-54-150500-00000](#)
[310-4228-54-150600-00000](#)
[310-4228-54-150700-00000](#)

SPLOST 2011 PROJ-CHEROKEE STREET
SPLOST 2016 STORMWATER INFRASTRUCTURE UP
SPLOST 2016 BEN KING ROAD IMPROVEMENTS
SPLOST 2016 SARDIS STREET EXTENSION PR
SPLOST 2016 PARK IMPROVEMENTS
SPLOST 2016 FACILITY IMPROVEMENTS
SPLOST 2016 ECONOMIC DEVELOPMENT
SPLOST 2016 SMITH GILBERT GARDENS
SPLOST 2016 RESURFACING AND SIDEWALKS
SPLOST 2022 FACILITY IMPROVEMENTS
SPLOST 2022 DEPOT PARK IMPROVEMENTS
SPLOST 2022 PUBLIC SAFETY FACILITY

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
500,000.00	500,000.00	0.00	0.00%
3,349,000.00	3,300,000.00	(49,000.00)	-1.46%
298,000.00	0.00	(298,000.00)	-100%
343,000.00	343,000.00	0.00	0.00%
2,052,000.00	2,033,000.00	(19,000.00)	-0.92%
585,000.00	95,000.00	(490,000.00)	-83.76%
146,000.00	0.00	(146,000.00)	-100%
3,000.00	3,000.00	0.00	0.00%
1,087,000.00	17,000.00	(1,070,000.00)	-98.43%
4,000.00	4,000.00	0.00	0.00%
368,000.00	368,000.00	0.00	0.00%
3,309,000.00	3,000,000.00	(309,000.00)	-9.34%
5,991,000.00	3,200,000.00	(2,791,000.00)	-46.59%
8,500,000.00	8,200,150.00	(299,850.00)	-3.53%
4,000,000.00	4,000,000.00	0.00	0.00%
9,000,000.00	9,000,000.00	0.00	0.00%
785,000.00	785,000.00	0.00	0.00%
40,320,000.00	34,848,150.00	(5,471,850.00)	-13.57%
3,647,000.00	3,300,000.00	(347,000.00)	-9.51%
343,000.00	343,000.00	0.00	0.00%
2,052,000.00	2,033,000.00	(19,000.00)	-0.93%
585,000.00	95,000.00	(490,000.00)	-83.76%
146,000.00	0.00	(146,000.00)	-100%
3,000.00	3,000.00	0.00	0.00%
1,087,000.00	17,000.00	(1,070,000.00)	-98.44%
4,000.00	4,000.00	0.00	0.00%
368,000.00	368,000.00	0.00	0.00%
3,309,000.00	3,000,000.00	(309,000.00)	-9.34%
5,991,000.00	3,200,000.00	(2,791,000.00)	-46.59%
8,500,000.00	8,200,150.00	(299,850.00)	-3.53%

Budget Comparison Report

Account Number

[310-4228-54-150800-00000](#)
[310-4228-54-150900-00000](#)
[310-4228-54-151000-00000](#)
[310-9000-61-611500-00000](#)
[310-9100-61-109000-00000](#)

SPLOST 2022 RUTLEDGE/CATHY LANE
SPLOST 2022 SARDIS STREET EXTENSION
SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS
CONTINGENCY
TRANSFER OUT - GENERAL FUND

Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
4,000,000.00	4,000,000.00	0.00	0.00%
9,000,000.00	9,000,000.00	0.00	0.00%
785,000.00	785,000.00	0.00	0.00%
400,000.00	500,000.00	100,000.00	25%
100,000.00	0.00	(100,000.00)	-100%
Total Expense:	40,320,000.0034,848,150.00	(5,471,850.00)	-13.57%
Total Fund: 310 - SPLOST:	00	00	00
Report Total:	00	00	00

**City of Kennesaw
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2024-2025 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2024 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2024 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 23, 2024 in the City Clerk's office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk

ment in Cumberland.

football game on Oct. 18, vs Harrison HS

**City of Kennesaw
Public Notice**

Notice is hereby given that the City of Kennesaw shall hold public hearings on the proposed 2024-2025 Fiscal Year Operating Budget which includes the Capital Improvement Budget. Said hearings shall be held in the Council Chambers of City Hall, 2529 J.O. Stephenson Avenue on Tuesday, September 3, 2024 at 6:30 p.m. and the final hearing and adoption on Monday, September 16, 2024 at 6:30 p.m.

A copy of the proposed budget will be available for review after August 23, 2024 in the City Clerk's office between the hours of 8:00 am and 5:00 pm, Monday through Friday.

All interested citizens are hereby notified of said hearings and invited to attend and be heard relative thereto.

Lea Alvarez,
City Clerk



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: **Minutes: August 12, 2024 Work Session**
Approval of the August 12, 2024, City Council work session minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2024-08-12 City Council Work Session Minutes - DRAFT

**MINUTES OF CITY COUNCIL WORK SESSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

Livestream: <https://www.facebook.com/CityofKennesaw/>
**August 12, 2024
6:30 PM**

Present	Mayor Derek Easterling Mayor Pro Tem Antonio Jones Councilmember Madelyn Orochena Councilmember Tracey Viars Councilmember Pat Ferris Councilmember Anthony Gutierrez City Clerk Lea Alvarez City Manager Jeff Drobney City Attorney Randall Bentley, Sr.
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1. Invocation
2. Pledge of Allegiance
3. Call to Order

Mayor Derek Easterling called the meeting to order at 6:30 p.m.

4. Announcements

- A. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations
6. Old Business
7. New Business
8. Committee and Board Reports
9. Public Hearing(s)

- A. **Ordinance: Rezoning Request for 3045 Cherokee Street**

Consideration for approval of an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street (Parcel 20012900950). Case #RZ2024-03

Zoning Administrator Darryl Simmons presented an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street. The property is 1.9 acres and is surrounded by Central Business District (CBD) zoned property. Further, it is a part of a two parcel assemblage that will be re-developed. The CBD project itself will be presented toward the end of the agenda and is contingent upon the approval of the rezoning. Mr. Simmons recommended approval of the rezoning with 17 conditions, which staff believes addresses any issues with this property.

Councilmember Ferris asked about setbacks for the property and requested a more enhanced version of the site plan before the regular meeting.

Councilmember Ferris and Mayor Pro Tem Jones questioned the safety of the on-street parking and the detention pond, respectively. Mr. Simmons stated that staff will look at different safety measures before Monday's regular meeting on August 19, 2024.

10. Consent Agenda

- A. **Minutes: July 17, 2024 Service Delivery Strategy Mediation**
Approval of the July 17, 2024 Service Delivery Strategy Mediation special called meeting minutes.
- B. **Minutes: July 29, 2024 1st Property Tax Hearing**
Approval of the July 29, 2024, 1st Property Tax Hearing minutes.
- C. **Minutes: July 29, 2024 Work Session**
Approval of the July 29, 2024, City Council work session minutes.
- D. **Minutes: July 29, 2024 Executive Session**
Approval of the July 29, 2024, City Council executive session minutes.
- E. **Minutes: August 5, 2024 2nd Property Tax Hearing**
Approval of the August 5, 2024, 2nd Property Tax Hearing minutes.
- F. **Minutes: August 5, 2024 Regular Meeting**
Approval of the August 5, 2024, City Council regular meeting minutes.

11. General and Administrative

12. Public Safety

A. Crime Stats: July 2024

Chief Bill Westenberger presented the July 2024 crime statistics [see **Exhibit A**]. Chief Westenberger spoke of the success of using Flock cameras and Fusus. The

Kennesaw Police Department has a near 90% success rate in solving hit and runs.

B. Discussion Only: Research Results on Electric Vehicles

Chief Bill Westenberger researched utilizing electric vehicles for the Public Safety Ambassador program. Staff looked at the price points between the gas Ford Mavericks requested in this year's budget, electric vehicles, and hybrid vehicles. Overall, Chief Westenberger suggested purchasing one of the Ford Mavericks as a hybrid. He pointed out that he is not opposed to pursuing the direction of electric vehicles, but service delivery is paramount.

C. Discussion Only: Public Safety Facility 3rd Floor

Building Facilities Director Robbie Balenger provided an update on the request for a third floor addition to the Public Safety Facility building. The cost of adding the additional floor is \$4.5 million. It would be an empty shell without interior walls or finishes as well as heated but not cooled. To fund this project, the City would have to halt all work to find additional dollars. Mr. Balenger did not recommend pursuing the addition of a third floor. Mayor Pro Tem Jones was in agreement.

13. Information Technology

14. Public Works and Building Maintenance

A. Resolution: Transfer 2016 SPLOST Funds

Consideration for approval of a Resolution to transfer various 2016 SPLOST funds to the 2016 SPLOST Resurfacing and Sidewalks account.

Assistant City Manager Marty Hughes presented a resolution to transfer various 2016 SPLOST funds to the 2016 SPLOST Resurfacing and Sidewalks account. The total is \$16,395.00.

Councilmember Ferris asked if the money being transferred will be going toward any specific project. Mr. Hughes responded that the money will be transferred to the resurfacing and sidewalk account for Public Works to address any issues that arise in neighborhoods.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

B. Resolution: Transfer 2016 SPLOST Funds

Consideration for approval of a Resolution to transfer 2016 SPLOST Stormwater Infrastructure funds to the 2016 Ben King Road Improvements account.

Mr. Hughes presented a resolution to transfer 2016 SPLOST Stormwater Infrastructure funds to the 2016 Ben King Project Improvements account. The total is \$343,551.00.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

C. Resolution: Transfer 2022 SPLOST Funds

Consideration for approval of a Resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Neighborhood Improvements account.

Mr. Hughes presented a resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Neighborhood Improvements account. The total is \$911,701.64.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

D. Resolution: Transfer 2022 SPLOST Funds

Consideration for approval of a Resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Facility Improvements account.

Mr. Hughes presented a resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Facility Improvements account. The total is \$659,692.36.

Councilmember Ferris noted that a lot of money is being transferred and wondered if staff could come back in about a month to provide some clarification on which projects the dollars will be funding. Dr. Drobney said the projects are being presented generally so that the City is not boxed in when projects become available.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

E. Resolution: Smith-Gilbert Garden Improvements Project

Consideration for approval of a Resolution awarding the bid and contract to Magnum Contracting, LLC for construction of various Smith-Gilbert Garden improvements.

Building Facilities Director Robbie Balenger presented a resolution awarding the bid and contract to Magnum Contracting, LLC for construction of various Smith-Gilbert Garden improvements, including new restrooms, a pavilion, an ADA parking lot, and ADA accessible pathways. This contract also includes the top coating and striping of the current parking lot on Pine Mountain Road. Magnum Contracting, LLC was the lowest qualified bid for this project at \$1,124,821.40. There is an additional \$16,667.50 needed for architecture and engineering fees, which brings the total cost of the project to \$1,141,488.90. This project will be funded with previously approved ARPA funds, previously approved SGG Foundation funds, and 2022 SPLOST Funds.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

F. Discussion Only: City Hall Entrance Improvements

Public Works Director Ricky Stewart shared previously requested elevations of the proposed City Hall entrance improvements.

There were several concerns shared by Councilmembers Ferris and Orochena, as well as Mayor Pro Tem Jones, regarding the removal of the trees around the front and along the side of City Hall. Smith Gilbert Gardens Director Dave Simpson, a certified arborist, stated that the trees were too big to have been planted in such a small area. The only

options regarding the trees would be to either remove them or leave them. If the trees remain, the ADA-accessible parking will need to be removed as there are too many hazards associated with the trees' roots and foliage debris.

Mayor Easterling suggested proceeding with removing the trees. Councilmember Ferris agreed, stating that the City must serve the public and provide handicap access to the front of City Hall. Ultimately, removing the trees will be the best option.

15. Recreation and Culture

16. Community Development

A. Central Business District Project Application: 3033 and 3045 Cherokee Street

Consideration to review a CBD project application request for a mixed-use development on parcels located at 3033 Cherokee Street (Parcel 20012900960) and 3045 Cherokee Street (Parcel 20012900950).
Case#CBD2024-02.

Zoning Administrator Darryl Simmons will bring site plan alternatives to the regular meeting on Monday, August 19, 2024. Whatever is decided regarding the rezoning item will be carried over to this item, conceptually.

B. Resolution: Updated Intergovernmental Agreement (IGA) and Property Use Agreement for 2840 S. Main Street

Consideration for approval of a Resolution to update an IGA and Property Use Agreement pertaining to a shared dumpster between the KDDA, 1885 Grill, and Bernie's Social Bar.

Downtown and Main Street Manager Miranda Taylor presented a resolution to update an intergovernmental agreement and property use agreement pertaining to a shared dumpster at 2840 South Main Street between the KDDA, 1885 Grill, and Bernie's Social Bar.

Councilmember Ferris would like to see the length of the intergovernmental agreement reduced to a 10-year term.

After receiving confirmation from the Council, Mayor Easterling suggested moving the item to the Consent Agenda for the regular meeting.

17. Public Comment

7:49 p.m. Floor Open for Public Comments

No comments.

7:50 p.m. Floor Closed for Public Comments

18. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney reminded everyone that Pigs and Peaches is this weekend.

19. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

20. Council Reports & Discussions

21. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

Motion by Councilmember Gutierrez to enter into Executive Session as allowed by O.C.G.A § 50-14-3 for the purpose of discussing legal. Motion seconded by Mayor Pro Tem Jones. Vote taken, motion unanimously approved 5-0. Motion passed.

7:52 p.m. Recess to Executive Session

The Mayor, City Council, City Manager, City Clerk, Deputy City Clerk, and Assistant City Attorney attended the Executive Session.

8:04 p.m. Reconvene to Open Session

Councilmember Gutierrez read the Council back into Open Session and directed the Mayor and City Council to execute an affidavit in compliance with O.C.G.A § 50-14-4. Motion seconded by Mayor Pro Tem Jones. Vote taken, motion unanimously approved 5-0. Motion passed.

22. Adjourn

Mayor Easterling announced a special called meeting on Wednesday, August 14, 2024, at 6:30 p.m. in the Council Chambers.

The regular meeting will be held on Monday, August 19, 2024, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.

Lea Alvarez, City Clerk

Names and Addresses will be disclosed in the Permanent Minutes of the
City of Kennesaw

PLEASE MAKE SURE YOUR NAME IS LEGIBLE AND CLEAR

City Council Work Session

8/12/2024

Public Comment Sign-in

	Name	Address	Topic
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
19			

DRAFT



July 2024 Crime Statistics

Crimes	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Assault Offenses	18	30	206	214
Motor Vehicle Theft	6	3	18	8
Burglary	3	3	21	16
Homicide Offenses	0	0	0	0
Larceny	4	9	24	45
Sex Offenses	0	2	9	15
Robbery	0	0	5	6
Total	31	47	283	304

	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Dispatched Calls for Service	782 (-56)	838	5342 (-502)	5844
Self-Initiated Activity	1351 (+531)	820	8172 (+1014)	7158
Traffic Citations	665 (-30)	695	4072 (-1212)	5284
Traffic Warnings*	710 (+574)	136	4117 (+2120)	1997
Arrests**	113 (+23)	90	693 (+88)	605

*Warnings do not include verbal warnings

**Arrests statistics do not include juveniles

	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Auto Accident	96 (-9)	105	730 (-18)	748
Accident W/ Injury	4 (-8)	12	58 (-24)	82
Hit and Run	9 (-8)	17	81 (-23)	104
Hit and Run W/ Injury	0 (-1)	1	1	1
Person Hit by Auto W/ Injury	0	0	5 (+2)	3

Bill Westenberger
Chief of Police



Kennesaw Police Department
2539 J. O. Stephenson Ave., Kennesaw, GA, 30144
911 Call Center: (770) 422-2505
Criminal Investigations Division: (770) 429-4533





Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: **Minutes: August 12, 2024 Executive Session**
Approval of the August 12, 2024, City Council executive session minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: **Minutes: August 14, 2024 Special Called Meeting**
Approval of the August 14, 2024, City Council special called meeting minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2024-08-14 City Council Special Called Minutes - DRAFT

**MINUTES OF CITY COUNCIL MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

Livestream: <https://www.facebook.com/CityofKennesaw/>
**August 14, 2024
6:30 PM**

Present

Mayor Derek Easterling
Mayor Pro Tem Antonio Jones
Councilmember Madelyn Orochena
Councilmember Tracey Viars
Councilmember Pat Ferris
Councilmember Anthony Gutierrez
Deputy City Clerk Christie Burgner
City Manager Jeff Drobney
City Attorney Fred Bentley

1. Invocation

City Attorney Fred Bentley led the Invocation.

2. Pledge of Allegiance

IT Manager Joshua Guerrero led the Pledge of Allegiance.

3. Call to Order

4. Announcements

- A. This public meeting is being conducted via the use of real-time telephonic technology allowing the public simultaneous access to the public meeting. You may also attend in person with limited seating available at both the Council Chambers and the Ben Robertson Community Center, if needed. Mayor and Council will be conducting their meeting via real-time telephonic technology using Zoom Meeting and Facebook Live. You can access the meeting via the following link: <https://www.facebook.com/CityofKennesaw/>
- B. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

6. Public Comment/Business from the Floor

Mayor Easterling opened the floor for public comment at 6:31 p.m. There was no public comment. Mayor Easterling closed the floor to public comment at 6:31 p.m.

7. Old Business

8. New Business

A. Resolution: Service Delivery Strategy

Consideration to approve an intergovernmental agreement and to adopt a Resolution for an updated Service Delivery Strategy to commence on November 1, 2024, between Cobb County and the six Cobb cities required to participate in the requirements of O.C.G.A. 36-70-20 et seq.

City Attorney Fred Bentley advised that the Service Delivery Strategy being presented was negotiated for days and is currently being passed by six of the Cobb County cities. Cobb County has already passed it. The provisions of the agreement have the cities splitting \$6.5 million the first year (not including Mableton). The total for ten years is approximately \$87 million. Mr. Bentley advised he believes it meets the requirements for the City of Kennesaw and thanked Mayor Easterling and City Manager Jeff Drobney for their representation during the process.

Mayor Pro Tem Jones moved to approve [RESOLUTION 2024-38](#). Seconded by Councilmember Viars.

Councilmember Ferris asked if the resolution included the way the monies would be split between the cities. Mayor Easterling advised that it did. There was no further discussion.

Vote taken, motion unanimously approved (5:0). Motion passed.

9. Committee and Board Reports

10. Public Hearing(s)

11. Consent Agenda

12. General and Administrative

13. Public Safety

14. Information Technology

15. Public Works and Building Maintenance

16. Recreation and Culture

17. Community Development

18. Public Comment/Business from the Floor

Mayor Easterling opened the floor for public comments at 6:33 p.m. There were no public comments. Mayor Easterling closed the floor for public comments at 6:33 p.m.

19. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney reminded about the upcoming Pigs and Peaches Festival which will begin Friday, August 16.

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

There were no council comments.

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 6:34 p.m. The next regularly scheduled meeting will be held on Monday, August 19, 2024, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: **Minutes: August 19, 2024 Regular Meeting**
Approval of the August 19, 2024, City Council regular meeting minutes.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

1. 2024-08-19 City Council Meeting Minutes - DRAFT

**MINUTES OF CITY COUNCIL MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)**

Livestream: <https://www.facebook.com/CityofKennesaw/>

August 19, 2024

6:30 PM

Present

Mayor Derek Easterling
Mayor Pro Tem Antonio Jones
Councilmember Madelyn Orochena
Councilmember Tracey Viars
Councilmember Pat Ferris
Councilmember Anthony Gutierrez
City Clerk Lea Alvarez
City Manager Jeff Drobney
City Attorney Randall Bentley, Sr.

1. Invocation

City Attorney Randall Bentley, Sr. led the Invocation.

2. Pledge of Allegiance

Scout Troop #002 led the Pledge of Allegiance.

3. Call to Order

Mayor Easterling called the meeting to order at 6:30 p.m.

4. Announcements

- A. If you are not able to attend a meeting in-person and would like to provide public comment on a specific agenda item, you can email kennesawcouncil@kennesaw-ga.gov no later than 6:00 PM the night of the regular meeting. Your comments on a specific agenda item will be read aloud or grouped into categories for the record. **Facebook Live is not monitored for public comment.**

5. Presentations

6. Public Comment/Business from the Floor

6:33 p.m. Floor Open for Public Comments

No comments.

6:34 p.m. Floor Closed for Public Comments

7. Old Business

8. New Business

9. Committee and Board Reports

10. Public Hearing(s)

A. Ordinance: Rezoning Request for 3045 Cherokee Street

Consideration for approval of an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street (Parcel 20012900950). Case #RZ2024-03

Planning and Zoning Administrator Darryl Simmons presented an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street (Parcel 20012900950). The property is currently zoned R-15, and the request is to rezone the property to the Central Business District (CBD). The property is located in the Historic District along the gateway of Cherokee Street. The rezoning is driven by the redevelopment of this property and the property to the south of it which is under the same ownership. Due to the discussion and questions from the Mayor and Council during the work session, Planning and Zoning staff were able to provide some additional options for review prior to the weekend. Mr. Simmons explained build-to lines, setbacks, and options regarding orientation on Cherokee Street. The data provided to the Mayor and Council shows where the historic district starts with the property just north, as well as the range of setbacks starting from Shirley Drive.

The applicant came up with three concepts as a result of concerns regarding safety and on-street parking. Concept A includes four on-street parking spaces, but the orientation, based on the proposal, would be a 6-foot sidewalk with a five-foot separation from the sidewalk to the nearest building. That would be an 11-foot setback from the curbline. Concept B allows two on-street parking spaces along the southern orientation. This particular concept allows for a 21-foot back of curb to the building for the commercial component on the north side of the access drive and 11 feet for the townhomes on the southern portion of the property. Concept C eliminates all on-street parking, which will yield a 21-foot back of curb to building setback, which will include a six-foot continuous sidewalk. Mr. Simmons explained whichever concept the Council feels is most appropriate will be added as an additional condition to the 17 conditions already recommended by staff.

As part of the rezoning and the Central Business District project approval process, the applicant went through the Historic Preservation Commission and Kennesaw Downtown Development Authority to show the specifics of the architecture and orientation of the buildings. This proposal has 31 for-sale units comprised of 14 townhomes and 17 stacked, flat condos. The units range from 1,250 square feet to 1,500 square feet for the townhomes and 1,015 square feet to 1,600 square feet for the stacked, flat condos.

Mr. Simmons recommended approval with the 17 conditions as outlined in the staff analysis.

Councilmember Viars confirmed that this project is all for-sale product and no apartments. Mr. Simmons confirmed it was an all for-sale product.

The designer of the project, Jason Scheidt, stated his intentions for the design was to make it a strong gateway to the downtown from Cherokee Street.

6:48 p.m. Floor Open for Public Comments

No comments.

6:49 p.m. Floor Closed for Public Comments

Councilmember Ferris discussed several areas of concern including limiting the number of units that could be set aside as rental units to no more than 10%, not permitting any cross-connecting roads without the approval of at least 50% of the Galt Commons' homeowners, requiring a minimum of setback of 21 feet for the entire development, and no on-street parking. Ultimately, he is in favor of Concept C.

After much discussion, Mayor Easterling, Councilmember Viars, and Councilmember Orochena preferred Option A. Councilmember Jones' voiced desire for a fence around the detention pond and a safety buffer between the road and the buildings. Mr. Simmons shared the applicant was agreeable to both requests. Councilmember Gutierrez and Mayor Pro Tem Jones preferred Option C.

Motion by Councilmember Viars to approve Concept A. Seconded by Councilmember Orochena.

Vote taken, motion denied 2-3 (Mayor Pro Tem Jones, Councilmember Ferris, and Councilmember Gutierrez opposed). Motion failed.

Motion by Councilmember Ferris to approve Concept C. Seconded by Mayor Pro Tem Jones.

Vote taken, motion approved 3-2 (Councilmember Orochena and Councilmember Viars opposed). Motion carried.

Motion by Mayor Pro Tem Jones to approve an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street with the 17 stipulations as outlined in the staff analysis as well as the following four additional stipulations: no units within the development shall be offered for rent, all units must be for-sale; prior to the implementation of inter-connectivity with the adjoining Galt Commons Community, the developer must obtain fifty (50) percent approval from the current property owners permitting inter-parcel access; there shall be a minimum

setback of 21 feet from the property line fronting Cherokee Street; and the rezoning of the subject property for the construction of a mixed-use development shall be in substantial conformity to the revised site plan (Option C). Seconded by Councilmember Ferris.

Vote taken, motion denied 2-3 (Councilmember Orochena, Councilmember Viars, and Councilmember Gutierrez opposed). Motion failed.

Councilmember Viars stated her opposition comes from changing the concept from what it was meant to be with the setbacks and interconnectivity. Councilmember Orochena agreed. Councilmember Gutierrez wanted more time to speak with the Galt Commons residents to gauge their opinions.

Mayor Easterling suggested removing the interconnectivity stipulation to proceed.

Motion by Councilmember Viars to reconsider. Seconded by Councilmember Orochena.

Vote taken, motion approved 4-1 (Councilmember Ferris opposed). Motion carried.

Motion by Mayor Pro Tem Jones to approve an ordinance authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street with the 17 stipulations as outlined in the staff analysis as well as the following three additional stipulations: no units within the development shall be offered for rent, all units must be for-sale; there shall be a minimum setback of 21 feet from the property line fronting Cherokee Street; and the rezoning of the subject property for the construction of a mixed-use development shall be in substantial conformity to the revised site plan (Option C). Seconded by Councilmember Viars.

Vote taken, motion denied 2-3 (Councilmember Orochena, Councilmember Viars, and Councilmember Ferris opposed). Motion failed.

Councilmember Ferris consulted City Attorney Randall Bentley, Sr. on parliamentary procedure. He believed that at this time, it was appropriate to postpone the vote to a certain date to allow for more time and discussion.

Mr. Simmons asked for clarification on the impasse. Councilmember Viars is still concerned about the setback. Councilmember Orochena agreed.

Motion by Councilmember Viars to reconsider. Seconded by Councilmember Orochena.

Mayor Easterling stated the Council needed to move forward with action at the meeting. He stated the only thing that changed was the interconnectivity stipulation. He asked for some consistency if the motion is reconsidered with the four stipulations that were considered earlier.

Vote taken, motion unanimously approved 5-0. Motion carried.

Councilmember Ferris stated he would like to make a motion to postpone this item until the next regularly scheduled meeting. Councilmember Viars asked if the Council could deliberate now. She would be willing to concede her position on the inter-connectivity stipulation.

Mr. Simmons suggested removing the right of way dedication from the proposal. It would solve the issue with the setback. Councilmember Viars felt as though it was a better project with the dedication.

Motion by Councilmember Ferris to approve [ORDINANCE NO. 2024-08](#) authorizing a rezoning request submitted by Jason Kisz for the property located at 3045 Cherokee Street with the original stipulations as outlined in the staff analysis, except for the omission of stipulation 6, as well as the following four additional stipulations: no units within the development shall be offered for rent, all units must be for-sale; prior to the implementation of inter-connectivity with the adjoining Galt Commons Community, the developer must obtain fifty (50) percent approval from the current property owners permitting inter-parcel access; there shall be a minimum setback of 21 feet from the property line fronting Cherokee Street; the rezoning of the subject property for the construction of a mixed-use development shall be in substantial conformity to the revised site plan (Option C). Seconded by Mayor Pro Tem Jones.

Vote taken, motion unanimously approved 5-0. Motion carried.

11. Consent Agenda

- A. **Minutes: July 17, 2024 Service Delivery Strategy Mediation**
Approval of the July 17, 2024 Service Delivery Strategy Mediation special called meeting minutes.
- B. **Minutes: July 29, 2024 1st Property Tax Hearing**
Approval of the July 29, 2024, 1st Property Tax Hearing minutes.
- C. **Minutes: July 29, 2024 Work Session**
Approval of the July 29, 2024, City Council work session minutes.
- D. **Minutes: July 29, 2024 Executive Session**
Approval of the July 29, 2024, City Council executive session minutes.
- E. **Minutes: August 5, 2024 2nd Property Tax Hearing**
Approval of the August 5, 2024, 2nd Property Tax Hearing minutes.
- F. **Minutes: August 5, 2024 Regular Meeting**
Approval of the August 5, 2024, City Council regular meeting minutes.
- G. **Resolution: Transfer 2016 SPLOST Funds**

Consideration for approval of a Resolution to transfer various 2016 SPLOST funds to the 2016 SPLOST Resurfacing and Sidewalks account.

RESOLUTION NO. 2024-39

H. Resolution: Transfer 2016 SPLOST Funds

Consideration for approval of a Resolution to transfer 2016 SPLOST Stormwater Infrastructure funds to the 2016 Ben King Road Improvements account.

RESOLUTION NO. 2024-40

I. Resolution: Transfer 2022 SPLOST Funds

Consideration for approval of a Resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Neighborhood Improvements account.

RESOLUTION NO. 2024-41

J. Resolution: Transfer 2022 SPLOST Funds

Consideration for approval of a Resolution to transfer 2022 SPLOST Depot Park funds to the 2022 SPLOST Facility Improvements account.

RESOLUTION NO. 2024-42

K. Resolution: Smith-Gilbert Garden Improvements Project

Consideration for approval of a Resolution awarding the bid and contract to Magnum Contracting, LLC for construction of various Smith-Gilbert Garden improvements.

RESOLUTION NO. 2024-43

L. Resolution: Updated Intergovernmental Agreement (IGA) and Property Use Agreement for 2840 S. Main Street

Consideration for approval of a Resolution to update an IGA and Property Use Agreement pertaining to a shared dumpster between the KDDA, 1885 Grill, and Bernie's Social Bar.

RESOLUTION NO. 2024-44

Motion by Councilmember Jones to approve the Consent Agenda. Seconded by Councilmember Jones.

Vote taken, motion unanimously approved 5-0. Motion passed.

12. General and Administrative

13. Public Safety

A. Crime Stats: July 2024

Captain Ricky Shumpert presented the July 2024 crime statistics [See **Exhibit A**].

Motion by Councilmember Orochena to accept the July 2024 crime statistics as presented. Seconded by Mayor Pro Tem Jones.

Vote taken, motion unanimously approved 5-0. Motion passed.

14. Information Technology

15. Public Works and Building Maintenance

16. Recreation and Culture

17. Community Development

A. Central Business District Project Application: 3033 and 3045 Cherokee Street

Consideration to review a CBD project application request for a mixed-use development on parcels located at 3033 Cherokee Street (Parcel 20012900960) and 3045 Cherokee Street (Parcel 20012900950).
Case#CBD2024-02.

Planning and Zoning Administrator Darryl Simmons presented a CBD project application request for a mixed-use development on parcels located at 3033 Cherokee Street (Parcel 20012900960) and 3045 Cherokee Street (Parcel 20012900950). The Kennesaw Downtown Development Authority (KDDA) heard this project on July 12, 2024, and voted unanimously to accept the business plan. The Historic Preservation Commission (HPC) also heard the project on June 21, 2024. At the hearing, the HPC considered the demolition of the two residential structures on 3033 and 3045 Cherokee Street, respectively. The structure on 3045 Cherokee Street is designated as historic. The HPC voted to approve the demolitions with conditions. The demolition of the historic structure on 3045 Cherokee Street must adhere to the requirements for demolition outlined in Section 8.2.03 of the Historic Preservation design standards and a commemorative plaque must be installed within the development to recognize the historic contribution of the home that was at that location. For 3033 Cherokee Street, the applicant must adhere to the requirements for demolition outlined in Section 8.2.03 of the Historic Preservation design standards and fencing will be permitted during the demolition process to mitigate any disturbance to the surrounding properties. The Historic Preservation Commission also approved the CBD project application with conditions, including that the applicant must provide design drawings at the 30%, 60% 90% benchmarks of the project and the design updates will include a landscaping plan.

Motion by Councilmember Viars to approve a CBD project application request for a mixed-use development on parcels located at 3033 Cherokee Street (Parcel 20012900960) and 3045 Cherokee Street (Parcel 20012900950) with conditions as read into the record. Seconded by Councilmember Orochena.

Vote taken, motion unanimously approved 5-0. Motion passed.

18. Public Comment/Business from the Floor

7:48 p.m. Floor Open for Public Comments

ANDREW BRAMLETT [City Resident]: Mr. Bramlett shared a local history story about Pine Ridge Memorial Park [See **Exhibit B**].

7:49 p.m. Floor Closed for Public Comments

19. City Manager's Report

A. Reports, Discussions, and Updates

Dr. Drobney shared he did not have any updates or reports to share tonight.

20. Mayor's Report

- A. Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

21. Council Reports & Discussions

Councilmember Ferris noted that those present in the Council Chambers tonight were able to see how a City Council should operate. Discussions were held, disagreements occurred, but ultimately, the Council were able to find a compromise.

Councilmember Gutierrez is getting used to being a cat owner!

Mayor Pro Tem Jones thanked Pastor Green who invited a bunch of community leaders to worship at his church this past weekend. He also attended the Cobb Municipal Association and learned a lot from the meeting that he hopes to be able to implement in the future.

Councilmember Orochena did not have any comments tonight.

Councilmember Viars said she went to a ribbon cutting last week for the Independent Electrical Contractors. It is a great organization promoting future electrical workers. Also, USA Today rated cities throughout Georgia and Kennesaw was rated the number one best city for people to move to!

22. Executive Session

Pursuant to the provisions of O.C.G.A 50-14-3, the City Council could, at any time during the meeting, vote to close the public meeting and move to executive session to discuss matters relating to litigation, legal actions and/or communications from the City Attorney; and/or personnel matters; and/or real estate matters.

23. Adjourn

Mayor Easterling adjourned the meeting at 7:55 p.m. The next regularly scheduled meeting will be held on Monday, August 26, 2024, at 6:30 p.m. in the Council Chambers. The public is encouraged to attend or view via Facebook Live.

DRAFT



July 2024 Crime Statistics

Crimes	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Assault Offenses	18	30	206	214
Motor Vehicle Theft	6	3	18	8
Burglary	3	3	21	16
Homicide Offenses	0	0	0	0
Larceny	4	9	24	45
Sex Offenses	0	2	9	15
Robbery	0	0	5	6
Total	31	47	283	304

	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Dispatched Calls for Service	782 (-56)	838	5342 (-502)	5844
Self-Initiated Activity	1351 (+531)	820	8172 (+1014)	7158
Traffic Citations	665 (-30)	695	4072 (-1212)	5284
Traffic Warnings*	710 (+574)	136	4117 (+2120)	1997
Arrests**	113 (+23)	90	693 (+88)	605

*Warnings do not include verbal warnings

**Arrests statistics do not include juveniles

	July 2024	July 2023	YTD (01/01/24)-(07/31/24)	YTD (01/01/23)-(07/31/23)
Auto Accident	96 (-9)	105	730 (-18)	748
Accident W/ Injury	4 (-8)	12	58 (-24)	82
Hit and Run	9 (-8)	17	81 (-23)	104
Hit and Run W/ Injury	0 (-1)	1	1	1
Person Hit by Auto W/ Injury	0	0	5 (+2)	3

Bill Westenberger
Chief of Police



Kennesaw Police Department
2539 J. O. Stephenson Ave., Kennesaw, GA, 30144
911 Call Center: (770) 422-2505
Criminal Investigations Division: (770) 429-4533



KENNESAW HISTORY

Pine Ridge Memorial Park

Marietta Baptist Tabernacle

Image from the *Marietta Daily Journal*



Kennesaw's Pine Ridge Memorial Park has been serving area residents since 1983. Some of its earliest burials, however, are connected to one of the strangest cemetery odysseys in Cobb County history.

Off of Allegood Road, about halfway between Interstate 75 and Piedmont Road, was a church called the Marietta Baptist Tabernacle. In the mid 1970s, the church opened a cemetery called Morningside Memorial Park next door. Located on over 20 acres, grand plans for the cemetery were made, but never came to fruition. As the church began to suffer major financial issues, it became evident in 1983 that the corporation set up to sell lots did not actually own the land.

When this news was announced, the new Pine Ridge Memorial Park announced it would accept deeds to any lot sold at Morningside. In 1984, nine bodies were moved from one cemetery to the other, becoming some of the first burials at Pine Ridge. Now, decades later, there is no trace of the forgotten Morningside Memorial Park.

Presented by Andrew J. Bramlett at the August 19, 2024,
City of Kennesaw Mayor & Council Meeting

Names and Addresses will be disclosed in the Permanent Minutes of the
City of Kennesaw

PLEASE MAKE SURE YOUR NAME IS LEGIBLE AND CLEAR

Mayor & Council Regular Meeting
8/19/2024
Public Comment Sign-in

	Name	Address	Topic
1	Andrew J. Brantlett	2990 Snoverfield Ct.	Local History
2			
3			
4			
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8			
9			
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11			
12			
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16			
17			
19			

DRAFT



Item Report

TO: The Honorable Mayor and City Council

FROM: LaMaya Edmonds, Business License Manager

DATE: September 3, 2024

TITLE: **Alcohol License: Fern Gully Jamaican Cafe**
 Consideration for approval of an Alcohol License for Sunday Sales for Fern Gully Jamaican Cafe LLC d/b/a Fern Gully Jamaican Cafe located at 2756 S. Main St. Kennesaw, GA 30144. Applicants: Patricia Josephs and Kapel Josephs

Summary:

The applicant has completed the required alcohol workshop per Sec. 6-69. Signs have been posted and it has been properly advertised per Sec. 6-36. Current application and background check are on file. Sec. 6-42 refers to all locations within 300 feet of a private residence. This location is within 300 feet of a private residence. Sec. 6-42 states the Mayor and Council may waive the distance requirement if the quiet enjoyment of the premises by the residents thereof shall not be adversely affected and the granting of such license shall not have any adverse effect on the private residence. Applicant was approved for Beer & Wine Alcohol license in 2019 and is seeking approval to add Sunday Sales.

Recommendation:

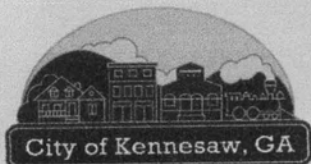
Finance Director recommends approval.

Fiscal Impact:

100-0000-32-1900 \$350

Attachments:

1. 30072 FERN GULLY JAMAICAN CAFE ALCOHOL - FILE_Redacted (1)
2. Background Check 2024 from 30072 FERN GULLY JAMAICAN CAFE ALCOHOL - 2024_Redacted



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

APPLICATION

Applying For (Check All That Apply):

- ☐ Liquor
- ☒ Beer
- ☒ Wine
- ☐ Growler
- ☒ Sunday Sales

(9 - 3 - 2 4)

License Type (Choose one):

- ☐ Manufacturer
- ☐ Wholesaler
- ☐ Retail Package
- ☒ Retail Pouring

Type of Establishment (Choose one):

- ☒ Restaurant
- ☐ Night Club
- ☐ Grocery Store
- ☐ Lounge
- ☐ Private Club
- ☐ Bottle House
- ☐ Convenience Store
- ☐ Indoor Entertainment Hall
- ☐ Hotel/Motel
- ☐ Package Store

Business Type (Choose one):

- ☐ Sole Proprietor
- ☐ Corporation
- ☒ LLC
- ☐ Partnership
- ☐ LLP

Please fill out the below information:

1. Full name of business:
Doing Business As (DBA):
Anticipated start date of business:

Fern Gully Jamaican Cafe LLC

Fern Gully Jamaican Cafe

12/01/2017

2. Business location:
Email address:
Phone Number:
Mailing address:

2756 S. Main St. Kennesaw GA 30144

ferngullycafe@gmail.com

(678) 401-3719

2756 S. Main St. Kennesaw GA 30144

3. Do you have a certified survey of the location of the property? Yes

Does the certified survey indicate that the business is within the designated distance of the following:

- | | | | |
|-------------------------------------|-----------------|---|--|
| a. Private residence | 300 feet radius | ☒ Yes | ☒ No |
| b. School or college | 600 feet radius | ☒ Yes | ☒ No |
| c. Church | 600 feet radius | ☐ Yes | ☒ No |
| d. Public building | 600 feet radius | ☐ Yes | ☒ No |
| e. Hospital | 600 feet radius | ☐ Yes | ☒ No |
| f. Public park | 600 feet radius | ☐ Yes | ☒ No |
| g. Day care center* | 600 feet radius | ☐ Yes | ☒ No |
| h. Alcohol or drug treatment center | 600 feet radius | ☐ Yes | ☒ No |

Package Sales have additional distance limitations as follows:

Package Sales Only (Liquor):

- | | | | | |
|----|----------------------------------|-----------------|------------------------------|-----------------------------|
| a. | School or college | 300 feet radius | ☐ Yes | ☐ No |
| b. | Church | 300 feet radius | ☐ Yes | ☐ No |
| c. | Day care center* | 300 feet radius | ☐ Yes | ☐ No |
| d. | Alcohol or drug treatment center | 300 feet radius | ☐ Yes | ☐ No |

Package Sales Only (Beer or Wine):

- | | | | | |
|----|----------------------------------|-----------------|------------------------------|-----------------------------|
| a. | School or college | 300 feet radius | ☐ Yes | ☐ No |
| b. | Alcohol or drug treatment center | 300 feet radius | ☐ Yes | ☐ No |

* Must accept GA Pre-K or HOPE Scholarship Monies

* Must follow a prescribed state curriculum

See Code Sections 6-1, 6-42 and 6-43 for distance measurement definition and limitations.

4. For Retail Pouring license, please indicate the following:

Number of pool tables:

0

Number of video game machines:

0

Size of dance floor:

N/A

Amount of cover charge:

N/A

Will the location have a DJ, and if so, number of times per week:

No

5. How many square feet are the following:

a. Dining area:

1400

b. Bar area:

250

c. % of total dining space that is a bar area:

200

Is this location new construction or pre-existing?

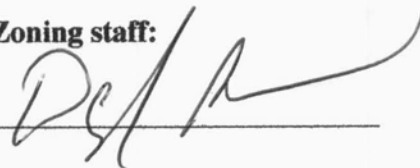
Pre-existing

How is the proposed location zoned?

CBD

This section is to be completed and signed by the City of Kennesaw Zoning staff:

Zoning verified by City of Kennesaw Zoning Division staff member



If this is an application for a new establishment, attach proof of adequate parking facilities of one (1) off street parking space for each (200) square feet of total floor area within the building in conformity with the zoning ordinance and regulations of the City of Kennesaw.

If new establishment, parking verified by the Zoning Division staff member

If Partnership or LLP:

6. Partnership of LLP Name: _____

Partner/Member: _____
Position: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

Partner/Member: _____
Position: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

****Attach additional sheets if needed****

If Corporation or LLC:

7. Corporation or LLC Name: Fern Gully Jamaican Cafe

President/Member: Patricia Josephs
Email Address: ferngullycafe@gmail.com
Phone Number: [REDACTED]

Social Security #: [REDACTED]
Date of Birth: [REDACTED] 1962
% of Ownership: 100

Home Address: 3914 Brave Trail

City: Kennesaw
State: GA
ZIP: 30144

VP/Member: Kapel Josephs
Email Address: kapeljosephs@gmail.com
Phone Number: [REDACTED]

Social Security #: [REDACTED]
Date of Birth: [REDACTED] 1986
% of Ownership: _____

Home Address: 1607 Defoors Walk

City: Atlanta
State: GA
ZIP: 30318

Secretary/Member: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

Treasurer/Member: _____
Email Address: _____
Phone Number: _____

Social Security #: _____
Date of Birth: _____
% of Ownership: _____

Home Address: _____

City: _____
State: _____
ZIP: _____

****Attach additional sheets if needed****

If the business listed in questions 6 or 7 is owned by another firm or corporation, provide the information requested in questions 8 and 9.

8. List corporate name, business name, and % of business owned by the corporation

Corporate Name	Business Name	% Owned
N/A		

9. List name, position, social security number, address, and % owned for each board member of the corporation listed in question 8.

Name	Position	SSN	Home Address	% Owned

10. Is the licensee or any owner listed in questions 6 – 9 currently holding an interest or ever been associated with any alcoholic beverage establishment? If yes, list below.

Licensee/Owner Name	Business Name	Address
N/A		

11. List full name and other required information of relatives of the licensee or owners who have or have had any license or any financial or ownership interest in any alcoholic beverage business.

Name/Relationship	Home Address	Business Name/Address
N/A		

12. List the full name and address of the property owner on which the business is to be conducted.

Property Owner: Gabriel Bencivenga
 Address: 1020 Riverside Rd. Roswell GA 30076

13. State the total amount of capital funds to be invested in this business.

\$ [REDACTED]

14. State the amount of personal funds invested by the following:

Licensee/Owner \$ [REDACTED]
 Other Owners \$ [REDACTED]

15. If capital is borrowed, provide the following and attach a copy of the note (s) or evidence of indebtedness, with all attachments, to this application.

Name of Lender	Address	Amount	Date	Interest Rate
N/A				

16. Name the person (s) that will be the manager of this business and provide the following information.

Name	Address	Compensation
Patricia Josephs	3914 Brave Trail Kennesaw GA 30144	

17. Provide the name and address of your CPA or accounting firm:

Name	Address
1ST Source Tax	3103 Cobb Pkwy NW # 117 , Kennesaw GA 30144

18. Has the *business or any business associated with this business* been cited, charged, indicted, have a pending charge or been convicted at any time for any violation of Georgia Law, Federal Law or any rule or regulation of the State revenue commissioner or any rule, regulation or ordinance of the City of Kennesaw, Cobb County or other governmental unit? Yes ☐ No ☒

If yes, give full details.

19. Has the licensee, the licensee's spouse or any person having ownership interest in this business or their spouse been:

Arrested	☒ Yes	☐ No	Convicted	☒ Yes	☐ No
Detained	☒ Yes	☐ No	Indicted	☒ Yes	☐ No
Pled Guilty	☒ Yes	☐ No	Pled Nolo Contender	☐ Yes	☒ No
On Probation	☒ Yes	☐ No	Any Pending Criminal Charge	☐ Yes	☒ No

If you answered "YES" to any of these questions, list below in complete detail the name, dates, charges, places of arrest and disposition of charge (s). Failure to make a full disclosure in response to this question will result in denial of the application or a revocation of the license if information requested was not provided.

Kapel Josephs arrested 1 day for DUI May 30 2014

Kapel Josephs arrested 5 days for VOP June, 1 2016

20. Has the licensee, the licensee's spouse or any person having ownership interest in this business or their spouse ever had any interest in any business, ever been a licensee or ever been an officer in any business that was cited, had an employee of any business cited, detained, arrested, indicted or convicted for any offense by any federal, state, county or city government or has any business been warned or had any license placed on probation, denied, suspended or revoked by any federal, state, county or city government? Failure to make a full disclosure in response to this question will result in denial of the application or a revocation of the license if information requested was not provided.

N/A

21. Indicate the type of alcohol awareness training and the number of hours of training that is required of owners and employees selling alcoholic beverages for the business. Also, indicate if training is required annually and the number of hours required.

Employees take the ServSafe Alcohol class, take a test, and will be given a certificate when completed.

22. What types of materials (written materials, signs, badges, etc.) are provided with the training of the employees?

Fern Gully's Alcohol Management Program book

23. Have you read and do you understand all the provisions of the City of Kennesaw and State of Georgia Alcoholic Beverage requirements as stated in Chapter Six (6) of the City of Kennesaw Code of Ordinances and Title III of the Official Code of Georgia.

Yes ☒ No ☐

24. Are you aware that the sale of alcoholic beverages to an underage person (s) by you or your employees may result in the suspension or revocation of the alcoholic beverage license?

Yes ☒ No ☐

25. What procedures do you have in place to ensure that alcoholic beverages are not sold to underage person (s) or any other violation of the City of Kennesaw Code of Ordinances and State Law? Please attach all documentation relating to such procedures and include an explanation as their usage.

It will be mandatory to check ID for each sale.

26. What technology, equipment and products have been or will be implemented in the location to ensure compliance with the City of Kennesaw, Cobb County and State Law? Examples include cash registers that require the date of birth to be entered, cameras, signs and calendars). Describe below:

POS System. Cameras. Signs.

27. Estimated gross receipts from this location for the remaining calendar year: \$ [REDACTED]

28. List occupations for the past ten years. Include dates of employment and positions.

	From/To Month/Year	Company	City	State	Position/Salary
Patricia Josephs	1/09 - 1/19	KING KIDS DAY CARE	Kennesaw	GA	COOK / [REDACTED]
Kapel Josephs	1 / 14- Current	LK Transport Exp.	Marietta	GA	Owner / [REDACTED]
	1 / 09 - 1/14	Furry Transportation	Kennesaw	GA	Owner / [REDACTED]

29. List previous residences of the licensee for the past ten years.

From/To Month/Year	Address	City	State
01/1992-Current	3914 Brave Trail	Kennesaw	GA

KENNESAW, GEORGIA
COBB COUNTY

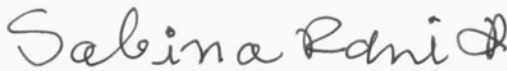
I, Patricia Josephs being duly sworn according to law,
do swear that the facts and things stated by me in the above and foregoing answers to questions are
true and no false or fraudulent statement is made herein and such answers were made in order to
procure the granting of such a license.

I have received a copy of the City of Kennesaw Alcoholic Beverage Code and I am aware that all
licenses must be obtained and fees paid no later than two weeks from the date of approval of this
application by the Mayor and Council.


Signature of Applicant

Signature of Spouse of Applicant

Sworn to and subscribed before me this
12 day of Aug, 2019


Notary Public

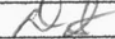


Signature and title of person other than
applicant filing out this application

Phone Number

Application received in Business License Office:

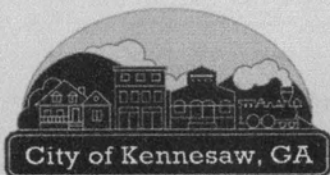
Date: 8/12/2019

Received By: 

Application to be heard by Mayor & Council

Date & Time: 09/16/19 @ 6:30pm

A REPRESENTATIVE MUST BE PRESENT AT THE MAYOR & COUNCIL MEETING



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL STATEMENT INFORMATION

1. Full name of licensee (No initials): Patricia Josephs
(Include maiden names and alias names if any)

2. Phone Numbers:
a. Business: 678-401-3719
b. Cell: [REDACTED]
c. Home: _____

3. Home Address: 3914 Brave Trail Kennesaw GA 30144
4. Business Address: 2756 S Main St. Kennessaw GA 30144



5. Please fill out the following:
Age: 58 Sex: F Height: 5'4" Color of Hair: BLACK
Race: B Weight: 140 Color of Eyes: BROWN

6. Social Security #: [REDACTED]
7. Place of Birth: KINGSTON, JA Date of Birth: [REDACTED] 1962

U.S. Citizen: _____ ☐ By Birth ☒ Naturalized

If a naturalized citizen, provide certificate #: [REDACTED]

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #: _____

and submit copy of I-551 card

Derived Parents Certificate #'s: _____

Date & Port of Entry: _____

8. How long have you resided in the City of Kennesaw or Cobb County? 28 YEARS
9. Number of years at this present address? 28 YEARS

10. Are you (Choose one): ☐ Single ☐ Married ☒ Widowed ☐ Divorced

11. If married, complete the following information on spouse.

Full Name of Spouse: N/A

Social Security #: _____

Place of Birth: _____

Place of Marriage: _____

Spouse's Maiden Name: _____

Date of Birth: _____

Date of Marriage: _____

Name of spouse's employer: _____

Address of employer: _____

U.S. Citizen: _____ ☐ By Birth ☐ Naturalized

If a naturalized citizen, provide certificate #: _____

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #: _____

and submit copy of I-551 card

Derived Parents Certificate #'s: _____

Date & Port of Entry: _____

12. Give names and addresses of all children and stepchildren (regardless of age).

Full Name	Address	Age	Birth Place
Ralna Josephs	4118 Hunters Green LN Ke	39	KingstonJA
Kapel Josephs	1608 Defoors Walk Atlanta	33	KingstonJA
Levi Josephs	3914 Brave Trail Kennesaw	27	Atlanta, GA
Iziah Josephs	3914 Brave Trail Kennesaw , GA 30144	19	Kennesaw, GA
Johsua Josephs	3914 Brave Trail Kennesaw , GA 30144	15	Kennesaw, GA

13. Give names and addresses of all immediate living relatives.

	Full Name	Address
Parents:	NA	_____
	NA	_____
Siblings:	Mark Small	214 South King St. Elmont Ny 11003
	Andrew Small	3914 Brave Tr. Kennesaw GA 30144
	Max Small	214 South King St. Elmont Ny 11003
	Velma Small	214 South King St Elmont Ny 11003

14. Do you or your spouse have financial interest in any bar, lounge, tavern, restaurant, or other place of business where alcoholic beverage are sold and consumed on the premises? If yes, give details:

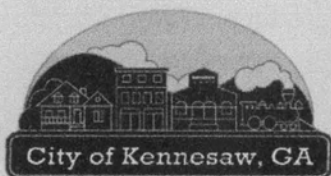
N/A

15. Are you or your spouse related to anyone who has ownership or is employed by any wholesale or retail alcoholic beverage business? If so, give name, relationship to licensee or licensee's spouse, business name and the amount of interest, and/or type of employment in each.

N/A

16. Education: List name of schools attended, address, dates of attendance and degrees earned.

M/YR 1/76	to	M/YR 6/80	School Oberlin High	Address	City St. Andrew	State JA	Degree HS Diplo



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL FINANCIAL STATEMENT

Name: PATRICIA JOSEPHS
Social Security #: [REDACTED]
Residence Address: 3914 BRAVE TRAIL
City/State/Zip: Kennesaw, GA 30144
Residence Phone: [REDACTED]

Date of Birth: [REDACTED] 1962
Name of Spouse: [REDACTED]
Business/Organization: Fern Gully Jamaican
Business Phone: 678-401-3719
Partner/Officer in any other business? ☐ Yes ☒ No

Assets

Cash on hand in banks
Accounts Receivable
Stocks & Bonds
Real Estate
Cash value of Life Insurance
Automobiles
Deposit Accounts
Credit w/ Financial Institutions
Other Assets (Itemize)

Total Assets

Liabilities

Notes payable to banks - Secured
Notes payable to banks - Unsecured
Accounts Payable
Unpaid Taxes
Mortgage on Real Estate
Other Debts (itemize)
Total Liabilities
Net Worth

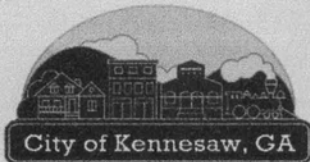
Total Liabilities & Net Worth

Source of Annual Income Fern Gully
Bonus & Commissions [REDACTED]
Alimony, Child Support, or Separate Income
Itemize all loan sources & Interest
Other Income (Itemize)
Total Income

Salary [REDACTED]
Dividends [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Unsatisfied judgments or lawsuits pending? ☐ Yes ☒ No
Are any income tax returns made by you for prior years being contested? ☐ Yes ☒ No
If so, what do you estimate as the additional amount you may be required to pay?
Are any assets pledged or joint names other than as described above? ☐ Yes ☒ No
Have you ever been declared bankrupt? ☐ Yes ☒ No
Do you have a will? ☐ Yes ☒ No
Who is named as your executor? Beneficiary: [REDACTED]
Executor: [REDACTED]

As of 8 / 11 20 19



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL STATEMENT INFORMATION

1. Full name of licensee (No initials): Kapel Josephs
(Include maiden names and alias names if any)

2. Phone Numbers:
a. Business: 404-539-1973
b. Cell: [REDACTED]
c. Home:

3. Home Address: 3914 Brave Trail Kennesaw GA 30144
4. Business Address: 1343 Terrell Mill Rd. Suits 372 Marietta, GA 30067



5. Please fill out the following:
Age: 33 Sex: M Height: 6'0 Color of Hair: BLACK
Race: B Weight: 185 Color of Eyes: BROWN

6. Social Security #: [REDACTED]

7. Place of Birth: KINGSTON, JA Date of Birth: [REDACTED] 1986

U.S. Citizen: ☐ By Birth ☒ Naturalized

If a naturalized citizen, provide certificate #: [REDACTED]

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #:

and submit copy of I-551 card

Derived Parents Certificate #'s:

Date & Port of Entry:

8. How long have you resided in the City of Kennesaw or Cobb County? 28 YEARS
9. Number of years at this present address? 1 YEARS

10. Are you (Choose one): ☒ Single ☐ Married ☐ Widowed ☐ Divorced

11. If married, complete the following information on spouse.

Full Name of Spouse:

Social Security #:

Place of Birth:

Place of Marriage:

Spouse's Maiden Name:

Date of Birth:

Date of Marriage:

Name of spouse's employer: _____

Address of employer: _____

U.S. Citizen: _____ ☐ By Birth ☐ Naturalized

If a naturalized citizen, provide certificate #: _____

and submit original naturalization certificate or U. S. Passport

If a legal permanent resident, provide alien registration #: _____

and submit copy of I-551 card

Derived Parents Certificate #'s: _____

Date & Port of Entry: _____

12. Give names and addresses of all children and stepchildren (regardless of age).

Full Name	Address	Age	Birth Place
N/A	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

13. Give names and addresses of all immediate living relatives.

	Full Name	Address
Parents:	Patricia Josephs	3914 Brave Trail Kennesaw , GA 30144
Siblings:	Levi Josephs	3914 Brave Trail Kennesaw , GA 30144
	Iziah Josephs	3914 Brave Trail Kennesaw , GA 30144
	Joshua Josephs	3914 Brave Trail Kennesaw , GA 30144
	Raina Josephs	4118 Hunters Green LN Kennesaw, GA 30144

14. Do you or your spouse have financial interest in any bar, lounge, tavern, restaurant, or other place of business where alcoholic beverage are sold and consumed on the premises? If yes, give details:

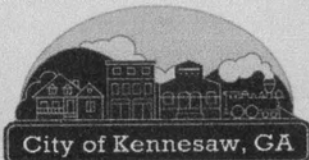
No

15. Are you or your spouse related to anyone who has ownership or is employed by any wholesale or retail alcoholic beverage business? If so, give name, relationship to licensee or licensee's spouse, business name and the amount of interest, and/or type of employment in each.

No

16. Education: List name of schools attended, address, dates of attendance and degrees earned.

M/YR	to	M/YR	School	Address	City	State	Degree
2009		2014	Kennesaw State University		Kennesaw	GA	Business Administration Management
2000		2004	North Cobb High		Kennesaw	GA	HS Diploma



Business License
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Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

OWNER/LICENSEE PERSONAL FINANCIAL STATEMENT

Name: Kapel Josephs
Social Security #: [REDACTED]
Residence Address: 3914 Brave Trail
City/State/Zip: Kennesaw, GA 30144
Residence Phone: [REDACTED]

Date of Birth: [REDACTED] 986
Name of Spouse: N/A
Business/Organization: Fern Gully Jamaican Cafe
Business Phone: (678) 401-3719
Partner/Officer in any other business? ☒ Yes ☐ No

Assets

Cash on hand in banks
Accounts Receivable
Stocks & Bonds
Real Estate
Cash value of Life Insurance
Automobiles
Deposit Accounts
Credit w/ Financial Institutions
Other Assets (Itemize)

Total Assets

Liabilities

Notes payable to banks - Secured
Notes payable to banks - Unsecured
Accounts Payable
Unpaid Taxes
Mortgage on Real Estate
Other Debts (itemize)
Total Liabilities
Net Worth

Total Liabilities & Net Worth

Source of Annual Income LK Transport Exp. LLC.
Bonus & Commissions _____
Alimony, Child Support, or Separate Income _____
Itemize all loan sources & Interest _____
Other Income (Itemize) _____
Total Income

Salary [REDACTED]
Dividends _____

Unsatisfied judgments or lawsuits pending?

☐ Yes ☒ No

Are any income tax returns made by you for prior years being contested?

☐ Yes ☒ No

If so, what do you estimate as the additional amount you may be required to pay?

Are any assets pledged or joint names other than as described above?

☐ Yes ☒ No

Have you ever been declared bankrupt?

☐ Yes ☒ No

Do you have a will?

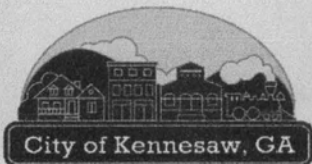
☐ Yes ☒ No

Who is named as your executor?

Beneficiary: _____

Executor: _____

As of 8 / 11 20 19



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

FOOD SALES AND ALCOHOLIC BEVERAGE SALES AFFIDAVIT TO BE COMPLETE BY RETAIL POURING APPLICANTS ONLY

NAME OF ESTABLISHMENT: Fern Gully Jamaican Cafe
ADDRESS OF ESTABLISHMENT: 2756 S. Main St. Kennesaw, GA 30144
LICENSEE'S NAME: Kapel Josephs

FOOD SALES AND ALCOHOLIC BEVERAGE SALES: Financial reports must be attached to support the reported total or CPA certification must be completed attesting to the reported sales. This information must be provided from the financial records of the above establishment on a calendar year basis or such period during which the establishment has been open.

PERIOD FOR WHICH INFORMATION IS PROVIDED: 12 (IF EXISTING BUSINESS, MUST BE A 12 MONTH PERIOD. IF NEW BUSINESS, MUST BE 12 MONTH ESTIMATE.)

Gross Receipts from Food sales this period:	\$	<u>[REDACTED]</u>	(100 %)
Gross Receipts from Alcoholic Beverage sales this period:	\$	<u>[REDACTED]</u>	(0 %)
Total Food sales and Alcoholic Beverage sales this period:	\$	<u>[REDACTED]</u>	(100 %)

Briefly describe the method by which receipts are segregated daily into food sales and alcohol sales:
Alcohol sales receipts will be separated from food sales receipts and tallied as such.

I certify that I have a working knowledge of the books and records of the establishment whose name appears above, and that to the best of my knowledge the figures presented above represent accurate sale totals for the period specified.



NAME (PRINTED) Stuart NAME OF CPA FIRM First Source Tax PHONE _____
SIGNATURE _____ BUSINESS ADDRESS _____ CITY/STATE _____ ZIP _____
SWORN UNDER: OATH THIS 12 DAY OF AUG, 20 19
SIGNATURE OF NOTARY PUBLIC Sabina Rashid

I hereby affirm and understand that the privilege of selling alcoholic beverages on Sunday from 12:30 p.m. until Monday 2:55 p.m. requires valid alcoholic beverage pouring license, valid Sunday Sales pouring license and that at least 50% of the licensed establishment's annual gross food and alcoholic beverage sales must be derived from the sale of prepared meals and food.

I hereby affirm that I understand that records of food sales and alcoholic beverage sales must be prepared and maintained. Failure to prepare and maintain records of food sales and alcoholic beverage sales is cause for denial or revocation of the alcoholic beverage pouring license, including the Sunday Sales pouring license. I further affirm that I understand that the City of Kennesaw Business License Division may audit our records to verify same at its discretion.

[Signature]
Signature of Licensee/Owner

Sworn under oath this 12 day of AUG, 20 19.

Sabina Rashid Notary Public

Months: The number of abortions

a piece of paper with information for a clinic in Atlanta, a roughly 180-mile drive east.

Lunsford is one of thousands of women in the U.S. who have crossed state lines for an abortion in recent years as states have passed ever stricter laws and as the number of clinics has declined.

Although abortion opponents say the laws are intended to reduce abortions and not send people to other states, at least 276,000 women terminated their pregnancies outside their home state between 2012 and 2017, according to an Associated Press analysis of data collected from state reports and the U.S. Centers for Disease Control and Prevention.

In New Mexico, the number of women from out of state who had abortions more than doubled in that period, while Missouri women represented

That's about 10% to 15% of all

ported procedures that year, but counts from nine states, including highly populated California and Florida, and the District Columbia were not included either because they were not collected or reported across the full six years.

Thirteen states saw a rise in the number of out-of-state women having abortions between 2012 and 2017.

New Mexico's share of abortions performed on women from out of state more than doubled from 11% to roughly 25%. One likely reason is that a clinic in Albuquerque is one of only a few independent facilities in the country that perform abortions close to the third trimester without conditions.

Georgia's share of abortions involving out-of-state women rose from 11.5% to 15%, while North Carolina saw its share increase from 16.6% to 18.5%.

overnight, and it was not by accident," she said.

And Illinois isn't the only place Missouri women are heading for abortions.

In 2017, Missouri women received 47% of all abortions performed in Kansas. That is in large part because the only access to the procedure throughout western Missouri, particularly the greater Kansas City area, is across the state line in Overland Park, Kansas.

Between 2011 and May 31 of this year, 33 states passed 480 laws restricting abortion, according to the Guttmacher Institute, a research organization that supports abortion rights.

In 2019 alone, lawmakers approved 58 restrictions primarily in the Midwest, Plains and South — almost half of which would ban all, most or some abortions, the group said.

survives a court challenge, it would have one of the earliest state-imposed abortion bans. That would force many women to go even farther from where they live to terminate their pregnancies.

Of all states, New Mexico has seen the biggest increase in the number of women coming from elsewhere for an abortion — a 158% jump between 2012 and 2017, according to AP's analysis.

The New Mexico Religious Coalition for Reproductive Choice helps an average of 100 women a year but is on track to assist 200 this year. Some of its 55 volunteers open their homes to women coming from out of state.

Executive director Joan Lamunyon Sanford said her group is doing what faith communities have always done: "Care for the stranger and

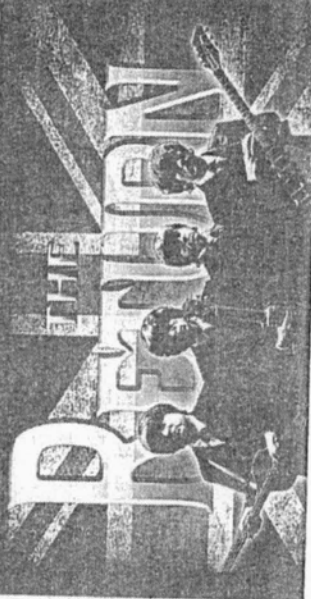
I have made application with the City of Kennesaw at the business license office for a Retail Pouring License for: Fern Gully Jamaican Cafe LLC d/b/a Fern Gully Jamaican Cafe located at 2756 S. Main Street, Kennesaw, GA 30144.

The Mayor and City Council will hear said request on September 16, 2019 at 6:30 p.m. at Kennesaw City Hall, 2529 J. O. Stephenson Avenue, Kennesaw, GA 30144. All interested persons are hereby notified of said hearing and invited to attend and be heard relative thereto.

Kapel Josephs
Licensee

Fern Gully Jamaican Cafe
Name of Establishment

The Dallas Theater Welcomes





This Aug. 21 photo shows NyKhia Burke-Cummings, residential supervisor for River Edge Behavioral Health, in front of Maynard Village tiny home community in Macon. The five new houses were built for homeless people who are undergoing mental health treatment at River Edge Behavioral Health or other providers.

AP-Jason Vorhees

Ex-trooper involved in deadly crash, now a mayoral candidate

The Associated Press — A former Georgia state trooper involved in a deadly crash is running for mayor. WSB-TV reports A.J. Scott is a candidate in the City of Buchanan in Haralson County. His candidacy comes just three months after he stood trial for his role in a September 2015 crash that killed Kylie Lindsey and Isabella Chinchilla in Carroll County. That trial ended in a mistrial.

Kylie Lindsey's father, Allen Lindsey, says he believes Scott's candidacy is a ploy to build political clout and avoid another trial.

In 2015, voters elected Scott to the Buchanan City Council, just months after he slammed into the teen's car. He was driving 90 miles per hour in a 55-mph zone and not responding to a call.

The Carroll County district attorney has pledged to retry Scott.

Residents near Fort McPherson frustrated with development plans

The Associated Press — will be the new home for the U.S. Food and drug administration building — is still the current chair- developer," board Chair- cauley) is still the current sit around and just be pos-

Building is still the current

Building is still the current

Building is still the current

Building is still the current

I have made application with the City of Kennesaw at the business license office for a **Retail Pouring License** for: **Fern Gully Jamaican Cafe LLC d/b/a Fern Gully Jamaican Cafe** located at 2756 S. Main Street, Kennesaw, GA 30144.

The Mayor and City Council will hear said request on **September 16, 2019 at 6:30 p.m.** at Kennesaw City Hall, 2529 J. O. Stephenson Avenue, Kennesaw, GA 30144. All interested persons are hereby notified of said hearing and invited to attend and be heard relative thereto.

Patricia Josephs
Licensee

Fern Gully Jamaican Cafe
Name of Establishment

pinnacle
orthopaedics

www.pinnacle-ortho.com

Canton 770.345.5717

East Cobb 770.579.8558

Hiram 678.453.5717

Marletta 770.427.5717

Woodstock 770.926.9112

f - @pinnacleortho

ig - @pinnacleortho

Clogged Drains?

At Mr. Plumber, we have an expert drain & sewer team ready to tackle your toughest clogs
770-901-2376

GREAT VALUE!

\$93 DRAIN CLEARING

INCLUDES:

\$249 MAIN LINE CAMERA INSPECTION



WINE
NDAY SALES License Applied For

A hearing before
The Mayor and Council
of the City of Kennesaw
Shall be held on the
Day of SEPTEMBER, 20 19
at 6:30pm. All interested
persons take notice



BEER, WINE
AND MORE
License Applied For
A hearing before
The Mayor and Council
of the City of Kennesaw
Shall be held on the
16 Day of SEPTEMBER, 20 19
At 6:30pm. All interested
persons take notice
Place: City Hall Kennesaw, GA.

X Ferni
Jamaican



300' & 600' Radius from Front Dr

Residential Properties within 300'

Princeton Underpass

Plaza

FULLERS AL

SOUTH MAIN ST

SCHOOL DR

SUMMERS ST

Princeton Preparatory

Center (Closed)

THERE ARE NO COLLEGES, LIBRARIES, PARKS, ALCOHOL TREATMENT CENTERS, MUNICIPAL BUILDING, OR PUBLIC HOUSING AUTHORITY PROPERTY LOCATED WITHIN 600 FEET OF THE ENTRANCE OF THIS SITE.

THE PRINCETON PREPARATORY SCHOOL IS 316'+/- FROM THE SITE'S ENTRANCE TO THE APPROX. FRONT DOOR OF THE CENTER.

THE NEAREST ACTIVE PARK IS ADAMS PARK AT (1385'+/-); CAMP McDONALD A INACTIVE COBB CO. PARK AT (965'+/-); NEAREST LIBRARY IS THE KENNESAW LIBRARY IS (1410'+/-)

NO CHURCHES WERE FOUND WITHIN 600 FEET OF THIS SITE'S ENTRANCE AS PER THE CITY CODE (THE DIRECTION OF TRAVEL).

THE NEAREST CHURCH IS 650'+/- FROM THE MAIN ENTRANCE, AS MEASURED BY TRAVELING THROUGH THE PARKING LANES TO THE CURB OF SOUTH MAIN ST. AND TRAVEL ALONG THE ROADWAY TO THE APPROX. NORTH WESTERLY CORNER OF THE KENNESAW BAPTIST CHURCH PROPERTY.

ALCOHOL BEVERAGE SURVEY
(BEER AND WINE)

FOR
FERN GULLY
JAMAICAN CAFE LLC

LOCATED IN LAND LOT 138 OF
THE 20TH DISTRICT 2ND SECTION
OF COBB COUNTY GEORGIA

SCALE 1" = 200'

DATED JANUARY 30, 2018

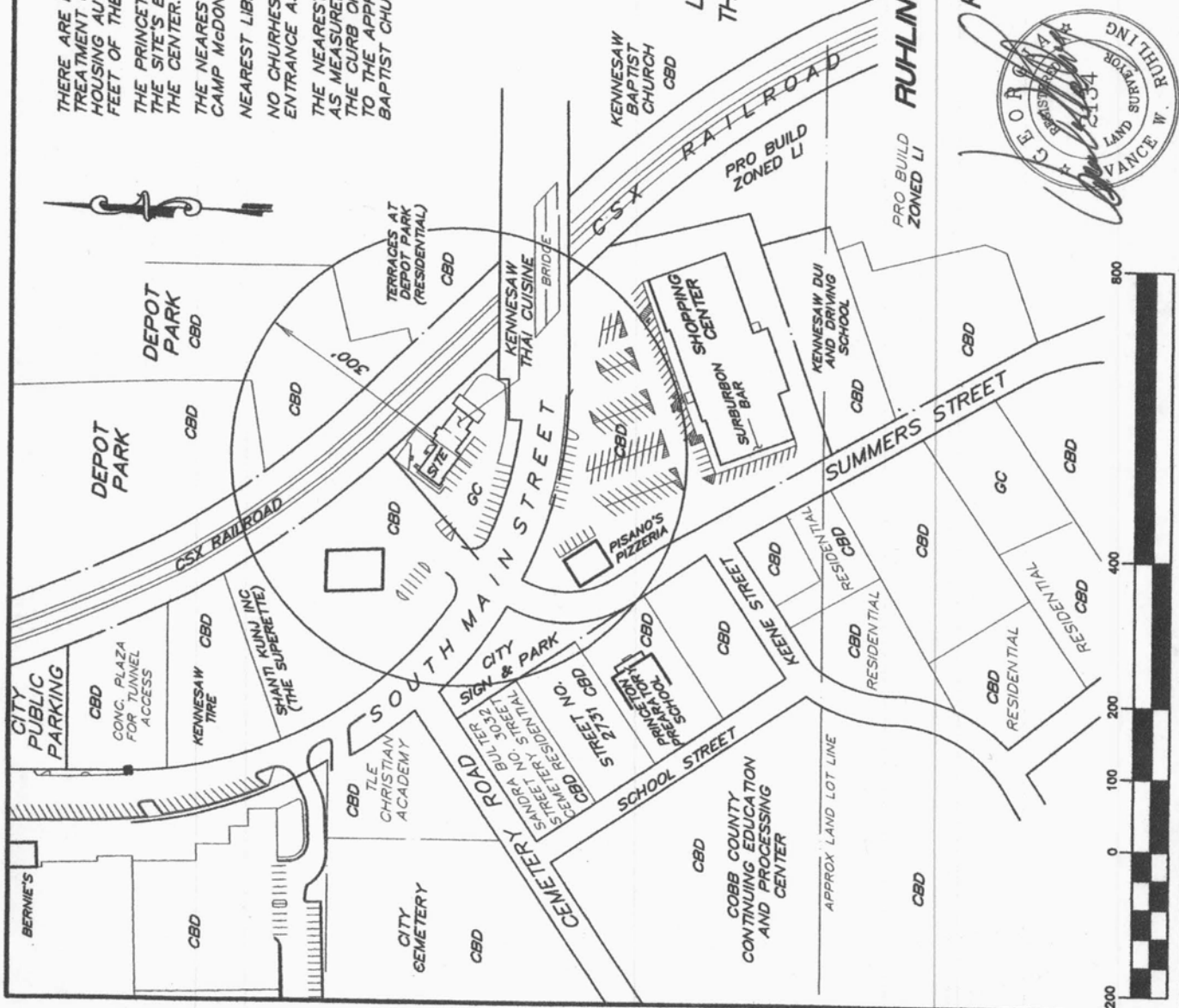
JOB NUMBER 3546-18

RUHLING AND RUHLING LAND SURVEYORS

2690-B SUMMERS STREET

KENNESAW GEORGIA 30144

PHONE (404) 422-8768



JOB NUMBER 3546-18

Training Institute for Responsible Vendors, Inc.

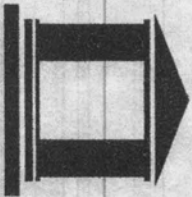
certifies that

Kapel Bruce Josephs

has successfully completed training in our RASS Workshop thus
entitling them to all the rights and privileges appertaining thereto.

In witness thereof the undersigned have affixed their names
this 15th day of February, 2018

Seal



[Signature]
President



GEORGIA DEPARTMENT OF PUBLIC HEALTH
J. PATRICK O'NEAL, M.D., COMMISSIONER

FOOD SERVICE PERMIT

03/15/2018

(DATE ISSUED)

FSP-033-003298
(PERMIT NUMBER)

A PERMIT IS HEREBY GRANTED TO

FERN GULLY JAMAICAN CAFE LLC

to maintain and operate a Permanent food service establishment named
(TYPE OF OPERATION)

FERN GULLY JAMAICAN CAFE

located at
2736 S MAIN ST NW
(STREET, HIGHWAY, OR RFD)

KENNESAW
(CITY OR TOWN)

COBB
(COUNTY)

30144
(ZIP CODE)

GEORGIA

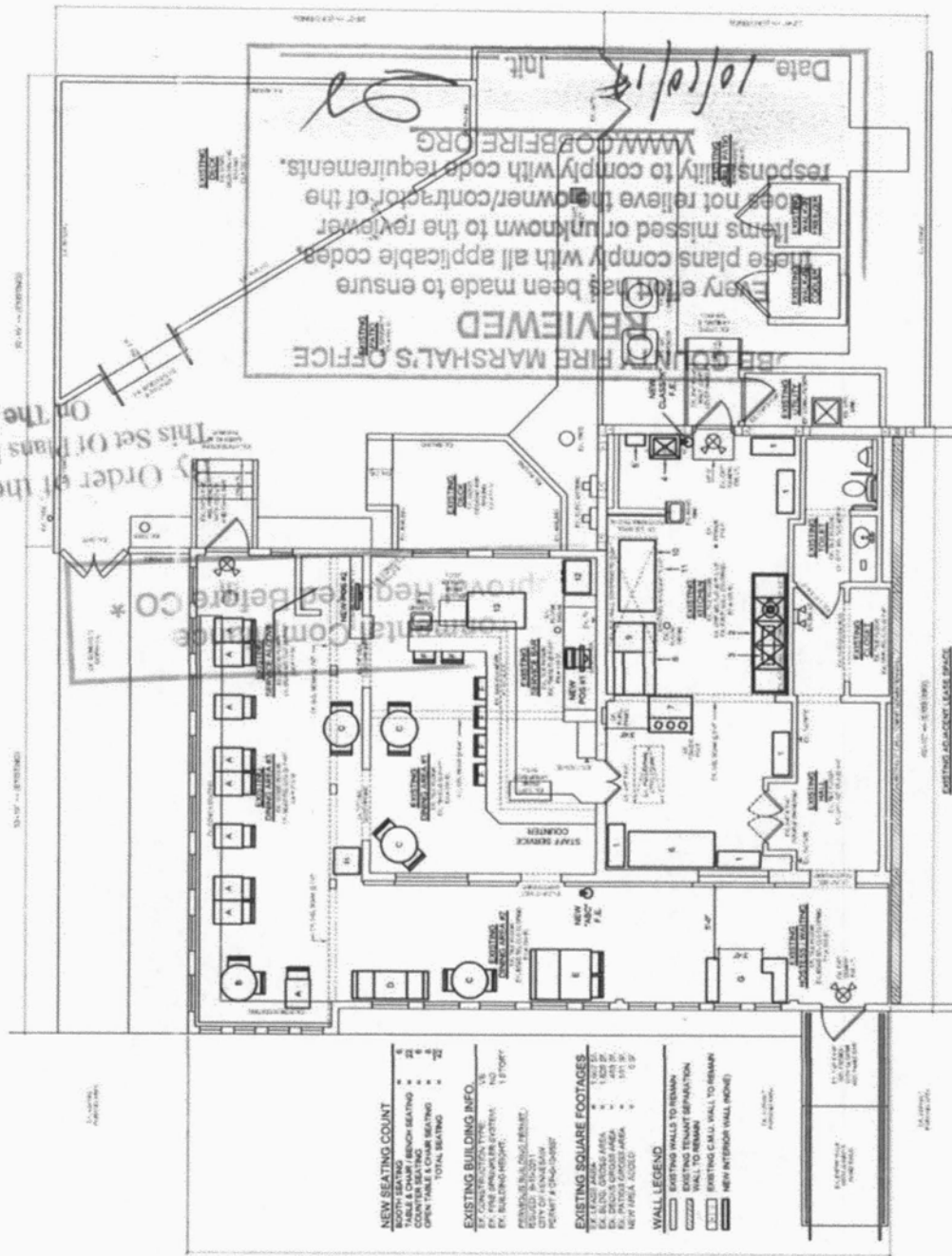
This permit signifies compliance on the date of issue with the Rules of the Georgia Department of Public Health pursuant to the
O.C.G.A. 26-2-373 et seq. and is valid until the permit is suspended, revoked, or expires.

Handwritten signature

Issuing Official for County Board of Health

DISPLAY FOR PUBLIC VIEW - NOT TRANSFERABLE - PROPERTY OF THE HEALTH AUTHORITY

Order of the Fire Marshal
This Set of Plans is Required To Be
On The Job Site



NEW SEATING COUNT	
400% SEATING	4
200% SEATING	4
COUNTER SEATING	4
OPEN TABLE SEATING	4
TOTAL SEATING	16

EXISTING BUILDING INFO	
BY CONSTRUCTION TYPE	NO
BY FIRE PROTECTION SYSTEM	1 STORY
BY BUILDING HEIGHT	1 STORY
PERMITTED BUILDING HEIGHT	1 STORY
PERMITTED BUILDING TYPE	RESTAURANT
PERMITTED BUILDING USE	RESTAURANT
PERMITTED BUILDING AREA	1,000 SQ. FT.
PERMITTED BUILDING VOLUME	1,000 CU. FT.
PERMITTED BUILDING WEIGHT	1,000 LB.
PERMITTED BUILDING HEIGHT	1 STORY
PERMITTED BUILDING TYPE	RESTAURANT
PERMITTED BUILDING USE	RESTAURANT
PERMITTED BUILDING AREA	1,000 SQ. FT.
PERMITTED BUILDING VOLUME	1,000 CU. FT.
PERMITTED BUILDING WEIGHT	1,000 LB.

EXISTING SQUARE FOOTAGES	
EXISTING GROSS AREA	1,000 SQ. FT.
EXISTING NET AREA	1,000 SQ. FT.
EXISTING GROSS VOLUME	1,000 CU. FT.
EXISTING NET VOLUME	1,000 CU. FT.
EXISTING GROSS WEIGHT	1,000 LB.
EXISTING NET WEIGHT	1,000 LB.
EXISTING GROSS HEIGHT	1 STORY
EXISTING NET HEIGHT	1 STORY
EXISTING GROSS TYPE	RESTAURANT
EXISTING NET TYPE	RESTAURANT
EXISTING GROSS USE	RESTAURANT
EXISTING NET USE	RESTAURANT
EXISTING GROSS AREA	1,000 SQ. FT.
EXISTING NET AREA	1,000 SQ. FT.
EXISTING GROSS VOLUME	1,000 CU. FT.
EXISTING NET VOLUME	1,000 CU. FT.
EXISTING GROSS WEIGHT	1,000 LB.
EXISTING NET WEIGHT	1,000 LB.
EXISTING GROSS HEIGHT	1 STORY
EXISTING NET HEIGHT	1 STORY
EXISTING GROSS TYPE	RESTAURANT
EXISTING NET TYPE	RESTAURANT
EXISTING GROSS USE	RESTAURANT
EXISTING NET USE	RESTAURANT

WALL LEGEND	
EXISTING WALLS TO REMAIN	---
NEW WALLS TO REMAIN	---
EXISTING WALL TO DEMOLITION	---
NEW WALL TO DEMOLITION	---
EXISTING C.M.U. WALL TO REMAIN	---
NEW INTERIOR WALL (NONE)	---

NEW FLOOR PLAN

SCALE: 1/8" = 1'-0"

NEW FLOOR PLAN

2

Fern Gully

Samalco Cafe

2756 South Main Street

Kennesaw, GA 30144

27 August 2014















sides 3/5

RICE AND PEAS

WHITE RICE

DUMPLINGS

COLLARD GREENS

STEAMED VEGETABLES

FRIED PLANTAINS

BOILED GREEN BANANAS

FRENCH FRIES

BAKED MACARONI AND CHEESE

entrees

all fish are made to order and prices may vary depending on size

STEAMED FISH

whole red snapper lightly steamed in fresh herbs and spices 17+

ESCOVITCH FISH

fish fried and topped with delicious vegetables vinaigrette sauce 17+

BROWN STEW FISH

fish lightly fried then sautéed in a brown sauce of various Jamaican seasonings 17+

JERK FISH

fish lightly fried then sautéed in a brown sauce of various Jamaican seasonings 17+

FRIED TILAPIA

tilapia marinated in spices and fried to perfection 10

CURRY SHRIMP

large plump, juicy shrimp simmer in a heart sauce, infused with garlic, thyme finer and curry spices 17+

farin menu

CHEESEBURGER

classic beef burger grilled to perfection, topped with melted cheddar cheese 7

WINGS

jerk, mild, hot, and lemon pepper
5 pieces 8
10 pieces 11
15 pieces 16
20 pieces 20

CHICKEN & WAFFLES

chicken paired with buttery waffles 8

GRILLED CHICKEN SANDWICH

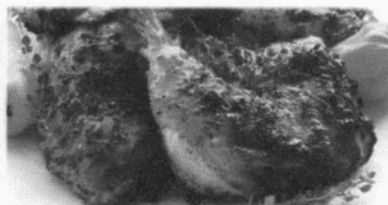
chicken marinated and lightly seasoned grilled and served on a bun 7

desserts

rum cake 3

ask about our dessert of the day

fern gully favorites



JERK CHICKEN

a Jamaican delight. spicy, delicious chicken prepared with a unique combination of spices from the island 11/14
*all white meat +1



OXTAIL

tender oxtail slowly cooked in a Caribbean broth, bay leaves and onions. served with your choice of side 14/17



ACKEE AND SALTFISH

Jamaica's national dish. sautéed saltish (codfish) with boiled ackee, onions, thyme, peppers, tomatoes, garlic, black pepper and pimiento 17

fountain drinks 2

COKE

DIET COKE

SPRITE

LEMONADE

SWEET TEA

FANTA ORANGE

JAMAICAN SODA

SORREL

salads

HOUSE SALAD

Start your meal in a healthy way with Fern Gully's delicious **garden salads**, made with juicy tomatoes, carrots, red cabbage, and cucumbers 7

ADD JERK CHICKEN 3

ADD SHRIMP 6

ADD GRILLED CHICKEN 3

lunch special

STEW CHICKEN, CURRY CHICKEN, TILAPIA

Chicken 6.99

Tilapia 7.99

starters



PATTIES

pastry that contains various fillings (**beef, vegetable, chicken, spinach**) and spices baked inside a flaky



COCO BREAD

Jamaican buttery and sweet yeast-risen rolls. pairs deliciously with any of our patties 2



SOUP OF THE DAY

Chicken Soup

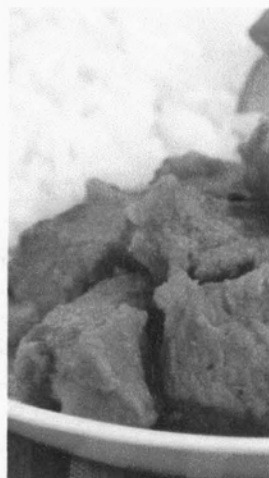
Mannish Water Soup

hearty Jamaican goat soup

5 | 7

entrees

each entree is served with your choice of two sides



CURRY GOAT

goat meat marinated and cooked in curry spices and herbs makes this an exotic dish 13|16



STEW CHICKEN

seasoned pieces of chicken cooked in its own tasty brown gravy 9|12



STIR FRY

a Jamaican vegetarian dish. cabbage and other traditional veggies sautéed and steamed 9|12



CURRY CHICKEN

tender pieces of chicken slowly cooked in a blend of curry and other exotic herbs and spices 9|12

STATE OF GEORGIA

Secretary of State
Corporations Division
313 West Tower
2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

CERTIFICATE OF ORGANIZATION

I, **Brian P. Kemp**, the Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

Fern Gully Jamaican Cafe LLC
a Domestic Limited Liability Company

has been duly organized under the laws of the State of Georgia on **09/18/2017** by the filing of articles of organization in the Office of the Secretary of State and by the paying of fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta
and the State of Georgia on **09/22/2017**.



B. P. Kemp

Brian P. Kemp
Secretary of State

UNITED STATES OF AMERICA

DEPARTMENT OF



IMMIGRATION

No.

[REDACTED]

CS Registration No.

[REDACTED]

Personal description of holder
as of date of naturalization:

Date of birth: [REDACTED] 1986

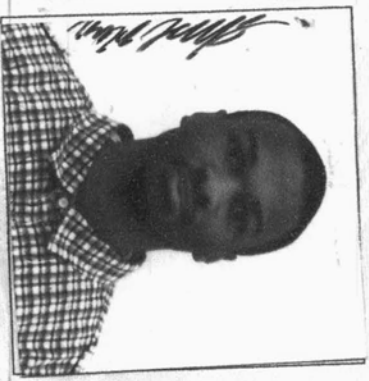
Sex: MALE

Height: 6 feet 0 inches

Marital status: SINGLE

Country of former nationality:

JAMAICA



I certify that the description given is true, and that the photograph affixed
hereto is a likeness of me.

[Signature]
(Complete and true signature of holder)

It is known that, pursuant to an application filed with the Secretary of
Homeland Security

at: ATLANTA, GEORGIA

The Secretary having found that:

KAPEL BRUCE JOSEPHS

then residing in the United States, intends to reside in the United States when so
required by the Naturalization Laws of the United States, and had in all other
respects complied with the applicable provisions of such naturalization laws and
was entitled to be admitted to citizenship, such person having taken the oath of
allegiance in a ceremony conducted by the

U.S. CITIZENSHIP AND IMMIGRATION SERVICES

at: ATLANTA, GEORGIA

on: DECEMBER 07, 2009

that such person is admitted as a citizen of the United States of America.

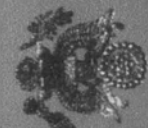
IT IS PUNISHABLE BY U. S. LAW TO COPY,
PRINT OR PHOTOGRAPH THIS CERTIFICATE,
WITHOUT LAWFUL AUTHORITY.

[Signature]
Director, U.S. Citizenship and Immigration Services

DEPARTMENT OF HOMELAND SECURITY

UNITED STATES DEPARTMENT OF JUSTICE

No. [REDACTED]



CERTIFICATE OF NATURALIZATION

Personal description of holder
as of date of naturalization:

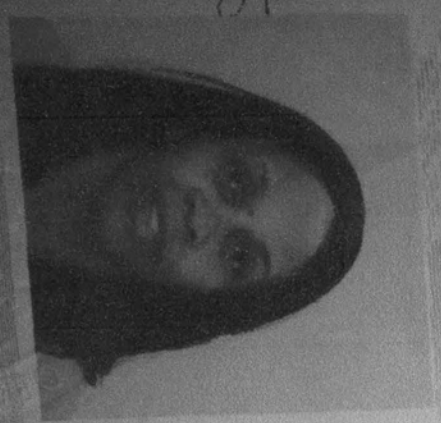
Date of birth: [REDACTED] 1962

Sex: FEMALE

Height: 5 feet 4 inches

Marital status: WIDOWED

Country of former nationality:
JAMAICA



U.S. Registration No. [REDACTED]
I certify that the description given is true, and that the photograph affixed
hereto is a likeness of me.

Patricia Michele Josephs
(Complete and true signature of holder)

Be it known that, pursuant to an application filed with the Secretary of
Homeland Security

at: ATLANTA, GEORGIA

The Secretary having found that:
PATRICIA MICHELE JOSEPHS

residing at: KENNESAW, GEORGIA

having complied in all respects with all of the applicable provisions of the
naturalization laws of the United States, being entitled to be admitted as
a citizen of the United States, and having taken the oath of allegiance at a
ceremony conducted by

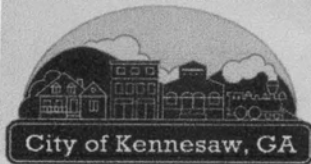
U.S. CITIZENSHIP AND IMMIGRATION SERVICES

at: ATLANTA, GEORGIA

on: APRIL 27, 2012

such person is admitted as a citizen of the United States of America.

Patricia Josephs Director



Business License
2529 J.O. Stephenson Ave.
Kennesaw, GA 30144

Contact Information:
Phone: (770) 424-8274
Fax: (770) 429-4559
www.kennesaw-ga.gov

License Application:
Alcoholic Beverage

BUSINESS LICENSE CONSENT FORM

Please choose one: ☒ NEW ☐ RENEWAL

I Patricia Josephs, HEREBY AUTHORIZE THE CITY OF KENNESAW POLICE DEPARTMENT TO RECEIVE ANY CRIMINAL HISTORY RECORD AND/OR DRIVER'S HISTORY RECORD INFORMATION PERTAINING TO ME WHICH MAY BE IN THE FILES OF ANY STATE OR LOCAL CRIMINAL JUSTICE AGENCY IN THE STATE OF GEORGIA FOR THE PURPOSE :

- ☒ Alcohol License ☐ Massage Therapist License
☐ Bail Bond License ☐ Pawn Shop License
☐ Taxi Cab License ☐ Precious Metal

Fern Gully Jamaican Cafe
NAME OF ESTABLISHMENT

2756 S Main St. Kennesaw, GA 30144
LOCATION

Patricia Josephs
FULL NAME (PLEASE PRINT)

No History
Georgia Only

3914 Brave Trail Kennesaw GA 30144
ADDRESS

[REDACTED]
TELEPHONE NUMBER

F B 04/30/1962
SEX RACE DOB

[REDACTED]
SOCIAL SECURITY NO.

[Signature]
SIGNATURE OF APPLICANT

Aug 12, 2019
DATE

Sabina Rashid
NOTARY



Jan 14, 2020
COMMISSION DATE

***ALCOHOL LICENSE APPLICANTS: TO BE COMPLETED BY THE LICENSEE, OWNERS AND SPOUSES, PARTNERS AND SPOUSES, AND STOCKHOLDERS WITH 20% OR MORE SHARES AND THEIR SPOUSES.**

Official Use Only:

GCIC Operator number: CM Business License Clerk: Deah LA

Approved: 193 Denied: _____

Reviewed by Police Chief /Deputy Chief or Designee: [Signature]



No History
Georgia Only



City of Kennesaw Alcohol License

Permit No.
A- 147

Renewal: Yes ___ No ___

Name-Based Criminal History Record Information Consent/Inquiry Form

I hereby authorize City of Kennesaw to conduct an inquiry for the purpose listed below and received any Georgia and/or national criminal history record information as authorized by state and federal law. City Ordinance 22-9 Criminal Background Check/Fingerprinting.

Full Name (print)	<u>Patricia M Joseph</u>		
Applicant's Address	<u>3914 Braue Trail Kennesaw GA 30144</u>		
Sex	Race	Date of Birth	Social Security Number
<u>Female</u>	<u>Black</u>	<u>62</u>	<u>[REDACTED]</u>

☒ This authorization is valid for 364 days from date of signature.

Have you ever been arrested, charged and/or convicted of a crime in this country or any other country for any offense in the last five (5) years? Yes ___ No ☒

If yes, please list all arrests within the last five years regardless of the disposition of the case:

Offense/Charge	Arresting Agency	Date	Disposition

Are you currently on probation or parole for a drug or alcohol offense? Yes ___ No ☒

I hereby certify that all information given by me on this application is complete and true to the best of my knowledge. I further understand that **any falsification or intentional omission of the requested information will result in the denial of my application.**

Signature of Applicant

For Department Use Only

NON-CRIMINAL JUSTICE PURPOSES	
☒	A-Alcohol License
☐	B- Bail Bonds
☐	E- Adult Entertainment
☐	M- Massage Therapy
☐	P- Pawn & Precious Metal
☐	S- Solicitation Permit

The inquiry resulted in the following: (check all that apply)

☒	No Criminal Record Available
☐	Criminal Record (Attached/Released)
☒	No NCIC/GCIC Warrant
☐	Possible NCIC/GCIC Warrant (List Wanting Agency Below)

Wanting Agency Name: _____

Wanting Agency Phone: _____

GCIC Operator #: cm

Reviewed by Chief of Police or designee: [Signature]

Reviewed by Business License

Approved ✓ Denied _____





Item Report

TO: The Honorable Mayor and City Council
FROM:
DATE: September 3, 2024
TITLE: Reports, Discussions, and Updates

Summary:

Recommendation:

Fiscal Impact:

Attachments:
None



Item Report

TO: The Honorable Mayor and City Council

FROM:

DATE: September 3, 2024

TITLE: Mayor and Council (re)appointments to Boards and Commissions. This item is for (re)appointments made by the Mayor to any Board, Committee, Authority, or Commission requiring an appointment to fill any vacancies, resignations, and to create or dissolve boards and commissions, as deemed necessary.

Summary:

Recommendation:

Fiscal Impact:

Attachments:

None