

**MINUTES OF HISTORIC PRESERVATION COMMISSION MEETING
CITY OF KENNESAW
Council Chambers
(2529 J.O. Stephenson Avenue, Kennesaw, GA 30144)
August 16, 2024
8:00 AM**

1. Call to Order / Roll Call

Chairman Whipple called the meeting to order at 7:59 am.

Roll Call: Rachel Butler, Andrew Bramlett, Patrick Gallagher, Sharon Blandford and Zack Buffington

Absent: N/A

Staff Present: Darryl Simmons (Planning & Zoning Administrator), Chanelle Campbell (Assistant Zoning Administrator & City Planner), and Natalie Faustine (Community Development Administrative Assistant)

Speakers Present: William Benson (Property Owner)

2. Approval of the Meeting Minutes

A. Approval of Meeting Minutes: July 19, 2024

Chairman Whipple called for a motion to approve the meeting minutes as presented.

Motion to approve by Commissioner Blandford

Seconded by Commissioner Bramlett

Chairman Whipple proceeded with a roll call for approval.

Vote taken, motion unanimously approved 5-0. Motion carried.

3. Financial Report

Mr. Simmons stated that there have been no new expenditures over the past 30 days, maintaining a balance of \$23,378. The Planning and Zoning Department's budget for the HPC remains unchanged, encompassing funds for training and any programs or initiatives the Commissioners wish to pursue.

Chairman Whipple called for a motion to approve the financial report as presented.

Motion to approve by Commissioner Gallagher

Seconded by Commissioner Blandford

Chairman Whipple proceeded with a roll call for approval.

Vote taken, motion unanimously approved 5-0. Motion carried.

4. Old Business

A. Landscaping Plan: 3000 N Main St

Review of the landscaping plan for the pool installation, as mandated by the Certificate of Appropriateness approval conditions for COA2023-17, submitted by property owner William Benson.

Mr. Simmons stated that the approval conditions for the Certificate of Appropriateness required the review and approval of the landscaping plan for the pool installation at 3000 N Main Street. The applicant was present to present the landscaping plan and answer any questions. Mr. William Benson provided an overview of the landscaping plan, noting that grass will be around the pool, a few bushes along Knightsbridge Road to cover the pool equipment, and a wrap-around gravel driveway on the right side of the house. Chairman Whipple inquired about the installation of any trees, to which Mr. Benson responded that none were planned. Commissioner Gallagher asked about existing fencing, and Mr. Benson confirmed the presence of existing wrought iron fencing with no proposed changes. Commissioner Butler inquired about the shrubs' size and ability to cover the pool and equipment. Mr. Benson explained that the pool is not visible from the road, and the shrubs are intended to cover the equipment, potentially growing up to 4 feet tall, with regular trimming to maintain their size.

Chairman Whipple called for a motion to approve the landscaping plan as presented.

Motion to approve by Commissioner Gallagher

Seconded by Commissioner Blandford

Chairman Whipple proceeded with a roll call for approval.

Vote taken, motion unanimously approved 5-0. Motion carried.

5. New Business

6. COAA Approval by City Staff and HPC Chair

7. Discussion

8. Public Comments

9. Staff Comment

- A. Update for public outreach regarding the proposed HPC ordinance and design standards updates.

Ms. Channele Campbell expressed her gratitude to the Commissioners for their feedback on the questionnaire, noting that there have been 66 responses so far. She also reminded the Commissioners of the Special Called meeting on September 17th at 6:30 pm to review the survey responses and engage with the public before finalizing the historic design standards update.

10. Adjourn

Chairman Whipple adjourned the meeting at 8:09 am.