



**Events Committee
Meeting Agenda
August 1, 2024 3:30 PM
Ben Robertson Community Center**

The Committee includes members of every department impacted by a special event, and will meet to discuss event scheduling, staffing, and budgeting. This is so that departments can coordinate their efforts, enhance communication, determine publicity requirements, anticipate issues, and address concerns. The Committee will also make recommendations for event improvement to facilitate maximum benefit to Kennesaw citizens and visitors.

Representatives are from the following departments/organizations: Building Services; Building Maintenance; City Manager; Communications; Economic Development; Kennesaw Downtown Development Authority; Parks & Recreation; Police; Public Works; Smith-Gilbert Gardens; Southern Museum. Each entity has one vote.

If a citizen needs special accommodations to attend or participate in a meeting, please contact the Committee Chair at least 24 hours in advance of the specific meeting.

Chair: James Friedrich; Vice-Chair: Marty Hughes; Secretary: Brittani Farmer

1. Call to Order / Roll Call

2. Approval of the Meeting Minutes

A. Approval of the June 6, 2024 meeting minutes

3. Announcements/ Public Comment

A. 2025 Calendar Dates

4. Old Business

A. Update: KDMA Chili Cookoff and Drinks at the Depot, presented by Mark Allen

5. New Business

A. 2024 Bells Across America: NSDAR Kennesaw Mountain Chapter

B. 2024 Wreaths Across America: NSDAR Kennesaw Mountain Chapter,

sponsored by the Cemetery Preservation Commission

- C. 2024 Cemetery Gravestone Workshop/Clean Up Day: Cemetery Preservation Foundation, sponsored by the Cemetery Preservation Commission
- D. 2024 Life in the Cemetery Tour: Cemetery Preservation Foundation, sponsored by the Cemetery Preservation Commission
- E. 2024 Fall Walking Tour: Atlanta Preservation Center, sponsored by the Historic Preservation Commission
- F. 2024 Drinks at the Depot: Kennesaw Downtown Development Authority
- G. Review and Discuss Upcoming Events: August - October

6. Adjourn